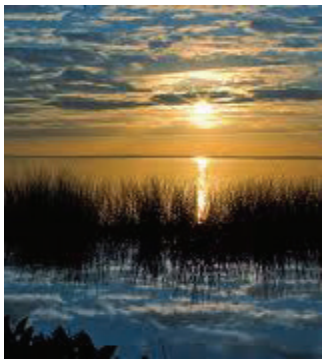
2012–2013 ANNUAL OPERATING & CAPITAL BUDGET



CITY OF APOPKA, FLORIDA
THE INDOOR FOLIAGE CAPITAL OF THE WORLD

CITY OF APOPKA

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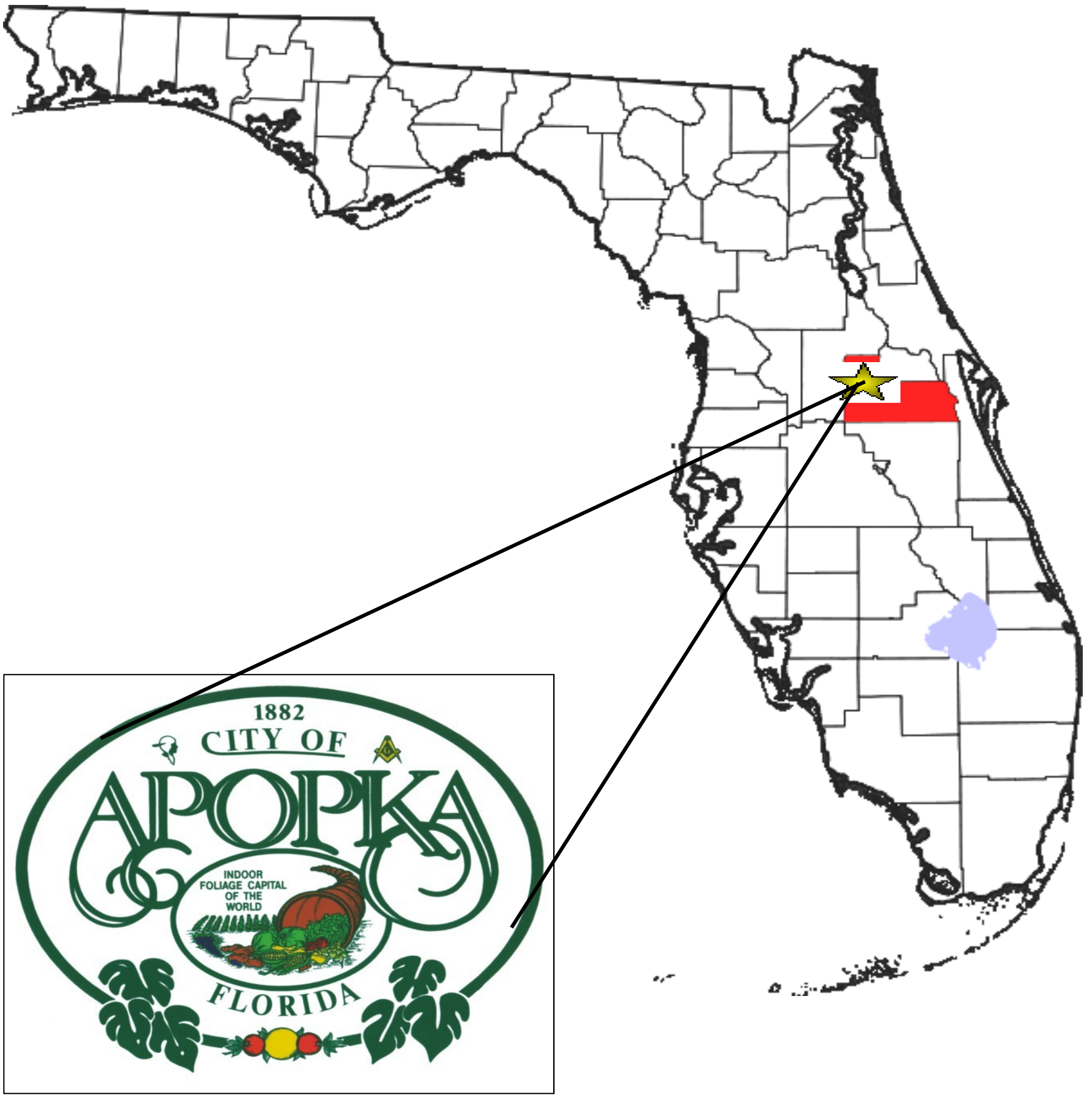
Introductory Section

The City of Apopka, Florida is located in Northwest Orange County within the Orlando Metropolitan Area.



City Profile

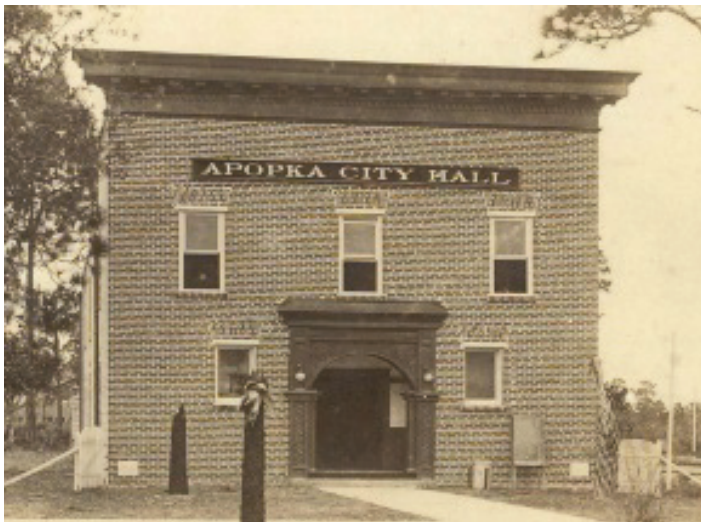
The City of Apopka is located twelve miles from Orlando in northwest Orange County. Apopka was first settled in the 1840's and derived its name from the great lake, which lies four miles to the southwest. The lake, in turn, was named after a tribe of Indians known as Apopkans. The name "Apopka," when translated means Big Potato, Potato Eating Place, or Potato Eating People.

In the early years, Apopka was simply known as "The Lodge," for the Masonic Lodge that was built in 1859. Standing on its original site at 453 East Main Street, the Masonic Lodge is the oldest lodge in continuous use in the State of Florida.

"The Lodge", Early 1900's'
All Photos Courtesy of Apopka Historical Society

In 1882, the citizens adopted a charter and the city limits were measured one mile in all directions from the Lodge.

In 1912, the commercial growing of ferns was introduced. It became one of the largest industries in the Apopka area, and soon Apopka developed the name "The Fern City." As the industry further expanded and diversified to include numerous varieties of tropical plants, Apopka became known as "The Indoor Foliage Capital of the World."



City Hall, Circa 1915

In 1965, the City purchased the old Apopka High School site for a new city complex. The main building was remodeled into a Georgian Colonial style City Hall. In 1987, further renovations added an atrium with an elevator, a new City Council Chamber, and administrative offices.

...And Now

Apopka is now the second largest city in Orange County, with a population of 42,805 residents, a land area of 33.09 square miles, and two hometown newspapers: *The Apopka Chief* and *The Planter*. From its agricultural roots, the community has emerged as a widely diverse business center, with businesses ranging from laser technology to electronic components for wireless communications. Numerous builders and developers are in the process of developing lots for future commercial and residential use.

Yet, in the midst of rapid growth and development, Apopka has remained a good steward of the environment. Just three miles east of town is the Wekiwa Springs State Park, and six miles to the north is Rock Springs (Kelly Park). These combined parks total approximately 40,000 acres of unspoiled natural surroundings, with over 85 million gallons of clear spring water flowing daily.

The City operates under a Mayor-Council form of government consisting of a five member City Council. The City Council is responsible for establishing policy, passing ordinances and resolutions, adopting the budget, appointing committees, among other duties. The Mayor is responsible for overseeing the day-to-day operations of the government. The City Council is elected on a non-partisan basis. City Council members serve four-year staggered terms, with two council members elected every two years. The mayor is elected to serve a four year term.

P.O. Box 1229 ● Apopka, Florida 32704-1229
Phone (407) 703-1700

September 19, 2012

To the Honorable Mayor, Members of the City Council,
and Citizens of the City of Apopka, Florida:

The Chief Administrative Officer and the Finance Department are pleased to present the proposed annual operating and capital budget for the City of Apopka, Florida for the fiscal year October 1, 2012 through September 30, 2013 (FY 13). The proposed budget was prepared in accordance with generally accepted accounting principles and all applicable City, State, and Federal requirements. We believe this budget will successfully meet the challenges before us and set the stage for our continued success.

The budget document is a financial plan, intended to articulate the goals and objectives set forth by the City Council. We are proud of the efforts by staff to formulate a document that demonstrates the financial health of our community and that will serve as a meaningful and useful tool to monitor the progress of our future course.

Introduction

The City of Apopka operates under the mayor-council form of government. Policy-making and legislative authority are vested in a city council consisting of a mayor and four city commissioners. The City Council is responsible for establishing policy, passing ordinances and resolutions, adopting the budget, and other policy. The Mayor is responsible for carrying out the policies established by the City Council, and overseeing the day-to-day operations of the City. The City Council is elected on a non-partisan basis, and members serve four-year staggered terms, with two commissioners elected every two years. The Mayor is also elected to serve a four-year term.

The City provides a full range of services, including police and fire protection; construction and maintenance of streets, sidewalks and other infrastructure; engineering; planning and community development; code enforcement; recreational programs and cultural events; and administration and support services. In addition, the City operates enterprise funds for water, wastewater, reclaimed water and sanitation services.

Budget Presentation

The annual operating and capital budget is presented in four sections: Introductory, Budget Detail, Capital Improvement Program, and Supplementary Information. The Introductory section includes a city profile, this budget message, a listing of the City's principal officials, the City's organizational chart, and a citywide budget summary. The Budget Detail section includes a summary and corresponding line item detail for the general, special revenue, and enterprise

funds. The Capital Improvement Program section includes the major capital improvements planned over the next five-year period. Finally, the Supplementary Information section includes the City's authorized positions, pay classifications, and other helpful information.

Budget in Brief

The proposed FY 2013 budget totals $59,440,000 for all funds. This represents an increase of $3,998,660 or 7.21% from the 2012 budget. The FY 2013 budget is balanced, prudent, and responsive to the community.

Budget Highlights

Significant factors included in the proposed budget include:

- a millage rate of $3.5161 per $1,000 of assessed value
- no increase in utility rates
- no reduction in the workforce
- personnel costs limited to merit based increases
- $4,186,245 in total capital outlay. The proposed budget includes expenditures of $1,625,000 in road improvements, $1,546,350 in utility improvements, and $1,014,895 for general capital improvements.

Budget Priorities

The FY 2013 budget includes a number of maintenance and growth related projects and enhancements to customer service to include, but are not limited to, the following:

- Nine new police vehicles
- Financing for two new fire trucks
- Stormwater drainage upgrades
- New sidewalks
- Water, reclaimed water and wastewater line upgrades
- New streetscape project

Budget Overview

The following costs represent common costs shared among all funds:

Personnel - The proposed budget reflects no new personnel positions for FY 2013. In addition, there are no reductions to the workforce. The FY13 budget does not reflect any cost of living adjustments. All increases in personnel costs are based on performance. There is funding available for the employee recognition program. Keeping our good employees competitive with salaries, benefits and technology is just as important as ever while we truly do more with less.

Insurance Costs - Insurance costs remain a significant factor in the budget. Staff continues to search for the best coverage at the minimum cost.

The proposed budget includes slight increases in general property, liability and worker's compensation insurance premiums. The City's health insurance coverage for FY 2013 reflects

an increase of approximately 14% with Blue Cross and Blue Shield of Florida. In an effort to provide long-term future savings in healthcare costs, the City has elected to go self-insured in FY 2013. The City is continuing to look at new ways to provide healthcare at more affordable rates. Finally, life insurance coverage will be renewed at the same rate as FY 2012.

Investments - Overall investment earnings are projected to remain relative flat from FY 2012. While liquidity and preservation of principle remain the primary focus of the City's investments, we continue to look at alternative means to increase the City's return on investments within the current investment policy.

Individual Fund Overview

The City prepares budgets for governmental and enterprise funds. The following section provides a brief overview of each fund.

Governmental Funds

General Fund - The proposed FY 2013 general fund budget is balanced at $33,507,200, an increase of 4.93% over the FY 2012 budget. Projected general fund revenue in FY 2013 reflects an increase of $1,573,200 over FY 2012.

The general fund property tax revenues reflect a decrease of approximately $186,100 or 2.8% over the preceding year. The FY 2013 proposed property tax millage rate of $3.5161, reflects a 3.94% decrease over the rolled-back rate of $3.6603. The rolled-back rate represents the rate that would produce the same amount of property tax revenue as the prior year. Overall, the assessed value of all property located within the corporate limits of the City is estimated at $1.9 billion by the end of FY 2013, a decrease of 2.78% over the revised estimate for FY 2012. The City estimates that the majority of the property tax revenue decrease is attributable to the decrease in overall property values.

Intergovernmental revenues are budgeted to increase by $425,400 or 4.9% over the FY 2012 budget, with fines and forfeitures up by approximately $797,300. The increase in intergovernmental revenues is attributed to an increase in state revenue sharing and sales tax dollars. These revenue estimates are provided by the State of Florida. Fines and forfeitures are up as a result of traffic light detection device infractions.

The significant items included in this year's general fund are capital enhancements needed to continue the current level of service provided to our residents. While not intended to be an all-inclusive list of the additional projects and services that have been funded, the general fund budget includes funding for the following service enhancements: nine new police vehicles, financing for two new fire trucks, various public safety equipment, and computer upgrades.

Streets Improvement Fund - The proposed FY 2013 streets improvement fund budget is balanced at $2,584,730 a decrease of 1.3% over the FY 2012 budget. State statutes require a percentage of revenue sharing dollars be used for street improvements. This year, that amount is estimated to be $340,000. The City will continue the successful Department of Corrections inmate program through this fund, as well.

Transportation Impact Fee Fund - The proposed FY 2013 transportation impact fee fund budget is balanced at $1,691,710, an increase of 143% over the FY 2012 budget. The major increase in this fund is due to additional funding for the Lester Road extension project as well as improvements to Bradshaw Road.

Recreation Impact Fee Fund - The proposed FY 2013 recreation impact fee fund is balanced at $45,100, an increase of 28% over the FY 2012 budget.

Stormwater Fund - The proposed FY 2013 stormwater fund is balanced at $423,300, an increase of .5% over the FY 2012 budget. There is no change to the stormwater rates in FY 2013. The most significant expense for this fund reflects $180,000 allocated for citywide drainage improvements.

Community Redevelopment Fund - The proposed FY 2013 community redevelopment fund budget is balanced at $231,600, a decrease of 18% over the FY 2012 budget.

The decrease in revenue in the community redevelopment fund is due to a projected decrease in property tax revenue of approximately $20,400 or 18% over the preceding year. Overall, the assessed value of all Apopka properties in the community development district is estimated at $82 million by the end of FY 2013, a decrease of 6% from the revised estimate for FY 2012. The expenditures planned for this fund will be committed under the direction of the Community Redevelopment Agency.

Enterprise Funds

Utility Operating Fund - The proposed FY 2013 utility operating fund budget is balanced at $14,520,395, an increase of 4% over the FY 2012 budget. The major reason for this increase in revenue is reflective of a slight increase in economic activity.

The new expenditure items included in this year's utility operating fund are primarily operating and capital improvements related to the continued growth of the City. While not an all-inclusive list of the additional projects and services that have been funded, the items below represent the most significant items in the 2013 budget:

- Water, reclaim water and wastewater line upgrades
- Sodium Hypochlorite storage tank
- New utility maintenance trucks
- Ground penetrating radar for locating utility lines

Utility Impact Fee Fund - The proposed FY 2013 utility impact fee fund budget is balanced at $2,432,265, an increase of 58% over the FY 2012 budget. The utility impact fee fund budget provides funding for infrastructure needs in water, wastewater, and reclaimed water projects totaling approximately $1,192,000. The City's Capital Improvement Program provides a brief explanation of the specific projects funded through utility impact fees. In addition, there is approximately $1.2 million in debt service related to the 2001 Utility System Improvements and Refunding Revenue Bonds.

Sanitation Fund - The proposed FY 2013 sanitation fund budget is balanced at $4,003,700, an increase of 1.2% over the FY 2012 budget. This increase is reflective of the final debt payment on the automated sanitation trucks.

Capital Improvement Program

The City operates a Capital Improvement Program (CIP) to ensure adequate public facilities are in place as the City continues to grow. The overall CIP, with its five-year timeframe, includes approximately $83 million in capital and infrastructure needs. Some of the major infrastructure projects include: expansion of the wastewater treatment plant, the Lake Apopka

reclaimed water project, the Project Renew reclaimed water project, the extension of Lester Road and various other water line expansions, road improvements, and drainage upgrades.
All capital projects are funded based on need and availability of funds. Therefore, it continues to be the policy of the City that any project funded in one budget year is carried into future year budgets until the project is complete or until the City Council reallocates the funds.

Distinguished Budget Presentation Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Apopka this year for its annual budget for the fiscal year beginning October 1, 2011. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device.

This award is valid for a period of one year only. Fiscal year 2012 marks the sixth consecutive time the City of Apopka received this award. We believe our current budget continues to conform to program requirements, and intend to submit it to the GFOA in pursuit of another award.

Conclusion

Last year we discussed the need to remain focused in order to achieve future success. We focused on what we could afford to do to maintain our quality of life during the most troubling economic situation in decades. During the year we invested time and resources into expanding our economic development efforts, sustainability initiatives, planning for the future and keeping our community safe. Although economic indicators point to a recovery, history shows it could be a slow recovery process. This year we should continue to focus on economic development, sustainability and keeping our community safe as these proactive measures will position us to recover faster and ensure our future success.

Despite the challenges presented by the Florida Legislature and the slowdown of the economy, we believe this budget is a prudent and responsible financial plan that funds the top priorities of the City Council and provides adequate funding to maintain our services and infrastructure. We hope you find this information useful in developing an understanding of the financial plan of the City of Apopka. As we strive to better serve our residents, we look forward to working with the City Council and the public to continue to build a strong financial base and to continue to make Apopka one of the finest communities in which to live, work and play.

Acknowledgements

The preparation of this budget on a timely basis could not have been accomplished without the efficient and dedicated services of the Finance Department. We would like to express our appreciation to all members of the Department who assisted and contributed to its preparation. Also, appreciation is expressed to all employees throughout the City, particularly those employees who were instrumental in the successful completion of this annual operating and capital budget.

We would like to especially thank the Mayor and Commissioners for their interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Respectfully submitted,

Richard D. Anderson
Chief Administrative Officer

Edward D. Bass II, CPA, CGFO
Finance Director

CITY OF APOPKA

PRINCIPAL CITY OFFICIALS

BUDGET FISCAL YEAR 2013

ELECTED OFFICIALS

Mayor	John H. Land
Vice-Mayor-Commissioner	J. William Arrowsmith
Commissioner	Billie L. Dean
Commissioner	Marilyn U. McQueen
Commissioner	Joe Kilsheimer

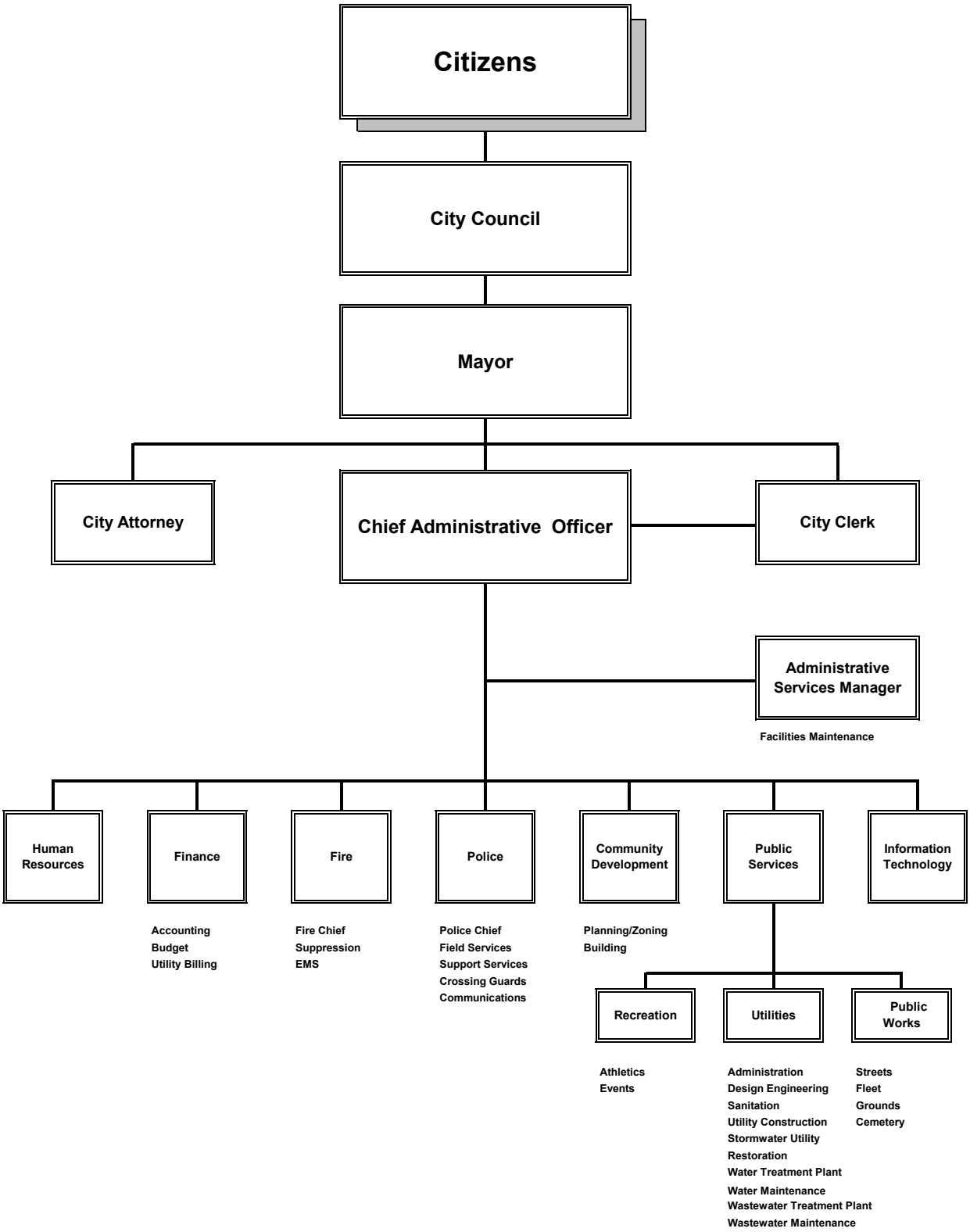
ADMINISTRATIVE OFFICIALS

Chief Administrative Officer	Richard D. Anderson
City Attorney	Frank Kruppenbacher
City Clerk	Janice G. Goebel
Fire Chief	George L. Bronson
Police Chief	Robert M. Manley
Finance Director	Edward D. Bass II
Human Resources Director	Sharon P. Thornton
Information Technology Director	Donald Kahrs
Public Services Director	John E. Jreij

CITY OF APOPKA

ORGANIZATIONAL CHART

BUDGET FISCAL YEAR 2013



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Apopka

Florida

For the Fiscal Year Beginning

October 1, 2011

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Apopka this year for its annual budget for the fiscal year beginning October 1, 2011. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device.

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CITY GOALS AND OBJECTIVES

1. <u>COMMUNITY</u> - We will develop and implement programs and services that enhance the quality of life in Apopka by maintaining and/or developing:

- a wide range of recreational, cultural, and intellectual events;
- a high level of citizen participation in the community, particularly in cross-generational, multi-cultural project;
- a community of beautiful and safe neighborhoods;
- infrastructure that provides interconnection between all community neighborhoods;
- a culturally diverse community that values its diversity;
- a community that supports and encourages public transportation;
- a community with advanced technology that supports the enhancement of education and the economy;
- all sections of Apopka through continued emphasis on sound land use planning, progressive land development regulations, and protective code enforcement;
- a city government structure that is cost effective in its delivery of services;
- the best quality emergency medical services for Apopka residents;
- the lowest Insurance Service Office (ISO) rating in Orange County;
- project partnerships where feasible to add leisure and cultural activities in Apopka.

2. <u>EDUCATION</u> – We will support comprehensive educational opportunities that provide our citizens with tools for their well being by:

- recognizing the critical importance that education and work skills play in ensuring we can have the quality community we want;
- advocating for our educational institutions to meet the lifelong learning needs of our residents, our employers and our employees;
- preparing citizens to serve effectively on the City appointed boards;
- creating an atmosphere whereby volunteers can use their expertise and knowledge to improve community life;
- establishing communication systems to promote education and participation in city activities.

3. <u>ECONOMY</u> – Recognizing that a healthy economy promotes our success, we will:

- foster an entrepreneurial environment that supports local and start up businesses;
- develop a master plan for the development of the town center project as a destination;
- research and develop possible alternative energy sources;
- have a sustainable growth policy requiring the wise use of fiscal and natural resources;
- foster an economy that encourages diverse and economically rewarding job opportunities for all, resulting in a strong tax base;
- foster an economy that takes advantage of our regional location;
- seek out active partners in regional economic development.

4. <u>HISTORY</u> – Recognizing that our future is guided by our heritage, we will:

- develop design guidelines that protect our history, our neighborhoods and emphasize historic restoration;
- encourage new development that complements the historic character of the core community;
- support programs that emphasize and promote the historic attributes of the community.

CITY OF APOPKA

BUDGET CALENDAR

BUDGET FISCAL YEAR 2013

December	Council is notified of beginning of budget process.
Early January	Departments are requested to submit their requests for new and/or changes to personnel along with capital support data. Responses are due by the end of February or early March.
March	First draft of personnel and capital are entered into budget.
April and May	Departments enter the operational expenses
June	Revenues are compared to expenses and adjustments are made.
TRIM Notice Requirements	
Friday, June 1	Property Appraiser delivers "2012 Best Estimate of Taxable Value."
Friday, June 22	Property Appraiser delivers certificate of taxable value §200.065
Wednesday, August 1	Council sets proposed millage rate and advises Property Appraiser of proposed millage rate, current year roll back, rate, date, time, and place of tentative budget hearing §200.065(1)(4)(b). *Within 35 days of receiving taxable value.*
Thursday, August 2	Hand deliver Form DR-420 and letters to Tax Collector and Property Appraiser
Wednesday, August 15-16	Property Appraiser should have mailed NOTICES to all taxpayers advising them of the September 5, 2012 public hearing on the tentative General Fund budget and proposed millage rate. §200.065 (1)(4)(b). *Required 55 days after certification of valuation.*
Wednesday, September 5	City Council Public Hearing to discuss and adopt the proposed millage rate and tentative budget at 5:15 P.M. §200.065(1)(4)(c). *Within 80 days, but not earlier than 65 days of receiving certified value.*
Friday, September 7	Deliver notice of Budget Hearing and adjacent Budget Summary ad to paper. DO NOT publish in legal or classified section. §200.065 (3)(1)(a).
Friday, September 14	Notice of Budget Hearing is advertised §200.065(2)(a)4(d) *within 15 days of adopting proposed millage and tentative budget.*
Wednesday, September 19	City Council Public Hearing to discuss and adopt the final millage rate and final budget at 8:00 P.M.
Thursday, September 20	Millage Resolution forwarded to Property Appraiser, Tax Collector and Department of Revenue
Monday, October 1	Property Appraiser delivers certificate of final taxable value. §200.065 (Form DR-422)
Tuesday, October 2	Deadline to hand deliver Form DR-422 and letter to Tax Collector and Property Appraiser.
Friday, October 5	TRIM Bill Certification Packet to Department of Revenue.

(CONTINUED)

Thursday, October 18	Deadline for City to certify to Department of Revenue that TRIM Bill requirements have been met. §200.68. *Within 30 days of adoption of final millage rate.*

State Statutes prohibit the City from holding their hearings the same time as the County and School Board.
This year's TRIM Bill Hearings for Orange County and the School Board are as follows:

ORANGE COUNTY	Tentative Budget Hearing Thursday, September 6, 2012, 5:01 PM
	Final Budget Hearing Thursday, September 20, 2012, 5:01 PM
SCHOOL BOARD	Tentative Budget Hearing Tuesday, July 31, 2012, 5:30 PM
	Final Budget Hearing Tuesday, September 11, 2012, 5:30 PM
	NOTE: These dates are subject to change depending on the millage rate.

FINANCIAL MANAGEMENT POLICY STATEMENT

PURPOSE

The broad purpose of the following Financial Management Policy Statement is to enable the City to achieve and maintain a long-term stable and positive financial condition. More specifically it is to provide guidelines to the Finance Director in planning and directing the City's day-to-day financial affairs so recommendations can be made to the Chief Administrative Officer, Mayor and City Commission.

ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The City utilizes a computerized financial accounting system, which incorporates a system of internal accounting controls. Such controls have been designed and are continually being reevaluated to provide reasonable, but no absolute, assurance regarding:

- The safeguarding of assets against loss from unauthorized use or disposition, and
- The reliability of financial records for preparing financial statements and monitoring accountability for assets.

The concept of reasonable assurance recognizes that:

- The cost of control should not exceed the benefits likely to be derived, and
- The evaluation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occur within the framework, and are believed to adequately safeguard and provide reasonable assurance of proper recording of financial transactions.

Accounting and budgeting records for governmental fund types and similar trust and agency funds are maintained on a modified accrual basis. Under the modified accrual basis, revenues are recognized and recorded when measurable and available, and expenditures are recorded when services or goods are received and the liabilities are incurred. Budgets for the governmental fund types are adopted on a basis consistent with generally accepted accounting principles (GAAP).

Accounting and budgeting records for proprietary fund types and similar trust funds are maintained on the accrual basis. Under the accrual basis, revenues are recognized when they are earned and expenses are recognized when incurred.

For proprietary funds, accounting and budget records differ to the extent that depreciation and certain other items are not budgeted for but are a factor in determining fund balance revenues available for appropriation. Budgets for Proprietary Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

In accordance with the City Charter, the annual operating budget is proposed by the Mayor and enacted by the City Council after public participation. Although budgets are legally controlled at the fund level, management control of the operating budget is additionally maintained at the Department level.

OPERATING BUDGET

Preparation

Budgeting is an essential element of the financial planning, control an evaluation process of municipal government. The "operating budget" is the City's annual financial operating plan, which includes all of the operating departments of the general fund, special revenue funds, and enterprise funds. The Chief Administrative Officer, the Finance Director, and the Budget Officer prepare the budget with the participation of all department directors on a basis that are consistent with generally accepted accounting principles (GAAP). In accordance with Section 2.04(e) of the City Charter the Mayor shall submit the annual budget to the city council. The budget shall be adopted annually before October 1 by ordinance or resolution in accordance with the City Charter Section 5.03 and Florida State Statute 200.065. A copy is filed in the City Clerk's Office.

FINANCIAL MANAGEMENT POLICY STATEMENT

The budget is the single most valuable document for assisting the Mayor and City Council in guiding the growth of the City of Apopka. It receives careful thought and attention in its development. Therefore, in the City of Apopka, the budget process begins about 9 months prior to the start of the fiscal year.

January – February: Council is notified of the beginning of the budget process. Departments are requested to submit requests for any new and/or changes to personnel along with capital with support data. Responses are due by the end of February. Human Resources calculates the costs of existing personnel.

March: Human Resources calculates the costs of all new personnel. First draft of all personnel and capital are entered into budget module.

April – May: Budget module open for department entry of operational expenses.

June: Property Appraiser delivers an estimate of taxable value by June 1. Revenue is projected for the current year using 6-7 months of actual data. These revenues are then compared to the requested expenses for next year along with any other relevant information and cuts are made.

