2013-2014 Annual Operating and Capital Budget

CITY OF APOPKA, FLORIDA

"Indoor Foliage Capital of the World"

CITY OF APOPKA

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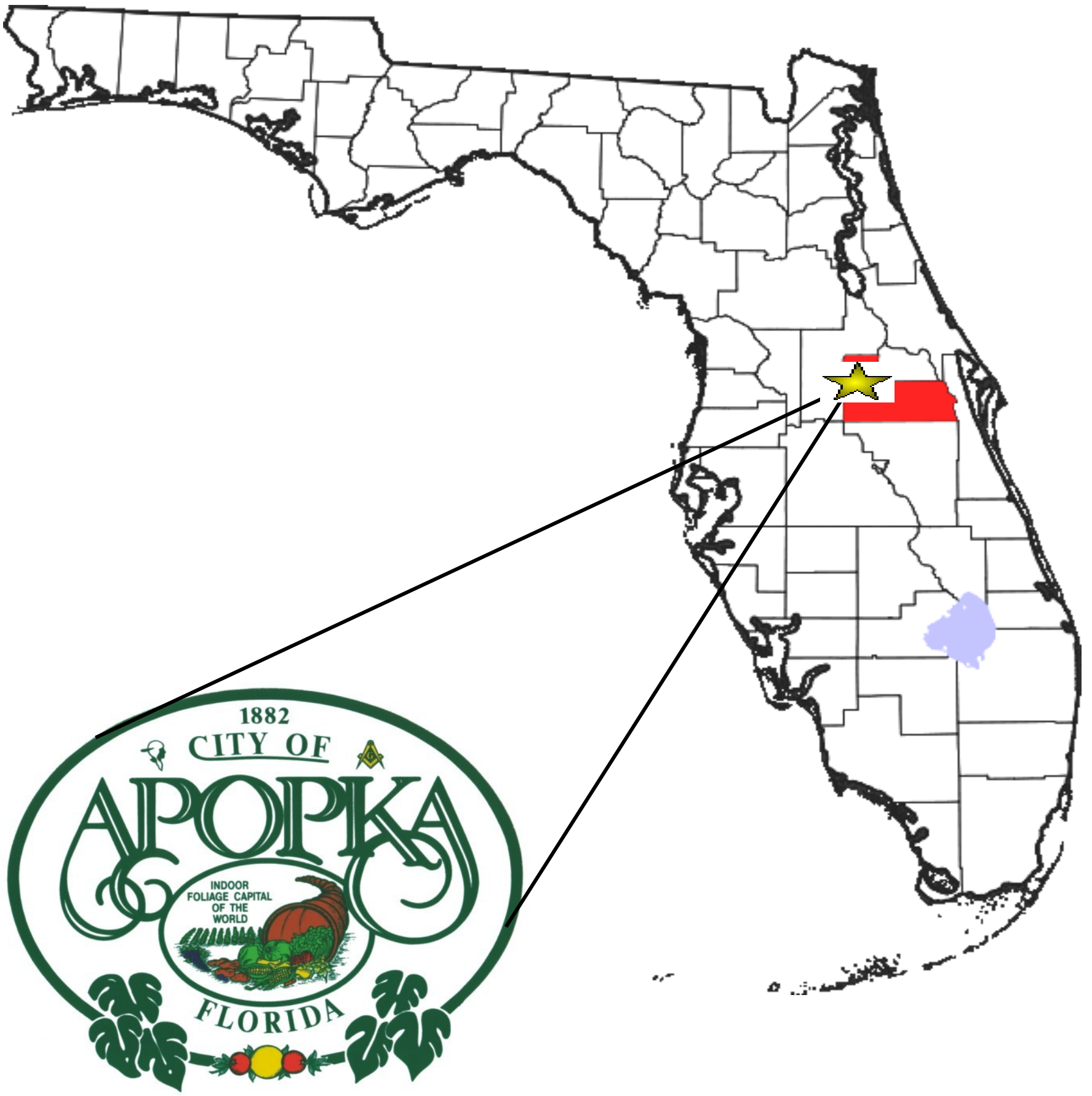
Introductory Section

The City of Apopka, Florida is located in Northwest Orange County within the Orlando Metropolitan Area.



City Profile

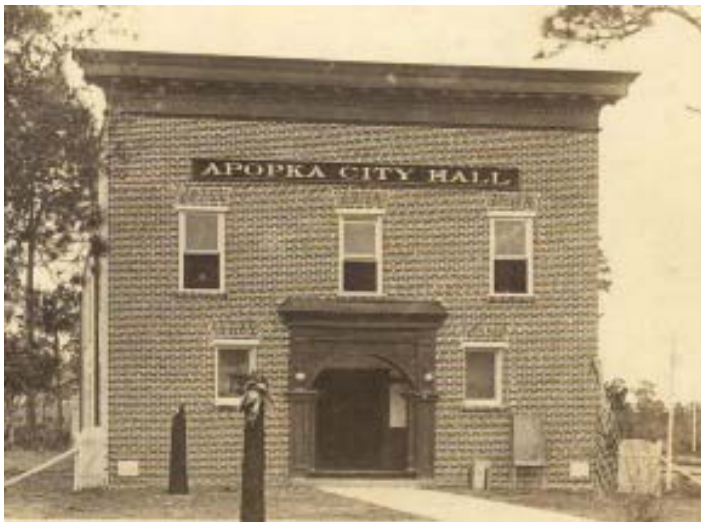
The City of Apopka is located twelve miles from Orlando in northwest Orange County. Apopka was first settled in the 1840's and derived its name from the great lake, which lies four miles to the southwest. The lake, in turn, was named after a tribe of Indians known as Apopkans. The name "Apopka," when translated means Big Potato, Potato Eating Place, or Potato Eating People.

In the early years, Apopka was simply known as "The Lodge," for the Masonic Lodge that was built in 1859. Standing on its original site at 453 East Main Street, the Masonic Lodge is the oldest lodge in continuous use in the State of Florida.

"The Lodge", Early 1900's'
All Photos Courtesy of Apopka Historical Society

In 1882, the citizens adopted a charter and the city limits were measured one mile in all directions from the Lodge.

In 1912, the commercial growing of ferns was introduced. It became one of the largest industries in the Apopka area, and soon Apopka developed the name "The Fern City." As the industry further expanded and diversified to include numerous varieties of tropical plants, Apopka became known as "The Indoor Foliage Capital of the World."



City Hall, Circa 1915

In 1965, the City purchased the old Apopka High School site for a new city complex. The main building was remodeled into a Georgian Colonial style City Hall. In 1987, further renovations added an atrium with an elevator, a new City Council Chamber, and administrative offices.

...And Now

Apopka is now the second largest city in Orange County, with a population of 44,129 residents, a land area of 33.39 square miles, and two hometown newspapers: *The Apopka Chief* and *The Planter*. From its agricultural roots, the community has emerged as a widely diverse business center, with businesses ranging from laser technology to electronic components for wireless communications. Numerous builders and developers are in the process of developing lots for future commercial and residential use.

Yet, in the midst of rapid growth and development, Apopka has remained a good steward of the environment. Just three miles east of town is the Wekiwa Springs State Park, and six miles to the north is Rock Springs (Kelly Park). These combined parks total approximately 40,000 acres of unspoiled natural surroundings, with over 85 million gallons of clear spring water flowing daily.

The City operates under a Mayor-Council form of government consisting of a five member City Council. The City Council is responsible for establishing policy, passing ordinances and resolutions, adopting the budget, appointing committees, among other duties. The Mayor is responsible for overseeing the day-to-day operations of the government. The City Council is elected on a non-partisan basis. City Council members serve four-year staggered terms, with two council members elected every two years. The mayor is elected to serve a four year term.

P.O. BOX 1229 • APOPKA, FLORIDA 32704-1229
PHONE (407) 703-1700

September 18, 2013

To the Honorable Mayor, Members of the City Council,
and Citizens of the City of Apopka, Florida:

The Chief Administrative Officer and the Finance Department are pleased to present the proposed annual operating and capital budget for the City of Apopka, Florida for the fiscal year October 1, 2013 through September 30, 2014 (FY 14). The proposed budget was prepared in accordance with generally accepted accounting principles and all applicable City, State, and Federal requirements. We believe this budget will successfully meet the challenges before us and set the stage for our continued success.

The budget document is a financial plan, intended to articulate the goals and objectives set forth by the City Council. We are proud of the efforts by staff to formulate a document that demonstrates the financial health of our community and that will serve as a meaningful and useful tool to monitor the progress of our future course.

Introduction

The City of Apopka operates under the mayor-council form of government. Policy-making and legislative authority are vested in a city council consisting of a mayor and four city commissioners. The City Council is responsible for establishing policy, passing ordinances and resolutions, adopting the budget, and other policy. The Mayor is responsible for carrying out the policies established by the City Council, and overseeing the day-to-day operations of the City. The City Council is elected on a non-partisan basis, and members serve four-year staggered terms, with two commissioners elected every two years. The Mayor is also elected to serve a four-year term.

The City provides a full range of services, including police and fire protection; construction and maintenance of streets, sidewalks and other infrastructure; engineering; planning and community development; code enforcement; recreational programs and cultural events; and administration and support services. In addition, the City operates enterprise funds for water, wastewater, reclaimed water and sanitation services.

Budget Presentation

The annual operating and capital budget is presented in four sections: Introductory, Budget Detail, Capital Improvement Program, and Supplementary Information. The Introductory section includes a city profile, this budget message, a listing of the City's principal officials, the City's organizational chart, and a citywide budget summary. The Budget Detail section includes a summary and corresponding line item detail for the general, special revenue, and enterprise funds. The Capital Improvement Program section includes the major capital improvements planned over the next five-year period. Finally, the Supplementary Information section includes the City's authorized positions, pay classifications, and other helpful information.

Mayor: JOHN H. LAND Commissioners: J. WILLIAM ARROWSMITH BILLIE L. DEAN MARILYN U. McQUEEN JOE KILSHEIMER

Budget in Brief

The proposed FY 2014 budget totals $66,497,620 for all funds. This represents an increase of $7,057,620 or 11.87% from the 2013 budget. The FY 2014 budget is balanced, prudent, and responsive to the community.

Budget Highlights

Significant factors included in the proposed budget include:

- a millage rate of $3.4727 per $1,000 of assessed value
- no increase in utility rates
- two new positions in workforce for new traffic light legislation
- personnel costs limited to merit based increases
- $8,914,235 in total capital outlay. The proposed budget includes expenditures of $1,550,000 in road improvements, $5,976,260 in utility improvements, and $1,387,975 for general capital improvements.

Budget Priorities

The FY 2014 budget includes a number of maintenance and growth related projects and enhancements to customer service to include, but are not limited to, the following:

- Thirteen new police vehicles
- Ambulance
- CNG vehicles
- Street sweeper
- Stormwater drainage upgrades
- New sidewalks
- Water, reclaimed water and wastewater line upgrades
- Streetscape project – Phase II
- Street light upgrade – Main Street
- Street resurfacing
- City App – Ask Apopka
- IPad paperless technology
- Airport project
- Lake Apopka restoration project
- Tri-Cities Partnership

Budget Overview

The following costs represent common costs shared among all funds:

Personnel - The proposed budget reflects two new personnel positions for FY 2014. The FY14 budget does not reflect any cost of living adjustments. All increases in personnel costs are based on performance. There is funding available for the employee recognition program. Keeping our good employees competitive with salaries, benefits and technology is just as important as ever while we truly do more with less.

Insurance Costs - Insurance costs remain a significant factor in the budget. Staff continues to search for the best coverage at the minimum cost.

The proposed budget includes slight increases in general property, liability and worker's compensation insurance premiums. The City's health insurance coverage for FY 2014 reflects an increase of approximately 1.7% with Blue Cross and Blue Shield of Florida. In an effort to provide long-term future savings in healthcare costs, the City elected to go self-insured during FY 2013, and as a result have seen only a slight increase in healthcare costs. The majority of this increase is due to the mandates of the Affordable Care Act. The City continues to look at new ways to provide healthcare at more affordable rates. Finally, life insurance coverage will be renewed at the same rate as FY 2013.

Investments - Overall investment earnings are projected to remain relative flat from FY 2013. While liquidity and preservation of principle remain the primary focus of the City's investments, we continue to look at alternative means to increase the City's return on investments within the current investment policy.

Individual Fund Overview

The City prepares budgets for governmental and enterprise funds. The following section provides a brief overview of each fund.

Governmental Funds

General Fund - The proposed FY 2014 general fund budget is balanced at $35,577,220, an increase of 6.18% over the FY 2013 budget. Projected general fund revenue in FY 2014 reflects an increase of $2,070,020 over FY 2013.

The general fund property tax revenues reflect an increase of approximately $139,900 or 2.2% over the preceding year. The FY 2013 proposed property tax millage rate of $3.4727, reflects a 0.00% increase over the rolled-back rate of $3.4727. The rolled-back rate represents the rate that would produce the same amount of property tax revenue as the prior year. Overall, the assessed value of all property located within the corporate limits of the City is estimated at $2 billion by the end of FY 2014, an increase of 3.7% over the revised estimate for FY 2013. The City estimates that the majority of the property tax revenue increase is attributable to the increase in new construction.

Intergovernmental revenues are budgeted to increase by $544,700 or 7.3% over the FY 2013 budget, with fines and forfeitures up by approximately $373,320. The increase in intergovernmental revenues is attributed to an increase in state revenue sharing and sales tax dollars. These revenue estimates are provided by the State of Florida. Fines and forfeitures are up as a result of traffic light detection device infractions.

The significant items included in this year's general fund are capital enhancements needed to continue the current level of service provided to our residents. While not intended to be an all-inclusive list of the additional projects and services that have been funded, the general fund budget includes funding for the following service enhancements: thirteen new police vehicles, ambulance, various public safety equipment, and computer upgrades.

Streets Improvement Fund - The proposed FY 2014 streets improvement fund budget is balanced at $2,834,570 an increase of 9.7% over the FY 2013 budget. State statutes require a percentage of revenue sharing dollars be used for street improvements. This year, that amount

is estimated to be $370,000. The City will continue the successful Department of Corrections inmate program through this fund, as well.

Transportation Impact Fee Fund - The proposed FY 2014 transportation impact fee fund budget is balanced at $1,719,800, an increase of 1.7% over the FY 2013 budget. The major increase in this fund is related to the improvements to Marden Road and Bradshaw Road.

Recreation Impact Fee Fund - The proposed FY 2014 recreation impact fee fund is balanced at $60,100, an increase of 33.3% over the FY 2013 budget. The increase in this fund is due to the slight increase in residential construction.

Stormwater Fund - The proposed FY 2014 stormwater fund is balanced at $601,250, an increase of 42% over the FY 2013 budget. There is no change to the stormwater rates in FY 2014. The most significant expense for this fund reflects $175,000 allocated for a new street sweeper.

Community Redevelopment Fund - The proposed FY 2014 community redevelopment fund budget is balanced at $221,450, a decrease of 4.4% over the FY 2013 budget.

The decrease in revenue in the community redevelopment fund is due to a projected decrease in property tax revenue of approximately $3,900 or 4.3% over the preceding year. Overall, the assessed value of all Apopka properties in the community development district is estimated at $81 million by the end of FY 2014, a decrease of .5% from the revised estimate for FY 2013. The expenditures planned for this fund will be committed under the direction of the Community Redevelopment Agency.

Enterprise Funds

Utility Operating Fund - The proposed FY 2014 utility operating fund budget is balanced at $14,895,150, an increase of 2.6% over the FY 2013 budget. The major reason for this increase in revenue is reflective of a slight increase in economic activity.

The new expenditure items included in this year's utility operating fund are primarily operating and capital improvements related to the continued growth of the City. While not an all-inclusive list of the additional projects and services that have been funded, the items below represent the most significant items in the 2014 budget:

- Water, reclaim water and wastewater line upgrades
- Two chlorine analyzers
- New utility maintenance trucks
- Utility software upgrades
- High service pump replacement at Grossenbacher Water Plant

Utility Impact Fee Fund - The proposed FY 2014 utility impact fee fund budget is balanced at $6,486,480, an increase of 167% over the FY 2013 budget. The utility impact fee fund budget provides funding for infrastructure needs in water, wastewater, and reclaimed water projects totaling approximately $5,386,560. The City's Capital Improvement Program provides a brief explanation of the specific projects funded through utility impact fees. In addition, there is approximately $1.1 million in debt service related to the 2001 Utility System Improvements and Refunding Revenue Bonds. In order to take advantage of future debt savings, the City refunded the Series 2001 Revenue Bonds with Series 2012 Utility System Refunding Revenue Bonds during FY 2013.

Sanitation Fund - The proposed FY 2014 sanitation fund budget is balanced at $4,101,600, an increase of 2.5% over the FY 2013 budget. This increase is reflects the acquisition of a new CNG sanitation truck.

Capital Improvement Program

The City operates a Capital Improvement Program (CIP) to ensure adequate public facilities are in place as the City continues to grow. The overall CIP, with its five-year timeframe, includes approximately $81 million in capital and infrastructure needs. Some of the major infrastructure projects include: expansion of the wastewater treatment plant, the Lake Apopka reclaimed water project, the Project Renew reclaimed water project, the extension of Lester Road and various other water line expansions, road improvements, and drainage upgrades.
All capital projects are funded based on need and availability of funds. Therefore, it continues to be the policy of the City that any project funded in one budget year is carried into future year budgets until the project is complete or until the City Council reallocates the funds.

Distinguished Budget Presentation Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Apopka this year for its annual budget for the fiscal year beginning October 1, 2012. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device.

This award is valid for a period of one year only. Fiscal year 2013 marks the seventh consecutive time the City of Apopka received this award. We believe our current budget continues to conform to program requirements, and intend to submit it to the GFOA in pursuit of another award.

Conclusion

Last year we discussed the need to remain focused in order to achieve future success. We focused on what we could afford to do to maintain our quality of life during the most troubling economic situation in decades. During the year we invested time and resources into expanding our economic development efforts, sustainability initiatives, planning for the future and keeping our community safe. Although economic indicators point to a recovery, history shows it could be a slow recovery process. This year we should continue to focus on economic development, sustainability and keeping our community safe as these proactive measures will position us to recover faster and ensure our future success.

Despite the challenges presented by the Florida Legislature and the slowdown of the economy, we believe this budget is a prudent and responsible financial plan that funds the top priorities of the City Council and provides adequate funding to maintain our services and infrastructure. We hope you find this information useful in developing an understanding of the financial plan of the City of Apopka. As we strive to better serve our residents, we look forward to working with the City Council and the public to continue to build a strong financial base and to continue to make Apopka one of the finest communities in which to live, work and play.

Acknowledgements

The preparation of this budget on a timely basis could not have been accomplished without the efficient and dedicated services of the Finance Department. We would like to express our appreciation to all members of the Department who assisted and contributed to its preparation. Also, appreciation is expressed to all employees throughout the City, particularly those employees who were instrumental in the successful completion of this annual operating and capital budget.

We would like to especially thank the Mayor and Commissioners for their interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Respectfully submitted,

Richard D. Anderson
Chief Administrative Officer

Edward D. Bass II, CPA, CGFO
Finance Director

CITY OF APOPKA

PRINCIPAL CITY OFFICIALS

BUDGET FISCAL YEAR 2014

ELECTED OFFICIALS

Mayor	John H. Land
Vice-Mayor-Commissioner	J. William Arrowsmith
Commissioner	Billie L. Dean
Commissioner	Marilyn U. McQueen
Commissioner	Joe Kilsheimer

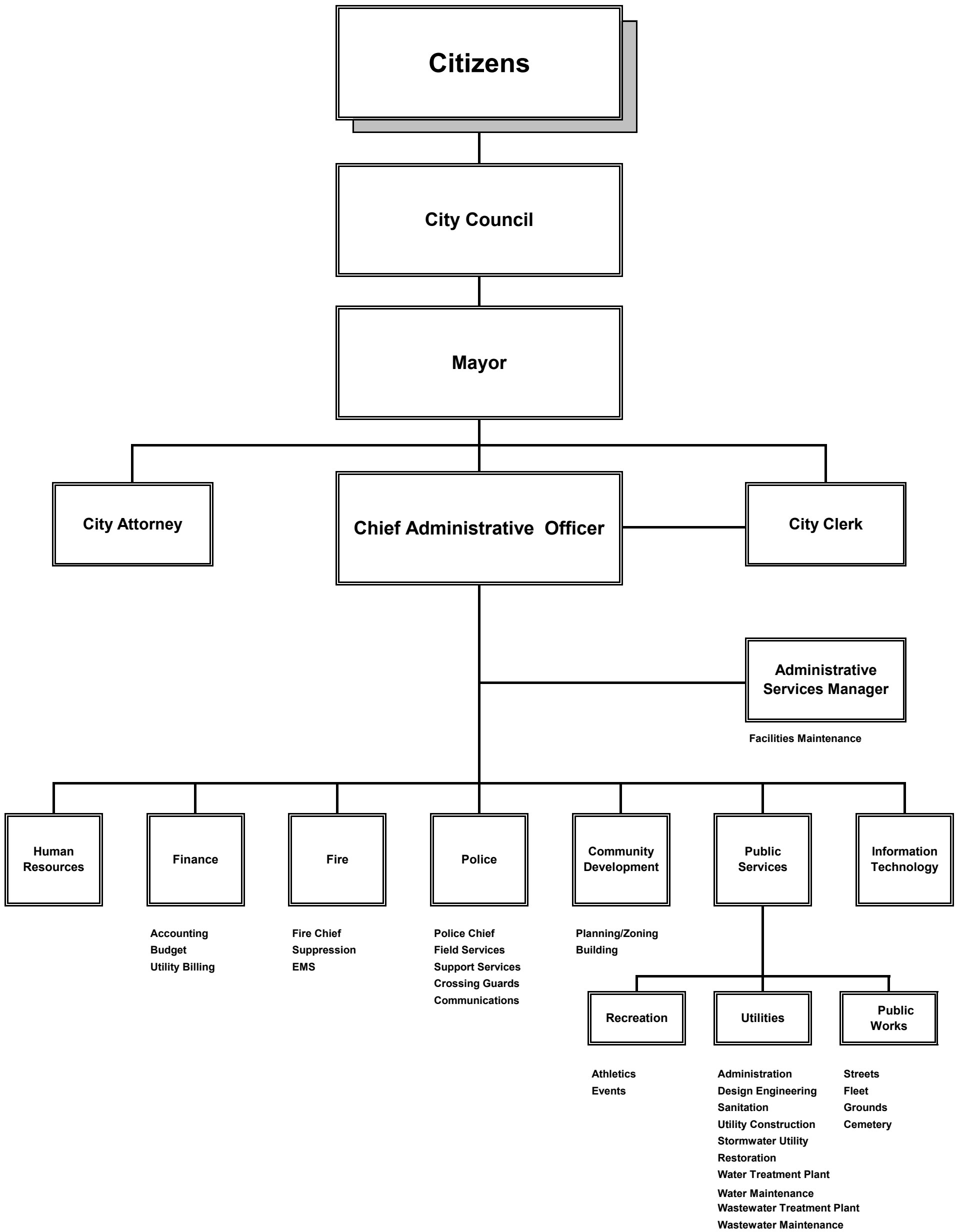
ADMINISTRATIVE OFFICIALS

Chief Administrative Officer	Richard D. Anderson
City Attorney	Frank Kruppenbacher
City Clerk	Janice G. Goebel
Fire Chief	George L. Bronson
Police Chief	Robert M. Manley
Community Development Director	R. Jay Davoll
Finance Director	Edward D. Bass, II
Human Resources Director	Sharon P. Thornton
Information Technology Director	Donald Kahrs
Public Services Director	John E. Jreij

CITY OF APOPKA

ORGANIZATIONAL CHART

BUDGET FISCAL YEAR 2014



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Apopka

Florida

For the Fiscal Year Beginning

October 1, 2012

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Apopka this year for its annual budget for the fiscal year beginning October 1, 2012. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device.

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CITY GOALS AND OBJECTIVES

1. <u>COMMUNITY</u> - We will develop and implement programs and services that enhance the quality of life in Apopka by maintaining and/or developing:

- a wide range of recreational, cultural, and intellectual events;
- a high level of citizen participation in the community, particularly in cross-generational, multi-cultural project;
- a community of beautiful and safe neighborhoods;
- infrastructure that provides interconnection between all community neighborhoods;
- a culturally diverse community that values its diversity;
- a community that supports and encourages public transportation;
- a community with advanced technology that supports the enhancement of education and the economy;
- all sections of Apopka through continued emphasis on sound land use planning, progressive land development regulations, and protective code enforcement;
- a city government structure that is cost effective in its delivery of services;
- the best quality emergency medical services for Apopka residents;
- the lowest Insurance Service Office (ISO) rating in Orange County;
- project partnerships where feasible to add leisure and cultural activities in Apopka.

2. <u>EDUCATION</u> – We will support comprehensive educational opportunities that provide our citizens with tools for their well being by:

- recognizing the critical importance that education and work skills play in ensuring we can have the quality community we want;
- advocating for our educational institutions to meet the lifelong learning needs of our residents, our employers and our employees;
- preparing citizens to serve effectively on the City appointed boards;
- creating an atmosphere whereby volunteers can use their expertise and knowledge to improve community life;
- establishing communication systems to promote education and participation in city activities.

3. <u>ECONOMY</u> – Recognizing that a healthy economy promotes our success, we will:

- foster an entrepreneurial environment that supports local and start up businesses;
- develop a master plan for the development of the town center project as a destination;
- research and develop possible alternative energy sources;
- have a sustainable growth policy requiring the wise use of fiscal and natural resources;
- foster an economy that encourages diverse and economically rewarding job opportunities for all, resulting in a strong tax base;
- foster an economy that takes advantage of our regional location;
- seek out active partners in regional economic development.

4. <u>HISTORY</u> – Recognizing that our future is guided by our heritage, we will:

- develop design guidelines that protect our history, our neighborhoods and emphasize historic restoration;
- encourage new development that complements the historic character of the core community;
- support programs that emphasize and promote the historic attributes of the community.

CITY OF APOPKA

BUDGET CALENDAR

BUDGET FISCAL YEAR 2014

December	Council is notified of beginning of budget process.
Early January	Departments are requested to submit their requests for new and/or changes to personnel along with capital support data. Responses are due by the end of February or early March.
March	First draft of personnel and capital are entered into budget.
April and May	Departments enter the operational expenses
June	Revenues are compared to expenses and adjustments are made.
TRIM Notice Requirements	
Friday, June 1	Property Appraiser delivers "2013 Best Estimate of Taxable Value."
Friday, June 21	Property Appraiser delivers certificate of taxable value §200.065
Wednesday, July 17	Council sets proposed millage rate and advises Property Appraiser of proposed millage rate, current year roll back, rate, date, time, and place of tentative budget hearing §200.065(1)(4)(b). *Within 35 days of receiving taxable value.*
Friday, August 2	Hand deliver Form DR-420 and letters to Tax Collector and Property Appraiser
Wednesday, August 14-15	Property Appraiser should have mailed NOTICES to all taxpayers advising them of the September 4, 2013 public hearing on the tentative General Fund budget and proposed millage rate. §200.065 (1)(4)(b). *Required 55 days after certification of valuation.*
Wednesday, September 4	City Council Public Hearing to discuss and adopt the proposed millage rate and tentative budget at 5:15 P.M. §200.065(1)(4)(c). *Within 80 days, but not earlier than 65 days of receiving certified value.*
Friday, September 6	Deliver notice of Budget Hearing and adjacent Budget Summary ad to paper. DO NOT publish in legal or classified section. §200.065 (3)(1)(a).
Friday, September 13	Notice of Budget Hearing is advertised §200.065(2)(a)4(d) *within 15 days of adopting proposed millage and tentative budget.*
Wednesday, September 18	City Council Public Hearing to discuss and adopt the final millage rate and final budget at 8:00 P.M.
Thursday, September 19	Millage Resolution forwarded to Property Appraiser, Tax Collector and Department of Revenue
Tuesday, October 1	Property Appraiser delivers certificate of final taxable value. §200.065 (Form DR-422)
Wednesday, October 2	Deadline to hand deliver Form DR-422 and letter to Tax Collector and Property Appraiser.
Friday, October 4	TRIM Bill Certification Packet to Department of Revenue.

(CONTINUED)

Thursday, October 17	Deadline for City to certify to Department of Revenue that TRIM Bill requirements have been met. §200.68. *Within 30 days of adoption of final millage rate.*

State Statutes prohibit the City from holding their hearings the same time as the County and School Board.
This year's TRIM Bill Hearings for Orange County and the School Board are as follows:

ORANGE COUNTY	Tentative Budget Hearing Thursday, September 5, 2013, 5:01 PM Final Budget Hearing Thursday, September 19, 2013, 5:01 PM
SCHOOL BOARD	Tentative Budget Hearing Tuesday, July 30, 2013, 5:30 PM Final Budget Hearing Tuesday, September 10, 2013, 5:30 PM NOTE: These dates are subject to change depending on the millage rate.

FINANCIAL MANAGEMENT POLICY STATEMENT

PURPOSE

The broad purpose of the following Financial Management Policy Statement is to enable the City to achieve and maintain a long-term stable and positive financial condition. More specifically it is to provide guidelines to the Finance Director in planning and directing the City's day-to-day financial affairs so recommendations can be made to the Chief Administrative Officer, Mayor and City Commission.

ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The City utilizes a computerized financial accounting system, which incorporates a system of internal accounting controls. Such controls have been designed and are continually being reevaluated to provide reasonable, but no absolute, assurance regarding:

- The safeguarding of assets against loss from unauthorized use or disposition, and
- The reliability of financial records for preparing financial statements and monitoring accountability for assets.

The concept of reasonable assurance recognizes that:

- The cost of control should not exceed the benefits likely to be derived, and
- The evaluation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occur within the framework, and are believed to adequately safeguard and provide reasonable assurance of proper recording of financial transactions.

Accounting and budgeting records for governmental fund types and similar trust and agency funds are maintained on a modified accrual basis. Under the modified accrual basis, revenues are recognized and recorded when measurable and available, and expenditures are recorded when services or goods are received and the liabilities are incurred. Budgets for the governmental fund types are adopted on a basis consistent with generally accepted accounting principles (GAAP).

Accounting and budgeting records for proprietary fund types and similar trust funds are maintained on the accrual basis. Under the accrual basis, revenues are recognized when they are earned and expenses are recognized when incurred.

For proprietary funds, accounting and budget records differ to the extent that depreciation and certain other items are not budgeted for but are a factor in determining fund balance revenues available for appropriation. Budgets for Proprietary Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

In accordance with the City Charter, the annual operating budget is proposed by the Mayor and enacted by the City Council after public participation. Although budgets are legally controlled at the fund level, management control of the operating budget is additionally maintained at the Department level.

OPERATING BUDGET

Preparation

Budgeting is an essential element of the financial planning, control an evaluation process of municipal government. The "operating budget" is the City's annual financial operating plan, which includes all of the operating departments of the general fund, special revenue funds, and enterprise funds. The Chief Administrative Officer, the Finance Director, and the Budget Officer prepare the budget with the participation of all department directors on a basis that are consistent with generally accepted accounting principles (GAAP). In accordance with Section 2.04(e) of the City Charter the Mayor shall submit the annual budget to the city council. The budget shall be adopted annually before October 1 by ordinance or resolution in accordance with the City Charter Section 5.03 and Florida State Statute 200.065. A copy is filed in the City Clerk's Office.

FINANCIAL MANAGEMENT POLICY STATEMENT

The budget is the single most valuable document for assisting the Mayor and City Council in guiding the growth of the City of Apopka. It receives careful thought and attention in its development. Therefore, in the City of Apopka, the budget process begins about 9 months prior to the start of the fiscal year.

January – February: Council is notified of the beginning of the budget process. Departments are requested to submit requests for any new and/or changes to personnel along with capital with support data. Responses are due by the end of February. Human Resources calculates the costs of existing personnel.

March: Human Resources calculates the costs of all new personnel. First draft of all personnel and capital are entered into budget module.

April – May: Budget module open for department entry of operational expenses.

June: Property Appraiser delivers an estimate of taxable value by June 1. Revenue is projected for the current year using 6-7 months of actual data. These revenues are then compared to the requested expenses for next year along with any other relevant information and cuts are made.

July: Property Appraiser delivers certificate of taxable value in accordance with Florida Statute 200.065 (also know as TRIM). Revisions are made to the preliminary budget document to balance the General Fund. The budget is presented to the City Council on the first Wednesday of July. No action by the City Council is taken at the first meeting. At the third Wednesday of July the City Council is asked to set the proposed millage rate and state the percentage (if any) over the rollback rate. In addition, the City Council must set the date, time, and place for the first public hearing in September on the budget to comply with TRIM. The public hearing cannot conflict with the dates selected by the Orange County School Board or Orange County Government. The City must notify the Tax Collector and Property Appraiser within a specific time frame set by State Statute of the proposed millage rate. While the City can reduce the millage rate throughout the remainder of the budget process, the rate cannot be increased without individual notification to each property owner.

August: The Property Appraiser mails the TRIM notices to all the property owners notifying them of the proposed tax rate and the valuation of each parcel of property. Once the millage rate is certified, it may not be increased without re-mailing the notices. TRIM notices also include the date, time, and place of the first public hearing. These notices are mailed within fifty-five (55) days after certification of the assessed values. The City continues to work out any budget changes during this period.

September: The first public hearing is held on the date set on the notice mailed out by the Property Appraiser. This is at least sixty-five (65) days and within eighty (80) days after certification of the assessed values. All public hearings concerning the budget must be held after 5 P.M. The tentative millage and budget rates are set at the first public hearing. Advertisement in a newspaper of general circulation is required three (3) to five (5) days before the second public hearing. The advertisement must also be within fifteen (15) days of the first public hearing. The advertisement must contain a summary of the budget, all millage rates, and tax increase percentages over the rolled back rate millage. The final millage and budget levies are adopted at the second public hearing.

October: Not later than thirty (30) days following the adoption of the ad valorem tax rates and budget, the City must certify to the State of Florida Division of Ad Valorem Tax that they have complied with the provisions of Chapter 200, Florida Statutes.

Balanced Budget

The operating budget will be balanced with current revenues, which may include beginning fund balances less required reserves as established by the City Council greater than or equal to current expenditures/expenses. A budget resolution is balanced when the sum of estimated net revenues and appropriated fund balance is equal to appropriations.

The budget process will be scheduled so as to identify major policy issues for City Council consideration several months prior to the budget approval date to allow adequate time for appropriate decisions and analysis of financial impacts.

Reporting

Monthly expenditure reports will be released to enable department directors to manage their budgets and to enable the Finance Director to monitor and control the budget as authorized by the Council. The Finance Director will prepare a monthly expenditure report for presentation to the City Council to assist in the understanding the overall budget and financial status.

Control and Accountability

Each department director shall be solely responsible for insuring their department budgets will not exceed budgeted amounts. Failure to achieve budgetary control of their individual expenditure and revenue budgets will be evaluated and investigated by the Mayor and/or the Chief Administrative Officer.

Expenditure Requests

The Finance Director will evaluate expenditure requests from departments to insure that the requests are in the amounts and kind originally budgeted in those departments, and that adequate funds are available. The Finance Director shall make every effort to assist departments in making the purchases to accomplish the goals and objectives outlined in the budget information for each department.

Amendment Process

Amendments to the original budget that alter the total revenues, expenses, or reserves of any fund must be approved by the City Council.

REVENUES

The following considerations and issues will guide the Finance Director in the development of revenue and expenditure policies concerning specific sources of funds:

A. Non-Recurring Revenues – One time or non-recurring revenues should not be used to finance current ongoing operations. Non-recurring revenues shall be used only for non-recurring expenditures and not for budget balancing purposes.

B. Ad Valorem Taxes – Ad valorem taxes will be anticipated for purposes of operating budget preparation at:

   1. 96% of the projected taxable value of current assessments and new construction
   2. Current millage rates, unless otherwise specified.

C. Sales Tax – The use of sales tax revenues is limited to the General Fund

D. State Revenue Sharing – The use of state revenue sharing monies is included in the General Fund, with a portion earmarked for street improvements.

E. Local Option Gas Tax – The use of local option gas tax revenues is limited to public transportation expenditures.

F. Utility Tax – Utility tax revenues can be used for any lawful purpose.

G. Pledged Revenues – The use of revenues, which have been pledged to bond holders, will conform in every respect to those bond covenants.

H. Interest Earnings – Interest earned from investment of available monies, whether pooled or not, will be distributed to the funds in accordance with the equity balance of the fund from which the monies were provided for investing.

I. User-Based Fees and Service Charges – User-Based Fees and Service Charges will be reviewed annually by department directors to ensure that fees provide adequate coverage of cost of services for their respective departments.

J. Enterprise Fund Rates – The Finance Director will review utility rates annually to ensure sufficient revenues are generated to cover operating expenses, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital.

K. Enterprise Activity Rates - and other legal funds of the City include transfers to and receive credits from other funds as follows:

1. General and Administrative Charges – Administrative costs should be charged to all funds for services of general overhead, such as administration, finance, personnel, data processing, police, purchasing, facility maintenance, communications, fleet maintenance, community development, building, and grounds as appropriate. The Finance Director through indirect cost allocation following accepted practices will determine the charges and procedures intended to recover up to 100% of said costs.
2. Payment in-lieu-of-ad valorem tax – Rates will be calculated so as to include a fee equal approximating the ad valorem taxes lost as a result of municipal ownership of the various utility and other enterprise activities owned by the City.

L. Intergovernmental Revenues (Federal/State/Local) – All potential grants will be examined for matching requirements and the source of the matching requirements. These revenue sources will be expended only for intended purpose of grant aid. It must be clearly understood that operational requirements set up as a result of a grant or aid could be discontinued once the term and conditions of the project have terminated.

M. Revenue Monitoring – The Finance Director will compare revenues actually received to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report. Any variances considered to be material will be investigated. The Finance Director will report results of that investigation to the Mayor and the Chief Administrative Officer.

EXPENDITURES

A. Appropriations – The point of budgetary control is at the department level budget for all funds. If the Chief Administrative Officer certifies that there are available projected revenues for appropriations in excess of those estimated in the budget the City Council may authorize supplemental appropriations.

B. Central Control – The department director without the prior authorization of Chief Administrative Officer shall spend no significant salary or capital budgetary savings in any department. This control will realize budget savings each year that will be recognized in the approved budget as contingency accounts.

The Chief Administrative Officer may authorize the transfer of funds between departments within funds should the need arise. However, any transfer between funds must have the approval of the Mayor.

C. Purchasing – All purchases of goods or services will be made in accordance with the City's current Purchasing Policy.

D. Prompt Payment – All invoices approved for payment by the proper City authorities shall be paid by the Finance Department within forty-five (45) calendar days of receipt in accordance with the provisions of Florida Statutes 218.70.

The Finance Director shall establish and maintain proper procedures that will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

FUND BALANCE

Fund balance is generally defined as the difference between a fund's assets and liabilities. An adequate fund balance is necessary for numerous reasons, such as to have funds available in case of an emergency or unexpected events, to maintain or enhance the City's financial position and related bond ratings, to provide cash for operations prior to receipt of property tax revenues, and to maximize investment earnings.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

A. Accounting – The City Finance Department is responsible for the reporting of the financial affairs, both internally and externally. The Finance Director is the City's Chief Financial Officer and is responsible for establishing the Chart of Accounts and for properly recording financial transactions.

B. Auditing – The City will be audited annually by outside independent accountants ("auditor"). The auditor must be a CPA that can demonstrate that it has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements. The auditor's report on the City's financial statement will be completed within 180 days of the City's fiscal year end.

The auditor is retained by and is accountable directly to the City Council and will have access to direct communication with the City Council if the City Staff is unresponsive to auditor recommendations, requests for information, or if the auditor considers such communication necessary to fulfill its legal and professional responsibilities.

C. Financial Reporting – The Financial Department shall be responsible for the information that is contained in the Comprehensive Annual Financial Report (CAFR), which shall be prepared by the City's auditor. The accuracy and timeliness of the CAFR is the responsibility of the City staff. The CAFR will be prepared in accordance with generally accepted accounting principles (GAAP). Upon the completion and acceptance of the CAFR, the audited CAFR is presented to the City Council within 180 days of the City's fiscal year end.

The Finance Department will prepare internal financial reports, sufficient to plan, monitor, and control the City's financial affairs. Monthly expenditure reports will be distributed to department directors, Mayor and City Council.

ASSET MANAGEMENT

A. Investments – The Finance Director shall promptly deposit all city funds with the City's Depository Bank in accordance with the provisions of the current Bank Depository Agreement. The Finance Director will then promptly invest all funds in any negotiable instrument that the City Council has authorized under the provisions of the City Investment Policy.
B. Cash Management – The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collections, where feasible, resulting in a limited of cash collection points throughout the City.

All checks issued by the City shall bear two of the following three signatures Mayor, Chief Administrative Officer, or City Clerk. These same signatures are needed to transfer funds electronically for payment of any obligation of the City in accordance with the City's Wire Transfer Policy, stipulating the conditions and control procedures related to such activity.

C. Cash/Treasury Management – Periodic review of each cash flow position will be performed to determine performance of cash management and investment policies. Idle cash will be invested with the intent to (1) safeguard assets, (2) maintain liquidity, and (3) maximize return. Where legally permitted, pooling of investments will be done.

DEBT MANAGEMENT

Purpose – The City recognizes the primary purpose of capital facilities is to support provision of services to its residents. Using debt financing to meet the capital needs of the community must be evaluated according to efficiency and equity. Efficiency equates to the highest rate of return for a given investment of resources. Equity requires a determination of who should pay for the cost of capital improvements. In meeting the demand for additional capital facilities, the City will strive to balance the load between debt financing and "pay as you go" methods. Through evaluation the need for additional debt financed facilities and the means by which the debt will be repaid, the Finance Director will strike an appropriate balance between service demands and the amount of debt.

There are no statutory or charter limitations on debt. Debt is used for a variety of purposes and in a variety of ways. The principal use of debt by the City has been for making capital expenditures.

DEBT FINANCING

A. General Obligation Bonds (GO's) – General obligation bonds will only be used to fund capital assets of the general government, are not to be used to fund operating needs of the City and are backed by the full faith and credit of the City as well as the ad valorem taxing authority of the City as prescribed by law. The term of a bond issue will not exceed the useful life of the asset(s) funded by the bond issue and will generally be limited to no more than thirty (30) years. General obligation bonds must be authorized by a vote of the citizens of the City of Apopka.

B. Revenue Bonds – Revenue bonds will be issued to provide for the capital needs of any activities where the capital requirements are necessary for continuation or expansion of a service which produces revenue and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the bond issue and will generally be limited to no more than thirty (30) years.

C. Revenue Notes – Revenue notes will be used to fund capital requirements, which are not otherwise funded by either Revenue Bonds or General Obligation Bonds. Debt service for Revenue Notes may be either from general revenue or backed by specific revenue stream or streams or by a combination of both. Generally Revenue Notes will be used to fund capital assets where full bond issues are not warranted as a result of cost of the asset(s) to be funded through the instrument or the costs associated with a bond issue. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the proceeds of the debt issue and will generally be limited to no more than thirty (30) years.

D. Method of Sale – The Finance Director will use a competitive bidding process in the sale of bonds unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected, the Finance Director will publicly present the reasons why, and the Finance Director will participate with the financial advisor in the selection of the underwriter or direct purchaser.

E. Financing Alternatives – The Finance Director shall explore alternatives to the issuance of debt for capital acquisitions and construction projects. The alternatives will include, but not be limited to, (1) grants-in-aid, (2) use of reserves/designations, (3) use of current revenues, (4) contributions from developers and others, (5) leases, and (6) impact fees.

   a. The Finance Department will maintain procedures to comply with arbitrage rebate and other Federal requirements.
   b. The City will ensure that the debt is soundly financed.
   c. Conservatively projecting the revenue sources that will be used to pay the debt.
   d. Financing the improvement over a period of time not greater than the useful life of the improvement being financed.
   e. Determining that the benefits of the improvement exceed the costs, including interest costs.
   f. Maintaining a debt service coverage ratio, which ensures that combined debt service requirements will not exceed revenues pledged for the payment of debt.
   g. Evaluating proposed debt against the target debt indicators.

F. Financing Methods – The City maintains the following policies in relation to methods of financing used to issue debt:

   a. Where possible, the City will use revenue or other self-supporting bonds in lieu of General Obligation Bonds.
   b. When appropriate, the City will issue non-obligation debt, for example, Industrial Development Revenue bonds, to promote community stability and economic growth.
   c. The Finance Department will maintain open communications with bond rating agencies about its financial condition and whenever possible, issue rated securities.

G. Debt Service Schedules – See Pages 34 and 35 for detailed debt service schedules for the City of Apopka.

INTERNAL CONTROLS

A. Written Procedures – Wherever possible, written procedures will be established and maintained by the Finance Director for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

B. Department Directors' Responsibilities – Each department director is responsible to ensure that good internal controls are followed throughout their department, that all Finance Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed.

STAFFING AND TRAINING

A. Adequate Staffing – Staffing levels will be adequate for the fiscal functions of the City to operate effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Workload allocation alternatives will be explored before adding staff.

B. Training – The City will support the continuing education efforts of all financial staff members including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff will be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences, and related education efforts.

C. Awards, Credentials, Recognition – The Finance Department will support efforts and involvement, which result in meeting standards and receiving exemplary recitations on behalf of any of the City's fiscal policies, practices, processes, products, or personnel. Staff certifications may include Certified Public Accountant (CPA), Certified Government Finance Officer (CGFO) or Certified Public Finance Officer (CPFO). Currently, staff maintains the following certifications:

Finance Director – CPA, CGFO
Financial Applications Manager – CGFO

The Finance Department will strive to maintain a high level of excellence in its accounting policies and practices as it prepares the annual CAFR. The CAFR will be presented annually to the Governmental Finance Officers Association for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting Award. The Budget will also be submitted annually to the GFOA for evaluation and consideration of the Distinguished Budget Presentation Award.

Distinguished Budget Presentation Award – Received for 7 years

Certificate of Achievement for Excellence in Financial Reporting Award – Received for 29 years

FUND TYPES

GOVERNMENTAL FUNDS

General Fund – The General Fund serves as the primary reporting vehicle for current government operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund.

Special Revenue Funds – Special revenue funds are used when legal requirements restrict specific resources to be expended for specific purposes, with the exception of trusts, capital projects or debt service. The Community Redevelopment Fund accounts for the revenues and expenditures of the tax increment district.

PROPRIETARY FUNDS

Enterprise Funds – Enterprise funds are used to account for operations that are financed and operated in a manner similar to a business. The cost of providing goods or services to the general public on a continuing basis should be financed or recovered through user charges. Currently there are three enterprise funds, which consist of the Utility Operating Fund; the Water, Sewer and Reuse Impact Fee Fund; and the Sanitation Fund.

FIDUCIARY FUNDS

Trust and Agency Funds – Trust Funds are used to account for assets held by the government in a trustee capacity. Currently there are three pension trust funds, which consist of the General Employees', Police Officers', and Firefighters' Retirement Trust Funds. Agency funds are used to account for assets held as an agent for individuals, private organizations, other governments and/or other funds. Currently there are no agency funds.

NON-BUDGETED FUNDS

The City has additional funds that are audited, but not included in the budget. The law enforcement trust funds (Federal and State) contain funds from the confiscation of illegal drug money or assets and the disbursement of monies for drug enforcement and related purposes. These dollars are considered minor. The City also records the dollars for the Police, Fire, and General employees pension funds respectively. The City does not hold these dollars and there is a separate board for each pension fund that controls the distribution of the funds.

BASIS OF BUDGETING

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's Finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

Compensated absences liabilities expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget basis).

Principal payments on long-term debt within the Enterprise Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.

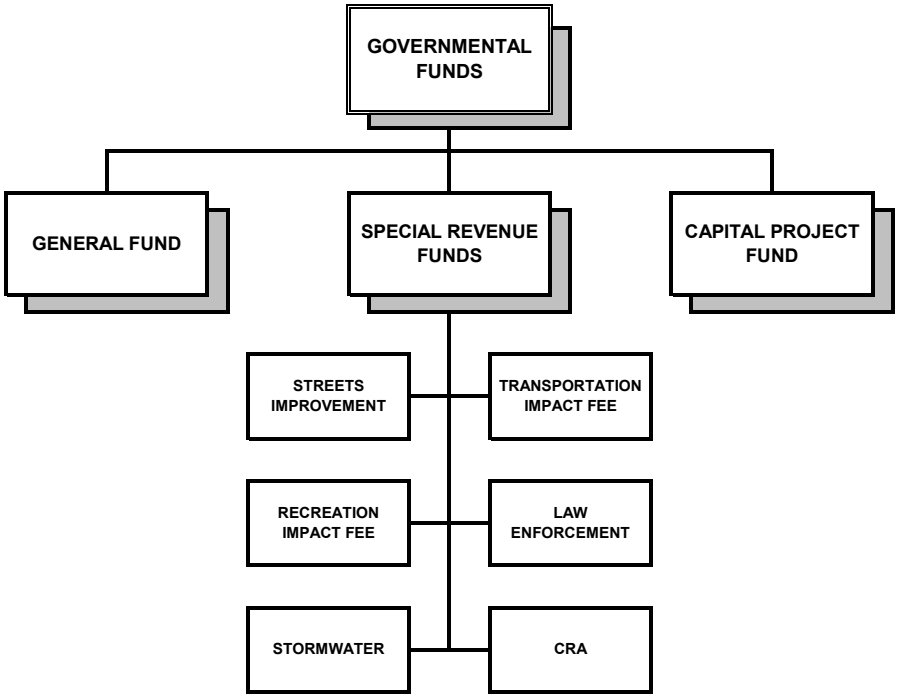
Capital outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

CITY OF APOPKA

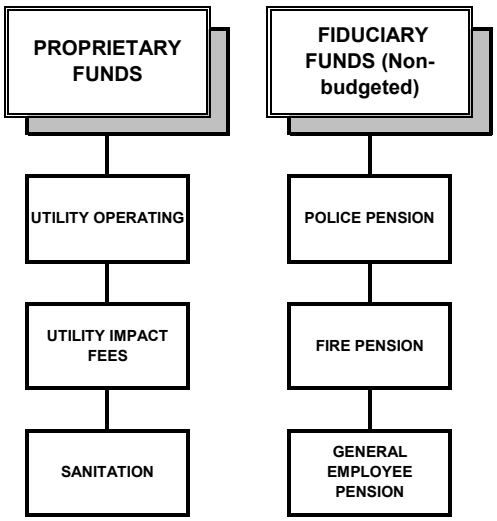
FUND STRUCTURE

BUDGET FISCAL YEAR 2014

Modified Accrual Basis of Budgeting



Accrual Basis of Budgeting



What is "Budgetary Basis"?
Budgetary Basis refers to the basis of accounting used to estimate financing sources and uses in the budget.
Cash Basis **indicates transactions are recognized only when cash is increased or decreased;**
Accrual Basis **indicates revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at the time or not);**
Modified Accrual **is the method under which revenues and other financial resource increments are recognized when they become susceptible to accrual; that is, when they both become "measurable" and "available to finance expenditures of the current period." "Available" means collectible in the current period or soon enough thereafter to be used to pay the liabilities of the current period.**

MAJOR REVENUE SOURCES

The City of Apopka has various revenue sources. Each source has unique requirements and limitations on use. Please see section on "Revenue Explanations".

GENERAL FUND – 54% of this year's Total City Budget:

Property Tax – 19% of this year's General Fund budget

The Orange County Tax Appraiser determines the valuation of the property in the City of Apopka. The property appraiser released the preliminary taxable value of property that allowed for a projected increase of revenue of approximately $139,900 or 2.2% in 2014.

Other Taxes – 15% of this year's General Fund budget

The City includes Utility Taxes and Local Communication Services Taxes in this category.

Utility Taxes – are derived from a 10% utility tax on electric, water, gas and propane. The rate for the Local Communication Services Tax is calculated by the state and currently slightly over 6%. As a group the anticipated revenues from this source will yield approximately $5,132,900, which is $36,600 more than last year.

Permits and Fees – 14% of this year's General Fund budget

The City includes Franchise Fees and Building Permit Fees in this category.

Franchise Fees – represent agreements with Progress Energy for electricity, Apopka Natural Gas for gas and the City's own water and sewer utility to have access to the City's right-of-ways. As a group the anticipated revenues from this source will yield approximately $3,985,000, which is $75,000 more than last year.

Building Permit Fees – include fees necessary in enforcing the Florida Building Codes. Due to the slowdown in the residential market, Building Permit Fees are projected to remain flat.

Intergovernmental Revenue – 22% of this year's General Fund budget

The City accounts for Federal and State Grants, State and Local shared revenues. In addition, the city includes State Sales Tax Revenue, which is shared with the City, Business Licenses Revenues from the county and revenue from the Orange County School Board partially reimbursing the City for the cost of police officers in the schools. This source has increase by approximately 7.3% due to a slight increase in economic activity.

Charges for Services – 8% of this year's General Fund budget

Charges for Planning, Public Safety, and Recreation services are accounted for in this category. Dispatch fees charged to the cities of Ocoee, Maitland, and Eatonville make up $1,106,450 of the total amount of this category or 41%. Ambulance fees make up another $625,000 or 23%. Recreation program activity fees are another major source of revenue in this category making up $425,000 or another 16%. In general this category recovers actual City costs for the services rendered.

Fines and Forfeitures - 7% of this year's General Fund budget

The City accounts for revenues generated from traffic tickets and code violations in this category. This source has increase by approximately 17% due to an increase in traffic light detection device infractions. The long term outlook for this source is not good. The state is taking a larger and larger share of the ticket revenues to support the cost of the courts. Therefore this revenue source may be increasing now, but could decrease in the long-term.

Miscellaneous Revenues – 2% of this year's General Fund budget

The City accounts for Interest on Investments, Sale of Cemetery Lots, Insurance Proceeds, Rental of City Property, Donations, and other miscellaneous revenue in this category. The City's "Asset Management Policy" requires cash flows to be managed to maximize the cash available to invest. An increase of $550 has been programmed into this year's budget for interest on investments due to the condition of the economy.

Non-Operating Revenues – 13% of this year's General Fund budget

The City accounts for funds transferred from reserves, transfers from other funds, contributions from other funds, and proceeds from any debt would be in this category. With the exception of the debt proceeds, this category represents an immediate adjustment to fund balance as all unexpended amounts budgeted in prior years are closed to fund balance at the close of each fiscal year.

STREETS IMPROVEMENT FUND – 4% of this year's Total City Budget:

Gas Tax – 48% of this year's Street's Improvement Fund budget

The City accounts for the revenue it receives as a result of the tax imposed on gasoline. This revenue is to be used by the City for road and/or related improvements. The State estimates this revenue to increase by .5%.

TRANSPORTATION IMPACT FEES – 3% of this year's Total City Budget:

Impact Fees – 55% of this year's Transportation Impact Fund budget

The City accounts for traffic impact fees in this category. This revenue source reflects a slight increase due to residential and commercial construction.

RECREATION IMPACT FEES - 0% of this year's Total City Budget:

Impact Fees – 100% of this year's Recreation Impact Fee Fund budget

The City accounts for recreation impact fees in this category. This revenue source reflects a slight increase due to residential construction.

STORMWATER - 1% of this year's Total City Budget:

Stormwater Collection Fees – 98% of this year's Stormwater Fund budget

The City assesses a flat fee of $25 per residential lot that appears on the property owner's tax bill. The funds are collected and maintained in this category. This revenue source has remained flat due to a slowdown of the economy.

MAJOR REVENUE SOURCES

COMMUNITY REDEVELOPMENT - 0% of this year's Total City Budget:

Property Taxes – 39% of this year's Community Redevelopment budget

This is the city property taxes collected on the property within the CRA district. The funds must be spent only on property within that area. Due to the decline in the assessment this revenue source decreased about 4%.

