

Helpful Hints

- You must have a Login and Password
- Follow the prompts
- Once you become familiar with the system, it is not necessary to wait for the entire message to be completed before entering a response.
- Inspections may be requested for the following workday or for future dates, but may not be requested for weekend or City holidays.
- The cut-off time for requesting/canceling an inspection is 6:00 a.m.
- Inspection results are posted by 5:00 p.m. Canceled or rejected inspections can be rescheduled after that time.
- A required inspection list was included with your permit. Not all inspections listed in this brochure may be required for your project.
- If you realize you have entered the wrong information, you may press the # key to return to the previous menu.

Online Building Permits

To access the system, go to:
www.apopka.net/bp

Registered users login

Select Find Permits

Permit/reference number Query

Permit/reference number:

Search

Enter Permit Number

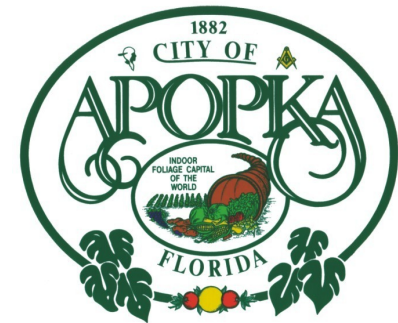
Permit	Description	Permit	Description	Permit	Description
101	NEW CONSTRUCTION	102	RECONSTRUCTION	103	ALTERATION
104	ADDITIONAL WORK	105	DEMOLITION	106	REPAIR
107	REPAIR	108	ALTERATION	109	RECONSTRUCTION
110	NEW CONSTRUCTION	111	RECONSTRUCTION	112	ALTERATION
113	ADDITIONAL WORK	114	DEMOLITION	115	REPAIR
116	REPAIR	117	ALTERATION	118	RECONSTRUCTION
119	NEW CONSTRUCTION	120	RECONSTRUCTION	121	ALTERATION
122	ADDITIONAL WORK	123	DEMOLITION	124	REPAIR
125	REPAIR	126	ALTERATION	127	RECONSTRUCTION
128	NEW CONSTRUCTION	129	RECONSTRUCTION	130	ALTERATION
131	ADDITIONAL WORK	132	DEMOLITION	133	REPAIR
134	REPAIR	135	ALTERATION	136	RECONSTRUCTION
137	NEW CONSTRUCTION	138	RECONSTRUCTION	139	ALTERATION
140	ADDITIONAL WORK	141	DEMOLITION	142	REPAIR
143	REPAIR	144	ALTERATION	145	RECONSTRUCTION
146	NEW CONSTRUCTION	147	RECONSTRUCTION	148	ALTERATION
149	ADDITIONAL WORK	150	DEMOLITION	151	REPAIR
152	REPAIR	153	ALTERATION	154	RECONSTRUCTION
155	NEW CONSTRUCTION	156	RECONSTRUCTION	157	ALTERATION
158	ADDITIONAL WORK	159	DEMOLITION	160	REPAIR
161	REPAIR	162	ALTERATION	163	RECONSTRUCTION
164	NEW CONSTRUCTION	165	RECONSTRUCTION	166	ALTERATION
167	ADDITIONAL WORK	168	DEMOLITION	169	REPAIR
170	REPAIR	171	ALTERATION	172	RECONSTRUCTION
173	NEW CONSTRUCTION	174	RECONSTRUCTION	175	ALTERATION
176	ADDITIONAL WORK	177	DEMOLITION	178	REPAIR
179	REPAIR	180	ALTERATION	181	RECONSTRUCTION
182	NEW CONSTRUCTION	183	RECONSTRUCTION	184	ALTERATION
185	ADDITIONAL WORK	186	DEMOLITION	187	REPAIR
188	REPAIR	189	ALTERATION	190	RECONSTRUCTION
191	NEW CONSTRUCTION	192	RECONSTRUCTION	193	ALTERATION
194	ADDITIONAL WORK	195	DEMOLITION	196	REPAIR
197	REPAIR	198	ALTERATION	199	RECONSTRUCTION
200	NEW CONSTRUCTION	201	RECONSTRUCTION	202	ALTERATION

Make Selection

User's Guide

Automated Inspection Request System

407-703-1815
(24 hours a day)



City of Apopka
Building Division
120 East Main Street
Apopka, FL 32703
407-703-1713
www.apopka.net

System Information

In an ongoing commitment to improve customer service, the City of Apopka Building Division has installed an automated inspection request system for inspections 24 hours a day, 7 days a week, with a cut-off time of 6:00 a.m. for same day inspections.

**To access the system call
407-703-1815**
Request Inspections
Cancel Inspections
Obtain Inspection Results

The system prompts will guide you through the process.

Before you call, you will need:

- A touch-tone telephone
- A permit number
- A User ID and Password (application available on-line or at the Building Division)
- An inspection code

Request An Inspection

- Step 1: Dial 407-703-1815
Step 2: Enter User ID, followed by the *
Step 3: Enter Password followed by the *
Step 4: Enter Permit Number
Step 5: Enter 2
Step 6: Enter Inspection type code followed by the *
Step 7: Enter 2 digit month, 2 digit day, 4 digit year
Step 8: Enter 1

Cancel An Inspection

- Step 1: Follow steps 1 through 4
Step 2: Enter 4
Step 3: Enter inspection type code followed by the *
Step 4: Enter 1

Obtain Inspection Results

- Step 1: Follow steps 1 through 4
Step 2: Enter 3
Step 3: Enter inspection type code followed by the *

Inspection Codes

		Building	
Footer			7
Slab			6
Lintel			8
Roof Sheathing/Nailing			39
Wall Sheathing			36
Frame			55
Insulation			11
Dry-In/Flashing/Affidavit			67
Roofing Final			9
Driveway/Sidewalk			35
Engineering Final			1
Final			20
		Pool	
Deck	34	Steel	64
Open Ditch	106		
		Commercial	
Above Ceiling			45
Fire Wall			47
		Mobile Homes	
Tie Down			16
		Electrical	
Temp Pole	12		
Rough-In	54	Pre-Power	60
Underground	72	Electrical Final	13
		Plumbing	
Underground			101
Rough-In			24
Plumbing Final			25
		Mechanical	
Rough-In			22
Duct/Hood/Shaft			79
Mechanical Final			23
		Gas	
Gas Rough-In			124
Gas Final			49