July: Property Appraiser delivers certificate of taxable value in accordance with Florida Statute 200.065 (also know as TRIM). Revisions are made to the preliminary budget document to balance the General Fund. The budget is presented to the City Council on the first Wednesday of July. No action by the City Council is taken at the first meeting. At the third Wednesday of July the City Council is asked to set the proposed millage rate and state the percentage (if any) over the rollback rate. In addition, the City Council must set the date, time, and place for the first public hearing in September on the budget to comply with TRIM. The public hearing cannot conflict with the dates selected by the Orange County School Board or Orange County Government. The City must notify the Tax Collector and Property Appraiser within a specific time frame set by State Statute of the proposed millage rate. While the City can reduce the millage rate throughout the remainder of the budget process, the rate cannot be increased without individual notification to each property owner.

August: The Property Appraiser mails the TRIM notices to all the property owners notifying them of the proposed tax rate and the valuation of each parcel of property. Once the millage rate is certified, it may not be increased without re-mailing the notices. TRIM notices also include the date, time, and place of the first public hearing. These notices are mailed within fifty-five (55) days after certification of the assessed values. The City continues to work out any budget changes during this period.

September: The first public hearing is held on the date set on the notice mailed out by the Property Appraiser. This is at least sixty-five (65) days and within eighty (80) days after certification of the assessed values. All public hearings concerning the budget must be held after 5 P.M. The tentative millage and budget rates are set at the first public hearing. Advertisement in a newspaper of general circulation is required three (3) to five (5) days before the second public hearing. The advertisement must also be within fifteen (15) days of the first public hearing. The advertisement must contain a summary of the budget, all millage rates, and tax increase percentages over the rolled back rate millage. The final millage and budget levies are adopted at the second public hearing.

October: Not later than thirty (30) days following the adoption of the ad valorem tax rates and budget, the City must certify to the State of Florida Division of Ad Valorem Tax that they have complied with the provisions of Chapter 200, Florida Statutes.

Balanced Budget

The operating budget will be balanced with current revenues, which may include beginning fund balances less required reserves as established by the City Council greater than or equal to current expenditures/expenses. A budget resolution is balanced when the sum of estimated net revenues and appropriated fund balance is equal to appropriations.

The budget process will be scheduled so as to identify major policy issues for City Council consideration several months prior to the budget approval date to allow adequate time for appropriate decisions and analysis of financial impacts.

Reporting

Monthly expenditure reports will be released to enable department directors to manage their budgets and to enable the Finance Director to monitor and control the budget as authorized by the Council. The Finance Director will prepare a monthly expenditure report for presentation to the City Council to assist in the understanding the overall budget and financial status.

Control and Accountability

Each department director shall be solely responsible for insuring their department budgets will not exceed budgeted amounts. Failure to achieve budgetary control of their individual expenditure and revenue budgets will be evaluated and investigated by the Mayor and/or the Chief Administrative Officer.

Expenditure Requests

The Finance Director will evaluate expenditure requests from departments to insure that the requests are in the amounts and kind originally budgeted in those departments, and that adequate funds are available. The Finance Director shall make every effort to assist departments in making the purchases to accomplish the goals and objectives outlined in the budget information for each department.

Amendment Process

Amendments to the original budget that alter the total revenues, expenses, or reserves of any fund must be approved by the City Council.

REVENUES

The following considerations and issues will guide the Finance Director in the development of revenue and expenditure policies concerning specific sources of funds:

A. Non-Recurring Revenues – One time or non-recurring revenues should not be used to finance current ongoing operations. Non-recurring revenues shall be used only for non-recurring expenditures and not for budget balancing purposes.

B. Ad Valorem Taxes – Ad valorem taxes will be anticipated for purposes of operating budget preparation at:

   1. 96% of the projected taxable value of current assessments and new construction
   2. Current millage rates, unless otherwise specified.

C. Sales Tax – The use of sales tax revenues is limited to the General Fund

D. State Revenue Sharing – The use of state revenue sharing monies is included in the General Fund, with a portion earmarked for street improvements.

E. Local Option Gas Tax – The use of local option gas tax revenues is limited to public transportation

expenditures.

F. Utility Tax – Utility tax revenues can be used for any lawful purpose.

G. Pledged Revenues – The use of revenues, which have been pledged to bond holders, will conform in every respect to those bond covenants.

H. Interest Earnings – Interest earned from investment of available monies, whether pooled or not, will be distributed to the funds in accordance with the equity balance of the fund from which the monies were provided for investing.

I. User-Based Fees and Service Charges – User-Based Fees and Service Charges will be reviewed annually by department directors to ensure that fees provide adequate coverage of cost of services for their respective departments.

J. Enterprise Fund Rates – The Finance Director will review utility rates annually to ensure sufficient revenues are generated to cover operating expenses, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital.

K. Enterprise Activity Rates - and other legal funds of the City include transfers to and receive credits from other funds as follows:

1. General and Administrative Charges – Administrative costs should be charged to all funds for services of general overhead, such as administration, finance, personnel, data processing, police, purchasing, facility maintenance, communications, fleet maintenance, community development, building, and grounds as appropriate. The Finance Director through indirect cost allocation following accepted practices will determine the charges and procedures intended to recover up to 100% of said costs.
2. Payment in-lieu-of-ad valorem tax – Rates will be calculated so as to include a fee equal approximating the ad valorem taxes lost as a result of municipal ownership of the various utility and other enterprise activities owned by the City.

L. Intergovernmental Revenues (Federal/State/Local) – All potential grants will be examined for matching requirements and the source of the matching requirements. These revenue sources will be expended only for intended purpose of grant aid. It must be clearly understood that operational requirements set up as a result of a grant or aid could be discontinued once the term and conditions of the project have terminated.

M. Revenue Monitoring – The Finance Director will compare revenues actually received to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report. Any variances considered to be material will be investigated. The Finance Director will report results of that investigation to the Mayor and the Chief Administrative Officer.

EXPENDITURES

A. Appropriations – The point of budgetary control is at the department level budget for all funds. If the Chief Administrative Officer certifies that there are available projected revenues for appropriations in excess of those estimated in the budget the City Council may authorize supplemental appropriations.

B. Central Control – The department director without the prior authorization of Chief Administrative Officer shall spend no significant salary or capital budgetary savings in any department. This control will realize budget savings each year that will be recognized in the approved budget as contingency accounts.

The Chief Administrative Officer may authorize the transfer of funds between departments within funds should the need arise. However, any transfer between funds must have the approval of the Mayor.

C. Purchasing – All purchases of goods or services will be made in accordance with the City's current Purchasing Policy.

D. Prompt Payment – All invoices approved for payment by the proper City authorities shall be paid by the Finance Department within forty-five (45) calendar days of receipt in accordance with the provisions of Florida Statutes 218.70.

The Finance Director shall establish and maintain proper procedures that will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

FUND BALANCE

Fund balance is generally defined as the difference between a fund's assets and liabilities. An adequate fund balance is necessary for numerous reasons, such as to have funds available in case of an emergency or unexpected events, to maintain or enhance the City's financial position and related bond ratings, to provide cash for operations prior to receipt of property tax revenues, and to maximize investment earnings.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

A. Accounting – The City Finance Department is responsible for the reporting of the financial affairs, both internally and externally. The Finance Director is the City's Chief Financial Officer and is responsible for establishing the Chart of Accounts and for properly recording financial transactions.

B. Auditing – The City will be audited annually by outside independent accountants ("auditor"). The auditor must be a CPA that can demonstrate that it has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements. The auditor's report on the City's financial statement will be completed within 180 days of the City's fiscal year end.

The auditor is retained by and is accountable directly to the City Council and will have access to direct communication with the City Council if the City Staff is unresponsive to auditor recommendations, requests for information, or if the auditor considers such communication necessary to fulfill its legal and professional responsibilities.

C. Financial Reporting – The Financial Department shall be responsible for the information that is contained in the Comprehensive Annual Financial Report (CAFR), which shall be prepared by the City's auditor. The accuracy and timeliness of the CAFR is the responsibility of the City staff. The CAFR will be prepared in accordance with generally accepted accounting principles (GAAP). Upon the completion and acceptance of the CAFR, the audited CAFR is presented to the City Council within 180 days of the City's fiscal year end.

The Finance Department will prepare internal financial reports, sufficient to plan, monitor, and control the City's financial affairs. Monthly expenditure reports will be distributed to department directors, Mayor and City Council.

ASSET MANAGEMENT

A. Investments – The Finance Director shall promptly deposit all city funds with the City's Depository Bank in accordance with the provisions of the current Bank Depository Agreement. The Finance Director will then promptly invest all funds in any negotiable instrument that the City Council has authorized under the provisions of the City Investment Policy.

B. Cash Management – The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collections, where feasible, resulting in a limited of cash collection points throughout the City.

All checks issued by the City shall bear two of the following three signatures Mayor, Chief Administrative Officer, or City Clerk. These same signatures are needed to transfer funds electronically for payment of any obligation of the City in accordance with the City's Wire Transfer Policy, stipulating the conditions and control procedures related to such activity.

C. Cash/Treasury Management – Periodic review of each cash flow position will be performed to determine performance of cash management and investment policies. Idle cash will be invested with the intent to (1) safeguard assets, (2) maintain liquidity, and (3) maximize return. Where legally permitted, pooling of investments will be done.

DEBT MANAGEMENT

Purpose – The City recognizes the primary purpose of capital facilities is to support provision of services to its residents. Using debt financing to meet the capital needs of the community must be evaluated according to efficiency and equity. Efficiency equates to the highest rate of return for a given investment of resources. Equity requires a determination of who should pay for the cost of capital improvements. In meeting the demand for additional capital facilities, the City will strive to balance the load between debt financing and "pay as you go" methods. Through evaluation the need for additional debt financed facilities and the means by which the debt will be repaid, the Finance Director will strike an appropriate balance between service demands and the amount of debt.

There are no statutory or charter limitations on debt. Debt is used for a variety of purposes and in a variety of ways. The principal use of debt by the City has been for making capital expenditures.

DEBT FINANCING

A. General Obligation Bonds (GO's) – General obligation bonds will only be used to fund capital assets of the general government, are not to be used to fund operating needs of the City and are backed by the full faith and credit of the City as well as the ad valorem taxing authority of the City as prescribed by law. The term of a bond issue will not exceed the useful life of the asset(s) funded by the bond issue and will generally be limited to no more than thirty (30) years. General obligation bonds must be authorized by a vote of the citizens of the City of Apopka.

B. Revenue Bonds – Revenue bonds will be issued to provide for the capital needs of any activities where the capital requirements are necessary for continuation or expansion of a service which produces revenue and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the bond issue and will generally be limited to no more than thirty (30) years.

C. Revenue Notes – Revenue notes will be used to fund capital requirements, which are not otherwise funded by either Revenue Bonds or General Obligation Bonds. Debt service for Revenue Notes may be either from general revenue or backed by specific revenue stream or streams or by a combination of both. Generally Revenue Notes will be used to fund capital assets where full bond issues are not warranted as a result of cost of the asset(s) to be funded through the instrument or the costs associated with a bond issue. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the proceeds of the debt issue and will generally be limited to no more than thirty (30) years.

D. Method of Sale – The Finance Director will use a competitive bidding process in the sale of bonds unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected, the Finance Director will publicly present the reasons why, and the Finance Director will participate with the financial advisor in the selection of the underwriter or direct

purchaser.

E. Financing Alternatives – The Finance Director shall explore alternatives to the issuance of debt for capital acquisitions and construction projects. The alternatives will include, but not be limited to, (1) grants-in-aid, (2) use of reserves/designations, (3) use of current revenues, (4) contributions from developers and others, (5) leases, and (6) impact fees.

   a. The Finance Department will maintain procedures to comply with arbitrage rebate and other Federal requirements.
   b. The City will ensure that the debt is soundly financed.
   c. Conservatively projecting the revenue sources that will be used to pay the debt.
   d. Financing the improvement over a period of time not greater than the useful life of the improvement being financed.
   e. Determining that the benefits of the improvement exceed the costs, including interest costs.
   f. Maintaining a debt service coverage ratio, which ensures that combined debt service requirements will not exceed revenues pledged for the payment of debt.
   g. Evaluating proposed debt against the target debt indicators.

F. Financing Methods – The City maintains the following policies in relation to methods of financing used to issue debt:

   a. Where possible, the City will use revenue or other self-supporting bonds in lieu of General Obligation Bonds.
   b. When appropriate, the City will issue non-obligation debt, for example, Industrial Development Revenue bonds, to promote community stability and economic growth.
   c. The Finance Department will maintain open communications with bond rating agencies about its financial condition and whenever possible, issue rated securities.

G. Debt Service Schedules – See Pages 34 and 35 for detailed debt service schedules for the City of Apopka.

INTERNAL CONTROLS

A. Written Procedures – Wherever possible, written procedures will be established and maintained by the Finance Director for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

B. Department Directors' Responsibilities – Each department director is responsible to ensure that good internal controls are followed throughout their department, that all Finance Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed.

STAFFING AND TRAINING

A. Adequate Staffing – Staffing levels will be adequate for the fiscal functions of the City to operate effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Workload allocation alternatives will be explored before adding staff.

B. Training – The City will support the continuing education efforts of all financial staff members including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff will be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences, and related education efforts.

C. Awards, Credentials, Recognition – The Finance Department will support efforts and involvement, which result in meeting standards and receiving exemplary recitations on behalf of any of the City's fiscal policies, practices, processes, products, or personnel. Staff certifications may include Certified Public Accountant (CPA), Certified Government Finance Officer (CGFO) or Certified Public Finance Officer (CPFO). Currently, staff maintains the following certifications:

Finance Director – CPA, CGFO
Financial Applications Manager – CGFO

The Finance Department will strive to maintain a high level of excellence in its accounting policies and practices as it prepares the annual CAFR. The CAFR will be presented annually to the Governmental Finance Officers Association for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting Award. The Budget will also be submitted annually to the GFOA for evaluation and consideration of the Distinguished Budget Presentation Award.

Distinguished Budget Presentation Award – Received for 6 years

Certificate of Achievement for Excellence in Financial Reporting Award – Received for 28 years

FUND TYPES

GOVERNMENTAL FUNDS

General Fund – The General Fund serves as the primary reporting vehicle for current government operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund.

Special Revenue Funds – Special revenue funds are used when legal requirements restrict specific resources to be expended for specific purposes, with the exception of trusts, capital projects or debt service. The Community Redevelopment Fund accounts for the revenues and expenditures of the tax increment district.

PROPRIETARY FUNDS

Enterprise Funds – Enterprise funds are used to account for operations that are financed and operated in a manner similar to a business. The cost of providing goods or services to the general public on a continuing basis should be financed or recovered through user charges. Currently there are three enterprise funds, which consist of the Utility Operating Fund; the Water, Sewer and Reuse Impact Fee Fund; and the Sanitation Fund.

FIDUCIARY FUNDS

Trust and Agency Funds – Trust Funds are used to account for assets held by the government in a trustee capacity. Currently there are three pension trust funds, which consist of the General Employees', Police Officers', and Firefighters' Retirement Trust Funds. Agency funds are used to account for assets held as an agent for individuals, private organizations, other governments and/or other funds. Currently there are no agency funds.

NON-BUDGETED FUNDS

The City has additional funds that are audited, but not included in the budget. The law enforcement trust funds (Federal and State) contain funds from the confiscation of illegal drug money or assets and the disbursement of monies for drug enforcement and related purposes. These dollars are considered minor. The City also records the dollars for the Police, Fire, and General employees pension funds respectively. The City does not hold these dollars and there is a separate board for each pension fund that controls the distribution of the funds.

BASIS OF BUDGETING

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's Finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

Compensated absences liabilities expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget basis).

Principal payments on long-term debt within the Enterprise Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.

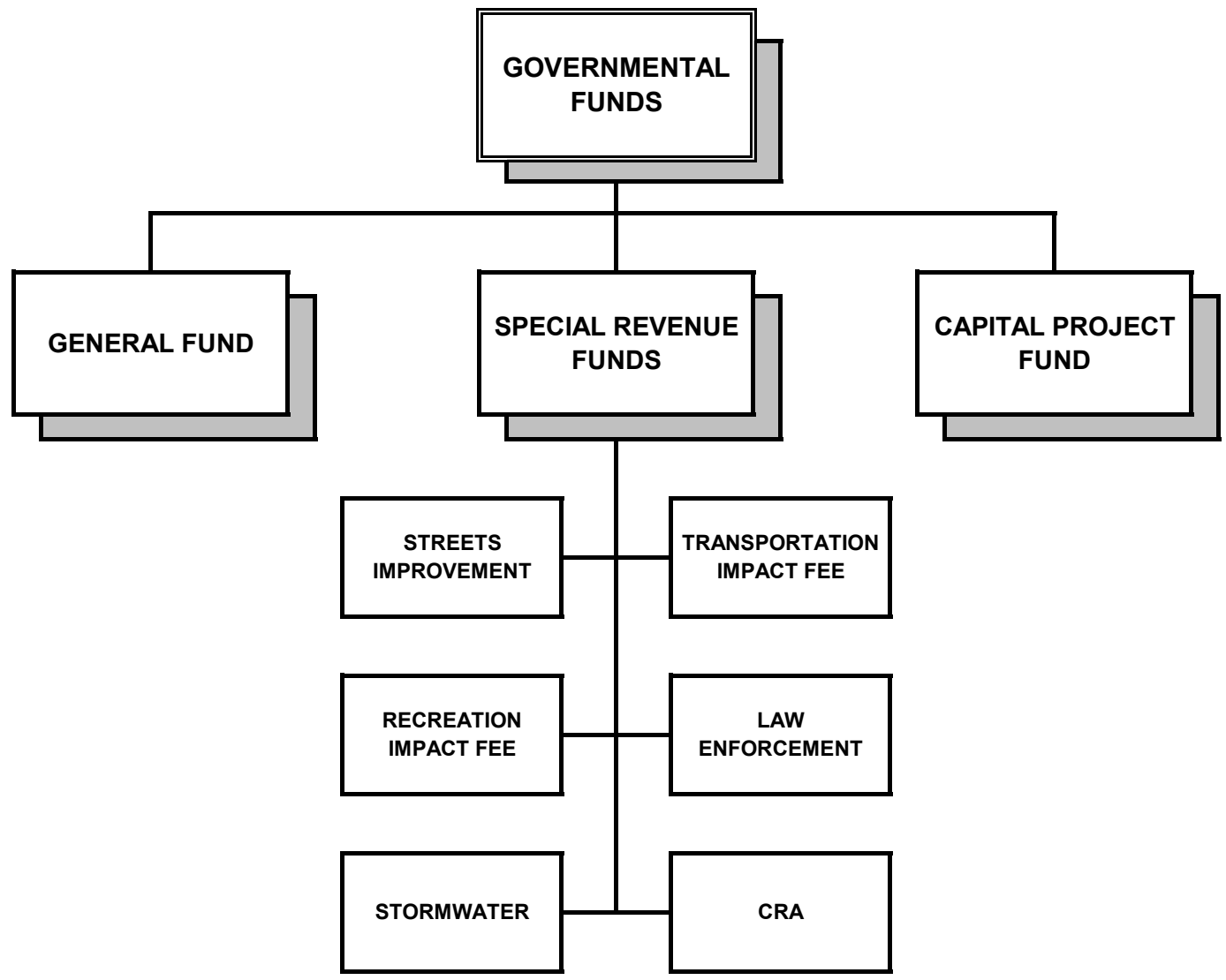
Capital outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

CITY OF APOPKA

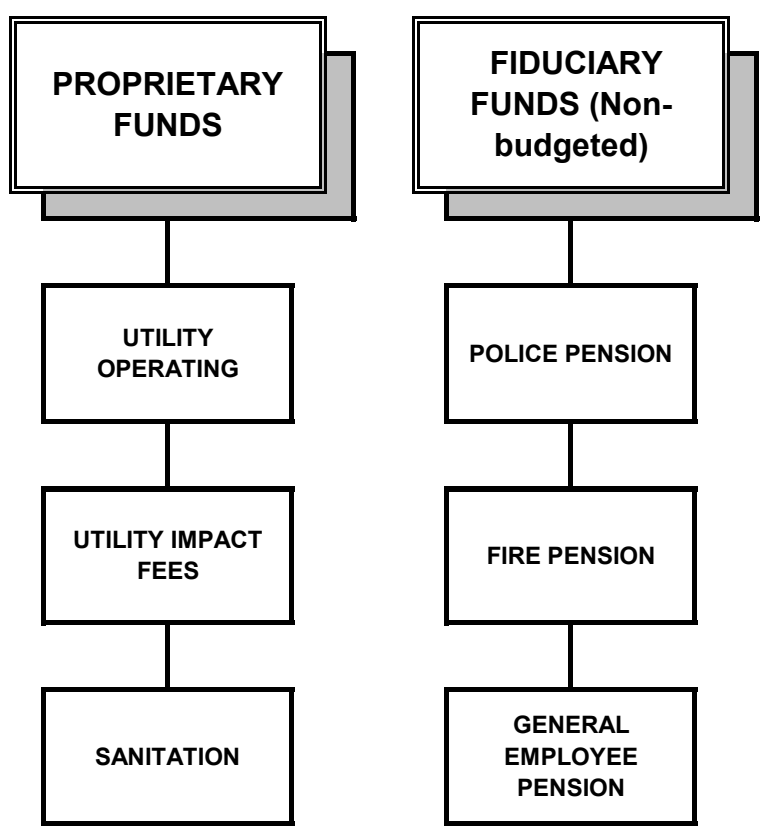
FUND STRUCTURE

BUDGET FISCAL YEAR 2013

Modified Accrual Basis of Budgeting



Accrual Basis of Budgeting



What is "Budgetary Basis"?
Budgetary Basis refers to the basis of accounting used to estimate financing sources and uses in the budget.
Cash Basis **indicates transactions are recognized only when cash is increased or decreased;**
Accrual Basis **indicates revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at the time or not);**
Modified Accrual **is the method under which revenues and other financial resource increments are recognized when they become susceptible to accrual; that is, when they both become "measurable" and "available to finance expenditures of the current period." "Available" means collectible in the current period or soon enough thereafter to be used to pay the liabilities of the current period.**

MAJOR REVENUE SOURCES

The City of Apopka has various revenue sources. Each source has unique requirements and limitations on use. Please see section on "Revenue Explanations".

GENERAL FUND – 56% of this year's Total City Budget:

Property Tax – 19% of this year's General Fund budget

The Orange County Tax Appraiser determines the valuation of the property in the City of Apopka. The property appraiser released the preliminary taxable value of property that allowed for a projected decrease of revenue of approximately $186,100 or 2.8% in 2013.

Other Taxes – 15% of this year's General Fund budget

The City includes Utility Taxes and Local Communication Services Taxes in this category.

Utility Taxes – are derived from a 10% utility tax on electric, water, gas and propane. The rate for the Local Communication Services Tax is calculated by the state and currently slightly over 6%. As a group the anticipated revenues from this source will yield approximately $5,096,300, which is $2,600 more than last year.

Permits and Fees – 15% of this year's General Fund budget

The City includes Franchise Fees and Building Permit Fees in this category.

Franchise Fees – represent agreements with Progress Energy for electricity, Apopka Natural Gas for gas and the City's own water and sewer utility to have access to the City's right-of-ways. As a group the anticipated revenues from this source will yield approximately $3,910,000, which is $87,000 more than last year.

Building Permit Fees – include fees necessary in enforcing the Florida Building Codes. Due to the slowdown in the residential market, Building Permit Fees are projected to remain flat.

Intergovernmental Revenue – 22% of this year's General Fund budget

The City accounts for Federal and State Grants, State and Local shared revenues. In addition, the city includes State Sales Tax Revenue, which is shared with the City, Business Licenses Revenues from the county and revenue from the Orange County School Board partially reimbursing the City for the cost of police officers in the schools. This source has increase by approximately 4.9% due to a slight increase in economic activity.

Charges for Services – 7% of this year's General Fund budget

Charges for Planning, Public Safety, and Recreation services are accounted for in this category. Dispatch fees charged to the cities of Ocoee, Maitland, and Eatonville make up $1,048,750 of the total amount of this category or 45%. Ambulance fees make up another $600,000 or 25%. Recreation program activity fees are another major source of revenue in this category making up $405,000 or another 17%. In general this category recovers actual City costs for the services rendered.

Fines and Forfeitures - 7% of this year's General Fund budget

The City accounts for revenues generated from traffic tickets and code violations in this category. This source has increase by approximately 56% due to an increase in traffic light detection device infractions. The long term outlook for this source is not good. The state is taking a larger and larger share of the ticket revenues to support the cost of the courts. Therefore this revenue source may be increasing now, but could decrease in the long-term.

Miscellaneous Revenues – 2% of this year's General Fund budget

The City accounts for Interest on Investments, Sale of Cemetery Lots, Insurance Proceeds, Rental of City Property, Donations, and other miscellaneous revenue in this category. The City's "Asset Management Policy" requires cash flows to be managed to maximize the cash available to invest. An increase of $3,000 has been programmed into this year's budget for interest on investments due to the condition of the economy.

Non-Operating Revenues – 13% of this year's General Fund budget

The City accounts for funds transferred from reserves, transfers from other funds, contributions from other funds, and proceeds from any debt would be in this category. With the exception of the debt proceeds, this category represents an immediate adjustment to fund balance as all unexpended amounts budgeted in prior years are closed to fund balance at the close of each fiscal year.

STREETS IMPROVEMENT FUND – 4% of this year's Total City Budget:

Gas Tax – 52% of this year's Street's Improvement Fund budget

The City accounts for the revenue it receives as a result of the tax imposed on gasoline. This revenue is to be used by the City for road and/or related improvements. The State estimates this revenue to decrease by 4%.

TRANSPORTATION IMPACT FEES – 3% of this year's Total City Budget:

Impact Fees – 44% of this year's Transportation Impact Fund budget

The City accounts for traffic impact fees in this category. This revenue is expected to remain relatively flat due to a slowdown of the economy.

RECREATION IMPACT FEES - 0% of this year's Total City Budget:

Impact Fees – 100% of this year's Recreation Impact Fee Fund budget

The City accounts for recreation impact fees in this category. This revenue source will remain flat due to a slowdown in residential construction.

STORMWATER - 1% of this year's Total City Budget:

Stormwater Collection Fees – 98% of this year's Stormwater Fund budget

The City assesses a flat fee of $25 per residential lot that appears on the property owner's tax bill. The funds are collected and maintained in this category. This revenue source has remained flat due to a slowdown of the economy.

MAJOR REVENUE SOURCES

COMMUNITY REDEVELOPMENT - 0% of this year's Total City Budget:

Property Taxes – 39% of this year's Community Redevelopment budget

This is the city property taxes collected on the property within the CRA district. The funds must be spent only on property within that area. Due to the decline in the assessment this revenue source decreased about 18%.

UTILITY OPERATIONS – 25% of this year's Total City Budget:

Charges for Service – 96% of this year's Utility Operation's budget

Charges for service consist of the monthly billings fees, initiation of service fees, industrial waste surcharges, sales of maps, and late fees. This is an increase of approximately 4%, which is in accordance with the independent utility rate study.

UTILITY IMPACT FEE – 4% of this year's Total City Budget:

Capital Impact Fees – 58% of this year's Utility Impact Fee budget

Water, Sewer, and Reuse Impact Fees make up this category. This revenue is relatively flat due to the slowdown in construction.

SANITATION – 7% of this year's Total City Budget:

Collection Fees – 93% of this year's Sanitation budget

The City accounts for the monthly billings fees in this category. This revenue source is relatively flat due to the slowdown of the economy.

REVENUE EXPLANATIONS

Ad valorem Tax: Property tax is based on the value of real and personal property. Each year the county property appraiser determines the total assessed value of each parcel of property in the City of Apopka. After subtracting lawful exemptions, the remaining amount becomes the taxable value. Ad valorem property taxes are based on the taxable value. Multiplying the taxable value times the millage rate generates the amount of the property tax. As an example the taxable value of $1,000 times a millage rate of 1 would yield an ad valorem tax of $1.

Franchise Tax: A franchise tax is charged a company for the privilege of doing business within the City's jurisdiction and/or for utilizing the City's rights-of-way to transact their business. Franchise fees are levied on electricity, natural gas, water and sewer.

Utility Tax: This tax is levied by the City on electricity, heating fuels, water, natural gas, and propane. It is based on sales made within the City boundaries at a rate not to exceed 10 percent.

Local Communications Tax: This tax is collected and distributed by the State. It replaced the franchise fee and utility tax that previously were charged for telephone and cable television services.

Licenses and Permits: Section 205.042 of the Florida Statutes provides municipalities the right to levy an occupational license fee for the privilege of engaging in or managing any business, profession, or occupation within its jurisdiction. Building and related permits are also included in this revenue section.

Intergovernmental Revenue: These revenues are received by the City from other governmental units. They include State Revenue Sharing, Half Cent Sales Tax, grants and various other state taxes, licenses and reimbursements programs. The City receives a portion of the occupational licenses fee collected by the county for businesses operating within the City boundaries. In addition, the City recoups some funds from the county school board for providing police liaison services in the schools inside the schools.

Charges for Services: These are also called "user fees." They are defined as "payments based on specific goods and/or services provided." These fees are charged on a range of products and/or services, such as storage fees, a service charge for collecting school impact fees, dispatch fees for two surrounding cities, ambulance fees, recreation fees and several others.

Fines and Forfeitures: This revenue comes from the settlement of criminal cases taken to court and/or fines for the violation of local codes.

Interest Revenue: Revenue derived from the investment of idle cash is an important source of revenue. The City of Apopka recognizes the importance of establishing effective cash management and works diligently to promote aggressive collections and maximize cash flow.

Miscellaneous Revenue: These are revenues that do not fit into one of the other revenue categories.

Non-Revenues: These are revenues derived from other City funds that are transferred from one fund to another for various reasons. Some transfers are simply contributions and others are based on services provided by another fund. Carry over appropriations indicates a decision by the City to use some of the City's undesignated fund balance.

Transfer From Other Funds: Transfers are made from one fund to another for various reasons. Some transfers are simply contributions and some are based on services provided by another fund. Transfers can be required as a result of debt service.

Other Financing Sources: The most often type is appropriation of previous surplus or planned outside financing such as bank loans or leases of capital items.

REVENUE METHODOLOGY

FORECASTING OF MAJOR REVENUES

The purpose of detailing forecast methodologies for revenues is to determine the validity of the forecast over time and to utilize the information in making future forecasts. The following are assumptions concerning revenues, covering all funds.

Revenue Source	Forecast Methodology
Property Taxes	Approved millage multiplied by tax roll, less 4% for assumed non-collection and/or discounts taken for early payments.
Franchise Fees	Historical trend analysis – The City has been and continues to experience high growth in new housing and continues to expand through voluntary annexations. This will create additional Franchise Fees for the next several years.
Utility Taxes	Historical trend analysis – The City has been and continues to experience high growth in new housing and continues to expand through voluntary annexations. This will create additional Utility Taxes for the next several years.
Local Communications Tax	Historical trend analysis – The City has been and continues to experience high growth in new housing and continues to expand through voluntary annexations. This will create additional Communication Taxes for the next several years.
Licenses & Permits	Historical trend analysis – The City has been and continues to experience high growth in new housing and continues to expand through voluntary annexations. This will create additional Licenses & Permits for the next several years.
State Revenue Sharing	State forecast (based on City and State population), adjusted for historical trend analysis.
Half Cent Sales Tax	State forecast (based on City and County population), adjusted for historical trend analysis.
Dispatch Service Fees	Based on projected cost of providing service to the City of Maitland and City of Eatonville.
Ambulance Fees	Historical trend analysis – This is based on the number of calls for service, which continue to increase as the City expands.
Recreation Program Activity Fees	Historical trend analysis – Based on higher fees, additional programs and with more participants.
Interest Revenue	Historical trend analysis – Based on expected higher return on investments.