UTILITY OPERATIONS – 22% of this year's Total City Budget:

Charges for Service – 95% of this year's Utility Operation's budget

Charges for service consist of the monthly billings fees, initiation of service fees, industrial waste surcharges, sales of maps, and late fees. This is an increase of approximately 1.5%, which is in accordance with the independent utility rate study.

UTILITY IMPACT FEE – 10% of this year's Total City Budget:

Capital Impact Fees – 30% of this year's Utility Impact Fee budget

Water, Sewer, and Reuse Impact Fees make up this category. This revenue reflects a slight increase due to residential and commercial construction.

SANITATION – 6% of this year's Total City Budget:

Collection Fees – 91% of this year's Sanitation budget

The City accounts for the monthly billings fees in this category. This revenue source is relatively flat due to the slowdown of the economy.

REVENUE EXPLANATIONS

Ad valorem Tax: Property tax is based on the value of real and personal property. Each year the county property appraiser determines the total assessed value of each parcel of property in the City of Apopka. After subtracting lawful exemptions, the remaining amount becomes the taxable value. Ad valorem property taxes are based on the taxable value. Multiplying the taxable value times the millage rate generates the amount of the property tax. As an example the taxable value of $1,000 times a millage rate of 1 would yield an ad valorem tax of $1.

Franchise Tax: A franchise tax is charged a company for the privilege of doing business within the City's jurisdiction and/or for utilizing the City's rights-of-way to transact their business. Franchise fees are levied on electricity, natural gas, water and sewer.

Utility Tax: This tax is levied by the City on electricity, heating fuels, water, natural gas, and propane. It is based on sales made within the City boundaries at a rate not to exceed 10 percent.

Local Communications Tax: This tax is collected and distributed by the State. It replaced the franchise fee and utility tax that previously were charged for telephone and cable television services.

Licenses and Permits: Section 205.042 of the Florida Statutes provides municipalities the right to levy an occupational license fee for the privilege of engaging in or managing any business, profession, or occupation within its jurisdiction. Building and related permits are also included in this revenue section.

Intergovernmental Revenue: These revenues are received by the City from other governmental units. They include State Revenue Sharing, Half Cent Sales Tax, grants and various other state taxes, licenses and reimbursements programs. The City receives a portion of the occupational licenses fee collected by the county for businesses operating within the City boundaries. In addition, the City recoups some funds from the county school board for providing police liaison services in the schools inside the schools.

Charges for Services: These are also called "user fees." They are defined as "payments based on specific goods and/or services provided." These fees are charged on a range of products and/or services, such as storage fees, a service charge for collecting school impact fees, dispatch fees for two surrounding cities, ambulance fees, recreation fees and several others.

Fines and Forfeitures: This revenue comes from the settlement of criminal cases taken to court and/or fines for the violation of local codes.

Interest Revenue: Revenue derived from the investment of idle cash is an important source of revenue. The City of Apopka recognizes the importance of establishing effective cash management and works diligently to promote aggressive collections and maximize cash flow.

Miscellaneous Revenue: These are revenues that do not fit into one of the other revenue categories.

Non-Revenues: These are revenues derived from other City funds that are transferred from one fund to another for various reasons. Some transfers are simply contributions and others are based on services provided by another fund. Carry over appropriations indicates a decision by the City to use some of the City's undesignated fund balance.

Transfer From Other Funds: Transfers are made from one fund to another for various reasons. Some transfers are simply contributions and some are based on services provided by another fund. Transfers can be required as a result of debt service.

Other Financing Sources: The most often type is appropriation of previous surplus or planned outside financing such as bank loans or leases of capital items.

REVENUE METHODOLOGY

FORECASTING OF MAJOR REVENUES

The purpose of detailing forecast methodologies for revenues is to determine the validity of the forecast over time and to utilize the information in making future forecasts. The following are assumptions concerning revenues, covering all funds.

Revenue Source	Forecast Methodology
Property Taxes	Approved millage multiplied by tax roll, less 4% for assumed non-collection and/or discounts taken for early payments.
Franchise Fees	Historical trend analysis – The City has been and continues to experience high growth in new housing and continues to expand through voluntary annexations. This will create additional Franchise Fees for the next several years.
Utility Taxes	Historical trend analysis – The City has been and continues to experience high growth in new housing and continues to expand through voluntary annexations. This will create additional Utility Taxes for the next several years.
Local Communications Tax	Historical trend analysis – The City has been and continues to experience high growth in new housing and continues to expand through voluntary annexations. This will create additional Communication Taxes for the next several years.
Licenses & Permits	Historical trend analysis – The City has been and continues to experience high growth in new housing and continues to expand through voluntary annexations. This will create additional Licenses & Permits for the next several years.
State Revenue Sharing	State forecast (based on City and State population), adjusted for historical trend analysis.
Half Cent Sales Tax	State forecast (based on City and County population), adjusted for historical trend analysis.
Dispatch Service Fees	Based on projected cost of providing service to the City of Maitland and City of Eatonville.
Ambulance Fees	Historical trend analysis – This is based on the number of calls for service, which continue to increase as the City expands.
Recreation Program Activity Fees	Historical trend analysis – Based on higher fees, additional programs and with more participants.
Interest Revenue	Historical trend analysis – Based on expected higher return on investments.

REVENUE METHODOLOGY

Contributions from Enterprise Funds	Payment to the General Fund for services provided to the enterprise funds.
Water, Sewer, and Reuse User Fees	Historical trend analysis – Based on an annual escalator in the rate structure that matches the Public Service Commission index for costs. Also includes an expanding service base, which as of 2006 also includes county customers.
Sanitation User Fees	Historical trend analysis – Using the growth in the number of customers and a new rate structure for residential and commercial customers.
Gas Tax	Based on formula in interlocal agreement with county and State projected collections.
Traffic Impact Fees	Historical trend analysis – Using building trends and proposed development.
Recreation Impact Fees	Historical trend analysis – Using building trends and proposed development.
Stormwater Fees	Data received from county tax rolls.
Water, Sewer, and Reuse Impact Fees	Historical trend analysis – Using building trends and proposed development.

CITY OF APOPKA
SCHEDULE OF CHANGES IN FUND BALANCE / EQUITY
BUDGET FISCAL YEAR 2014

	GENERAL FUND 001	STREETS IMPROVEMENT FUND 101	TRANSPORTATION IMPACT FEE FUND 102	RECREATION IMPACT FEE FUND 104	STORMWATER FUND 120	UTILITY OPERATING FUND 401	SANITATION FUND 402	UTILITY IMPACT FEE FUND 403	COMMUNITY REDEVELOPMENT AGENCY 610
Actual As of 9/30/12	**$ 11,784,128**	**$ 905,681**	**$ 6,286,044**	**$ 77,075**	**$ 2,356,038**	**$ 17,446,723**	**$ 766,607**	**$ 9,642,130**	**$ 2,094,388**
Estimated Actuals FY13									
Revenues	38,270,711	2,858,714	1,304,515	94,365	416,470	14,196,746	3,673,488	3,161,263	208,920
Expenditures	37,783,117	2,641,216	1,077,749	975	231,061	13,360,397	3,667,885	1,925,997	215,103
Net Change	487,594	217,498	226,765	93,390	185,409	836,349	5,604	1,235,266	(6,183)
Estimated as of 9/30/13	**12,271,722**	**1,123,179**	**6,512,809**	**170,465**	**2,541,447**	**18,283,072**	**772,211**	**10,877,396**	**2,088,205**
Budget FY14									
Revenues	35,177,220	2,371,570	970,000	60,100	426,250	14,895,150	3,976,600	6,318,390	221,450
Expenditures	(35,577,220)	(2,834,570)	(1,719,800)	(60,100)	(601,250)	(14,895,150)	(4,101,600)	(6,486,480)	(221,450)
Appropriation of Fund Balance	400,000	463,000	749,800	-	175,000	-	125,000	168,090	-
Balance/Retained Earnings	(400,000)	(463,000)	(749,800)	-	(175,000)	-	(125,000)	(168,090)	-
% Change in Fund Balance	-3%	-41%	-12%	0%	-7%	0%	-16%	-2%	0%
Estimated as of 9/30/14	**$ 11,871,722**	**$ 660,179**	**$ 5,763,009**	**$ 170,465**	**$ 2,366,447**	**$ 18,283,072**	**$ 647,211**	**$ 10,709,306**	**$ 2,088,205**

Reduction in Fund Balance - Fund 101: Due to sidewalk construction and street resurfacing; Fund 102: Due to Lester Road and Bradshaw Road improvements; Fund 402: Due to purchase of CNG sanitation truck.

CITY OF APOPKA

LONG-TERM DEBT

BUDGET FISCAL YEAR 2014

The City recognizes the primary purpose of capital facilities is to provide services to its residents. However, debt financing to meet the capital needs of the community must be evaluated to ensure the highest rate of return for a given investment of of resources and to determine who should pay the cost of the incurred debt. In meeting the capital facilities needs of the community the City will strive to balance the load between debt financing and "pay as you go" methods. Through evaluating the need for additional debt financed facilities and the means by which the debt will be repaid, the Finance Director will strike an appropriate balance between service demands and the amount of the debt.
The total citywide long-term debt as of 9/30/12 is shown in the table below.

	GOVERNMENTAL ACTIVITIES		BUSINESS-TYPE ACTIVITIES			TOTAL	
Fiscal Year Ending	Principal	Interest	Principal	Interest	Total	Principal	Interest
2013	$ 1,365,964	$480,112	$ -	$ 456,496	$ 2,302,572	$ 1,365,964	$ 936,608
2014	1,402,062	424,947	675,000	899,155	3,401,164	2,077,062	1,324,102
2015	1,453,566	366,782	700,000	870,618	3,390,966	2,153,566	1,237,400
2016	1,515,966	306,357	730,000	840,222	3,392,545	2,245,966	1,146,579
2017	1,574,299	243,440	760,000	807,808	3,385,547	2,334,299	1,051,248
5-Year Total	**7,311,857**	**1,821,638**	**2,865,000**	**3,874,299**	**15,872,794**	**10,176,857**	**5,695,937**
2018-2032	**4,458,011**	**439,181**	**16,750,000**	**6,642,213**	**28,289,405**	**21,208,011**	**7,081,394**
Total	**$ 11,769,868**	**$ 2,260,819**	**$ 19,615,000**	**$ 10,516,512**	**$ 44,162,199**	**$ 31,384,868**	**$ 12,777,331**

GOVERNMENTAL ACTIVITIES

	OUTSTANDING Principal	OUTSTANDING Interest
Florida Municipal Loan Council Note, due in annual principal installments ranging from $100,000 to $170,000, plus semi-annual interest ranging from 2.00% to 5.250% through December 1, 2018. The note is secured by Non-Ad Valorem Revenues. This debt is serviced by the General Fund.	$ 1,045,000	$ 201,442
Capital Improvement Revenue Note, Series 1999A. Revenues pledged are those monies budgeted and appropriated pursuant to the loan agreement. Principal and interest are due in annual installments of $30,750 principal plus interest at 4.870% through January 29, 2019.	215,250	41,931
Capital Leases payable to Banc of America Leasing & Capital, LLC for two (2) fire trucks, due in (capitalized cost basis of $972,395), due in monthly installments of $9,822 including interest at 3.95% through November 4, 2012.	19,547	98
Capital Lease payable to Motorola, Inc. for Motorola Communications System Equipment (capitalized cost basis of $5,316,963), due in annual installments including interest at 4.165% through December 1, 2018	3,935,071	682,773
Note payable to Bank of America, N.A., collateralized by pledge of recreational impact fees, due in annual principle installments ranging from $310,000 to $610,000, plus interest at 3.90% through March 1, 2022. This debt is serviced by the Recreational Impact Fees Fund (Special Revenue Fund).	5,155,000	1,169,025
Note payable to Bank of America, N.A., collateralized by pledge of non-ad valorem revenues, due in annual principle installments ranging from $190,000 to $300,000, plus interest at 3.85% through March 1, 2017. This debt is serviced by the General Fund.	1,400,000	165,550
Total Governmental Activity Debt	$ 11,769,868	$ 2,260,819

CITY OF APOPKA

LONG-TERM DEBT

BUDGET FISCAL YEAR 2014

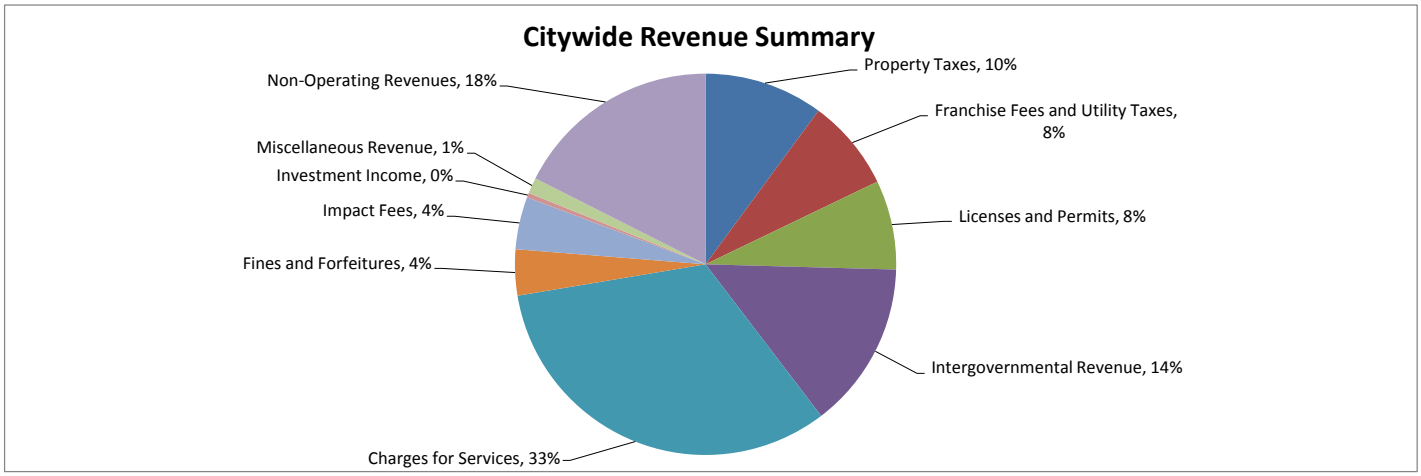
BUSINESS-TYPE ACTIVITIES

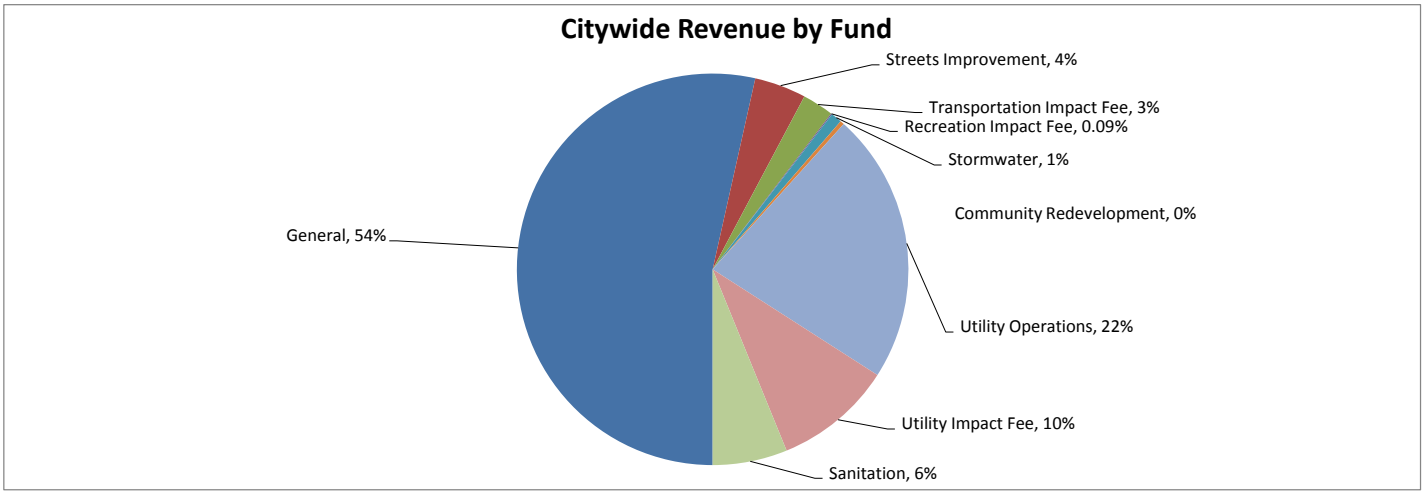
	OUTSTANDING	
	Principal	Interest
Utility System Improvement and Refunding Revenue Bonds, Series 2001, due in annual installments ranging from $470,000 to $1,515,000, plus interest ranging from 3.35% to 4.75% on various maturities. The Series 2001 Bonds are secured by a pledge and are payable solely from the Pledged Revenues consisting of (I) the Net Revenue of the System, (ii) the Sewer System Development Charges, (iii) the Water System Development Charges, (iv) the Reuse Development Charges and (v) the monies on deposit in various funds and accounts created pursuant to the Series 2001 Bond Resolution. This debt is serviced by the Utility System Fund.	19,615,000	10,516,512
Total Business - Type Activity Debt	19,615,000	10,516,512
Total Long-Term Debt Citywide	**$ 31,384,868**	**$ 12,777,331**

CITY OF APOPKA
CITYWIDE REVENUE SUMMARY
BUDGET FISCAL YEAR 2014

CITYWIDE SUMMARY BY REVENUE DESCRIPTION	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change From FY 2013
Property Taxes	$6,820,035	$6,573,900	$6,709,900	2.07%
Franchise Fees and Utility Taxes	5,455,049	5,132,300	5,168,900	0.71%
Licenses and Permits	5,622,483	4,844,300	5,037,900	4.00%
Intergovernmental Revenue	8,433,462	8,888,455	9,436,070	6.16%
Charges for Services	22,040,663	21,143,400	21,768,050	2.95%
Fines and Forfeitures	2,213,743	2,218,100	2,591,420	16.83%
Impact Fees	4,083,231	2,200,000	2,960,000	34.55%
Investment Income	215,447	260,800	259,250	-0.59%
Miscellaneous Revenue	1,219,622	876,000	887,800	1.35%
Non-Operating Revenues	6,893,577	7,302,745	11,678,330	59.92%
Total Revenues	**$62,997,312**	**$59,440,000**	**$66,497,620**	**11.87%**

CITYWIDE SUMMARY BY FUND	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change From FY 2013
General	$35,713,768	$33,507,200	$35,577,220	6.18%
Streets Improvement	2,331,378	2,584,730	2,834,570	9.67%
Transportation Impact Fee	2,005,757	1,691,710	1,719,800	1.66%
Recreation Impact Fee	64,288	45,100	60,100	33.26%
Stormwater	409,406	423,300	601,250	42.04%
Community Redevelopment	256,012	231,600	221,450	-4.38%
Utility Operations	16,049,807	14,520,395	14,895,150	2.58%
Utility Impact Fee	2,329,555	2,432,265	6,486,480	166.68%
Sanitation	3,837,342	4,003,700	4,101,600	2.45%
Total Revenues	**$62,997,312**	**$59,440,000**	**$66,497,620**	**11.87%**



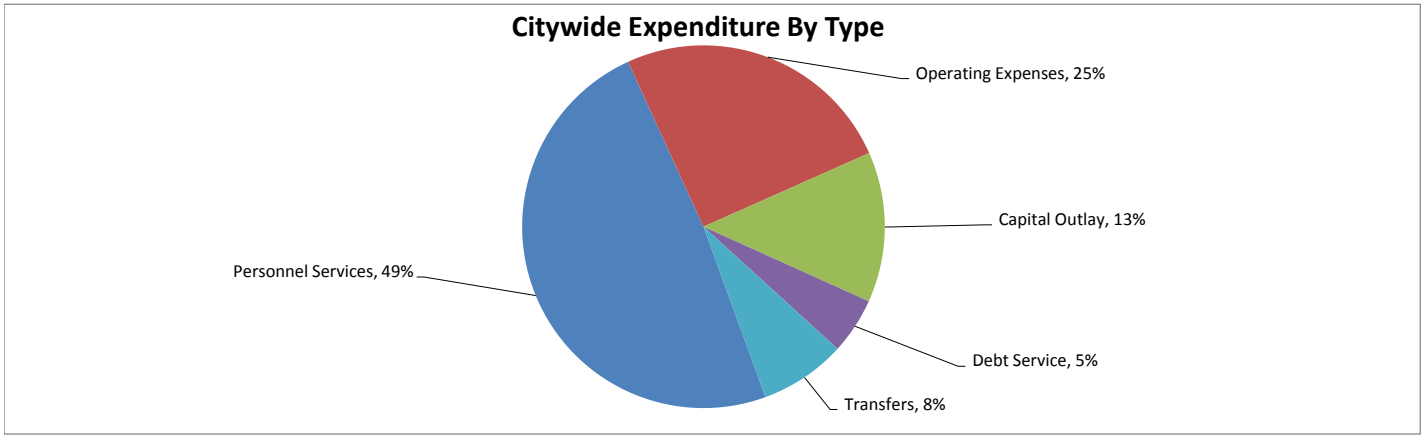


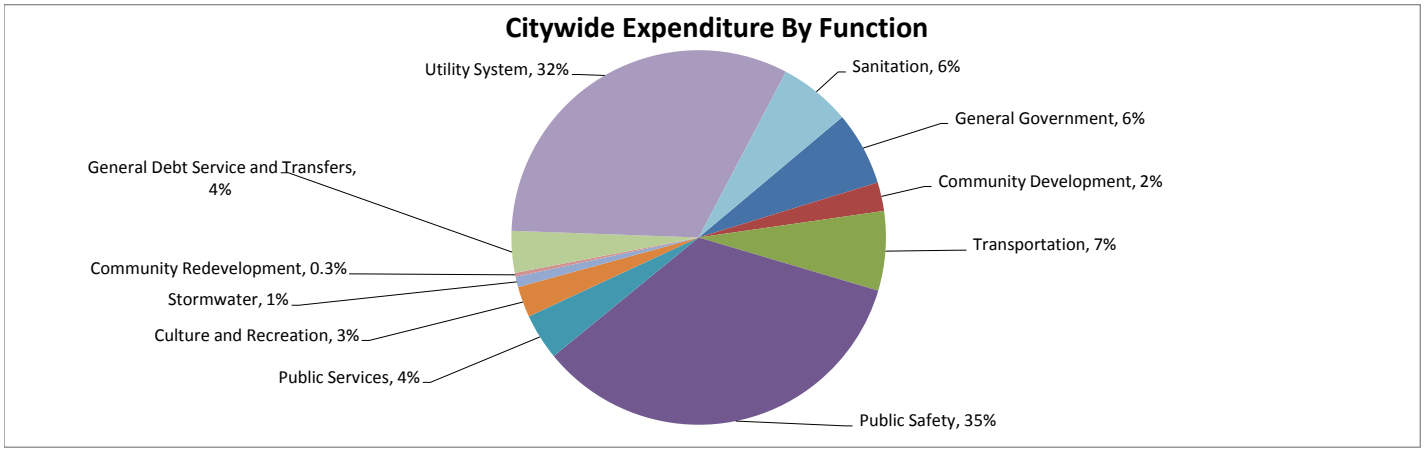
CITY OF APOPKA
CITYWIDE EXPENDITURE SUMMARY
BUDGET FISCAL YEAR 2014

CITYWIDE SUMMARY BY EXPENDITURE TYPE	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change From FY 2013
Personnel Services	$29,870,307	$31,199,540	$32,403,225	3.86%
Operating Expenses	$18,121,177	$15,718,000	$16,736,785	6.48%
Capital Outlay	$3,269,405	$4,186,245	$8,914,235	112.94%
Debt Service	$5,032,339	$3,523,345	$3,332,675	-5.41%
Transfers	$4,716,805	$4,812,870	$5,110,700	6.19%
Total Budget	**$61,010,033**	**$59,440,000**	**$66,497,620**	**11.87%**

CITYWIDE SUMMARY BY FUNCTION	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change From FY 2013
General Government	$4,559,023	$3,915,810	$4,235,400	8.16%
Community Development	$1,593,653	$1,471,975	$1,647,810	11.95%
Transportation	2,861,479	4,276,440	4,554,370	6.50%
Public Safety	20,932,626	21,660,605	22,943,860	5.92%
Public Services	2,344,666	2,632,965	2,652,855	0.76%
Culture and Recreation	1,532,665	1,489,445	1,764,045	18.44%
Stormwater	175,641	423,300	601,250	42.04%
Community Redevelopment	1,334,736	231,600	221,450	-4.38%
General Debt Service and Transfers	2,414,161	2,381,500	2,393,350	0.50%
Utility System	18,879,865	16,952,660	21,381,630	26.13%
Sanitation	4,381,518	4,003,700	4,101,600	2.45%
Total Budget	**$61,010,033**	**$59,440,000**	**$66,497,620**	**11.87%**

CITYWIDE SUMMARY POSITIONS (Full Time)	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	Change From FY 2013
General	296.00	294.00	296.00	2.00
Community Redevelopment	0.00	0.00	0.00	-
Utility Operations	73.00	75.00	75.00	-
Transportation	9.00	9.00	9.00	-
Sanitation	18.00	18.00	18.00	-
Total Positions	**396.00**	**396.00**	**398.00**	**2.00**

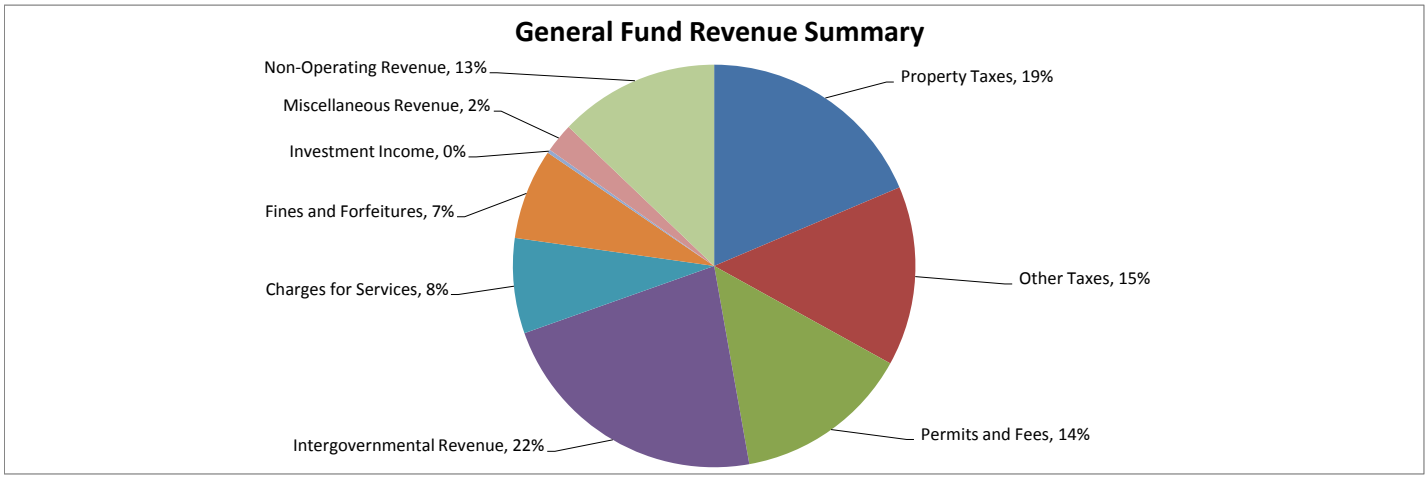




Budget
Detail Section

CITY OF APOPKA
GENERAL FUND REVENUE SUMMARY

GENERAL FUND REVENUE DESCRIPTION	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change 2013-2014
Property Taxes	$6,708,582	$6,482,800	$6,622,700	2.16%
Other Taxes	5,420,354	5,096,300	5,132,900	0.72%
Permits and Fees	5,622,483	4,844,300	5,037,900	4.00%
Intergovernmental Revenue	6,990,191	7,416,700	7,961,400	7.34%
Charges for Services	2,668,480	2,353,600	2,721,300	15.62%
Fines and Forfeitures	2,213,743	2,218,100	2,591,420	16.83%
Investment Income	80,873	98,000	98,550	0.56%
Miscellaneous Revenue	858,016	807,500	835,300	3.44%
Non-Operating Revenue	5,151,045	4,189,900	4,575,750	9.21%
Total Revenues	**$35,713,768**	**$33,507,200**	**$35,577,220**	**6.18%**



CITY OF APOPKA
GENERAL FUND
SUMMARY OF REVENUE PROJECTIONS
BUDGET FISCAL YEAR 2014

	ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
TAXES				
CURRENT PROPERTY TAXES	$6,635,243	$6,461,800	$6,592,700	2.03%
DELINQUENT PROPERTY TAXES	73,339	21,000	30,000	42.86%
CASUALTY INSURANCE PREMIUM TAXES	552,606	-	-	
UTILITY TAX - ELECTRIC	2,152,353	2,400,000	2,450,000	2.08%
UTILITY TAX - WATER	574,796	525,000	540,000	2.86%
UTILITY TAX - GAS	36,779	37,000	38,000	2.70%
UTILITY TAX - PROPANE	52,537	38,000	40,000	5.26%
LOCAL COMMUNICATION SERVICES TAX	1,878,636	1,911,300	1,878,900	-1.70%
LOCAL BUSINESS TAX	172,648	185,000	186,000	0.54%
TOTAL TAXES	**12,128,936**	**11,579,100**	**11,755,600**	**1.52%**
PERMITS AND FEES				
BUILDING PERMITS	1,098,079	580,000	625,000	7.76%
ELECTRIC PERMIT FEES	61,268	25,000	30,000	20.00%
PLUMBING PERMIT FEES	22,500	18,000	20,000	11.11%
MECHANICAL PERMIT FEES	33,118	25,000	26,000	4.00%
PLAN (BUILDING) ANALYSIS FEES	712,002	250,000	300,000	20.00%
RE-INSPECTION FEES	30,970	16,000	18,000	12.50%
TEMPORARY SIGN PERMITS	837	700	700	0.00%
MISCELLANEOUS PERMITS	8,403	14,000	13,000	-7.14%
FRANCHISE FEES - ELECTRIC	2,978,723	3,300,000	3,350,000	1.52%
FRANCHISE FEES - WATER	354,259	325,000	340,000	4.62%
FRANCHISE FEES - GAS	79,862	85,000	85,000	0.00%
FRANCHISE FEES - SEWER	220,668	200,000	210,000	5.00%
OTHER PERMITS AND LICENSES	2,070	1,500	2,000	33.33%
STREET OPENING PERMITS	152	100	100	0.00%
ARBOR PERMIT	2,262	1,500	1,600	6.67%
BUSINESS TAX APPLICATION FEES	2,510	2,500	2,500	0.00%
ADMINISTRATIVE PROCESSING FEE - BLDG	14,800	-	14,000	
TOTAL PERMITS AND FEES	**5,622,483**	**4,844,300**	**5,037,900**	**4.00%**
INTERGOVERNMENTAL				
FEDERAL POLICE VEST GRANT	4,882			
LOCAL LAW ENFORCEMENT BLOCK GRANT	15,866			
FEDERAL GRANTS – PHYS ENVIRONMENT	27,535			
PUBLIC SAFETY GRANTS - COUNTY	16,934			
STATE GRANTS - PARKS & RECREATION	-			
STATE REVENUE SHARING	1,334,357	1,511,500	1,643,700	8.75%
STATE MOBILE HOME LICENSES	24,255	26,000	26,000	0.00%
STATE ALCOHOL BEVERAGE LICENSES	15,033	15,000	15,000	0.00%
LOCAL GOV. HALF CENT SALES TAX	5,394,886	5,633,200	6,069,700	7.75%
FIREFIGHTER'S SUPPLEMENTAL COMP. FUND	16,490	15,500	16,000	3.23%
STATE REBATE ON VEHICLE FUEL	35,827	36,000	36,000	0.00%
POLICE SCHOOL LIAISON PROGRAM	-	115,500	88,000	-23.81%
POLICE TASK FORCE PROGRAM	51,042	22,000	22,000	0.00%
BUSINESS TAX - COUNTY	53,085	42,000	45,000	7.14%
TOTAL INTERGOVERNMENTAL	**6,990,191**	**7,416,700**	**7,961,400**	**7.34%**
CHARGES FOR SERVICES				
ZONING FEES	16,665	14,500	15,000	3.45%
RECORDS STORAGE FEES	28,467	16,000	16,000	0.00%
SALE OF MAPS AND PUBLICATIONS	125	400	400	0.00%
CERT. COPY RECORDS SEARCHES	11,802	5,000	6,000	20.00%
LIEN SEARCH FEES	23,706	20,000	21,000	5.00%
PROPERTY REGISTRATION FEES	83,400	40,000	42,000	5.00%
COMMISSIONS – SCHOOL IMPACT FEES	46,165	20,000	24,000	20.00%
COMMISSIONS – BUILDING PERMITS	7,006	3,500	4,000	14.29%
OTHER CHARGES AND FEES	92,853	35,000	40,000	14.29%
MAINTENANCE - CITY PROPERTY	12,805	4,000	5,000	25.00%
DISPATCH SERVICE FEES	994,107	1,048,750	1,106,450	5.50%
AMBULANCE SERVICE FEES	547,194	600,000	625,000	4.17%
OTHER PUBLIC SAFETY CHARGES	4,195	10,000	10,000	0.00%
FIRE DEPT – BIRTHDAY FEES	2,585	1,800	1,800	0.00%
FIRE DEPT – CPR FEES	830	3,000	3,000	0.00%
PARKING CITATION SURCHARGES	-	150	150	0.00%
911 FEES – ORANGE COUNTY DISTRIBUTION	80,151	90,000	90,000	0.00%
CEMETERY FEES	8,000	8,000	8,000	0.00%
ENGINEERING FEES	13,619	20,000	20,000	0.00%
AIRPORT FUEL SALES	51,601	-	-	
RECREATION PROGRAM ACTIVITY FEES	432,360	405,000	425,000	4.94%
COUNTRY FAIR	2,359	8,500	8,500	0.00%
OLD FLORIDA OUTDOOR FESTIVAL	208,487	-	250,000	
TOTAL CHARGES FOR SERVICES	**$2,668,480**	**$2,353,600**	**$2,721,300**	**15.62%**

CITY OF APOPKA
GENERAL FUND
SUMMARY OF REVENUE PROJECTIONS
BUDGET FISCAL YEAR 2014

(CONTINUED)

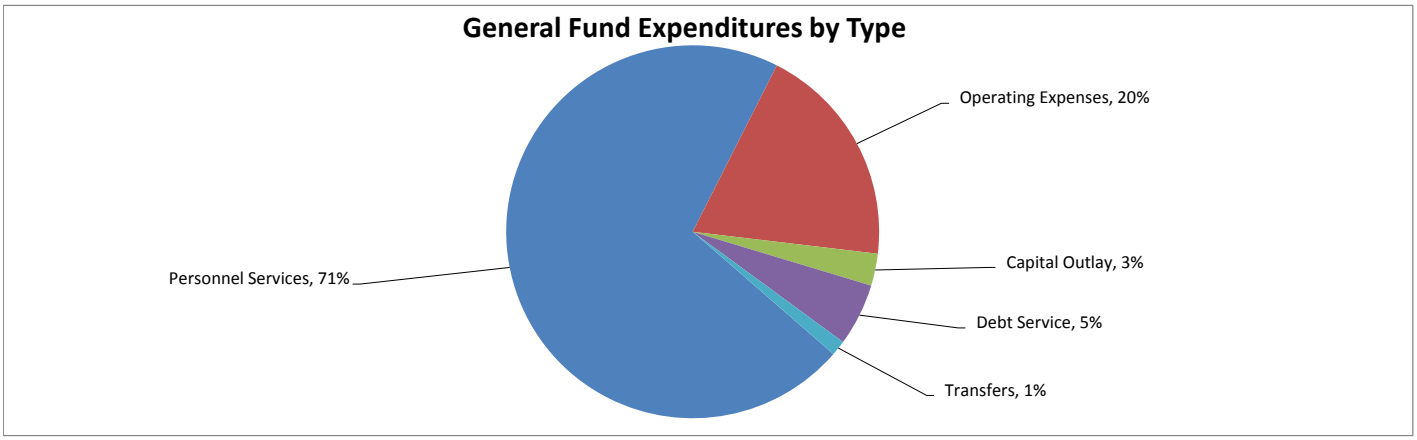
FINES AND FORFEITURES				
COURT FINES	474,763	375,000	575,000	53.33%
CONFISCATED PROPERTY	3,530	5,000	5,000	0.00%
COURT ORDERED RESTITUTION	26,655	16,000	19,200	20.00%
POLICE EDUCATION	19,490	9,800	10,000	2.04%
PARKING FINES	1,355	1,000	1,100	10.00%
BUILDING VIOLATION FINES	2,915	3,800	3,800	0.00%
CITY CODE VIOLATION FINES	25,044	7,500	132,320	1664.27%
TRAFFIC LIGHT FINES	1,659,991	1,800,000	1,845,000	2.50%
TOTAL FINES AND FORFEITURES	**2,213,743**	**2,218,100**	**2,591,420**	**16.83%**
MISCELLANEOUS REVENUE				
INTEREST INCOME - GENERAL GOV. INVESTMENTS	43,474	65,000	65,000	0.00%
INTEREST INCOME - COUNTY TAX COLLECTOR	37,399	33,000	33,550	1.67%
RENTAL OF CITY PROPERTY	147,445	133,000	165,000	24.06%
SALE OF CEMETERY LOTS	69,030	100,000	90,000	-10.00%
SALES OF SURPLUS EQUIPMENT	307	1,000	500	-50.00%
SCRAP SALES	-	500	300	-40.00%
DISPOSITION OF CAPITAL ASSETS	8,231	2,000	2,500	25.00%
INSURANCE PROCEEDS	65,112	25,000	30,000	20.00%
CONTRIBUTIONS AND DONATIONS	80,293	20,000	20,000	0.00%
REIMBURSEMENTS FOR PRIOR YEARS	4,778	20,000	10,000	-50.00%
MISCELLANEOUS REVENUE	450,821	485,000	495,000	2.06%
CAPITAL FACILITY FEES	32,000	21,000	22,000	4.76%
TOTAL MISCELLANEOUS REVENUE	**938,889**	**905,500**	**933,850**	**3.13%**
NON-OPERATING REVENUE				
CARRYOVER APPROPRIATION		250,000	400,000	60.00%
OTHER FINANCING SOURCES		-		
TRANSFER FROM TRANSPORTATION IMPACT FEES	152,489	35,000	38,000	8.57%
TRANSFER FROM STORMWATER FUND	24,000	24,000	24,000	0.00%
TRANSFER FROM UTILITY OPERATING FUND	3,156,200	3,345,600	3,546,330	6.00%
TRANSFER FROM SANITATION FUND	505,000	535,300	567,420	6.00%
TRANSFER FROM CRA FUND	1,313,356			-
TOTAL NON-OPERATING REVENUE	**5,151,045**	**4,189,900**	**4,575,750**	**9.21%**
TOTAL REVENUE	**$35,713,768**	**$33,507,200**	**$35,577,220**	**6.18%**

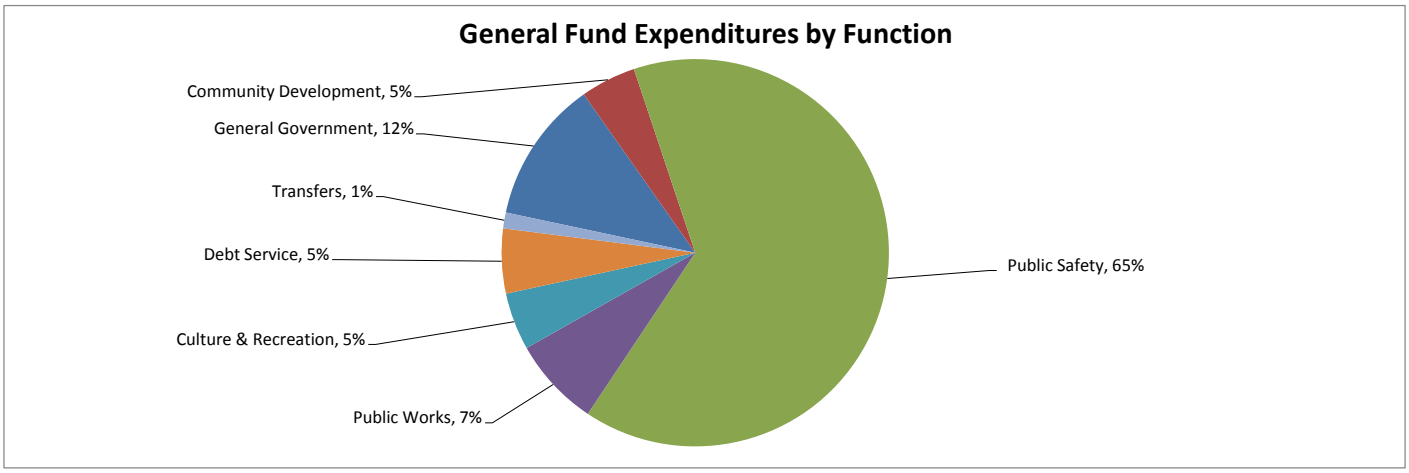
CITY OF APOPKA
GENERAL FUND EXPENDITURE SUMMARY

GENERAL FUND SUMMARY BY EXPENDITURE TYPE	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change 2013-2014
Personnel Services	$23,529,397	$24,234,280	$25,284,670	4.33%
Operating Expenses	5,761,152	6,137,620	6,909,975	12.58%
Capital Outlay	1,654,248	753,800	989,225	31.23%
Debt Service	1,947,955	1,946,220	1,922,350	-1.23%
Transfers	466,205	435,280	471,000	8.21%
Total Budget	**$33,358,958**	**$33,507,200**	**$35,577,220**	**6.18%**

GENERAL FUND SUMMARY BY FUNCTION	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change 2013-2014
General Government	$4,559,023	$3,915,810	$4,235,400	8.16%
Community Development	1,593,653	1,471,975	1,647,810	11.95%
Public Safety	20,932,626	21,660,605	22,943,860	5.92%
Public Works	2,344,666	2,632,965	2,652,855	0.76%
Culture & Recreation	1,514,829	1,444,345	1,703,945	17.97%
Debt Service	1,947,955	1,946,220	1,922,350	-1.23%
Transfers	466,205	435,280	471,000	8.21%
Total Budget	**$33,358,958**	**$33,507,200**	**$35,577,220**	**6.18%**

GENERAL FUND SUMMARY POSITIONS (Full Time)	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	Change 2013-2014
General Government	28.00	26.00	26.00	-
Community Development	15.00	15.00	15.00	-
Public Safety	212.00	212.00	214.00	2.00
Public Works	28.00	29.00	29.00	-
Culture & Recreation	13.00	12.00	12.00	-
Total Positions	**296.00**	**294.00**	**296.00**	**2.00**





CITY OF APOPKA
GENERAL FUND
SUMMARY OF EXPENDITURES BY TYPE
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$15,469,266	$16,186,250	$16,823,520	3.94%
1210	LONGEVITY PAY	125,732	111,465	113,950	2.23%
1225	PROFICIENCY PAY	371,762	382,500	387,500	1.31%
1300	OTHER SALARIES AND WAGES	225,173	229,850	250,810	9.12%
1400	OVERTIME PAY	597,823	553,820	554,150	0.06%
1500	SPECIAL (INCENTIVE) PAY	81,692	88,880	89,680	0.90%
2100	FICA TAXES - CITY MATCHING	1,226,720	1,347,525	1,402,995	4.12%
2200	CITY RETIREMENT CONTRIBUTION	3,232,526	2,912,100	3,191,310	9.59%
2300	LIFE AND HEALTH INSURANCE	1,904,070	2,128,290	2,177,155	2.30%
2400	WORKER'S COMPENSATION	285,600	283,600	283,600	0.00%
2500	UNEMPLOYMENT COMPENSATION	9,034	10,000	10,000	0.00%
	TOTAL PERSONNEL SERVICES	**23,529,397**	**24,234,280**	**25,284,670**	**4.33%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	504,046	258,100	353,800	37.08%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE	48,348	-	-	
3150	CITY ATTORNEY FEES	72,000	72,000	72,000	0.00%
3200	ACCOUNTING AND AUDITING	17,045	17,760	18,625	4.87%
3400	OTHER CONTRACTUAL SERVICES	1,210,770	1,411,820	1,504,760	6.58%
4000	TRAVEL & PER DIEM	20,097	16,000	18,475	15.47%
4100	COMMUNICATIONS SERVICES	129,899	455,400	275,550	-39.49%
4200	FREIGHT AND POSTAGE SERVICES	17,476	26,640	22,990	-13.70%
4300	UTILITY SERVICES	516,979	503,900	543,750	7.91%
4400	RENTALS AND LEASES	9,847	28,300	29,460	4.10%
4500	LIABILITY & CASUALTY INSURANCE	329,625	328,125	328,125	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	563,877	894,630	1,326,330	48.25%
4650	VEHICLE MAINTENANCE	398,890	350,135	363,785	3.90%
4700	PRINTING SERVICES	15,605	32,050	34,110	6.43%
4800	PROMOTIONAL ADVERTISING	-	-	-	
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	62,683	27,550	27,880	1.20%
4902	LEGAL ADVERTISING	7,108	11,100	12,800	15.32%
4904	CLOTHING ALLOWANCE	5,837	6,000	6,000	0.00%
4950	EMS BILLING EXPENSE	31,785	46,000	46,000	0.00%
5100	OFFICE SUPPLIES	43,220	68,080	61,955	-9.00%
5200	OPERATING SUPPLIES	951,361	1,086,180	1,083,970	-0.20%
5201	OLD FLORIDA OUTDOOR FESTIVAL	205,329	-	250,000	
5207	PARKS BEAUTIFICATION EXPENDITURE	2,449	-	-	
5210	OPERATING SUPPLIES - GRANTS	7,426	-	-	
5216	PARKS TREE BANK EXPENDITURE	14,325	-	-	
5250	FUEL AND GASOLINE	497,602	370,650	399,825	7.87%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	39,233	62,120	61,460	-1.06%
5401	TRAINING – CPR	98	3,000	3,000	0.00%
5450	SPECIAL POLICE EDUCATION	14,477	9,800	10,000	2.04%
5500	TRAINING	23,715	52,280	55,325	5.82%
	TOTAL OPERATING EXPENDITURES	**5,761,152**	**6,137,620**	**6,909,975**	**12.58%**
CAPITAL OUTLAY					
6100	LAND	253,599	-	-	
6200	BUILDINGS	367,003	-	-	
6300	IMPROVEMENTS OTHER THAN BUILDINGS	29,270	47,500	64,200	35.16%
6400	EQUIPMENT & MACHINERY	1,004,375	706,300	925,025	30.97%
	TOTAL CAPITAL OUTLAY	**1,654,248**	**753,800**	**989,225**	**31.23%**
DEBT SERVICE AND TRANSFERS					
7100	COMM. & AMBULANCE PRINCIPAL	114,624	114,630	91,730	-19.98%
7101	COMMUNICATION LEASE	475,901	495,725	516,400	4.17%
7160	MCBRIDE MORTGAGE - 1/2019	30,750	30,750	30,750	0.00%
7170	FLC REVENUE BOND - 12/2018	125,000	130,000	135,000	3.85%
7181	WI-FI REVENUE NOTE - 3/2017	415,000	430,000	450,000	4.65%
7182	RECREATION REVENUE NOTE - 3/2022	250,000	260,000	284,850	9.56%
7200	COMM. & AMBULANCE INTEREST	3,239	3,250	18,975	483.85%
7201	COMMUNICATION LEASE- INTEREST	183,715	163,895	143,250	-12.60%
7260	BANK OF AMERICA LOAN INTEREST	11,974	10,485	9,000	-14.16%
7270	FLC REVENUE BOND INTEREST	55,191	50,640	44,500	-12.12%
7271	FLC REVENUE BOND - OTHER	1,808	1,900	1,900	0.00%
7281	WI-FI REVENUE NOTE - 3/2017	217,230	201,045	184,275	-8.34%
7282	RECREATION REVENUE NOTE - 3/2022	63,525	53,900	11,720	-78.26%
9111	TRANSFER TO STREET IMPROVEMENT FUND	376,315	340,000	370,000	8.82%
9141	TRANSFER TO UTILITY OPERATING FUND	89,890	95,280	101,000	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**2,414,161**	**2,381,500**	**2,393,350**	**0.50%**
	TOTAL BUDGET	**$33,358,958**	**$33,507,200**	**$35,577,220**	**6.18%**
	TOTAL POSITIONS	**296**	**294**	**296**	**2**

CITY OF APOPKA
GENERAL FUND
SUMMARY OF EXPENDITURES BY FUNCTION
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
GENERAL GOVERNMENT					
1010	MAYOR'S OFFICE	$670,116	$289,960	$302,175	4.21%
1020	ADMINISTRATIVE SERVICES	883,875	667,230	710,090	6.42%
1021	PURCHASING	168,968	-	-	
1022	FACILITIES MAINTENANCE	675,581	513,170	563,620	9.83%
1030	CITY CLERK	212,411	233,435	268,985	15.23%
1120	FINANCE	475,049	463,635	477,210	2.93%
1170	HUMAN RESOURCES	289,763	302,480	311,515	2.99%
5110	INFORMATION TECHNOLOGY	1,183,260	1,445,900	1,601,805	10.78%
	TOTAL GENERAL GOVERNMENT	**4,559,023**	**3,915,810**	**4,235,400**	**8.16%**
FIRE SERVICES					
2110	FIRE CHIEF	1,265,311	1,000,365	1,071,540	7.11%
2120	FIRE SUPPRESSION	2,921,618	3,038,485	3,083,245	1.47%
2130	FIRE EMS	4,399,945	4,419,770	4,644,240	5.08%
	TOTAL FIRE SERVICES	**8,586,875**	**8,458,620**	**8,799,025**	**4.02%**
POLICE SERVICES					
2210	POLICE CHIEF	1,692,855	1,489,520	1,620,890	8.82%
2220	POLICE FIELD SERVICES	5,783,381	6,010,150	6,531,810	8.68%
2230	POLICE SUPPORT SERVICES	3,162,887	3,428,340	3,528,910	2.93%
2235	POLICE CROSSING GUARDS	74,771	87,295	88,725	1.64%
2250	COMMUNICATIONS / DISPATCH	1,631,857	2,186,680	2,374,500	8.59%
	TOTAL POLICE SERVICES	**12,345,752**	**13,201,985**	**14,144,835**	**7.14%**
COMMUNITY DEVELOPMENT					
4020	ZONING AND PLANNING	1,085,601	935,270	1,069,120	14.31%
4021	BUILDING INSPECTION	508,051	536,705	578,690	7.82%
	TOTAL COMMUNITY DEVELOPMENT	**1,593,653**	**1,471,975**	**1,647,810**	**11.95%**
PUBLIC WORKS					
3310	FLEET MAINTENANCE	843,395	913,500	949,900	3.98%
3512	CEMETERY	124,799	153,630	132,880	-13.51%
3513	GROUNDS MAINTENANCE	661,939	725,450	697,075	-3.91%
3514	GROUNDS – ATHLETIC COMPLEXES	714,534	840,385	873,000	3.88%
	TOTAL PUBLIC WORKS	**2,344,666**	**2,632,965**	**2,652,855**	**0.76%**
CULTURE AND RECREATION					
3612	RECREATION ATHLETICS	959,476	1,039,050	1,054,775	1.51%
3613	RECREATION PROGRAMS & CIVIC EVENTS	555,353	405,295	649,170	60.17%
	TOTAL CULTURE AND RECREATION	**1,514,829**	**1,444,345**	**1,703,945**	**17.97%**
DEBT SERVICE		1,947,955	1,946,220	1,922,350	-1.23%
TRANSFERS		466,205	435,280	471,000	8.21%
	TOTAL DEBT SERVICE & TRANSFERS	**2,414,161**	**2,381,500**	**2,393,350**	**0.50%**
	TOTAL ALL DEPARTMENTS	**$33,358,958**	**$33,507,200**	**$35,577,220**	**6.18%**
	TOTAL POSITIONS	**296**	**294**	**296**	**2**

CITY OF APOPKA
GENERAL FUND
MAYOR'S OFFICE - 1010

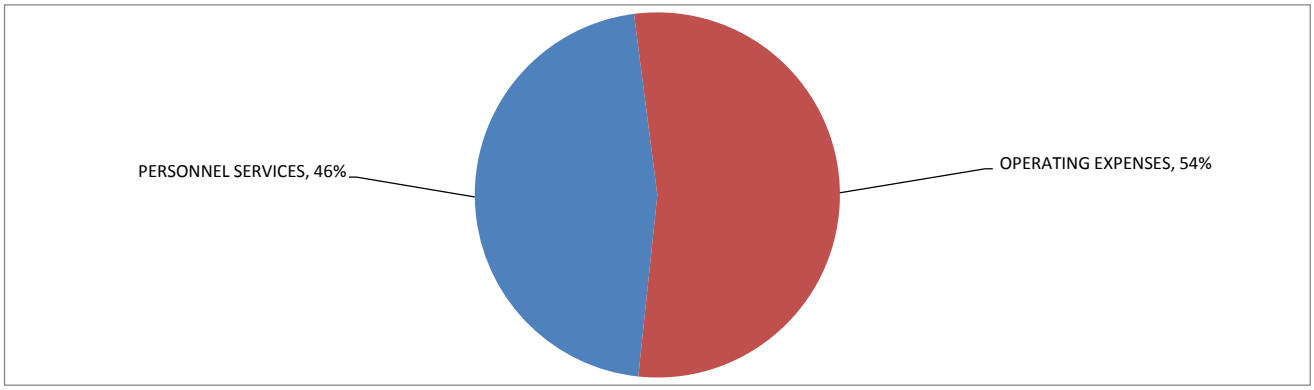
The Mayor is responsible for preserving and enhancing the City's quality of life for those who live and work in Apopka by providing direction, leadership and specific initiatives to ensure the effective and efficient development and administration of City services, policies and laws.