REVENUE METHODOLOGY

Contributions from Enterprise Funds	Payment to the General Fund for services provided to the enterprise funds.
Water, Sewer, and Reuse User Fees	Historical trend analysis – Based on an annual escalator in the rate structure that matches the Public Service Commission index for costs. Also includes an expanding service base, which as of 2006 also includes county customers.
Sanitation User Fees	Historical trend analysis – Using the growth in the number of customers and a new rate structure for residential and commercial customers.
Gas Tax	Based on formula in interlocal agreement with county and State projected collections.
Traffic Impact Fees	Historical trend analysis – Using building trends and proposed development.
Recreation Impact Fees	Historical trend analysis – Using building trends and proposed development.
Stormwater Fees	Data received from county tax rolls.
Water, Sewer, and Reuse Impact Fees	Historical trend analysis – Using building trends and proposed development.

CITY OF APOPKA
SCHEDULE OF CHANGES IN FUND BALANCE / EQUITY
BUDGET FISCAL YEAR 2013

	GENERAL FUND 001	STREETS IMPROVEMENT FUND 101	TRANSPORTATION IMPACT FEE FUND 102	RECREATION IMPACT FEE FUND 104	STORMWATER FUND 120	UTILITY OPERATING FUND 401	SANITATION FUND 402	UTILITY IMPACT FEE FUND 403	COMMUNITY REDEVELOPMENT AGENCY 610
Actual As of 9/30/11	**$ 8,922,850**	**$ 1,171,588**	**$ 4,544,361**	**$ 30,623**	**$ 2,116,863**	**$ 14,704,640**	**$ 1,135,762**	**$ 9,101,564**	**$ 3,173,112**
Estimated Actuals FY12									
Revenues	34,236,759	2,284,957	1,940,591	67,455	444,852	14,575,904	3,671,320	2,320,721	254,822
Expenditures	32,476,603	2,559,503	279,320	17,835	172,041	13,238,330	3,819,211	1,588,267	1,335,250
Net Change	1,760,156	(274,546)	1,661,270	49,620	272,811	1,337,574	(147,891)	732,454	(1,080,428)
Estimated as of 9/30/12	**10,683,006**	**897,042**	**6,205,631**	**80,243**	**2,389,674**	**16,042,214**	**987,871**	**9,834,018**	**2,092,684**
Budget FY13									
Revenues	33,257,200	2,305,830	770,000	45,100	423,300	14,520,395	3,948,600	1,448,100	231,600
Expenditures	(33,507,200)	(2,584,730)	(1,691,710)	(45,100)	(423,300)	(14,520,395)	(4,003,700)	(2,432,265)	(231,600)
Appropriation of Fund Balance	250,000	278,900	921,710	-	-	-	55,100	984,165	-
Balance/Retained Earnings	(250,000)	(278,900)	(921,710)	-	-	-	(55,100)	(984,165)	-
% Change in Fund Balance	-2%	-31%	-15%	0%	0%	0%	-6%	-10%	0%
Estimated as of 9/30/13	**$ 10,433,006**	**$ 618,142**	**$ 5,283,921**	**$ 80,243**	**$ 2,389,674**	**$ 16,042,214**	**$ 932,771**	**$ 8,849,853**	**$ 2,092,684**

Reduction in Fund Balance - Fund 101: Due to sidewalk construction and street improvements; Fund 102: Due to Lester Road and Bradshaw Road improvements; Fund 403: Due to Lester Road Water line and Marden Road reclaim water line

CITY OF APOPKA

LONG-TERM DEBT

BUDGET FISCAL YEAR 2013

The City recognizes the primary purpose of capital facilities is to provide services to its residents. However, debt financing to meet the capital needs of the community must be evaluated to ensure the highest rate of return for a given investment of of resources and to determine who should pay the cost of the incurred debt. In meeting the capital facilities needs of the community the City will strive to balance the load between debt financing and "pay as you go" methods. Through evaluating the need for additional debt financed facilities and the means by which the debt will be repaid, the Finance Director will strike an appropriate balance between service demands and the amount of the debt.
The total citywide long-term debt as of 9/30/11 is shown in the table below.

	GOVERNMENTAL ACTIVITIES		BUSINESS-TYPE ACTIVITIES			TOTAL	
Fiscal Year Ending	Principal	Interest	Principal	Interest	Total	Principal	Interest
2012	$ 1,411,222	$534,932	$ 137,849	$ 484,682	$ 2,568,685	$ 1,549,071	$ 1,019,614
2013	1,365,964	480,112	645,000	925,892	3,416,968	2,010,964	1,406,004
2014	1,402,062	424,947	675,000	899,155	3,401,164	2,077,062	1,324,102
2015	1,453,566	366,782	700,000	870,618	3,390,966	2,153,566	1,237,400
2016	1,515,966	306,357	730,000	840,222	3,392,545	2,245,966	1,146,579
5-Year Total	**7,148,780**	**2,113,130**	**2,887,849**	**4,020,569**	**16,170,328**	**10,036,629**	**6,133,699**
2017-2032	**6,032,310**	**682,621**	**17,510,000**	**7,450,021**	**31,674,952**	**23,542,310**	**8,132,642**
Total	**$ 13,181,090**	**$ 2,795,751**	**$ 20,397,849**	**$ 11,470,590**	**$ 47,845,280**	**$ 33,578,939**	**$ 14,266,341**

GOVERNMENTAL ACTIVITIES

	OUTSTANDING Principal	OUTSTANDING Interest
Florida Municipal Loan Council Note, due in annual principal installments ranging from $100,000 to $170,000, plus semi-annual interest ranging from 2.00% to 5.250% through December 1, 2018. The note is secured by Non-Ad Valorem Revenues. This debt is serviced by the General Fund.	$ 1,170,000	$ 256,633
Capital Improvement Revenue Note, Series 1999A. Revenues pledged are those monies budgeted and appropriated pursuant to the loan agreement. Principal and interest are due in annual installments of $30,750 principal plus interest at 4.870% through January 29, 2019.	246,000	53,911
Capital Leases payable to Banc of America Leasing & Capital, LLC for two (2) fire trucks, due in (capitalized cost basis of $972,395), due in monthly installments of $9,822 including interest at 3.95% through November 4, 2012.	134,171	3,337
Capital Lease payable to Motorola, Inc. for Motorola Communications System Equipment (capitalized cost basis of $5,316,963), due in annual installments including interest at 4.165% through December 1, 2018	4,410,919	866,540
Note payable to Bank of America, N.A., collateralized by pledge of recreational impact fees, due in annual principle installments ranging from $310,000 to $610,000, plus interest at 3.90% through March 1, 2022. This debt is serviced by the Recreational Impact Fees Fund (Special Revenue Fund).	5,570,000	1,386,255
Note payable to Bank of America, N.A., collateralized by pledge of non-ad valorem revenues, due in annual principle installments ranging from $190,000 to $300,000, plus interest at 3.85% through March 1, 2017. This debt is serviced by the General Fund.	1,650,000	229,075
Total Governmental Activity Debt	$ 13,181,090	$ 2,795,751

CITY OF APOPKA

LONG-TERM DEBT

BUDGET FISCAL YEAR 2013

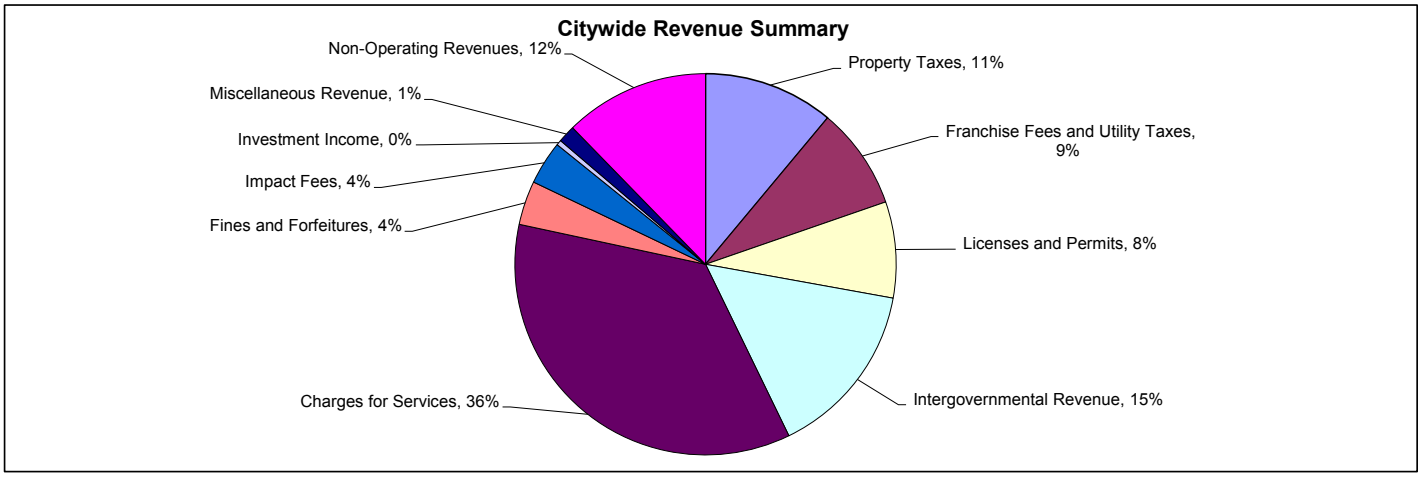
BUSINESS-TYPE ACTIVITIES

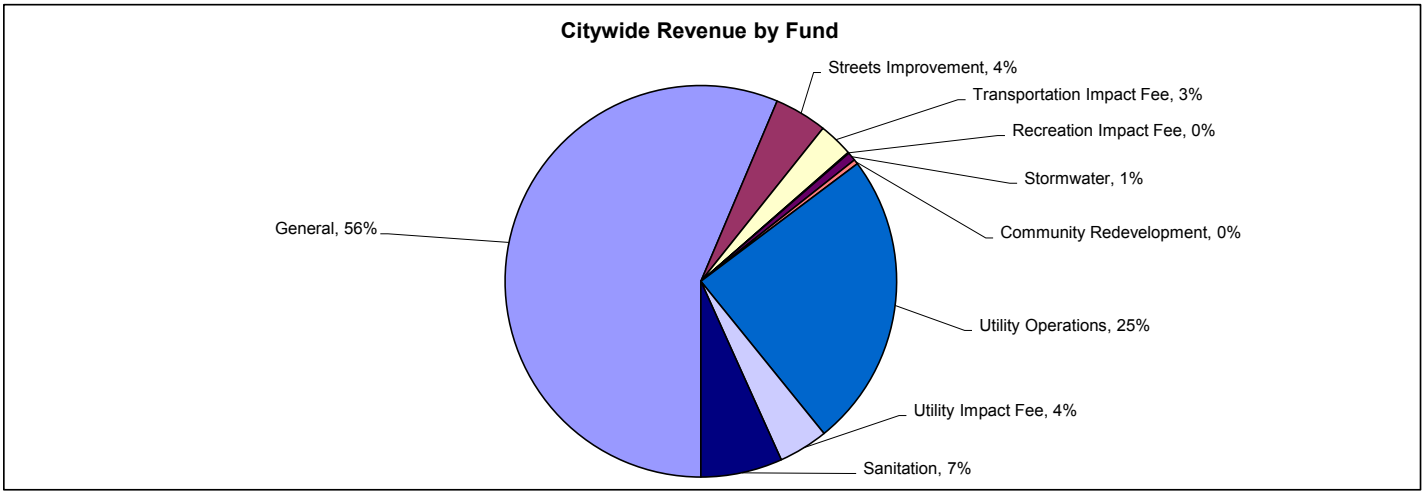
	OUTSTANDING	
	Principal	Interest
Utility System Improvement and Refunding Revenue Bonds, Series 2001, due in annual installments ranging from $470,000 to $1,515,000, plus interest ranging from 3.35% to 4.75% on various maturities. The Series 2001 Bonds are secured by a pledge and are payable solely from the Pledged Revenues consisting of (I) the Net Revenue of the System, (ii) the Sewer System Development Charges, (iii) the Water System Development Charges, (iv) the Reuse Development Charges and (v) the monies on deposit in various funds and accounts created pursuant to the Series 2001 Bond Resolution. This debt is serviced by the Utility System Fund.	20,260,000	11,455,305
Banc of America Leasing & Capital, LLC for six (6) 2007 Mack Sanitation Trucks, (capitalized cost basis of $1,247,442), due in semi-annual installments of $140,578 including interest at 3.96% through November 2011. Serviced by the Sanitation Fund.	137,849	15,285
Total Business - Type Activity Debt	20,397,849	11,470,590
Total Long-Term Debt Citywide	**$ 33,578,939**	**$ 14,266,341**

CITY OF APOPKA
CITYWIDE REVENUE SUMMARY
BUDGET FISCAL YEAR 2013

CITYWIDE SUMMARY BY REVENUE DESCRIPTION	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change From FY 2012
Property Taxes	$7,105,285	$6,781,100	$6,573,900	-3.06%
Franchise Fees and Utility Taxes	5,929,261	5,130,700	5,132,300	0.03%
Licenses and Permits	4,917,670	4,670,400	4,844,300	3.72%
Intergovernmental Revenue	8,324,902	8,621,800	8,888,455	3.09%
Charges for Services	20,869,676	20,152,900	21,143,400	4.91%
Fines and Forfeitures	1,631,596	1,420,800	2,218,100	56.12%
Impact Fees	2,166,278	2,032,640	2,200,000	8.23%
Investment Income	228,206	259,550	260,800	0.48%
Miscellaneous Revenue	1,172,112	757,250	876,000	15.68%
Non-Operating Revenues	7,726,074	5,614,200	7,302,745	30.08%
Total Revenues	**$60,071,059**	**$55,441,340**	**$59,440,000**	**7.21%**

CITYWIDE SUMMARY BY FUND	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change From FY 2012
General	$33,308,938	$31,934,000	$33,507,200	4.93%
Streets Improvement	2,316,503	2,619,270	2,584,730	-1.32%
Transportation Impact Fee	784,054	695,000	1,691,710	143.41%
Recreation Impact Fee	43,689	35,250	45,100	27.94%
Stormwater	401,309	421,200	423,300	0.50%
Community Redevelopment	325,359	283,500	231,600	-18.31%
Utility Operations	16,687,097	13,954,860	14,520,395	4.05%
Utility Impact Fee	2,394,960	1,540,160	2,432,265	57.92%
Sanitation	3,809,151	3,958,100	4,003,700	1.15%
Total Revenues	**$60,071,059**	**$55,441,340**	**$59,440,000**	**7.21%**



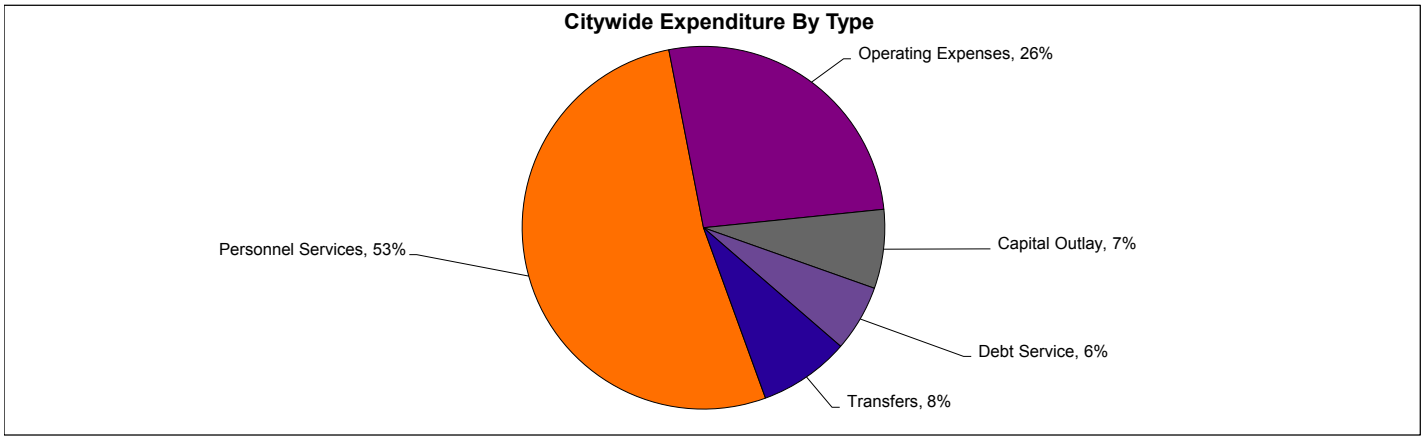


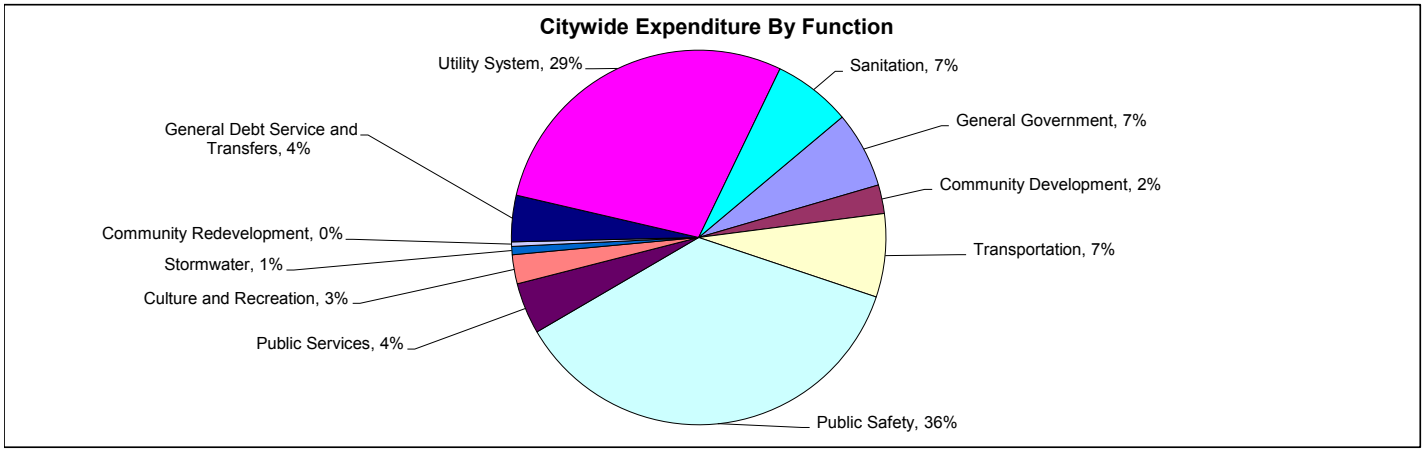
CITY OF APOPKA
CITYWIDE EXPENDITURE SUMMARY
BUDGET FISCAL YEAR 2013

CITYWIDE SUMMARY BY EXPENDITURE TYPE	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change From FY 2012
Personnel Services	$28,695,960	$30,183,080	$31,199,540	3.37%
Operating Expenses	$16,945,747	$14,318,250	$15,718,000	9.78%
Capital Outlay	$6,548,126	$2,723,190	$4,186,245	53.73%
Debt Service	$4,069,004	$3,656,320	$3,523,345	-3.64%
Transfers	$4,248,982	$4,560,500	$4,812,870	5.53%
Total Budget	**$60,507,820**	**$55,441,340**	**$59,440,000**	**7.21%**

CITYWIDE SUMMARY BY FUNCTION	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change From FY 2012
General Government	$5,545,879	$3,869,310	$3,915,810	1.20%
Community Development	1,805,964	1,500,900	1,471,975	-1.93%
Transportation	2,587,275	3,314,270	4,276,440	29.03%
Public Safety	19,534,608	20,465,505	21,660,605	5.84%
Public Services	2,308,489	2,310,815	2,632,965	13.94%
Culture and Recreation	1,242,699	1,444,530	1,489,445	3.11%
Stormwater	181,277	421,200	423,300	0.50%
Community Redevelopment	78,745	283,500	231,600	-18.31%
General Debt Service and Transfers	2,391,697	2,378,190	2,381,500	0.14%
Utility System	20,993,516	15,495,020	16,952,660	9.41%
Sanitation	3,837,671	3,958,100	4,003,700	1.15%
Total Budget	**$60,507,820**	**$55,441,340**	**$59,440,000**	**7.21%**

CITYWIDE SUMMARY POSITIONS (Full Time)	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	Change From FY 2012
General	296.00	296.00	294.00	(2.00)
Community Redevelopment	0.00	0.00	0.00	-
Utility Operations	73.00	73.00	75.00	2.00
Transportation	9.00	9.00	9.00	-
Sanitation	18.00	18.00	18.00	-
Total Positions	**396.00**	**396.00**	**396.00**	**-**



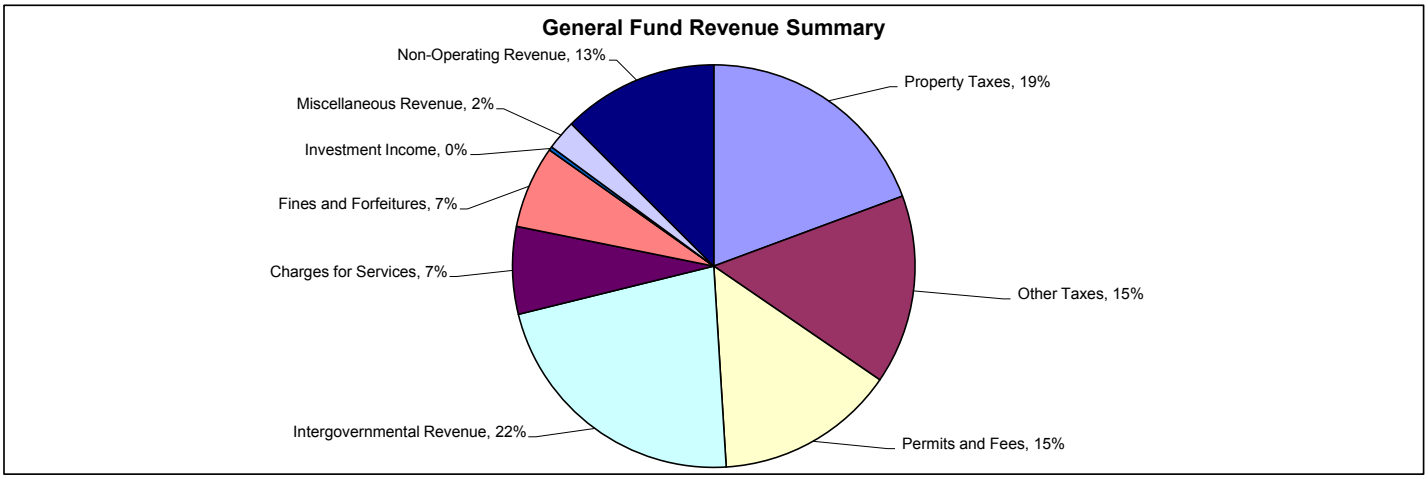


Budget
Detail Section

General Fund

CITY OF APOPKA
GENERAL FUND REVENUE SUMMARY

GENERAL FUND REVENUE DESCRIPTION	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change 2012-2013
Property Taxes	$6,967,591	$6,669,600	$6,482,800	-2.80%
Other Taxes	5,897,421	5,093,700	5,096,300	0.05%
Permits and Fees	4,917,670	4,670,400	4,844,300	3.72%
Intergovernmental Revenue	6,832,719	7,067,300	7,416,700	4.94%
Charges for Services	2,267,187	2,243,250	2,353,600	4.92%
Fines and Forfeitures	1,631,596	1,420,800	2,218,100	56.12%
Investment Income	71,035	95,000	98,000	3.16%
Miscellaneous Revenue	851,709	706,250	807,500	14.34%
Non-Operating Revenue	3,872,010	3,967,700	4,189,900	5.60%
Total Revenues	**$33,308,938**	**$31,934,000**	**$33,507,200**	**4.93%**



CITY OF APOPKA
GENERAL FUND
SUMMARY OF REVENUE PROJECTIONS
BUDGET FISCAL YEAR 2013

	ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
TAXES				
CURRENT PROPERTY TAXES	$6,944,475	$6,654,100	$6,461,800	-2.89%
DELINQUENT PROPERTY TAXES	23,115	15,500	21,000	35.48%
CASUALTY INSURANCE PREMIUM TAXES	753,637	-	-	
UTILITY TAX - ELECTRIC	2,416,441	2,300,000	2,400,000	4.35%
UTILITY TAX - WATER	557,774	490,000	525,000	7.14%
UTILITY TAX - GAS	37,060	32,500	37,000	13.85%
UTILITY TAX - PROPANE	37,162	35,000	38,000	8.57%
LOCAL COMMUNICATION SERVICES TAX	1,882,676	2,036,200	1,911,300	-6.13%
LOCAL BUSINESS TAX	212,672	200,000	185,000	-7.50%
TOTAL TAXES	**12,865,011**	**11,763,300**	**11,579,100**	**-1.57%**
PERMITS AND FEES				
BUILDING PERMITS	620,324	560,000	580,000	3.57%
ELECTRIC PERMIT FEES	48,629	18,000	25,000	38.89%
PLUMBING PERMIT FEES	20,384	12,000	18,000	50.00%
MECHANICAL PERMIT FEES	44,720	20,000	25,000	25.00%
PLAN (BUILDING) ANALYSIS FEES	344,377	200,000	250,000	25.00%
RE-INSPECTION FEES	19,775	16,000	16,000	0.00%
TEMPORARY SIGN PERMITS	660	600	700	16.67%
MISCELLANEOUS PERMITS	12,726	15,000	14,000	-6.67%
FRANCHISE FEES - ELECTRIC	3,175,900	3,250,000	3,300,000	1.54%
FRANCHISE FEES - WATER	337,899	300,000	325,000	8.33%
FRANCHISE FEES - GAS	89,445	75,000	85,000	13.33%
FRANCHISE FEES - SEWER	196,702	198,000	200,000	1.01%
OTHER PERMITS AND LICENSES	1,352	1,500	1,500	0.00%
STREET OPENING PERMITS	332	100	100	0.00%
ARBOR PERMIT	1,810	1,200	1,500	25.00%
BUSINESS TAX APPLICATION FEES	2,635	3,000	2,500	-16.67%
TOTAL PERMITS AND FEES	**4,917,670**	**4,670,400**	**4,844,300**	**3.72%**
INTERGOVERNMENTAL				
FEDERAL POLICE VEST GRANT	4,390			
LOCAL LAW ENFORCEMENT BLOCK GRANT	81,825			
FEDERAL GRANTS – PHYS ENVIRONMENT	384			
PUBLIC SAFETY GRANTS - COUNTY	60,948			
STATE GRANTS - PARKS & RECREATION	17,851			
STATE REVENUE SHARING	1,228,602	1,443,300	1,511,500	4.73%
STATE MOBILE HOME LICENSES	27,837	25,000	26,000	4.00%
STATE ALCOHOL BEVERAGE LICENSES	18,504	14,000	15,000	7.14%
LOCAL GOV. HALF CENT SALES TAX	5,154,910	5,360,000	5,633,200	5.10%
FIREFIGHTER'S SUPPLEMENTAL COMP. FUND	15,470	14,000	15,500	10.71%
STATE REBATE ON VEHICLE FUEL	35,826	33,500	36,000	7.46%
POLICE SCHOOL LIAISON PROGRAM	115,500	115,500	115,500	0.00%
POLICE TASK FORCE PROGRAM	23,755	22,000	22,000	0.00%
BUSINESS TAX - COUNTY	46,918	40,000	42,000	5.00%
TOTAL INTERGOVERNMENTAL	**6,832,719**	**7,067,300**	**7,416,700**	**4.94%**
CHARGES FOR SERVICES				
ZONING FEES	12,805	14,000	14,500	3.57%
RECORDS STORAGE FEES	23,873	15,000	16,000	6.67%
SALE OF MAPS AND PUBLICATIONS	77	500	400	-20.00%
CERT. COPY RECORDS SEARCHES	8,793	4,000	5,000	25.00%
LIEN SEARCH FEES	30,173	17,000	20,000	17.65%
PROPERTY REGISTRATION FEES	29,600	24,000	40,000	66.67%
COMMISSIONS – SCHOOL IMPACT FEES	50,920	20,000	20,000	0.00%
COMMISSIONS – BUILDING PERMITS	2,476	2,000	3,500	75.00%
OTHER CHARGES AND FEES	49,771	20,000	35,000	75.00%
MAINTENANCE - CITY PROPERTY	8,426	3,500	4,000	14.29%
DISPATCH SERVICE FEES	942,281	994,100	1,048,750	5.50%
AMBULANCE SERVICE FEES	572,034	600,000	600,000	0.00%
OTHER PUBLIC SAFETY CHARGES	1,345	8,000	10,000	25.00%
FIRE DEPT – BIRTHDAY FEES	1,250	1,800	1,800	0.00%
FIRE DEPT – CPR FEES	1,700	4,200	3,000	-28.57%
PARKING CITATION SURCHARGES		150	150	0.00%
911 FEES – ORANGE COUNTY DISTRIBUTION	85,593	90,000	90,000	0.00%
CEMETERY FEES	8,225	6,500	8,000	23.08%
ENGINEERING FEES	22,497	25,000	20,000	-20.00%
RECREATION PROGRAM ACTIVITY FEES	405,347	385,000	405,000	5.19%
COUNTRY FAIR	10,000	8,500	8,500	0.00%
TOTAL CHARGES FOR SERVICES	**$2,267,187**	**$2,243,250**	**$2,353,600**	**4.92%**

CITY OF APOPKA
GENERAL FUND
SUMMARY OF REVENUE PROJECTIONS
BUDGET FISCAL YEAR 2013

(CONTINUED)

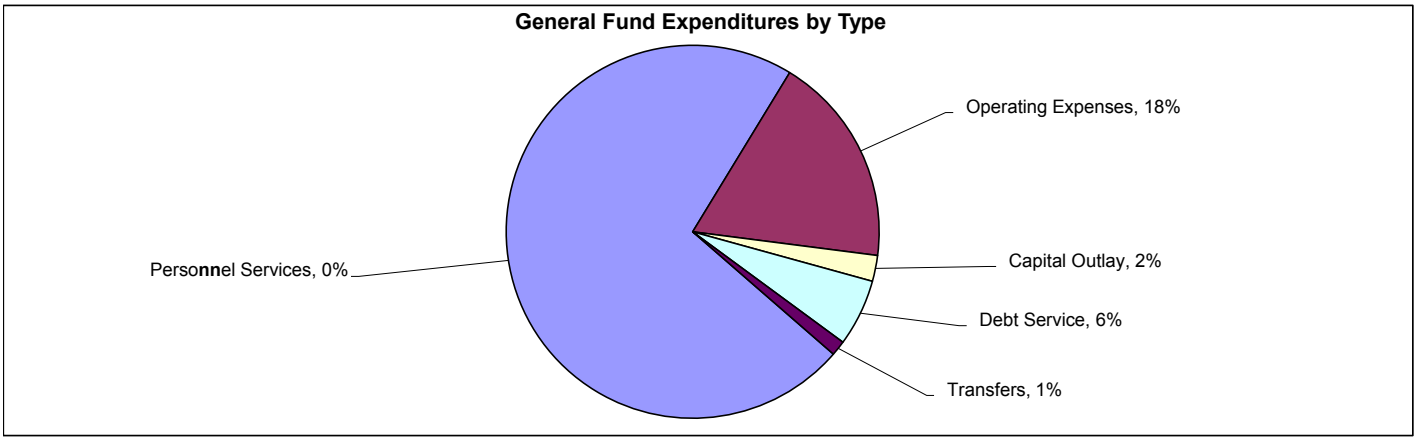
FINES AND FORFEITURES				
COURT FINES	314,685	230,000	375,000	63.04%
CONFISCATED PROPERTY	57,533	1,000	5,000	400.00%
COURT ORDERED RESTITUTION	16,381	3,000	16,000	433.33%
POLICE EDUCATION	12,027	7,000	9,800	40.00%
PARKING FINES	898	1,800	1,000	-44.44%
BUILDING VIOLATION FINES	5,459	3,500	3,800	8.57%
CITY CODE VIOLATION FINES	7,720	4,500	7,500	66.67%
TRAFFIC LIGHT FINES	1,216,894	1,170,000	1,800,000	53.85%
TOTAL FINES AND FORFEITURES	**1,631,596**	**1,420,800**	**2,218,100**	**56.12%**
MISCELLANEOUS REVENUE				
INTEREST INCOME - GENERAL GOV. INVESTMENTS	49,236	65,000	65,000	0.00%
INTEREST INCOME - COUNTY TAX COLLECTOR	21,799	30,000	33,000	10.00%
RENTAL OF CITY PROPERTY	126,522	122,000	133,000	9.02%
SALE OF CEMETERY LOTS	93,220	110,000	100,000	-9.09%
SALES OF SURPLUS EQUIPMENT	2,956	1,000	1,000	0.00%
SCRAP SALES	-	500	500	0.00%
DISPOSITION OF CAPITAL ASSETS	275	2,000	2,000	0.00%
INSURANCE PROCEEDS	30,714	20,000	25,000	25.00%
CONTRIBUTIONS AND DONATIONS	22,378	20,000	20,000	0.00%
REIMBURSEMENTS FOR PRIOR YEARS	30,229	35,000	20,000	-42.86%
MISCELLANEOUS REVENUE	524,065	375,750	485,000	29.08%
CAPITAL FACILITY FEES	21,350	20,000	21,000	5.00%
TOTAL MISCELLANEOUS REVENUE	**922,744**	**801,250**	**905,500**	**13.01%**
NON-OPERATING REVENUE				
CARRYOVER APPROPRIATION		250,000	250,000	0.00%
OTHER FINANCING SOURCES		-	-	
TRANSFER FROM TRANSPORTATION IMPACT FEES	38,010	32,500	35,000	7.69%
TRANSFER FROM STORMWATER FUND	24,000	24,000	24,000	0.00%
TRANSFER FROM UTILITY OPERATING FUND	2,983,600	3,156,200	3,345,600	6.00%
TRANSFER FROM SANITATION FUND	476,400	505,000	535,300	6.00%
TRANSFER FROM LAKE APOPKA IMPACT FEE	350,000			-
TOTAL NON-OPERATING REVENUE	**3,872,010**	**3,967,700**	**4,189,900**	**5.60%**
TOTAL REVENUE	**$33,308,938**	**$31,934,000**	**$33,507,200**	**4.93%**

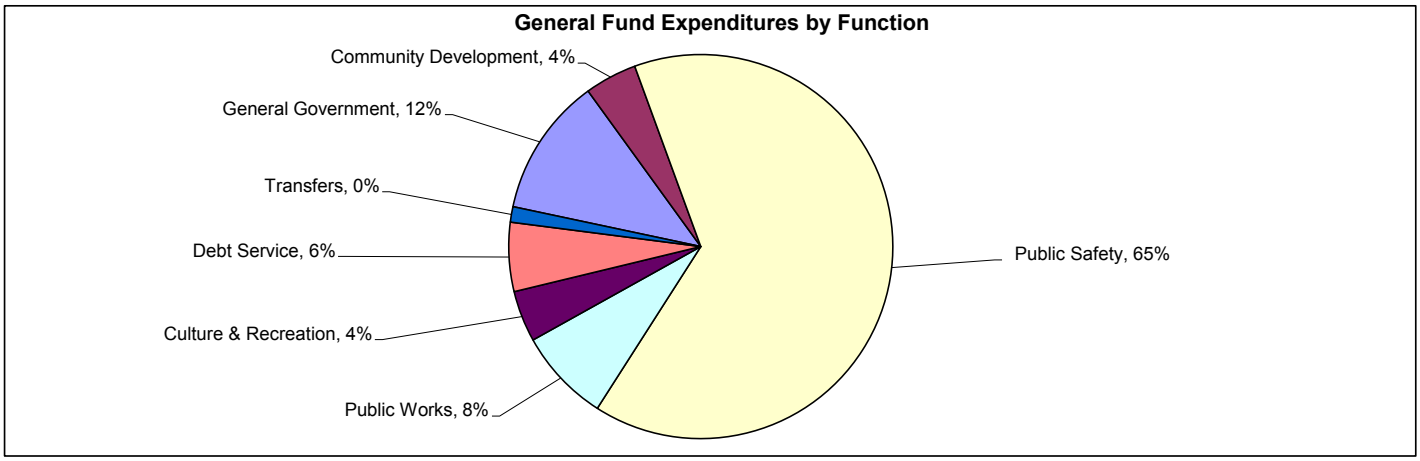
CITY OF APOPKA
GENERAL FUND EXPENDITURE SUMMARY

GENERAL FUND SUMMARY BY EXPENDITURE TYPE	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change 2012-2013
Personnel Services	$22,812,665	$23,607,195	$24,234,280	2.66%
Operating Expenses	4,944,548	4,909,215	6,137,620	25.02%
Capital Outlay	2,667,359	1,039,400	753,800	-27.48%
Debt Service	1,948,325	1,948,300	1,946,220	-0.11%
Transfers	443,373	429,890	435,280	1.25%
Total Budget	**$32,816,270**	**$31,934,000**	**$33,507,200**	**4.93%**

GENERAL FUND SUMMARY BY FUNCTION	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change 2012-2013
General Government	$5,545,879	$3,869,310	$3,915,810	1.20%
Community Development	1,805,964	1,500,900	1,471,975	-1.93%
Public Safety	19,534,608	20,465,505	21,660,605	5.84%
Public Works	2,308,489	2,310,815	2,632,965	13.94%
Culture & Recreation	1,229,633	1,409,280	1,444,345	2.49%
Debt Service	1,948,325	1,948,300	1,946,220	-0.11%
Transfers	443,373	429,890	435,280	1.25%
Total Budget	**$32,816,270**	**$31,934,000**	**$33,507,200**	**4.93%**

GENERAL FUND SUMMARY POSITIONS (Full Time)	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	Change 2012-2013
General Government	30.00	28.00	26.00	(2.00)
Community Development	15.00	15.00	15.00	-
Public Safety	209.00	212.00	212.00	-
Public Works	28.00	28.00	29.00	1.00
Culture & Recreation	14.00	13.00	12.00	(1.00)
Total Positions	**296.00**	**296.00**	**294.00**	**(2.00)**





CITY OF APOPKA
GENERAL FUND
SUMMARY OF EXPENDITURES BY TYPE
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$15,118,358	$15,923,390	$16,186,250	1.65%
1210	LONGEVITY PAY	103,595	111,055	111,465	0.37%
1225	PROFICIENCY PAY	366,073	410,500	382,500	-6.82%
1300	OTHER SALARIES AND WAGES	196,915	228,450	229,850	0.61%
1400	OVERTIME PAY	545,334	555,320	553,820	-0.27%
1500	SPECIAL (INCENTIVE) PAY	79,726	87,520	88,880	1.55%
2100	FICA TAXES - CITY MATCHING	1,193,228	1,335,230	1,347,525	0.92%
2200	CITY RETIREMENT CONTRIBUTION	3,185,422	2,736,060	2,912,100	6.43%
2300	LIFE AND HEALTH INSURANCE	1,722,900	1,904,070	2,128,290	11.78%
2400	WORKER'S COMPENSATION	285,600	285,600	283,600	-0.70%
2500	UNEMPLOYMENT COMPENSATION	15,513	30,000	10,000	-66.67%
	TOTAL PERSONNEL SERVICES	**22,812,665**	**23,607,195**	**24,234,280**	**2.66%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	634,587	234,900	258,100	9.88%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE	71,672	-	-	
3150	CITY ATTORNEY FEES	72,000	72,000	72,000	0.00%
3200	ACCOUNTING AND AUDITING	16,200	16,950	17,760	4.78%
3400	OTHER CONTRACTUAL SERVICES	725,239	906,260	1,411,820	55.79%
4000	TRAVEL & PER DIEM	13,249	16,600	16,000	-3.61%
4100	COMMUNICATIONS SERVICES	138,748	121,520	455,400	274.75%
4200	FREIGHT AND POSTAGE SERVICES	-	27,450	26,640	-2.95%
4300	UTILITY SERVICES	475,278	452,530	503,900	11.35%
4400	RENTALS AND LEASES	5,885	28,870	28,300	-1.97%
4500	LIABILITY & CASUALTY INSURANCE	329,625	329,625	328,125	-0.46%
4600	REPAIRS AND MAINTENANCE SERVICES	437,142	672,880	894,630	32.96%
4650	VEHICLE MAINTENANCE	329,353	308,800	350,135	13.39%
4700	PRINTING SERVICES	9,383	39,250	32,050	-18.34%
4800	PROMOTIONAL ADVERTISING	-	-	-	
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	75,912	94,720	27,550	-70.91%
4902	LEGAL ADVERTISING	8,840	12,900	11,100	-13.95%
4904	CLOTHING ALLOWANCE	5,852	-	6,000	
4950	EMS BILLING EXPENSE	34,071	46,000	46,000	0.00%
5100	OFFICE SUPPLIES	43,676	60,930	68,080	11.73%
5200	OPERATING SUPPLIES	1,000,798	1,012,160	1,086,180	7.31%
5201	OLD FLORIDA OUTDOOR FESTIVAL	-	-	-	
5207	PARKS BEAUTIFICATION EXPENDITURE	-	-	-	
5210	OPERATING SUPPLIES - GRANTS	-	-	-	
5216	PARKS TREE BANK EXPENDITURE	21,761	-	-	
5250	FUEL AND GASOLINE	424,871	321,400	370,650	15.32%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	64,307	59,260	62,120	4.83%
5401	TRAINING – CPR	5,079	3,000	3,000	0.00%
5450	SPECIAL POLICE EDUCATION	1,020	7,000	9,800	40.00%
5500	TRAINING	-	64,210	52,280	-18.58%
	TOTAL OPERATING EXPENDITURES	**4,944,548**	**4,909,215**	**6,137,620**	**25.02%**
CAPITAL OUTLAY					
6100	LAND	954,742	-	-	
6200	BUILDINGS	672,753	-	-	
6300	IMPROVEMENTS OTHER THAN BUILDINGS	346,810	-	47,500	
6400	EQUIPMENT & MACHINERY	693,054	1,039,400	706,300	-32.05%
	TOTAL CAPITAL OUTLAY	**2,667,359**	**1,039,400**	**753,800**	**-27.48%**
DEBT SERVICE AND TRANSFERS					
7100	COMM. & AMBULANCE PRINCIPAL	110,192	114,630	114,630	0.00%
7101	COMMUNICATION LEASE	456,872	475,920	495,725	4.16%
7160	MCBRIDE MORTGAGE - 1/2019	30,750	30,750	30,750	0.00%
7170	FLC REVENUE BOND - 12/2018	120,000	125,000	130,000	4.00%
7181	WI-FI REVENUE NOTE - 3/2017	400,000	415,000	430,000	3.61%
7182	RECREATION REVENUE NOTE - 3/2022	240,000	250,000	260,000	4.00%
7200	COMM. & AMBULANCE INTEREST	7,672	3,250	3,250	0.00%
7201	COMMUNICATION LEASE- INTEREST	202,743	183,750	163,895	-10.81%
7260	BANK OF AMERICA LOAN INTEREST	13,478	12,000	10,485	-12.63%
7270	FLC REVENUE BOND INTEREST	59,241	55,200	50,640	-8.26%
7271	FLC REVENUE BOND - OTHER	1,782	1,900	1,900	0.00%
7281	WI-FI REVENUE NOTE - 3/2017	232,830	217,300	201,045	-7.48%
7282	RECREATION REVENUE NOTE - 3/2022	72,765	63,600	53,900	-15.25%
9111	TRANSFER TO STREET IMPROVEMENT FUND	358,573	340,000	340,000	0.00%
9141	TRANSFER TO UTILITY OPERATING FUND	84,800	89,890	95,280	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**2,391,697**	**2,378,190**	**2,381,500**	**0.14%**
	TOTAL BUDGET	**$32,816,270**	**$31,934,000**	**$33,507,200**	**4.93%**
	TOTAL POSITIONS	**296**	**296**	**294**	**-2**

CITY OF APOPKA
GENERAL FUND
SUMMARY OF EXPENDITURES BY FUNCTION
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
GENERAL GOVERNMENT					
1010	MAYOR'S OFFICE	$276,749	$284,525	$289,960	1.91%
1020	ADMINISTRATIVE SERVICES	2,309,335	632,040	667,230	5.57%
1021	PURCHASING	165,827	174,855	-	-100.00%
1022	FACILITIES MAINTENANCE	510,627	531,110	513,170	-3.38%
1030	CITY CLERK	182,850	252,250	233,435	-7.46%
1120	FINANCE	468,796	455,500	463,635	1.79%
1170	HUMAN RESOURCES	239,959	268,755	302,480	12.55%
5110	INFORMATION TECHNOLOGY	1,391,736	1,270,275	1,445,900	13.83%
	TOTAL GENERAL GOVERNMENT	**5,545,879**	**3,869,310**	**3,915,810**	**1.20%**
FIRE SERVICES					
2110	FIRE CHIEF	1,368,886	981,320	1,000,365	1.94%
2120	FIRE SUPPRESSION	2,817,893	3,115,230	3,038,485	-2.46%
2130	FIRE EMS	3,917,333	4,494,210	4,419,770	-1.66%
	TOTAL FIRE SERVICES	**8,104,112**	**8,590,760**	**8,458,620**	**-1.54%**
POLICE SERVICES					
2210	POLICE CHIEF	1,509,885	1,085,230	1,489,520	37.25%
2220	POLICE FIELD SERVICES	5,674,816	5,911,800	6,010,150	1.66%
2230	POLICE SUPPORT SERVICES	2,634,065	3,172,670	3,428,340	8.06%
2235	POLICE CROSSING GUARDS	70,616	86,035	87,295	1.46%
2250	COMMUNICATIONS / DISPATCH	1,541,115	1,619,010	2,186,680	35.06%
	TOTAL POLICE SERVICES	**11,430,496**	**11,874,745**	**13,201,985**	**11.18%**
COMMUNITY DEVELOPMENT					
4020	ZONING AND PLANNING	1,279,097	941,620	935,270	-0.67%
4021	BUILDING INSPECTION	526,867	559,280	536,705	-4.04%
	TOTAL COMMUNITY DEVELOPMENT	**1,805,964**	**1,500,900**	**1,471,975**	**-1.93%**
PUBLIC WORKS					
3310	FLEET MAINTENANCE	739,722	804,490	913,500	13.55%
3512	CEMETERY	220,334	126,310	153,630	21.63%
3513	GROUNDS MAINTENANCE	1,342,765	672,945	725,450	7.80%
3514	GROUNDS – ATHLETIC COMPLEXES	5,668	707,070	840,385	18.85%
	TOTAL PUBLIC WORKS	**2,308,489**	**2,310,815**	**2,632,965**	**13.94%**
CULTURE AND RECREATION					
3611	RECREATION ADMINISTRATION	-	-	-	
3612	RECREATION ATHLETICS	913,315	986,840	1,039,050	5.29%
3613	RECREATION PROGRAMS & CIVIC EVENTS	316,318	422,440	405,295	-4.06%
	TOTAL CULTURE AND RECREATION	**1,229,633**	**1,409,280**	**1,444,345**	**2.49%**
DEBT SERVICE		1,948,325	1,948,300	1,946,220	-0.11%
TRANSFERS		443,373	429,890	435,280	1.25%
	TOTAL DEBT SERVICE & TRANSFERS	**2,391,697**	**2,378,190**	**2,381,500**	**0.14%**
	TOTAL ALL DEPARTMENTS	**$32,816,270**	**$31,934,000**	**$33,507,200**	**4.93%**
	TOTAL POSITIONS	**296**	**296**	**294**	**-2**

CITY OF APOPKA
GENERAL FUND
MAYOR'S OFFICE - 1010

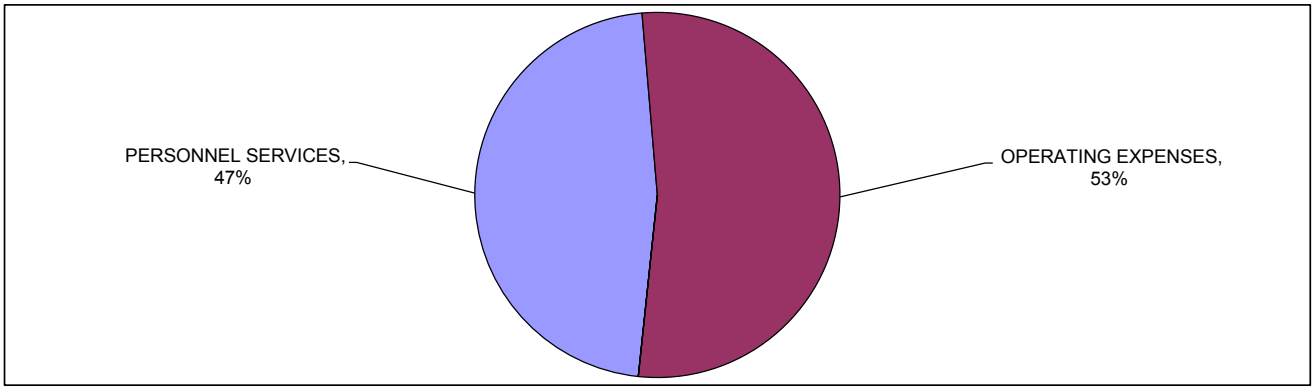
The Mayor is responsible for preserving and enhancing the City's quality of life for those who live and work in Apopka by providing direction, leadership and specific initiatives to ensure the effective and efficient development and administration of City services, policies and laws.

CITY OF APOPKA
GENERAL FUND
MAYOR'S OFFICE - 1010

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

MAYOR'S OFFICE STAFFING	FY 2011	FY 2012	FY 2013
MAYOR	1	1	1
MAYOR'S SECRETARY	1	1	1
TOTAL STAFFING	**2**	**2**	**2**

MAYOR'S OFFICE BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	125,796	130,525	136,260	4.39%
OPERATING EXPENSES	150,953	154,000	153,700	-0.19%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**276,749**	**284,525**	**289,960**	**1.91%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
1010 - MAYOR'S OFFICE
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$98,467	$100,850	$104,400	3.52%
1210	LONGEVITY PAY	579	675	700	3.70%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY				
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	7,267	7,550	7,820	3.58%
2200	CITY RETIREMENT CONTRIBUTION	6,082	6,850	7,120	3.94%
2300	LIFE AND HEALTH INSURANCE	11,400	12,600	14,220	12.86%
2400	WORKER'S COMPENSATION	2,000	2,000	2,000	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**125,796**	**130,525**	**136,260**	**4.39%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	-	-	-	
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES	72,000	72,000	72,000	0.00%
3200	ACCOUNTING AND AUDITING		-		
3400	OTHER CONTRACTUAL SERVICES		-		
4000	TRAVEL & PER DIEM	2,498	2,000	1,000	-50.00%
4100	COMMUNICATIONS SERVICES	1,553	1,100	1,200	9.09%
4200	FREIGHT AND POSTAGE SERVICES	-	500	500	0.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	1,500	1,500	1,500	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	53	250	300	20.00%
4650	VEHICLE MAINTENANCE	105	500	1,000	100.00%
4700	PRINTING SERVICES	-	500	500	0.00%
4800	PROMOTIONAL ADVERTISING			-	
4900	OTHER CURRENT CHARGES AND OBLIGATIONS		-	-	
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	1,952	2,000	2,000	0.00%
5200	OPERATING SUPPLIES	46,062	41,500	41,500	0.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	90	150	200	33.33%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	25,139	32,000	32,000	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING	-			
	TOTAL OPERATING EXPENDITURES	**150,953**	**154,000**	**153,700**	**-0.19%**
CAPITAL OUTLAY					
6100	LAND		-		
6200	BUILDINGS				
6300	IMPROVEMENTS OTHER THAN BUILDINGS		-		
6400	EQUIPMENT & MACHINERY		-		
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$276,749**	**$284,525**	**$289,960**	**1.91%**
	TOTAL POSITIONS	**2**	**2**	**2**	**0**

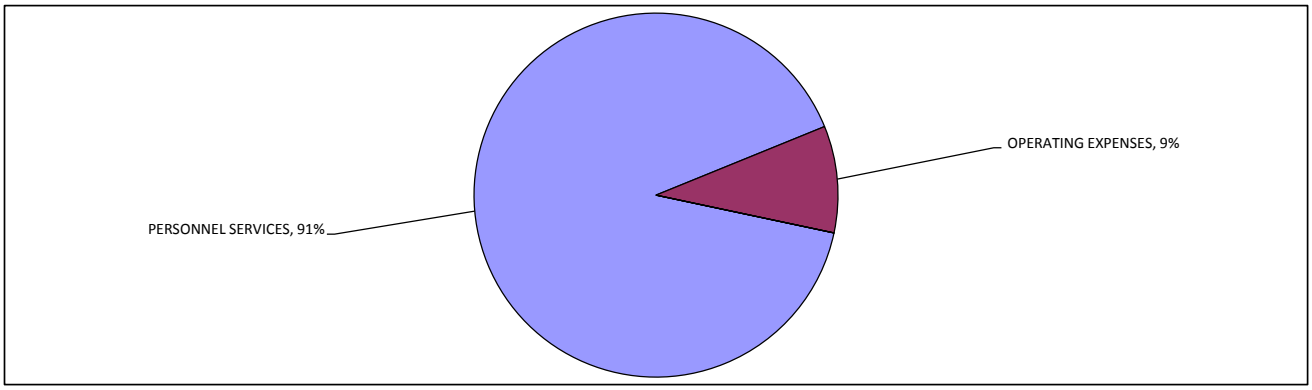
The Administrative Services division encompasses purchasing, facilities maintenance, risk management, volunteers and citizens advocate. Each group provides a variety of services to other City Departments and the general public.

CITY OF APOPKA
GENERAL FUND
ADMINISTRATIVE SERVICES - 1020

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

ADMINISTRATIVE STAFFING	FY 2011	FY 2012	FY 2013
CHIEF ADMINISTRATIVE OFFICER	1	1	1
ADMINISTRATIVE SERVICES MANAGER	1	1	1
ASSISTANT TO CAO	1	1	1
SECRETARY I	1	0	1
INSURANCE CLERK	1	1	1
RECEPTIONIST	1	1	0
COMMUNITY RELATIONS & EVENT COORDINATOR	0	1	1
TOTAL STAFFING	**6**	**6**	**6**

ADMINISTRATIVE BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	532,836	575,070	603,960	5.02%
OPERATING EXPENSES	73,950	56,970	63,270	11.06%
CAPITAL OUTLAY	1,702,549	0	0	
TOTAL BUDGET	**2,309,335**	**632,040**	**667,230**	**5.57%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
1020 - ADMINISTRATIVE SERVICES
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$411,427	$436,100	$454,020	4.11%
1210	LONGEVITY PAY	1,557	1,770	1,900	7.34%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES		-	-	
1400	OVERTIME PAY		-	-	
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	27,193	34,420	35,870	4.21%
2200	CITY RETIREMENT CONTRIBUTION	52,759	58,830	63,360	7.70%
2300	LIFE AND HEALTH INSURANCE	34,200	38,250	43,110	12.71%
2400	WORKER'S COMPENSATION	5,700	5,700	5,700	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**532,836**	**575,070**	**603,960**	**5.02%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	28,547	25,000	22,000	-12.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	12,500			
4000	TRAVEL & PER DIEM		1,000		-100.00%
4100	COMMUNICATIONS SERVICES	4,372	1,450	3,000	106.90%
4200	FREIGHT AND POSTAGE SERVICES	-	1,000	750	-25.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	4,470	4,470	4,470	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	7,183	9,000	9,000	0.00%
4650	VEHICLE MAINTENANCE	459	1,500	3,000	100.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	167			
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	2,555	3,000	3,500	16.67%
5200	OPERATING SUPPLIES	12,906	5,250	12,750	142.86%
5201	OLD FLORIDA OUTDOOR FESTIVAL			-	
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	696	2,000	1,500	-25.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	95	300	300	0.00%
5401	TRAINING – CPR		3,000	3,000	0.00%
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**73,950**	**56,970**	**63,270**	**11.06%**
CAPITAL OUTLAY					
6100	LAND	852,780	-	-	
6200	BUILDINGS	643,349	-	-	
6300	IMPROVEMENTS OTHER THAN BUILDINGS	181,135	-	-	
6400	EQUIPMENT & MACHINERY	25,286	-		
	TOTAL CAPITAL OUTLAY	**1,702,549**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$2,309,335**	**$632,040**	**$667,230**	**5.57%**
	TOTAL POSITIONS	**6**	**6**	**6**	**0**

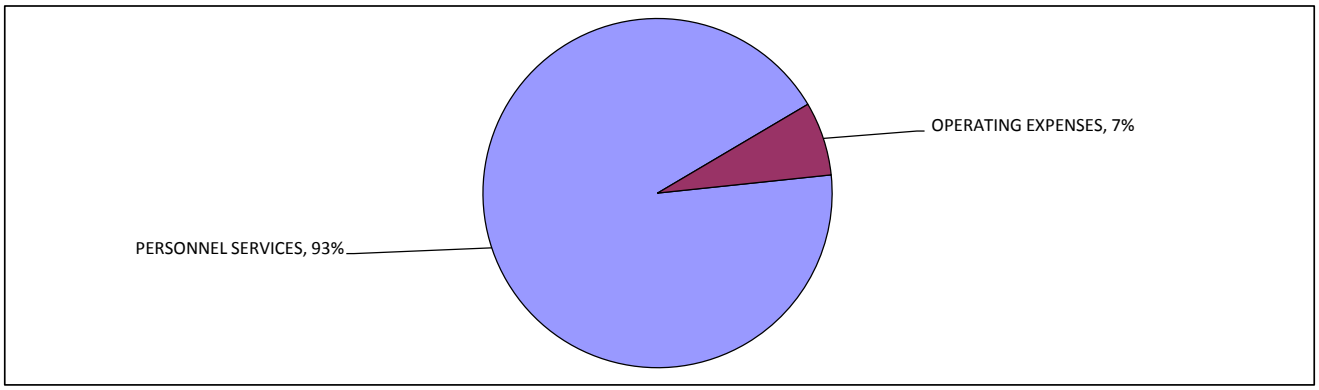
The Purchasing Division is committed to obtaining the most desirable goods and services to meet the City's operational needs at the lowest possible cost, delivered in a timely manner, and in compliance with all City policies and applicable state purchasing laws. Purchasing has the responsibility to obtain the most value for the tax dollar in a fair, efficient, and equitable manner.

CITY OF APOPKA
GENERAL FUND
PURCHASING - 1021

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

PURCHASING STAFFING	FY 2011	FY 2012	FY 2013
PURCHASING SUPERVISOR	1	1	0
PURCHASING & SUPPLY SPEC.	1	1	0
TOTAL STAFFING	**2**	**2**	**0**

PURCHASING BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	157,962	165,060	0	-100.00%
OPERATING EXPENSES	7,865	9,795	0	-100.00%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**165,827**	**174,855**	**0**	**-100.00%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
1021 - PURCHASING
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$118,980	$122,250		-100.00%
1210	LONGEVITY PAY	997	1,000		-100.00%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		-		
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	8,558	9,430		-100.00%
2200	CITY RETIREMENT CONTRIBUTION	16,027	17,780		-100.00%
2300	LIFE AND HEALTH INSURANCE	11,400	12,600		-100.00%
2400	WORKER'S COMPENSATION	2,000	2,000		-100.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**157,962**	**165,060**	**-**	**-100.00%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES				
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	120	220		-100.00%
4200	FREIGHT AND POSTAGE SERVICES		250		-100.00%
4300	UTILITY SERVICES	4,368	5,000		-100.00%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	1,500	1,500		-100.00%
4600	REPAIRS AND MAINTENANCE SERVICES	948	1,500		-100.00%
4650	VEHICLE MAINTENANCE	224	500		-100.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	67	200		-100.00%
5200	OPERATING SUPPLIES	276	225		-100.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	362	400		-100.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS				
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**7,865**	**9,795**	**-**	**-100.00%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY				
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$165,827**	**$174,855**	**$-**	**-100.00%**
	TOTAL POSITIONS	**2**	**2**	**0**	**-2**

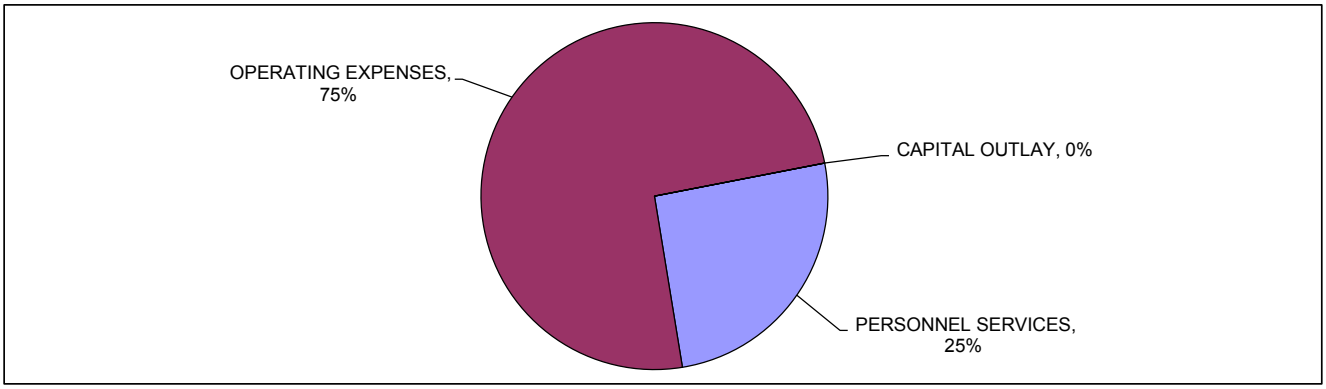
The Facilities Maintenance Division is responsible for maintaining a safe and pleasant environment for the City employees and the public. This division is a service unit which is responsible for the cleaning, maintenance, and minor renovations of the City's facilities.