CITY OF APOPKA
GENERAL FUND
MAYOR'S OFFICE - 1010

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

MAYOR'S OFFICE STAFFING	FY 2012	FY 2013	FY 2014
MAYOR	1	1	1
MAYOR'S SECRETARY	1	1	1
TOTAL STAFFING	**2**	**2**	**2**

MAYOR'S OFFICE BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	129,956	136,260	139,875	2.65%
OPERATING EXPENSES	184,854	153,700	162,300	5.60%
CAPITAL OUTLAY	355,306	0	0	
TOTAL BUDGET	**670,116**	**289,960**	**302,175**	**4.21%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
1010 - MAYOR'S OFFICE
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$100,827	$104,400	$106,900	2.39%
1210	LONGEVITY PAY	618	700	735	5.00%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY				
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	7,451	7,820	8,020	2.56%
2200	CITY RETIREMENT CONTRIBUTION	6,459	7,120	7,760	8.99%
2300	LIFE AND HEALTH INSURANCE	12,600	14,220	14,460	1.69%
2400	WORKER'S COMPENSATION	2,000	2,000	2,000	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**129,956**	**136,260**	**139,875**	**2.65%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	30,000	-		
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES	72,000	72,000	72,000	0.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM	3,283	1,000	4,000	300.00%
4100	COMMUNICATIONS SERVICES	926	1,200	3,550	195.83%
4200	FREIGHT AND POSTAGE SERVICES	525	500	750	50.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	1,500	1,500	1,500	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	188	300	300	0.00%
4650	VEHICLE MAINTENANCE	1,102	1,000	1,000	0.00%
4700	PRINTING SERVICES	45	500	500	0.00%
4800	PROMOTIONAL ADVERTISING		-		
4900	OTHER CURRENT CHARGES AND OBLIGATIONS		-		
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	2,000	2,000	3,000	50.00%
5200	OPERATING SUPPLIES	41,778	41,500	41,500	0.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	130	200	200	0.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	29,441	32,000	32,000	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING	1,938		2,000	
	TOTAL OPERATING EXPENDITURES	**184,854**	**153,700**	**162,300**	**5.60%**
CAPITAL OUTLAY					
6100	LAND	190,000	-		
6200	BUILDINGS	162,141			
6300	IMPROVEMENTS OTHER THAN BUILDINGS		-		
6400	EQUIPMENT & MACHINERY	3,165	-		
	TOTAL CAPITAL OUTLAY	**355,306**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$670,116**	**$289,960**	**$302,175**	**4.21%**
	TOTAL POSITIONS	**2**	**2**	**2**	**0**

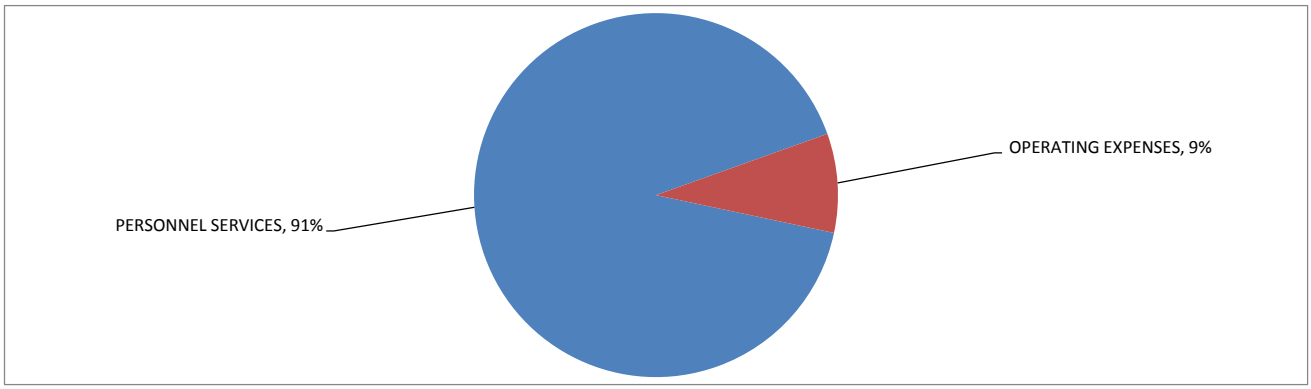
The Administrative Services division encompasses purchasing, facilities maintenance, risk management, volunteers and citizens advocate. Each group provides a variety of services to other City Departments and the general public.

CITY OF APOPKA
GENERAL FUND
ADMINISTRATIVE SERVICES - 1020

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

ADMINISTRATIVE STAFFING	FY 2012	FY 2013	FY 2014
CHIEF ADMINISTRATIVE OFFICER	1	1	1
ADMINISTRATIVE SERVICES MANAGER	1	1	1
ASSISTANT TO CAO	1	1	1
SECRETARY I	0	1	1
INSURANCE CLERK	1	1	1
RECEPTIONIST	1	0	0
COMMUNITY EVENTS MANAGER	1	1	1
TOTAL STAFFING	**6**	**6**	**6**

ADMINISTRATIVE BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	629,782	603,960	647,620	7.23%
OPERATING EXPENSES	61,385	63,270	62,470	-1.26%
CAPITAL OUTLAY	192,708	0	0	
TOTAL BUDGET	**883,875**	**667,230**	**710,090**	**6.42%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
1020 - ADMINISTRATIVE SERVICES
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$473,892	$454,020	$488,700	7.64%
1210	LONGEVITY PAY	10,548	1,900	1,900	0.00%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES	7,280	-		
1400	OVERTIME PAY	8	-		
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	32,289	35,870	38,520	7.39%
2200	CITY RETIREMENT CONTRIBUTION	61,816	63,360	69,000	8.90%
2300	LIFE AND HEALTH INSURANCE	38,250	43,110	43,800	1.60%
2400	WORKER'S COMPENSATION	5,700	5,700	5,700	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**629,782**	**603,960**	**647,620**	**7.23%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	26,735	22,000	22,000	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM	658			
4100	COMMUNICATIONS SERVICES	3,031	3,000	3,000	0.00%
4200	FREIGHT AND POSTAGE SERVICES	1,727	750	750	0.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	4,470	4,470	4,470	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	8,979	9,000	9,000	0.00%
4650	VEHICLE MAINTENANCE	1,201	3,000	3,000	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	-			
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	1,727	3,500	3,500	0.00%
5200	OPERATING SUPPLIES	11,699	12,750	12,750	0.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL		-		
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	796	1,500	1,000	-33.33%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	264	300	-	-100.00%
5401	TRAINING – CPR	98	3,000	3,000	0.00%
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**61,385**	**63,270**	**62,470**	**-1.26%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	
6200	BUILDINGS	183,592	-	-	
6300	IMPROVEMENTS OTHER THAN BUILDINGS	9,115	-	-	
6400	EQUIPMENT & MACHINERY	-	-		
	TOTAL CAPITAL OUTLAY	**192,708**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$883,875**	**$667,230**	**$710,090**	**6.42%**
	TOTAL POSITIONS	**6**	**6**	**6**	**0**

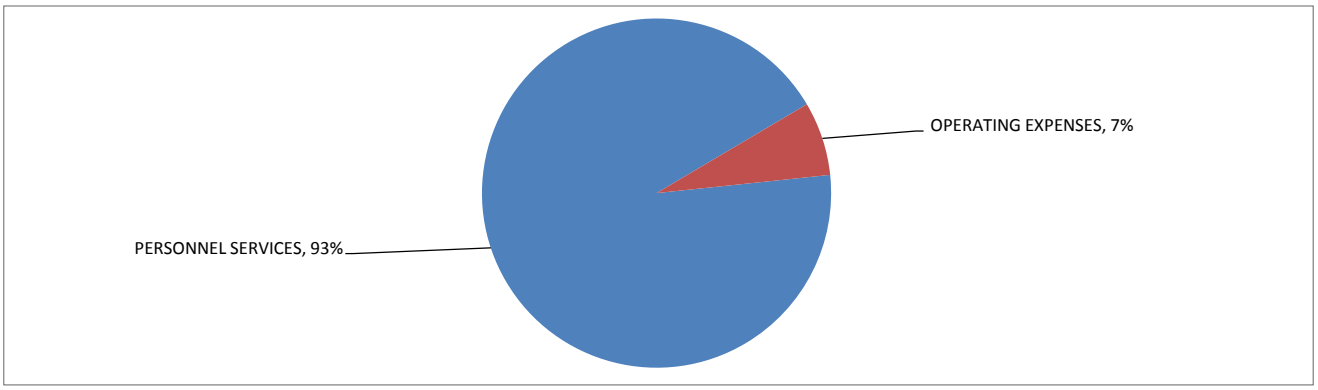
The Purchasing Division is committed to obtaining the most desirable goods and services to meet the City's operational needs at the lowest possible cost, delivered in a timely manner, and in compliance with all City policies and applicable state purchasing laws. Purchasing has the responsibility to obtain the most value for the tax dollar in a fair, efficient, and equitable manner.

CITY OF APOPKA
GENERAL FUND
PURCHASING - 1021

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

PURCHASING STAFFING	FY 2012	FY 2013	FY 2014
PURCHASING SUPERVISOR	1	0	0
PURCHASING & SUPPLY SPEC.	1	0	0
TOTAL STAFFING	**2**	**0**	**0**

PURCHASING BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	161,488	0	0	
OPERATING EXPENSES	7,480	0	0	
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**168,968**	**0**	**0**	



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
1021 - PURCHASING
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$120,570			
1210	LONGEVITY PAY	994			
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY				
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	8,773			
2200	CITY RETIREMENT CONTRIBUTION	16,552			
2300	LIFE AND HEALTH INSURANCE	12,600			
2400	WORKER'S COMPENSATION	2,000			
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**161,488**	**-**	**-**	**0.00%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES				
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	56			
4200	FREIGHT AND POSTAGE SERVICES				
4300	UTILITY SERVICES	4,011			
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	1,500			
4600	REPAIRS AND MAINTENANCE SERVICES	990			
4650	VEHICLE MAINTENANCE	385			
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	65			
5200	OPERATING SUPPLIES	140			
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	332			
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS				
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**7,480**	**-**	**-**	**0.00%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY				
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$168,968**	**$-**	**$-**	**0.00%**
	TOTAL POSITIONS	**2**	**0**	**0**	**0**

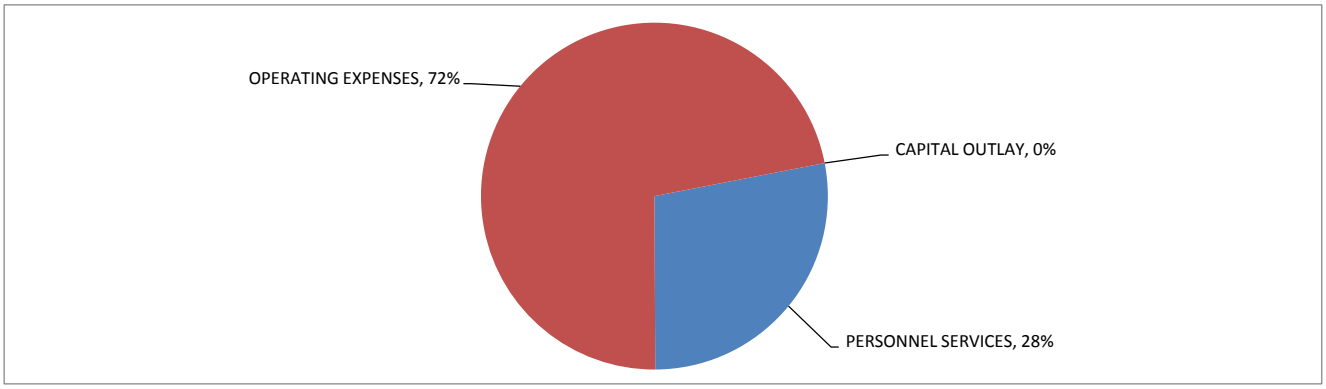
The Facilities Maintenance Division is responsible for maintaining a safe and pleasant environment for the City employees and the public. This division is a service unit which is responsible for the cleaning, maintenance, and minor renovations of the City's facilities.

CITY OF APOPKA
GENERAL FUND
FACILITIES MAINTENANCE - 1022

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

FACILITY MAINTENANCE STAFFING	FY 2012	FY 2013	FY 2014
SENIOR PROJECT COORDINATOR	1	1	1
FACILITIES MAINTENANCE WORKER I	1	1	1
TOTAL STAFFING	**2**	**2**	**2**

FACILITY MAINTENANCE BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	147,127	130,730	157,680	20.62%
OPERATING EXPENSES	438,552	382,440	405,940	6.14%
CAPITAL OUTLAY	89,901	0	0	
TOTAL BUDGET	**675,581**	**513,170**	**563,620**	**9.83%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
1022 - FACILITIES MAINTENANCE
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$102,743	$95,480	$117,100	22.64%
1210	LONGEVITY PAY	690	520	520	0.00%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		-		
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	7,845	7,345	9,000	22.53%
2200	CITY RETIREMENT CONTRIBUTION	14,100	14,525	15,800	8.78%
2300	LIFE AND HEALTH INSURANCE	12,600	10,860	13,260	22.10%
2400	WORKER'S COMPENSATION	2,000	2,000	2,000	0.00%
2500	UNEMPLOYMENT COMPENSATION	7,150			
	TOTAL PERSONNEL SERVICES	**147,127**	**130,730**	**157,680**	**20.62%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	-	-	-	
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING	-	-	-	
3400	OTHER CONTRACTUAL SERVICES	34,143	38,000	38,000	0.00%
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	905	1,200	1,200	0.00%
4200	FREIGHT AND POSTAGE SERVICES	5	250	250	0.00%
4300	UTILITY SERVICES	167,809	140,000	160,000	14.29%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	11,490	11,490	11,490	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	134,465	138,000	158,000	14.49%
4650	VEHICLE MAINTENANCE	602	1,000	1,000	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	55,079	10,500	10,000	-4.76%
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	45			
5200	OPERATING SUPPLIES	31,614	38,000	24,000	-36.84%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	2,396	4,000	2,000	-50.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS				
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**438,552**	**382,440**	**405,940**	**6.14%**
CAPITAL OUTLAY					
6100	LAND	63,599	-		-
6200	BUILDINGS	21,270			-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				-
6400	EQUIPMENT & MACHINERY	5,032			
	TOTAL CAPITAL OUTLAY	**89,901**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$675,581**	**$513,170**	**$563,620**	**9.83%**
	TOTAL POSITIONS	**2**	**2**	**2**	**0**

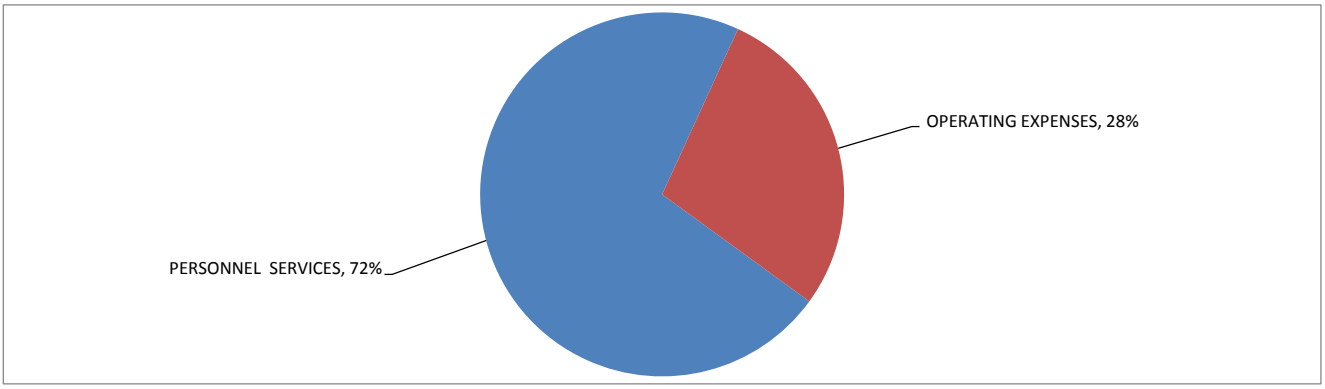
The City Clerk, as a staff officer, is the custodian of the City Seal, and the City's Official Public Records, including minutes, ordinances, resolutions, agreements and deeds of City owned property. The City Clerk attends, records, and prepares minutes for all City Council meetings, provides information to the public regarding City matters, conducts City elections, and is responsible for legal advertisements for public hearings.

CITY OF APOPKA
GENERAL FUND
CITY CLERK - 1030

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

CITY CLERK STAFFING	FY 2012	FY 2013	FY 2014
CITY CLERK	1	1	1
DEPUTY CITY CLERK	1	1	1
TOTAL STAFFING	**2**	**2**	**2**

CITY CLERK BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	170,676	183,015	193,245	5.59%
OPERATING EXPENSES	41,735	50,420	75,740	50.22%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**212,411**	**233,435**	**268,985**	**15.23%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
1030 - CITY CLERK
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$138,706	$147,400	$156,000	5.83%
1210	LONGEVITY PAY	325	425	485	14.12%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		-		
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	10,523	11,350	12,000	5.73%
2200	CITY RETIREMENT CONTRIBUTION	6,522	7,620	8,300	8.92%
2300	LIFE AND HEALTH INSURANCE	12,600	14,220	14,460	1.69%
2400	WORKER'S COMPENSATION	2,000	2,000	2,000	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**170,676**	**183,015**	**193,245**	**5.59%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES		1,000	1,000	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	22,397	20,700	41,315	99.59%
4000	TRAVEL & PER DIEM		400	875	118.75%
4100	COMMUNICATIONS SERVICES	560	500	500	0.00%
4200	FREIGHT AND POSTAGE SERVICES	212	1,700	1,700	0.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	1,500	1,500	1,500	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	6,112	6,900	7,520	8.99%
4650	VEHICLE MAINTENANCE				
4700	PRINTING SERVICES	6,712	7,200	9,700	34.72%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	359	1,750	2,080	18.86%
4902	LEGAL ADVERTISING	1,064	2,000	3,500	75.00%
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	872	2,100	2,100	0.00%
5200	OPERATING SUPPLIES	1,135	3,200	2,360	-26.25%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	612	720	740	2.78%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING	200	750	850	13.33%
	TOTAL OPERATING EXPENDITURES	**41,735**	**50,420**	**75,740**	**50.22%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY				
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$212,411**	**$233,435**	**$268,985**	**15.23%**
	TOTAL POSITIONS	**2**	**2**	**2**	**0**

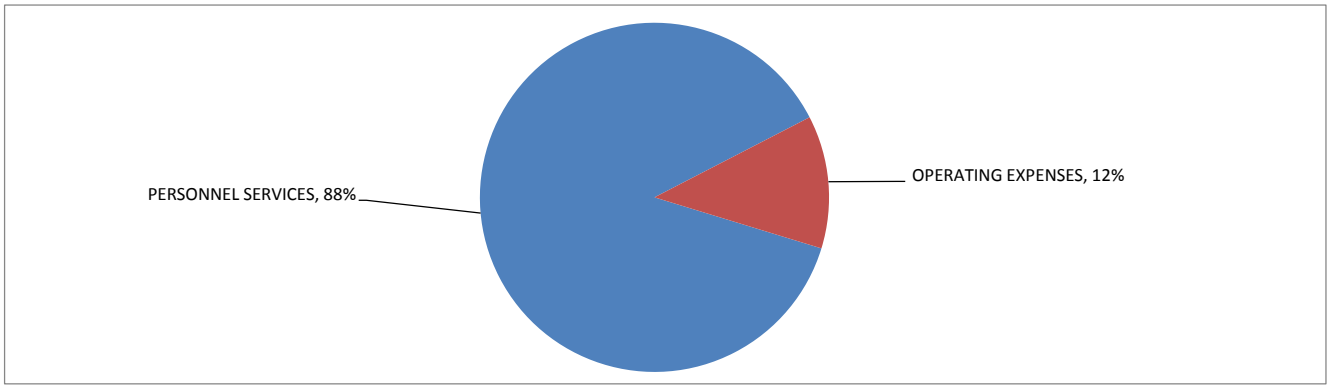
The Finance Department is responsible for gathering, organizing and reporting all financial and accounting information for the City. Responsibilities also include cash management, debt administration, accounts payable, accounts receivable, capital assets and pension reconciliation. Additional duties include producing the City's Annual Balanced Budget, developing the Five Year Capital Improvement Plan (CIP), and the audited Comprehensive Annual Financial Report (CAFR).

CITY OF APOPKA
GENERAL FUND
FINANCE - 1120

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

FINANCE STAFFING	FY 2012	FY 2013	FY 2014
FINANCE DIRECTOR	1	1	1
FINANCIAL APPLICATIONS MANAGER	1	1	1
ACCOUNTANT II	1	1	1
ACCOUNTS PAYABLE SPECIALIST	1	1	1
TOTAL STAFFING	**4**	**4**	**4**

FINANCE BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	393,466	403,425	418,485	3.73%
OPERATING EXPENSES	81,583	60,210	58,725	-2.47%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**475,049**	**463,635**	**477,210**	**2.93%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
1120 - FINANCE
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$308,057	$308,100	$318,400	3.34%
1210	LONGEVITY PAY	2,976	1,130	1,585	40.27%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	305	-		
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	23,677	23,645	24,475	3.51%
2200	CITY RETIREMENT CONTRIBUTION	23,892	32,750	35,700	9.01%
2300	LIFE AND HEALTH INSURANCE	29,760	33,000	33,525	1.59%
2400	WORKER'S COMPENSATION	4,800	4,800	4,800	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**393,466**	**403,425**	**418,485**	**3.73%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	930	1,000	1,000	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE	14,619			
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING	17,045	17,760	18,625	4.87%
3400	OTHER CONTRACTUAL SERVICES	27,110	16,000	15,000	-6.25%
4000	TRAVEL & PER DIEM	-			
4100	COMMUNICATIONS SERVICES	98			
4200	FREIGHT AND POSTAGE SERVICES	2,456	2,600	2,600	0.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	7,140	7,140	7,140	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	9,138	8,960	8,960	0.00%
4650	VEHICLE MAINTENANCE				
4700	PRINTING SERVICES	446	1,500	1,000	-33.33%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING	186	250	200	-20.00%
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	853	1,200	1,200	0.00%
5200	OPERATING SUPPLIES	71	1,800	1,300	-27.78%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	1,074	1,600	1,250	-21.88%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING	417	400	450	12.50%
	TOTAL OPERATING EXPENDITURES	**81,583**	**60,210**	**58,725**	**-2.47%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY				
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$475,049**	**$463,635**	**$477,210**	**2.93%**
	TOTAL POSITIONS	**4**	**4**	**4**	**0**

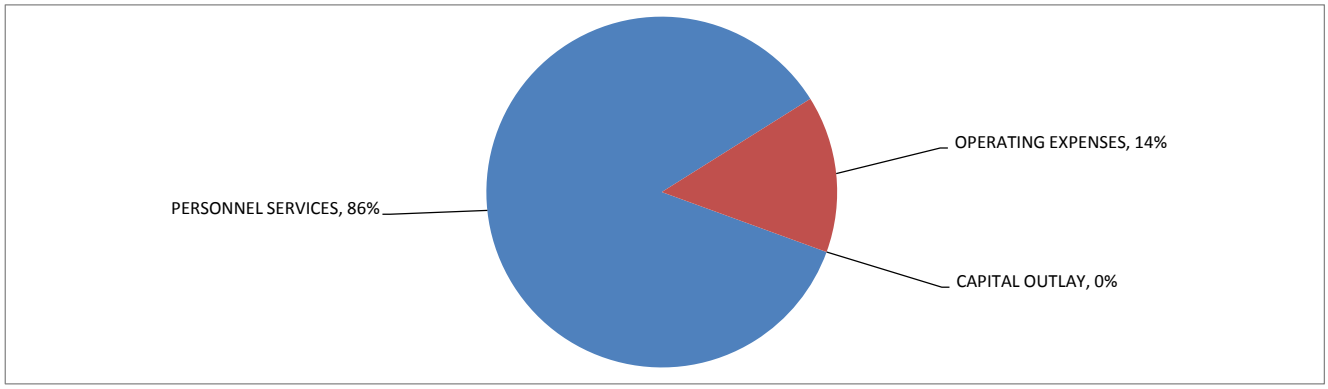
To provide quality services and support in employment, training, benefits, compensation and safety. To develop a qualified, productive, responsive workforce, equipped with the knowledge, abilities, skills, and tools necessary to meet the City's present and future needs. Human Resources assures the City is an equal opportunity employer and is also responsible for all payroll related issues and employee benefits.

CITY OF APOPKA
GENERAL FUND
HUMAN RESOURCES - 1170

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

HUMAN RESOURCES STAFFING	FY 2012	FY 2013	FY 2014
HUMAN RESOURCES DIRECTOR	1	1	1
HUMAN RESOURCES SPECIALIST I	2	2	2
TOTAL STAFFING	**3**	**3**	**3**

HUMAN RESOURCES BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	233,486	252,590	266,425	5.48%
OPERATING EXPENSES	18,393	49,890	45,090	-9.62%
CAPITAL OUTLAY	37,884	0	0	
TOTAL BUDGET	**289,763**	**302,480**	**311,515**	**2.99%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
1170 - HUMAN RESOURCES
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$174,700	$185,250	$195,400	5.48%
1210	LONGEVITY PAY	798	920	975	5.98%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		-		
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	12,489	14,250	15,020	5.40%
2200	CITY RETIREMENT CONTRIBUTION	23,898	28,170	30,700	8.98%
2300	LIFE AND HEALTH INSURANCE	18,900	21,300	21,630	1.55%
2400	WORKER'S COMPENSATION	2,700	2,700	2,700	0.00%
2500	UNEMPLOYMENT COMPENSATION		-	-	
	TOTAL PERSONNEL SERVICES	**233,486**	**252,590**	**266,425**	**5.48%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	-	5,600	5,600	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING	-	-		
3400	OTHER CONTRACTUAL SERVICES	-	1,600	1,600	0.00%
4000	TRAVEL & PER DIEM		1,000	-	-100.00%
4100	COMMUNICATIONS SERVICES	72	400	400	0.00%
4200	FREIGHT AND POSTAGE SERVICES	160	250	250	0.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	2,220	2,220	2,220	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	8,163	25,000	25,000	0.00%
4650	VEHICLE MAINTENANCE				
4700	PRINTING SERVICES	1,149	2,500	2,500	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	3,165	5,600	2,500	-55.36%
5200	OPERATING SUPPLIES	2,811	3,200	2,500	-21.88%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	654	1,220	1,220	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING		1,300	1,300	0.00%
	TOTAL OPERATING EXPENDITURES	**18,393**	**49,890**	**45,090**	**-9.62%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-		-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY	37,884		-	
	TOTAL CAPITAL OUTLAY	**37,884**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$289,763**	**$302,480**	**$311,515**	**2.99%**
	TOTAL POSITIONS	**3**	**3**	**3**	**0**

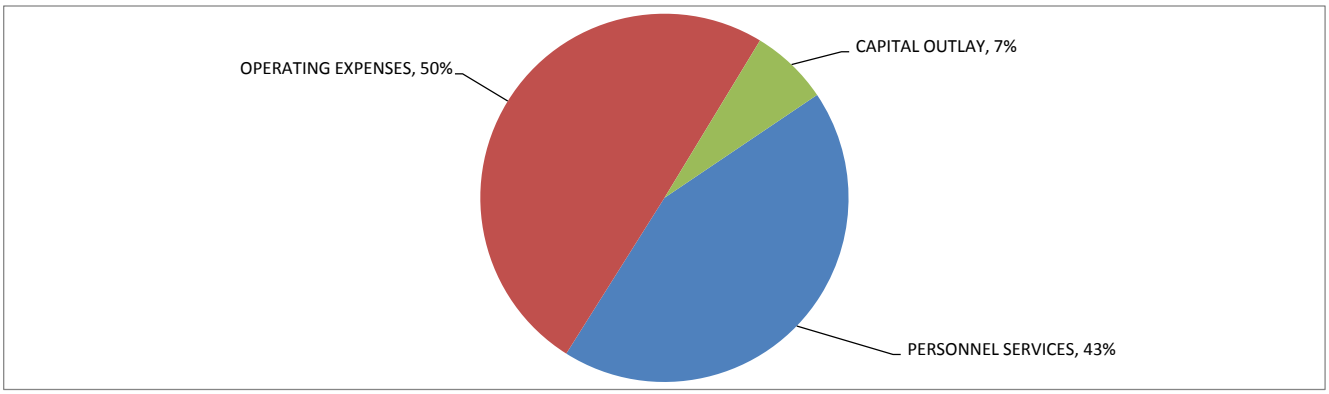
The Information Technology department provides effective, efficient and equitable access to the modern technologies of hardware, software, networking and communications. This division is responsible for the maintenance and enhancement of the City's computing environment.

CITY OF APOPKA
GENERAL FUND
INFORMATION TECHNOLOGY - 5110

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

INFORMATION TECHNOLOGY STAFFING	FY 2012	FY 2013	FY 2014
IT DIRECTOR	1	1	1
IT SUPERVISOR	1	1	1
GIS TECHNICIAN	1	1	1
SR GIS MAP TECHNICIAN	1	0	0
COMPUTER SUPPORT SPECIALIST	3	4	4
TOTAL STAFFING	**7**	**7**	**7**

INFORMATION TECH. BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	612,535	663,955	695,120	4.69%
OPERATING EXPENSES	446,984	671,945	796,685	18.56%
CAPITAL OUTLAY	123,741	110,000	110,000	0.00%
TOTAL BUDGET	**1,183,260**	**1,445,900**	**1,601,805**	**10.78%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18

CITY OF APOPKA
GENERAL FUND
5110 - INFORMATION TECHNOLOGY
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$440,764	$476,100	$497,850	4.57%
1210	LONGEVITY PAY	7,296	1,900	2,050	7.89%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES	-	-		
1400	OVERTIME PAY	16,247	15,000	15,000	0.00%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	32,075	37,800	39,470	4.42%
2200	CITY RETIREMENT CONTRIBUTION	63,293	74,745	81,500	9.04%
2300	LIFE AND HEALTH INSURANCE	44,160	49,710	50,550	1.69%
2400	WORKER'S COMPENSATION	8,700	8,700	8,700	0.00%
2500	UNEMPLOYMENT COMPENSATION	-			
	TOTAL PERSONNEL SERVICES	**612,535**	**663,955**	**695,120**	**4.69%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	130	350	350	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	87,120	136,340	209,665	53.78%
4000	TRAVEL & PER DIEM	6			
4100	COMMUNICATIONS SERVICES	52,109	110,930	110,950	0.02%
4200	FREIGHT AND POSTAGE SERVICES	1,010	2,500	2,500	0.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	5,970	5,970	5,970	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	237,785	344,155	395,550	14.93%
4650	VEHICLE MAINTENANCE	597	650	650	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	1,501	4,050	4,050	0.00%
5200	OPERATING SUPPLIES	55,583	61,500	61,500	0.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	335	500	500	0.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	-			
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING	4,839	5,000	5,000	0.00%
	TOTAL OPERATING EXPENDITURES	**446,984**	**671,945**	**796,685**	**18.56%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-		-	-
6400	EQUIPMENT & MACHINERY	123,741	110,000	110,000	0.00%
	TOTAL CAPITAL OUTLAY	**123,741**	**110,000**	**110,000**	**0.00%**
	TOTAL BUDGET	**$1,183,260**	**$1,445,900**	**$1,601,805**	**10.78%**
	TOTAL POSITIONS	**7**	**7**	**7**	**0**

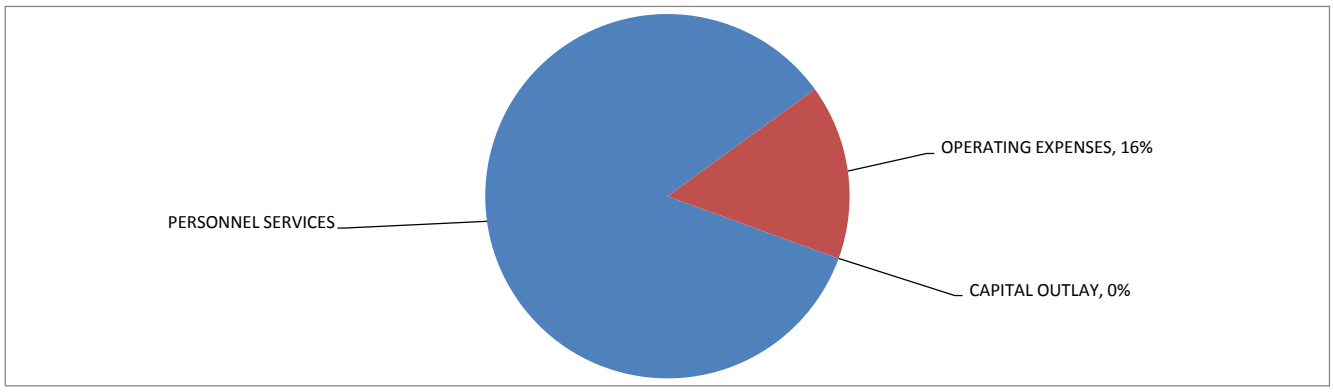
The City's Fire Chief's Division is committed to professional excellence by ensuring the City's Fire Department personnel are motivated and properly trained in emergency response, hazard mitigation, fire safety and life safety education. The division properly manages fire department resources in order to protect lives and property by providing ISO Class 1 rated service. The Fire Chief's office is responsible for the overall management of the Fire Department.

CITY OF APOPKA
GENERAL FUND
FIRE CHIEF - 2110

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

FIRE CHIEF STAFFING	FY 2012	FY 2013	FY 2014
FIRE CHIEF ADMINISTRATOR	1	1	1
ASSISTANT FIRE CHIEF	1	1	3
CHIEF OF OPERATIONS	1	1	1
FIRE CODE INSPECTOR	1	1	1
SECRETARY II	1	1	1
SECRETARY I	1	1	1
FIREFIGHTER CAPTAIN	2	2	0
TOTAL STAFFING	**8**	**8**	**8**

FIRE CHIEF BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	1,079,770	848,675	905,050	6.64%
OPERATING EXPENSES	158,227	151,690	166,490	9.76%
CAPITAL OUTLAY	27,315	0	0	
TOTAL BUDGET	**1,265,311**	**1,000,365**	**1,071,540**	**7.11%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
2110 - FIRE CHIEF
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$611,933	$633,000	$678,800	7.24%
1210	LONGEVITY PAY	4,078	3,510	3,590	2.28%
1225	PROFICIENCY PAY	24,067	24,000	24,000	0.00%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		-		
1500	SPECIAL (INCENTIVE) PAY	2,006	2,000	2,000	0.00%
2100	FICA TAXES - CITY MATCHING	47,524	50,875	54,400	6.93%
2200	CITY RETIREMENT CONTRIBUTION	327,342	66,020	72,000	9.06%
2300	LIFE AND HEALTH INSURANCE	55,020	61,470	62,460	1.61%
2400	WORKER'S COMPENSATION	7,800	7,800	7,800	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**1,079,770**	**848,675**	**905,050**	**6.64%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	601	20,000	20,000	0.00%
3111	PROFESSIONAL SERVICES – PENSION REBATE	18,284			
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM	2,265			
4100	COMMUNICATIONS SERVICES	5,689	5,000	5,000	0.00%
4200	FREIGHT AND POSTAGE SERVICES	391	-		
4300	UTILITY SERVICES	99,613	90,000	109,000	21.11%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	8,790	8,790	8,790	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	2,456	2,500	2,600	4.00%
4650	VEHICLE MAINTENANCE	4,445	5,000	2,500	-50.00%
4700	PRINTING SERVICES	120	100	100	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING	179			
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	4,929	6,800	5,000	-26.47%
5200	OPERATING SUPPLIES	2,516	4,000	4,000	0.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	6,798	6,000	6,000	0.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	1,151	3,500	3,500	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**158,227**	**151,690**	**166,490**	**9.76%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY	27,315	-		
	TOTAL CAPITAL OUTLAY	**27,315**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$1,265,311**	**$1,000,365**	**$1,071,540**	**7.11%**
	TOTAL POSITIONS	**8**	**8**	**8**	**0**

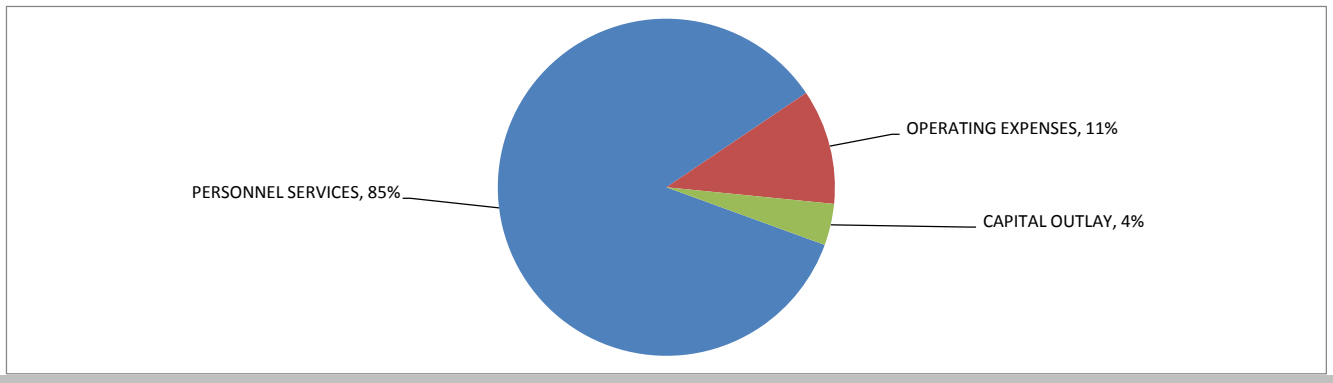
The Fire Suppression Division responds to fires and other such disasters with the most highly trained and equipped firefighters available. The division functions with the goal of reducing such events through proper planning, the use of current prevention and education techniques, fire safety inspections for businesses and regular fire hydrant maintenance programs. The Fire Suppression Division has the responsibility of protecting the public from fire as well as other types of emergencies.

CITY OF APOPKA
GENERAL FUND
FIRE SUPPRESSION - 2120

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

FIRE SUPPRESSION STAFFING	FY 2012	FY 2013	FY 2014
ENGINEER	5	5	5
FIREFIGHTER	29	29	28
TOTAL STAFFING	**34**	**34**	**33**

FIRE SUPPRESSION BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	2,541,614	2,630,450	2,620,710	-0.37%
OPERATING EXPENSES	321,796	328,835	339,835	3.35%
CAPITAL OUTLAY	58,207	79,200	122,700	54.92%
DEBT SERVICE	117,863	117,880	0	-100.00%
TOTAL BUDGET	**3,039,481**	**3,156,365**	**3,083,245**	**-2.32%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18

CITY OF APOPKA
GENERAL FUND
2120 - FIRE SUPPRESSION
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$1,809,126	$1,798,950	$1,762,800	-2.01%
1210	LONGEVITY PAY	13,127	20,000	20,000	0.00%
1225	PROFICIENCY PAY		-		
1300	OTHER SALARIES AND WAGES		-		
1400	OVERTIME PAY	43,916	85,000	85,000	0.00%
1500	SPECIAL (INCENTIVE) PAY	9,018	11,680	11,680	0.00%
2100	FICA TAXES - CITY MATCHING	133,291	147,000	144,430	-1.75%
2200	CITY RETIREMENT CONTRIBUTION	269,435	276,700	301,600	9.00%
2300	LIFE AND HEALTH INSURANCE	228,000	255,420	259,500	1.60%
2400	WORKER'S COMPENSATION	35,700	35,700	35,700	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**2,541,614**	**2,630,450**	**2,620,710**	**-0.37%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	849			
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES		1,000	1,000	0.00%
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	533	3,500	15,000	328.57%
4200	FREIGHT AND POSTAGE SERVICES	164	6,000	3,000	-50.00%
4300	UTILITY SERVICES	42	1,200	1,200	0.00%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	48,000	48,000	48,000	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	19,396	36,500	38,000	4.11%
4650	VEHICLE MAINTENANCE	106,287	74,635	74,635	0.00%
4700	PRINTING SERVICES	-	1,000	1,000	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING	27			
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES		-		
5200	OPERATING SUPPLIES	95,804	104,000	97,000	-6.73%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5250	FUEL AND GASOLINE	44,435	40,000	48,000	20.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	550	3,000	3,000	0.00%
5401	TRAINING – CPR				
5500	TRAINING	5,710	10,000	10,000	0.00%
	TOTAL OPERATING EXPENDITURES	**321,796**	**328,835**	**339,835**	**3.35%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-			-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-			-
6400	EQUIPMENT & MACHINERY	58,207	79,200	122,700	54.92%
	TOTAL CAPITAL OUTLAY	**58,207**	**79,200**	**122,700**	**54.92%**
DEBT SERVICE					
7100	DEBT SERVICE PRINCIPAL	114,624	114,630		-100.00%
7200	DEBT SERVICE INTEREST	3,239	3,250		-100.00%
	TOTAL DEBT SERVICE	**117,863**	**117,880**	**-**	**-100.00%**
	TOTAL BUDGET	**$3,039,481**	**$3,156,365**	**$3,083,245**	**-2.32%**
	TOTAL POSITIONS	**34**	**34**	**33**	**-1**

CITY OF APOPKA
GENERAL FUND
EMS - 2130

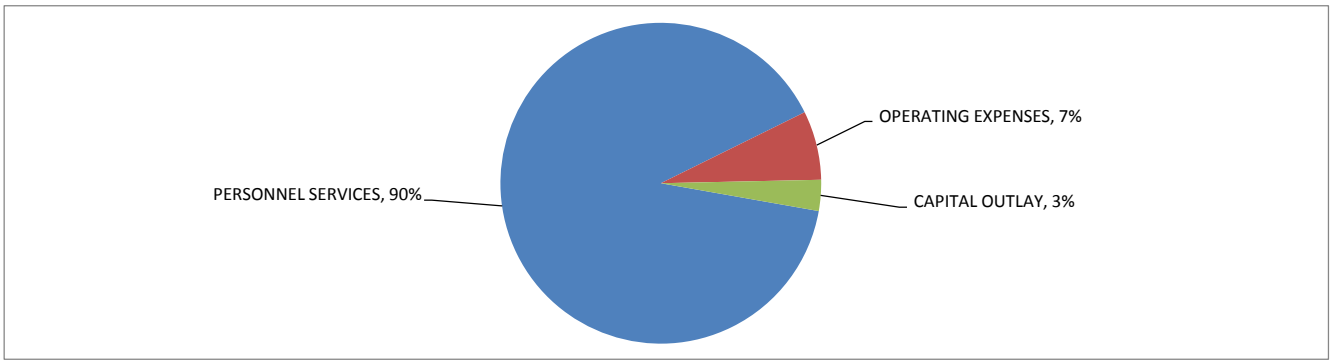
The Emergency Medical Services Division provides the most advanced, effective paramedic ambulance service available in a timely manner and with exceptional customer care. This division is responsible for responding to and providing emergency care to our citizens and visitors.

CITY OF APOPKA
GENERAL FUND
EMS - 2130

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

FIRE EMS STAFFING	FY 2012	FY 2013	FY 2014
CAPTAIN	3	3	3
LIEUTENANT	11	12	12
ENGINEER	8	7	7
EMS / FIREFIGHTER	19	19	20
TOTAL STAFFING	**41**	**41**	**42**

FIRE EMS BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	3,808,642	4,041,320	4,176,190	3.34%
OPERATING EXPENSES	289,209	318,300	323,050	1.49%
CAPITAL OUTLAY	302,094	60,150	145,000	141.06%
DEBT SERVICE	0	0	0	
TOTAL BUDGET	**4,399,945**	**4,419,770**	**4,644,240**	**5.08%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
2130 - EMERGENCY MEDICAL SERVICES
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$2,411,587	$2,567,150	$2,641,900	2.91%
1210	LONGEVITY PAY	28,517	35,000	35,000	0.00%
1225	PROFICIENCY PAY	321,656	328,000	336,000	2.44%
1300	OTHER SALARIES AND WAGES		-		
1400	OVERTIME PAY	113,417	100,000	100,000	0.00%
1500	SPECIAL (INCENTIVE) PAY	14,126	17,400	17,400	0.00%
2100	FICA TAXES - CITY MATCHING	212,521	234,990	244,740	4.15%
2200	CITY RETIREMENT CONTRIBUTION	402,857	417,380	454,800	8.97%
2300	LIFE AND HEALTH INSURANCE	267,660	305,100	310,050	1.62%
2400	WORKER'S COMPENSATION	36,300	36,300	36,300	0.00%
2500	UNEMPLOYMENT COMPENSATION	-			
	TOTAL PERSONNEL SERVICES	**3,808,642**	**4,041,320**	**4,176,190**	**3.34%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES				
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM	319			
4100	COMMUNICATIONS SERVICES	2,608	7,000	8,700	24.29%
4200	FREIGHT AND POSTAGE SERVICES	12			
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES	6,365	6,000	8,000	33.33%
4500	LIABILITY & CASUALTY INSURANCE	49,500	49,500	49,500	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	16,906	20,000	20,000	0.00%
4650	VEHICLE MAINTENANCE	44,004	35,000	35,000	0.00%
4700	PRINTING SERVICES	1,792	4,000	4,000	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING	28	200	200	0.00%
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE	31,785	46,000	46,000	0.00%
5100	OFFICE SUPPLIES	23	600	600	0.00%
5200	OPERATING SUPPLIES	99,930	105,000	105,000	0.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	33,046	35,000	36,050	3.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	-			
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING	2,891	10,000	10,000	0.00%
	TOTAL OPERATING EXPENDITURES	**289,209**	**318,300**	**323,050**	**1.49%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				-
6400	EQUIPMENT & MACHINERY	302,094	60,150	145,000	141.06%
	TOTAL CAPITAL OUTLAY	**302,094**	**60,150**	**145,000**	**141.06%**
	TOTAL BUDGET	**$4,399,945**	**$4,419,770**	**$4,644,240**	**5.08%**
	TOTAL POSITIONS	**41**	**41**	**42**	**1**

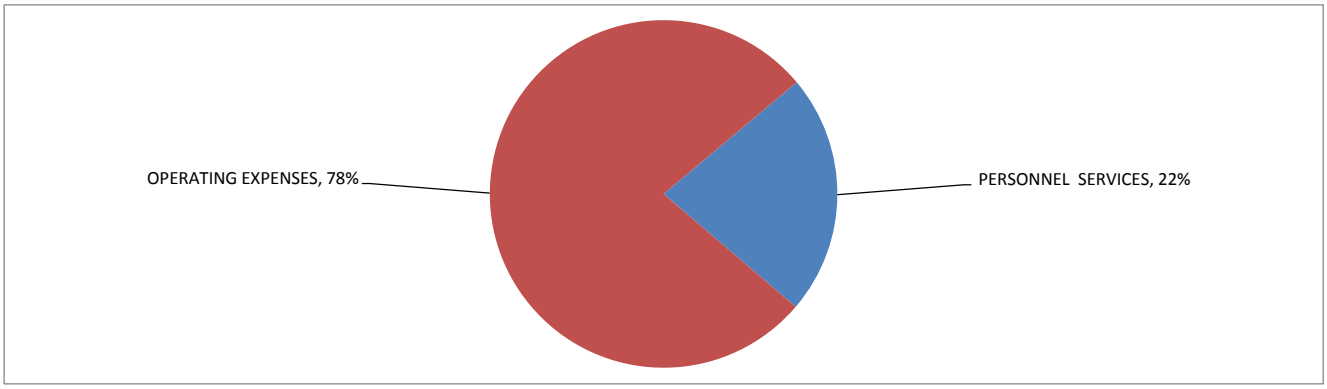
The Apopka Police Department and its individual members will, without favor or prejudice, work cooperatively with the public to provide a safe community and strive to heighten the quality of life for all citizens. The Apopka Police Chief's Office is responsible for police administration, patrol and investigations.

CITY OF APOPKA
GENERAL FUND
POLICE CHIEF - 2210

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

POLICE CHIEF STAFFING	FY 2012	FY 2013	FY 2014
POLICE CHIEF	1	1	1
DEPUTY POLICE CHIEF	1	1	0
CODE ENFORCEMENT OFFICER	0	0	1
SECRETARY III	1	1	1
SECRETARY II	0	0	1
TOTAL STAFFING	**3**	**3**	**4**

POLICE CHIEF BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	568,726	241,600	362,470	50.03%
OPERATING EXPENSES	1,104,493	1,247,920	1,258,420	0.84%
CAPITAL OUTLAY	19,635	0	0	
TOTAL BUDGET	**1,692,855**	**1,489,520**	**1,620,890**	**8.82%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18

CITY OF APOPKA
GENERAL FUND
2210 - POLICE CHIEF
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$186,951	$162,400	$252,900	55.73%
1210	LONGEVITY PAY	3,984	650	650	0.00%
1225	PROFICIENCY PAY	1,505	1,500	1,500	0.00%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	436	500	500	0.00%
1500	SPECIAL (INCENTIVE) PAY	1,928	1,440	1,440	0.00%
2100	FICA TAXES - CITY MATCHING	14,195	12,900	19,700	52.71%
2200	CITY RETIREMENT CONTRIBUTION	335,129	35,900	52,600	46.52%
2300	LIFE AND HEALTH INSURANCE	18,900	20,610	27,480	33.33%
2400	WORKER'S COMPENSATION	5,700	5,700	5,700	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**568,726**	**241,600**	**362,470**	**50.03%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	7,418	7,500	15,000	100.00%
3111	PROFESSIONAL SERVICES – PENSION REBATE	15,446			
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	1,001,459	1,143,000	1,143,000	0.00%
4000	TRAVEL & PER DIEM	2,114	1,600	1,600	0.00%
4100	COMMUNICATIONS SERVICES	248	3,500	4,500	28.57%
4200	FREIGHT AND POSTAGE SERVICES	8,277	8,000	8,000	0.00%
4300	UTILITY SERVICES	35,761	37,000	35,000	-5.41%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	4,470	4,470	4,470	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	1,448	7,600	11,600	52.63%
4650	VEHICLE MAINTENANCE	4,275	4,500	4,500	0.00%
4700	PRINTING SERVICES	-	1,750	1,750	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	286	8,000	8,000	0.00%
4902	LEGAL ADVERTISING	130	750	750	0.00%
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	717	4,500	4,500	0.00%
5200	OPERATING SUPPLIES	2,532	6,250	6,250	0.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS	7,426			
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	9,776	7,500	7,500	0.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	344	1,250	1,250	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION	2,142	-		
5500	TRAINING	225	750	750	0.00%
	TOTAL OPERATING EXPENDITURES	**1,104,493**	**1,247,920**	**1,258,420**	**0.84%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-			
6300	IMPROVEMENTS OTHER THAN BUILDINGS			-	
6400	EQUIPMENT & MACHINERY	19,635		-	
	TOTAL CAPITAL OUTLAY	**19,635**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$1,692,855**	**$1,489,520**	**$1,620,890**	**8.82%**
	TOTAL POSITIONS	**3**	**3**	**4**	**1**

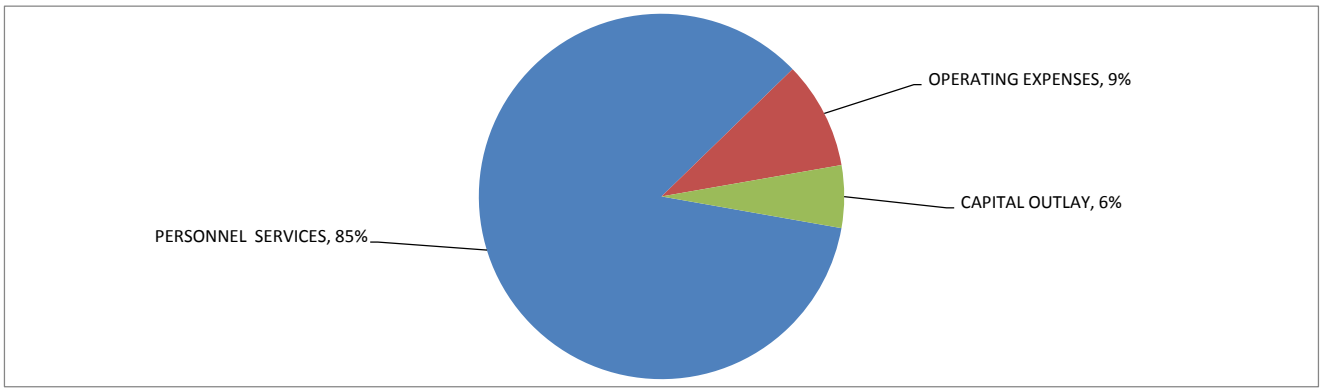
The Apopka Police Department and its individual members will, without favor or prejudice, work cooperatively with the public to provide a safe community and strive to heighten the quality of life for all citizens. This division is responsible for the day-to-day enforcement of all state and local laws and for the protection of residents lives and property.

CITY OF APOPKA
GENERAL FUND
POLICE FIELD SERVICES - 2220

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

POLICE FIELD SERVICE STAFFING	FY 2012	FY 2013	FY 2014
POLICE CAPTAIN	2	1	1
POLICE LIETUNIENT	2	3	3
POLICE SARGEANT	5	7	7
POLICE OFFICER	54	51	53
TOTAL STAFFING	**63**	**62**	**64**

POLICE FIELD SERVICES BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	4,869,334	5,200,450	5,549,120	6.70%
OPERATING EXPENSES	612,231	594,200	621,600	4.61%
CAPITAL OUTLAY	301,816	215,500	361,090	67.56%
TOTAL BUDGET	**5,783,381**	**6,010,150**	**6,531,810**	**8.68%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18

CITY OF APOPKA
GENERAL FUND
2220 - POLICE FIELD SERVICES
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$3,105,533	$3,330,220	$3,577,350	7.42%
1210	LONGEVITY PAY	14,359	13,100	14,900	13.74%
1225	PROFICIENCY PAY	14,867	19,000	16,000	-15.79%
1300	OTHER SALARIES AND WAGES		-		
1400	OVERTIME PAY	209,969	181,000	181,000	0.00%
1500	SPECIAL (INCENTIVE) PAY	35,816	36,760	36,760	0.00%
2100	FICA TAXES - CITY MATCHING	246,145	274,000	293,800	7.23%
2200	CITY RETIREMENT CONTRIBUTION	776,124	837,420	912,800	9.00%
2300	LIFE AND HEALTH INSURANCE	401,880	445,050	452,610	1.70%
2400	WORKER'S COMPENSATION	63,900	63,900	63,900	0.00%
2500	UNEMPLOYMENT COMPENSATION	740			
	TOTAL PERSONNEL SERVICES	**4,869,334**	**5,200,450**	**5,549,120**	**6.70%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	3,574	5,000	5,000	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES		1,500	1,500	0.00%
4000	TRAVEL & PER DIEM	3,934	3,500	3,500	0.00%
4100	COMMUNICATIONS SERVICES	9,489	8,700	51,000	486.21%
4200	FREIGHT AND POSTAGE SERVICES	674			
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	66,600	66,600	66,600	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	16,467	9,700	11,700	20.62%
4650	VEHICLE MAINTENANCE	153,279	140,000	145,000	3.57%
4700	PRINTING SERVICES	4,878	5,000	5,000	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	4,728	5,700	5,700	0.00%
5200	OPERATING SUPPLIES	117,459	190,000	150,000	-21.05%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	218,243	145,000	160,000	10.34%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	1,980	8,600	8,600	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION	9,016	4,900	5,000	2.04%
5500	TRAINING	1,910		3,000	
	TOTAL OPERATING EXPENDITURES	**612,231**	**594,200**	**621,600**	**4.61%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				-
6400	EQUIPMENT & MACHINERY	301,816	215,500	361,090	67.56%
	TOTAL CAPITAL OUTLAY	**301,816**	**215,500**	**361,090**	**67.56%**
	TOTAL BUDGET	**$5,783,381**	**$6,010,150**	**$6,531,810**	**8.68%**
	TOTAL POSITIONS	**63**	**62**	**64**	**2**

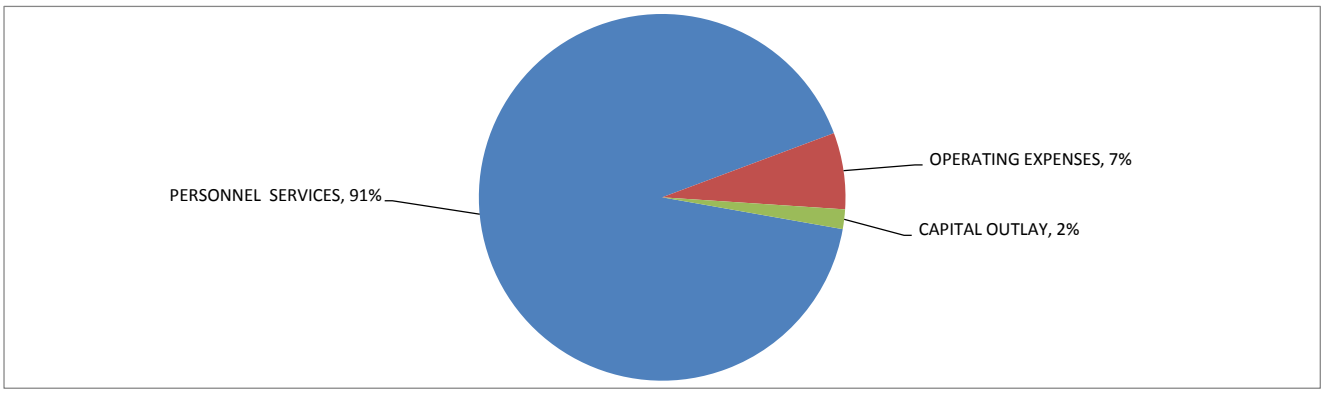
The Apopka Police Department and its individual members will, without favor or prejudice, work cooperatively with the public to provide a safe community and strive to heighten the quality of life for all citizens. This division is responsible for investigating major crimes against persons and/or property in addition to handling narcotics investigations.

CITY OF APOPKA
GENERAL FUND
POLICE SUPPORT SERVICES - 2230

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

POLICE SUPPORT SERVICES STAFFING	FY 2012	FY 2013	FY 2014
POLICE CAPTAIN	2	2	2
POLICE SARGEANT	5	5	5
POLICE OFFICER	16	16	16
POLICE RADIO SYSTEM SUPERVISOR	1	0	0
POLICE LIETUNIENT	1	2	2
CRIME ANALYST	1	2	1
FRENSIC SCIENCE TECH	1	1	1
PROPERTY AND EVIDENCE TECH	1	1	2
CODE ENFORCEMENT OFFICER	2	2	2
RECORDS SUPERVISOR	1	1	1
RECORDS CLERKS	4	4	3
COMPUTER SUPPORT SPECIALIST	1	1	0
SECRETARY III	1	1	1
TOTAL STAFFING	**37**	**38**	**36**

POLICE SUPPORT SERVICES BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	2,931,885	3,174,130	3,229,900	1.76%
OPERATING EXPENSES	209,295	216,210	238,010	10.08%
CAPITAL OUTLAY	21,707	38,000	61,000	60.53%
TOTAL BUDGET	**3,162,887**	**3,428,340**	**3,528,910**	**2.93%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18

CITY OF APOPKA
GENERAL FUND
2230 - POLICE SUPPORT SERVICES
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$1,932,766	$2,108,510	$2,115,500	0.33%
1210	LONGEVITY PAY	14,123	9,700	9,700	0.00%
1225	PROFICIENCY PAY	9,667	10,000	10,000	0.00%
1300	OTHER SALARIES AND WAGES	-	-	-	
1400	OVERTIME PAY	99,841	80,000	80,000	0.00%
1500	SPECIAL (INCENTIVE) PAY	18,797	19,600	20,400	4.08%
2100	FICA TAXES - CITY MATCHING	153,366	171,070	171,900	0.49%
2200	CITY RETIREMENT CONTRIBUTION	439,624	480,200	523,450	9.01%
2300	LIFE AND HEALTH INSURANCE	236,100	267,450	271,350	1.46%
2400	WORKER'S COMPENSATION	27,600	27,600	27,600	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**2,931,885**	**3,174,130**	**3,229,900**	**1.76%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	163	1,500	1,500	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM	6,983	7,500	7,500	0.00%
4100	COMMUNICATIONS SERVICES	9,089	12,300	18,300	48.78%
4200	FREIGHT AND POSTAGE SERVICES	175			
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES	2,100	13,000	13,000	0.00%
4500	LIABILITY & CASUALTY INSURANCE	28,110	28,110	28,110	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	3,694	8,000	11,700	46.25%
4650	VEHICLE MAINTENANCE	38,846	37,000	39,000	5.41%
4700	PRINTING SERVICES	34	2,000	2,000	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING	-	400	400	0.00%
4904	CLOTHING ALLOWANCE	5,837	6,000	6,000	0.00%
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	5,554	9,000	9,000	0.00%
5200	OPERATING SUPPLIES	42,252	33,000	42,500	28.79%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	60,860	50,000	50,000	0.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	373	2,000	2,000	0.00%
5401	TRAINING – CPR	-			
5450	SPECIAL POLICE EDUCATION	3,319	4,900	5,000	2.04%
5500	TRAINING	1,906	1,500	2,000	33.33%
	TOTAL OPERATING EXPENDITURES	**209,295**	**216,210**	**238,010**	**10.08%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY	21,707	38,000	61,000	60.53%
	TOTAL CAPITAL OUTLAY	**21,707**	**38,000**	**61,000**	**60.53%**
	TOTAL BUDGET	**$3,162,887**	**$3,428,340**	**$3,528,910**	**2.93%**
	TOTAL POSITIONS	**37**	**38**	**36**	**-2**

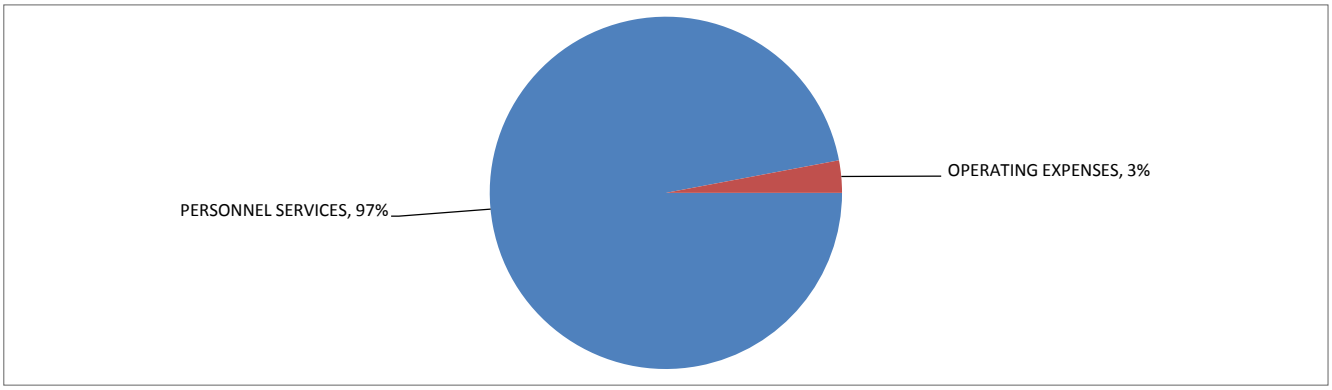
The Apopka Police Department and its individual members will, without favor or prejudice, work cooperatively with the public to provide a safe community and strive to heighten the quality of life for all citizens. The main responsibility of this division is caring for the safety of children at street and other crossings.

CITY OF APOPKA
GENERAL FUND
CROSSING GUARDS - 2235

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

CROSSING GUARDS STAFFING	FY 2012	FY 2013	FY 2014
SEASONAL CROSSING GUARDS	15	13	13
TOTAL STAFFING	**15**	**13**	**13**

CROSSING GUARDS BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	73,091	84,970	86,100	1.33%
OPERATING EXPENSES	1,680	2,325	2,625	12.90%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**74,771**	**87,295**	**88,725**	**1.64%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
2235 - CROSSING GUARDS
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$-	$-		
1210	LONGEVITY PAY				
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES	66,775	77,900	79,000	1.41%
1400	OVERTIME PAY				
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	5,109	5,970	6,000	0.50%
2200	CITY RETIREMENT CONTRIBUTION				
2300	LIFE AND HEALTH INSURANCE				
2400	WORKER'S COMPENSATION	1,100	1,100	1,100	0.00%
2500	UNEMPLOYMENT COMPENSATION	108	-	-	
	TOTAL PERSONNEL SERVICES	**73,091**	**84,970**	**86,100**	**1.33%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES				
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES				
4200	FREIGHT AND POSTAGE SERVICES				
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	1,125	1,125	1,125	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES				
4650	VEHICLE MAINTENANCE				
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES				
5200	OPERATING SUPPLIES	555	1,200	1,500	25.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE		-		
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS		-		
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION		-		
5500	TRAINING		-		
	TOTAL OPERATING EXPENDITURES	**1,680**	**2,325**	**2,625**	**12.90%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY				
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$74,771**	**$87,295**	**$88,725**	**1.64%**
	TOTAL POSITIONS	**15**	**13**	**13**	**0**

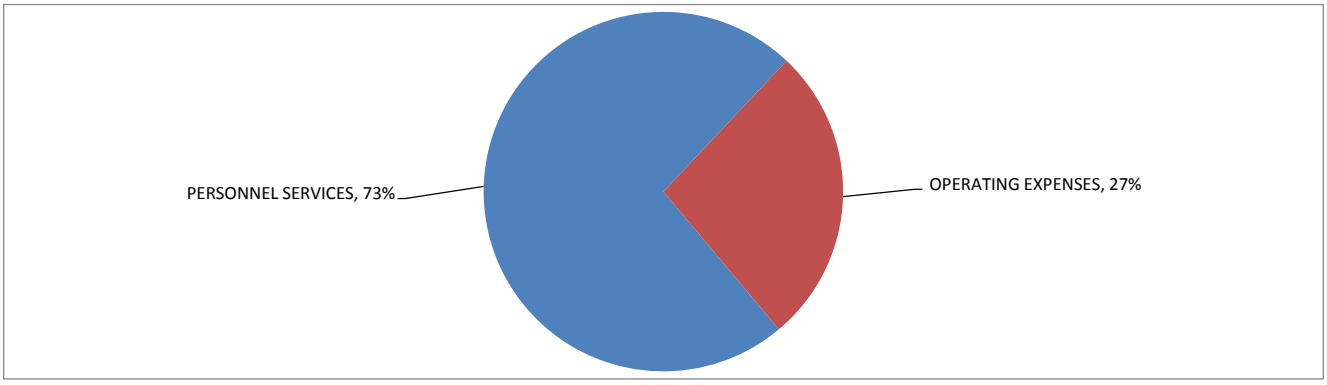
The Communication Division provides efficient, effective and courteous 9-1-1 call processing, emergency and non-emergency dispatch services and radio support to the citizens of Apopka and contract communities. The Dispatch division is responsible for answering 9-1-1 phone calls and determining the type of assistance needed.

CITY OF APOPKA
GENERAL FUND
DISPATCH – 2250

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

COMMUNICATIONS STAFFING	FY 2012	FY 2013	FY 2014
DIRECTOR OF COMMUNICATIONS	0	0	1
COMMUNICATIONS SUPERVISOR	0	1	1
LEAD COMMUNICATIONS TECHNICIAN	3	2	2
COMMUNICATIONS TECHNICIAN	23	23	23
TOTAL STAFFING	**26**	**26**	**27**

COMMUNICATIONS BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	1,482,549	1,638,090	1,736,560	6.01%
OPERATING EXPENSES	120,585	548,590	637,940	16.29%
CAPITAL OUTLAY	28,723	0	0	
TOTAL BUDGET	**1,631,857**	**2,186,680**	**2,374,500**	**8.59%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
2250 – COMMUNICATIONS / DISPATCH
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$989,870	$1,115,020	$1,180,950	5.91%
1210	LONGEVITY PAY	4,268	5,050	5,300	4.95%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	77,169	45,000	45,000	0.00%
1500	SPECIAL (INCENTIVE) PAY		-		
2100	FICA TAXES - CITY MATCHING	78,553	89,170	94,300	5.75%
2200	CITY RETIREMENT CONTRIBUTION	145,986	176,340	195,000	10.58%
2300	LIFE AND HEALTH INSURANCE	163,920	184,710	193,210	4.60%
2400	WORKER'S COMPENSATION	22,800	22,800	22,800	0.00%
2500	UNEMPLOYMENT COMPENSATION	(16)			
	TOTAL PERSONNEL SERVICES	**1,482,549**	**1,638,090**	**1,736,560**	**6.01%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	400	500	500	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES		3,000	3,000	0.00%
4000	TRAVEL & PER DIEM	-	1,000	1,000	0.00%
4100	COMMUNICATIONS SERVICES	33,939	288,780	45,600	-84.21%
4200	FREIGHT AND POSTAGE SERVICES	35			
4300	UTILITY SERVICES	22,424	25,000	25,000	0.00%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	22,290	22,290	22,290	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	27,451	180,820	516,300	185.53%
4650	VEHICLE MAINTENANCE				
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	6,170	6,500	7,000	7.69%
5200	OPERATING SUPPLIES	7,876	9,500	10,500	10.53%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	-	1,200	1,750	45.83%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING		10,000	5,000	-50.00%
	TOTAL OPERATING EXPENDITURES	**120,585**	**548,590**	**637,940**	**16.29%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS			-	-
6400	EQUIPMENT & MACHINERY	28,723		-	
	TOTAL CAPITAL OUTLAY	**28,723**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$1,631,857**	**$2,186,680**	**$2,374,500**	**8.59%**
	TOTAL POSITIONS	**26**	**26**	**27**	**1**

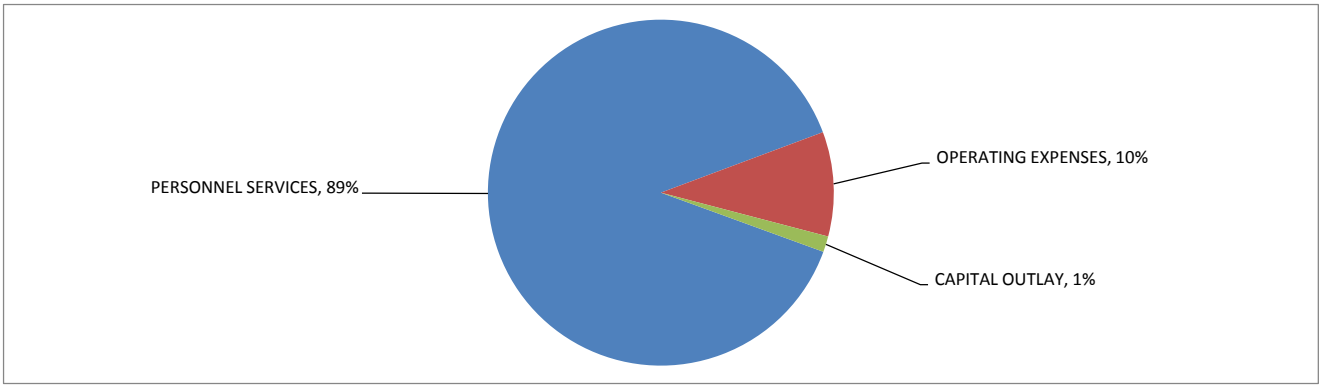
The Fleet Division is responsible for the maintenance and repair of all City vehicles and motorized equipment. This division is also responsible for preparing bids for the acquisition of vehicles and motorized equipment for the City.

CITY OF APOPKA
GENERAL FUND
FLEET MAINTENANCE - 3310

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

FLEET MAINTENANCE STAFFING	FY 2012	FY 2013	FY 2014
FLEET SUPERINTENDENT	1	1	1
PURCHASING & SUPPLY SPECIALIST	1	1	1
FLEET FOREMAN	1	1	1
EQUIPMENT MECHANIC	7	8	8
TOTAL STAFFING	**10**	**11**	**11**

FLEET MAINTENANCE BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	730,796	821,500	843,150	2.64%
OPERATING EXPENSES	108,545	69,400	92,750	33.65%
CAPITAL OUTLAY	4,054	22,600	14,000	-38.05%
TOTAL BUDGET	**843,395**	**913,500**	**949,900**	**3.98%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18

CITY OF APOPKA
GENERAL FUND
3310 - FLEET MAINTENANCE
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$523,453	$578,500	$587,100	1.49%
1210	LONGEVITY PAY	3,498	3,850	4,050	5.19%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	24,088	22,750	24,700	8.57%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	40,774	46,550	47,100	1.18%
2200	CITY RETIREMENT CONTRIBUTION	67,283	83,030	92,150	10.98%
2300	LIFE AND HEALTH INSURANCE	63,000	78,120	79,350	1.57%
2400	WORKER'S COMPENSATION	8,700	8,700	8,700	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**730,796**	**821,500**	**843,150**	**2.64%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	41	50	50	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	1,195			
4000	TRAVEL & PER DIEM	481			
4100	COMMUNICATIONS SERVICES	1,257	1,280	1,300	1.56%
4200	FREIGHT AND POSTAGE SERVICES	12	100	100	0.00%
4300	UTILITY SERVICES	7,597	7,590	7,590	0.00%
4400	RENTALS AND LEASES	182	1,100	1,100	0.00%
4500	LIABILITY & CASUALTY INSURANCE	12,600	12,600	12,600	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	9,858	18,925	27,750	46.63%
4650	VEHICLE MAINTENANCE	1,017	1,200	2,400	100.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING	347		250	
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	900	900	900	0.00%
5200	OPERATING SUPPLIES	19,040	19,600	30,210	54.13%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	53,207	2,900	3,900	34.48%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	116	1,400	1,400	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING	697	1,755	3,200	82.34%
	TOTAL OPERATING EXPENDITURES	**108,545**	**69,400**	**92,750**	**33.65%**
CAPITAL OUTLAY					
6100	LAND		-	-	-
6200	BUILDINGS		-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS			-	-
6400	EQUIPMENT & MACHINERY	4,054	22,600	14,000	-38.05%
	TOTAL CAPITAL OUTLAY	**4,054**	**22,600**	**14,000**	**-38.05%**
	TOTAL BUDGET	**$843,395**	**$913,500**	**$949,900**	**3.98%**
	TOTAL POSITIONS	**10**	**11**	**11**	**0**

CITY OF APOPKA
GENERAL FUND
CEMETERY - 3512

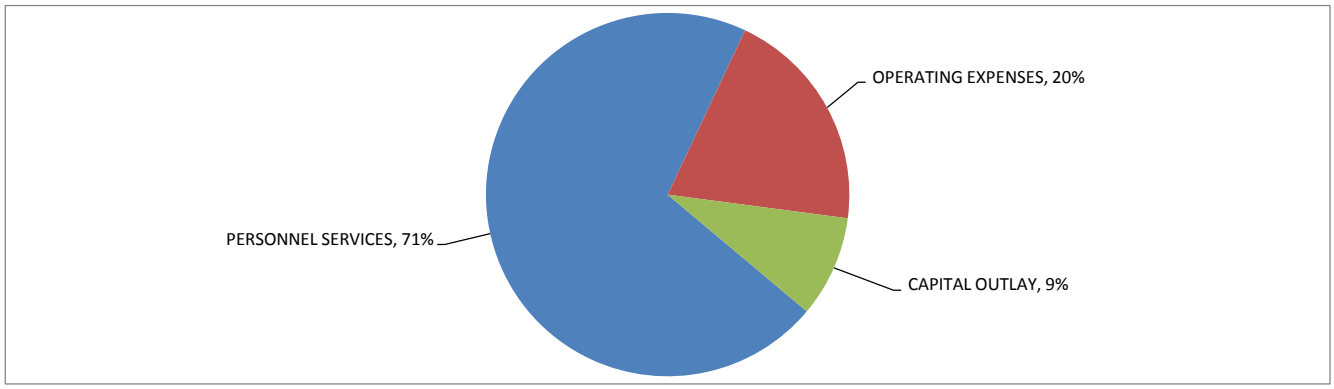
The Cemetery Division provides maintenance and beautification of the City Cemetery along with marking, identifying and maintaining the sites within the facility. Maintenance consists of cutting and trimming of grass areas, shrubs, trees and the placement of landscaping material as well as the application of fertilizers, insecticides and herbicides that may be required.

CITY OF APOPKA
GENERAL FUND
CEMETERY - 3512

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

CEMETERY STAFFING	FY 2012	FY 2013	FY 2014
CEMETERY SPECIALIST	1	1	1
CARETAKER II	1	1	1
TOTAL STAFFING	**2**	**2**	**2**

CEMETERY BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	109,064	112,380	94,210	-16.17%
OPERATING EXPENSES	15,735	19,950	26,670	33.68%
CAPITAL OUTLAY	0	21,300	12,000	-43.66%
TOTAL BUDGET	**124,799**	**153,630**	**132,880**	**-13.51%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18

CITY OF APOPKA
GENERAL FUND
3512 - CEMETERY
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$76,056	$74,900	$59,770	-20.20%
1210	LONGEVITY PAY	645	760	50	-93.42%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	1,496	2,650	2,650	0.00%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	5,798	6,000	4,780	-20.33%
2200	CITY RETIREMENT CONTRIBUTION	10,470	11,850	10,500	-11.39%
2300	LIFE AND HEALTH INSURANCE	12,600	14,220	14,460	1.69%
2400	WORKER'S COMPENSATION	2,000	2,000	2,000	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**109,064**	**112,380**	**94,210**	**-16.17%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES		50	50	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	280	550	580	5.45%
4200	FREIGHT AND POSTAGE SERVICES				
4300	UTILITY SERVICES	336	550	700	27.27%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	1,500	1,500	1,500	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	4,383	6,000	10,000	66.67%
4650	VEHICLE MAINTENANCE	1,077	1,800	2,800	55.56%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES		50	50	0.00%
5200	OPERATING SUPPLIES	2,799	5,250	6,790	29.33%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	5,359	4,200	4,200	0.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS				
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**15,735**	**19,950**	**26,670**	**33.68%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS		-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS			12,000	-
6400	EQUIPMENT & MACHINERY	-	21,300		-100.00%
	TOTAL CAPITAL OUTLAY	**-**	**21,300**	**12,000**	**-43.66%**
	TOTAL BUDGET	**$124,799**	**$153,630**	**$132,880**	**-13.51%**
	TOTAL POSITIONS	**2**	**2**	**2**	**0**

CITY OF APOPKA
GENERAL FUND
GROUNDS - 3513

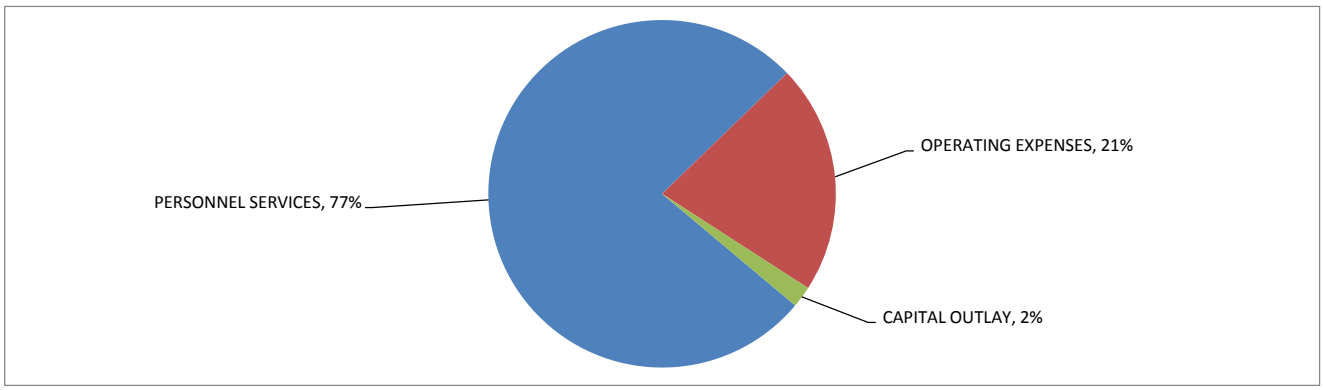
The Grounds Division maintains over 500 acres of parks, athletic fields, city facilities and medians. Provides assistance to community organizations in the preparation of community events such as the Apopka Art and Foliage Festival, along with other various festivities. In conjunction with the Recreation Department, the division sponsors the annual Arbor Day Program.

CITY OF APOPKA
GENERAL FUND
GROUNDS - 3513

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

GROUNDS STAFFING	FY 2012	FY 2013	FY 2014
PROGRAM SUPERVISOR	1	1	1
GROUNDS SPECIALISTS	2	2	2
GROUNDS FOREMAN	1	1	1
MAINTENANCE WORKER II	1	1	1
MAINTENANCE WORKER I	4	4	4
TOTAL STAFFING	**9**	**9**	**9**

GROUNDS BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	489,376	524,240	534,430	1.94%
OPERATING EXPENSES	150,207	144,610	148,810	2.90%
CAPITAL OUTLAY	22,355	56,600	13,835	-75.56%
TOTAL BUDGET	**661,939**	**725,450**	**697,075**	**-3.91%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18

CITY OF APOPKA
GENERAL FUND
3513 - GROUNDS MAINTENANCE
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$339,951	$355,520	$358,800	0.92%
1210	LONGEVITY PAY	4,601	3,150	3,300	4.76%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES	-	3,300	3,300	0.00%
1400	OVERTIME PAY	5,515	5,760	5,880	2.08%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	25,672	28,150	28,400	0.89%
2200	CITY RETIREMENT CONTRIBUTION	47,638	55,130	60,500	9.74%
2300	LIFE AND HEALTH INSURANCE	56,700	63,930	64,950	1.60%
2400	WORKER'S COMPENSATION	9,300	9,300	9,300	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**489,376**	**524,240**	**534,430**	**1.94%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	-	50	100	100.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	5,712	300	300	0.00%
4200	FREIGHT AND POSTAGE SERVICES	10			
4300	UTILITY SERVICES	21,242	22,000	22,000	0.00%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	7,050	7,050	7,050	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	7,809	10,100	10,700	5.94%
4650	VEHICLE MAINTENANCE	18,830	20,000	21,000	5.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	6,895	6,000	6,500	8.33%
4902	LEGAL ADVERTISING	-			
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	701	800	800	0.00%
5200	OPERATING SUPPLIES	40,492	41,560	43,210	3.97%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE	2,449			
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE	14,325			
5250	FUEL AND GASOLINE	24,652	35,950	35,950	0.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	42	100	200	100.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING		700	1,000	42.86%
	TOTAL OPERATING EXPENDITURES	**150,207**	**144,610**	**148,810**	**2.90%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	6,155	-	-	-
6400	EQUIPMENT & MACHINERY	16,200	56,600	13,835	-75.56%
	TOTAL CAPITAL OUTLAY	**22,355**	**56,600**	**13,835**	**-75.56%**
	TOTAL BUDGET	**$661,939**	**$725,450**	**$697,075**	**-3.91%**
	TOTAL POSITIONS	**9**	**9**	**9**	**0**

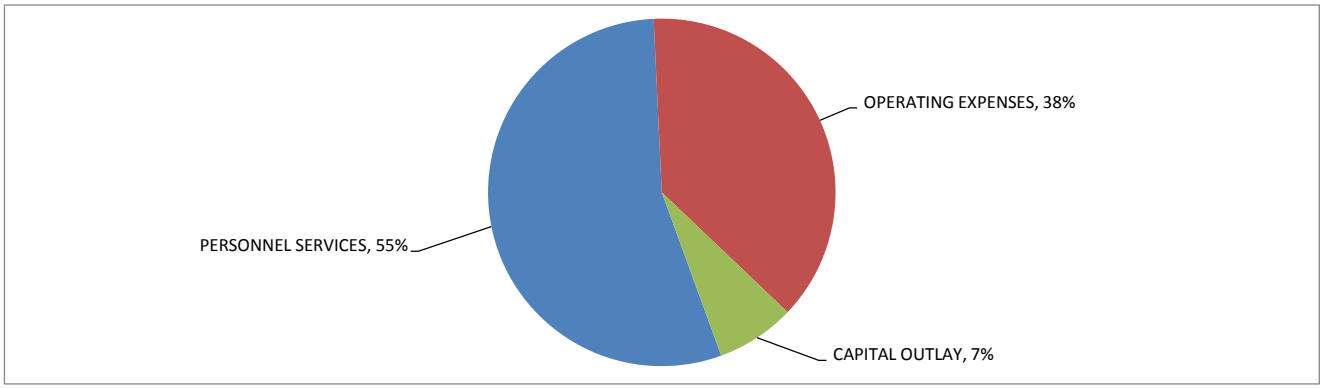
The Grounds – Athletic Complexes Division is responsible for over 500 acres of parks and athletic fields. This division maintains these fields at the level required for all the city's recreational events and programs.

CITY OF APOPKA
GENERAL FUND
GROUNDS – ATHLETIC COMPLEXES - 3514

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

GROUNDS – ATHLETIC COMPLEXES STAFFING	FY 2012	FY 2013	FY 2014
ATHLETIC COMPLEX MAINTENENACE SUPERVISOR	1	1	1
LEAD MAINTENANCE WORKER / ATHLETICS	1	1	1
IRRIGATION SPECIALIST	1	1	1
GROUNDS SPECIALIST	1	1	1
MAINTENANCE WORKER I	1	1	1
MAINTENANCE WORKER II	2	2	2
TOTAL STAFFING	**7**	**7**	**7**

GROUNDS – ATHLETIC COMPLEXES BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	434,419	457,480	478,490	4.59%
OPERATING EXPENSES	258,581	277,705	330,510	19.01%
CAPITAL OUTLAY	21,534	105,200	64,000	-39.16%
TOTAL BUDGET	**714,534**	**840,385**	**873,000**	**3.88%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
3514 – GROUNDS – ATHLETIC COMPLEXES
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$289,527	$302,580	$304,600	0.67%
1210	LONGEVITY PAY	2,017	2,260	2,260	0.00%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES	24,496	13,400	26,900	100.75%
1400	OVERTIME PAY	3,680	9,900	8,160	-17.58%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	23,577	25,110	26,150	4.14%
2200	CITY RETIREMENT CONTRIBUTION	40,123	47,620	53,000	11.30%
2300	LIFE AND HEALTH INSURANCE	44,100	49,710	50,520	1.63%
2400	WORKER'S COMPENSATION	6,900	6,900	6,900	0.00%
2500	UNEMPLOYMENT COMPENSATION		-		
	TOTAL PERSONNEL SERVICES	**434,419**	**457,480**	**478,490**	**4.59%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	173	200	300	50.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	103	4,450	4,220	-5.17%
4200	FREIGHT AND POSTAGE SERVICES	15	150	150	0.00%
4300	UTILITY SERVICES	324	600	600	0.00%
4400	RENTALS AND LEASES	1,200	5,750	5,160	-10.26%
4500	LIABILITY & CASUALTY INSURANCE	5,550	5,550	5,550	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	3,791	4,000	4,000	0.00%
4650	VEHICLE MAINTENANCE	14,102	14,000	20,000	42.86%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS		1,000	1,000	0.00%
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	21	300	300	0.00%
5200	OPERATING SUPPLIES	211,244	216,000	259,000	19.91%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	20,512	23,400	27,775	18.70%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	800	1,030	1,030	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING	745	1,275	1,425	11.76%
	TOTAL OPERATING EXPENDITURES	**258,581**	**277,705**	**330,510**	**19.01%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS		9,000	6,000	-
6400	EQUIPMENT & MACHINERY	21,534	96,200	58,000	-39.71%
	TOTAL CAPITAL OUTLAY	**21,534**	**105,200**	**64,000**	**-39.16%**
	TOTAL BUDGET	**$714,534**	**$840,385**	**$873,000**	**3.88%**
	TOTAL POSITIONS	**7**	**7**	**7**	**0**

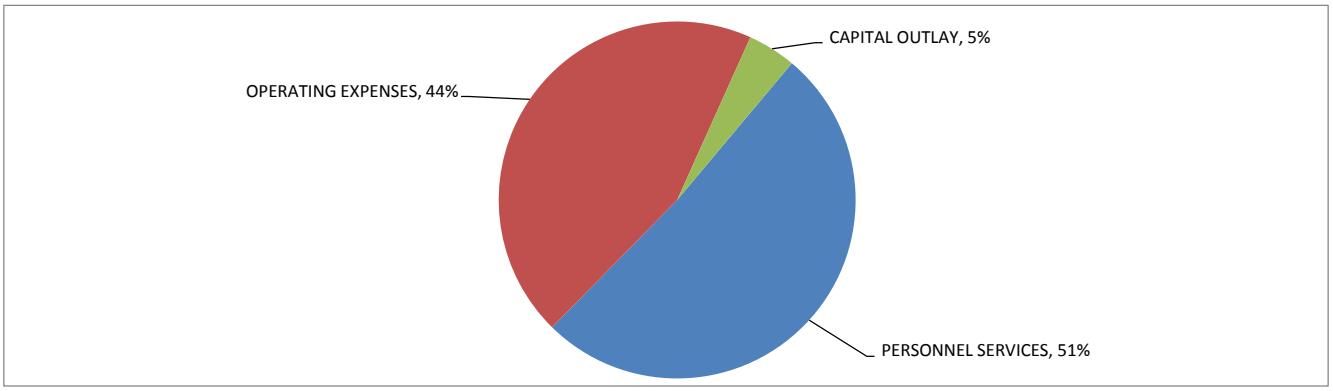
The Recreation Athletics division plans, develops and implements the City's youth and adult athletic league programs. Works closely with outside user groups regarding facility use. The Recreation Athletics Division provides a variety of wholesome, high quality athletic programs, activities and athletic facilities for the residents of Apopka.

CITY OF APOPKA
GENERAL FUND
RECREATION ATHLETICS - 3612

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

RECREATION ATHLETICS STAFFING	FY 2012	FY 2013	FY 2014
RECREATION MANAGER	1	1	1
LEAD RECREATION SPECIALIST	0	0	1
RECREATION SPECIALIST	1	1	1
COMMUNITY EVENTS MANAGER	1	0	0
SPORTS TOURN REC SPEC	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	0
MAINTENANCE WORKER I	1	1	1
RECREATION LEADER II	1	1	1
RECREATION LEADER I	2	2	1
SECRETARY II	0	0	1
TOTAL STAFFING	**9**	**8**	**8**

RECREATION ATHLETICS BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	516,134	533,860	540,630	1.27%
OPERATING EXPENSES	419,974	466,690	467,945	0.27%
CAPITAL OUTLAY	23,368	38,500	46,200	20.00%
TOTAL BUDGET	**959,476**	**1,039,050**	**1,054,775**	**1.51%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
3612 - ATHLETICS
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$313,866	$325,260	$320,500	-1.46%
1210	LONGEVITY PAY	2,896	1,750	1,200	-31.43%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES	67,959	59,400	65,760	10.71%
1400	OVERTIME PAY	1,286	2,600	2,600	0.00%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	27,193	29,760	29,840	0.27%
2200	CITY RETIREMENT CONTRIBUTION	43,086	49,870	54,550	9.38%
2300	LIFE AND HEALTH INSURANCE	50,400	56,820	57,780	1.69%
2400	WORKER'S COMPENSATION	8,400	8,400	8,400	0.00%
2500	UNEMPLOYMENT COMPENSATION	1,048			
	TOTAL PERSONNEL SERVICES	**516,134**	**533,860**	**540,630**	**1.27%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	13,717	13,300	16,350	22.93%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	37,346	50,680	50,680	0.00%
4000	TRAVEL & PER DIEM	45	-		
4100	COMMUNICATIONS SERVICES	363	1,090	1,090	0.00%
4200	FREIGHT AND POSTAGE SERVICES	539	1,390	1,390	0.00%
4300	UTILITY SERVICES	157,821	179,960	182,660	1.50%
4400	RENTALS AND LEASES		2,000	2,000	0.00%
4500	LIABILITY & CASUALTY INSURANCE	23,700	23,700	23,700	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	35,519	49,250	49,300	0.10%
4650	VEHICLE MAINTENANCE	6,751	6,400	6,400	0.00%
4700	PRINTING SERVICES	289	900	900	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	-			
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	4,595	8,480	5,755	-32.13%
5200	OPERATING SUPPLIES	129,043	118,670	115,100	-3.01%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	8,280	7,000	8,750	25.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	165	520	520	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING	1,800	3,350	3,350	0.00%
	TOTAL OPERATING EXPENDITURES	**419,974**	**466,690**	**467,945**	**0.27%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	14,000	38,500	46,200	-
6400	EQUIPMENT & MACHINERY	9,369			
	TOTAL CAPITAL OUTLAY	**23,368**	**38,500**	**46,200**	**20.00%**
	TOTAL BUDGET	**$959,476**	**$1,039,050**	**$1,054,775**	**1.51%**
	TOTAL POSITIONS	**9**	**8**	**8**	**0**

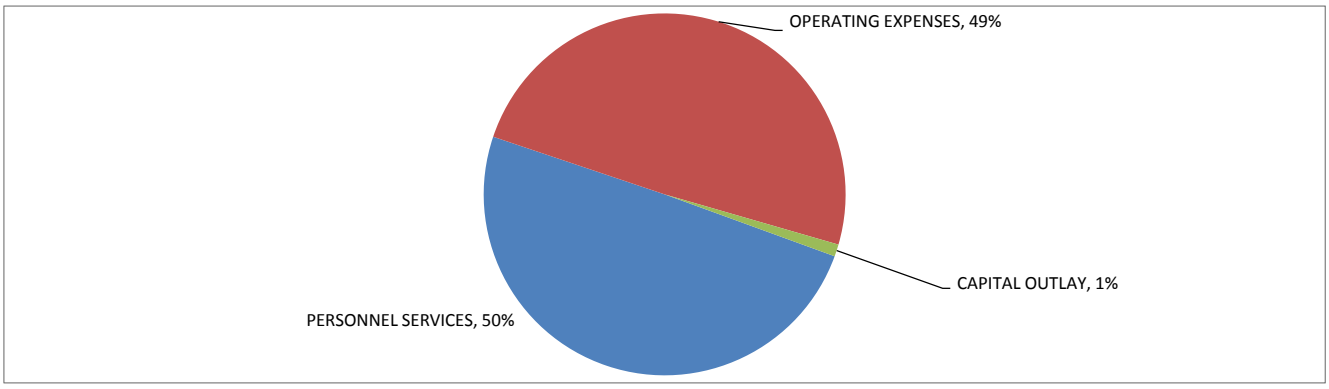
This Recreation division plans, organizes and implements a wide variety of recreation programs and activities for the youth and adult citizens of Apopka. This division also provides a variety of wholesome, innovative recreational programs, activities and special events for the citizens of Apopka.

CITY OF APOPKA
GENERAL FUND
RECREATION PROGRAMS AND CIVIC EVENTS - 3613

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

RECREATION CAMPS STAFFING	FY 2012	FY 2013	FY 2014
RECREATION MANAGER	1	1	1
RECREATION SPECIALIST	2	2	1
RECREATION LEADER I	0	0	1
MAINTENANCE WORKER I	1	0	0
MAINTENANCE WORKER II	0	1	1
TOTAL STAFFING	**4**	**4**	**4**

RECREATION CAMPS BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	275,700	322,265	322,020	-0.08%
OPERATING EXPENSES	255,754	76,280	320,150	319.70%
CAPITAL OUTLAY	23,900	6,750	7,000	3.70%
TOTAL BUDGET	**555,353**	**405,295**	**649,170**	**60.17%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
3613 - RECREATION PROGRAMS & CIVIC EVENTS
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$150,238	$164,410	$161,450	-1.80%
1210	LONGEVITY PAY	660	850	950	11.76%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES	58,664	75,850	75,850	0.00%
1400	OVERTIME PAY	451	3,660	3,660	0.00%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	15,060	18,725	18,500	-1.20%
2200	CITY RETIREMENT CONTRIBUTION	20,623	25,560	27,950	9.35%
2300	LIFE AND HEALTH INSURANCE	25,200	28,410	28,860	1.58%
2400	WORKER'S COMPENSATION	4,800	4,800	4,800	0.00%
2500	UNEMPLOYMENT COMPENSATION	4			
	TOTAL PERSONNEL SERVICES	**275,700**	**322,265**	**322,020**	**-0.08%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	15,932			
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	10			
4200	FREIGHT AND POSTAGE SERVICES		50	50	0.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES	-	450	200	-55.56%
4500	LIABILITY & CASUALTY INSURANCE	3,000	3,000	3,000	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	125	-		
4650	VEHICLE MAINTENANCE	310	1,200	1,200	0.00%
4700	PRINTING SERVICES		5,000	5,000	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES				
5200	OPERATING SUPPLIES	31,048	65,700	60,700	-7.61%
5201	OLD FLORIDA OUTDOOR FESTIVAL	205,329		250,000	
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	-	880		-100.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION		-		
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**255,754**	**76,280**	**320,150**	**319.70%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS		-		-
6400	EQUIPMENT & MACHINERY	23,900	6,750	7,000	3.70%
	TOTAL CAPITAL OUTLAY	**23,900**	**6,750**	**7,000**	**3.70%**
	TOTAL BUDGET	**$555,353**	**$405,295**	**$649,170**	**60.17%**
	TOTAL POSITIONS	**4**	**4**	**4**	**0**

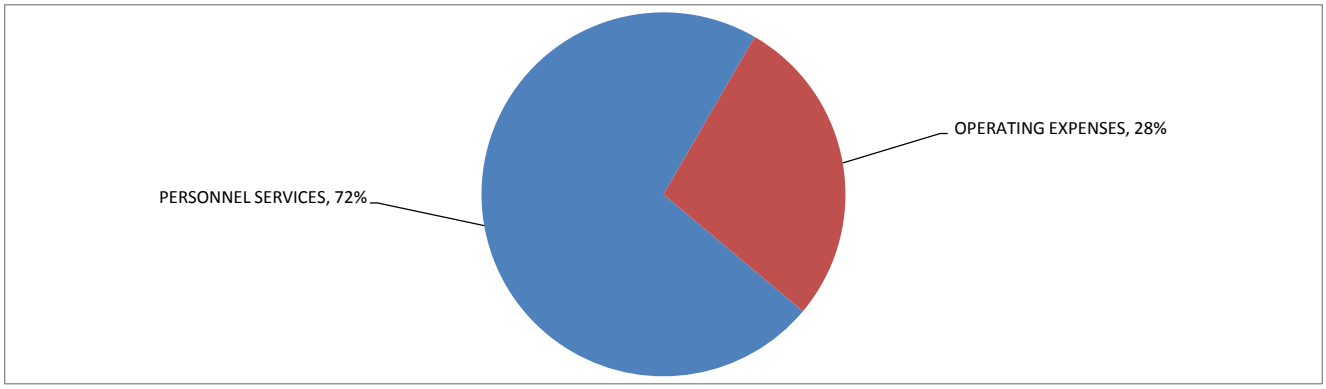
Community Development is responsible for the Planning, Zoning and Engineering functions along with Economic Development and Community Redevelopment. This department is the primary contact for citizens or developers wanting to build or modify their property.

CITY OF APOPKA
GENERAL FUND
4020 - COMMUNITY DEVELOPMENT

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

COMMUNITY DEVELOPMENT STAFFING	FY 2012	FY 2013	FY 2014
COMMUNITY DEVELOPMENT DIRECTOR	1	1	1
CONSTRUCTION INSPECTOR	1	1	0
ENGINEERING TECHNICIAN	1	1	0
PLANNER II	0	0	1
PLANNING MANAGER	1	1	1
OFFICE MANAGER	1	1	1
SECRETARY II	1	1	2
SECRETARY III	1	1	0
SENIOR PROJECT COORDINATOR	1	1	1
PROJECT COORDINATOR	0	0	1
TOTAL STAFFING	**8**	**8**	**8**

COMMUNITY DEVELOP. BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	657,675	721,030	772,370	7.12%
OPERATING EXPENSES	427,927	214,240	296,750	38.51%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**1,085,601**	**935,270**	**1,069,120**	**14.31%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
4020 - COMMUNITY DEVELOPMENT
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$503,836	$526,240	$563,550	7.09%
1210	LONGEVITY PAY	2,243	2,030	2,300	13.30%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES		-		
1400	OVERTIME PAY	-	-		
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	36,032	40,430	43,300	7.10%
2200	CITY RETIREMENT CONTRIBUTION	52,744	73,090	83,050	13.63%
2300	LIFE AND HEALTH INSURANCE	55,020	61,440	62,370	1.51%
2400	WORKER'S COMPENSATION	7,800	7,800	7,800	0.00%
2500	UNEMPLOYMENT COMPENSATION		10,000	10,000	0.00%
	TOTAL PERSONNEL SERVICES	**657,675**	**721,030**	**772,370**	**7.12%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	403,384	180,000	265,000	47.22%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM	9			
4100	COMMUNICATIONS SERVICES	1,569	1,420	240	-83.10%
4200	FREIGHT AND POSTAGE SERVICES	647	2,000	1,200	-40.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	6,000	6,000	6,000	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	2,514	2,920	2,200	-24.66%
4650	VEHICLE MAINTENANCE	892	1,750	1,500	-14.29%
4700	PRINTING SERVICES	139	350	410	17.14%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	65	300	300	0.00%
4902	LEGAL ADVERTISING	5,148	7,500	7,500	0.00%
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	3,752	4,500	4,500	0.00%
5200	OPERATING SUPPLIES	1,927	2,000	2,200	10.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	693	1,000	1,000	0.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	1,151	2,000	2,200	10.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING	35	2,500	2,500	0.00%
	TOTAL OPERATING EXPENDITURES	**427,927**	**214,240**	**296,750**	**38.51%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY			-	
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$1,085,601**	**$935,270**	**$1,069,120**	**14.31%**
	TOTAL POSITIONS	**8**	**8**	**8**	**0**

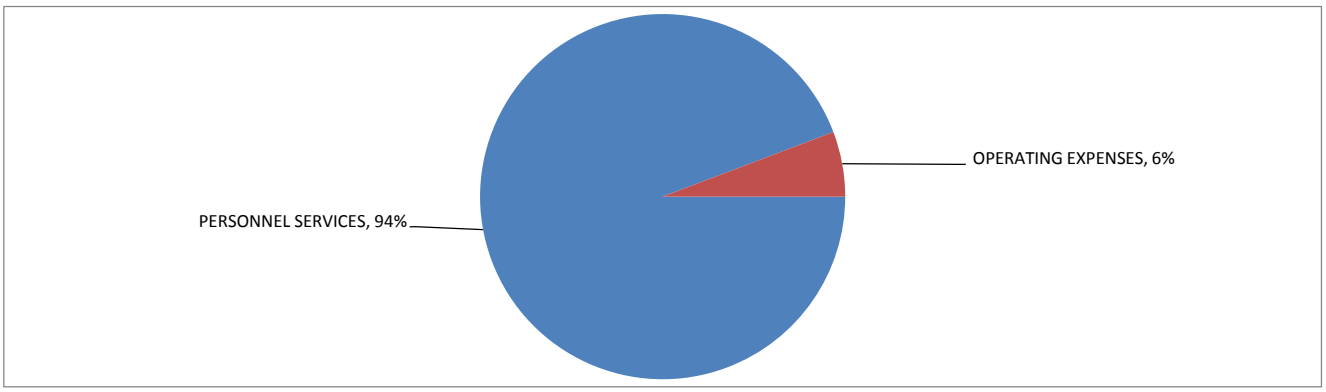
The Building Division administers and enforces regulatory codes and ordinances to protect local citizens. Codes enforced include the Florida Building Code System, and other codes related to fire, electrical, gas, plumbing, mechanical and accessibility issues. The City Building Code requires a permit for any new building addition, structure, remodeling work or demolition work. The City requires a permit so plans can be reviewed and work can be inspected for compliance with City Building and Fire Codes.

CITY OF APOPKA
GENERAL FUND
4021 - BUILDING INSPECTION

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

BUILDING STAFFING	FY 2012	FY 2013	FY 2014
BUILDING OFFICIAL	1	1	1
MULTIPLE CODE INSPECTOR	3	2	3
SECRETARY III	1	1	1
SECRETARY I	2	2	2
PROJECT COORDINATOR	0	1	0
TOTAL STAFFING	**7**	**7**	**7**

BUILDING BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	482,103	507,905	514,820	1.36%
OPERATING EXPENSES	25,948	28,800	31,470	9.27%
CAPITAL OUTLAY	0	0	32,400	
TOTAL BUDGET	**508,051**	**536,705**	**578,690**	**7.82%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

CITY OF APOPKA
GENERAL FUND
4021 - BUILDING INSPECTION
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$364,315	$372,840	$377,200	1.17%
1210	LONGEVITY PAY	2,472	2,310	2,450	6.06%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		-		
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	26,788	28,745	29,150	1.41%
2200	CITY RETIREMENT CONTRIBUTION	37,528	47,700	48,600	1.89%
2300	LIFE AND HEALTH INSURANCE	44,100	49,410	50,520	2.25%
2400	WORKER'S COMPENSATION	6,900	6,900	6,900	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**482,103**	**507,905**	**514,820**	**1.36%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES				
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	1,253	300	120	-60.00%
4200	FREIGHT AND POSTAGE SERVICES	431	400	300	-25.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	5,550	5,550	5,550	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	6,242	6,000	6,150	2.50%
4650	VEHICLE MAINTENANCE	888	2,000	2,200	10.00%
4700	PRINTING SERVICES	-	250	250	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	900	1,500	1,500	0.00%
5200	OPERATING SUPPLIES	2,013	2,500	4,100	64.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	7,752	6,500	7,000	7.69%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	516	800	800	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING	404	3,000	3,500	16.67%
	TOTAL OPERATING EXPENDITURES	**25,948**	**28,800**	**31,470**	**9.27%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY			32,400	
	TOTAL CAPITAL OUTLAY	**-**	**-**	**32,400**	**0.00%**
	TOTAL BUDGET	**$508,051**	**$536,705**	**$578,690**	**7.82%**
	TOTAL POSITIONS	**7**	**7**	**7**	**0**

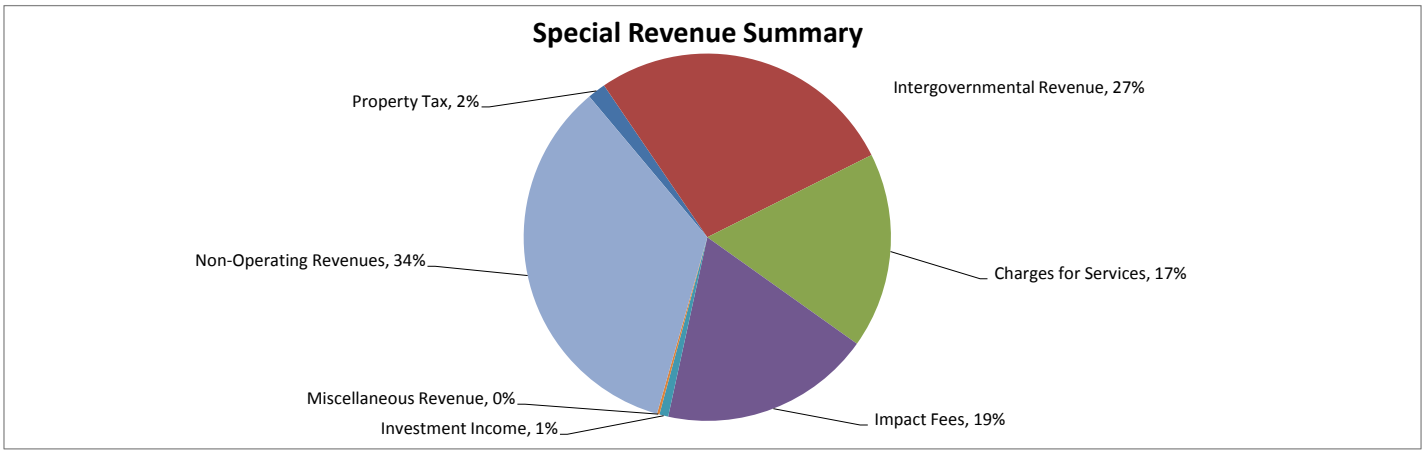
CITY OF APOPKA
GENERAL FUND
DEBT SERVICE AND TRANSFERS
BUDGET FISCAL YEAR 2014

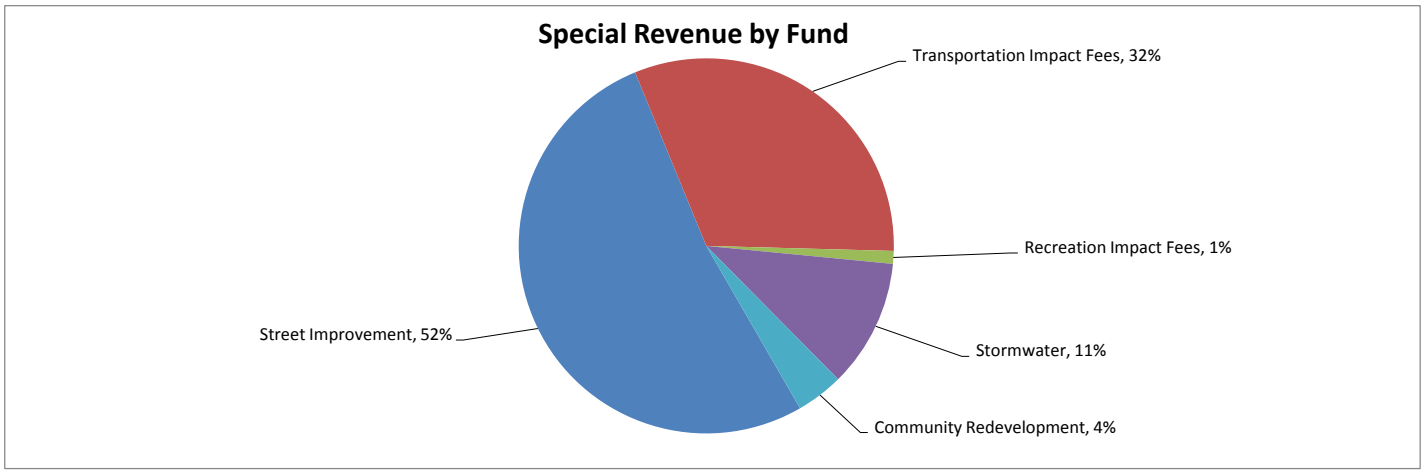
		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
PRINCIPAL AND INTEREST					
7100	BB&T FIRE TRUCKS - 3/2023	$-	$-	$91,730	
7101	COMMUNICATION LEASE	475,901	495,725	516,400	4.17%
7160	MCBRIDE MORTGAGE - 1/2019	30,750	30,750	30,750	0.00%
7170	FLC REVENUE BOND - 12/2018	125,000	130,000	135,000	3.85%
7181	RECREATION REVENUE NOTE - 3/2022	415,000	430,000	450,000	4.65%
7182	WI-FI REVENUE NOTE - 3/2017	250,000	260,000	284,850	9.56%
7200	BB&T FIRE TRUCKS - INTEREST 3/2023		-	18,975	
7201	COMMUNICATION LEASE - INTEREST	183,715	163,895	143,250	-12.60%
7260	BANK OF AMERICA LOAN INTEREST	11,974	10,485	9,000	-14.16%
7270	FLC REVENUE BOND INTEREST	55,191	50,640	44,500	-12.12%
7271	FLC REVENUE BOND - OTHER	1,808	1,900	1,900	0.00%
7281	RECREATION REVENUE NOTE - 3/2022	217,230	201,045	184,275	-8.34%
7282	WI-FI REVENUE NOTE - 3/2017	63,525	53,900	11,720	-78.26%
	TOTAL PRINCIPAL AND INTEREST	**1,830,092**	**1,828,340**	**1,922,350**	5.14%
TRANSFERS AND OTHER					
9111	TRANSFER TO STREET IMPROVEMENT FUND	376,315	340,000	370,000	8.82%
9141	TRANSFER TO UTILITY OPERATING FUND	89,890	95,280	101,000	6.00%
	TOTAL TRANSFERS AND OTHER	**466,205**	**435,280**	**471,000**	8.21%
	TOTAL BUDGET	**$2,296,297**	**$2,263,620**	**$2,393,350**	**5.73%**

CITY OF APOPKA
SPECIAL REVENUE FUND REVENUE SUMMARY

SPECIAL REVENUE SUMMARY REVENUE DESCRIPTION	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change From FY 2013
Property Tax	$111,453	$91,100	$87,200	-4.28%
Intergovernmental Revenue	1,443,271	1,471,755	1,474,670	0.20%
Charges for Services	924,376	913,800	936,750	2.51%
Impact Fees	2,051,405	795,000	1,010,000	27.04%
Investment Income	41,242	44,600	42,600	-4.48%
Miscellaneous Revenue	15,408	10,000	12,000	20.00%
Non-Operating Revenues	479,686	1,650,185	1,873,950	13.56%
Total Revenues	**$5,066,841**	**$4,976,440**	**$5,437,170**	**9.26%**