CITY OF APOPKA
GENERAL FUND
FACILITY MAINTENANCE - 1022

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

FACILITY MAINTENANCE STAFFING	FY 2011	FY 2012	FY 2013
SENIOR PROJECT COORDINATOR	1	1	1
FACILITIES MAINTENANCE WORKER I	1	1	1
TOTAL STAFFING	**2**	**2**	**2**

FACILITY MAINTENANCE BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	144,999	152,570	130,730	-14.31%
OPERATING EXPENSES	353,882	378,540	382,440	1.03%
CAPITAL OUTLAY	11,746	0	0	
TOTAL BUDGET	**510,627**	**531,110**	**513,170**	**-3.38%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
1022 - FACILITIES MAINTENANCE
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$108,155	$112,320	$95,480	-14.99%
1210	LONGEVITY PAY	669	700	520	-25.71%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		-	-	
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	8,223	8,650	7,345	-15.09%
2200	CITY RETIREMENT CONTRIBUTION	14,552	16,300	14,525	-10.89%
2300	LIFE AND HEALTH INSURANCE	11,400	12,600	10,860	-13.81%
2400	WORKER'S COMPENSATION	2,000	2,000	2,000	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**144,999**	**152,570**	**130,730**	**-14.31%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	-	-	-	
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING	-	-	-	
3400	OTHER CONTRACTUAL SERVICES	34,276	38,000	38,000	0.00%
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	-	200	1,200	500.00%
4200	FREIGHT AND POSTAGE SERVICES		250	250	0.00%
4300	UTILITY SERVICES	115,032	110,000	140,000	27.27%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	11,490	11,490	11,490	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	105,975	96,500	138,000	43.01%
4650	VEHICLE MAINTENANCE	831	1,000	1,000	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	69,142	79,100	10,500	-86.73%
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES				
5200	OPERATING SUPPLIES	14,348	38,000	38,000	0.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	2,727	4,000	4,000	0.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	60			
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**353,882**	**378,540**	**382,440**	**1.03%**
CAPITAL OUTLAY					
6100	LAND		-	-	-
6200	BUILDINGS	11,746		-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				-
6400	EQUIPMENT & MACHINERY			-	
	TOTAL CAPITAL OUTLAY	**11,746**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$510,627**	**$531,110**	**$513,170**	**-3.38%**
	TOTAL POSITIONS	**2**	**2**	**2**	**0**

CITY OF APOPKA
GENERAL FUND
CITY CLERK - 1030

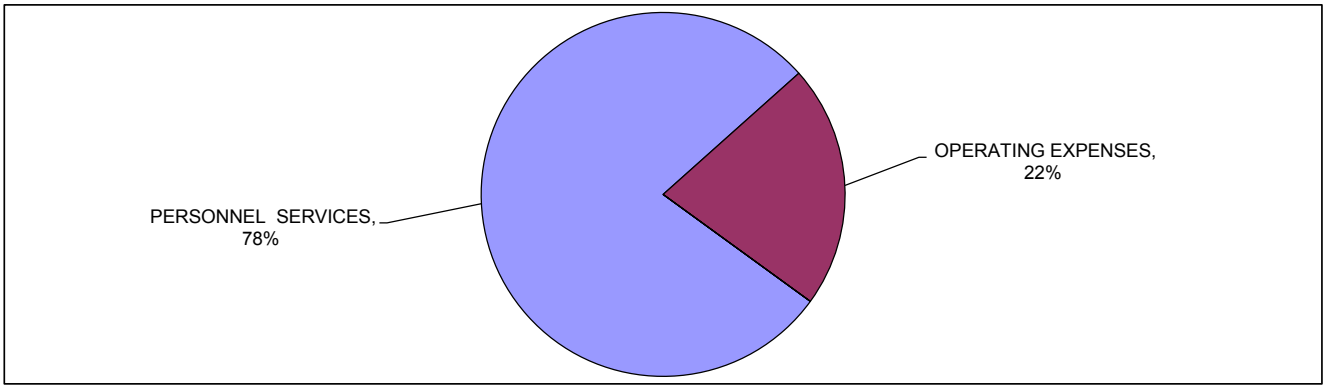
The City Clerk, as a staff officer, is the custodian of the City Seal, and the City's Official Public Records, including minutes, ordinances, resolutions, agreements and deeds of City owned property. The City Clerk attends, records, and prepares minutes for all City Council meetings, provides information to the public regarding City matters, conducts City elections, and is responsible for legal advertisements for public hearings.

CITY OF APOPKA
GENERAL FUND
CITY CLERK - 1030

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

CITY CLERK STAFFING	FY 2011	FY 2012	FY 2013
CITY CLERK	1	1	1
DEPUTY CITY CLERK	1	1	1
TOTAL STAFFING	**2**	**2**	**2**

CITY CLERK BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	167,118	175,540	183,015	4.26%
OPERATING EXPENSES	15,732	76,710	50,420	-34.27%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**182,850**	**252,250**	**233,435**	**-7.46%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
1030 - CITY CLERK
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$136,847	$142,500	$147,400	3.44%
1210	LONGEVITY PAY	265	370	425	14.86%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		-	-	
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	10,369	10,970	11,350	3.46%
2200	CITY RETIREMENT CONTRIBUTION	6,237	7,100	7,620	7.32%
2300	LIFE AND HEALTH INSURANCE	11,400	12,600	14,220	12.86%
2400	WORKER'S COMPENSATION	2,000	2,000	2,000	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**167,118**	**175,540**	**183,015**	**4.26%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES		1,000	1,000	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	510	40,900	20,700	-49.39%
4000	TRAVEL & PER DIEM			400	
4100	COMMUNICATIONS SERVICES	851	1,000	500	-50.00%
4200	FREIGHT AND POSTAGE SERVICES		1,500	1,700	13.33%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	1,500	1,500	1,500	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	5,605	6,510	6,900	5.99%
4650	VEHICLE MAINTENANCE				
4700	PRINTING SERVICES	4,157	14,100	7,200	-48.94%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	283	1,920	1,750	-8.85%
4902	LEGAL ADVERTISING	293	3,000	2,000	-33.33%
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	988	2,100	2,100	0.00%
5200	OPERATING SUPPLIES	867	2,050	3,200	56.10%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE		-		
5250	FUEL AND GASOLINE				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	678	720	720	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING		410	750	82.93%
	TOTAL OPERATING EXPENDITURES	**15,732**	**76,710**	**50,420**	**-34.27%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY				
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$182,850**	**$252,250**	**$233,435**	**-7.46%**
	TOTAL POSITIONS	**2**	**2**	**2**	**0**

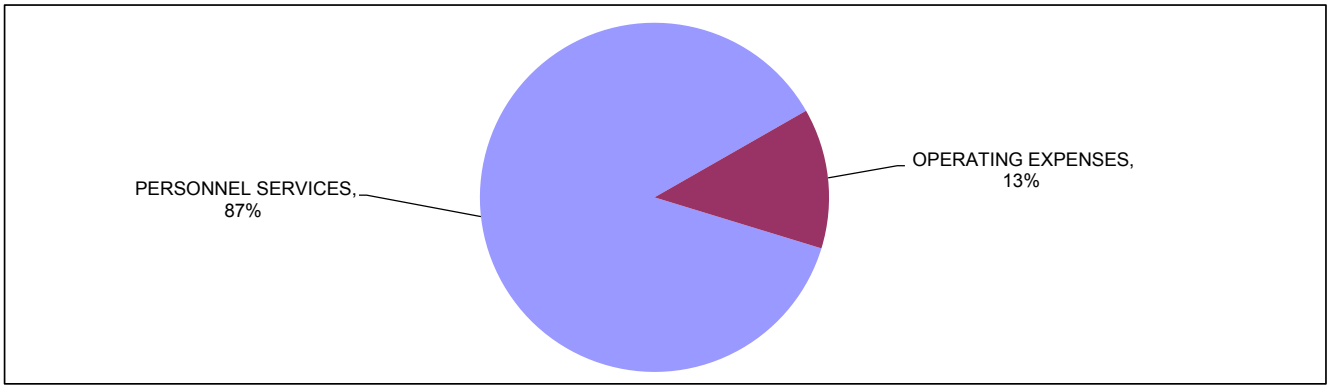
The Finance Department is responsible for gathering, organizing and reporting all financial and accounting information for the City. Responsibilities also include cash management, debt administration, accounts payable, accounts receivable, capital assets and pension reconciliation. Additional duties include producing the City's Annual Balanced Budget, developing the Five Year Capital Improvement Plan (CIP), and the audited Comprehensive Annual Financial Report (CAFR).

CITY OF APOPKA
GENERAL FUND
FINANCE - 1120

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

FINANCE STAFFING	FY 2011	FY 2012	FY 2013
FINANCE DIRECTOR	1	1	1
FINANCIAL APPLICATIONS MGR	1	1	1
ACCOUNTANT II	1	1	1
ACCOUNTS PAYABLE SPECIALIST	1	1	1
TOTAL STAFFING	**4**	**4**	**4**

FINANCE BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	377,959	393,200	403,425	2.60%
OPERATING EXPENSES	90,837	62,300	60,210	-3.35%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**468,796**	**455,500**	**463,635**	**1.79%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
1120 - FINANCE
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$297,455	$308,320	$308,100	-0.07%
1210	LONGEVITY PAY	1,378	1,560	1,130	-27.56%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		-	-	
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	22,475	23,710	23,645	-0.27%
2200	CITY RETIREMENT CONTRIBUTION	25,151	25,050	32,750	30.74%
2300	LIFE AND HEALTH INSURANCE	26,700	29,760	33,000	10.89%
2400	WORKER'S COMPENSATION	4,800	4,800	4,800	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**377,959**	**393,200**	**403,425**	**2.60%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	930	1,000	1,000	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE	25,494			
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING	16,200	16,950	17,760	4.78%
3400	OTHER CONTRACTUAL SERVICES	24,662	18,000	16,000	-11.11%
4000	TRAVEL & PER DIEM	682			
4100	COMMUNICATIONS SERVICES	2,502	-		
4200	FREIGHT AND POSTAGE SERVICES		2,600	2,600	0.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	7,140	7,140	7,140	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	7,979	8,960	8,960	0.00%
4650	VEHICLE MAINTENANCE				
4700	PRINTING SERVICES	572	2,400	1,500	-37.50%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING	186	250	250	0.00%
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	1,211	1,200	1,200	0.00%
5200	OPERATING SUPPLIES	1,422	1,800	1,800	0.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	1,858	1,600	1,600	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING		400	400	0.00%
	TOTAL OPERATING EXPENDITURES	**90,837**	**62,300**	**60,210**	**-3.35%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY				
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$468,796**	**$455,500**	**$463,635**	**1.79%**
	TOTAL POSITIONS	**4**	**4**	**4**	**0**

CITY OF APOPKA
GENERAL FUND
HUMAN RESOURCES - 1170

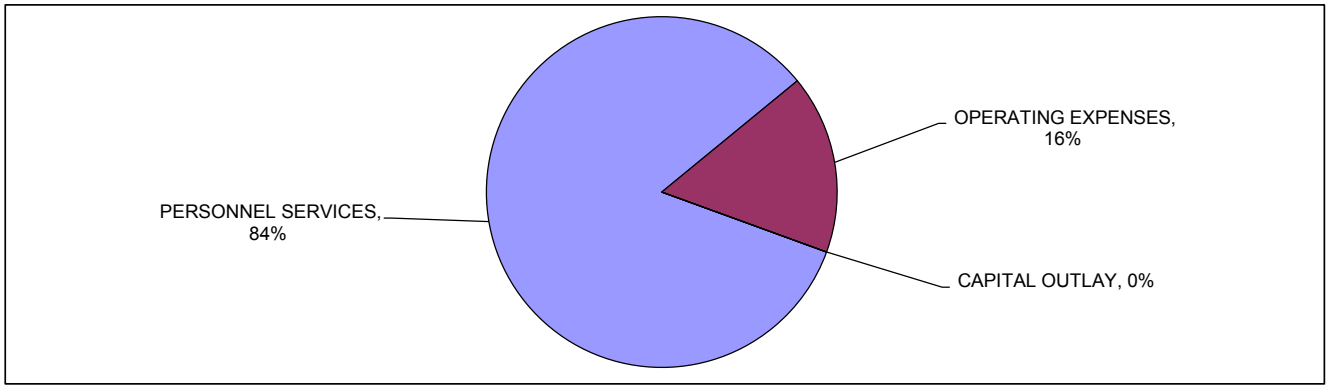
To provide quality services and support in employment, training, benefits, compensation and safety. To develop a qualified, productive, responsive workforce, equipped with the knowledge, abilities, skills, and tools necessary to meet the City's present and future needs. Human Resources assures the City is an equal opportunity employer and is also responsible for all payroll related issues and employee benefits.

CITY OF APOPKA
GENERAL FUND
HUMAN RESOURCES - 1170

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

HUMAN RESOURCES STAFFING	FY 2011	FY 2012	FY 2013
HUMAN RESOURCES DIRECTOR	1	1	1
HUMAN RESOURCES SPEC. I	2	2	2
TOTAL STAFFING	**3**	**3**	**3**

HUMAN RESOURCES BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	227,691	239,920	252,590	5.28%
OPERATING EXPENSES	12,268	28,835	49,890	73.02%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**239,959**	**268,755**	**302,480**	**12.55%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
1170 - HUMAN RESOURCES
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$171,805	$177,980	$185,250	4.08%
1210	LONGEVITY PAY	747	850	920	8.24%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		-	-	
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	12,304	13,680	14,250	4.17%
2200	CITY RETIREMENT CONTRIBUTION	23,035	25,810	28,170	9.14%
2300	LIFE AND HEALTH INSURANCE	17,100	18,900	21,300	12.70%
2400	WORKER'S COMPENSATION	2,700	2,700	2,700	0.00%
2500	UNEMPLOYMENT COMPENSATION		-	-	
	TOTAL PERSONNEL SERVICES	**227,691**	**239,920**	**252,590**	**5.28%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	220	-	5,600	
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING	-	-	-	
3400	OTHER CONTRACTUAL SERVICES	112	1,600	1,600	0.00%
4000	TRAVEL & PER DIEM		1,000	1,000	0.00%
4100	COMMUNICATIONS SERVICES	423	225	400	77.78%
4200	FREIGHT AND POSTAGE SERVICES		250	250	0.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	2,220	2,220	2,220	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	4,539	10,120	25,000	147.04%
4650	VEHICLE MAINTENANCE				
4700	PRINTING SERVICES		4,500	2,500	-44.44%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	2,191	3,200	5,600	75.00%
5200	OPERATING SUPPLIES	1,849	3,200	3,200	0.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	714	1,220	1,220	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING		1,300	1,300	0.00%
	TOTAL OPERATING EXPENDITURES	**12,268**	**28,835**	**49,890**	**73.02%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY			-	
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$239,959**	**$268,755**	**$302,480**	**12.55%**
	TOTAL POSITIONS	**3**	**3**	**3**	**0**

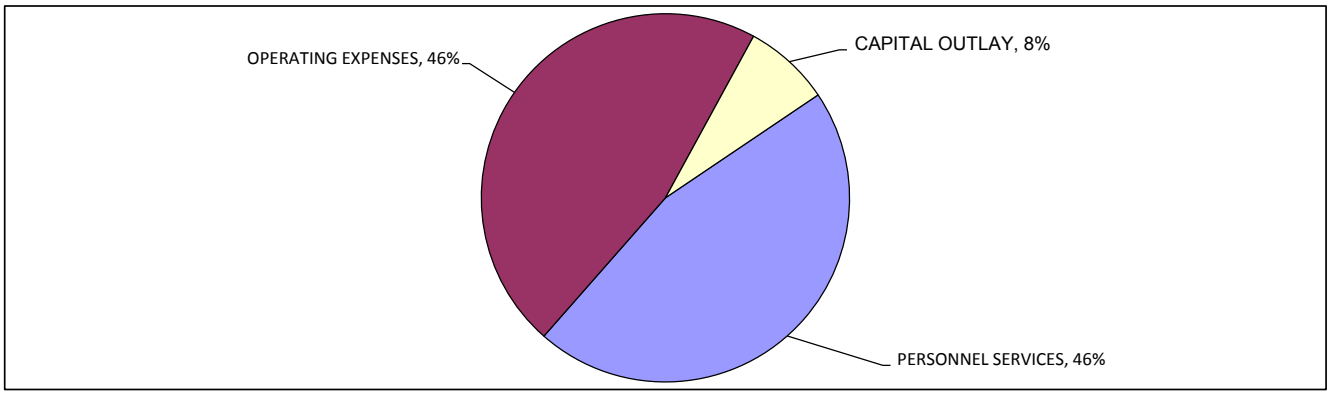
The Information Technology department provides effective, efficient and equitable access to the modern technologies of hardware, software, networking and communications. This division is responsible for the maintenance and enhancement of the City's computing environment.

CITY OF APOPKA
GENERAL FUND
INFORMATION TECHNOLOGY - 5110

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

INFORMATION TECHNOLOGY STAFFING	FY 2011	FY 2012	FY 2013
IT DIRECTOR	1	1	1
IT SUPERVISOR	0	1	1
GIS TECHNICIAN	1	1	1
SR GIS MAP TECHNICIAN	1	1	0
SECRETARY I	1	0	0
COMPUTER SUPPORT SPECIALIST	5	3	4
TOTAL STAFFING	**9**	**7**	**7**

INFORMATION TECH. BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	616,505	592,180	663,955	12.12%
OPERATING EXPENSES	404,482	536,345	671,945	25.28%
CAPITAL OUTLAY	370,749	141,750	110,000	-22.40%
TOTAL BUDGET	**1,391,736**	**1,270,275**	**1,445,900**	**13.83%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
GENERAL FUND
5110 - INFORMATION TECHNOLOGY
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$424,405	$417,420	$476,100	14.06%
1210	LONGEVITY PAY	4,293	1,850	1,900	2.70%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES	16,718	-	-	
1400	OVERTIME PAY	17,407	15,000	15,000	0.00%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	33,439	36,400	37,800	3.85%
2200	CITY RETIREMENT CONTRIBUTION	59,573	68,650	74,745	8.88%
2300	LIFE AND HEALTH INSURANCE	45,600	44,160	49,710	12.57%
2400	WORKER'S COMPENSATION	8,700	8,700	8,700	0.00%
2500	UNEMPLOYMENT COMPENSATION	6,371			
	TOTAL PERSONNEL SERVICES	**616,505**	**592,180**	**663,955**	**12.12%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES		350	350	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	66,370	103,200	136,340	32.11%
4000	TRAVEL & PER DIEM		-		
4100	COMMUNICATIONS SERVICES	43,844	55,725	110,930	99.07%
4200	FREIGHT AND POSTAGE SERVICES		2,500	2,500	0.00%
4300	UTILITY SERVICES	3,698	-		
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	5,970	5,970	5,970	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	175,545	324,900	344,155	5.93%
4650	VEHICLE MAINTENANCE		650	650	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	1,475	4,050	4,050	0.00%
5200	OPERATING SUPPLIES	103,956	31,500	61,500	95.24%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	500	500	500	0.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	3,124	-		
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING		7,000	5,000	-28.57%
	TOTAL OPERATING EXPENDITURES	**404,482**	**536,345**	**671,945**	**25.28%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	125,000			-
6400	EQUIPMENT & MACHINERY	245,749	141,750	110,000	-22.40%
	TOTAL CAPITAL OUTLAY	**370,749**	**141,750**	**110,000**	**-22.40%**
	TOTAL BUDGET	**$1,391,736**	**$1,270,275**	**$1,445,900**	**13.83%**
	TOTAL POSITIONS	**9**	**7**	**7**	**0**

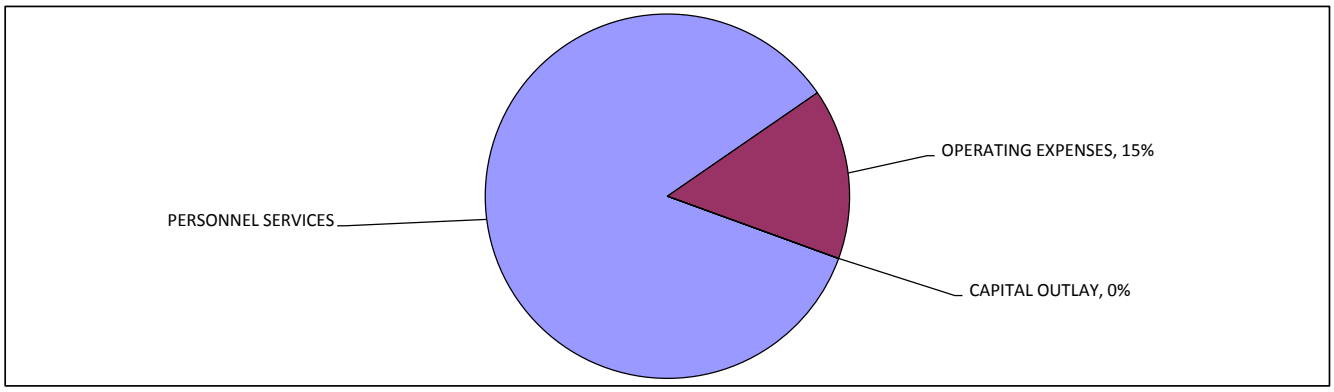
The City's Fire Chief's Division is committed to professional excellence by ensuring the City's Fire Department personnel are motivated and properly trained in emergency response, hazard mitigation, fire safety and life safety education. The division properly manages fire department resources in order to protect lives and property by providing ISO Class 1 rated service. The Fire Chief's office is responsible for the overall management of the Fire Department.

CITY OF APOPKA
GENERAL FUND
FIRE CHIEF - 2110

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

FIRE CHIEF STAFFING	FY 2011	FY 2012	FY 2013
FIRE CHIEF ADMINISTRATOR	1	1	1
ASSISTANT FIRE CHIEF	1	1	1
CHIEF OF OPERATIONS	1	1	1
FIRE CODE INSPECTOR	0	1	1
FIREFIGHTER	1	0	0
SECRETARY II	0	1	1
SECRETARY I	2	1	1
FIREFIGHTER CAPTAIN	2	2	2
TOTAL STAFFING	**8**	**8**	**8**

FIRE CHIEF BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	1,207,970	816,830	848,675	3.90%
OPERATING EXPENSES	160,916	164,490	151,690	-7.78%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**1,368,886**	**981,320**	**1,000,365**	**1.94%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
2110 - FIRE CHIEF
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$590,074	$613,400	$633,000	3.20%
1210	LONGEVITY PAY	3,731	3,420	3,510	2.63%
1225	PROFICIENCY PAY	24,067	24,000	24,000	0.00%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		-	-	
1500	SPECIAL (INCENTIVE) PAY	2,006	2,000	2,000	0.00%
2100	FICA TAXES - CITY MATCHING	45,841	49,370	50,875	3.05%
2200	CITY RETIREMENT CONTRIBUTION	484,952	61,820	66,020	6.79%
2300	LIFE AND HEALTH INSURANCE	49,500	55,020	61,470	11.72%
2400	WORKER'S COMPENSATION	7,800	7,800	7,800	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**1,207,970**	**816,830**	**848,675**	**3.90%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES		28,600	20,000	-30.07%
3111	PROFESSIONAL SERVICES – PENSION REBATE	18,607			
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM	6,003			
4100	COMMUNICATIONS SERVICES	5,332	5,000	5,000	0.00%
4200	FREIGHT AND POSTAGE SERVICES		5,000	-	-100.00%
4300	UTILITY SERVICES	100,273	91,200	90,000	-1.32%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	8,790	8,790	8,790	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	2,352	2,800	2,500	-10.71%
4650	VEHICLE MAINTENANCE	2,252	3,000	5,000	66.67%
4700	PRINTING SERVICES		100	100	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING	21			
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	4,199	5,000	6,800	36.00%
5200	OPERATING SUPPLIES	1,857	4,000	4,000	0.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	8,925	7,000	6,000	-14.29%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	2,303	4,000	3,500	-12.50%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**160,916**	**164,490**	**151,690**	**-7.78%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY		-		
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$1,368,886**	**$981,320**	**$1,000,365**	**1.94%**
	TOTAL POSITIONS	**8**	**8**	**8**	**0**

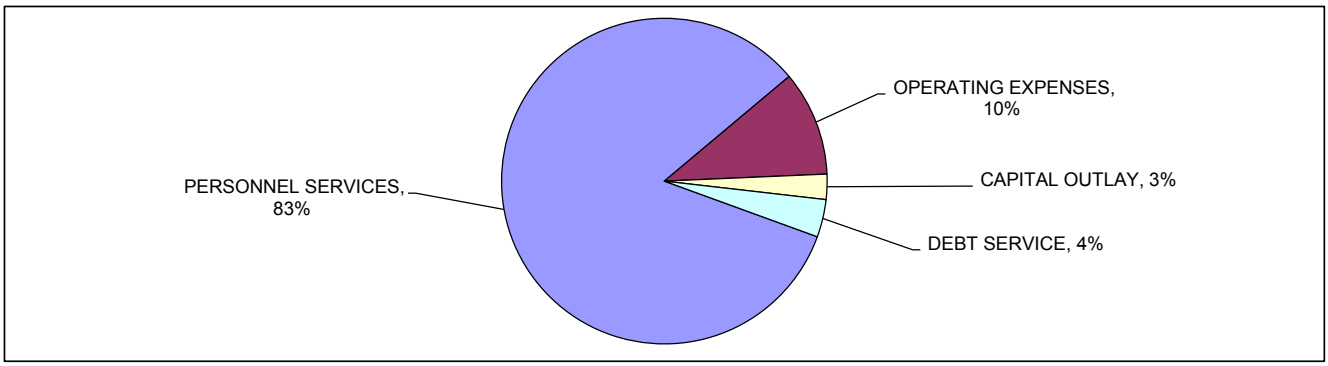
The Fire Suppression Division responds to fires and other such disasters with the most highly trained and equipped firefighters available. The division functions with the goal of reducing such events through proper planning, the use of current prevention and education techniques, fire safety inspections for businesses and regular fire hydrant maintenance programs. The Fire Suppression Division has the responsibility of protecting the public from fire as well as other types of emergencies.

CITY OF APOPKA
GENERAL FUND
FIRE SUPPRESSION - 2120

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

FIRE SUPPRESSION STAFFING	FY 2011	FY 2012	FY 2013
ENGINEER	5	5	5
FIREFIGHTER	32	29	29
TOTAL STAFFING	**37**	**34**	**34**

FIRE SUPPRESSION BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	2,480,574	2,551,130	2,630,450	3.11%
OPERATING EXPENSES	268,315	352,250	328,835	-6.65%
CAPITAL OUTLAY	69,004	211,850	79,200	-62.62%
DEBT SERVICE	117,863	117,880	117,880	0.00%
TOTAL BUDGET	**2,935,757**	**3,233,110**	**3,156,365**	**-2.37%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
GENERAL FUND
2120 - FIRE SUPPRESSION
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$1,750,800	$1,763,640	$1,798,950	2.00%
1210	LONGEVITY PAY	13,019	20,000	20,000	0.00%
1225	PROFICIENCY PAY			-	
1300	OTHER SALARIES AND WAGES			-	
1400	OVERTIME PAY	69,190	85,000	85,000	0.00%
1500	SPECIAL (INCENTIVE) PAY	7,796	9,860	11,680	18.46%
2100	FICA TAXES - CITY MATCHING	132,441	144,030	147,000	2.06%
2200	CITY RETIREMENT CONTRIBUTION	254,129	264,900	276,700	4.45%
2300	LIFE AND HEALTH INSURANCE	217,500	228,000	255,420	12.03%
2400	WORKER'S COMPENSATION	35,700	35,700	35,700	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**2,480,574**	**2,551,130**	**2,630,450**	**3.11%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	87			
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES		1,000	1,000	0.00%
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	3,692	1,000	3,500	250.00%
4200	FREIGHT AND POSTAGE SERVICES		6,000	6,000	0.00%
4300	UTILITY SERVICES	55	1,200	1,200	0.00%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	48,000	48,000	48,000	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	25,918	53,700	36,500	-32.03%
4650	VEHICLE MAINTENANCE	70,292	67,850	74,635	10.00%
4700	PRINTING SERVICES	265	1,000	1,000	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING	137			
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES		500	-	-100.00%
5200	OPERATING SUPPLIES	73,992	104,000	104,000	0.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5250	FUEL AND GASOLINE	40,447	40,000	40,000	0.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	5,429	3,000	3,000	0.00%
5401	TRAINING – CPR				
5500	TRAINING		25,000	10,000	-60.00%
	TOTAL OPERATING EXPENDITURES	**268,315**	**352,250**	**328,835**	**-6.65%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	2,488			-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	31,676			-
6400	EQUIPMENT & MACHINERY	34,840	211,850	79,200	-62.62%
	TOTAL CAPITAL OUTLAY	**69,004**	**211,850**	**79,200**	**-62.62%**
DEBT SERVICE					
7100	DEBT SERVICE PRINCIPAL	110,192	114,630	114,630	0.00%
7200	DEBT SERVICE INTEREST	7,672	3,250	3,250	0.00%
	TOTAL DEBT SERVICE	**117,863**	**117,880**	**117,880**	**0.00%**
	TOTAL BUDGET	**$2,935,757**	**$3,233,110**	**$3,156,365**	**-2.37%**
	TOTAL POSITIONS	**37**	**34**	**34**	**0**

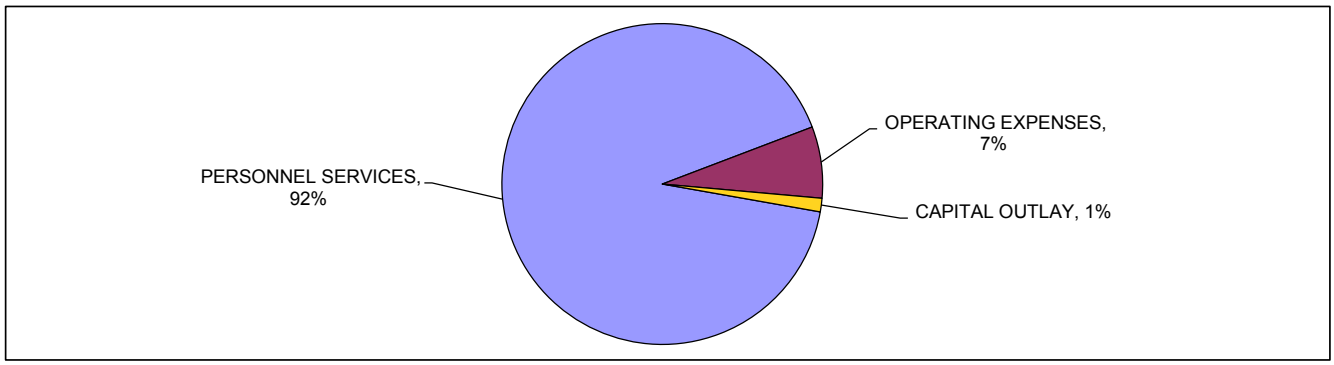
The Emergency Medical Services Division provides the most advanced, effective paramedic ambulance service available in a timely manner and with exceptional customer care. This division is responsible for responding to and providing emergency care to our citizens and visitors.