SPECIAL REVENUE SUMMARY BY FUND	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change From FY 2013
Street Improvement	$2,331,378	$2,584,730	$2,834,570	9.67%
Transportation Impact Fees	2,005,757	1,691,710	1,719,800	1.66%
Recreation Impact Fees	64,288	45,100	60,100	33.26%
Stormwater	409,406	423,300	601,250	42.04%
Community Redevelopment	256,012	231,600	221,450	-4.38%
Total Revenues	**$5,066,841**	**$4,976,440**	**$5,437,170**	**9.26%**



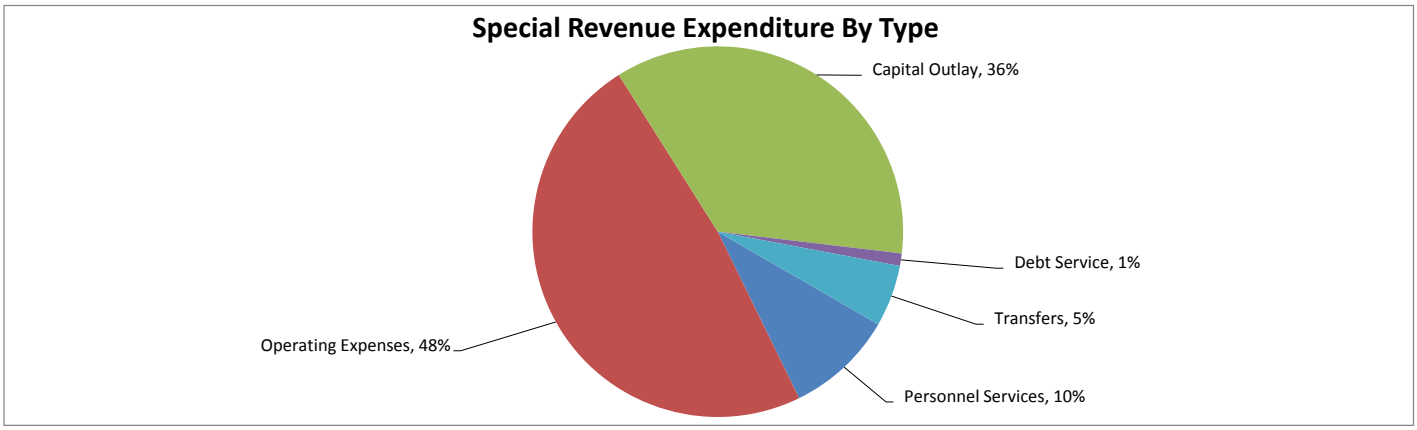


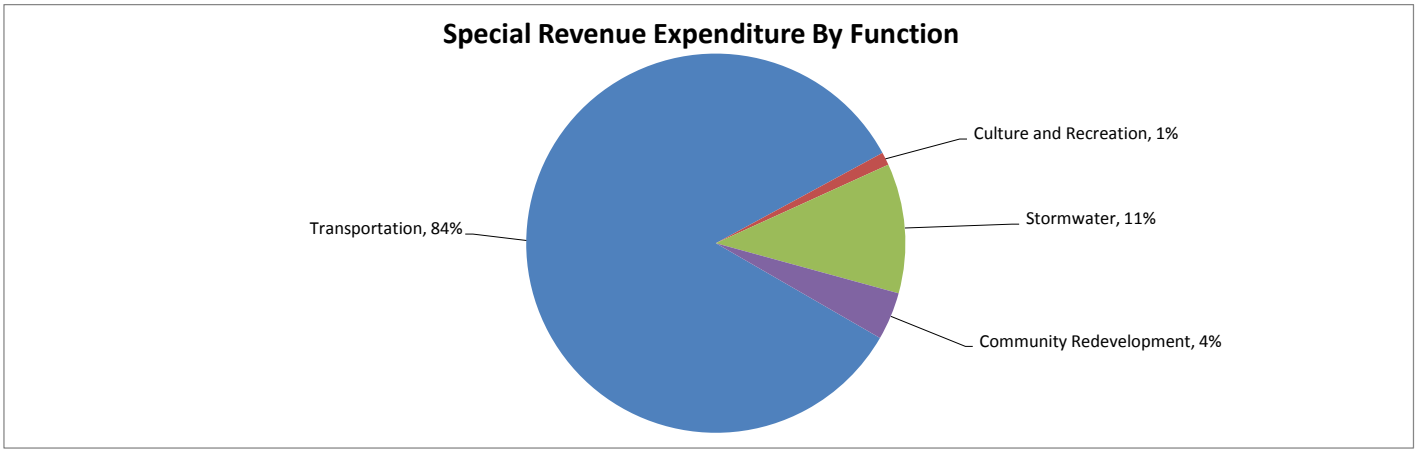
CITY OF APOPKA
SPECIAL REVENUE FUND EXPENDITURE SUMMARY

SPECIAL REVENUE SUMMARY BY EXPENDITURE TYPE	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change From FY 2013
Personnel Services	$476,571	$523,585	$512,670	-2.08%
Operating Expenses	2,022,631	2,246,870	2,624,905	16.82%
Capital Outlay	196,155	1,886,095	1,948,750	3.32%
Debt Service	1,313,356	44,125	59,075	33.88%
Transfers	380,979	275,765	291,770	5.80%
Total Budget	**$4,389,691**	**$4,976,440**	**$5,437,170**	**9.26%**

SPECIAL REVENUE SUMMARY BY FUNCTION	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change From FY 2013
Transportation	$2,861,479	$4,276,440	$4,554,370	6.50%
Culture and Recreation	17,836	45,100	60,100	33.26%
Stormwater	175,641	423,300	601,250	42.04%
Community Redevelopment	1,334,736	231,600	221,450	-4.38%
Total Budget	**$4,389,691**	**$4,976,440**	**$5,437,170**	**9.26%**
	$-			

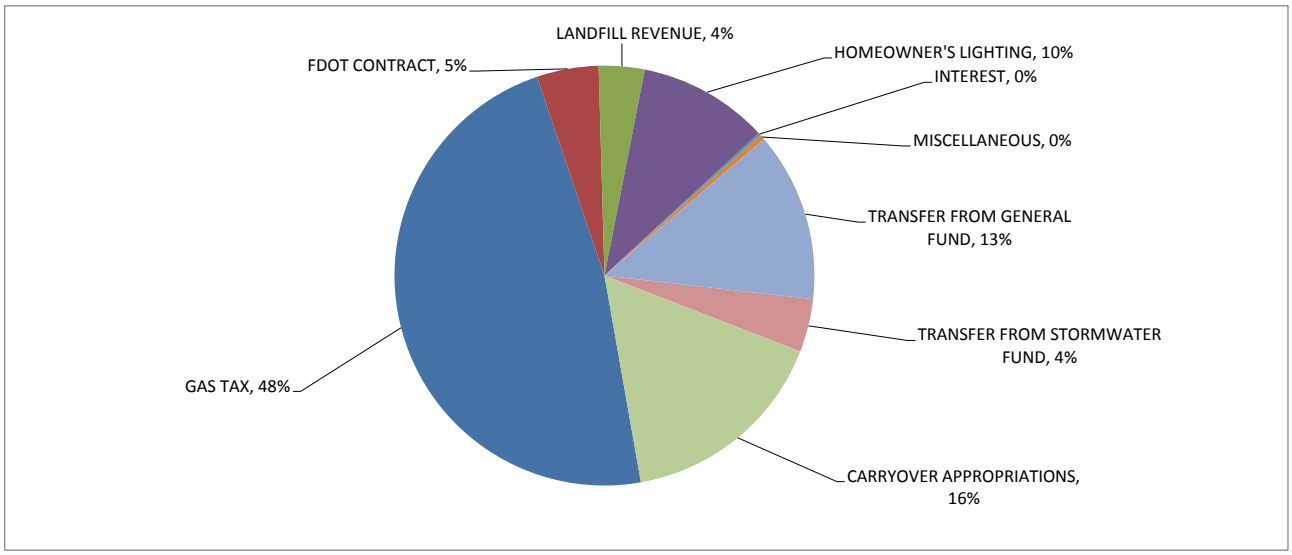
SPECIAL REVENUE SUMMARY POSITIONS (Full Time)	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	Change From FY 2013
Transportation	9	9	9	-
Culture and Recreation	0	0	0	-
Stormwater	0	0	0	-
Community Redevelopment	0	0	0	-
Total Positions	**9.00**	**9.00**	**9.00**	-





CITY OF APOPKA
FUND 101 - STREET IMPROVEMENT FUND
REVENUES
BUDGET FISCAL YEAR 2014

	ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
REVENUE SOURCES				
GAS TAX	$1,308,220	$1,341,255	$1,348,420	0.53%
FDOT CONTRACT	143,500	120,000	135,000	12.50%
LANDFILL REVENUE	100,000	100,000	100,000	0.00%
HOMEOWNER'S LIGHTING	281,397	280,000	285,000	1.79%
INTEREST	3,167	5,000	5,000	0.00%
MISCELLANEOUS	15,408	10,000	12,000	20.00%
TRANSFER FROM GENERAL FUND	376,315	340,000	370,000	8.82%
TRANSFER FROM STORMWATER FUND	103,370	109,575	116,150	6.00%
CARRYOVER APPROPRIATIONS	-	278,900	463,000	66.01%
TOTAL REVENUES	**$2,331,378**	**$2,584,730**	**$2,834,570**	**9.67%**



The Inmate Program provides manpower through the Department of Corrections. These inmates work on a variety of projects throughout the City maintaining the Northwest Recreation site, mowing medians and rights-of-way and general maintenance programs.

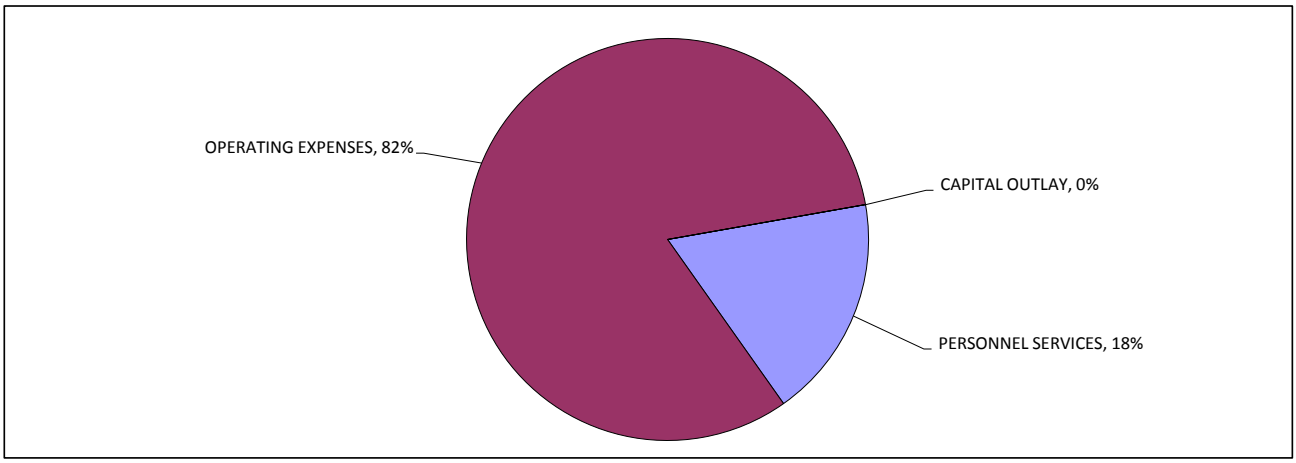
CITY OF APOPKA
INMATES
3414 - INMATE PROGRAM

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

INMATES	**FY 2012**	**FY 2013**	**FY 2014**
MAINTENANCE WORKER III	1	1	1
TOTAL STAFFING	**1**	**1**	**1**

INMATES BUDGET	**FY 2012 ACTUAL**	**FY 2013 BUDGET**	**FY 2014 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	44,986	47,285	48,280	2.10%
OPERATING EXPENSES	249,233	220,420	220,165	-0.12%
CAPITAL OUTLAY	23,900	0	0	0.00%
TOTAL BUDGET	**318,119**	**267,705**	**268,445**	**0.28%**



5 YEAR CAPITAL ACQUISITIONS

DESCRIPTION	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**
None					

CITY OF APOPKA
FUND 101 - STREET IMPROVEMENT FUND
3414 - INMATE PROGRAM
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
EXPENDITURE SOURCES					
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$35,026	$36,325	$37,100	2.13%
1210	LONGEVITY PAY	108	160	200	25.00%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY				
2100	FICA TAXES - CITY MATCHING	2,652	2,790	2,850	2.15%
2200	CITY RETIREMENT CONTRIBUTION		-		
2300	LIFE AND HEALTH INSURANCE	6,300	7,110	7,230	1.69%
2400	WORKER'S COMPENSATION	900	900	900	0.00%
	TOTAL PERSONNEL SERVICES	**44,986**	**47,285**	**48,280**	**2.10%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	205,203	174,000	174,000	0.00%
4000	TRAVEL & PER DIEM	5,126	5,400	5,400	0.00%
4100	COMMUNICATIONS AND FREIGHT SERVICES	2,493	1,920	1,440	-25.00%
4200	FREIGHT & POSTAGE SERVICES	57	100	150	50.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	750	750	750	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES				
4650	VEHICLE MAINTENANCE	6,268	8,400	8,500	1.19%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES				
5200	OPERATING SUPPLIES	10,464	10,850	10,850	0.00%
5250	FUEL AND GASOLINE	18,870	19,000	19,075	0.39%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**249,233**	**220,420**	**220,165**	**-0.12%**
CAPITAL OUTLAY					
6100	LAND				
6200	BUILDINGS				
6300	INFRASTRUCTURE				
6400	EQUIPMENT & MACHINERY	23,900			100.00%
	TOTAL CAPITAL OUTLAY	**23,900**	**-**	**-**	**100.00%**
	TOTAL INMATE BUDGET	**$318,119**	**$267,705**	**$268,445**	**0.28%**
	TOTAL POSITIONS	**1**	**1**	**1**	**0**

Street Maintenance performs functions relating to street right-of-way maintenance such as sidewalk, potholes, and curb repair, street sweeping, traffic regulatory signage, street lighting, tree trimming mowing, edging, and street identification signs.

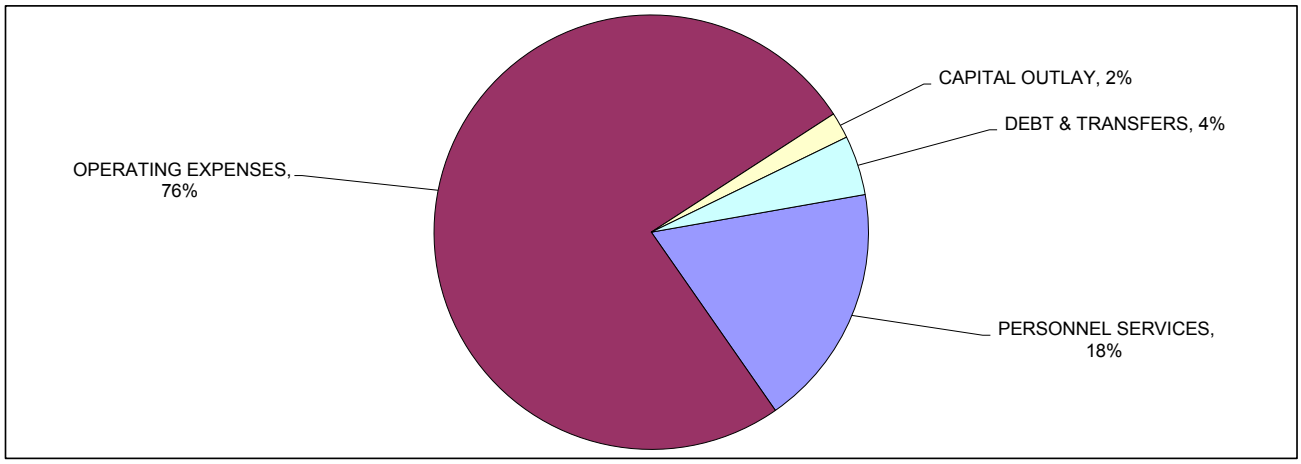
CITY OF APOPKA
STREETS
3412 - STREETS MAINTENANCE

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

STREETS	**FY 2012**	**FY 2013**	**FY 2014**
OPERATING & MAINTENANCE MGR	1	1	1
STREET FOREMAN	1	1	1
MAINTENANCE WORKER III	1	0	0
MAINTENANCE WORKER II	2	2	2
MAINTENANCE WORKER I	3	3	3
TRAFFIC OPERATIONS TECHNICIAN	0	1	1
TOTAL STAFFING	**8**	**8**	**8**

STREETS BUDGET	**FY 2012 ACTUAL**	**FY 2013 BUDGET**	**FY 2014 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	431,585	476,300	464,390	-2.50%
OPERATING EXPENSES	1,708,844	1,652,440	1,938,115	17.29%
CAPITAL OUTLAY	37,618	81,095	50,000	-38.34%
DEBT & TRANSFERS	101,120	107,190	113,620	6.00%
TOTAL BUDGET	**2,279,167**	**2,317,025**	**2,566,125**	**10.75%**



5 YEAR CAPITAL ACQUISITIONS

DESCRIPTION	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**

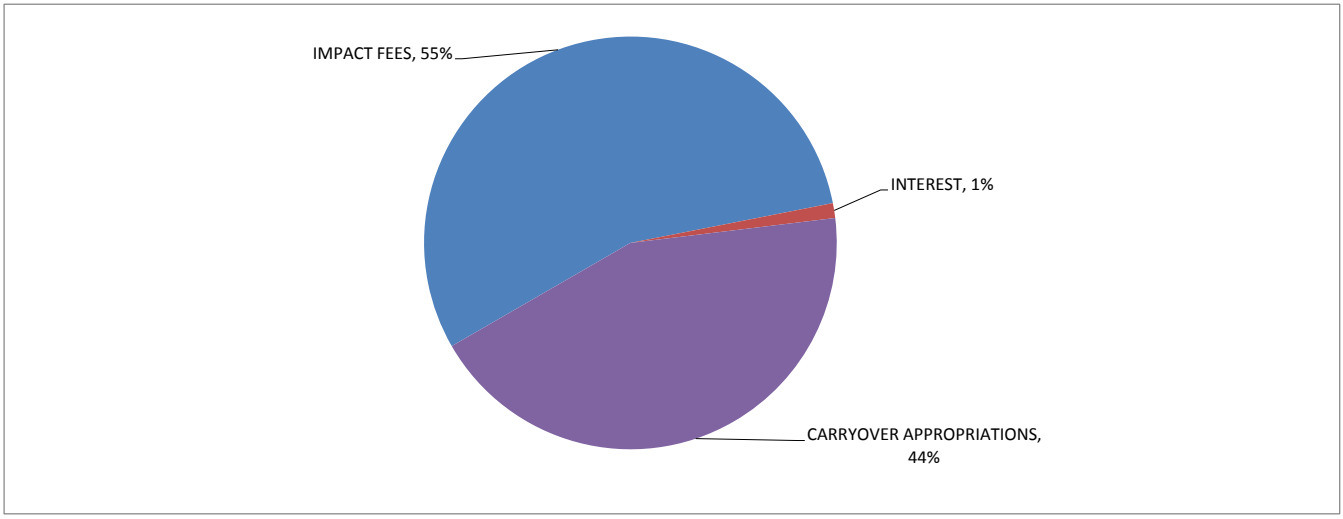
CITY OF APOPKA
FUND 101 - STREET IMPROVEMENT FUND
3412 - STREET MAINTENANCE
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
EXPENDITURE SOURCES					
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$293,203	$317,950	$302,900	-4.73%
1210	LONGEVITY PAY	1,150	1,420	1,150	-19.01%
1400	OVERTIME PAY	19,126	15,850	16,300	2.84%
2100	FICA TAXES - CITY MATCHING	22,119	25,680	24,550	-4.40%
2200	CITY RETIREMENT CONTRIBUTION	42,586	50,780	53,970	6.28%
2300	LIFE AND HEALTH INSURANCE	45,600	56,820	57,720	1.58%
2400	WORKER'S COMPENSATION	7,800	7,800	7,800	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**431,585**	**476,300**	**464,390**	**-2.50%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	1,993	50	50	0.00%
3200	ACCOUNTING AND AUDITING	1,630	1,710	1,800	5.26%
3400	OTHER CONTRACTUAL SERVICES		1,350		-100.00%
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	4,531	11,750	4,020	-65.79%
4200	FREIGHT & POSTAGE SERVICES	99	140	140	100.00%
4300	UTILITY SERVICES	1,308,492	1,326,300	1,359,200	2.48%
4400	RENTALS AND LEASES	9,395	11,380	13,700	20.39%
4500	LIABILITY & CASUALTY INSURANCE	10,980	10,980	10,980	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	76,582	67,430	67,700	0.40%
4606	REPAIR AND MAINTENANCE OF STREET ROW				
4607	ROAD RESURFACING	44,235		250,000	
4608	ROAD RESURFACING – FEDERAL GRANT				
4612	STREET STRIPING	41,846	40,000	40,000	0.00%
4650	VEHICLE MAINTENANCE	34,316	30,000	30,000	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	21,204	23,550	23,550	0.00%
4902	LEGAL ADVERTISING				
5100	OFFICE SUPPLIES	770	800	1,000	25.00%
5200	OPERATING SUPPLIES	21,568	16,400	18,100	10.37%
5201	LANDSCAPING	4,403	7,000	7,000	0.00%
5202	ROAD REPAIR MATERIAL				
5203	SIDEWALK AND CURB REPAIRS	62,915	35,000	35,000	0.00%
5204	STREET / STOP SIGN REPLACEMENT	26,551	25,000	25,000	0.00%
5205	GRAFFITI REMOVAL SUPPLIES	3,833	3,000	3,000	0.00%
5250	FUEL AND GASOLINE	29,495	31,800	34,125	7.31%
5300	ROAD MATERIALS	4,008	8,000	12,000	50.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS				
5500	TRAINING		800	1,750	100.00%
	TOTAL OPERATING EXPENDITURES	**1,708,844**	**1,652,440**	**1,938,115**	**17.29%**
CAPITAL OUTLAY					
6300	INFRASTRUCTURE	8,400			
6306	SIDEWALK AND CURB NEW CONSTRUCTION	2,560	25,000	50,000	100.00%
6400	EQUIPMENT & MACHINERY	26,658	56,095		-100.00%
	TOTAL CAPITAL OUTLAY	**37,618**	**81,095**	**50,000**	**-38.34%**
DEBT SERVICE AND TRANSFERS					
7100	DEBT SERVICE PRINCIPAL				
7200	DEBT SERVICE INTEREST				
9101	TRANSFER TO GENERAL FUND				
9141	TRANSFER TO UTILITY FUND	101,120	107,190	113,620	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**101,120**	**107,190**	**113,620**	**6.00%**
	TOTAL STREETS BUDGET	**2,279,167**	**2,317,025**	**2,566,125**	**10.75%**
	TOTAL BUDGET	**$2,597,286**	**$2,584,730**	**$2,834,570**	**9.67%**
	TOTAL POSITIONS	**8**	**8**	**8**	**0**

This fee is to ensure new development helps cover the costs associated with street infrastructure improvements within the City of Apopka.

CITY OF APOPKA
FUND 102
3413 - TRANSPORTATION IMPACT FEE FUND
BUDGET FISCAL YEAR 2014

	ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
REVENUE SOURCES				
IMPACT FEES	$1,987,286	$750,000	$950,000	26.67%
INTEREST	18,471	20,000	20,000	0.00%
MISCELLANEOUS		-	-	
CARRYOVER APPROPRIATIONS		921,710	749,800	-18.65%
TOTAL REVENUES	**$2,005,757**	**$1,691,710**	**$1,719,800**	**1.66%**



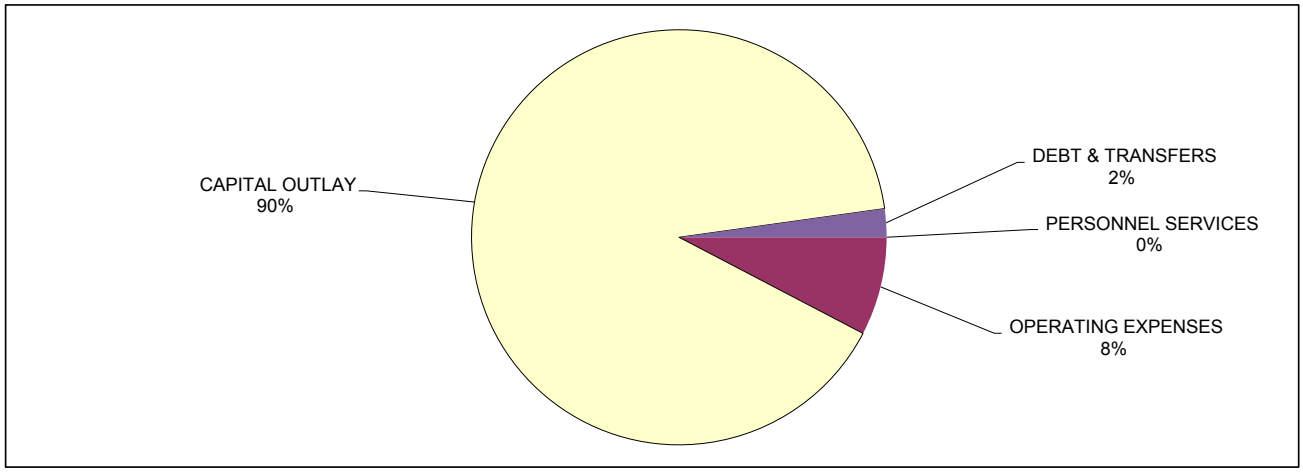
CITY OF APOPKA
TRAFFIC IMPACT FEES
102 TRAFFIC IMPACT FEES

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

TRAFFIC IMPACT FEES	FY 2012	FY 2013	FY 2014
None			

STREETS BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	0	0	0	0.00%
OPERATING EXPENSES	19,015	31,710	131,800	315.64%
CAPITAL OUTLAY	92,689	1,625,000	1,550,000	-4.62%
DEBT & TRANSFERS	152,489	35,000	38,000	8.57%
TOTAL BUDGET	**264,193**	**1,691,710**	**1,719,800**	**1.66%**



5 YEAR CAPITAL ACQUISITIONS

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

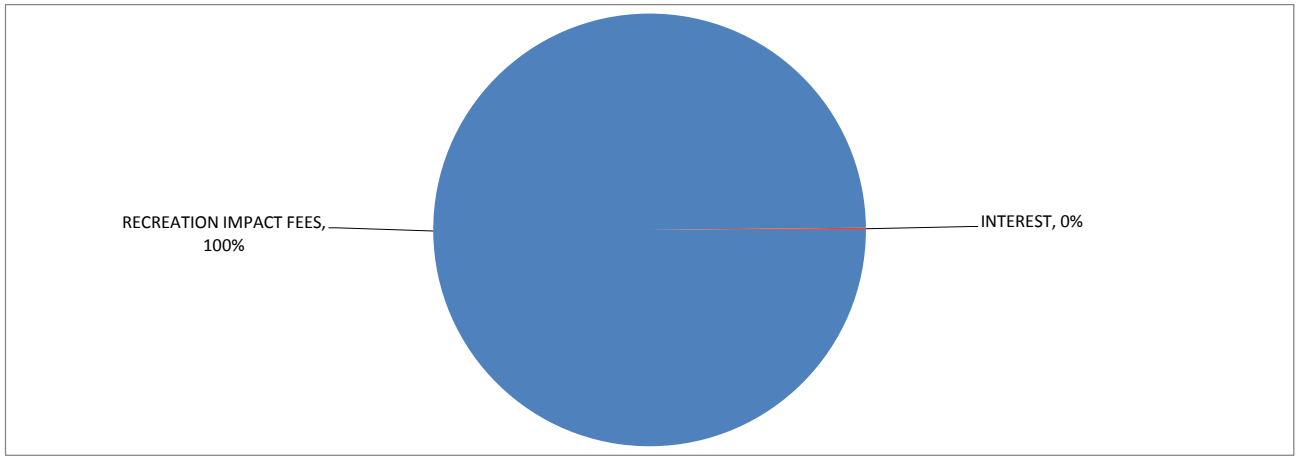
CITY OF APOPKA
FUND 102
3413 - TRANSPORTATION IMPACT FEE FUND
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE
EXPENDITURE SOURCES					
OPERATING EXPENDITURES					
3112	TRAFFIC COUNTS	$17,345	$30,000	$30,000	0.00%
3100	PROFESSIONAL SERVICES	40		100,000	
3200	ACCOUNTING AND AUDITING	1,630	1,710	1,800	5.26%
	TOTAL OPERATING EXPENDITURES	**19,015**	**31,710**	**131,800**	**315.64%**
CAPITAL PROJECT LIST					
	PLYMOUTH SORRENTO RD/YOTHERS RD IMPROVEMENTS			500,000	
	LESTER RD (VICK RD TO ROCK SPRINGS RD)		500,000		-100.00%
	BRADSHAW RD (JOHNS RD TO US 441)		875,000		-100.00%
	MARDEN RD (KEENE RD TO CR 437A)		200,000	1,000,000	400.00%
	NEW SIDEWALKS		50,000	50,000	0.00%
	E. LESTER RD ROADWAY & DRAINAGE	11,973			
	RIGHT TURN LANE US441 AT SHOOT STRAIGHT	64,951			
	ALDIS VIDEO DETECTION SYSTEM	15,765			
	RESERVED FOR FUTURE PROJECTS				-
	TOTAL CITY PROJECTS	**92,689**	**1,625,000**	**1,550,000**	
	TOTAL CAPITAL PROJECTS	**92,689**	**1,625,000**	**1,550,000**	**-4.62%**
DEBT SERVICE AND TRANSFERS					
	TRANSFER TO GENERAL FUND	152,489	35,000	38,000	8.57%
	TOTAL DEBT SERVICE AND TRANSFERS	**152,489**	**35,000**	**38,000**	**8.57%**
	TOTAL BUDGET	**$264,193**	**$1,691,710**	**$1,719,800**	**1.66%**

These fees are collected from new residential construction to purchase, build or improve parks and recreation facilities.

CITY OF APOPKA
FUND 104
RECREATION IMPACT FEE FUND
BUDGET FISCAL YEAR 2014

	ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
REVENUE SOURCES				
RECREATION IMPACT FEES	$64,119	$45,000	$60,000	33.33%
INTEREST	168	100	100	0.00%
OTHER FINANCING SOURCES				
CARRYOVER APPROPRIATIONS				
TOTAL REVENUES	**$64,288**	**$45,100**	**$60,100**	**33.26%**



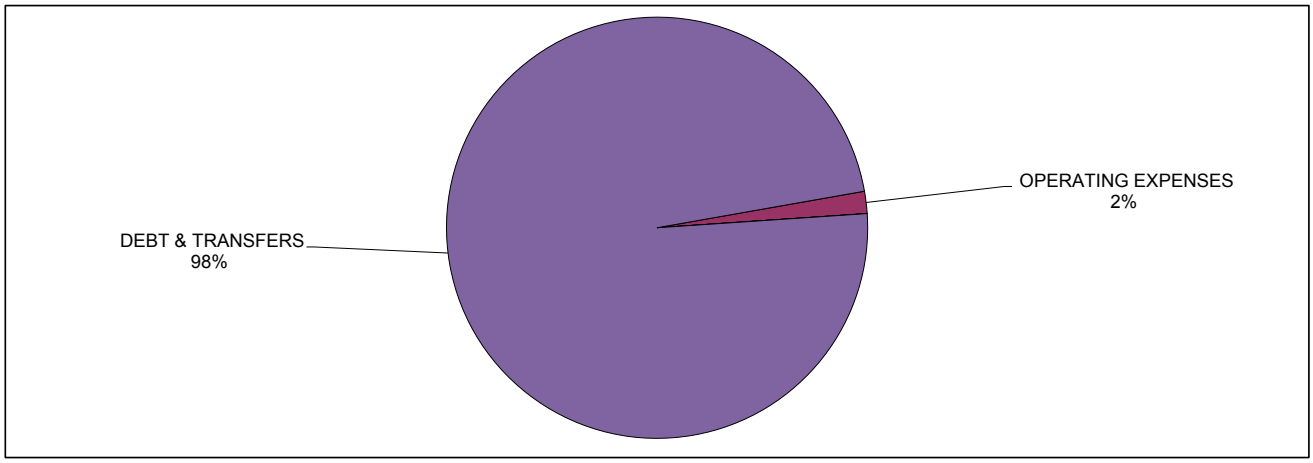
CITY OF APOPKA
RECREATION IMPACT FEES
104 RECREATION IMPACT FEES

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

RECREATION IMPACT FEES	FY 2012	FY 2013	FY 2014
None			

RECREATION BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	0	0	0	0.00%
OPERATING EXPENSES	930	975	1,025	5.13%
CAPITAL OUTLAY	16,906	0	0	0.00%
DEBT & TRANSFERS	0	44,125	59,075	33.88%
TOTAL BUDGET	**17,836**	**45,100**	**60,100**	**33.26%**



5 YEAR CAPITAL ACQUISITIONS

DESCRIPTION	FY 14	FY 15	FY 16	FY 17	FY 18
None					

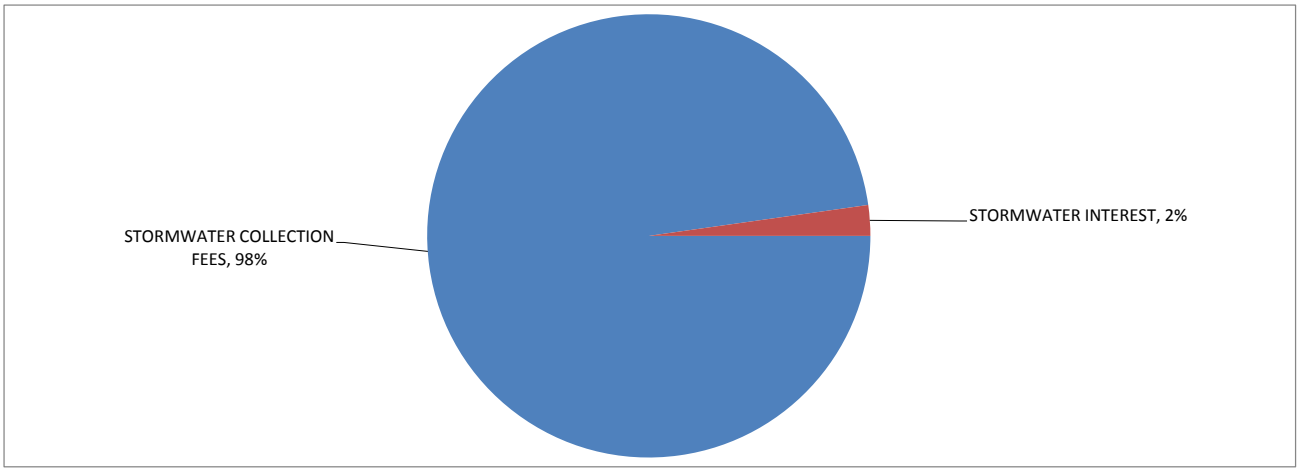
CITY OF APOPKA
FUND 104
RECREATION IMPACT FEE FUND
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE
EXPENDITURE SOURCES					
OPERATING EXPENDITURES					
	ACCOUNTING AND AUDITING	$930	$975	$1,025	5.13%
	TOTAL OPERATING EXPENDITURES	**930**	**975**	**1,025**	**5.13%**
CAPITAL PROJECT LIST					
	NWRC EXPANSION				
	NWRC AMPHITHEATER	16,906			
	TOTAL CAPITAL PROJECTS	**16,906**	**-**	**-**	**0.00%**
DEBT SERVICE AND TRANSFERS					
7100	DEBT SERVICE PRINCIPAL		44,125	59,075	33.88%
7200	DEBT SERVICE INTEREST				
	TOTAL DEBT SERVICE AND TRANSFERS	**-**	**44,125**	**59,075**	**33.88%**
	TOTAL BUDGET	**$17,836**	**$45,100**	**$60,100**	**33.26%**

The Stormwater fund is established in compliance with Federal, State as well as local regulations and mandates, to take aggressive steps to better manage stormwater and to protect water quality.

CITY OF APOPKA
FUND 120
STORMWATER FUND
BUDGET FISCAL YEAR 2014

	ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
REVENUE SOURCES				
STORMWATER COLLECTION FEES	$399,479	$413,800	$416,750	0.71%
STORMWATER INTEREST	9,927	9,500	9,500	0.00%
CARRYOVER APPROPRIATIONS			175,000	
TOTAL REVENUES	**$409,406**	**$423,300**	**$601,250**	**42.04%**



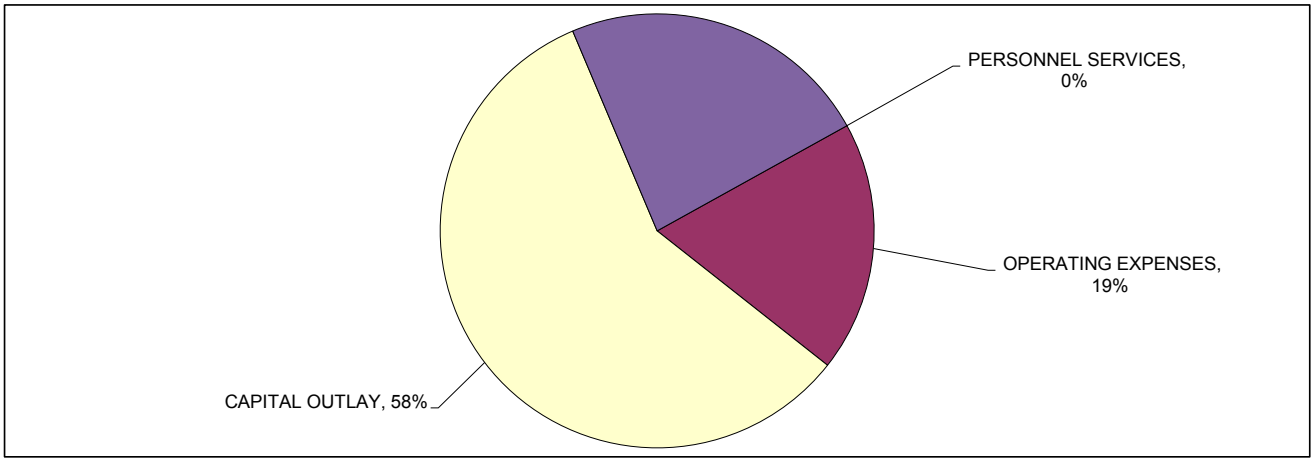
CITY OF APOPKA
STORMWATER FUND
120 STORMWATER

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

STORMWATER	**FY 2012**	**FY 2013**	**FY 2014**
None			

STORMWATER BUDGET	**FY 2012 ACTUAL**	**FY 2013 BUDGET**	**FY 2014 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	0	0	0	0.00%
OPERATING EXPENSES	34,295	109,725	112,350	2.39%
CAPITAL OUTLAY	13,976	180,000	348,750	93.75%
DEBT & TRANSFERS	127,370	133,575	140,150	4.92%
TOTAL BUDGET	**175,641**	**423,300**	**601,250**	**42.04%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**
None					

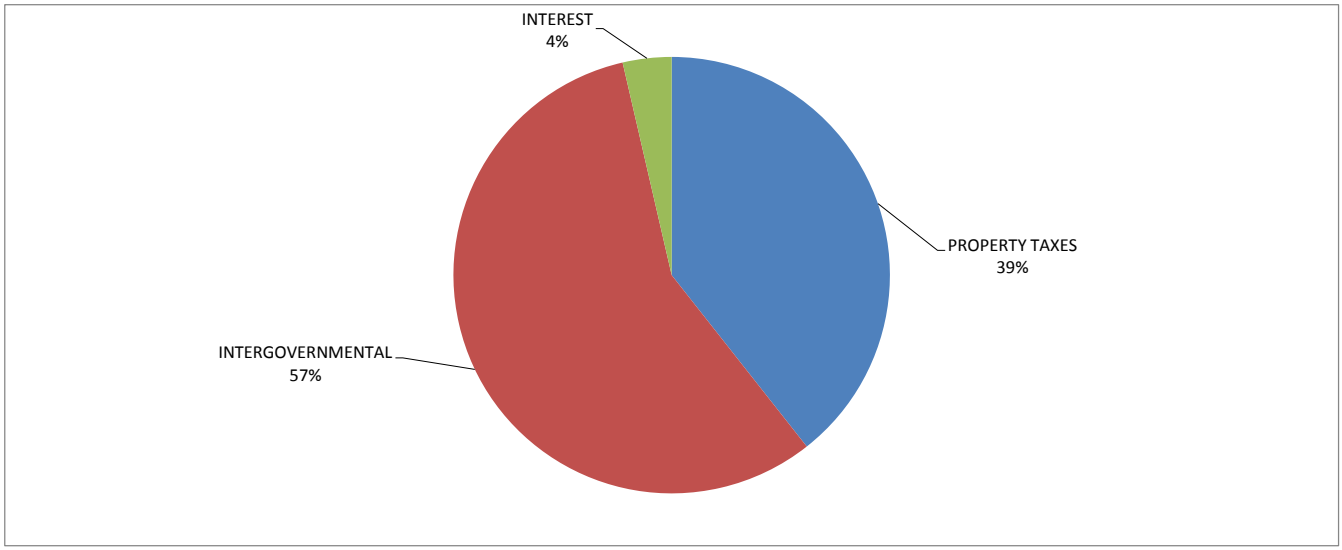
CITY OF APOPKA
FUND 120
STORMWATER FUND
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE
EXPENDITURE SOURCES					
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING	930	975	1,025	5.13%
3400	OTHER CONTRACTUAL SERVICES		58,000	58,000	0.00%
4000	TRAVEL & PER DIEM		1,800	1,800	0.00%
4100	COMMUNICATIONS AND FREIGHT SERVICES		480	480	0.00%
4200	FREIGHT & POSTAGE SERVICES				
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	21,480	21,070	21,070	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES				
4650	VEHICLE MAINTENANCE		1,650	1,650	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	11,028	16,000	16,000	0.00%
4902	LEGAL ADVERTISING				
5100	OFFICE SUPPLIES				
5200	OPERATING SUPPLIES	857	3,000	5,575	85.83%
5250	FUEL AND GASOLINE		5,250	5,250	0.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS		1,500	1,500	0.00%
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**34,295**	**109,725**	**112,350**	**2.39%**
CAPITAL OUTLAY					
6308	DRAINAGE CITY WIDE	13,976	180,000	173,750	-3.47%
6400	EQUIPMENT & MACHINERY			175,000	
	TOTAL CAPITAL OUTLAY	**13,976**	**180,000**	**348,750**	**93.75%**
DEBT SERVICE AND TRANSFERS					
9101	TRANSFER TO GENERAL FUND	24,000	24,000	24,000	0.00%
9111	TRANSFER TO STREETS IMPROVEMENT FUND	103,370	109,575	116,150	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**127,370**	**133,575**	**140,150**	**4.92%**
	TOTAL BUDGET	**$175,641**	**$423,300**	**$601,250**	**42.04%**

The City's Community Redevelopment Plan provides the framework for projects and activities intended to revitalize and improve conditions within the Community Redevelopment Area.

CITY OF APOPKA
FUND 610
9950 - COMMUNITY REDEVELOPMENT AGENCY
BUDGET FISCAL YEAR 2014

	ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-2014
REVENUE SOURCES				
PROPERTY TAXES	$111,453	$91,100	$87,200	-4.28%
INTERGOVERNMENTAL	135,051	130,500	126,250	-3.26%
INTEREST	9,508	10,000	8,000	-20.00%
TOTAL REVENUES	**$256,012**	**$231,600**	**$221,450**	**-4.38%**



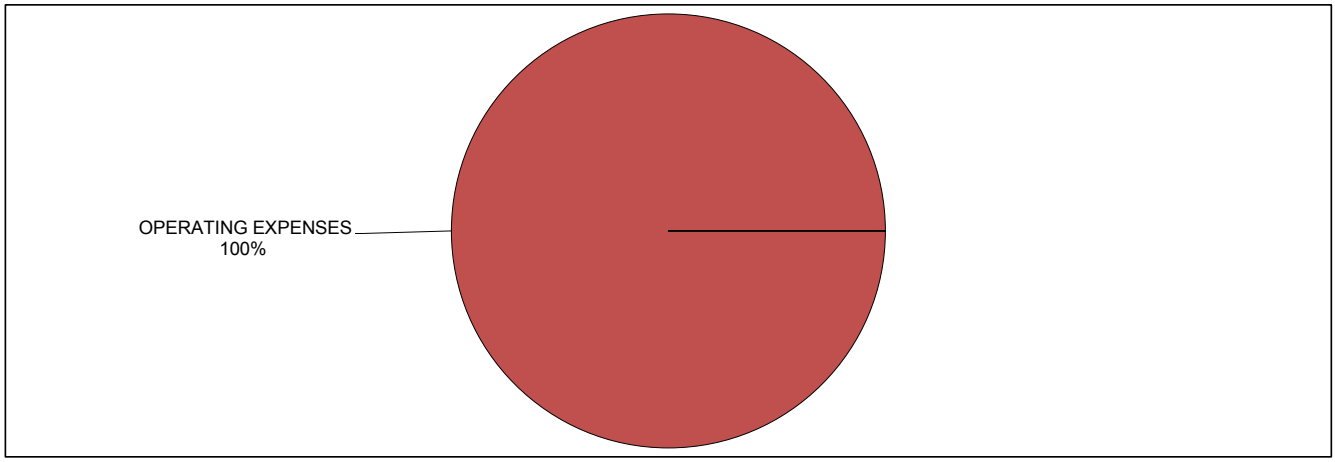
CITY OF APOPKA
CRA FUND
610 COMMUNITY REDEVELOPMENT AGENCY

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

CRA	**FY 2012**	**FY 2013**	**FY 2014**
None			

CRA BUDGET	**FY 2012 ACTUAL**	**FY 2013 BUDGET**	**FY 2014 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	0	0	0	0.00%
OPERATING EXPENSES	10,314	231,600	221,450	-4.38%
CAPITAL OUTLAY	11,066	0	0	0.00%
DEBT & TRANSFERS	1,313,356	0	0	0.00%
TOTAL BUDGET	**1,334,736**	**231,600**	**221,450**	**-4.38%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	**FY 14**	**FY 15**	**FY 16**	**FY 17**	**FY 18**
None					

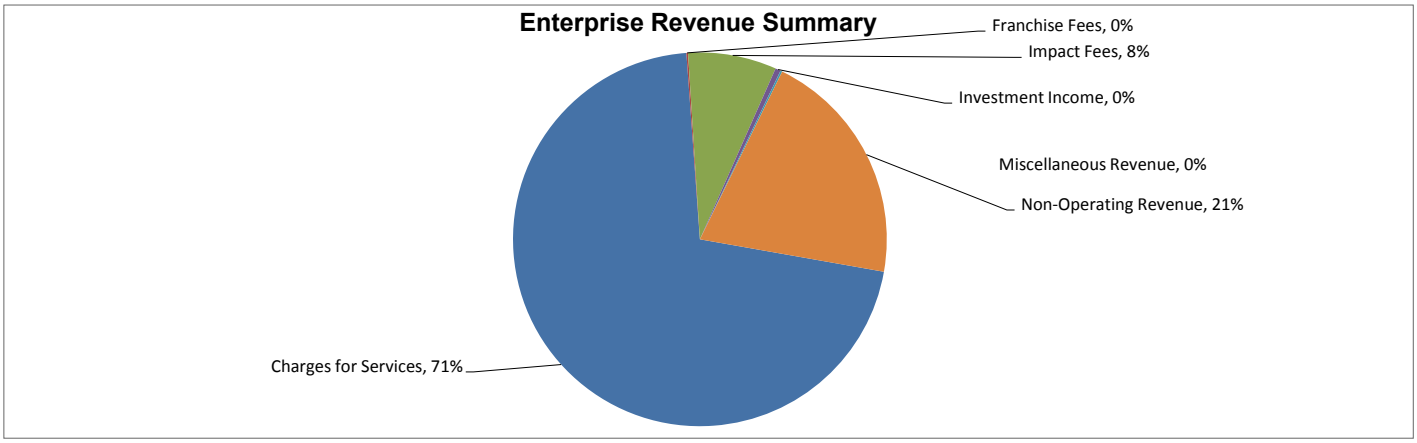
CITY OF APOPKA
FUND 610
9950 - COMMUNITY REDEVELOPMENT AGENCY
BUDGET FISCAL YEAR 2014

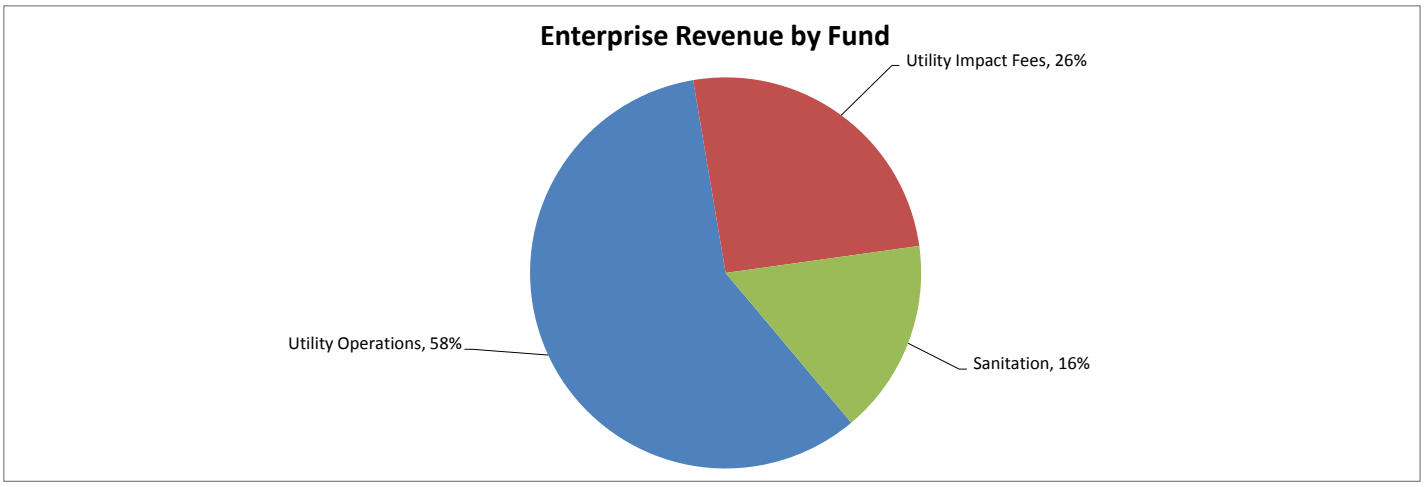
		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE
EXPENDITURE SOURCES					
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES				
2100	FICA TAXES - CITY MATCHING				
2200	CITY RETIREMENT CONTRIBUTION				
2300	LIFE AND HEALTH INSURANCE				
2400	WORKER'S COMPENSATION				
	TOTAL PERSONNEL SERVICES	**-**	**-**	**-**	**0.00%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES		230,625	220,425	-4.42%
3200	ACCOUNTING AND AUDITING	930	975	1,025	5.13%
5200	OPERATING SUPPLIES	9,384			
	TOTAL OPERATING EXPENDITURES	**10,314**	**231,600**	**221,450**	**-4.38%**
CAPITAL OUTLAY					
6100	LAND				
6200	BUILDINGS				
6300	INFRASTRUCTURE				
6400	EQUIPMENT & MACHINERY	11,066			
	TOTAL CAPITAL OUTLAY	**11,066**	**-**	**-**	**0.00%**
DEBT SERVICE AND TRANSFERS					
7170	CDBG GRANT PRINCIPAL				
7270	CDBG GRANT INTEREST				
9101	TRANSFER TO GENERAL FUND	1,313,356			
	TOTAL DEBT SERVICE AND TRANSFERS	**1,313,356**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$1,334,736**	**$231,600**	**$221,450**	**-4.38%**
	TOTAL POSITIONS	**0**	**0**	**0**	**0**

CITY OF APOPKA
ENTERPRISE FUND REVENUE SUMMARY

ENTERPRISE FUND SUMMARY REVENUE DESCRIPTION	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change From FY 2013
Charges for Services	$18,447,806	$17,876,000	$18,110,000	1.31%
Franchise Fees	34,695	36,000	36,000	0.00%
Impact Fees	2,031,826	1,405,000	1,950,000	38.79%
Investment Income	93,332	118,200	118,100	-0.08%
Miscellaneous Revenue	346,198	58,500	40,500	-30.77%
Non-Operating Revenue	1,262,847	1,462,660	5,228,630	257.47%
Total Revenues	**$22,216,704**	**$20,956,360**	**$25,483,230**	**21.60%**

ENTERPRISE FUND SUMMARY BY FUND	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change From FY 2013
Utility Operations	$16,049,807	$14,520,395	$14,895,150	2.58%
Utility Impact Fees	2,329,555	2,432,265	6,486,480	166.68%
Sanitation	3,837,342	4,003,700	4,101,600	2.45%
Total Revenues	**$22,216,704**	**$20,956,360**	**$25,483,230**	**21.60%**



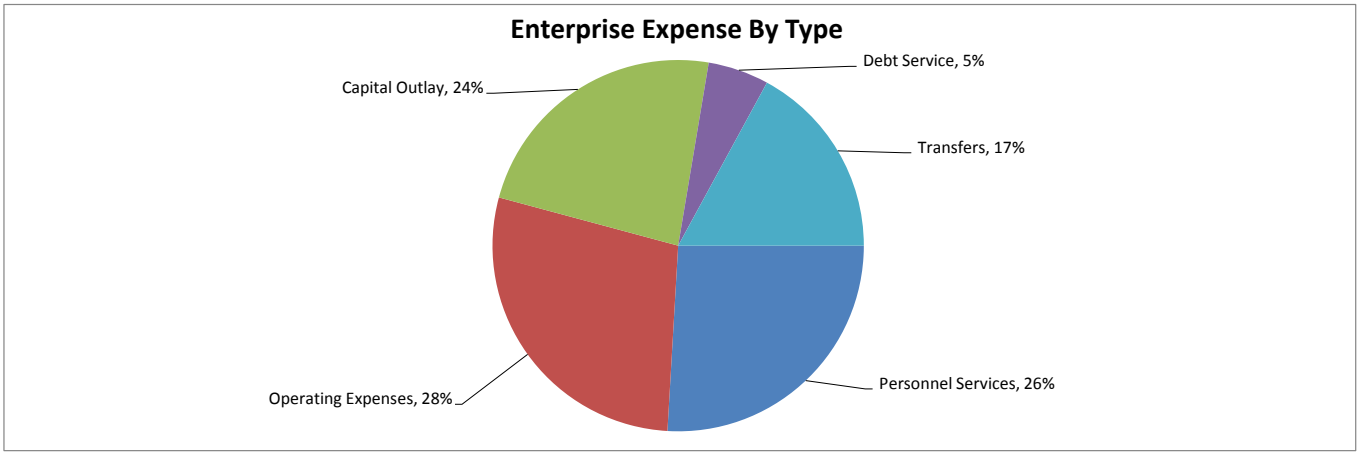


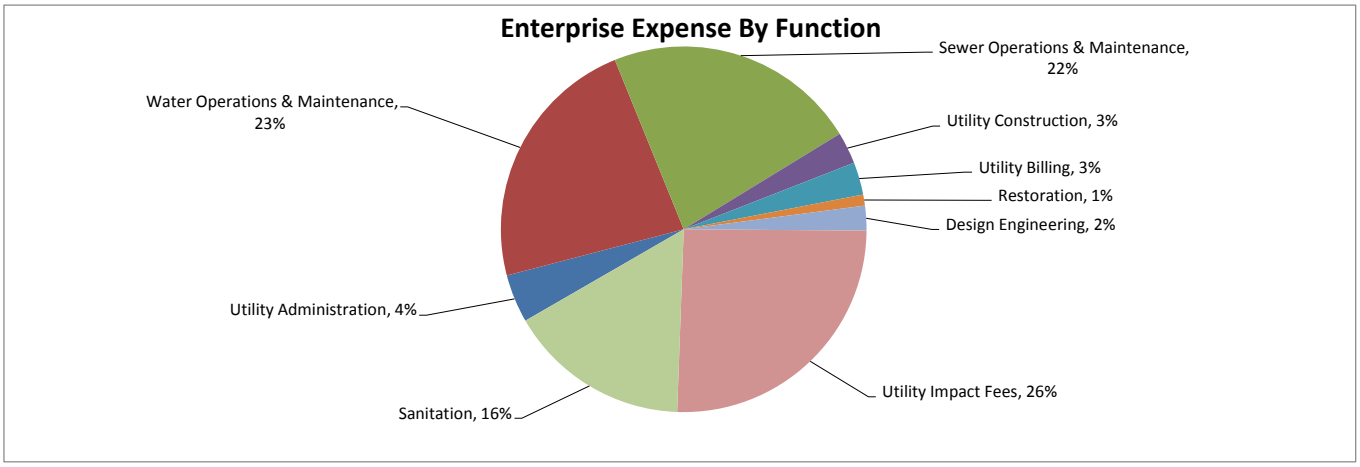
CITY OF APOPKA
ENTERPRISE FUND EXPENSE SUMMARY