CITY OF APOPKA
GENERAL FUND
EMS - 2130

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

FIRE EMS STAFFING	FY 2011	FY 2012	FY 2013
CAPTAIN	3	3	3
LIEUTENANT	12	11	12
ENGINEER	6	8	7
EMS / FIREFIGHTER	17	19	19
TOTAL STAFFING	**38**	**41**	**41**

FIRE EMS BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	3,649,958	3,947,810	4,041,320	2.37%
OPERATING EXPENSES	267,375	281,500	318,300	13.07%
CAPITAL OUTLAY	0	264,900	60,150	-77.29%
DEBT SERVICE	0	0	0	
TOTAL BUDGET	**3,917,333**	**4,494,210**	**4,419,770**	**-1.66%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
2130 - EMERGENCY MEDICAL SERVICES
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$2,355,194	$2,506,900	$2,567,150	2.40%
1210	LONGEVITY PAY	22,748	35,000	35,000	0.00%
1225	PROFICIENCY PAY	319,052	360,000	328,000	-8.89%
1300	OTHER SALARIES AND WAGES		-	-	
1400	OVERTIME PAY	102,604	100,000	100,000	0.00%
1500	SPECIAL (INCENTIVE) PAY	13,947	17,400	17,400	0.00%
2100	FICA TAXES - CITY MATCHING	207,341	232,750	234,990	0.96%
2200	CITY RETIREMENT CONTRIBUTION	361,615	391,800	417,380	6.53%
2300	LIFE AND HEALTH INSURANCE	230,400	267,660	305,100	13.99%
2400	WORKER'S COMPENSATION	36,300	36,300	36,300	0.00%
2500	UNEMPLOYMENT COMPENSATION	757			
	TOTAL PERSONNEL SERVICES	**3,649,958**	**3,947,810**	**4,041,320**	**2.37%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES				
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	3,447	3,200	7,000	118.75%
4200	FREIGHT AND POSTAGE SERVICES				
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES	3,632	7,000	6,000	-14.29%
4500	LIABILITY & CASUALTY INSURANCE	49,500	49,500	49,500	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	14,896	20,000	20,000	0.00%
4650	VEHICLE MAINTENANCE	34,800	25,000	35,000	40.00%
4700	PRINTING SERVICES	1,999	2,000	4,000	100.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING		500	200	-60.00%
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE	34,071	46,000	46,000	0.00%
5100	OFFICE SUPPLIES		300	600	100.00%
5200	OPERATING SUPPLIES	92,070	95,000	105,000	10.53%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	29,405	25,000	35,000	40.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	3,555			
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING		8,000	10,000	25.00%
	TOTAL OPERATING EXPENDITURES	**267,375**	**281,500**	**318,300**	**13.07%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				-
6400	EQUIPMENT & MACHINERY		264,900	60,150	-77.29%
	TOTAL CAPITAL OUTLAY	**-**	**264,900**	**60,150**	**-77.29%**
	TOTAL BUDGET	**$3,917,333**	**$4,494,210**	**$4,419,770**	**-1.66%**
	TOTAL POSITIONS	**38**	**41**	**41**	**0**

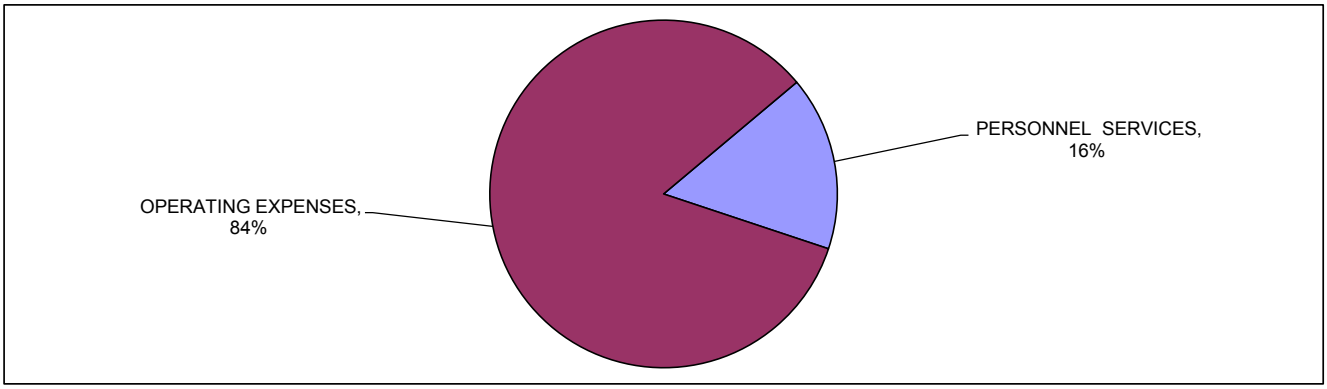
The Apopka Police Department and its individual members will, without favor or prejudice, work cooperatively with the public to provide a safe community and strive to heighten the quality of life for all citizens. The Apopka Police Chief's Office is responsible for police administration, patrol and investigations.

CITY OF APOPKA
GENERAL FUND
POLICE CHIEF - 2210

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

POLICE CHIEF STAFFING	FY 2011	FY 2012	FY 2013
POLICE CHIEF	1	1	1
DEPUTY POLICE CHIEF	1	1	1
CAPTAIN	1	0	0
CODE ENFORCEMENT OFFICER	2	0	0
SECRETARY III	1	1	1
TOTAL STAFFING	**6**	**3**	**3**

POLICE CHIEF BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	833,123	347,020	241,600	-30.38%
OPERATING EXPENSES	661,591	738,210	1,247,920	69.05%
CAPITAL OUTLAY	15,170	0	0	
TOTAL BUDGET	**1,509,885**	**1,085,230**	**1,489,520**	**37.25%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
GENERAL FUND
2210 - POLICE CHIEF
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$392,302	$242,700	$162,400	-33.09%
1210	LONGEVITY PAY	7,302	650	650	0.00%
1225	PROFICIENCY PAY	1,528	2,000	1,500	-25.00%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	422	2,000	500	-75.00%
1500	SPECIAL (INCENTIVE) PAY	2,948	3,000	1,440	-52.00%
2100	FICA TAXES - CITY MATCHING	29,896	19,250	12,900	-32.99%
2200	CITY RETIREMENT CONTRIBUTION	354,925	52,820	35,900	-32.03%
2300	LIFE AND HEALTH INSURANCE	38,100	18,900	20,610	9.05%
2400	WORKER'S COMPENSATION	5,700	5,700	5,700	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**833,123**	**347,020**	**241,600**	**-30.38%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	1,557	6,500	7,500	15.38%
3111	PROFESSIONAL SERVICES – PENSION REBATE	27,571			
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	546,212	650,000	1,143,000	75.85%
4000	TRAVEL & PER DIEM	338	1,600	1,600	0.00%
4100	COMMUNICATIONS SERVICES	9,486	1,740	3,500	101.15%
4200	FREIGHT AND POSTAGE SERVICES		650	8,000	1130.77%
4300	UTILITY SERVICES	39,002	35,000	37,000	5.71%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	4,470	4,470	4,470	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	6,407	7,100	7,600	7.04%
4650	VEHICLE MAINTENANCE	4,264	3,200	4,500	40.63%
4700	PRINTING SERVICES	738	1,650	1,750	6.06%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	115	8,000	8,000	0.00%
4902	LEGAL ADVERTISING		750	750	0.00%
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	2,789	4,200	4,500	7.14%
5200	OPERATING SUPPLIES	5,716	5,350	6,250	16.82%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	12,553	5,000	7,500	50.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	373	1,250	1,250	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION		1,000	-	-100.00%
5500	TRAINING		750	750	0.00%
	TOTAL OPERATING EXPENDITURES	**661,591**	**738,210**	**1,247,920**	**69.05%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	15,170			
6300	IMPROVEMENTS OTHER THAN BUILDINGS			-	
6400	EQUIPMENT & MACHINERY			-	
	TOTAL CAPITAL OUTLAY	**15,170**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$1,509,885**	**$1,085,230**	**$1,489,520**	**37.25%**
	TOTAL POSITIONS	**6**	**3**	**3**	**0**

CITY OF APOPKA
GENERAL FUND
POLICE FIELD SERVICES - 2220

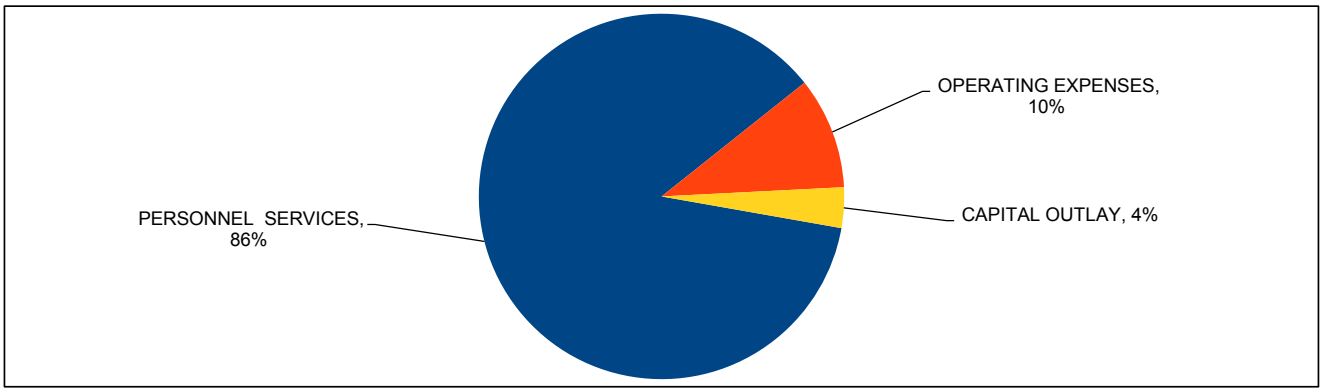
The Apopka Police Department and its individual members will, without favor or prejudice, work cooperatively with the public to provide a safe community and strive to heighten the quality of life for all citizens. This division is responsible for the day-to-day enforcement of all state and local laws and for the protection of residents lives and property.

CITY OF APOPKA
GENERAL FUND
POLICE FIELD SERVICES - 2220

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

POLICE FIELD SERVICE STAFFING	FY 2011	FY 2012	FY 2013
POLICE CAPTAIN	1	2	1
POLICE LIETUNIENT	5	2	3
POLICE SARGEANT	9	5	7
POLICE OFFICER	52	54	51
TOTAL STAFFING	**67**	**63**	**62**

POLICE FIELD SERVICES BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	4,764,549	5,095,100	5,200,450	2.07%
OPERATING EXPENSES	675,598	569,800	594,200	4.28%
CAPITAL OUTLAY	234,669	246,900	215,500	-12.72%
TOTAL BUDGET	**5,674,816**	**5,911,800**	**6,010,150**	**1.66%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
GENERAL FUND
2220 - POLICE FIELD SERVICES
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$3,107,755	$3,316,800	$3,330,220	0.40%
1210	LONGEVITY PAY	15,371	12,610	13,100	3.89%
1225	PROFICIENCY PAY	13,102	16,500	19,000	15.15%
1300	OTHER SALARIES AND WAGES		-	-	
1400	OVERTIME PAY	174,815	181,000	181,000	0.00%
1500	SPECIAL (INCENTIVE) PAY	34,093	35,560	36,760	3.37%
2100	FICA TAXES - CITY MATCHING	243,232	272,700	274,000	0.48%
2200	CITY RETIREMENT CONTRIBUTION	727,689	794,150	837,420	5.45%
2300	LIFE AND HEALTH INSURANCE	380,100	401,880	445,050	10.74%
2400	WORKER'S COMPENSATION	63,900	63,900	63,900	0.00%
2500	UNEMPLOYMENT COMPENSATION	4,490			
	TOTAL PERSONNEL SERVICES	**4,764,549**	**5,095,100**	**5,200,450**	**2.07%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	4,759	5,000	5,000	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES			1,500	
4000	TRAVEL & PER DIEM	1,870	3,500	3,500	0.00%
4100	COMMUNICATIONS SERVICES	9,285	8,150	8,700	6.75%
4200	FREIGHT AND POSTAGE SERVICES		1,500		-100.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	66,600	66,600	66,600	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	4,605	17,250	9,700	-43.77%
4650	VEHICLE MAINTENANCE	140,754	130,000	140,000	7.69%
4700	PRINTING SERVICES	481	5,000	5,000	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	2,764	5,300	5,700	7.55%
5200	OPERATING SUPPLIES	228,052	181,500	190,000	4.68%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	208,267	136,000	145,000	6.62%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	7,141	7,000	8,600	22.86%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION	1,020	3,000	4,900	63.33%
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**675,598**	**569,800**	**594,200**	**4.28%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				-
6400	EQUIPMENT & MACHINERY	234,669	246,900	215,500	-12.72%
	TOTAL CAPITAL OUTLAY	**234,669**	**246,900**	**215,500**	**-12.72%**
	TOTAL BUDGET	**$5,674,816**	**$5,911,800**	**$6,010,150**	**1.66%**
	TOTAL POSITIONS	**67**	**63**	**62**	**-1**

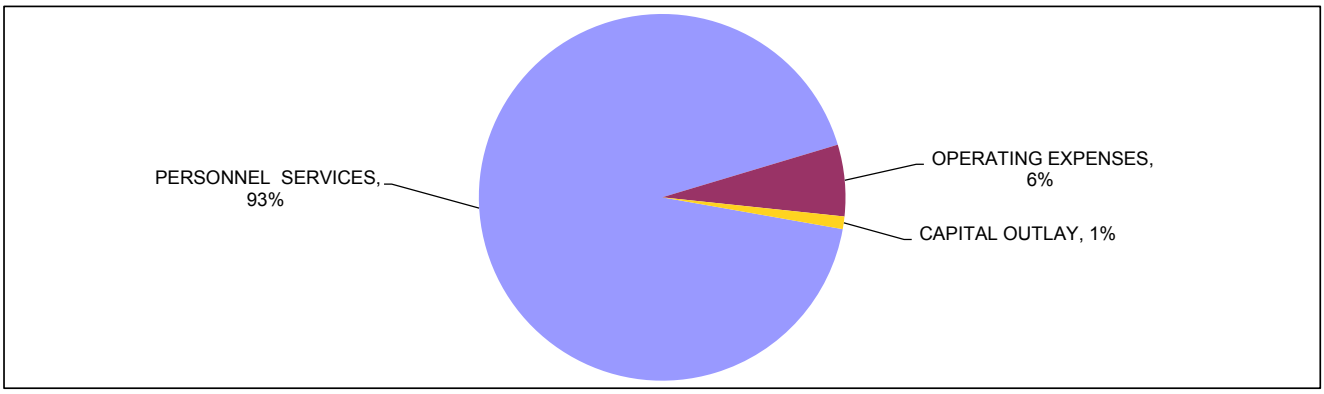
The Apopka Police Department and its individual members will, without favor or prejudice, work cooperatively with the public to provide a safe community and strive to heighten the quality of life for all citizens. This division is responsible for investigating major crimes against persons and/or property in addition to handling narcotics investigations.

CITY OF APOPKA
GENERAL FUND
POLICE SUPPORT SERVICES - 2230

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

POLICE SUPPORT SERVICES STAFFING	FY 2011	FY 2012	FY 2013
POLICE CAPTAIN	0	2	2
POLICE SERGEANT	4	5	5
POLICE OFFICER	16	16	16
POLICE RADIO SYSTEM SUPERVISOR	0	1	0
POLICE LIETUNIENT	2	1	2
CRIME ANALYST	1	1	2
FRENSIC SCIENCE TECH	0	1	1
PROPERTY AND EVIDENCE TECH	0	1	1
CODE ENFORCEMENT OFFICER	0	2	2
RECORDS SUPERVISOR	1	1	1
RECORDS CLERKS	5	4	4
COMPUTER SUPPORT SPECIALIST	0	1	1
SECRETARY III	0	1	1
TOTAL STAFFING	**29**	**37**	**38**

POLICE SUPPORT SERVICES BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	2,433,416	2,891,960	3,174,130	9.76%
OPERATING EXPENSES	189,695	200,010	216,210	8.10%
CAPITAL OUTLAY	10,954	80,700	38,000	-52.91%
TOTAL BUDGET	**2,634,065**	**3,172,670**	**3,428,340**	**8.06%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
GENERAL FUND
2230 - POLICE SUPPORT SERVICES
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$1,645,329	$1,921,610	$2,108,510	9.73%
1210	LONGEVITY PAY	8,920	8,900	9,700	8.99%
1225	PROFICIENCY PAY	8,324	8,000	10,000	25.00%
1300	OTHER SALARIES AND WAGES		-	-	
1400	OVERTIME PAY	68,082	80,000	80,000	0.00%
1500	SPECIAL (INCENTIVE) PAY	18,936	19,700	19,600	-0.51%
2100	FICA TAXES - CITY MATCHING	129,611	159,950	171,070	6.95%
2200	CITY RETIREMENT CONTRIBUTION	353,513	430,100	480,200	11.65%
2300	LIFE AND HEALTH INSURANCE	173,100	236,100	267,450	13.28%
2400	WORKER'S COMPENSATION	27,600	27,600	27,600	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**2,433,416**	**2,891,960**	**3,174,130**	**9.76%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	4,334	1,500	1,500	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM	1,056	7,500	7,500	0.00%
4100	COMMUNICATIONS SERVICES	10,083	9,800	12,300	25.51%
4200	FREIGHT AND POSTAGE SERVICES		1,500		-100.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES	2,100	13,000	13,000	0.00%
4500	LIABILITY & CASUALTY INSURANCE	28,110	28,110	28,110	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	5,374	14,300	8,000	-44.06%
4650	VEHICLE MAINTENANCE	32,147	31,000	37,000	19.35%
4700	PRINTING SERVICES	800	1,500	2,000	33.33%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING	986	400	400	0.00%
4904	CLOTHING ALLOWANCE	5,852		6,000	
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	6,727	8,000	9,000	12.50%
5200	OPERATING SUPPLIES	32,362	36,400	33,000	-9.34%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	54,684	42,000	50,000	19.05%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS		2,000	2,000	0.00%
5401	TRAINING – CPR	5,079			
5450	SPECIAL POLICE EDUCATION		3,000	4,900	63.33%
5500	TRAINING			1,500	
	TOTAL OPERATING EXPENDITURES	**189,695**	**200,010**	**216,210**	**8.10%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY	10,954	80,700	38,000	-52.91%
	TOTAL CAPITAL OUTLAY	**10,954**	**80,700**	**38,000**	**-52.91%**
	TOTAL BUDGET	**$2,634,065**	**$3,172,670**	**$3,428,340**	**8.06%**
	TOTAL POSITIONS	**29**	**37**	**38**	**1**

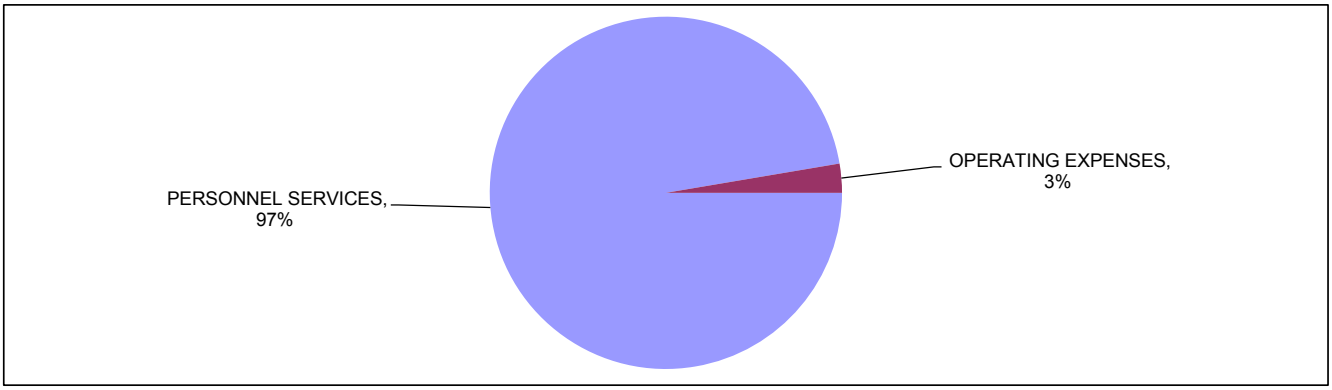
The Apopka Police Department and its individual members will, without favor or prejudice, work cooperatively with the public to provide a safe community and strive to heighten the quality of life for all citizens. The main responsibility of this division is caring for the safety of children at street and other crossings.

CITY OF APOPKA
GENERAL FUND
CROSSING GUARDS - 2235

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

CROSSING GUARDS STAFFING	FY 2011	FY 2012	FY 2013
SEASONAL CROSSING GUARDS	15	13	13
TOTAL STAFFING	**15**	**13**	**13**

CROSSING GUARDS BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	68,837	83,460	84,970	1.81%
OPERATING EXPENSES	1,779	2,575	2,325	-9.71%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**70,616**	**86,035**	**87,295**	**1.46%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
2235 - CROSSING GUARDS
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$3,284	$-	$-	
1210	LONGEVITY PAY				
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES	59,550	76,500	77,900	1.83%
1400	OVERTIME PAY				
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	4,904	5,860	5,970	1.88%
2200	CITY RETIREMENT CONTRIBUTION				
2300	LIFE AND HEALTH INSURANCE				
2400	WORKER'S COMPENSATION	1,100	1,100	1,100	0.00%
2500	UNEMPLOYMENT COMPENSATION		-	-	
	TOTAL PERSONNEL SERVICES	**68,837**	**83,460**	**84,970**	**1.81%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES				
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES				
4200	FREIGHT AND POSTAGE SERVICES				
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	1,125	1,125	1,125	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES				
4650	VEHICLE MAINTENANCE				
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES				
5200	OPERATING SUPPLIES	654	1,200	1,200	0.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE		-		
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS		-		
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION		-		
5500	TRAINING		250		-100.00%
	TOTAL OPERATING EXPENDITURES	**1,779**	**2,575**	**2,325**	**-9.71%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY				
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$70,616**	**$86,035**	**$87,295**	**1.46%**
	TOTAL POSITIONS	**15**	**13**	**13**	**0**

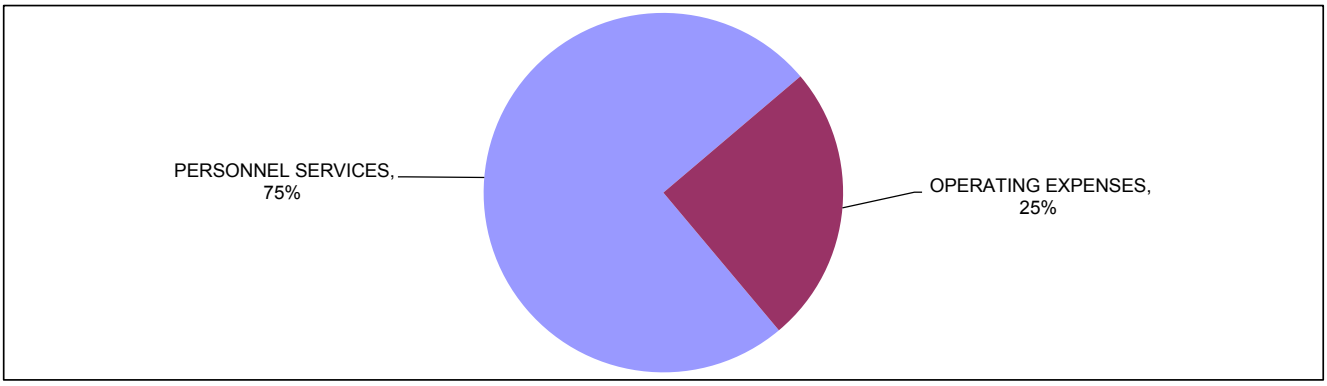
The Communication Division provides efficient, effective and courteous 9-1-1 call processing, emergency and non-emergency dispatch services and radio support to the citizens of Apopka and contract communities. The Dispatch division is responsible for answering 9-1-1 phone calls and determining the type of assistance needed.

CITY OF APOPKA
GENERAL FUND
DISPATCH – 2250

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

COMMUNICATIONS STAFFING	FY 2011	FY 2012	FY 2013
COMMUNICATIONS MANAGER	1	0	0
COMMUNICATIONS SUPERVISOR	0	0	1
LEAD COMMUNICATIONS TECHNICIAN	2	3	2
COMMUNICATIONS TECHNICIAN	21	23	23
TOTAL STAFFING	**24**	**26**	**26**

COMMUNICATIONS BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	1,417,390	1,552,360	1,638,090	5.52%
OPERATING EXPENSES	86,589	66,650	548,590	723.09%
CAPITAL OUTLAY	37,136	0	0	
TOTAL BUDGET	**1,541,115**	**1,619,010**	**2,186,680**	**35.06%**



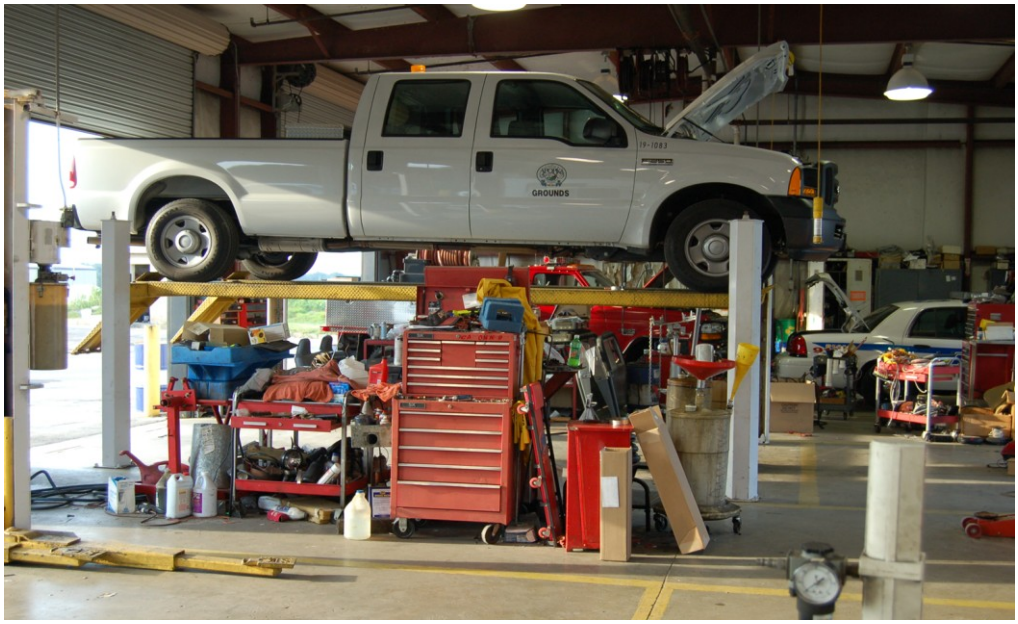
5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
2250 – COMMUNICATIONS / DISPATCH
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$949,956	$1,069,200	$1,115,020	4.29%
1210	LONGEVITY PAY	3,714	4,450	5,050	13.48%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	76,324	45,000	45,000	0.00%
1500	SPECIAL (INCENTIVE) PAY		-	-	
2100	FICA TAXES - CITY MATCHING	75,363	85,570	89,170	4.21%
2200	CITY RETIREMENT CONTRIBUTION	137,304	161,420	176,340	9.24%
2300	LIFE AND HEALTH INSURANCE	148,200	163,920	184,710	12.68%
2400	WORKER'S COMPENSATION	22,800	22,800	22,800	0.00%
2500	UNEMPLOYMENT COMPENSATION	3,729			
	TOTAL PERSONNEL SERVICES	**1,417,390**	**1,552,360**	**1,638,090**	**5.52%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES		500	500	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES			3,000	
4000	TRAVEL & PER DIEM	733		1,000	
4100	COMMUNICATIONS SERVICES	28,073	15,060	288,780	1817.53%
4200	FREIGHT AND POSTAGE SERVICES				
4300	UTILITY SERVICES	23,800		25,000	
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	22,290	22,290	22,290	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	1,372	900	180,820	19991.11%
4650	VEHICLE MAINTENANCE				
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	5,926	6,500	6,500	0.00%
5200	OPERATING SUPPLIES	4,263	9,450	9,500	0.53%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	133	1,000	1,200	20.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING		10,950	10,000	-8.68%
	TOTAL OPERATING EXPENDITURES	**86,589**	**66,650**	**548,590**	**723.09%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS			-	-
6400	EQUIPMENT & MACHINERY	37,136		-	
	TOTAL CAPITAL OUTLAY	**37,136**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$1,541,115**	**$1,619,010**	**$2,186,680**	**35.06%**
	TOTAL POSITIONS	**24**	**26**	**26**	**0**

The Fleet Division is responsible for the maintenance and repair of all City vehicles and motorized equipment. This division is also responsible for preparing bids for the acquisition of vehicles and motorized equipment for the City.

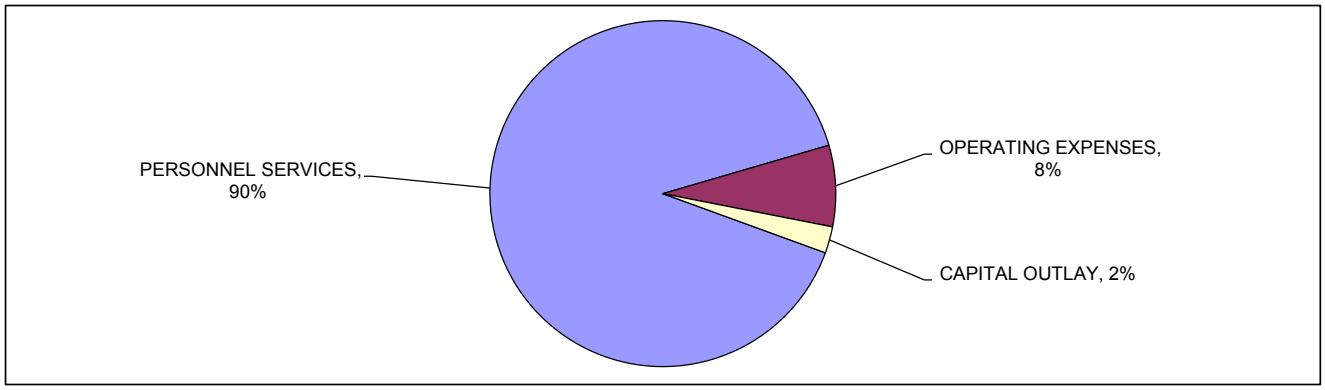


CITY OF APOPKA
GENERAL FUND
FLEET MAINTENANCE - 3310

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

FLEET MAINTENANCE STAFFING	FY 2011	FY 2012	FY 2013
FLEET SUPERINTENDENT	1	1	1
PURCHASING & SUPPLY SPECIALIST	1	1	1
FLEET FOREMAN	2	1	1
EQUIPMENT MECHANIC	5	7	8
TOTAL STAFFING	**9**	**10**	**11**

FLEET MAINTENANCE BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	682,623	733,410	821,500	12.01%
OPERATING EXPENSES	54,240	57,680	69,400	20.32%
CAPITAL OUTLAY	2,859	13,400	22,600	68.66%
TOTAL BUDGET	**739,722**	**804,490**	**913,500**	**13.55%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
GENERAL FUND
3310 - FLEET MAINTENANCE
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$494,454	$522,360	$578,500	10.75%
1210	LONGEVITY PAY	3,253	3,620	3,850	6.35%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	24,580	22,750	22,750	0.00%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	38,301	41,980	46,550	10.89%
2200	CITY RETIREMENT CONTRIBUTION	62,155	71,000	83,030	16.94%
2300	LIFE AND HEALTH INSURANCE	51,180	63,000	78,120	24.00%
2400	WORKER'S COMPENSATION	8,700	8,700	8,700	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**682,623**	**733,410**	**821,500**	**12.01%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES		50	50	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	1,359	2,000	1,280	-36.00%
4200	FREIGHT AND POSTAGE SERVICES		100	100	0.00%
4300	UTILITY SERVICES	7,830	7,590	7,590	0.00%
4400	RENTALS AND LEASES		1,100	1,100	0.00%
4500	LIABILITY & CASUALTY INSURANCE	12,600	12,600	12,600	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	7,873	8,950	18,925	111.45%
4650	VEHICLE MAINTENANCE	946	900	1,200	33.33%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	559	900	900	0.00%
5200	OPERATING SUPPLIES	18,624	18,340	19,600	6.87%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	3,304	2,400	2,900	20.83%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	1,145	1,400	1,400	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION		-		
5500	TRAINING		1,350	1,755	30.00%
	TOTAL OPERATING EXPENDITURES	**54,240**	**57,680**	**69,400**	**20.32%**
CAPITAL OUTLAY					
6100	LAND		-	-	-
6200	BUILDINGS		-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS			-	-
6400	EQUIPMENT & MACHINERY	2,859	13,400	22,600	68.66%
	TOTAL CAPITAL OUTLAY	**2,859**	**13,400**	**22,600**	**68.66%**
	TOTAL BUDGET	**$739,722**	**$804,490**	**$913,500**	**13.55%**
	TOTAL POSITIONS	**9**	**10**	**11**	**1**

CITY OF APOPKA
GENERAL FUND
CEMETERY - 3512

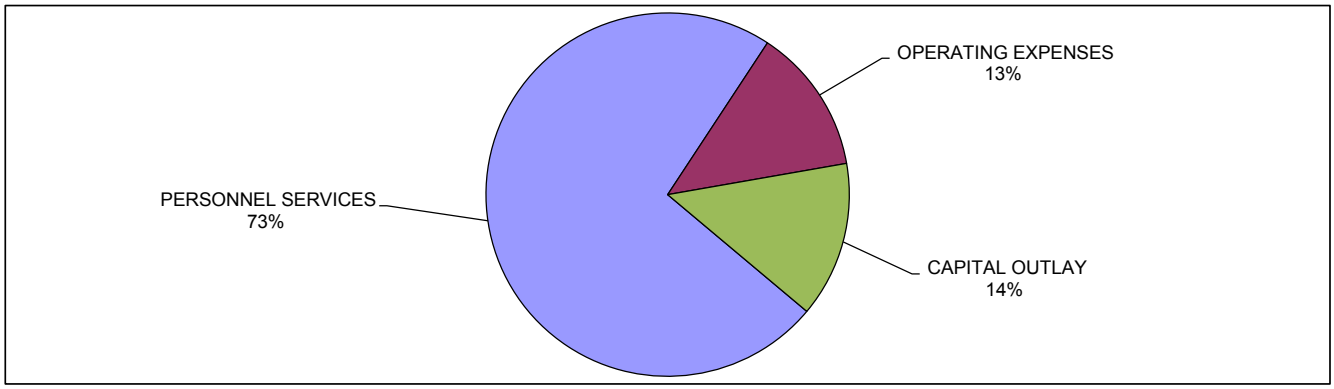
The Cemetery Division provides maintenance and beautification of the City Cemetery along with marking, identifying and maintaining the sites within the facility. Maintenance consists of cutting and trimming of grass areas, shrubs, trees and the placement of landscaping material as well as the application of fertilizers, insecticides and herbicides that may be required.