ENTERPRISE FUND SUMMARY BY EXPENSE TYPE	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change From FY 2013
Personnel Services	$5,864,339	$6,441,675	$6,605,885	2.55%
Operating Expenses	10,337,394	7,333,510	7,201,905	-1.79%
Capital Outlay	1,419,002	1,546,350	5,976,260	286.48%
Debt Service	1,771,028	1,533,000	1,351,250	-11.86%
Transfers	3,869,620	4,101,825	4,347,930	6.00%
Total Budget	**$23,261,383**	**$20,956,360**	**$25,483,230**	**21.60%**

ENTERPRISE FUND SUMMARY BY FUNCTION	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 BUDGET	% Change From FY 2013
Utility Administration	$851,815	$913,735	$1,087,250	18.99%
Water Operations & Maintenance	6,718,338	5,721,020	5,841,185	2.10%
Sewer Operations & Maintenance	7,458,157	5,655,460	5,710,215	0.97%
Utility Construction	523,119	688,625	715,285	3.87%
Utility Billing	676,900	744,975	734,660	-1.38%
Restoration	244,594	246,450	248,980	1.03%
Design Engineering	417,146	550,130	557,575	1.35%
Utility Impact Fees	1,989,796	2,432,265	6,486,480	166.68%
Sanitation	4,381,518	4,003,700	4,101,600	2.45%
Total Budget	**$23,261,383**	**$20,956,360**	**$25,483,230**	**21.60%**

ENTERPRISE FUND SUMMARY POSITIONS (Full Time)	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	Change From FY 2013
Utility Operations	75	75	75	0
Utility Impact Fees	0	0	0	0
Sanitation	18	18	18	0
Total Positions	**93**	**93**	**93**	**0**





CITY OF APOPKA
UTILITY OPERATING FUND
SUMMARY OF REVENUE PROJECTIONS
BUDGET FISCAL YEAR 2014

	ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
CHARGES FOR SERVICES				
WATER SERVICE FEES	$5,765,969	$5,350,000	$5,420,000	1.31%
REUSE SERVICE FEES	2,821,402	2,820,000	2,850,000	1.06%
SEWER SERVICE FEES	5,479,371	5,200,000	5,300,000	1.92%
WATER TAPPING FEES	70,646	60,000	70,000	16.67%
REUSE TAPPING FEES	49,895	50,000	50,000	0.00%
SEWER TAPPING FEES	563	500	500	0.00%
INDUSTRIAL WASTE SURCHARGE	11,976	20,000	20,000	0.00%
SEWER MAINTENANCE FEE	24,108	22,000	24,000	9.09%
LATE FEE CHARGES	449,568	455,000	450,000	-1.10%
SALE OF MAPS / COPIES / RECORDS	10	1,500	500	-66.67%
TOTAL CHARGES FOR SERVICES	**14,673,507**	**13,979,000**	**14,185,000**	**1.47%**
MISCELLANEOUS REVENUE				
INVESTMENT INCOME	55,237	70,000	70,000	0.00%
MISCELLANEOUS REVENUE	222,729	48,000	30,000	-37.50%
TOTAL MISCELLANEOUS REVENUE	**277,966**	**118,000**	**100,000**	**-15.25%**
NON-OPERATING REVENUE				
CARRYOVER APPROPRIATIONS				
RENEWAL AND REPLACEMENT FUNDS		-	161,350	
CONTRIBUTIONS AND DONATIONS	116,921			
TRANSFERS	981,413	423,395	448,800	6.00%
TOTAL NON-OPERATING REVENUE	**1,098,334**	**423,395**	**610,150**	**44.11%**
TOTAL REVENUE	**$16,049,807**	**$14,520,395**	**$14,895,150**	**2.58%**

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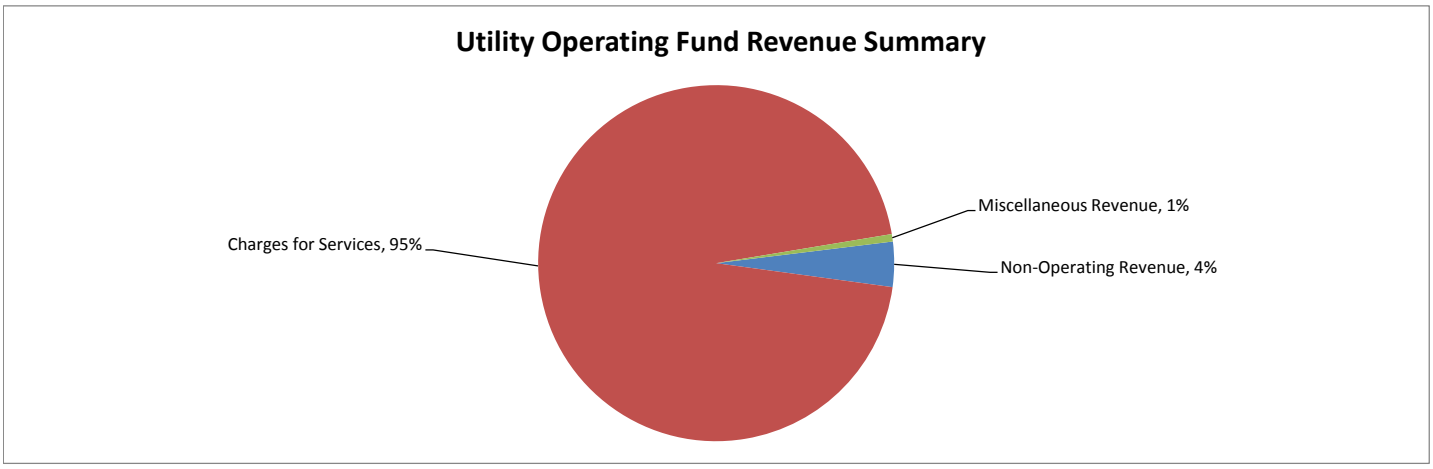


CITY OF APOPKA
UTILITY OPERATING FUND
SUMMARY OF EXPENSE BY TYPE
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$2,972,128	$3,627,110	$3,669,210	1.16%
1210	LONGEVITY PAY	22,675	20,850	21,755	4.34%
1300	OTHER SALARIES AND WAGES	288	-	15,000	
1400	OVERTIME PAY	91,608	112,490	113,490	0.89%
2100	FICA TAXES - CITY MATCHING	224,750	288,290	292,820	1.57%
2200	CITY RETIREMENT CONTRIBUTION	407,809	550,335	602,810	9.54%
2300	LIFE AND HEALTH INSURANCE	467,602	546,510	555,270	1.60%
2400	WORKER'S COMPENSATION	73,800	75,800	75,800	0.00%
2500	UNEMPLOYMENT COMPENSATION	7,689	-	7,000	
2600	OTHER POST EMPLOYENT BENEFITS	374,267	-	-	
	TOTAL PERSONNEL SERVICES	**4,642,615**	**5,221,385**	**5,353,155**	**2.52%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES	57,303	5,800	11,000	89.66%
3200	ACCOUNTING AND AUDITING	15,125	15,000	15,720	4.80%
3400	OTHER CONTRACTUAL SERVICES	159,110	180,950	144,580	-20.10%
4000	TRAVEL & PER DIEM	1,163	2,000	4,000	100.00%
4100	COMMUNICATIONS SERVICES	29,927	115,090	18,230	-84.16%
4200	FREIGHT AND POSTAGE SERVICES	111,427	127,660	128,160	0.39%
4300	UTILITY SERVICES	1,328,063	1,516,610	1,447,110	-4.58%
4400	RENTALS AND LEASES	14,786	35,720	36,925	3.37%
4500	LIABILITY & CASUALTY INSURANCE	167,850	169,350	169,350	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	607,423	977,370	1,132,450	15.87%
4650	VEHICLE MAINTENANCE	101,195	126,750	123,350	-2.68%
4700	PRINTING SERVICES	43,396	62,750	60,950	-2.87%
4800	PROMOTIONAL ADVERTISING	-	-	-	
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	202,977	137,075	161,670	17.94%
4902	LEGAL ADVERTISING	518	1,000	1,000	0.00%
4903	TEMPORARY LABOR	-	-	-	
4960	BAD DEBT EXPENSE	121,990	18,000	18,000	0.00%
5100	OFFICE SUPPLIES	14,482	28,400	27,975	-1.50%
5200	OPERATING SUPPLIES	882,777	894,510	951,790	6.40%
5201	SENSUS METERING SYSTEM	2,564	10,800	8,800	-18.52%
5220	WATER CONSERVATION PROGRAM	22,074	48,000	48,000	0.00%
5226	REUSE OPERATING SUPPLIES	-	-	-	
5230	CITY HALL WATER STAR PROJECT	-	-	-	
5236	BACKFLOW OPERATIONAL SUPPLIES	17,383	18,200	32,450	78.30%
5245	CONTRACTOR METER REPAIRS	-	3,350	3,350	0.00%
5250	FUEL AND GASOLINE	143,577	202,800	199,890	-1.43%
5300	ROAD MATERIALS	-	-	-	
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	1,557	4,730	4,165	-11.95%
5500	TRAINING	6,615	13,445	14,650	8.96%
5900	RENEWAL AND REPLACEMENT	3,532,663	64,000	64,000	0.00%
9500	HURRICANE EXPENSES	-	-	-	
9191	FRANCHISE FEES - WATER	354,259	325,000	340,000	4.62%
9211	FRANCHISE FEES - SEWER	220,668	200,000	210,000	5.00%
	TOTAL OPERATING EXPENSES	**8,160,870**	**5,304,360**	**5,377,565**	**1.38%**
CAPITAL OUTLAY					
6100	LAND	38,148	-	-	
6200	BUILDINGS	-	-	-	
6300	IMPROVEMENTS OTHER THAN BUILDINGS	275,163	200,000	201,500	0.75%
6400	EQUIPMENT & MACHINERY	489,086	154,350	163,200	5.73%
6800	INTANGIBLE ASSETS	31,500	-	-	
	TOTAL CAPITAL OUTLAY	**833,897**	**354,350**	**364,700**	**2.92%**
DEBT SERVICE AND TRANSFERS					
7100	DEBT SERVICE - PRINCIPAL	-	-	-	
7101	BOND DEBT SERVICE - PRINCIPAL	-	193,550	187,550	-3.10%
7150	CAPFA LOAN, SERIES '97 - 10/2010	-	-	-	
7200	DEBT SERVICE - INTEREST & OTHER	-	-	-	
7201	BOND DEBT SERVICE - INTEREST & OTHER	96,487	101,150	65,850	-34.90%
7202	BOND INTEREST	-	-	-	
9101	TRANSFER TO GENERAL FUND	3,156,200	3,345,600	3,546,330	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**3,252,687**	**3,640,300**	**3,799,730**	**4.38%**
	TOTAL BUDGET	**$16,890,069**	**$14,520,395**	**$14,895,150**	**2.58%**
	TOTAL POSITIONS	**75**	**75**	**75**	**0**

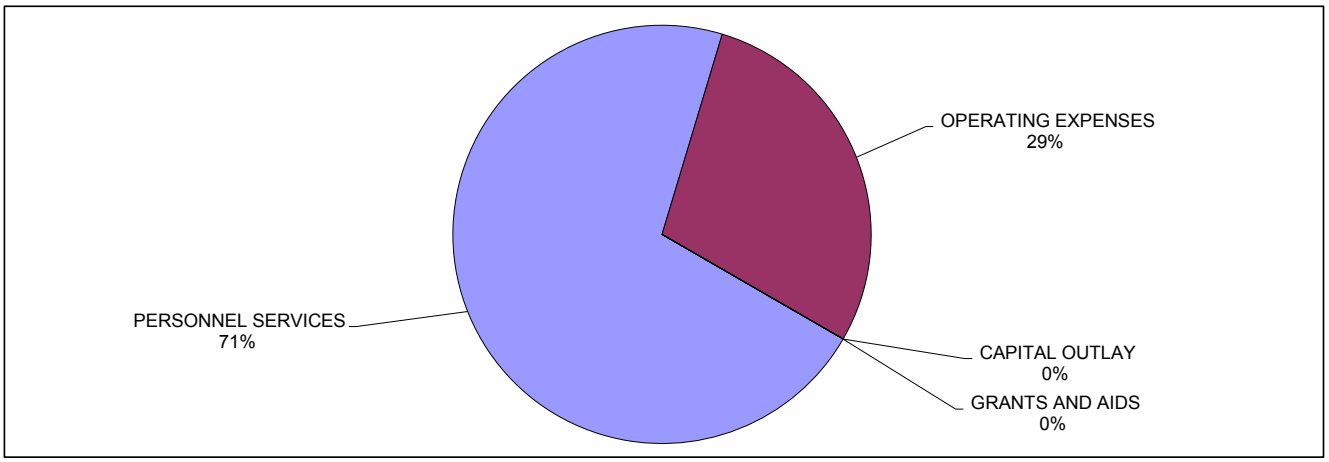
The Utility Administration Department of Public Services is responsible for the day-to-day supervision of of water, sewer, reuse, streets, fleet, grounds, sanitation and cemetery divisions. The Utility Administration Department of Public Service is the contact point for our customers.

CITY OF APOPKA
UTILITY OPERATING FUND
3010 - UTILITY ADMINISTRATION

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

UTILITY ADMINISTRATION STAFFING	FY 2012	FY 2013	FY 2014
PUBLIC SERVICES DIRECTOR	1	1	1
ASST PUBLIC SERVICES DIRECTOR	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
OFFICE MANAGER	1	1	1
ADMIN. SUPPORT CLERK	1	1	1
SECRETARY II	1	1	1
CUSTOMER SERVICE CLERK	1	1	1
PURCHASING SUPERVISOR	0	0	1
PURCHASING & SUPPLY SPECIALIST	0	0	1
TOTAL STAFFING	**7**	**7**	**9**

UTILITY ADMINISTRATIVE BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	587,851	593,315	775,410	30.69%
OPERATING EXPENSES	246,084	315,420	311,840	-1.13%
CAPITAL OUTLAY	17,880	5,000	0	-100.00%
GRANTS AND AIDS	0	0	0	
TOTAL BUDGET	**851,815**	**913,735**	**1,087,250**	**18.99%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
UTILITY OPERATING FUND
3010 - UTILITY ADMINISTRATION
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$398,837	$432,150	$576,650	33.44%
1210	LONGEVITY PAY	6,982	2,110	3,260	54.50%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		800	800	0.00%
2100	FICA TAXES - CITY MATCHING	28,006	33,370	44,510	33.38%
2200	CITY RETIREMENT CONTRIBUTION	52,918	67,375	91,750	36.18%
2300	LIFE AND HEALTH INSURANCE	44,100	49,710	50,640	1.87%
2400	WORKER'S COMPENSATION	7,800	7,800	7,800	0.00%
2500	UNEMPLOYMENT COMPENSATION				-
2600	OTHER POST EMPLOYENT BENEFITS	49,207			-
	TOTAL PERSONNEL SERVICES	**587,851**	**593,315**	**775,410**	**30.69%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES	1,874	5,000	5,000	0.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	5,700	30,350	41,980	38.32%
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	2,195	98,920	2,800	-97.17%
4200	FREIGHT AND POSTAGE SERVICES	483	600	600	0.00%
4300	UTILITY SERVICES	6,184	11,500	11,500	0.00%
4400	RENTALS AND LEASES			150	
4500	LIABILITY & CASUALTY INSURANCE	37,200	37,200	37,200	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	12,240	106,390	189,590	78.20%
4650	VEHICLE MAINTENANCE	1,223	1,500	1,500	0.00%
4700	PRINTING SERVICES	174	500	500	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	1,651	3,700	3,800	2.70%
4902	LEGAL ADVERTISING	370			
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES	4,016	5,900	3,850	-34.75%
5200	OPERATING SUPPLIES	4,231	4,700	4,720	0.43%
5201	SENSUS METERING SYSTEM	2,564	2,800	2,800	0.00%
5250	FUEL AND GASOLINE	556	2,800	2,800	0.00%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	687	2,285	1,780	-22.10%
5500	TRAINING	275	1,275	1,270	-0.39%
5900	RENEWAL AND REPLACEMENT	164,461			
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**246,084**	**315,420**	**311,840**	**-1.13%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS		-		
6400	EQUIPMENT & MACHINERY	17,880	5,000		-100.00%
6800	INTANGIBLE ASSETS				
	TOTAL CAPITAL OUTLAY	**17,880**	**5,000**	**-**	**-100.00%**
	TOTAL BUDGET	**$851,815**	**$913,735**	**$1,087,250**	**18.99%**
	TOTAL POSITIONS	**7**	**7**	**9**	**2**

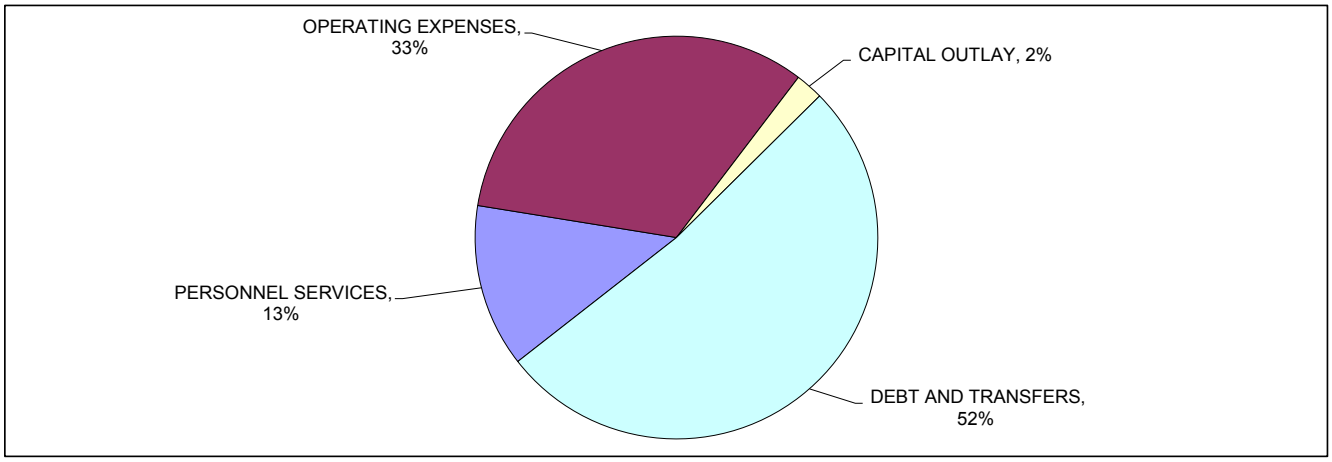
The Water Plant division produces potable water of a quality meeting all State and Federal requirements, has suitable pressure to ensure quality service meets the needs of the community as well as the requirements for emergency service. The Water Plant division is responsible for the distribution of all drinking water to our residential and commercial customers.

CITY OF APOPKA
UTILITY OPERATING FUND
3111 - WATER PLANT

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

WATER PLANT STAFFING	FY 2012	FY 2013	FY 2014
WATER RESOURCES OPERATIONS MANAGER	1	1	1
CHIEF WATER PLANT OPERATOR	1	1	1
WATER PLANT OPERATOR "A"	2	2	2
WATER PLANT OPERATOR "B"	1	1	1
WATER PLANT OPERATOR "C"	1	1	1
WATER CONSERVATION SPEC.	1	1	1
TOTAL STAFFING	**7**	**7**	**7**

WATER PLANT BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	530,918	548,850	578,800	5.46%
OPERATING EXPENSES	2,866,696	1,413,625	1,449,220	2.52%
CAPITAL OUTLAY	101,089	20,200	98,500	387.62%
DEBT AND TRANSFERS	1,914,772	2,179,450	2,290,570	5.10%
TOTAL BUDGET	**5,413,476**	**4,162,125**	**4,417,090**	**6.13%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
UTILITY OPERATING FUND
3111 - WATER PLANT
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$343,288	$381,200	$384,100	0.76%
1210	LONGEVITY PAY	1,260	1,510	1,530	1.32%
1300	OTHER SALARIES AND WAGES	288		15,000	
1400	OVERTIME PAY	13,691	18,050	18,050	0.00%
2100	FICA TAXES - CITY MATCHING	27,220	30,730	32,100	4.46%
2200	CITY RETIREMENT CONTRIBUTION	50,700	60,750	70,600	16.21%
2300	LIFE AND HEALTH INSURANCE	44,100	49,710	50,520	1.63%
2400	WORKER'S COMPENSATION	6,900	6,900	6,900	0.00%
2500	UNEMPLOYMENT COMPENSATION				-
2600	OTHER POST EMPLOYENT BENEFITS	43,472			-
	TOTAL PERSONNEL SERVICES	**530,918**	**548,850**	**578,800**	**5.46%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES	20,184	200	5,300	2550.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM	202	1,000	1,000	0.00%
4100	COMMUNICATIONS SERVICES	8,508	6,920	7,000	1.16%
4200	FREIGHT AND POSTAGE SERVICES	382	1,200	1,200	0.00%
4300	UTILITY SERVICES	445,622	530,660	530,660	0.00%
4400	RENTALS AND LEASES	182	1,500	1,500	0.00%
4500	LIABILITY & CASUALTY INSURANCE	44,220	44,220	44,220	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	87,338	181,750	204,750	12.65%
4650	VEHICLE MAINTENANCE	5,157	6,200	6,200	0.00%
4700	PRINTING SERVICES	2,023	3,000		-100.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	7,025	7,050	7,050	0.00%
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE	70,218	12,000	12,000	0.00%
5100	OFFICE SUPPLIES	650	1,350	1,350	0.00%
5200	OPERATING SUPPLIES	132,569	174,185	169,490	-2.70%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM	22,074	48,000	48,000	0.00%
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE	16,077	35,050	35,050	0.00%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	338	340	450	32.35%
5500	TRAINING	1,521	2,000	2,000	0.00%
5900	RENEWAL AND REPLACEMENT	1,648,147	32,000	32,000	0.00%
9500	HURRICANE EXPENSES				
5901	FRANCHISE FEES - WATER	354,259	325,000	340,000	
5902	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**2,866,696**	**1,413,625**	**1,449,220**	**2.52%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				
6400	EQUIPMENT & MACHINERY	69,589	20,200	98,500	387.62%
6800	INTANGIBLE ASSETS	31,500			
	TOTAL CAPITAL OUTLAY	**101,089**	**20,200**	**98,500**	**387.62%**
DEBT SERVICE AND TRANSFERS					
7100	DEBT SERVICE PRINCIPAL				
7101	BOND DEBT SERVICE - PRINCIPAL		150,550	150,550	0.00%
7200	DEBT SERVICE - INTEREST & OTHER				
7201	BOND DEBT SERVICE - INTEREST	24,784	25,600	16,500	-35.55%
7301	DEBT OTHER	1,288	1,250	1,350	8.00%
7300	DEBT SERVICE OTHER				
9101	TRANSFER TO GENERAL FUND	1,888,700	2,002,050	2,122,170	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**1,914,772**	**2,179,450**	**2,290,570**	**5.10%**
	TOTAL BUDGET	**$5,413,476**	**$4,162,125**	**$4,417,090**	**6.13%**
	TOTAL POSITIONS	**7**	**7**	**7**	**0**

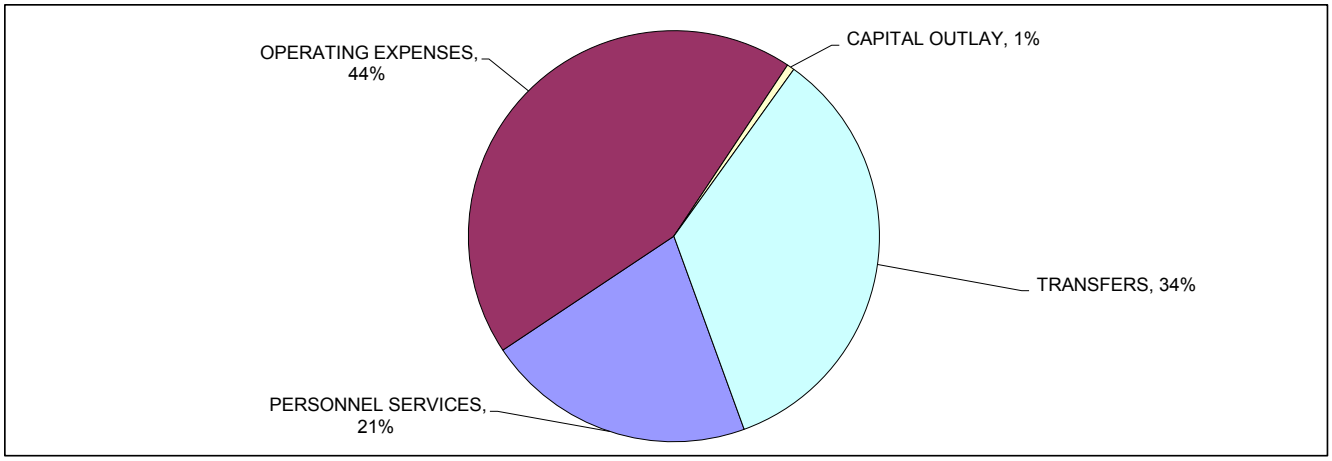
The Wastewater Plant division treats the City's domestic wastewater to a quality meeting State and Federal requirements and, in turn, distributes the treated effluent back to the community in the form of reclaimed water at a suitable quality and pressure to meet their irrigation needs. The responsibility of the Wastewater Plant is to supply both residential and commercial sites with reclaimed water.

CITY OF APOPKA
UTILITY OPERATING FUND
3121 - WASTEWATER PLANT

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

WASTEWATER PLANT STAFFING	FY 2012	FY 2013	FY 2014
CHIEF W/W PLANT OPERATOR "A"	1	1	1
LEAD W/W PLANT OPERATOR "A"	1	1	1
W/W PLANT OPERATOR "A"	1	1	1
W/W PLANT OPERATOR "B"	2	2	2
W/W PLANT OPERATOR "C"	2	2	1
LEAD LAB TECH	1	1	1
ASST. LAB TECH	1	1	1
PLANT MECHANIC	1	1	1
ENVIRONMENTAL SPECIALIST II	1	1	1
INSTRUMENTATION TECH	1	1	1
UTILITY ELECTRICIAN	1	1	1
W/W PLANT OPERATOR TRANIEE	1	1	2
TOTAL STAFFING	**14**	**14**	**14**

WASTEWATER PLANT BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	958,954	908,910	926,870	1.98%
OPERATING EXPENSES	3,417,872	1,926,770	1,909,300	-0.91%
CAPITAL OUTLAY	392,371	44,400	25,700	-42.12%
TRANSFERS	1,337,915	1,460,850	1,509,160	3.31%
TOTAL BUDGET	**6,107,111**	**4,340,930**	**4,371,030**	**0.69%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
UTILITY OPERATING FUND
3121 - WASTEWATER PLANT
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$636,258	$634,150	$637,150	0.47%
1210	LONGEVITY PAY	2,296	2,300	2,670	16.09%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	11,116	11,500	12,500	8.70%
2100	FICA TAXES - CITY MATCHING	44,655	49,610	49,940	0.67%
2200	CITY RETIREMENT CONTRIBUTION	83,856	98,100	109,800	11.93%
2300	LIFE AND HEALTH INSURANCE	88,200	99,450	101,010	1.57%
2400	WORKER'S COMPENSATION	13,800	13,800	13,800	0.00%
2500	UNEMPLOYMENT COMPENSATION				-
2600	OTHER POST EMPLOYENT BENEFITS	78,773			-
	TOTAL PERSONNEL SERVICES	**958,954**	**908,910**	**926,870**	**1.98%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES	35,204	200	300	50.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	4,800	4,800	4,800	0.00%
4000	TRAVEL & PER DIEM	961	1,000	3,000	200.00%
4100	COMMUNICATIONS SERVICES	3,424	2,230	2,230	0.00%
4200	FREIGHT AND POSTAGE SERVICES	325	1,700	1,700	0.00%
4300	UTILITY SERVICES	855,184	936,750	867,250	-7.42%
4400	RENTALS AND LEASES	182	1,500	1,500	0.00%
4500	LIABILITY & CASUALTY INSURANCE	49,440	49,440	49,440	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	207,020	361,595	369,000	2.05%
4650	VEHICLE MAINTENANCE	3,596	11,200	7,200	-35.71%
4700	PRINTING SERVICES		1,000	1,000	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	187,458	117,925	142,420	20.77%
4902	LEGAL ADVERTISING	148	1,000	1,000	0.00%
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE	51,772	6,000	6,000	0.00%
5100	OFFICE SUPPLIES	1,380	1,400	2,375	69.64%
5200	OPERATING SUPPLIES	136,123	162,925	175,700	7.84%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE	12,464	30,935	29,375	-5.04%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	242	270	300	11.11%
5500	TRAINING	2,278	2,900	2,710	-6.55%
5900	RENEWAL AND REPLACEMENT	1,645,203	32,000	32,000	0.00%
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER	220,668	200,000	210,000	
	TOTAL OPERATING EXPENSES	**3,417,872**	**1,926,770**	**1,909,300**	**-0.91%**
CAPITAL OUTLAY					
6100	LAND	38,148			-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				
6400	EQUIPMENT & MACHINERY	354,223	44,400	25,700	-42.12%
6800	INTANGIBLE ASSETS				
	TOTAL CAPITAL OUTLAY	**392,371**	**44,400**	**25,700**	**-42.12%**
DEBT SERVICE AND TRANSFERS					
7100	DEBT SERVICE PRINCIPAL				
7101	BOND DEBT SERVICE - PRINCIPAL		43,000	37,000	-13.95%
7200	DEBT SERVICE - INTEREST & OTHER				
7201	BOND DEBT SERVICE - INTEREST	66,936	70,900	44,500	-37.24%
7202	BOND INTEREST				
7301	DEBT SERVICE INTEREST - OTHER	3,479	3,400	3,500	2.94%
9101	TRANSFER TO GENERAL FUND	1,267,500	1,343,550	1,424,160	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**1,337,915**	**1,460,850**	**1,509,160**	**3.31%**
	TOTAL BUDGET	**$6,107,111**	**$4,340,930**	**$4,371,030**	**0.69%**
	TOTAL POSITIONS	**14**	**14**	**14**	**0**

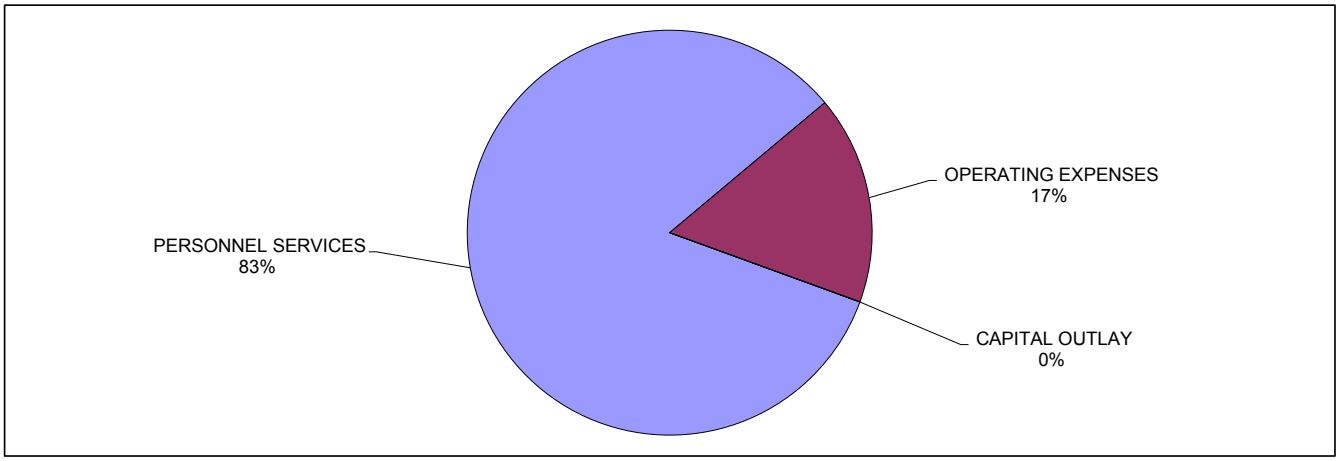
The Utility Construction Division provides installation of large water, sewer and reuse mains throughout the Apopka Utility Service area.

CITY OF APOPKA
UTILITY OPERATING FUND
3131 - UTILITY CONSTRUCTION

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

UTILITY CONSTRUCTION STAFFING	FY 2012	FY 2013	FY 2014
CONSTRUCTION FOREMAN	1	1	1
UTILITY FOREMAN	1	1	1
UTILITY SERVICE WORKER II	7	7	8
UTILITY SERVICE WORKER I	1	1	0
TOTAL STAFFING	**10**	**10**	**10**

UTILITY CONSTRUCTION BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	392,155	565,530	596,140	5.41%
OPERATING EXPENSES	90,093	119,945	119,145	-0.67%
CAPITAL OUTLAY	40,871	3,150	0	-100.00%
TOTAL BUDGET	**523,119**	**688,625**	**715,285**	**3.87%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
UTILITY OPERATING FUND
3131 - UTILITY CONSTRUCTION
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$235,329	$387,650	$405,250	4.54%
1210	LONGEVITY PAY	2,095	2,350	3,000	27.66%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	761	1,200	1,200	0.00%
2100	FICA TAXES - CITY MATCHING	17,081	29,950	31,320	4.57%
2200	CITY RETIREMENT CONTRIBUTION	32,041	59,180	68,850	16.34%
2300	LIFE AND HEALTH INSURANCE	66,367	75,600	76,920	1.75%
2400	WORKER'S COMPENSATION	9,600	9,600	9,600	0.00%
2500	UNEMPLOYMENT COMPENSATION				-
2600	OTHER POST EMPLOYENT BENEFITS	28,880			-
	TOTAL PERSONNEL SERVICES	**392,155**	**565,530**	**596,140**	**5.41%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES		150	150	0.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	2,516	100	100	0.00%
4200	FREIGHT AND POSTAGE SERVICES	10	130	130	0.00%
4300	UTILITY SERVICES	8,540	9,000	9,000	0.00%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	7,500	7,500	7,500	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	221	1,200	1,200	0.00%
4650	VEHICLE MAINTENANCE	29,182	36,800	36,000	-2.17%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES	8	800	800	0.00%
5200	OPERATING SUPPLIES	15,586	15,490	15,490	0.00%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE	25,236	47,275	47,275	0.00%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS				
5500	TRAINING	1,296	1,500	1,500	0.00%
5900	RENEWAL AND REPLACEMENT				
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**90,093**	**119,945**	**119,145**	**-0.67%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				
6400	EQUIPMENT & MACHINERY	40,871	3,150		-100.00%
6800	INTANGIBLE ASSETS				
	TOTAL CAPITAL OUTLAY	**40,871**	**3,150**	**-**	**-100.00%**
	TOTAL BUDGET	**$523,119**	**$688,625**	**$715,285**	**3.87%**
	TOTAL POSITIONS	**10**	**10**	**10**	**0**

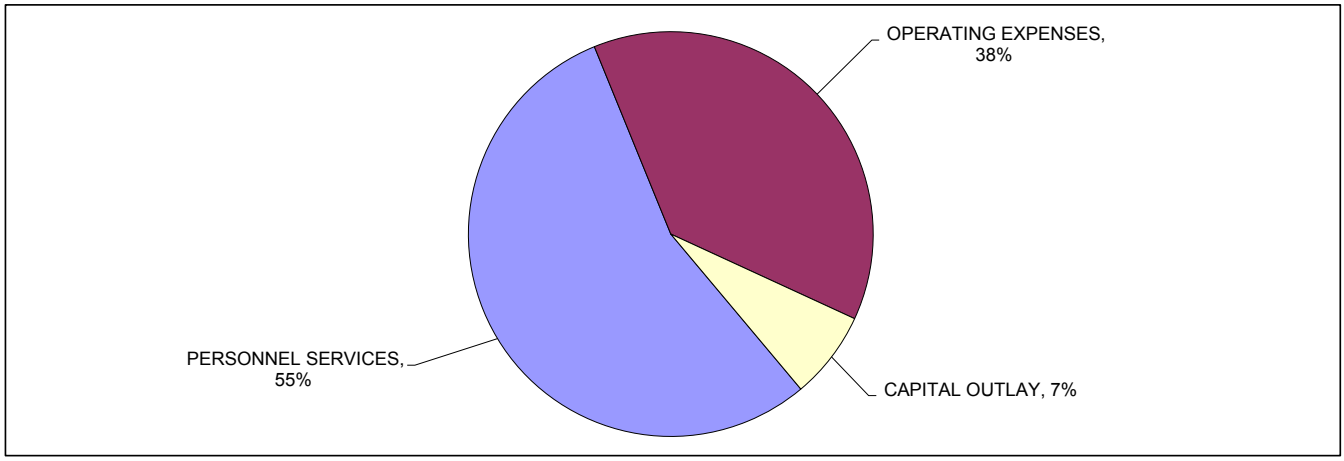
The Water Maintenance Division maintains over 200 miles of water and reuse lines, 1200 fire hydrants, installs water meters and maintains the backflow program. This division also provides after hours on call service to better serve their customers.

CITY OF APOPKA
UTILITY OPERATING FUND
3141 - WATER MAINTENANCE

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

WATER MAINTENANCE STAFFING	FY 2012	FY 2013	FY 2014
UTILITY PROGRAM SUPERVISOR	1	1	1
UTILITY FOREMAN	1	1	0
UTILITY SERVICE WORKER II	9	9	9
UTILITY SERVICE WORKER I	0	0	1
PURCHASING SUPERVISOR	1	1	0
PURCHASING & SUPPLY SPECIALIST	1	1	0
TOTAL STAFFING	**13**	**13**	**11**

WATER MAINTENANCE BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	707,772	933,050	782,490	-16.14%
OPERATING EXPENSES	535,346	491,995	541,605	10.08%
CAPITAL OUTLAY	61,745	133,850	100,000	-25.29%
TOTAL BUDGET	**1,304,862**	**1,558,895**	**1,424,095**	**-8.65%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
UTILITY OPERATING FUND
3141 - WATER MAINTENANCE
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$419,761	$609,370	$478,700	-21.44%
1210	LONGEVITY PAY	3,682	4,950	4,110	-16.97%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	35,680	50,440	50,440	0.00%
2100	FICA TAXES - CITY MATCHING	34,389	50,930	40,900	-19.69%
2200	CITY RETIREMENT CONTRIBUTION	64,869	100,250	89,850	-10.37%
2300	LIFE AND HEALTH INSURANCE	80,220	101,610	102,990	1.36%
2400	WORKER'S COMPENSATION	13,500	15,500	15,500	0.00%
2500	UNEMPLOYMENT COMPENSATION		-		-
2600	OTHER POST EMPLOYENT BENEFITS	55,670			-
	TOTAL PERSONNEL SERVICES	**707,772**	**933,050**	**782,490**	**-16.14%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES	41	100	100	0.00%
3200	ACCOUNTING AND AUDITING	800			
3400	OTHER CONTRACTUAL SERVICES		900	900	0.00%
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	5,459	3,170	2,150	-32.18%
4200	FREIGHT AND POSTAGE SERVICES	462	1,200	1,200	0.00%
4300	UTILITY SERVICES	2,252	10,300	10,300	0.00%
4400	RENTALS AND LEASES	5,620	11,170	11,250	0.72%
4500	LIABILITY & CASUALTY INSURANCE	9,000	10,500	10,500	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	3,315	4,700	4,700	0.00%
4650	VEHICLE MAINTENANCE	43,143	42,000	42,000	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	6,146	7,000	7,000	0.00%
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES	542	1,200	1,200	0.00%
5200	OPERATING SUPPLIES	393,881	324,200	362,300	11.75%
5201	SENSUS METERING SYSTEM		8,000	6,000	-25.00%
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES	17,383	18,200	32,450	78.30%
5245	CONTRACTOR METER REPAIRS		3,350	3,350	0.00%
5250	FUEL AND GASOLINE	46,510	42,925	42,925	0.00%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS		660	660	0.00%
5500	TRAINING	793	2,420	2,620	8.26%
5900	RENEWAL AND REPLACEMENT				
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**535,346**	**491,995**	**541,605**	**10.08%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	59,735	100,000	100,000	0.00%
6400	EQUIPMENT & MACHINERY	2,010	33,850		-100.00%
6800	INTANGIBLE ASSETS				
	TOTAL CAPITAL OUTLAY	**61,745**	**133,850**	**100,000**	**-25.29%**
	TOTAL BUDGET	**$1,304,862**	**$1,558,895**	**$1,424,095**	**-8.65%**
	TOTAL POSITIONS	**13**	**13**	**11**	**-2**

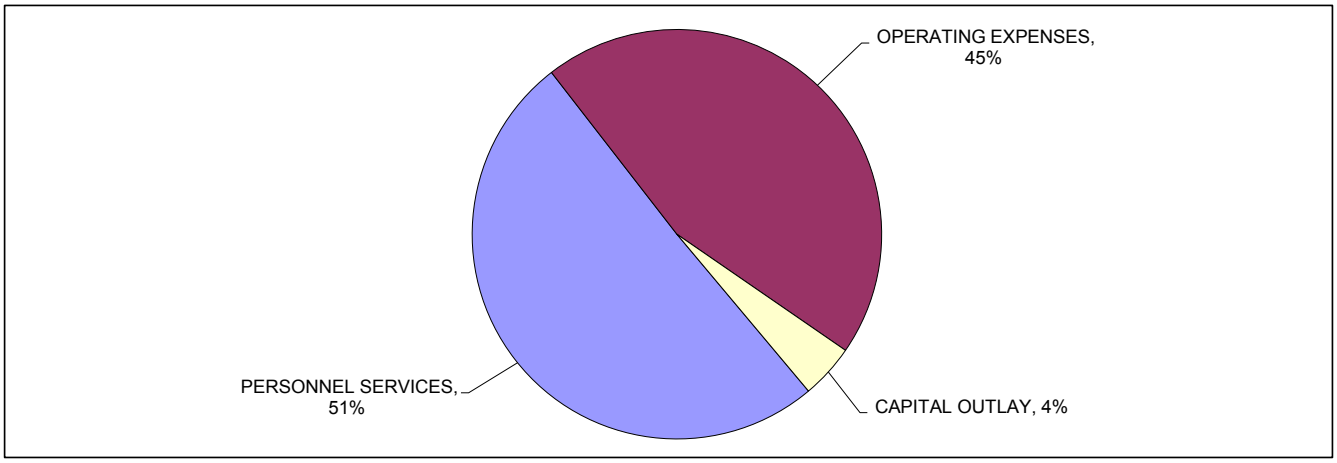
The Utility Billing Division provides timely, efficient and courteous service to all of our customers. This division is responsible for reading meters, billing and processing payments for all customers in the City's service area.

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

UTILITY BILLING

STAFFING	**FY 2012**	**FY 2013**	**FY 2014**
UTILITY BILLING MANAGER	1	1	1
CUSTOMER SERVICE SPECIALIST	1	2	2
CUSTOMER SERVICE CLERK	3	2	2
TOTAL STAFFING	**5**	**5**	**5**

UTILITY BILLING BUDGET	**FY 2012 ACTUAL**	**FY 2013 BUDGET**	**FY 2014 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	327,870	368,880	371,840	0.80%
OPERATING EXPENSES	349,030	376,095	331,320	-11.91%
CAPITAL OUTLAY	0	0	31,500	
TOTAL BUDGET	**676,900**	**744,975**	**734,660**	**-1.38%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	**FY 13**	**FY 14**	**FY 15**	**FY 16**	**FY 17**

CITY OF APOPKA
UTILITY OPERATING FUND
3161 - UTILITY BILLING
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$209,990	$265,110	$263,650	-0.55%
1210	LONGEVITY PAY	2,040	2,100	1,800	-14.29%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	226			
2100	FICA TAXES - CITY MATCHING	19,118	20,600	20,500	-0.49%
2200	CITY RETIREMENT CONTRIBUTION	34,458	40,750	45,000	10.43%
2300	LIFE AND HEALTH INSURANCE	31,500	35,520	36,090	1.60%
2400	WORKER'S COMPENSATION	4,800	4,800	4,800	0.00%
2500	UNEMPLOYMENT COMPENSATION				-
2600	OTHER POST EMPLOYENT BENEFITS	25,737			-
	TOTAL PERSONNEL SERVICES	**327,870**	**368,880**	**371,840**	**0.80%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES				
3200	ACCOUNTING AND AUDITING	14,325	15,000	15,720	4.80%
3400	OTHER CONTRACTUAL SERVICES	147,810	144,000	96,000	-33.33%
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	104	600	600	0.00%
4200	FREIGHT AND POSTAGE SERVICES	109,518	121,800	122,300	0.41%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	7,050	7,050	7,050	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	15,626	12,195	12,350	1.27%
4650	VEHICLE MAINTENANCE				
4700	PRINTING SERVICES	41,199	58,250	59,450	2.06%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES	5,284	13,200	13,850	4.92%
5200	OPERATING SUPPLIES	5,072	3,200	3,200	0.00%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE				
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS				
5500	TRAINING		800	800	0.00%
5900	RENEWAL AND REPLACEMENT	3,043			
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**349,030**	**376,095**	**331,320**	**-11.91%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS			1,500	
6400	EQUIPMENT & MACHINERY			30,000	
6800	INTANGIBLE ASSETS				
	TOTAL CAPITAL OUTLAY	**-**	**-**	**31,500**	
	TOTAL BUDGET	**$676,900**	**$744,975**	**$734,660**	**-1.38%**
	TOTAL POSITIONS	**5**	**5**	**5**	**0**

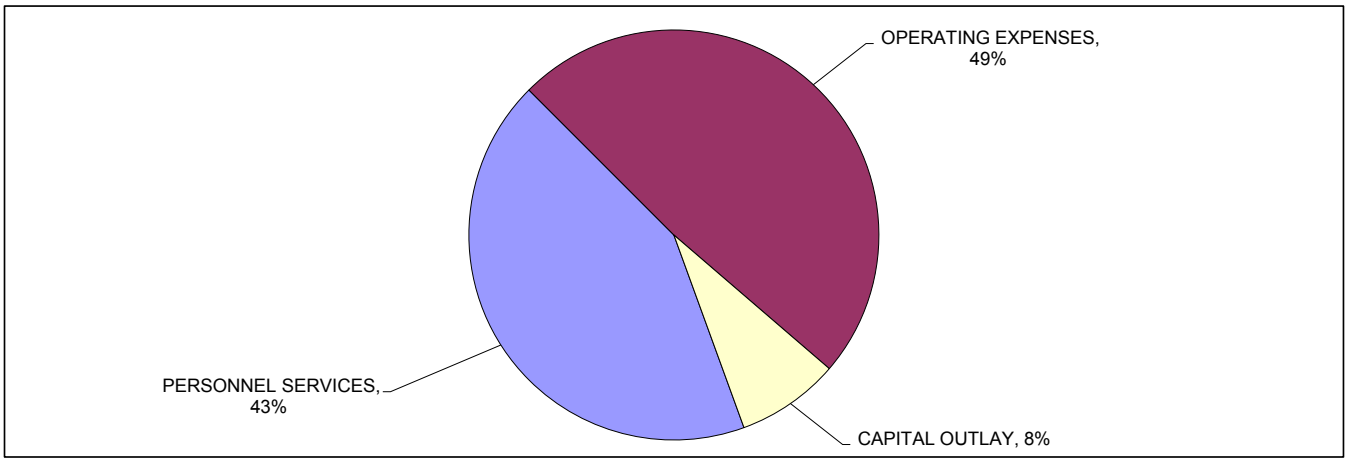
The Wastewater Maintenance division repairs and maintains all the sewer lines and lift stations within the service area of the City.

CITY OF APOPKA
UTILITY OPERATING FUND
3171 - WASTEWATER MAINTENANCE

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

WASTEWATER MAINTENANCE STAFFING	FY 2012	FY 2013	FY 2014
UTILITY MAINTENANCE CONST MGR	1	1	1
UTILITY FOREMAN	1	1	1
UTILITY SERVICE WORKER II	7	7	7
TOTAL STAFFING	**9**	**9**	**9**

WASTEWATER MAINTENANCE BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	526,228	566,810	576,620	1.73%
OPERATING EXPENSES	604,876	603,370	653,565	8.32%
CAPITAL OUTLAY	219,942	144,350	109,000	-24.49%
TOTAL BUDGET	**1,351,046**	**1,314,530**	**1,339,185**	**1.88%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
UTILITY OPERATING FUND
3171 - WASTEWATER MAINTENANCE
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$313,008	$373,790	$375,460	0.45%
1210	LONGEVITY PAY	2,181	2,520	2,310	-8.33%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	28,147	27,050	27,050	0.00%
2100	FICA TAXES - CITY MATCHING	25,105	30,900	31,000	0.32%
2200	CITY RETIREMENT CONTRIBUTION	43,355	59,950	60,150	0.33%
2300	LIFE AND HEALTH INSURANCE	56,414	63,900	64,950	1.64%
2400	WORKER'S COMPENSATION	8,700	8,700	8,700	0.00%
2500	UNEMPLOYMENT COMPENSATION	7,689	-	7,000	-
2600	OTHER POST EMPLOYENT BENEFITS	41,629			-
	TOTAL PERSONNEL SERVICES	**526,228**	**566,810**	**576,620**	**1.73%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES		100	100	0.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	800	900	900	0.00%
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	4,953	1,790	1,790	0.00%
4200	FREIGHT AND POSTAGE SERVICES	168	400	400	0.00%
4300	UTILITY SERVICES	4,727	10,700	10,700	0.00%
4400	RENTALS AND LEASES	8,802	21,550	21,525	-0.12%
4500	LIABILITY & CASUALTY INSURANCE	6,720	6,720	6,720	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	279,264	305,940	344,760	12.69%
4650	VEHICLE MAINTENANCE	12,179	23,600	25,000	5.93%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	697	1,400	1,400	0.00%
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES	769	1,200	1,200	0.00%
5200	OPERATING SUPPLIES	185,758	197,020	207,020	5.08%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE	28,140	30,250	30,250	0.00%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	(75)	150	150	0.00%
5500	TRAINING	452	1,650	1,650	0.00%
5900	RENEWAL AND REPLACEMENT	71,523			
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**604,876**	**603,370**	**653,565**	**8.32%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	215,429	100,000	100,000	0.00%
6400	EQUIPMENT & MACHINERY	4,513	44,350	9,000	-79.71%
6800	INTANGIBLE ASSETS				
	TOTAL CAPITAL OUTLAY	**219,942**	**144,350**	**109,000**	**-24.49%**
	TOTAL BUDGET	**$1,351,046**	**$1,314,530**	**$1,339,185**	**1.88%**
	TOTAL POSITIONS	**9**	**9**	**9**	**0**

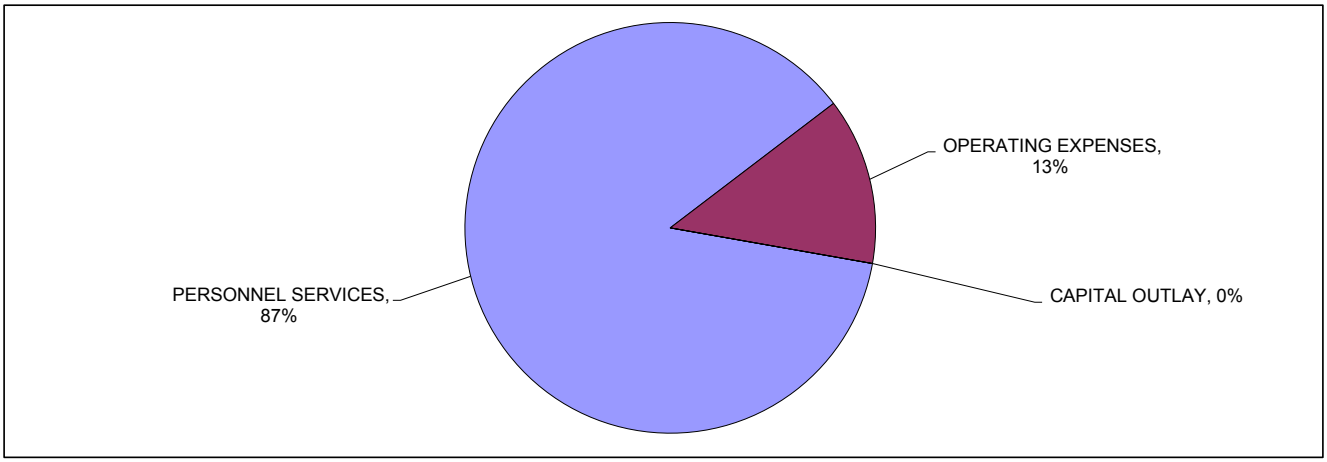
The Restoration division is responsible for the restoration of streets, sidewalks and public right-of-ways to ensure the safety of our citizens and employees.

CITY OF APOPKA
UTILITY OPERATING FUND
3181 - RESTORATION

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

RESTORATION STAFFING	FY 2012	FY 2013	FY 2014
CONSTRUCTION FOREMAN	1	1	1
UTILITY SERVICE WORKER II	2	2	2
MAINTENANCE WORKER I	1	1	1
TOTAL STAFFING	**4**	**4**	**4**

RESTORATION BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	214,352	213,965	216,265	1.07%
OPERATING EXPENSES	30,242	29,085	32,715	12.48%
CAPITAL OUTLAY	0	3,400	0	-100.00%
TOTAL BUDGET	**244,594**	**246,450**	**248,980**	**1.03%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
UTILITY OPERATING FUND
3181 - RESTORATION
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$136,049	$144,100	$143,450	-0.45%
1210	LONGEVITY PAY	1,043	1,205	1,325	9.96%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	1,988	2,650	2,650	0.00%
2100	FICA TAXES - CITY MATCHING	10,164	11,320	11,280	-0.35%
2200	CITY RETIREMENT CONTRIBUTION	19,144	22,380	24,800	10.81%
2300	LIFE AND HEALTH INSURANCE	25,200	28,410	28,860	1.58%
2400	WORKER'S COMPENSATION	3,900	3,900	3,900	0.00%
2500	UNEMPLOYMENT COMPENSATION				-
2600	OTHER POST EMPLOYENT BENEFITS	16,864			-
	TOTAL PERSONNEL SERVICES	**214,352**	**213,965**	**216,265**	**1.07%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES		50	50	0.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	835	-		
4200	FREIGHT AND POSTAGE SERVICES	23			
4300	UTILITY SERVICES		1,000	1,000	0.00%
4400	RENTALS AND LEASES			1,000	
4500	LIABILITY & CASUALTY INSURANCE	3,000	3,000	3,000	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES		-	2,500	
4650	VEHICLE MAINTENANCE	5,953	4,250	4,250	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES	320	350	350	0.00%
5200	OPERATING SUPPLIES	6,816	9,270	9,350	0.86%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE	13,295	10,765	10,815	0.46%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS				
5500	TRAINING		400	400	0.00%
5900	RENEWAL AND REPLACEMENT				
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**30,242**	**29,085**	**32,715**	**12.48%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				
6400	EQUIPMENT & MACHINERY		3,400		-100.00%
6800	INTANGIBLE ASSETS				
	TOTAL CAPITAL OUTLAY	**-**	**3,400**	**-**	**-100.00%**
	TOTAL BUDGET	**$244,594**	**$246,450**	**$248,980**	**1.03%**
	TOTAL POSITIONS	**4**	**4**	**4**	**0**

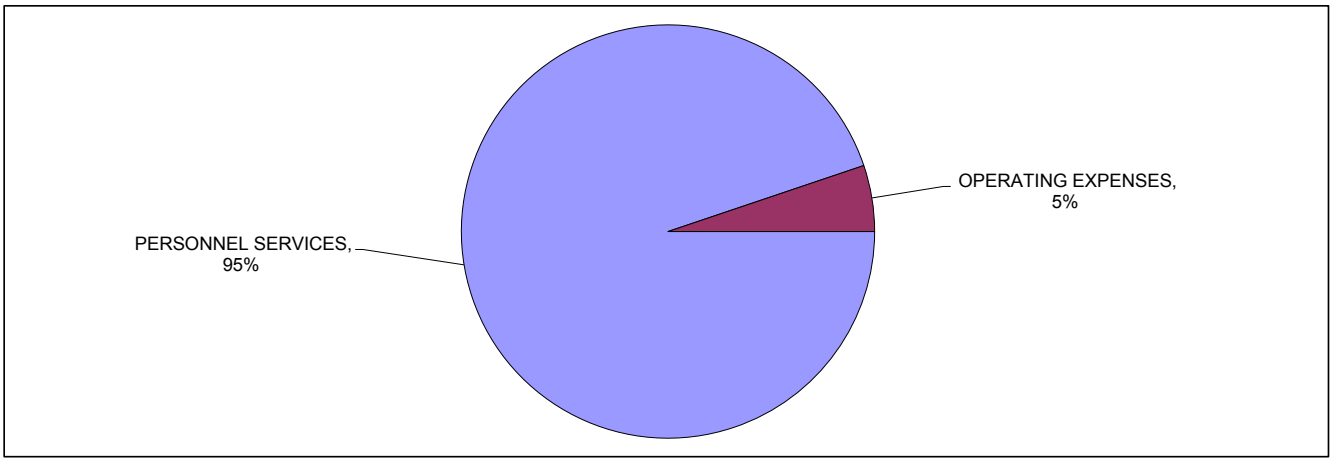
Design Engineering provides the design function for water, sewer, streets and stormwater projects. Additionally, this division prepares design projects for parks/recreation, supervises the construction of City projects as well as various buildings and structures throughout the City.

CITY OF APOPKA
UTILITY OPERATING FUND
3410 - DESIGN ENGINEERING

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

DESIGN ENGINEERING STAFFING	FY 2012	FY 2013	FY 2014
SR. PROJECT COORDINATOR	1	1	1
PROJECT COORDINATOR	1	1	1
GIS ANALYST	1	1	1
ENGINEERING TECH	1	1	1
SR ROADWAY & UTILITY DESIGN	1	1	1
CONSTRUCTION INSPECTOR	1	1	1
TOTAL STAFFING	**6**	**6**	**6**

DESIGN ENGINEERING BUDGET	FY 2012 ACTUAL	FY 2013 BUDGET	FY 2014 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	396,515	522,075	528,720	1.27%
OPERATING EXPENSES	20,630	28,055	28,855	2.85%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**417,146**	**550,130**	**557,575**	**1.35%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
NONE					

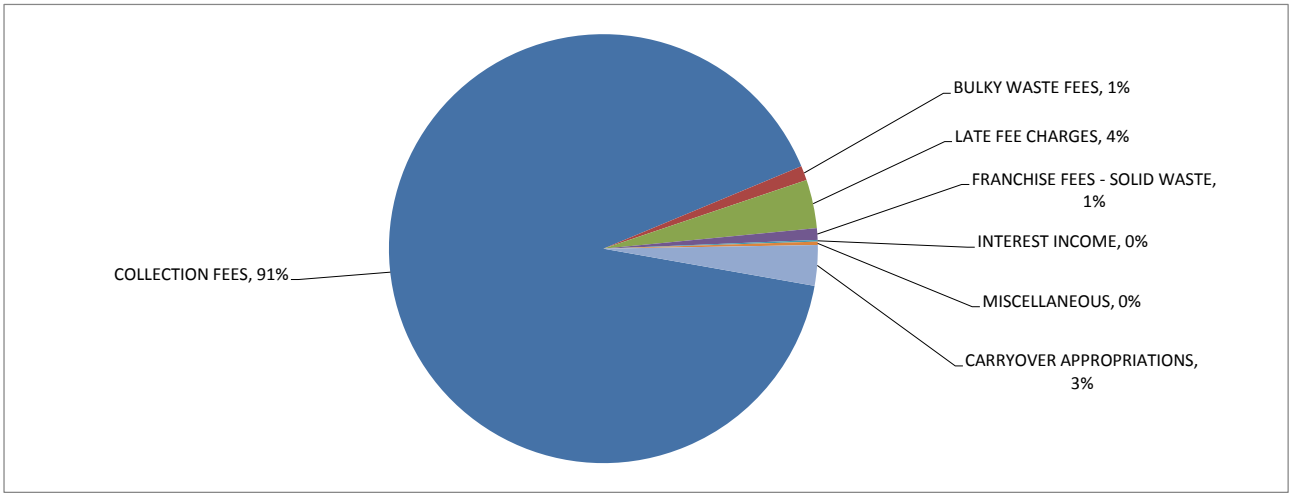
CITY OF APOPKA
UTILITY OPERATING FUND
3410 - DESIGN ENGINEERING
BUDGET FISCAL YEAR 2014

		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$279,607	$399,590	$404,800	1.30%
1210	LONGEVITY PAY	1,094	1,805	1,750	-3.05%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		800	800	0.00%
2100	FICA TAXES - CITY MATCHING	19,012	30,880	31,270	1.26%
2200	CITY RETIREMENT CONTRIBUTION	26,468	41,600	42,010	0.99%
2300	LIFE AND HEALTH INSURANCE	31,500	42,600	43,290	1.62%
2400	WORKER'S COMPENSATION	4,800	4,800	4,800	0.00%
2500	UNEMPLOYMENT COMPENSATION				-
2600	OTHER POST EMPLOYENT BENEFITS	34,035			-
	TOTAL PERSONNEL SERVICES	**396,515**	**522,075**	**528,720**	**1.27%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	1,933	1,360	1,560	14.71%
4200	FREIGHT AND POSTAGE SERVICES	57	630	630	0.00%
4300	UTILITY SERVICES	5,554	6,700	6,700	0.00%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	3,720	3,720	3,720	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	2,400	3,600	3,600	0.00%
4650	VEHICLE MAINTENANCE	762	1,200	1,200	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES	1,513	3,000	3,000	0.00%
5200	OPERATING SUPPLIES	2,742	3,520	4,520	28.41%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE	1,299	2,800	1,400	-50.00%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	365	1,025	825	-19.51%
5500	TRAINING		500	1,700	240.00%
5900	RENEWAL AND REPLACEMENT	285			
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**20,630**	**28,055**	**28,855**	**2.85%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				
6400	EQUIPMENT & MACHINERY				
6800	INTANGIBLE ASSETS				
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	
	TOTAL BUDGET	**$417,146**	**$550,130**	**$557,575**	**1.35%**
	TOTAL POSITIONS	**6**	**6**	**6**	**0**

The Solid Waste Division provides commercial and household trash pick-up for our customers and weekly recycling and yard waste. Sanitation also provides bulky pick-up services.

CITY OF APOPKA
SANITATION FUND
3210 - SANITATION
BUDGET FISCAL YEAR 2014

	ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
REVENUE SOURCES				
COLLECTION FEES	$3,606,038	$3,700,000	$3,730,000	0.81%
BULKY WASTE FEES	18,204	45,000	45,000	0.00%
LATE FEE CHARGES	150,057	152,000	150,000	-1.32%
FRANCHISE FEES - SOLID WASTE	34,695	36,000	36,000	0.00%
INTEREST INCOME	3,706	5,100	5,100	0.00%
MISCELLANEOUS	24,642	10,500	10,500	0.00%
CARRYOVER APPROPRIATIONS		55,100	125,000	126.86%
TOTAL REVENUE	**$3,837,342**	**$4,003,700**	**$4,101,600**	**2.45%**



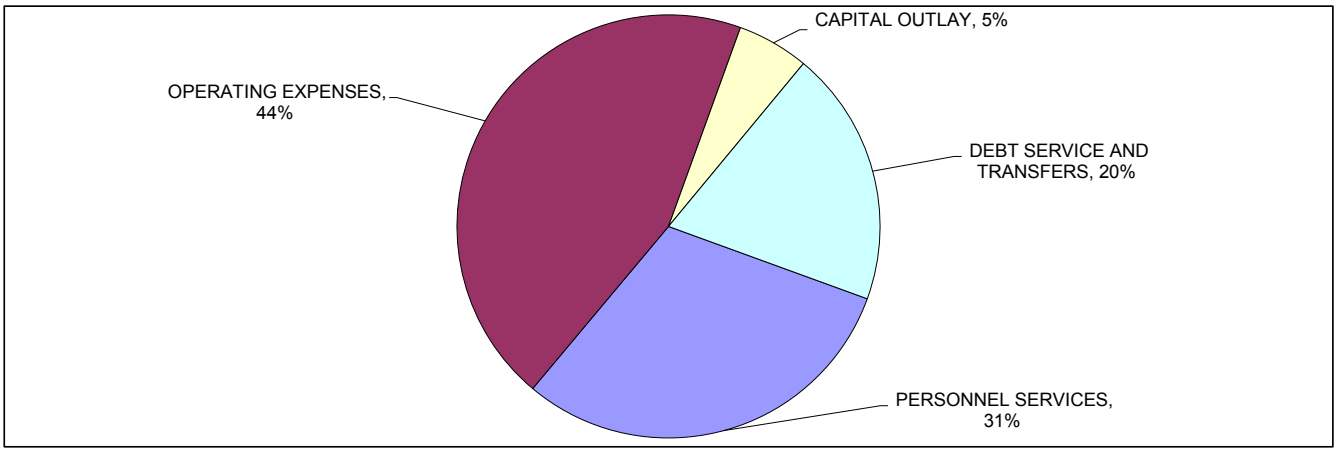
CITY OF APOPKA
SANITATION FUND
3210 - SANITATION

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

SANITATION	**FY 2012**	**FY 2013**	**FY 2014**
SOLID WASTE SUPERVISOR	1	1	1
SOLID WASTE TECH	1	1	1
SANITATION EQUIPMENT OPERATOR	14	14	14
SOLID WASTE WORKER I	1	1	1
SOLID WASTE SPECIALIST	1	1	1
TOTAL STAFFING	**18**	**18**	**18**

SANITATION BUDGET	**FY 2012 ACTUAL**	**FY 2013 BUDGET**	**FY 2014 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	1,221,724	1,220,290	1,252,730	2.66%
OPERATING EXPENSES	2,174,664	2,027,185	1,822,270	-10.11%
CAPITAL OUTLAY	271,057	0	225,000	
DEBT SERVICE AND TRANSFERS	714,073	756,225	801,600	6.00%
TOTAL BUDGET	**4,381,518**	**4,003,700**	**4,101,600**	**2.45%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	**FY 13**	**FY 14**	**FY 15**	**FY 16**	**FY 17**
None					

CITY OF APOPKA
SANITATION FUND
3210 - SANITATION
BUDGET FISCAL YEAR 2014

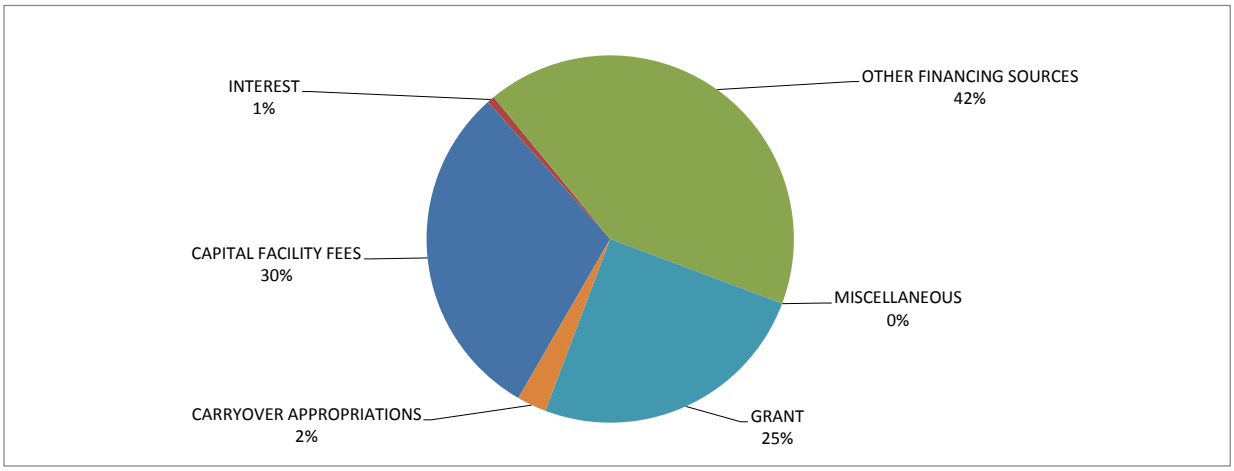
		ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
EXPENSE SOURCES					
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$676,410	$713,880	$723,600	1.36%
1210	LONGEVITY PAY	4,983	5,340	5,400	1.12%
1400	OVERTIME PAY	131,431	147,560	152,150	3.11%
2100	FICA TAXES - CITY MATCHING	56,995	66,550	67,450	1.35%
2200	CITY RETIREMENT CONTRIBUTION	107,068	130,900	146,000	11.54%
2300	LIFE AND HEALTH INSURANCE	118,080	127,860	129,930	1.62%
2400	WORKER'S COMPENSATION	28,200	28,200	28,200	0.00%
2500	UNEMPLOYMENT COMPENSATION				
2600	OTHER POST EMPLOYENT BENEFITS	98,557			
	TOTAL PERSONNEL SERVICES	**1,221,724**	**1,220,290**	**1,252,730**	**2.66%**
OPERATING EXPENSES					
3100	PROFESSIONAL SERVICES		50	150	200.00%
3200	ACCOUNTING AND AUDITING	2,320	2,450	2,570	4.90%
3400	OTHER CONTRACTUAL SERVICES	800	3,170	3,300	4.10%
4000	TRAVEL & PER DIEM	409			
4100	COMMUNICATIONS SERVICES	4,927	3,545	950	-73.20%
4200	FREIGHT AND POSTAGE SERVICES	42	900	900	0.00%
4300	UTILITY SERVICES	943,994	1,160,000	967,100	-16.63%
4400	RENTALS AND LEASES	2,572	2,700	2,700	0.00%
4500	LIABILITY & CASUALTY INSURANCE	18,000	18,000	18,000	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	105	7,510	6,100	-18.77%
4650	VEHICLE MAINTENANCE	324,804	215,000	220,000	2.33%
4700	PRINTING SERVICES		22,000		-100.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING	189	400	400	0.00%
4903	TEMPORARY LABOR	117,506	107,590	110,000	2.24%
4960	BAD DEBT	28,425	10,000	10,000	0.00%
5100	OFFICE SUPPLIES	968	1,200	1,200	0.00%
5200	OPERATING SUPPLIES	131,791	182,070	185,100	1.66%
5250	FUEL AND GASOLINE	284,943	290,000	293,200	1.10%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS		150	150	0.00%
5500	TRAINING		450	450	0.00%
5900	RENEWAL AND REPLACEMENT	312,869	-		
	TOTAL OPERATING EXPENSES	**2,174,664**	**2,027,185**	**1,822,270**	**-10.11%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				-
6400	EQUIPMENT & MACHINERY	271,057		225,000	
	TOTAL CAPITAL OUTLAY	**271,057**	**-**	**225,000**	
TOTAL DEBT SERVICE AND TRANSFERS					
7100	DEBT SERVICE - PRINCIPAL				
7200	DEBT SERVICE - INTEREST & OTHER	653			
9101	TRANSFER TO GENERAL FUND	505,000	535,300	567,420	6.00%
9401	TRANSFER TO UTILITY OPERATING FUND	208,420	220,925	234,180	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**714,073**	**756,225**	**801,600**	**6.00%**
	TOTAL BUDGET	**$4,381,518**	**$4,003,700**	**$4,101,600**	**2.45%**
	TOTAL POSITIONS	**18**	**18**	**18**	**0**

CITY OF APOPKA
UTILITY IMPACT FEE FUND
WATER, SEWER, & REUSE

This fee is to ensure new development helps covers the cost associated with water, sewer and reclaim water infrastructure improvements within the City of Apopka.

CITY OF APOPKA
FUND 403
UTILITY IMPACT FEE FUND
BUDGET FISCAL YEAR 2014

	ACTUAL TOTALS FY 2012	ADOPTED BUDGET FY 2013	PROPOSED BUDGET FY 2014	PERCENT CHANGE 2013-14
REVENUE SOURCES				
WATER CAPITAL FACILITY FEES	$627,280	$405,000	$600,000	48.15%
WATER CARRYOVER APPROPRIATIONS		319,805		-100.00%
INTEREST		550	500	-9.09%
MISCELLANEOUS				
OTHER FINANCING SOURCES				
TOTAL WATER CAPITAL FACILITY FEES	**627,280**	**725,355**	**600,500**	**-17.21%**
SEWER CAPITAL FACILITY FEES	990,853	700,000	900,000	28.57%
SEWER CARRYOVER APPROPRIATIONS		124,455	168,090	35.06%
INTEREST	34,390	42,000	42,000	0.00%
MISCELLANEOUS	98,827			
OTHER FINANCING SOURCES				
TOTAL SEWER CAPITAL FACILITY FEES	**1,124,070**	**866,455**	**1,110,090**	**28.12%**
RECLAIMED WATER CAPITAL FACILITY FEES	413,692	300,000	450,000	50.00%
RECLAIMED WATER CARRYOVER APPROPRIATIONS		539,905		-100.00%
INTEREST		550	500	-9.09%
MISCELLANEOUS				
GRANT – SJRWMD	164,512		1,623,000	
OTHER FINANCING SOURCES			2,702,390	
TOTAL RECLAIMED WATER CAPITAL FACILITY FEES	**578,205**	**840,455**	**4,775,890**	**468.25%**
TOTAL REVENUES	**$2,329,555**	**$2,432,265**	**$6,486,480**	**166.68%**



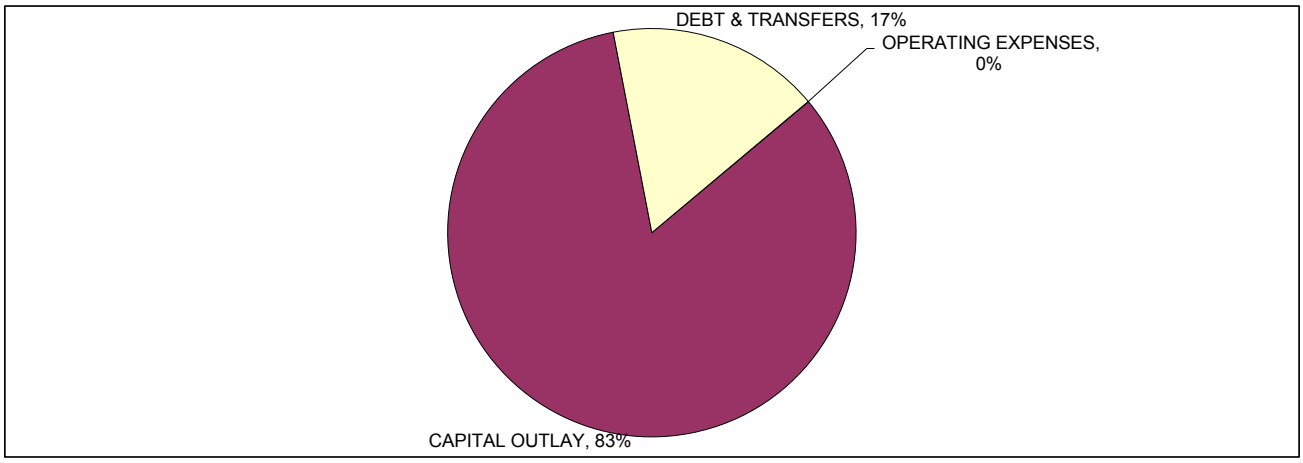
CITY OF APOPKA
UTILITY IMPACT FEE FUND
WATER, SEWER, & REUSE

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

UTILITY IMPACT FEE FUND

STAFFING	**FY 2012**	**FY 2013**	**FY 2014**
None			

UTILITY IMPACT FEE FUND BUDGET	**FY 2012 ACTUAL**	**FY 2013 BUDGET**	**FY 2014 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	0	0	0	
OPERATING EXPENSES	1,860	1,965	2,070	5.34%
CAPITAL OUTLAY	314,048	1,192,000	5,386,560	351.89%
DEBT & TRANSFERS	1,673,889	1,238,300	1,097,850	-11.34%
TOTAL BUDGET	**1,989,796**	**2,432,265**	**6,486,480**	**166.68%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	**FY 13**	**FY 14**	**FY 15**	**FY 16**	**FY 17**
None					

CITY OF APOPKA
FUND 403
UTILITY IMPACT FEE FUND
BUDGET FISCAL YEAR 2014

EXPENSE SOURCES

OPERATING AND DEBT SERVICE

3113	**WATER OPERATIONS**				
3200	ACCOUNTING AND AUDITING	$620	$655	$690	5.34%
7101	WATER DEBT SERVICE	494,673	274,700	268,650	-2.20%
	TOTAL WATER OPERATIONS	**495,293**	**275,355**	**269,340**	**-2.18%**
3123	**SEWER OPERATIONS**				
3200	ACCOUNTING AND AUDITING	620	655	690	5.34%
7101	SEWER DEBT SERVICE	978,408	765,800	659,000	-13.95%
	TOTAL SEWER OPERATIONS	**979,028**	**766,455**	**659,690**	**-13.93%**
3115	**RECLAIMED WATER OPERATIONS**				
3200	ACCOUNTING AND AUDITING	620	655	690	5.34%
7101	RECLAIMED WATER DEBT SERVICE	200,808	197,800	170,200	-13.95%
	TOTAL RECLAIMED WATER OPERATIONS	**201,428**	**198,455**	**170,890**	**-13.89%**

CITY OF APOPKA
FUND 403
UTILITY IMPACT FEE FUND
BUDGET FISCAL YEAR 2014

CAPITAL OUTLAY

WATER SYSTEM				
CONSUMPTIVE USE PERMIT				
LESTER RD (VICK RD TO ROCK SPRINGS RD) WM		350,000		-100.00%
MISCELLANEOUS WATER MAINS		100,000	100,000	0.00%
RESERVE FOR FUTURE PROJECTS			231,160	-
TOTAL WATER PROJECT COSTS	**0**	**450,000**	**331,160**	**-26.41%**
SEWER SYSTEM				
WWTP 8 MGD EXPANSION				
PLYMOUTH SORRENTO RD FM (PONKAN RD – YOTHERS RD)			350,400	
MISCELLANEOUS SEWER MAINS		100,000	100,000	0.00%
RESERVE FOR FUTURE PROJECTS				
SCADA				
TOTAL SEWER PROJECT COSTS	**0**	**100,000**	**450,400**	**350.40%**
RECLAIM WATER SYSTEM				
NORTH SHORE RESTORATION PROJECT				
NORTH SHORE AUGMENTATION, PHASE 1	205,056			
ROGERS RD RWM (LESTER RD TO PONKAN RD)	108,992			
MARDEN RD (KEENE RD TO EMERSON PARK)		542,000		-100.00%
STORAGE TANK 2MG AT WWTP			900,000	
CLARCONA RD RWM (KEENE RD TO WWTP)			1,390,000	
KELLY PARK RWM (MARDEN RD TO CLARCONA RD)			1,990,000	
LESTER RD RWM (VICK RD TO ROCK SPRINGS RD)			225,000	
MISCELLANEOUS RECLAIMED WATER LINES		100,000	100,000	0.00%
TOTAL RECLAIMED WATER PROJECT COSTS	**314,048**	**642,000**	**4,605,000**	**617.29%**
TOTAL WATER EXPENSES	**495,293**	**725,355**	**600,500**	**-17.21%**
TOTAL SEWER EXPENSES	**979,028**	**866,455**	**1,110,090**	**28.12%**
TOTAL RECLAIMED WATER EXPENSES	**515,476**	**840,455**	**4,775,890**	**468.25%**
TOTAL BUDGET	**$1,989,796**	**$2,432,265**	**$6,486,480**	**166.68%**

Capital Improvement Program

CAPITAL IMPROVEMENT PROGRAM

The City of Apopka's Capital Improvement Program (CIP) is a planning, budgetary, and prioritizing tool, which as part of the Capital Improvements element, reflects the City's infrastructure needs for a five year time-frame. The CIP is updated on an annual basis. Amendments to the CIP may be made prior to the next annual CIP review period with approval of the City Council. The current fiscal year funding for the approved CIP is incorporated in the proposed budget and adopted at public hearings held in September of each year.

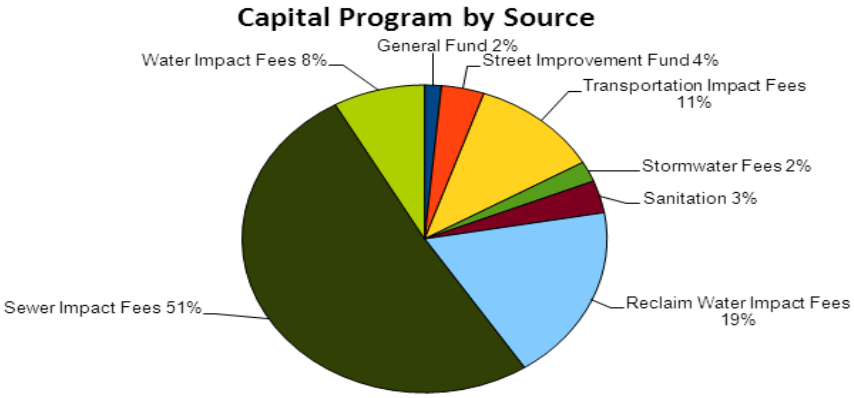
Capital projects are major fixed assets or infrastructure with long-term value, such as buildings, roads, bridges, and parks. A capital improvement is defined as any purchase of equipment or any construction project having a value of $20,000 or more, excluding repairs, and a minimum useful life that lasts as long as the repayment schedule. Proposed CIP project requests may originate from City departments, Council and/or Citizens.

Funds budgeted for a specific project remains allocated until the project is completed. Additionally, project budgets are reviewed and, if needed, funding may be adjusted. Capital project costs include all expenditures related to land acquisition, planning, design, construction, project management, legal expenses, and mitigation of damages.

Projects may be funded by current revenues or by debt financing, depending upon the availability of funds, the nature of the project, and the policies of the City Council. In balancing the five years of the CIP, projections of revenues from existing sources are compared to requested capital projects. If there are adequate revenues to fund all requested projects, the program is balanced. If not, projects must be revised to reduce costs, postponed to a future time period, or eliminated from the program. Alternative financing, such as long-term debt, may be postponed in order to provide sufficient revenues to fund requested capital projects. There may be bona fide reasons why a project is needed or desired in the immediate future, but it may be deferred because resources are not realistically available.

The overall CIP, with its five-year time-frame, gives a fair indication of the foreseeable infrastructure needs of the City.

Fund	Budget	% of Total Capital Budget
General	$1,200,000	2%
Streets Improvement	3,090,000	4%
Transportation Impact Fee	9,300,000	11%
Stormwater	1,748,750	2%
Water Impact Fee	6,625,352	8%
Wastewater Impact Fee	41,507,460	51%
Reclaim Water Impact Fee	15,035,730	19%
Sanitation	2,764,000	3%
Total	**$81,271,292**	**100%**



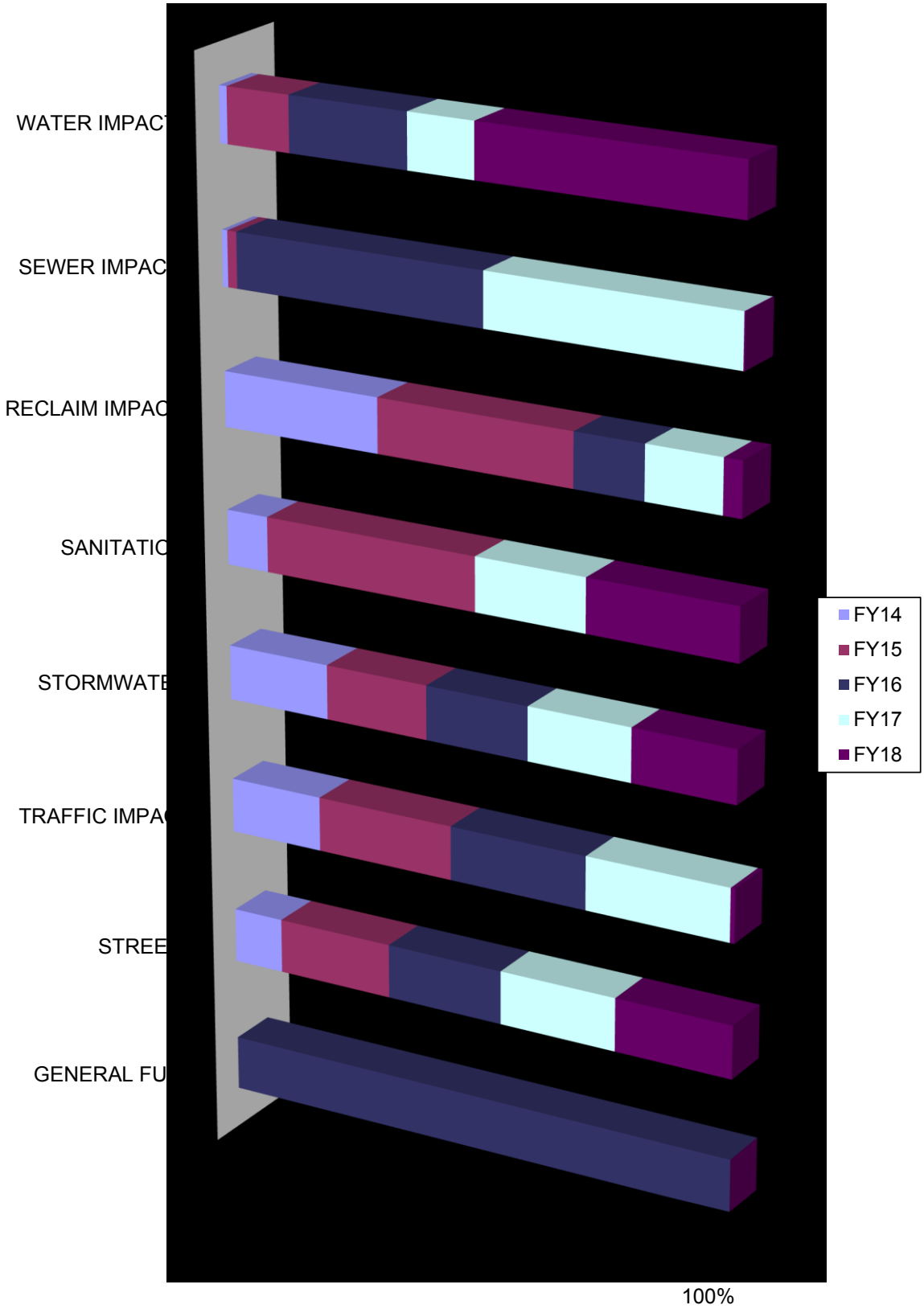
CAPITAL IMPROVEMENT REQUESTS 2013/2014	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	TOTAL
001/ GENERAL FUND						
New Fire Station # 5			1,200,000			**1,200,000**
TOTAL GENERAL FUND			**1,200,000**			**1,200,000**
101 / TRAFFIC IMPROVEMENT FUND	**FY 13/14**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**TOTAL**
Equipment (6400)		40,000	50,000	50,000	50,000	**190,000**
New Sidewalk & Curb Construction (6304)	50,000	50,000	50,000	50,000	50,000	**250,000**
Paving & Resurfacing (4608)	250,000	600,000	600,000	600,000	600,000	**2,650,000**
TOTAL STREET IMPROVEMENT FUND	**300,000**	**690,000**	**700,000**	**700,000**	**700,000**	**3,090,000**
102/TRAFFIC IMPACT FUND	**FY 13/14**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**TOTAL**
Impact Fee Update	40,000					**40,000**
Maine Ave, Martin St to Old Dixie Hwy (2lanes)				1,000,000		**1,000,000**
Martin St, Maine Ave between Park		1,600,000				**1,600,000**
Marden Rd (Keene Rd to CR 437A) 2 lanes, Urban Section Improvement	1,000,000					**1,000,000**
Master Plan Update	60,000					**60,000**
Michael Gladden Blvd., Park Ave. to Hawthorne		800,000				**800,000**
New Sidewalks	50,000	50,000	50,000	50,000	50,000	**250,000**
Old Dixie (Hawthorne Ave to Schopke Lester Rd) turn lane improvements			1,000,000	1,000,000		**2,000,000**
Rogers Rd, Lester Rd. to Ponkan Rd.			1,400,000			**1,400,000**
Plymouth Rd/Yothers Rd Intersection Improvement	500,000					**500,000**
Sheeler Ave/Cleveland ST Intersection Improvement				500,000		**500,000**
Traffic Counts	30,000	30,000	30,000	30,000	30,000	**150,000**
TOTAL TRAFFIC IMPACT FUND	**1,680,000**	**2,480,000**	**2,480,000**	**2,580,000**	**80,000**	**9,300,000**
120/STORMWATER FUND	**FY 13/14**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**TOTAL**
Drainage Upgrading - City Wide (6308)	173,750	350,000	350,000	350,000	350,000	**1,573,750**
Street Sweeper	175,000					**175,000**
TOTAL STORMWATER FUND	**348,750**	**350,000**	**350,000**	**350,000**	**350,000**	**1,748,750**
402/SANITATION	**FY 13/14**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**TOTAL**
Auto Loader Mack		296,000		296,000		**592,000**
Claw Truck (Replaces unit 20-451), CNG, Claw Truck (Replaces unit 786)	207,000				207,000	**414,000**
F-150 Truck (Replaces unit 18-0645)	18,000					**18,000**
Front End Loader (Additional), Front Edn Loader (Replaces unit 22-920)					592,000	**592,000**
New Building Parking Lot		260,000				**260,000**
Rear Loaders (Replace units 711, 712, 1079)		592,000		296,000		**888,000**
TOTAL SANITATION	**225,000**	**1,148,000**		**592,000**	**799,000**	**2,764,000**
403/RECLAIM IMPACT FUND	**FY 13/14**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**TOTAL**
2MG Storage Tank @ WWTP	900,000					**900,000**
Clarcona Rd RWm, Keene Rd to WWTP, 5259 LF 48" (1)	1,390,000					**1,390,000**
Keene Rd RWM, Marden Rd to Clarcona RD, 7562 LF 48" (1)	1,990,000					**1,990,000**
Keene Rd RWM, Marden Rd to Ocoee Apopka Rd, 4413 LF (2)		926,730				**926,730**
Kelly Park RWM, Golden Gem Rd to Round Lake Rd 24" (2)				964,080		**964,080**
Kelly Park RWM, Mt Plymouth Rd to Rock Springs Rd 24" (2)					216,000	**216,000**
Kelly Park RWM, Plymouth Sorrento Rd To Golden Gem RD 24" (2)			963,720			**963,720**
Kelly Park RWM, Jason Dwelly Pkwy to Plymouth Sorrento Rd 24" (2)		677,760				**677,760**
Lester Rd RWM, Vick Rd. to Rock Springs Ridge 12" (2)	225,000					**225,000**
Misc RWM (5)	100,000	100,000	100,000	100,000	100,000	**500,000**
Northwest Reclaim Pond 2 & 3		3,200,000				**3,200,000**
Ocoee Apopka Rd RWM, Binion Rd to Alston Bay Blvd 36" & 12"		511,140				**511,140**
Ocoee Apopka Rd RWM, Keene Rd to Binion RD 3500 LF 12"					210,000	**210,000**
Ocoee Apopka Rd RWM, Keene Rd to Alston Bay Blvd 1673 LF 36"			301,140			**301,140**
Plymouth Sorrento RWM, Yothers RD to Ponkan Rd 24" (2)				1,121,760		**1,121,760**
Plymouth Sorrento RWM, Shpoke Lester Rd to Plymouth Rd 12 " (2)			650,400			**650,400**
Schopke Rd. RWM, Schopke-Lester Rd. to Plymouth Rd.		288,000				**288,000**
TOTAL RECLAIM IMPACT FUND	**4,605,000**	**5,703,630**	**2,015,260**	**2,185,840**	**526,000**	**15,035,730**
403/SEWER IMPACT FUND	**FY 13/14**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**TOTAL**
Miscellaneous Sewer Mains	100,000	100,000	100,000	100,000	100,000	**500,000**
Plymouth Rd FM, Ponkn Rd to Kelly Park RD 10095 LF 12" (1)		657,060				**657,060**
Plymouth Sorrento Rd FM, Ponkan Rd to Yothers RD 5840 LF 12" (1)	350,400					**350,400**
WWTPExpansion to 8 MGD (3)			20,000,000	20,000,000		**40,000,000**
TOTAL SEWER IMPACT FUND	**450,400**	**757,060**	**20,100,000**	**20,100,000**	**100,000**	**41,507,460**
403/WATER IMPACT FUND	**FY 13/14**	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**TOTAL**
Kelly Park RD WM, Golden Gem RD to Round Lake RD 4035 LF 16" (1)			400,320			**400,320**
Kelly Park RD WM, Plymouth Sorrento RD to Golden Gem RD 6672 LF 1:		322,800				**322,800**
Miscellaneous Water Mains	100,000	100,000	100,000	100,000	100,000	**500,000**
NW WTP (1MG Storage Tank)				750,000		**750,000**
Plymouth Sorrento Rd, Ponkan Rd. to Kelly Park Rd.			1,027,488			**1,027,488**
Plymouth Sorrento Rd WM (Yothers to Ponkan)		390,744				**390,744**
Southwest Water Plant (1)					3,234,000	**3,234,000**
TOTAL WATER IMPACT FUND	**100,000**	**813,544**	**1,527,808**	**850,000**	**3,334,000**	**6,625,352**
	FY 13/14	**FY 14/15**	**FY 15/16**	**FY 16/17**	**FY 17/18**	**TOTAL**
GRAND TOTAL CIP	**7,709,150**	**11,942,234**	**28,373,068**	**27,357,840**	**5,889,000**	**81,271,292**

* Projects will have a 30% Grant from Saint Johns River Water Management District

CITY OF APOPKA

CIP EXPENDITURES BY TYPE BY YEAR

BUDGET FISCAL YEAR 2014



CAPITAL PROJECTS OPERATING IMPACTS

The Capital Improvement Program is a crucial component of the City's annual budgeting process. Costs associated with new and expanded infrastructure are normally included in the operating budget at the time at which the item becomes operational. It is possible, in certain cases that impacts may be phased in during the construction and acquisition period. An example of this would be the construction of a Fire Station. Given the time frame for recruiting, hiring and training, some personnel costs may be added to the budget prior to the official opening of the Station. Operating costs, such as utilities, would then be budgeted for the time the Station actually opens.

Any applicable debt service on debt issued for capital projects is also included in the operating budget. Although the issuance of debt may be the most feasible way to fund capital improvements, debt service will reduce the amount of funds available for other uses. The ratio of debt service to the size of the budget as a whole, and particularly to operating costs, must be maintained at appropriate levels.

Debt outstanding is described on pages 34 and 35. It is important to note that the cost of existing debt will continue, based upon the life of the issue, even if no additional debt is being incurred.

Specific FY 2013-2014 operating impacts from capital projects are outlined below. Projects not listed have no material operating cost impact on the current budget.

CAPITAL PROJECTS OPERATING BUDGET IMPACTS

Project Type/Project	Estimated Additional Personnel	Estimated Annual Personnel Cost	Estimated Annual Operating Cost	Estimated Annual Total Cost
Transportation				
New Traffic Signal Locations	-	-	$5,000	$5,000
Stormwater				
System Repair and Rehabilitation	-	-	$8,000	$8,000

New transportation infrastructure normally does not have specific additional operating costs, other than materials and supplies for maintenance. However, roads, sidewalks, pedestrian crossings, pavement markings, signals and signs must be kept up to City and other required standards. As more miles are brought on line, additional staff and equipment may be needed at some point in the future in order to maintain desired service levels. No additional staff or equipment is being added this year. There are a few projects that have identified specific costs as outline below.

New stormwater infrastructure normally does not have specific additional operating costs, other than materials and supplies for maintenance. In addition, infrastructure must be kept clear of debris. Maintenance of new and improved infrastructure included in the Capital Budget is included in the operating budget of streets and stormwater and is funded from stormwater utility fees accounted for in a Special Revenue Fund. Funds from this revenue source can only be used for the operation, maintenance and construction of the City's stormwater management system.
Each year, a portion of the funding is allocated for capital improvements, while the remainder will be used for operating and maintenance expenses.

Additional staff and equipment may be needed at some point in the future in order to keep the infrastructure maintained at optimum level. No additional staff or equipment is being added this fiscal year.

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	001GF-1
PROJECT NAME:	Fire Station # 5	DATE:	July 6, 2013
DEPARTMENT:	Fire	PROJECT MANAGER:	Lee Bronson
LOCATION:	Jason Dwelly Pkwy, NW Apopka	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for growth in the Northwestern section of the City service area.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings			1,200,000			1,200,000
Improvements other than buildings						
Equipment and machinery						
TOTAL COSTS:			1,200,000			1,200,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds			1,200,000			1,200,000
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:			1,200,000			1,200,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	101-1
PROJECT NAME:	Equipment	DATE:	July 6, 2013
DEPARTMENT:	Streets, Traffic Improvement Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

For replacing existing small equipment (due to age, wear, etc.) also for acquisition of additional small equipment based on future growth and maintenance within the City. The type of equipment will be identified as needed and per year.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery		40,000	50,000	50,000	50,000	190,000
TOTAL COSTS:		40,000	50,000	50,000	50,000	190,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds		40,000	50,000	50,000	50,000	190,000
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:		40,000	50,000	50,000	50,000	190,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	101-2
PROJECT NAME:	New Sidewalk & Curb Construction	DATE:	July 6, 2013
DEPARTMENT:	Streets, Traffic Improvement Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth, install new sidewalk throughout the City.
Locations are identified throughout the City.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings	50,000	50,000	50,000	50,000	50,000	250,000
Equipment and machinery						
TOTAL COSTS:	50,000	50,000	50,000	50,000	50,000	250,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds	50,000	50,000	50,000	50,000	50,000	250,000
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	50,000	50,000	50,000	50,000	50,000	250,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	101-3
PROJECT NAME:	Paving & Resurfacing	DATE:	July 6, 2013
DEPARTMENT:	Streets, Traffic Improvement Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

Paved streets require resurfacing every 10 to 15 years
To resurface existing City streets City-wide
The list of streets are identified on as-needed basis

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings	250,000	600,000	600,000	600,000	600,000	2,650,000
Equipment and machinery						
TOTAL COSTS:	250,000	600,000	600,000	600,000	600,000	2,650,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds	250,000	600,000	600,000	600,000	600,000	2,650,000
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	250,000	600,000	600,000	600,000	600,000	2,650,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	102-1
PROJECT NAME:	Impact Fee Update	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	City Wide	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

Update the Traffic Impact Fees to address the needed funding for proposed improvements

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Professional Services	40,000					40,000
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery						
TOTAL COSTS:	40,000					40,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees	40,000					40,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	40,000					40,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	102-2
PROJECT NAME:	Maine Avenue, Martin St to Old Dixie Hwy, 2 Lanes	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Maine Avenue	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for growth.

Maine Avenue, Martin Street to Old Dixie Hwy, 2 lane Improvement to existing road to accommodate for turning movement.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings				1,000,000		1,000,000
Improvements other than buildings						
Equipment and machinery						
TOTAL COSTS:				1,000,000		1,000,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds				1,000,000		1,000,000
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:				1,000,000		1,000,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	102-3
PROJECT NAME:	Martin Street, Maine Ave to Park Ave	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Martin Street	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.
Maine Avenue, Martin St to Old Dixie Hwy, 2 lanes to accommodate turning movement.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings		1,600,000				1,600,000
Equipment and machinery						
TOTAL COSTS:		1,600,000				1,600,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees		1,600,000				1,600,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:		1,600,000				1,600,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	102-4
PROJECT NAME:	Marden Rd (Keene Rd to CR 437A) 2 Lanes	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Marden Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

Marden Rd (Keene Rd to CR 437A) 2 lanes, Urban Section Improvement. To accommodate for future growth.
Improvement of existing road to accommodate for turning movement.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings	1,000,000					1,000,000
Equipment and machinery						
TOTAL COSTS:	1,000,000					1,000,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees	1,000,000					1,000,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	1,000,000					1,000,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	102-5
PROJECT NAME:	Master Plan Update	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	N/A	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

Update current Master Plan to comply with the Comprehensive Plan

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Professional Services	60,000					60,000
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery						
TOTAL COSTS:	60,000					60,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees	60,000					60,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	60,000					60,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	102-6
PROJECT NAME:	Michael Gladden Blvd (Park Ave to Hawthorne)	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Michael Gladden Boulevard	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

As identified in the current Master Plan.
Michael Gladden Blvd., Park Ave. to Hawthorne. Improvement for existing road and to accommodate for turning movement.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings		800,000				800,000
Equipment and machinery						
TOTAL COSTS:		800,000				800,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees		800,000				800,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:		800,000				800,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	102-7
PROJECT NAME:	New Sidewalks	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

New sidewalks identified throughout the year.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings						
Sidewalks and Curbs	50,000	50,000	50,000	50,000	50,000	250,000
Equipment and machinery						
TOTAL COSTS:	50,000	50,000	50,000	50,000	50,000	250,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees	50,000	50,000	50,000	50,000	50,000	250,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	50,000	50,000	50,000	50,000	50,000	250,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	102-8
PROJECT NAME:	Old Dixie, Hawthorne Ave to Schopke Lester Rd	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Old Dixie	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area. As identified in the current Master Plan

Old Dixie, Hawthorne Ave to Schopke-Lester Rd, turn lane curb and gutters.
Improve existing road to 3 lanes.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings			1,000,000	1,000,000		2,000,000
Equipment and machinery						
TOTAL COSTS:			1,000,000	1,000,000		2,000,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees			1,000,000	1,000,000		2,000,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:			1,000,000	1,000,000		2,000,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	102-9
PROJECT NAME:	Rogers Rd, Lester Rd to Ponkan Rd.	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Rogers Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area. As identified in the current Master Plan.
Rogers Road, Lester Road to Ponkan Road.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings			1,400,000			1,400,000
Equipment and machinery						
TOTAL COSTS:			1,400,000			1,400,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees			1,400,000			1,400,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:			1,400,000			1,400,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	102-10
PROJECT NAME:	Plymouth Rd/Yothers Rd Intersection	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Plymouth Road and Yothers Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

Intersection improvement.
Plymouth Road, Yothers Road, Intersection improvements, turn lanes and Traffic Light.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings	500,000					500,000
Equipment and machinery						
TOTAL COSTS:	500,000					500,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds	500,000					500,000
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	500,000					500,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	102-11
PROJECT NAME:	Sheeler Ave/Cleveland St Intersection	DATE:	July 6, 2012
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Sheeler Avenue/Cleveland Street	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.
Improvements to the intersection of Sheeler Avenue and Cleveland Street, turn lanes, Traffic Light, Intersection improvement.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings				500,000		500,000
Improvements other than buildings						
Equipment and machinery						
TOTAL COSTS:				500,000		500,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds				500,000		500,000
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:				500,000		500,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	102-12
PROJECT NAME:	Traffic Counts	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

Annual Traffic Counts throughout the City to meet Concurrency
As identified in the current Master Plan.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings	30,000	30,000	30,000	30,000	30,000	150,000
Equipment and machinery						
TOTAL COSTS:	30,000	30,000	30,000	30,000	30,000	150,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees	30,000	30,000	30,000	30,000	30,000	150,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	30,000	30,000	30,000	30,000	30,000	150,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	120-1
PROJECT NAME:	Drainage Upgrades, City Wide	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	City Wide	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To correct drainage problems
Drainage improvement city wide identified throughout the year.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings						
Drainage City Wide	173,750	350,000	350,000	350,000	350,000	1,573,750
Equipment and machinery						
TOTAL COSTS:	173,750	350,000	350,000	350,000	350,000	1,573,750

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees	173,750	350,000	350,000	350,000	350,000	1,573,750
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	173,750	350,000	350,000	350,000	350,000	1,573,750

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	120-2
PROJECT NAME:	Drainage Upgrades, City Wide	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	City Wide	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To correct drainage problems
To replace existing old sweeper

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery	175,000					175,000
TOTAL COSTS:	175,000					175,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees	175,000					175,000
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded	0					
TOTAL FUNDING:	175,000					175,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	402-1
PROJECT NAME:	Mack Auto Loader	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	City Wide	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area.

FY14/15
New Mack Auto Loader 296,000.00

FY 16/17
New Mack Auto Loader 296,000.00

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery		296,000		296,000		592,000
TOTAL COSTS:		296,000		296,000		592,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation		296,000		296,000		592,000
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:		296,000		296,000		592,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	402-2
PROJECT NAME:	Claw Truck	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	City Wide	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

FY 13/14
Replacement Trucks due to wear and age 207,000.00 Unit 20-451

FY 17/18
Replacement Trucks due to wear and age 207,000.00 Unit 786

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery	207,000				207,000	414,000
TOTAL COSTS:	207,000				207,000	414,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation	207,000				207,000	414,000
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	207,000				207,000	414,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	402-3
PROJECT NAME:	F-150 Truck	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	City Wide	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To replace Unit 18-0645 due to wear and age

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery	18,000					18,000
TOTAL COSTS:	18,000					18,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation	18,000					18,000
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	18,000					18,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	402-4
PROJECT NAME:	Front end Loader	DATE:	July 6, 2013
DEPARTMENT:	Sanitation	PROJECT MANAGER:	John Jreij
LOCATION:	Public Services	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth and use within the City's service area, and replace truck due to wear and age.

FY 17/18
To replace Unit 22-290
Add New Unit

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery					592,000	592,000
TOTAL COSTS:					592,000	592,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation					592,000	592,000
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:					592,000	592,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	402-5
PROJECT NAME:	Saintation Building And Parking	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Public Services Complex	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's Service Area
The current parking area housing the Sanitation Division is too small
The proposed project is to build a new building and parking area.

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 16	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings		260,000				260,000
Equipment and machinery						
TOTAL COSTS:		260,000				260,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 16	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation		260,000				260,000
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:		260,000				260,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	402-6
PROJECT NAME:	Rear Loader Trucks	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	City Wide	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area.