CITY OF APOPKA
GENERAL FUND
CEMETERY - 3512

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

CEMETERY STAFFING	FY 2011	FY 2012	FY 2013
CEMETERY SPECIALIST	1	1	1
CARETAKER II	1	1	1
TOTAL STAFFING	**2**	**2**	**2**

CEMETERY BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	98,933	106,530	112,380	5.49%
OPERATING EXPENSES	18,064	19,780	19,950	0.86%
CAPITAL OUTLAY	103,337	0	21,300	
TOTAL BUDGET	**220,334**	**126,310**	**153,630**	**21.63%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
GENERAL FUND
3512 - CEMETERY
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$68,808	$71,950	$74,900	4.10%
1210	LONGEVITY PAY	588	700	760	8.57%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	1,454	2,650	2,650	0.00%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	5,221	5,760	6,000	4.17%
2200	CITY RETIREMENT CONTRIBUTION	9,461	10,870	11,850	9.02%
2300	LIFE AND HEALTH INSURANCE	11,400	12,600	14,220	12.86%
2400	WORKER'S COMPENSATION	2,000	2,000	2,000	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**98,933**	**106,530**	**112,380**	**5.49%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES		50	50	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	347	950	550	-42.11%
4200	FREIGHT AND POSTAGE SERVICES				
4300	UTILITY SERVICES	1,429	550	550	0.00%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	1,500	1,500	1,500	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	3,495	6,180	6,000	-2.91%
4650	VEHICLE MAINTENANCE	1,855	1,800	1,800	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES		50	50	0.00%
5200	OPERATING SUPPLIES	3,991	5,100	5,250	2.94%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	5,446	3,600	4,200	16.67%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS				
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**18,064**	**19,780**	**19,950**	**0.86%**
CAPITAL OUTLAY					
6100	LAND	101,962	-	-	-
6200	BUILDINGS		-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				-
6400	EQUIPMENT & MACHINERY	1,375	-	21,300	
	TOTAL CAPITAL OUTLAY	**103,337**	**-**	**21,300**	**0.00%**
	TOTAL BUDGET	**$220,334**	**$126,310**	**$153,630**	**21.63%**
	TOTAL POSITIONS	**2**	**2**	**2**	**0**

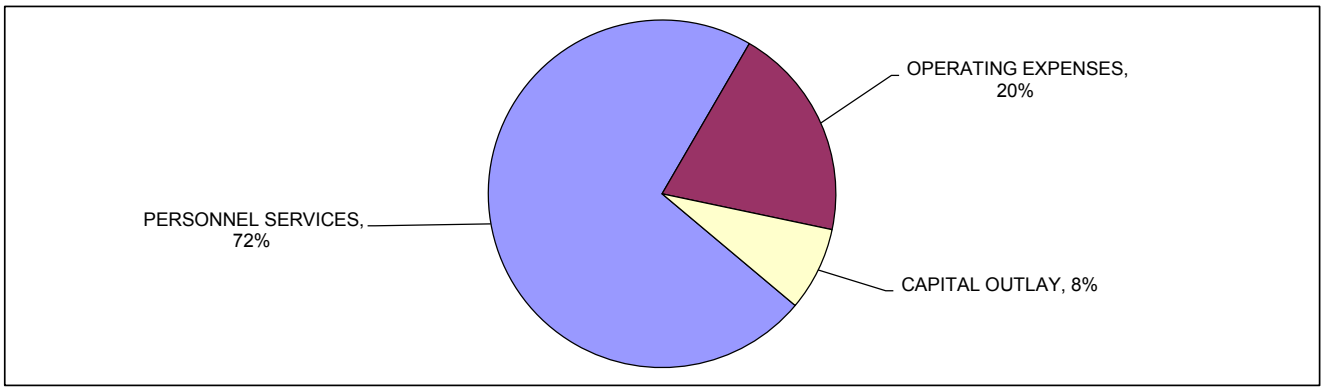
The Grounds Division maintains over 500 acres of parks, athletic fields, city facilities and medians. Provides assistance to community organizations in the preparation of community events such as the Apopka Art and Foliage Festival, along with other various festivities. In conjunction with the Recreation Department, the division sponsors the annual Arbor Day Program.

CITY OF APOPKA
GENERAL FUND
GROUNDS - 3513

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

GROUNDS STAFFING	FY 2011	FY 2012	FY 2013
PROGRAM SUPERVISOR	1	1	1
GROUNDS SPECIALISTS	3	2	2
EQUIPMENT MECHANIC	1	0	0
IRRIGATION SPECIALIST	1	0	0
GROUNDS FOREMAN	1	1	1
ATHLETIC COMPLEX MAINTENENACE SUPERVISOR	1	0	0
MAINTENANCE WORKER II	1	1	1
MAINTENANCE WORKER I	8	4	4
TOTAL STAFFING	**17**	**9**	**9**

GROUNDS BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	882,489	509,490	524,240	2.90%
OPERATING EXPENSES	395,484	145,455	144,610	-0.58%
CAPITAL OUTLAY	64,792	18,000	56,600	214.44%
TOTAL BUDGET	**1,342,765**	**672,945**	**725,450**	**7.80%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
GENERAL FUND
3513 - GROUNDS MAINTENANCE
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$606,264	$345,600	$355,520	2.87%
1210	LONGEVITY PAY	5,512	2,980	3,150	5.70%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES	18,747	3,300	3,300	0.00%
1400	OVERTIME PAY	8,704	5,760	5,760	0.00%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	46,954	27,350	28,150	2.93%
2200	CITY RETIREMENT CONTRIBUTION	83,508	51,600	55,130	6.84%
2300	LIFE AND HEALTH INSURANCE	96,600	56,700	63,930	12.75%
2400	WORKER'S COMPENSATION	16,200	16,200	9,300	-42.59%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**882,489**	**509,490**	**524,240**	**2.90%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	216	50	50	0.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	8,436	3,900	300	-92.31%
4200	FREIGHT AND POSTAGE SERVICES		-		
4300	UTILITY SERVICES	21,898	22,000	22,000	0.00%
4400	RENTALS AND LEASES		-		
4500	LIABILITY & CASUALTY INSURANCE	12,600	12,600	7,050	-44.05%
4600	REPAIRS AND MAINTENANCE SERVICES	10,080	8,470	10,100	19.24%
4650	VEHICLE MAINTENANCE	31,564	20,000	20,000	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	6,129	5,400	6,000	11.11%
4902	LEGAL ADVERTISING	33			
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	488	800	800	0.00%
5200	OPERATING SUPPLIES	236,862	40,835	41,560	1.78%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE	21,761			
5250	FUEL AND GASOLINE	44,196	30,750	35,950	16.91%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	1,222	100	100	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING		550	700	27.27%
	TOTAL OPERATING EXPENDITURES	**395,484**	**145,455**	**144,610**	**-0.58%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY	64,792	18,000	56,600	214.44%
	TOTAL CAPITAL OUTLAY	**64,792**	**18,000**	**56,600**	**214.44%**
	TOTAL BUDGET	**$1,342,765**	**$672,945**	**$725,450**	**7.80%**
	TOTAL POSITIONS	**17**	**9**	**9**	**0**

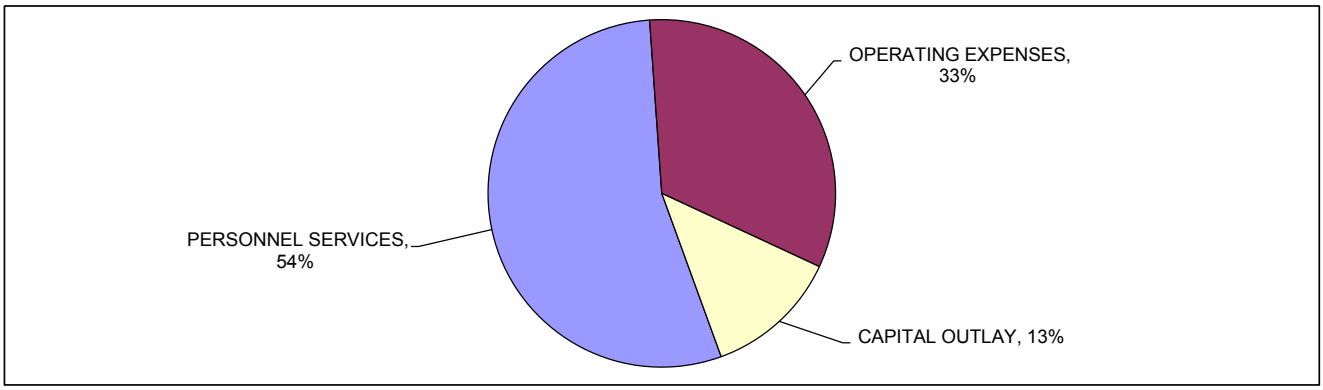
The Grounds – Athletic Complexes Division is responsible for over 500 acres of parks and athletic fields. This division maintains these fields at the level required for all the city's recreational events and programs.

CITY OF APOPKA
GENERAL FUND
GROUNDS – ATHLETIC COMPLEXES - 3514

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

GROUNDS – ATHLETIC COMPLEXES STAFFING	FY 2011	FY 2012	FY 2013
ATHLETIC COMPLEX MAINTENENACE SUPERVISOR	0	1	1
LEAD MAINTENANCE WORKER / ATHLETICS	0	1	1
IRRIGATION SPECIALIST	0	1	1
GROUNDS SPECIALIST	0	1	1
MAINTENANCE WORKER I	0	1	1
MAINTENANCE WORKER II	0	2	2
TOTAL STAFFING	**0**	**7**	**7**

GROUNDS – ATHLETIC COMPLEXES BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	5,664	434,670	457,480	5.25%
OPERATING EXPENSES	3	246,000	277,705	12.89%
CAPITAL OUTLAY	0	26,400	105,200	298.48%
TOTAL BUDGET	**5,668**	**707,070**	**840,385**	**18.85%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
3514 – GROUNDS – ATHLETIC COMPLEXES
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$4,244	$294,520	$302,580	2.74%
1210	LONGEVITY PAY		2,110	2,260	7.11%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES	1,030	13,400	13,400	0.00%
1400	OVERTIME PAY		9,900	9,900	0.00%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	390	24,480	25,110	2.57%
2200	CITY RETIREMENT CONTRIBUTION		46,160	47,620	3.16%
2300	LIFE AND HEALTH INSURANCE		44,100	49,710	12.72%
2400	WORKER'S COMPENSATION			6,900	
2500	UNEMPLOYMENT COMPENSATION		-		
	TOTAL PERSONNEL SERVICES	**5,664**	**434,670**	**457,480**	**5.25%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES		-	200	
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM		-		
4100	COMMUNICATIONS SERVICES		5,410	4,450	-17.74%
4200	FREIGHT AND POSTAGE SERVICES		50	150	200.00%
4300	UTILITY SERVICES			600	
4400	RENTALS AND LEASES		6,120	5,750	-6.05%
4500	LIABILITY & CASUALTY INSURANCE		-	5,550	
4600	REPAIRS AND MAINTENANCE SERVICES	3	3,670	4,000	8.99%
4650	VEHICLE MAINTENANCE		8,000	14,000	75.00%
4700	PRINTING SERVICES		-		
4800	PROMOTIONAL ADVERTISING		-		
4900	OTHER CURRENT CHARGES AND OBLIGATIONS		-	1,000	
4902	LEGAL ADVERTISING		-		
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES		300	300	0.00%
5200	OPERATING SUPPLIES		209,700	216,000	3.00%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE		10,800	23,400	116.67%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS		850	1,030	21.18%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION		-		
5500	TRAINING		1,100	1,275	15.91%
	TOTAL OPERATING EXPENDITURES	**3**	**246,000**	**277,705**	**12.89%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS		-	9,000	-
6400	EQUIPMENT & MACHINERY		26,400	96,200	264.39%
	TOTAL CAPITAL OUTLAY	**-**	**26,400**	**105,200**	**298.48%**
	TOTAL BUDGET	**$5,668**	**$707,070**	**$840,385**	**18.85%**
	TOTAL POSITIONS	**0**	**7**	**7**	**0**

CITY OF APOPKA
GENERAL FUND
RECREATION ATHLETICS - 3612

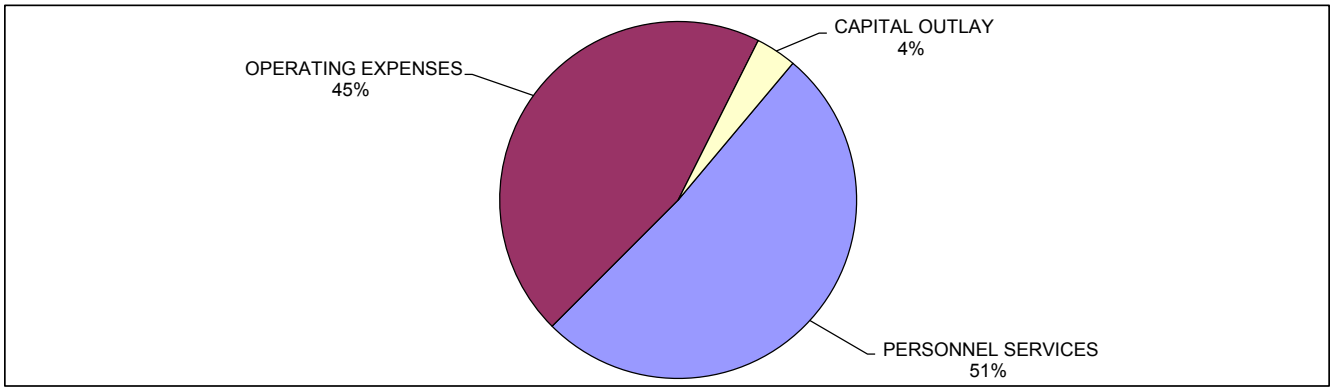
The Recreation Athletics division plans, develops and implements the City's youth and adult athletic league programs. Works closely with outside user groups regarding facility use. The Recreation Athletics Division provides a variety of wholesome, high quality athletic programs, activities and athletic facilities for the residents of Apopka.

CITY OF APOPKA
GENERAL FUND
RECREATION ATHLETICS - 3612

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

RECREATION ATHLETICS STAFFING	FY 2011	FY 2012	FY 2013
RECREATION MANAGER	1	1	1
RECREATION SPECIALIST	1	1	1
COMMUNITY EVENTS MANAGER	0	1	0
SPORTS TOURN REC SPEC	0	1	1
ADMINISTRATIVE ASSISTANT	0	1	1
MAINTENANCE WORKER I	1	1	1
RECREATION LEADER II	1	1	1
RECREATION LEADER I	2	2	2
TOTAL STAFFING	**6**	**9**	**8**

RECREATION ATHLETICS BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	481,511	510,740	533,860	4.53%
OPERATING EXPENSES	391,360	465,600	466,690	0.23%
CAPITAL OUTLAY	40,444	10,500	38,500	266.67%
TOTAL BUDGET	**913,315**	**986,840**	**1,039,050**	**5.29%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
3612 - ATHLETICS
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$301,755	$313,720	$325,260	3.68%
1210	LONGEVITY PAY	3,595	1,520	1,750	15.13%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES	57,096	59,400	59,400	0.00%
1400	OVERTIME PAY	263	2,600	2,600	0.00%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	22,580	28,850	29,760	3.15%
2200	CITY RETIREMENT CONTRIBUTION	42,055	45,850	49,870	8.77%
2300	LIFE AND HEALTH INSURANCE	45,600	50,400	56,820	12.74%
2400	WORKER'S COMPENSATION	8,400	8,400	8,400	0.00%
2500	UNEMPLOYMENT COMPENSATION	167			
	TOTAL PERSONNEL SERVICES	**481,511**	**510,740**	**533,860**	**4.53%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	12,768	15,300	13,300	-13.07%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	40,597	53,560	50,680	-5.38%
4000	TRAVEL & PER DIEM	70		-	
4100	COMMUNICATIONS SERVICES	1,143	1,090	1,090	0.00%
4200	FREIGHT AND POSTAGE SERVICES		1,390	1,390	0.00%
4300	UTILITY SERVICES	157,894	179,990	179,960	-0.02%
4400	RENTALS AND LEASES		1,500	2,000	33.33%
4500	LIABILITY & CASUALTY INSURANCE	23,700	23,700	23,700	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	40,212	62,330	49,250	-20.99%
4650	VEHICLE MAINTENANCE	7,008	6,400	6,400	0.00%
4700	PRINTING SERVICES		900	900	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	34			
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	5,750	8,230	8,480	3.04%
5200	OPERATING SUPPLIES	88,580	102,940	118,670	15.28%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	4,820	4,800	7,000	45.83%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	8,785	520	520	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION		-		
5500	TRAINING		2,950	3,350	13.56%
	TOTAL OPERATING EXPENDITURES	**391,360**	**465,600**	**466,690**	**0.23%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	9,000	-	38,500	-
6400	EQUIPMENT & MACHINERY	31,444	10,500		-100.00%
	TOTAL CAPITAL OUTLAY	**40,444**	**10,500**	**38,500**	**266.67%**
	TOTAL BUDGET	**$913,315**	**$986,840**	**$1,039,050**	**5.29%**
	TOTAL POSITIONS	**6**	**9**	**8**	**-1**

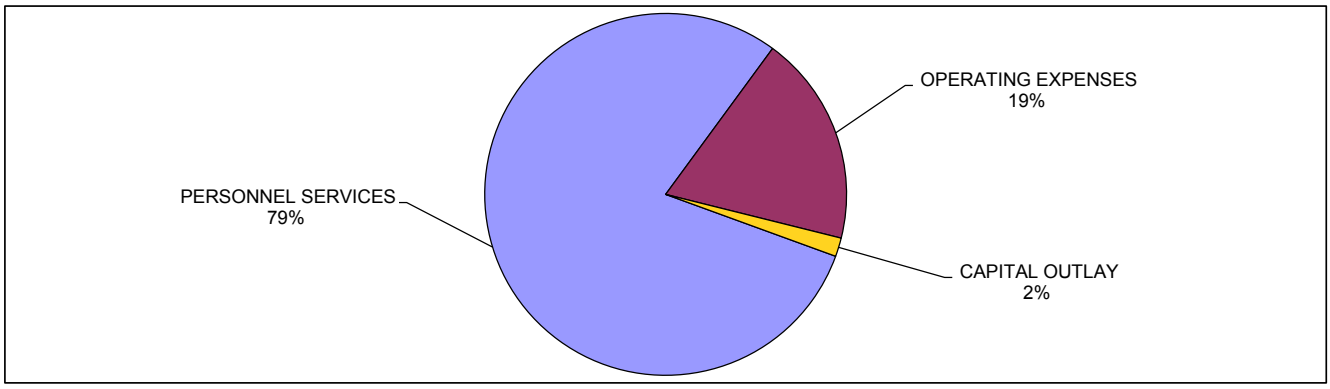
This Recreation division plans, organizes and implements a wide variety of recreation programs and activities for the youth and adult citizens of Apopka. This division also provides a variety of wholesome, innovative recreational programs, activities and special events for the citizens of Apopka.

CITY OF APOPKA
GENERAL FUND
RECREATION PROGRAMS AND CIVIC EVENTS - 3613

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

RECREATION CAMPS STAFFING	FY 2011	FY 2012	FY 2013
RECREATION MANAGER	1	1	1
RECREATION SPECIALIST	2	2	2
RECREATION LEADER I	1	0	0
MAINTENANCE WORKER I	1	1	0
MAINTENANCE WORKER II	0	0	1
TOTAL STAFFING	**5**	**4**	**4**

RECREATION CAMPS BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	262,336	315,370	322,265	2.19%
OPERATING EXPENSES	50,032	82,070	76,280	-7.05%
CAPITAL OUTLAY	3,950	25,000	6,750	-73.00%
TOTAL BUDGET	**316,318**	**422,440**	**405,295**	**-4.06%**



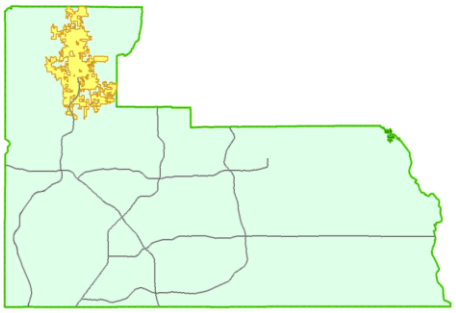
5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
3613 - RECREATION PROGRAMS & CIVIC EVENTS
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$156,262	$162,200	$164,410	1.36%
1210	LONGEVITY PAY	806	1,000	850	-15.00%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES	43,774	75,850	75,850	0.00%
1400	OVERTIME PAY	150	3,660	3,660	0.00%
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	14,380	18,560	18,725	0.89%
2200	CITY RETIREMENT CONTRIBUTION	19,425	24,100	25,560	6.06%
2300	LIFE AND HEALTH INSURANCE	22,740	25,200	28,410	12.74%
2400	WORKER'S COMPENSATION	4,800	4,800	4,800	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**262,336**	**315,370**	**322,265**	**2.19%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	16,963			
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES				
4200	FREIGHT AND POSTAGE SERVICES		50	50	0.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES	152	150	450	200.00%
4500	LIABILITY & CASUALTY INSURANCE	3,000	3,000	3,000	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES		870	-	-100.00%
4650	VEHICLE MAINTENANCE		4,000	1,200	-70.00%
4700	PRINTING SERVICES		5,000	5,000	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES				
5200	OPERATING SUPPLIES	29,057	69,000	65,700	-4.78%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	860		880	
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION		-		
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**50,032**	**82,070**	**76,280**	**-7.05%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS		-		-
6400	EQUIPMENT & MACHINERY	3,950	25,000	6,750	-73.00%
	TOTAL CAPITAL OUTLAY	**3,950**	**25,000**	**6,750**	**-73.00%**
	TOTAL BUDGET	**$316,318**	**$422,440**	**$405,295**	**-4.06%**
	TOTAL POSITIONS	**5**	**4**	**4**	**0**

Community Development is responsible for the Planning, Zoning and Engineering functions along with Economic Development and Community Redevelopment. This department is the primary contact for citizens or developers wanting to build or modify their property.



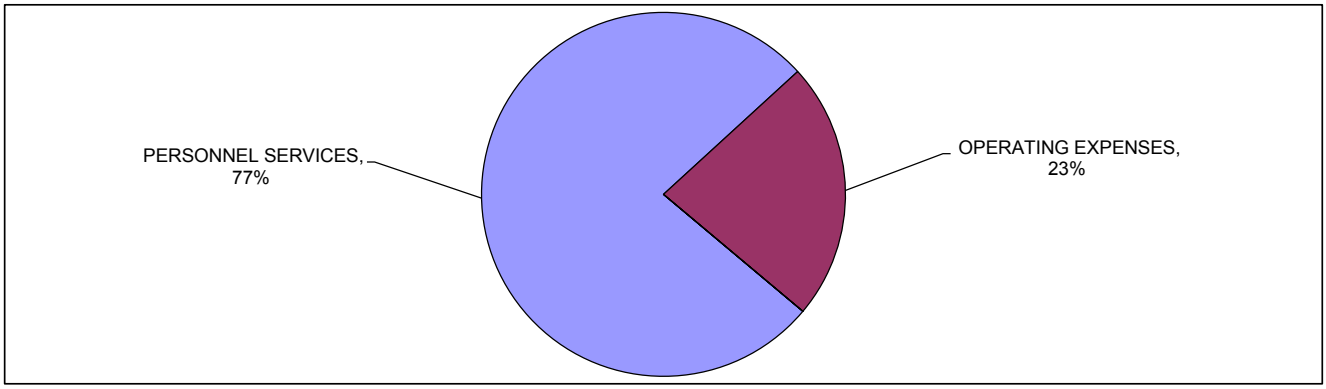
City of Apopka, area approximately 32 square miles, location Northwest Orange County, Florida

CITY OF APOPKA
GENERAL FUND
4020 - COMMUNITY DEVELOPMENT

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

COMMUNITY DEVELOPMENT STAFFING	FY 2011	FY 2012	FY 2013
COMMUNITY DEVELOPMENT DIRECTOR	1	1	1
CONSTRUCTION INSPECTOR	1	1	1
ENGINEERING TECHNICIAN	1	1	1
PLANNER	1	0	0
PLANNING MANAGER	0	1	1
OFFICE MANAGER	1	1	1
SECRETARY II	1	1	1
SECRETARY III	1	1	1
SENIOR PROJECT COORDINATOR	1	1	1
TOTAL STAFFING	**8**	**8**	**8**

COMMUNITY DEVELOP. BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	689,186	756,040	721,030	-4.63%
OPERATING EXPENSES	589,911	185,580	214,240	15.44%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**1,279,097**	**941,620**	**935,270**	**-0.67%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
4020 - COMMUNITY DEVELOPMENT
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$534,008	$555,100	$526,240	-5.20%
1210	LONGEVITY PAY	2,234	2,620	2,030	-22.52%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES		-	-	
1400	OVERTIME PAY	1,338	-	-	
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	38,776	42,700	40,430	-5.32%
2200	CITY RETIREMENT CONTRIBUTION	55,651	62,800	73,090	16.39%
2300	LIFE AND HEALTH INSURANCE	49,380	55,020	61,440	11.67%
2400	WORKER'S COMPENSATION	7,800	7,800	7,800	0.00%
2500	UNEMPLOYMENT COMPENSATION		30,000	10,000	-66.67%
	TOTAL PERSONNEL SERVICES	**689,186**	**756,040**	**721,030**	**-4.63%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	564,207	150,000	180,000	20.00%
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	2,535	2,560	1,420	-44.53%
4200	FREIGHT AND POSTAGE SERVICES		2,000	2,000	0.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	6,000	6,000	6,000	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	1,285	2,920	2,920	0.00%
4650	VEHICLE MAINTENANCE	264	1,500	1,750	16.67%
4700	PRINTING SERVICES	344	350	350	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	42	300	300	0.00%
4902	LEGAL ADVERTISING	7,185	8,000	7,500	-6.25%
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	3,519	4,200	4,500	7.14%
5200	OPERATING SUPPLIES	2,030	2,750	2,000	-27.27%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	807	1,000	1,000	0.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	1,693	1,500	2,000	33.33%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING		2,500	2,500	0.00%
	TOTAL OPERATING EXPENDITURES	**589,911**	**185,580**	**214,240**	**15.44%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY			-	
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$1,279,097**	**$941,620**	**$935,270**	**-0.67%**
	TOTAL POSITIONS	**8**	**8**	**8**	**0**

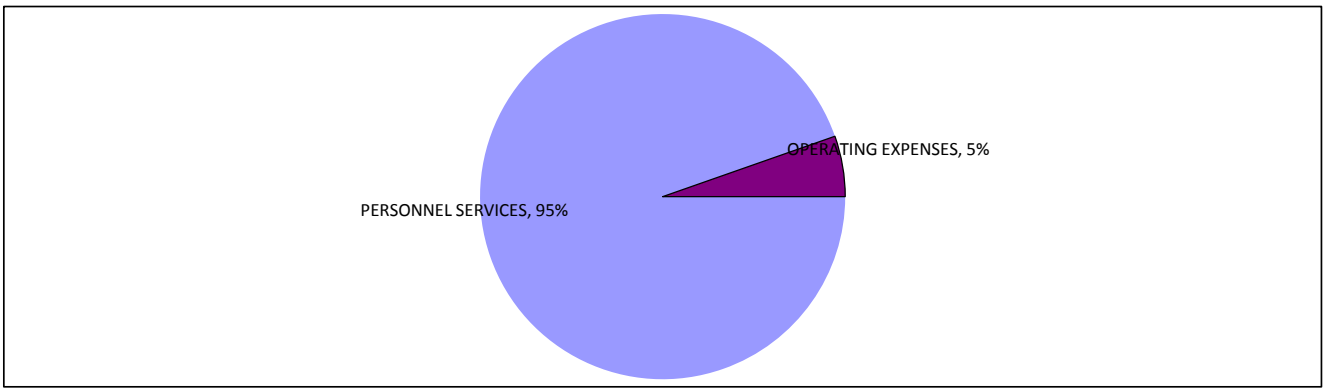
The Building Division administers and enforces regulatory codes and ordinances to protect local citizens. Codes enforced include the Florida Building Code System, and other codes related to fire, electrical, gas, plumbing, mechanical and accessibility issues. The City Building Code requires a permit for any new building addition, structure, remodeling work or demolition work. The City requires a permit so plans can be reviewed and work can be inspected for compliance with City Building and Fire Codes.