Fy 13/14		
Rear Loader Replacement	296,000	To replace Unit 712 due to age and wear
FY 13/14		
Rear Loader Replacement	296,000	To replace Unit 711 due to age and wear
FY 16/17		
Rear Loader Replacement	296,000	To replace Unit 1069 due to age and wear

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery		592,000		296,000		888,000
TOTAL COSTS:		592,000		296,000		888,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation		592,000		296,000		888,000
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:		592,000		296,000		888,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-1
PROJECT NAME:	2mg Storage Tank at Wtaer Treatment Plant	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Waste Water Treatment Plant	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area as identified in the current Reclaimed Water Master Plan

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings	900,000					900,000
Equipment and machinery						
TOTAL COSTS:	900,000					900,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	900,000					900,000
Amount Unfunded						
TOTAL FUNDING:	900,000					900,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-2
PROJECT NAME:	Clarcona Road 48" RWM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Clarcona Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Clarcona Road RWM, Keene Road to WWTP, 5,259 LF 48"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings	1,390,000					1,390,000
Equipment and machinery						
TOTAL COSTS:	1,390,000					1,390,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	1,390,000					1,390,000
Amount Unfunded						
TOTAL FUNDING:	1,390,000					1,390,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-3
PROJECT NAME:	Keene Road 48" RWM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Keene Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Keene Road, Marden Road to Clarcona Road, 7,562 LF 48"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings	1,990,000					1,990,000
Equipment and machinery						
TOTAL COSTS:	1,990,000					1,990,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	1,990,000					1,990,000
Amount Unfunded						
TOTAL FUNDING:	1,990,000					1,990,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-4
PROJECT NAME:	Keene Road 42" RWM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Keene Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Keene Road, Marden Road to Ocoee Apopka Road, 4,413 LF 42"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings		926,730				926,730
Equipment and machinery						
TOTAL COSTS:		926,730				926,730

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		926,730				926,730
Amount Unfunded						
TOTAL FUNDING:		926,730				926,730

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-5
PROJECT NAME:	Kelly Park Road 24" RWM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Kelly Park Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Relclaimd Water Master Plan.
Kelly Park Road, Golden Gem Road to Round Lake Road, 24"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings				964,080		964,080
Equipment and machinery						
TOTAL COSTS:				964,080		964,080

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees				964,080		964,080
Amount Unfunded						
TOTAL FUNDING:				964,080		964,080

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-6
PROJECT NAME:	Kelly Park Road 24" RWM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Kelly Park Road 24" RWM	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Master Plan.
Kelly Park Road, Mt. Plymouth Road to Rock Springs, 24"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings					216,000	216,000
Equipment and machinery						
TOTAL COSTS:					216,000	216,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees					216,000	216,000
Amount Unfunded						
TOTAL FUNDING:					216,000	216,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-7
PROJECT NAME:	Kelly Park Road 24" RWM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Kelly Pary Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Kelly Park Road, Plymouth Sorrento Road to Golden Gem Road, 24"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings			963,720			963,720
Equipment and machinery						
TOTAL COSTS:			963,720			963,720

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees			963,720			963,720
Amount Unfunded						
TOTAL FUNDING:			963,720			963,720

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-8
PROJECT NAME:	Kelly Park Road 24" RWM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Kelly Park Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Kelly Park Road, Jason Dewlly Road to Plymouth Sorrento Road, 24"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings		677,760				677,760
Equipment and machinery						
TOTAL COSTS:		677,760				677,760

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		677,760				677,760
Amount Unfunded						
TOTAL FUNDING:		677,760				677,760

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-9
PROJECT NAME:	Lester Road 12" RWM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Lester Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Lester Road, Vick Road to Rock Springs Road, 12"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings	225,000					225,000
Equipment and machinery						
TOTAL COSTS:	225,000					225,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	225,000					225,000
Amount Unfunded						
TOTAL FUNDING:	225,000					225,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-10
PROJECT NAME:	Misc Reclaimed Water Mains	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	City Wide	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area.
Miscellaneous Reclaimed Water Mains as identified throughout the City

403R-10	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings	100,000	100,000	100,000	100,000	100,000	500,000
Equipment and machinery						
TOTAL COSTS:	100,000	100,000	100,000	100,000	100,000	500,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	100,000	100,000	100,000	100,000	100,000	500,000
Amount Unfunded						
TOTAL FUNDING:	100,000	100,000	100,000	100,000	100,000	500,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-11
PROJECT NAME:	Northwest Reclaim Water Pond 2 & 3	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Northwest Reclaim Facility	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Northwest Reclaimed Water, Ponds 2 & 3

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings		3,200,000				3,200,000
Equipment and machinery						
TOTAL COSTS:		3,200,000				3,200,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		3,200,000				3,200,000
Amount Unfunded						
TOTAL FUNDING:		3,200,000				3,200,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-12
PROJECT NAME:	Ocoee Apopka Road 12" & 36 " RWM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Ocoee Apopka Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Ocoee Apopak Road, Binion Road to Alston Bay Blvd, 12" & 36"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings		511,140				511,140
Equipment and machinery						
TOTAL COSTS:		511,140				511,140

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		511,140				511,140
Amount Unfunded						
TOTAL FUNDING:		511,140				511,140

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-13
PROJECT NAME:	Ocoee Apopka Road 12" RWM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Ocoee Apopka Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Water Master Plan.
Ocoee Apopka Road, Keene Road to Binion Road 3,500 LF 12"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings					210,000	210,000
Equipment and machinery						
TOTAL COSTS:					210,000	210,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees					210,000	210,000
Amount Unfunded						
TOTAL FUNDING:					210,000	210,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-14
PROJECT NAME:	Ocoee Apopka Road 36" RWM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Ocoee Apopka Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Ocoee Apopka Road, Keene Road to Alston Bay Blvd, 1,673 LF 36"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings			301,140			301,140
Equipment and machinery						
TOTAL COSTS:			301,140			301,140

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees			301,140			301,140
Amount Unfunded						
TOTAL FUNDING:			301,140			301,140

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-15
PROJECT NAME:	Plymouth Sorrento Road 24" RWM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Plymouth Sorrento Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Plymouth Sorrento Road, Ponkan Road to Kelly Park Road, 24"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings				1,121,760		1,121,760
Equipment and machinery						
TOTAL COSTS:				1,121,760		1,121,760

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees				1,121,760		1,121,760
Amount Unfunded						
TOTAL FUNDING:				1,121,760		1,121,760

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-16
PROJECT NAME:	South West Water Plant	DATE:	July 6, 2013
DEPARTMENT:	Water Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Plymouth Sorrrento Road, Yothers Road to Ponkan Road, 24"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings			650,400			650,400
Equipment and machinery						
TOTAL COSTS:			650,400			650,400

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees			650,400			650,400
Amount Unfunded						
TOTAL FUNDING:			650,400			650,400

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403R-17
PROJECT NAME:	Schopke Lester Road 12" RWM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Schopke Lester Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Schopke Lester Road, Schopke Lester Road to Plymouth Sorrento Road, 4,800 LF 12"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings		288,000				288,000
Equipment and machinery						
TOTAL COSTS:		288,000				288,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		288,000				288,000
Amount Unfunded						
TOTAL FUNDING:		288,000				288,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403S-1
PROJECT NAME:	Misc Sewer Mains	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	City Wide	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Sewer Master Plan.
Miscellaneous Sewer Mains as identified throughout the year

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings	100,000	100,000	100,000	100,000	100,000	500,000
Equipment and machinery						
TOTAL COSTS:	100,000	100,000	100,000	100,000	100,000	500,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	100,000	100,000	100,000	100,000	100,000	500,000
Amount Unfunded						
TOTAL FUNDING:	100,000	100,000	100,000	100,000	100,000	500,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403S-2
PROJECT NAME:	Plymouth Road 12" FM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Plymouth Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Sewer Master Plan.
Plymouth Road, Ponkan Road to Kelly Park Road, 1,095 LF 12"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings		657,060				657,060
Equipment and machinery						
TOTAL COSTS:		657,060				657,060

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		657,060				657,060
Amount Unfunded						
TOTAL FUNDING:		657,060				657,060

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403S-3
PROJECT NAME:	Plymouth Sorrento Road 12' FM	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Plymouth Sorrento Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Sewer Master Plan.
Plymouth Sorrento Road, Ponkan Road to Yothers Road, 5,840 LF 12"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings	350,400					350,400
Equipment and machinery						
TOTAL COSTS:	350,400					350,400

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	350,400					350,400
Amount Unfunded						
TOTAL FUNDING:	350,400					350,400

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403S-4
PROJECT NAME:	Waste Water Treatment Plant Expansion	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Waste Water Treatment Plant	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Sewer Master Plan.
Expansion of Waste Water Treatment Plant to 8 MGD

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings			20,000,000	20,000,000		40,000,000
Equipment and machinery						
TOTAL COSTS:			20,000,000	20,000,000		40,000,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees			20,000,000	20,000,000		40,000,000
Amount Unfunded						
TOTAL FUNDING:			20,000,000	20,000,000		40,000,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403W-1
PROJECT NAME:	Kelly Park Road 16" Water Main	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Kelly Park Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Water Master Plan.
Kelly Park Road, Golden Gem Road to Round Lake Road, 4,035 LF 16"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings			400,320			400,320
Equipment and machinery						
TOTAL COSTS:			400,320			400,320

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees			400,320			400,320
Amount Unfunded						
TOTAL FUNDING:			400,320			400,320

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403W-2
PROJECT NAME:	Kelly Park Road 12" Water Main	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Kelly Park Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Water Master Plan.
Kelly Park Road, Plymouth Sorrento Road to Golden Gen Road, 6,672 LF 12"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings		322,800				322,800
Equipment and machinery						
TOTAL COSTS:		322,800				322,800

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		322,800				322,800
Amount Unfunded						
TOTAL FUNDING:		322,800				322,800

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403W-3
PROJECT NAME:	Misc Water Mains	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	City Wide	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area.
Miscellaneous Water Mains as identified throughout the year

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings	100,000	100,000	100,000	100,000	100,000	500,000
Equipment and machinery						
TOTAL COSTS:	100,000	100,000	100,000	100,000	100,000	500,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	100,000	100,000	100,000	100,000	100,000	500,000
Amount Unfunded						
TOTAL FUNDING:	100,000	100,000	100,000	100,000	100,000	500,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403W-4
PROJECT NAME:	Northwest Water Treatment Plant Storage Tank	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Northwest Water Treatment Facility	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Water Master Plan.
Northwest Water Treatment Facility, 1 MG Storage Tank

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings				750,000		750,000
Equipment and machinery						
TOTAL COSTS:				750,000		750,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees				750,000		750,000
Amount Unfunded						
TOTAL FUNDING:				750,000		750,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403W-5
PROJECT NAME:	Plymouth Sorrento Road Water Main	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Plymouth Sorrento Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Water Master Plan.
Plymouth Sorrento Road, Ponkan Road to Kelly Park Road, 10,703 LF 16"

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings			1,027,488			1,027,488
Equipment and machinery						
TOTAL COSTS:			1,027,488			1,027,488

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees			1,027,488			1,027,488
Amount Unfunded						
TOTAL FUNDING:			1,027,488			1,027,488

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403W-6
PROJECT NAME:	Plymouth Sorrento Road Water Main	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Plymouth Sorrento Road	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Water Master Plan.
Plymouth Sorrento Road, Yothers Road to Ponkan Road,

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings		390,744				390,744
Equipment and machinery						
TOTAL COSTS:		390,744				390,744

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		390,744				390,744
Amount Unfunded						
TOTAL FUNDING:		390,744				390,744

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT REFERENCE:	403W-7
PROJECT NAME:	Southwest Water Treatment Plant	DATE:	July 6, 2013
DEPARTMENT:	Public Services	PROJECT MANAGER:	John Jreij
LOCATION:	Southwest Water Treatment Facility	ORIGINAL PLAN DATE:	June 23, 2013

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Water Master Plan.
Southwest Water Treatment Facility

PROJECT COSTS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
Land						
Buildings						
Improvements other than buildings					3,234,000	3,234,000
Equipment and machinery						
TOTAL COSTS:					3,234,000	3,234,000

SOURCE OF FUNDS:	FY 14	FY 15	FY 16	FY 17	FY 18	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees					3,234,000	3,234,000
Amount Unfunded						
TOTAL FUNDING:					3,234,000	3,234,000

Supplementary Information

CITY OF APOPKA

SUMMARY OF AUTHORIZED POSITION CHANGES

BUDGET FISCAL YEAR 2014

Departments / Divisions	2012	2013	Additions	Transfers	Deletions	2014
General Government						
Mayor's Office	2	2				2
Administrative Services	6	6				6
Purchasing	2	0				0
Facilities Maintenance	2	2				2
Clerk's Office	2	2				2
Accounting / Budget	4	4				4
Human Resources	3	3				3
Information Technology	7	7				7
Fire Services						
Chief's Office	8	8				8
Suppression	34	34		(1)		33
EMS	41	41		1		42
Police Services						
Chief's Office	3	3	2	(1)		4
Field Services	63	63		1		64
Support Services	37	37		(1)		36
Communications	26	26		1		27
Community Development						
Planning / Engineering Review	8	8				8
Building Inspection	7	7				7
Public Services						
Administration	7	7		2		9
Water Plant	7	7				7
Wastewater Plant	14	14				14
Utility Construction	10	10				10
Water Maintenance	12	13		(2)		11
Utility Billing	5	5				5
Wastewater Maintenance	9	9				9
Restoration	4	4				4
Design Engineering	5	6				6
Sanitation	18	18				18
Fleet Management	10	10		1		11
Streets Maintenance / Inmate Program	9	9				9
Cemetery	2	2				2
Grounds	9	9				9
Grounds – Athletic Complexes	7	7				7
Recreation						
Recreation Administration	0	0				0
Athletics	9	9		(1)		8
Programs and Civic Events	4	4				4
Total Full Time Positions	**396**	**396**	**2**	**0**	**0**	**398**
Total Fire / Volunteer	40	40				40
School Crossing Guards	15	13				13
Total Police / Reserve	15	15				15

CITY OF APOPKA

PAY CLASSIFICATIONS

BUDGET FISCAL YEAR 2014

GRADE	GENERAL POSITION TITLES	MIN	MAX
101	Museum Technician	21,862	34,223
102	Custodial Worker Custodian	22,956	35,936
103	None	24,106	37,731
104	Records Clerk	25,309	39,616
105	Caretaker I Facilities Maintenance Worker I Maintenance Worker I Meter Reader Receptionist	26,574	41,597
106	Equipment Mechanic Trainee Waste Water Plant Operator Trainee Water Plant Operator Trainee	27,905	43,675
107	Caretaker II Cashier/Customer Service Clerk Data Entry Clerk Human Resources Clerk Maintenance Worker II Meter Reader I Meter Service Worker I Payroll Clerk Preventive Maintenance Technician Trainee Recreation Leader I Sanitation Support Clerk Secretary I Solid Waste Worker I Streets Specialist Utility Service Worker I	29,299	45,863
108	Accounting Clerk Administrative Support Clerk Cemetery Specialist Grounds Specialist Solid Waste Specialist Utility Service Worker II	30,763	48,155
109	Accounts Payable Clerk Insurance Clerk Lead Solid Waste Worker Recreation Leader II Sanitation Equipment Operator	32,302	50,562

CITY OF APOPKA

PAY CLASSIFICATIONS

BUDGET FISCAL YEAR 2014

GRADE	GENERAL POSITION TITLES	MIN	MAX
110	Asst Laboratory Technician	33,915	53,089
	Heavy Equipment Operator I		
	Irrigation Specialist		
	Maintenance Worker III		
	Payroll Specialist I		
	Preventive Maintenance Technician		
	Secretary II		
111	Accounts Payable Specialist	35,612	55,745
	Administrative Specialist		
	Assistant Records Supervisor		
	Human Resources Specialist I		
	Plant Mechanic		
	Recreation Specialist		
	Solid Waste Technician		
	Sports Tournament Recruitment Specialist		
112	CAD Technician	37,393	58,533
	Communication Technician		
	Customer Service Specialist		
	Environmental Specialist I		
	Laboratory Technician		
	Lead Maintenance Worker - Athletic Fields		
	Property and Evidence Technician (Non-Degreed)		
	Purchasing & Supply Specialist		
	Supply Technician		
	Traffic Operations Technician		
	Waste Water Plant Operator "C"		
	Water Plant Operator "C"		
113	Administrative Assistant	39,261	61,457
	Community Relations & Events Coordinator		
	Cross Connection/Stormwater Program Coordinator		
	Engineering Technician		
	Environmental Specialist II		
	Equipment Mechanic		
	General Ledger Coordinator		
	Heavy Equipment Operator II		
	Instrumentation Technician		
	Lead Recreation Specialist		
	Property and Evidence Technician (Degreed)		
	Records Supervisor		
	Secretary III		
	Utilities Electrician		
	Utility Inspector		
	Utility Mapping Technician		
	Waste Water Plant Operator "B"		
	Water Plant Operator "B"		

CITY OF APOPKA

PAY CLASSIFICATIONS

BUDGET FISCAL YEAR 2014

GRADE	GENERAL POSITION TITLES	MIN	MAX
114	Construction Foreman	41,227	64,532
	Crime Analyst		
	Environmental Specialist III		
	Fleet Foreman		
	Forensic Science Technician		
	Grounds Foreman		
	Human Resources Specialist II		
	Lead Communication Technician		
	Lead Laboratory Technician		
	Lead Waste Water Plant Operator “C”		
	Lead Water Plant Operator “C”		
	Office Supervisor		
	Solid Waste Foreman		
	Streets Foreman		
	Turf Specialist		
	Utility Foreman		
	Waste Water Plant Operator "A"		
	Water Plant Operator "A"		
115	Accountant I	43,287	67,760
	Administrative Assistant/Mayor's Secretary		
	Assistant Communications Supervisor		
	Code Enforcement Officer		
	Construction Inspector		
	Deputy City Clerk		
	GIS Technician		
	Lead Waste Water Plant Operator “B”		
	Lead Water Plant Operator “B”		
	Office Manager		
	Planning Assistant		
	Purchasing Coordinator		
	Utility Map Coordinator Technician		
	Water Conservation Specialist		
116	Computer Support Specialist	45,451	71,144
	Fire Code Inspector		
	GIS Analyst		
	HVAC Tech		
	Lead Waste Water Plant Operator “A”		
	Lead Water Plant Operator “A”		
	Purchasing Supervisor		
117	Accountant II	47,722	74,703
	Community Development Specialist		
	Construction Coordinator		
	Multiple Code Inspector		
	Planner		
	Project Coordinator/Administration		
	Senior GIS Mapping Technician		

CITY OF APOPKA

PAY CLASSIFICATIONS

BUDGET FISCAL YEAR 2014

GRADE	GENERAL POSITION TITLES	MIN	MAX
118	Athletic Complex Maintenance Supervisor	50,111	78,438
	Communication Supervisor		
	Community Events Manager		
	Maintenance Supervisor		
	Program Supervisor Streets & Grounds		
	Recreation Manager		
	Risk Manager		
	Senior Project Coordinator Streets & Grounds		
	Staff Engineer		
	Streets & Grounds Supervisor		
	Utility Program Supervisor		
	Waste Water Plant Chief Operator		
	Water Plant Chief Operator		
119	Assistant to the Chief Administrative Officer	52,617	82,361
	Auditor		
	Planner II		
	Plans Examiner		
	Project Coordinator		
	Special Project Assistant		
	Utility & Roadway Designer		
120	Accountant III	55,246	86,477
	Communication Manager		
	Information Technology Supervisor		
	Senior Utility & Roadway Designer		
	Solid Waste Supervisor		
	Utility Construction Supervisor		
	Utility Maintenance Supervisor		
121	Administrative Services Manager	58,008	90,803
	Assistant Recreation Director		
	Budget Officer		
	Fleet Superintendent		
	Human Resources Benefits Manager		
	Recreation Operations & Maintenance Manager		
	Senior Project Coordinator / Plan Review		
	Waste Water Treatment Supervisor		
	Water Treatment Supervisor		
122	Director of Communications	60,907	95,870
	Financial Applications Manager		
	Operations & Maintenance Manager		
	Streets & Grounds Superintendent		
	Utilities Maintenance / Construction Manager		
	Utility Billing Manager		
	Water Resource Operations Manager		
123	Senior Planner	63,956	100,111

CITY OF APOPKA

PAY CLASSIFICATIONS

BUDGET FISCAL YEAR 2014

GRADE	GENERAL POSITION TITLES	MIN	MAX
124	Planning Manager Administrative Projects Coordinator	67,152	105,113
125	Building Official	70,513	110,372
126	City Clerk	74,034	115,891
127	Assistant Finance Director Data Processing Manager Director of Recreation	77,735	121,683
128	None	81,622	127,768
129	Assistant Public Services Director City Engineer	85,704	134,156
130	Human Resources Director	89,990	140,865
131	Chief Fire Administrator Community Development Director Finance Director Fire Chief Information Technology Director Police Chief Public Services Director	94,489	147,910
132	None	99,215	155,303
133	Deputy Chief Administrative Officer	104,173	163,069
134	Chief Administrative Officer City Administrator	111,550	-
135	Mayor	13,500	-

CITY OF APOPKA

PAY CLASSIFICATIONS

BUDGET FISCAL YEAR 2014

GRADE	PUBLIC SAFETY POSITION TITLES	MIN	MAX
10	None	42,907	64,365
11	Firefighter 1st Class Police Officer	45,480	68,219
12	None	48,208	72,317
13	Firefighter Engineer Police Corporal	51,099	76,652
14	None	54,167	81,259
15	Firefighter Lieutenant Police Radio System Supervisor Police Sergeant	57,417	86,127
16	None	60,861	91,300
17	None	64,512	96,780
18	Firefighter Captain (District Chief) Police Lieutenant	68,386	102,578
19	Assistant Fire Chief	72,488	108,733
20	Police Captain	76,838	115,256
21	Chief of Operations Deputy Fire Chief Deputy Police Chief Police Major	81,447	122,170

CITY OF APOPKA

MISCELLANEOUS STATISTICAL INFORMATION

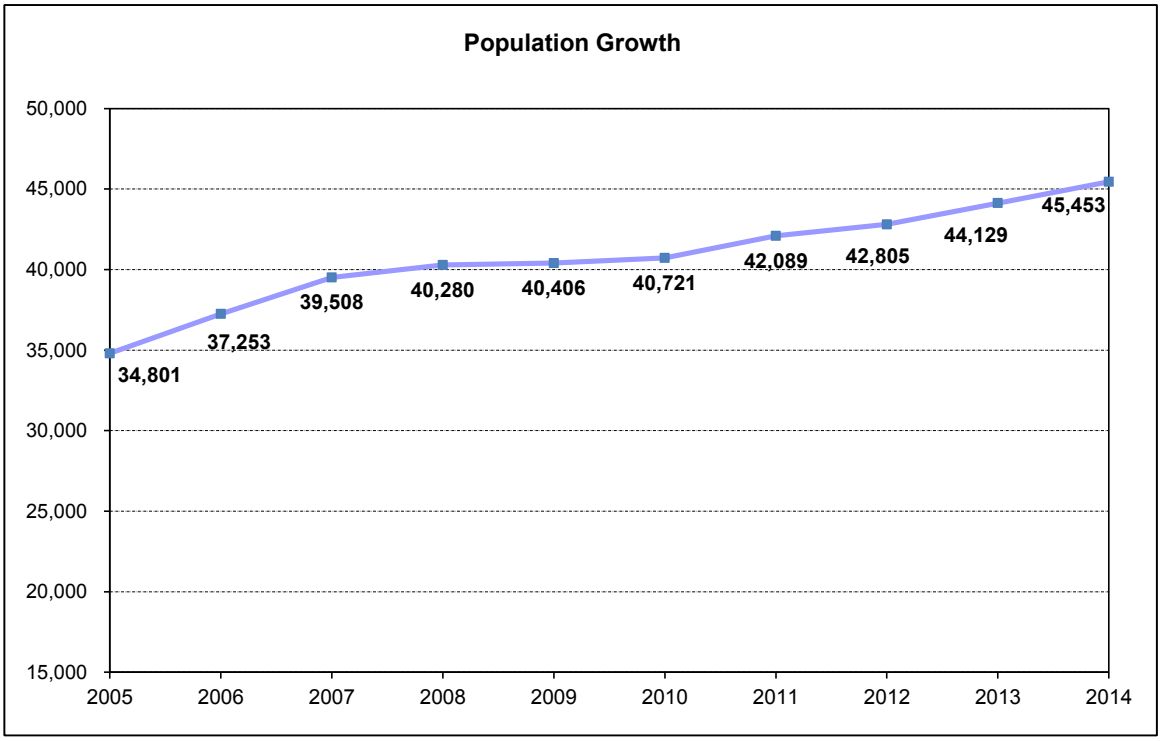
BUDGET FISCAL YEAR 2014

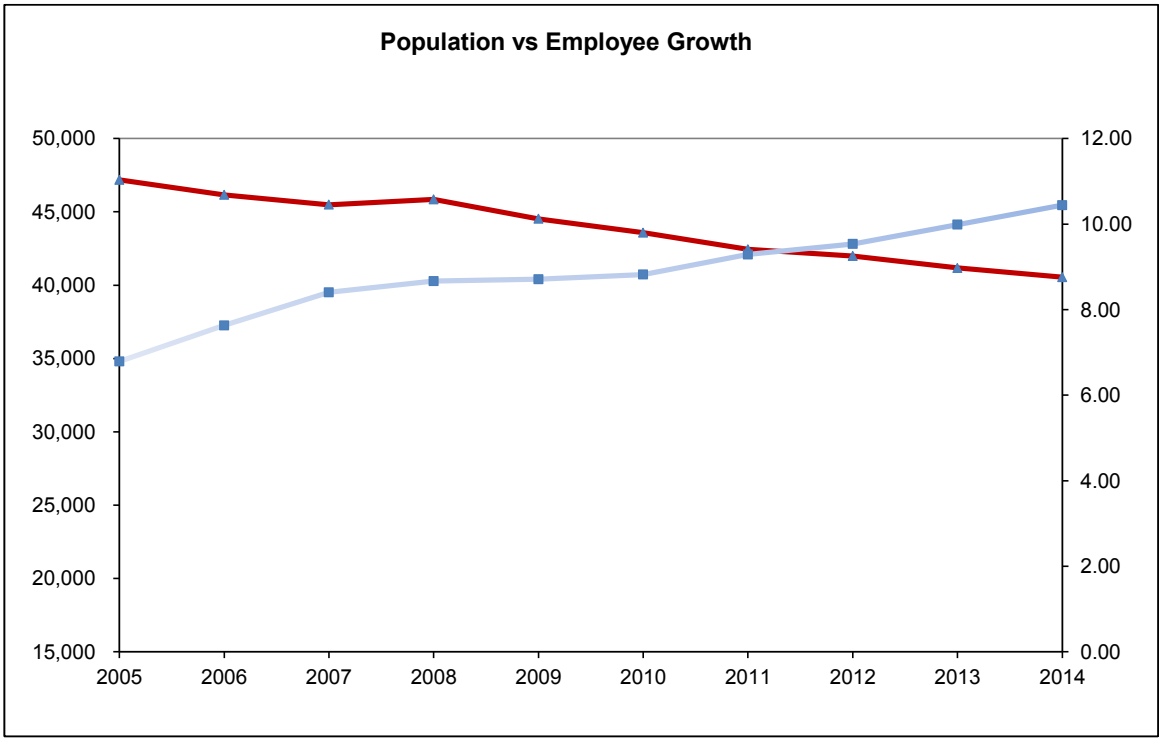
INITIAL INCORPORATION:	**1882**
FORM OF GOVERNMENT:	**MAYOR / COUNCIL**
CITY POPULATION:	**44,129**
PUBLIC SAFETY	
Police Stations	1
Police Patrol units	54
Fire Stations	4
PUBLIC WORKS / UTILITIES	
Water	
Water mains (miles)	267.91
Fire hydrants	1429
Total system capacity (millions of gallons)	46.84
Wastewater	
Sanitary sewers (miles)	218.41
Storm sewers (miles)	96.38
Treatment capacity (millions of gallons)	4.5
Lift Stations	112
Reclaimed Water	
Reclaimed Water mains (miles)	118.33
Total system capacity (millions of gallons)	15.55
Refuse collection	
Collection trucks	17
Other public works	
Streets (miles)	202.97
Streetlights	134
Traffic signals	32
PARKS AND RECREATION FACILITIES	
Acreage	265.18
Playgrounds	7
Baseball/softball diamonds	14
Soccer/football fields	15
Community centers	4
SCHOOL ENROLLMENT	
Apopka Christian	28
Apopka Elementary	713
Apopka High School	2878
Apopka Middle School	1069
Clarcona Elementary	946
Clay Springs Elementary	765
Dream Lake Elementary	812
Lakeville Elementary	875
Little Red Schoolhouse	64
Lovell Elementary	679
Piedmont Lakes Middle	1140
Rock Springs Elementary	741
Sheeler Charter High	397
Wekiva High School	2228
Wheatley Elementary	355
Wolf Lake Elementary	1081
Wolf Lake Middle	1130
Trinity Christian School	393
TOTAL STUDENTS	**16,294**

CITY OF APOPKA

SUPPLEMENTAL DATA

FOR FISCAL YEARS 2005 THROUGH 2014



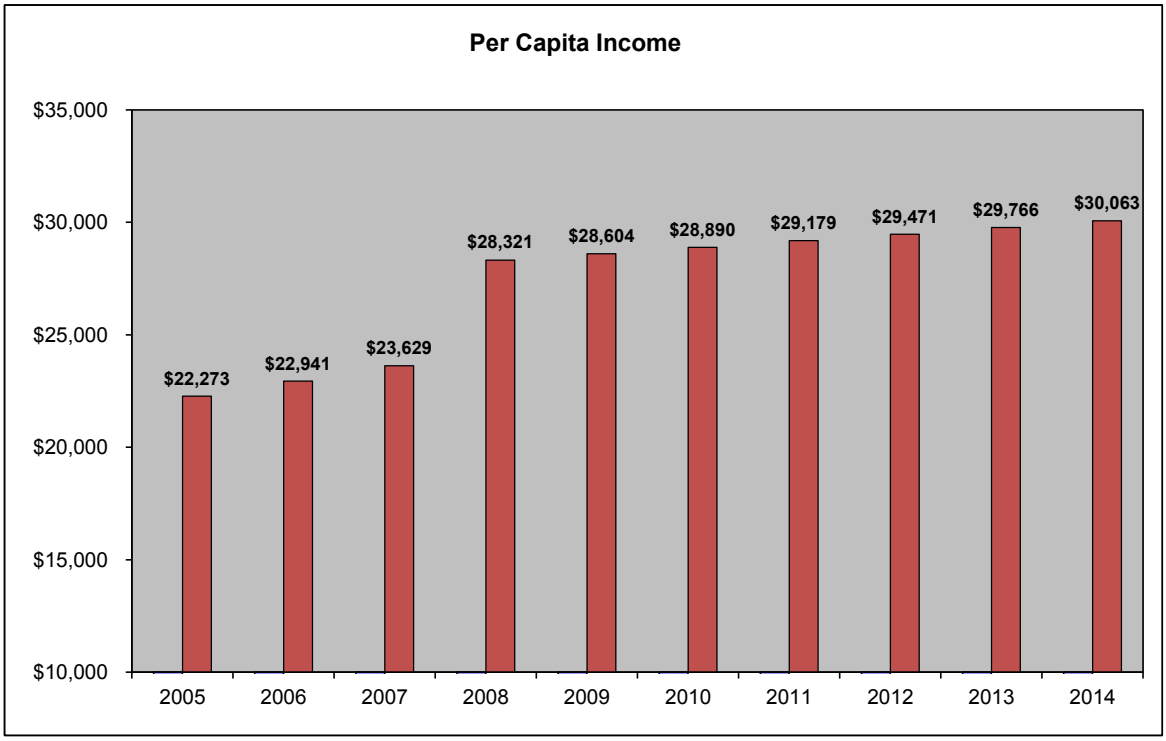


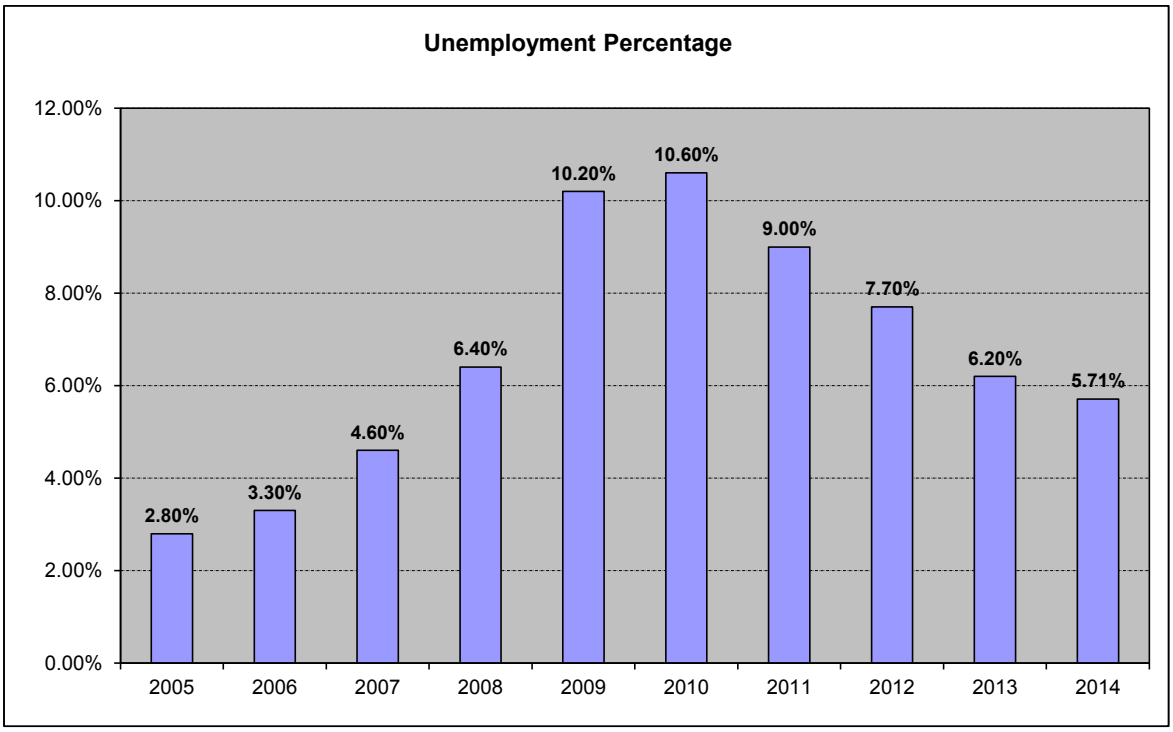
Sources:
Population history provided by the University of Florida Bureau of Economic and Business Research
Employee staffing data provided by the City of Apopka's Human Resources Department

CITY OF APOPKA

SUPPLEMENTAL DATA

FOR FISCAL YEARS 2005 THROUGH 2014



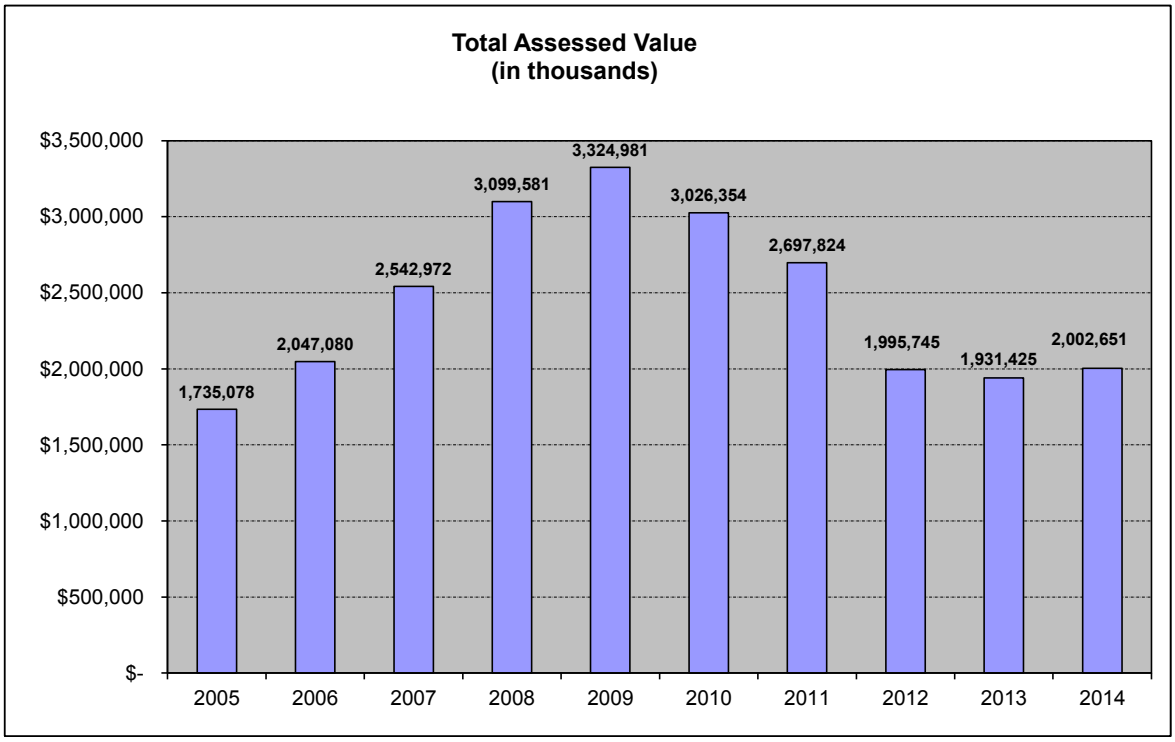


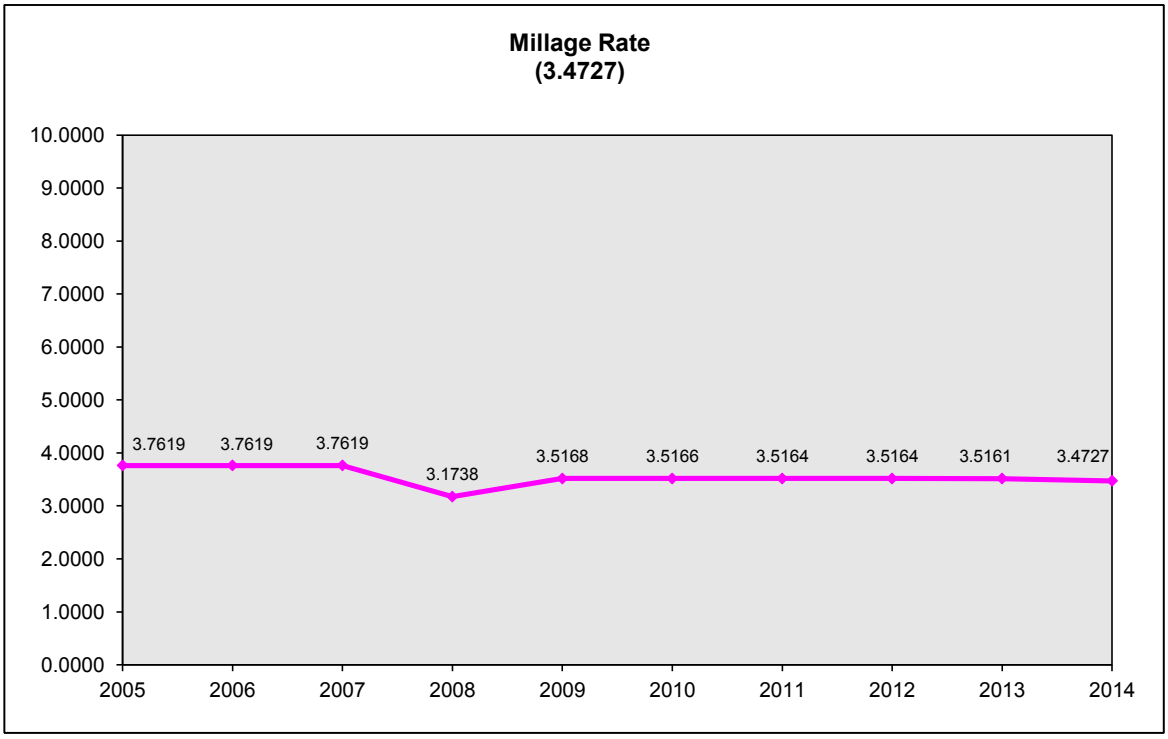
Sources:
Per Capita income based on 2000 and 2008 Census data and trended forward at 3% increase from 2001 through 2007 and 1% increase 2009 through 2011.
Uncharacteristic increase in per capita income could be attributable to influx of higher income families during high development housing boom period.
Unemployment figures from Department of Labor Statistics

CITY OF APOPKA

SUPPLEMENTAL DATA

FOR FISCAL YEARS 2005 THROUGH 2014



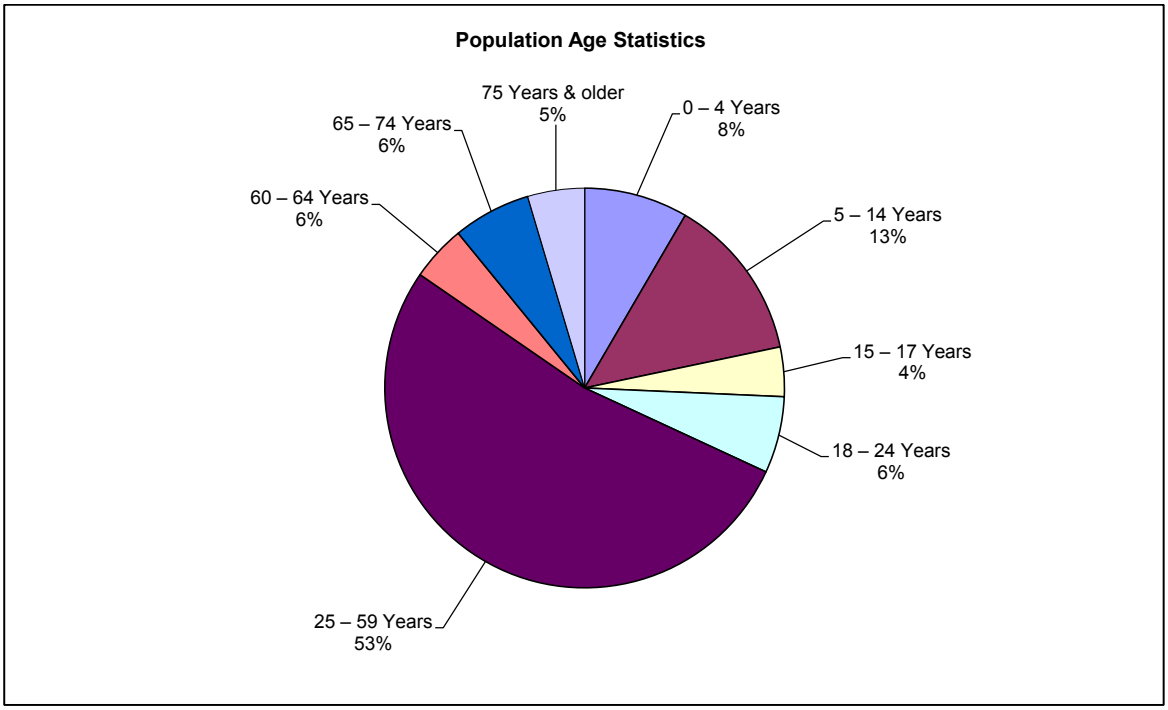


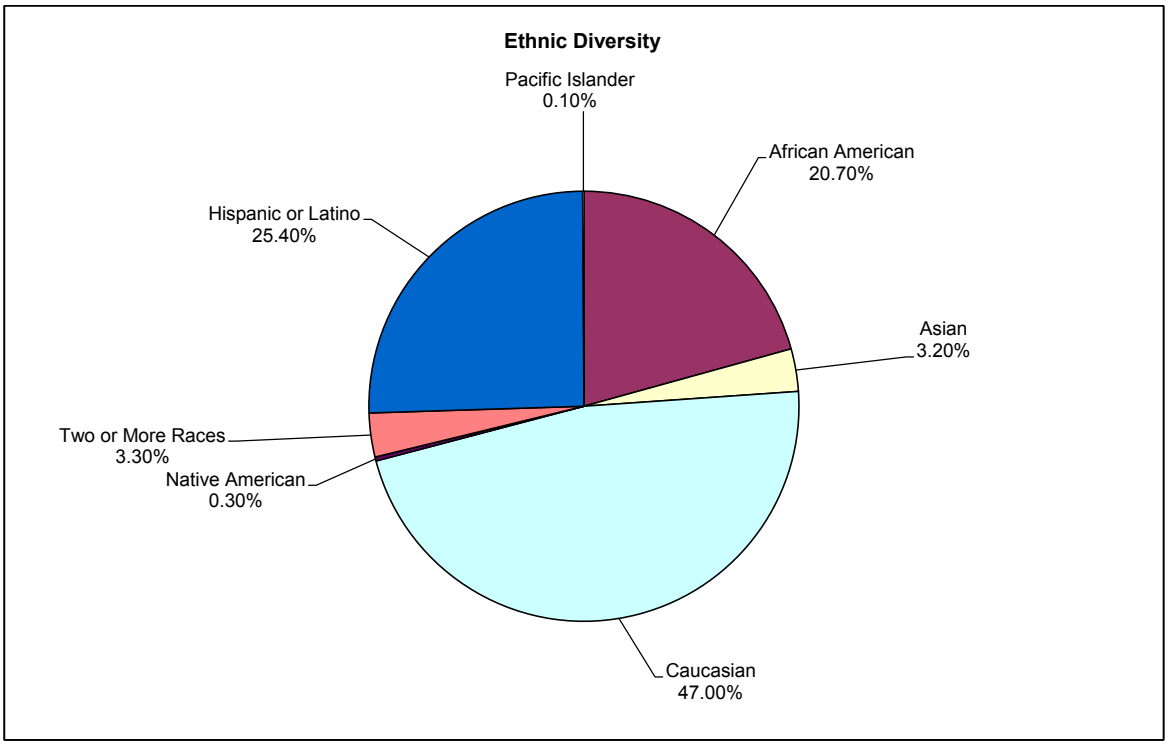
Sources:
Assessed Values provided by Orange County Tax Appraiser's Office.
Millage rate history provided by City of Apopka Finance Department

CITY OF APOPKA

SUPPLEMENTAL DATA

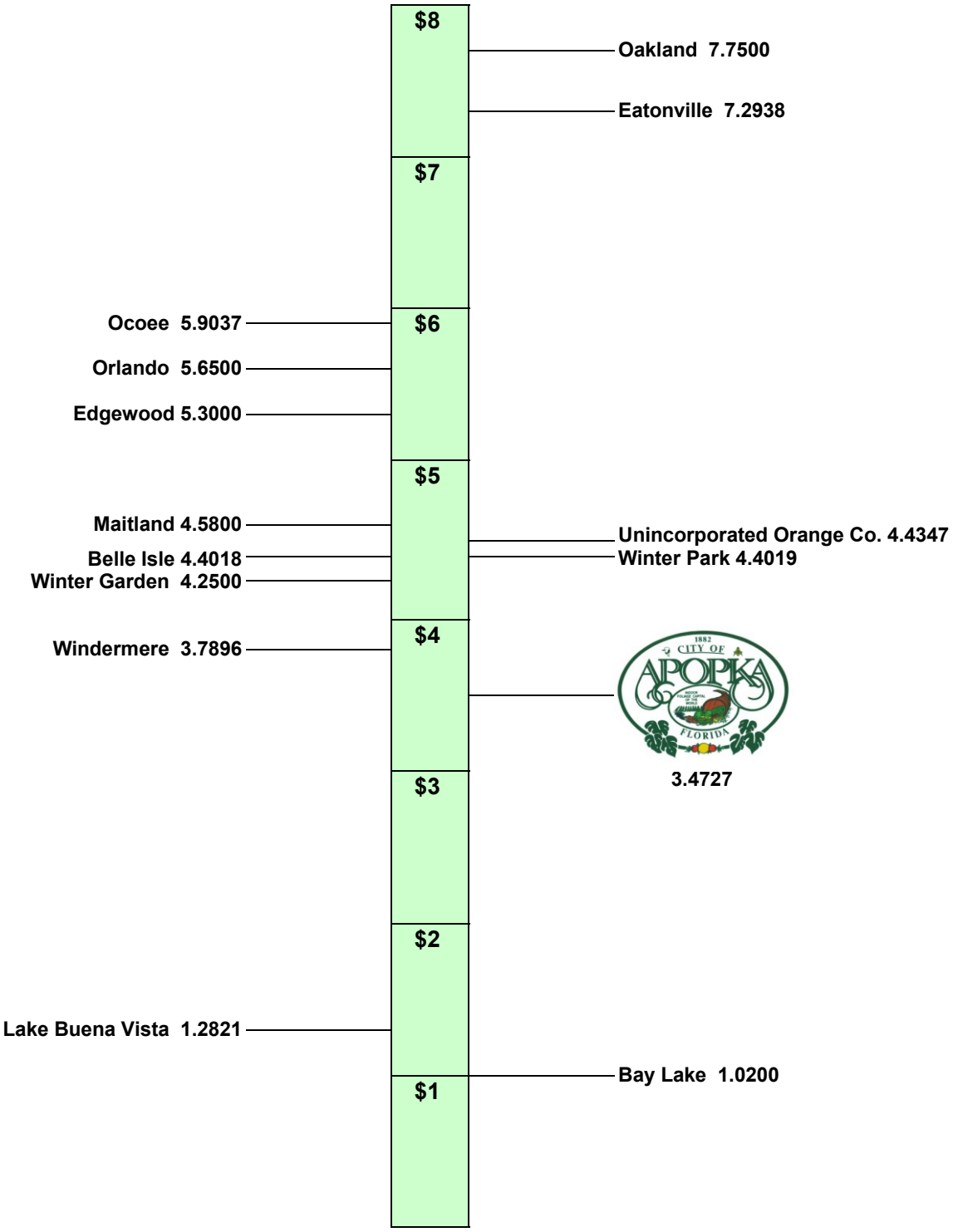
FOR FISCAL YEAR 2014





Sources:
Ethnic diversity and age data compiled from 2008 US Census data.

Municipal Tax Rate Comparison within Orange County



Source:

Survey conducted by the City of Apopka's Finance Department
Survey results provided by Orange County Property Appraisers Office

ACRONYMS

AMR: Automated meter reading

CAFR: Comprehensive Annual Financial Report

CAPFA: Capital Projects Finance Authority

CGFO: Certified Government Finance Officer

CIP: Capital Improvement Program

CPA: Certified Public Accountant

CPFO: Certified Public Finance Officer

CPI: Consumer Price Index

CRA: Community Redevelopment Agency

EPA: Environmental Protection Agency

ERU: Equivalent Residential Unit

FDLE: Florida Department of Law Enforcement

FLC: Florida League of Cities

FPSC: Florida Public Service Commission

FY: Fiscal Year

IT: Information Technology

GAAP: Generally Accepted Accounting Principles

GASB: Governmental Accounting Standards Board

GFOA: Government Finance Officers Association

IMS: Information Management System

MGD: Million Gallons per Day

OCPS: Orange County Public Schools

PO: Purchase Order

RFP: Request for Proposal

TRIM: Truth in Millage

WTP: Water Treatment Plant

WWTP: Wastewater Treatment Plant

GLOSSARY

ACCOUNTING SYSTEM: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity or fund.

ACTIVITY: A specific unit of work or service performed.

ADA: Americans with Disabilities Act, which is the federal legislation, requiring all public buildings to be handicap accessible.

ADJUSTED BUDGET: The Adopted Budget as amended by the City Council and adjusted to show comparability as a result of shifts in programmatical or functional responsibilities.

AMENDED BUDGET: The Adopted Budget as formally adjusted by the City Council.

APPROPRIATION: An authorization made by the City Council which permits officials to incur encumbrances or obligations against and to make expenditures of City controlled governmental dollar resources. Appropriations are usually made for fixed dollar amounts and are typically granted for a one (1) fiscal year period.

APPROPRIATION RESOLUTION: The official enactment by the City Council establishing the legal authority for the City officials to encumber or obligate and expend dollar resources.

ASSESSED VALUATION: The estimated dollar value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSETS: Property owned by the City which has book or appraised monetary value.

AUDIT: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls.

BALANCE SHEET: A statement purporting to present the financial position of an entity or fund by disclosing the value of its assets, liabilities, and equities as of a specified date.

BASE BUDGET: On-going expense for personnel, contractual services, materials and supplies, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.

BOCA: United States (Building Officials and Code Administrators) Code.

BOND (DEBT INSTRUMENT): A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

BUDGET (OPERATING): A plan of financial operation embodying an estimate of proposed revenues and expenditures for a given period (typically a fiscal year). The term "Approved Budget" is often used to denote the City Council officially Approved Budget under which the City and its departments operate.

BUDGET CALENDAR: The schedule of key dates or milestones which the City follows in the preparation, processing and adoption of the budget.

GLOSSARY

BUDGET DOCUMENT: The official written statement prepared by the Finance Department and supporting staff, which presents the Proposed Budget to the City Council.

BUDGET MESSAGE: A general discussion of the Proposed Budget presented in writing as a part of the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the CAO and Finance Director.

CAFR: Comprehensive Annual Financial Report which is an audited and printed copy of the City's financial statement at the end of a given fiscal year.

CAPITAL ASSETS: Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

CAPITAL BUDGET: A plan of proposed capital expenditures for buildings, parks, utilities, etc., and their financing sources. The Capital Budget should be enacted as part of the City's Consolidated Budget which includes both the Operating Budget and the Capital Budget. The Capital Budget should be based on the first fiscal year of the five (5) (plus) year Capital Improvement Budget (CIB).

CAPITAL IMPROVEMENT BUDGET: A plan for capital expenditures to be incurred each year over a period of five (5) future years setting forth each capital project, identifying the expected beginning and ending date for each capital project, the amount to be expended in each year, and the method of financing those expenditures.

CAPITAL OUTLAYS: Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

CAPITAL PROJECTS: Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

CERTIFICATE OF DEPOSIT: A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period for a specified rate of interest.

CIB: Capital Improvement Budget, which is the City's plan for capital expenditures.

COMMERCIAL PAPER: A very short-term unsecured promissory note, supported by a bank line or letter of credit, which has maturity from one (1) to 270 days. Some cities issue commercial paper for their Sewer Revenue Fund to provide some flexibility in financing the Capital Improvement Program for the Sewer System.

COMMODITIES: Items of expenditure (in the Operating Budget) which, after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.

CONTINGENCY: A budgetary reserve set aside for emergencies or unforeseen expenditures.

CONTRACTUAL SERVICES: Are items of expenditure for services the City receives from an Inter-department Transfer or from an outside company. Legal and consulting are examples of contractual services.

COPS: Federal grants awarded to support community policing programs and other law enforcement initiatives.

GLOSSARY

DEBT SERVICE: Payment of fees, interest and repayment of principal to holders of the City's debt instruments.

DEFICIT: 1.) The excess of an entity's or fund's liabilities over its assets (See Fund Balance). 2.) The excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION: 1.) Expiration in the service life of capital asset attributable to wear and tear, deterioration, action of the physical elements, inadequacy obsolescence. 2.) That portion of the cost of a capital asset which is charged as an expense during a particular period.

EMS: Emergency Medical Service which is part of the Fire Department and provides emergency rescue services.

ENCUMBRANCES: Obligations in form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set-up/recorded.

ENTERPRISE FUND: Public Utilities are examples of enterprise funds. Separate financial accounting used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

EPA: The Environmental Protection Agency, which is a federal agency that enforces environmental regulations.

EXPENDITURES: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FICA: Federal Insurance Contributions Act, a payroll expenditure representing social security taxes.

FISCAL YEAR: The twelve (12) month period beginning October 1st and ending the following September 30th.

FULL FAITH AND CREDIT: A pledge of the City's taxing power of a government to repay debt obligations (typically used in reference to General Obligation Bonds or tax-supported debt).

FUNCTION: An accounting entity which is part of a fund. It is a compilation of all costs associated with a program or a department within a fund.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE: The excess of an entity's or fund's assets over its liabilities. A negative fund balance is sometimes called a deficit.

GENERAL FUND: The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

GENERAL OBLIGATION BONDS: When the City pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

GLOSSARY

GIS: Geographical Information System which is a Citywide computerized mapping program.

GOALS: Statements about a department's long-term objectives.

HVAC: Heating, ventilating and air conditioning; the system or systems that condition air in a building.

INTERGOVERNMENTAL GRANT: A contribution of assets (usually cash) by one (1) governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal Governments. Grants are usually made for specified purposes.

INVESTMENT: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

LIABILITY: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. Note: The term does not include encumbrances.

MATURITIES: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which revenues are recorded when collected with the current period or soon enough thereafter to be used to pay liabilities of the current period and expenditures are recognized when the related liability is incurred.

OBJECTIVES: Statements about a department's annual level of activity. Objectives are measurable, time bound activities, which illustrate how a department intends to reach its goals.

OBJECT OF EXPENDITURE: Expenditure classifications based upon the types or categories of goods and services purchased. (For greater detail, see Chart of Accounts) Typical objects of expenditure include:
- Personal services (salaries and wages paid to employees for full and part-time work, including overtime, shift differential and similar compensation);
- Purchased services (private vendors, public authorities or other governmental entities);
- Materials and supplies;
- Capital outlay.

OPERATING FUNDS: Resources derived from recurring revenue sources used to finance ongoing operating expenditures and pay-as-you-go capital projects.

PERFORMANCE MEASURES: Specific quantitative productivity measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to new street lighting program).

PERSONNEL SERVICES: Items of expenditures in the Operating Budget for salaries and wages paid for services performed by City employees, as well as the incidental fringe benefit costs associated with City employment.

PM: Preventative Maintenance, regular inspection to prevent problems before they happen.

RATING: The credit worthiness of a City as evaluated by independent agencies, with AAA or Aaa being the highest.

RESERVE: An account used to indicate that a portion of fund equity or balance is legally designated or restricted for a specific purpose, e.g., cash flow reserve.

GLOSSARY

RESOURCES: Total dollars, people, materials and facilities available for use including estimated revenues, fund transfers, and beginning fund balances.

REVENUE: The term designates an increase to the dollar value of a fund's assets which: - Does not increase a liability (e.g., proceeds from a loan); - Does not represent a repayment of an expenditure already made; - Does not represent a cancellation of certain liabilities; - Does not represent an increase in contributed capital.

REVENUE BONDS: When a government issues bonds, which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one (1) specific revenue source to repay these bonds. Revenue bonds are not included in the debt limit set by City Charter and under state law do not require voter approval.

REVENUE ESTIMATE: A formal estimate of how much revenue will be earned from a specific revenue sources for some future period; typically, a future fiscal year.

SOURCE OF REVENUE: Revenues are classified according to their source or point of origin, e.g., real estate taxes.

STORMWATER MANAGEMENT OPERATIONS: A division of Public Works responsible for developing and implementing cost effective compliance with state and federal regulations governing stormwater quality.

TAX LEVY: The total amount to be raised by general property taxes for operations and debt service purposes specified in the Annual Millage Resolution.

TAX RATE: The amount of tax levied for each $1,000 of assessed valuations of property.

TAX RATE LIMIT: The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.