CITY OF APOPKA
GENERAL FUND
4021 - BUILDING INSPECTION

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

BUILDING STAFFING	FY 2011	FY 2012	FY 2013
BUILDING OFFICIAL	1	1	1
MULTIPLE CODE INSPECTOR	3	3	2
SECRETARY III	1	1	1
SECRETARY I	2	2	2
PROJECT COORDINATOR	0	0	1
TOTAL STAFFING	**7**	**7**	**7**

BUILDING BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	503,239	531,210	507,905	-4.39%
OPERATING EXPENSES	23,628	28,070	28,800	2.60%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**526,867**	**559,280**	**536,705**	**-4.04%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
GENERAL FUND
4021 - BUILDING INSPECTION
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$390,328	$405,950	$372,840	-8.16%
1210	LONGEVITY PAY	2,317	2,700	2,310	-14.44%
1225	PROFICIENCY PAY				
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		-	-	
1500	SPECIAL (INCENTIVE) PAY				
2100	FICA TAXES - CITY MATCHING	28,168	31,260	28,745	-8.05%
2200	CITY RETIREMENT CONTRIBUTION	35,626	40,300	47,700	18.36%
2300	LIFE AND HEALTH INSURANCE	39,900	44,100	49,410	12.04%
2400	WORKER'S COMPENSATION	6,900	6,900	6,900	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**503,239**	**531,210**	**507,905**	**-4.39%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES				
3111	PROFESSIONAL SERVICES – GENERAL PENSION REBATE				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	1,864	1,740	300	-82.76%
4200	FREIGHT AND POSTAGE SERVICES		360	400	11.11%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	5,550	5,550	5,550	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	5,442	5,700	6,000	5.26%
4650	VEHICLE MAINTENANCE	1,585	2,000	2,000	0.00%
4700	PRINTING SERVICES	27	250	250	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4904	CLOTHING ALLOWANCE				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	516	900	1,500	66.67%
5200	OPERATING SUPPLIES	1,001	3,070	2,500	-18.57%
5201	OLD FLORIDA OUTDOOR FESTIVAL				
5207	PARKS BEAUTIFICATION EXPENDITURE				
5210	OPERATING SUPPLIES - GRANTS				
5216	PARKS TREE BANK EXPENDITURE				
5250	FUEL AND GASOLINE	7,642	6,000	6,500	8.33%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS		800	800	0.00%
5401	TRAINING – CPR				
5450	SPECIAL POLICE EDUCATION		-		
5500	TRAINING		1,700	3,000	76.47%
	TOTAL OPERATING EXPENDITURES	**23,628**	**28,070**	**28,800**	**2.60%**
CAPITAL OUTLAY					
6100	LAND	-	-	-	-
6200	BUILDINGS	-	-	-	-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT & MACHINERY				
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$526,867**	**$559,280**	**$536,705**	**-4.04%**
	TOTAL POSITIONS	**7**	**7**	**7**	**0**

CITY OF APOPKA
GENERAL FUND
DEBT SERVICE AND TRANSFERS
BUDGET FISCAL YEAR 2013

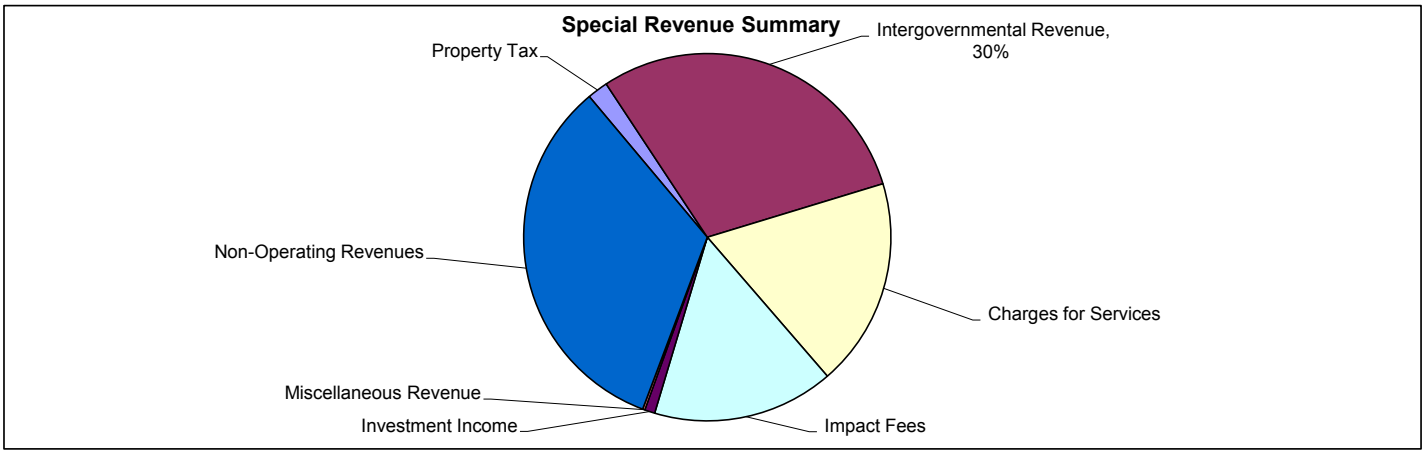
		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-2013
PRINCIPAL AND INTEREST					
7100	COMMUNICATIONS EQUIP - 10/2009	$-	$-	$-	
7101	COMMUNICATION LEASE	456,872	475,920	495,725	4.16%
7160	MCBRIDE MORTGAGE - 1/2019	30,750	30,750	30,750	0.00%
7170	FLC REVENUE BOND - 12/2018	120,000	125,000	130,000	4.00%
7181	RECREATION REVENUE NOTE - 3/2022	400,000	415,000	430,000	3.61%
7182	WI-FI REVENUE NOTE - 3/2017	240,000	250,000	260,000	4.00%
7201	COMMUNICATION LEASE - INTEREST	202,743	183,750	163,895	-10.81%
7260	BANK OF AMERICA LOAN INTEREST	13,478	12,000	10,485	-12.63%
7270	FLC REVENUE BOND INTEREST	59,241	55,200	50,640	-8.26%
7271	FLC REVENUE BOND - OTHER	1,782	1,900	1,900	0.00%
7281	RECREATION REVENUE NOTE - 3/2022	232,830	217,300	201,045	-7.48%
7282	WI-FI REVENUE NOTE - 3/2017	72,765	63,600	53,900	-15.25%
	TOTAL PRINCIPAL AND INTEREST	**1,830,461**	**1,830,420**	**1,828,340**	-0.11%
TRANSFERS AND OTHER					
9111	TRANSFER TO STREET IMPROVEMENT FUND	358,573	340,000	340,000	0.00%
9141	TRANSFER TO UTILITY OPERATING FUND	84,800	89,890	95,280	6.00%
	TOTAL TRANSFERS AND OTHER	**443,373**	**429,890**	**435,280**	1.25%
	TOTAL BUDGET	**$2,273,834**	**$2,260,310**	**$2,263,620**	**0.15%**

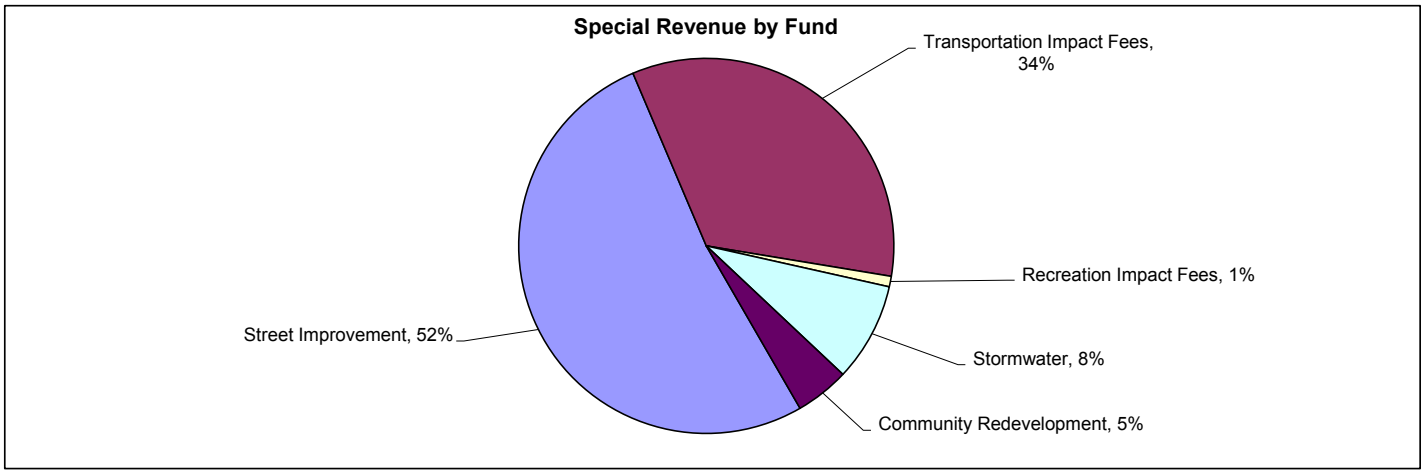
Special Revenue Funds

CITY OF APOPKA
SPECIAL REVENUE FUND REVENUE SUMMARY

SPECIAL REVENUE SUMMARY REVENUE DESCRIPTION	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change From FY 2011
Property Tax	$137,695	$111,500	$91,100	-18.30%
Intergovernmental Revenue	1,492,182	1,554,500	1,471,755	-5.32%
Charges for Services	867,322	890,650	913,800	2.60%
Impact Fees	808,686	710,000	795,000	11.97%
Investment Income	48,217	46,450	44,600	-3.98%
Miscellaneous Revenue	60,719	5,000	10,000	100.00%
Non-Operating Revenues	456,093	736,120	1,650,185	124.17%
Total Revenues	**$3,870,914**	**$4,054,220**	**$4,976,440**	**22.75%**

SPECIAL REVENUE SUMMARY BY FUND	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change From FY 2011
Street Improvement	$2,316,503	$2,619,270	$2,584,730	-1.32%
Transportation Impact Fees	784,054	695,000	1,691,710	143.41%
Recreation Impact Fees	43,689	35,250	45,100	27.94%
Stormwater	401,309	421,200	423,300	0.50%
Community Redevelopment	325,359	283,500	231,600	-18.31%
Total Revenues	**$3,870,914**	**$4,054,220**	**$4,976,440**	**22.75%**



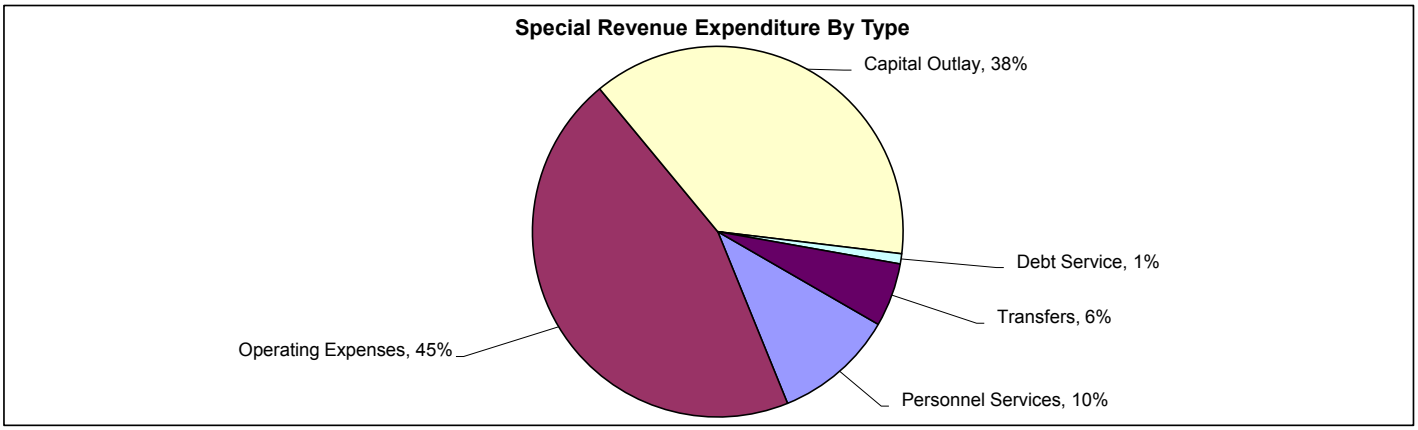


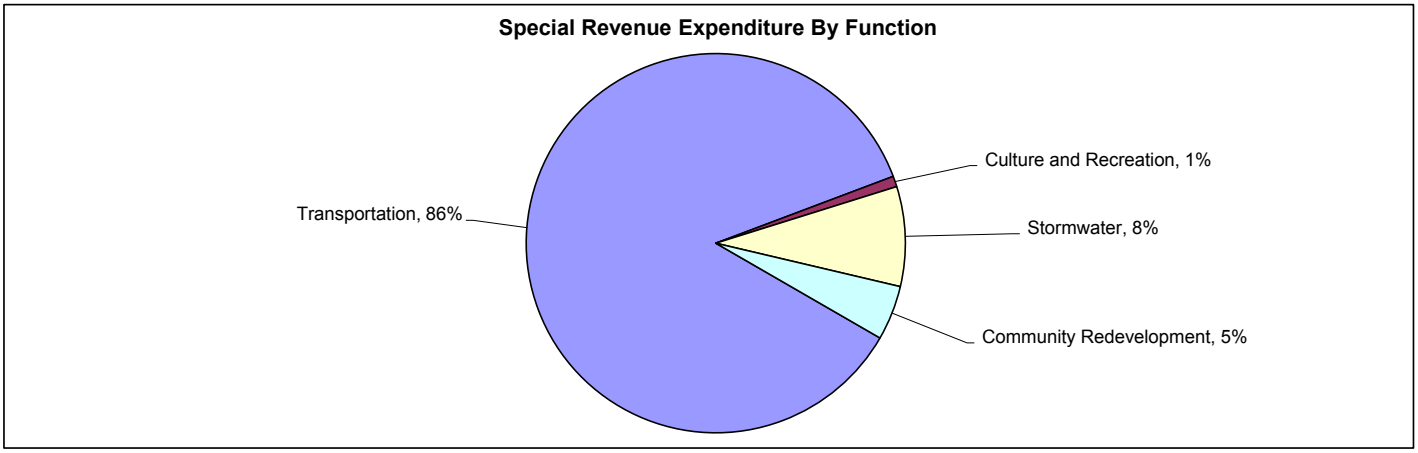
CITY OF APOPKA
SPECIAL REVENUE FUND EXPENDITURE SUMMARY

SPECIAL REVENUE SUMMARY BY EXPENDITURE TYPE	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change From FY 2011
Personnel Services	$444,770	$503,550	$523,585	3.98%
Operating Expenses	1,950,159	2,353,570	2,246,870	-4.53%
Capital Outlay	210,504	901,790	1,886,095	109.15%
Debt Service	-	34,320	44,125	28.57%
Transfers	254,930	260,990	275,765	5.66%
Total Budget	**$2,860,363**	**$4,054,220**	**$4,976,440**	**22.75%**

SPECIAL REVENUE SUMMARY BY FUNCTION	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change From FY 2011
Transportation	$2,587,275	$3,314,270	$4,276,440	29.03%
Culture and Recreation	13,066	35,250	45,100	27.94%
Stormwater	181,277	421,200	423,300	0.50%
Community Redevelopment	78,745	283,500	231,600	-18.31%
Total Budget	**$2,860,363**	**$4,054,220**	**$4,976,440**	**22.75%**
	$-			

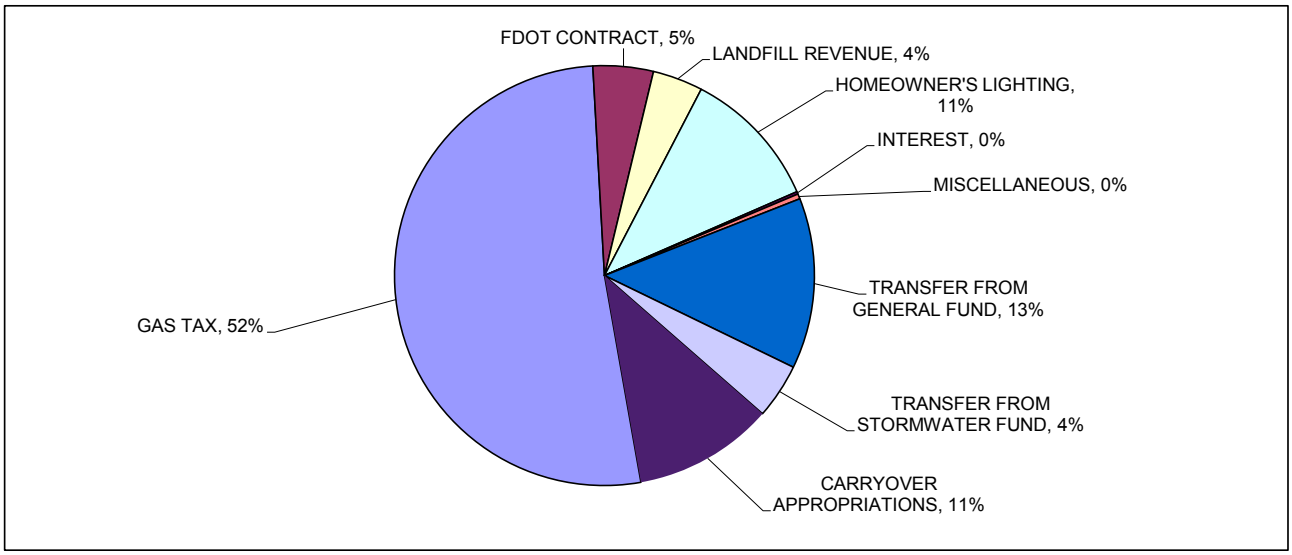
SPECIAL REVENUE SUMMARY POSITIONS (Full Time)	FY 2011 BUDGET	FY 2012 BUDGET	FY 2013 BUDGET	Change From FY 2011
Transportation	9	9	9	-
Culture and Recreation	0	0	0	-
Stormwater	0	0	0	-
Community Redevelopment	0	0	0	-
Total Positions	**9.00**	**9.00**	**9.00**	-





CITY OF APOPKA
FUND 101 - STREET IMPROVEMENT FUND
REVENUES
BUDGET FISCAL YEAR 2013

	ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE
REVENUE SOURCES				
GAS TAX	$1,319,668	$1,394,500	$1,341,255	-3.82%
FDOT CONTRACT	103,618	118,650	120,000	1.14%
LANDFILL REVENUE	100,000	100,000	100,000	0.00%
HOMEOWNER'S LIGHTING	271,771	260,000	280,000	7.69%
INTEREST	4,634	5,000	5,000	0.00%
MISCELLANEOUS	60,719	5,000	10,000	100.00%
TRANSFER FROM GENERAL FUND	358,573	340,000	340,000	0.00%
TRANSFER FROM STORMWATER FUND	97,520	103,370	109,575	6.00%
CARRYOVER APPROPRIATIONS	-	292,750	278,900	-4.73%
TOTAL REVENUES	**$2,316,503**	**$2,619,270**	**$2,584,730**	**-1.32%**



CITY OF APOPKA
INMATES
3414 - INMATE PROGRAM

The Inmate Program provides manpower through the Department of Corrections. These inmates work on a variety of projects throughout the City maintaining the Northwest Recreation site, mowing medians and rights-of-way and general maintenance programs.

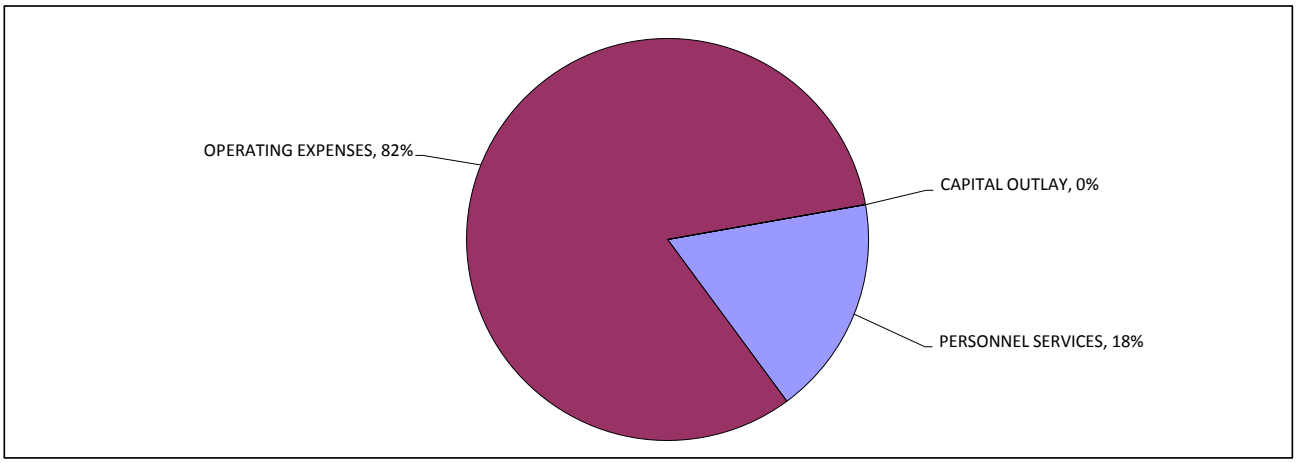
CITY OF APOPKA
INMATES
3414 - INMATE PROGRAM

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

INMATES	**FY11**	**FY12**	**FY13**
MAINTENANCE WORKER III	1	1	1
TOTAL STAFFING	**1**	**1**	**1**

INMATES BUDGET	**FY11 ACTUAL**	**FY12 BUDGET**	**FY13 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	43,258	44,960	47,285	5.17%
OPERATING EXPENSES	193,680	216,930	220,420	1.61%
CAPITAL OUTLAY	0	25,000	0	-100.00%
TOTAL BUDGET	**236,938**	**286,890**	**267,705**	**-6.69%**



5 YEAR CAPITAL ACQUISITIONS

DESCRIPTION	**FY 13**	**FY 14**	**FY 15**	**FY 16**	**FY 17**
None					

CITY OF APOPKA
FUND 101 - STREET IMPROVEMENT FUND
3414 - INMATE PROGRAM
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE
EXPENDITURE SOURCES					
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$34,001	$34,950	$36,325	3.93%
1210	LONGEVITY PAY	84	130	160	23.08%
1300	OTHER SALARIES AND WAGES	-	-		
1400	OVERTIME PAY	-	-		
2100	FICA TAXES - CITY MATCHING	2,572	2,680	2,790	4.10%
2200	CITY RETIREMENT CONTRIBUTION	-	-	-	
2300	LIFE AND HEALTH INSURANCE	5,700	6,300	7,110	12.86%
2400	WORKER'S COMPENSATION	900	900	900	0.00%
	TOTAL PERSONNEL SERVICES	**43,258**	**44,960**	**47,285**	**5.17%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES				
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	156,053	174,000	174,000	0.00%
4000	TRAVEL & PER DIEM	4,458	5,400	5,400	0.00%
4100	COMMUNICATIONS AND FREIGHT SERVICES	2,623	2,880	1,920	-33.33%
4200	FREIGHT & POSTAGE SERVICES		100	100	0.00%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES	-	-		
4500	LIABILITY & CASUALTY INSURANCE	750	750	750	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES				
4650	VEHICLE MAINTENANCE	8,217	6,600	8,400	27.27%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4950	EMS BILLING EXPENSE				
5100	OFFICE SUPPLIES	91	-		
5200	OPERATING SUPPLIES	6,890	10,850	10,850	0.00%
5250	FUEL AND GASOLINE	14,598	16,350	19,000	16.21%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS				
5450	SPECIAL POLICE EDUCATION				
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**193,680**	**216,930**	**220,420**	**1.61%**
CAPITAL OUTLAY					
6100	LAND	-	-		
6200	BUILDINGS	-	-		
6300	INFRASTRUCTURE	-	-		
6400	EQUIPMENT & MACHINERY	-	25,000		100.00%
	TOTAL CAPITAL OUTLAY	**-**	**25,000**	**-**	**100.00%**
	TOTAL INMATE BUDGET	**$236,938**	**$286,890**	**$267,705**	**-6.69%**
	TOTAL POSITIONS	**1**	**1**	**1**	**0**

Street Maintenance performs functions relating to street right-of-way maintenance such as sidewalk, potholes, and curb repair, street sweeping, traffic regulatory signage, street lighting, tree trimming mowing, edging, and street identification signs.

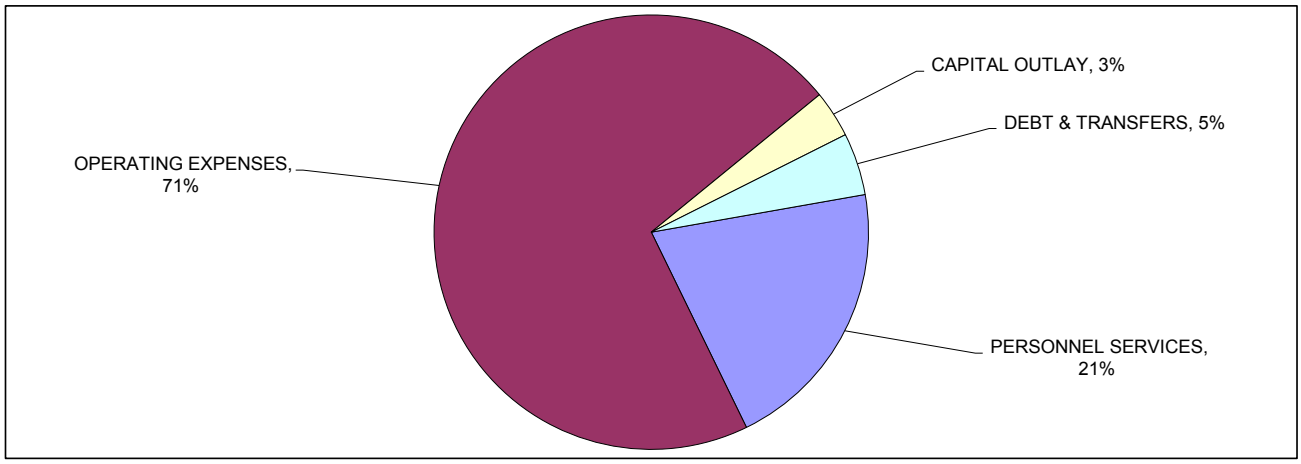
CITY OF APOPKA
STREETS
3412 - STREETS MAINTENANCE

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

STREETS	**FY11**	**FY12**	**FY13**
OPERATING & MAINTENANCE MGR	1	1	1
STREET FOREMAN	1	1	1
HEAVY EQUIPMENT OPERATOR II	1	0	0
MAINTENANCE WORKER III	1	1	0
MAINTENANCE WORKER II	2	2	2
MAINTENANCE WORKER I	2	3	3
TRAFFIC OPERATIONS TECHNICIAN	0	0	1
TOTAL STAFFING	**8**	**8**	**8**

STREETS BUDGET	**FY11 ACTUAL**	**FY12 BUDGET**	**FY13 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	401,512	458,590	476,300	3.86%
OPERATING EXPENSES	1,622,511	1,693,170	1,652,440	-2.41%
CAPITAL OUTLAY	3,667	79,500	81,095	2.01%
DEBT & TRANSFERS	95,400	101,120	107,190	6.00%
TOTAL BUDGET	**2,123,090**	**2,332,380**	**2,317,025**	**-0.66%**



5 YEAR CAPITAL ACQUISITIONS

DESCRIPTION	**FY 13**	**FY 14**	**FY 15**	**FY 16**	**FY 17**

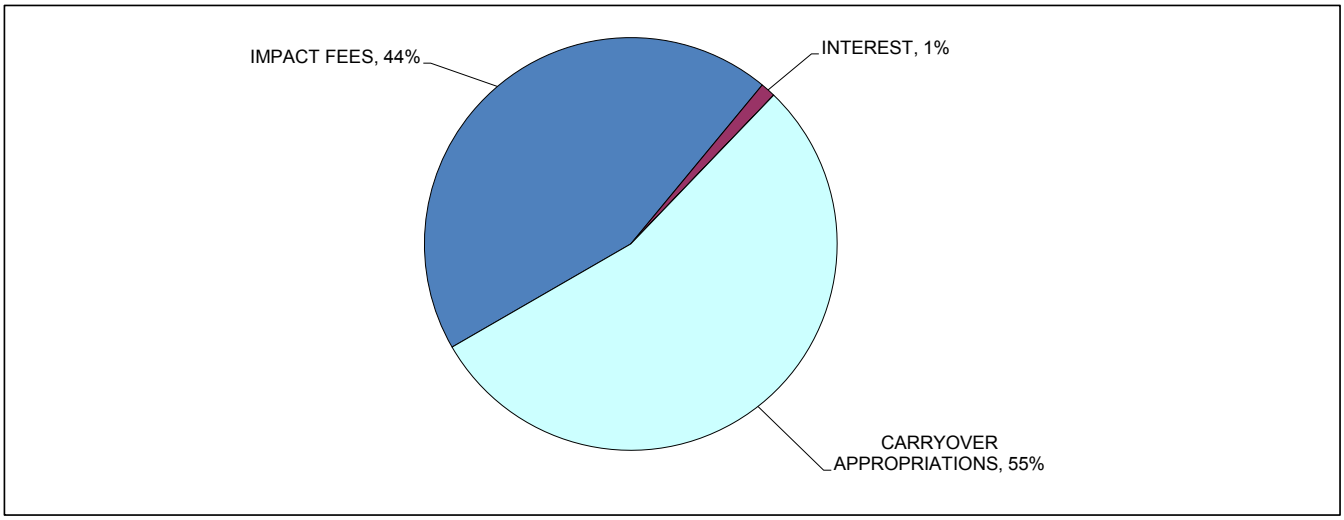
CITY OF APOPKA
FUND 101 - STREET IMPROVEMENT FUND
3412 - STREET MAINTENANCE
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE
EXPENDITURE SOURCES					
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$270,354	$310,800	$317,950	2.30%
1210	LONGEVITY PAY	1,505	1,220	1,420	16.39%
1400	OVERTIME PAY	16,861	15,850	15,850	0.00%
2100	FICA TAXES - CITY MATCHING	20,746	25,120	25,680	2.23%
2200	CITY RETIREMENT CONTRIBUTION	38,645	47,400	50,780	7.13%
2300	LIFE AND HEALTH INSURANCE	45,600	50,400	56,820	12.74%
2400	WORKER'S COMPENSATION	7,800	7,800	7,800	0.00%
2500	UNEMPLOYMENT COMPENSATION	-	-		
	TOTAL PERSONNEL SERVICES	**401,512**	**458,590**	**476,300**	**3.86%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	43	50	50	0.00%
3200	ACCOUNTING AND AUDITING	1,555	1,630	1,710	4.91%
3400	OTHER CONTRACTUAL SERVICES			1,350	
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	5,691	6,910	11,750	70.04%
4200	FREIGHT & POSTAGE SERVICES		140	140	100.00%
4300	UTILITY SERVICES	1,277,973	1,343,260	1,326,300	-1.26%
4400	RENTALS AND LEASES	8,763	10,500	11,380	8.38%
4500	LIABILITY & CASUALTY INSURANCE	10,980	10,980	10,980	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	72,694	76,150	67,430	-11.45%
4606	REPAIR AND MAINTENANCE OF STREET ROW				
4607	ROAD RESURFACING				
4608	ROAD RESURFACING – FEDERAL GRANT	27,843			
4612	STREET STRIPING	16,988	50,000	40,000	-20.00%
4650	VEHICLE MAINTENANCE	22,453	20,000	30,000	50.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	23,378	23,550	23,550	0.00%
4902	LEGAL ADVERTISING				
5100	OFFICE SUPPLIES	419	800	800	0.00%
5200	OPERATING SUPPLIES	20,247	16,400	16,400	0.00%
5201	LANDSCAPING	5,820	10,000	7,000	-30.00%
5202	ROAD REPAIR MATERIAL				
5203	SIDEWALK AND CURB REPAIRS	61,226	30,000	35,000	16.67%
5204	STREET / STOP SIGN REPLACEMENT	23,176	50,000	25,000	-50.00%
5205	GRAFFITI REMOVAL SUPPLIES	4,725	5,000	3,000	-40.00%
5250	FUEL AND GASOLINE	31,158	27,000	31,800	17.78%
5300	ROAD MATERIALS	6,773	10,000	8,000	-20.00%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	605			
5500	TRAINING		800	800	100.00%
	TOTAL OPERATING EXPENDITURES	**1,622,511**	**1,693,170**	**1,652,440**	**-2.41%**
CAPITAL OUTLAY					
6300	INFRASTRUCTURE	-			
6306	SIDEWALK AND CURB NEW CONSTRUCTION	-	50,000	25,000	-50.00%
6400	EQUIPMENT & MACHINERY	3,667	29,500	56,095	90.15%
	TOTAL CAPITAL OUTLAY	**3,667**	**79,500**	**81,095**	**2.01%**
DEBT SERVICE AND TRANSFERS					
7100	DEBT SERVICE PRINCIPAL	-	-		
7200	DEBT SERVICE INTEREST	-	-		
9101	TRANSFER TO GENERAL FUND	-	-		
9141	TRANSFER TO UTILITY FUND	95,400	101,120	107,190	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**95,400**	**101,120**	**107,190**	**6.00%**
	TOTAL STREETS BUDGET	**2,123,090**	**2,332,380**	**2,317,025**	**-0.66%**
	TOTAL BUDGET	**$2,360,028**	**$2,619,270**	**$2,584,730**	**-1.32%**
	TOTAL POSITIONS	**8**	**8**	**8**	**0**

This fee is to ensure new development helps cover the costs associated with street infrastructure improvements within the City of Apopka.

CITY OF APOPKA
FUND 102
3413 - TRANSPORTATION IMPACT FEE FUND
BUDGET FISCAL YEAR 2013

	ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE
REVENUE SOURCES				
IMPACT FEES	$765,056	$675,000	$750,000	11.11%
INTEREST	18,998	20,000	20,000	0.00%
MISCELLANEOUS	-	-	-	
CARRYOVER APPROPRIATIONS	-	-	921,710	
TOTAL REVENUES	**$784,054**	**$695,000**	**$1,691,710**	**143.41%**



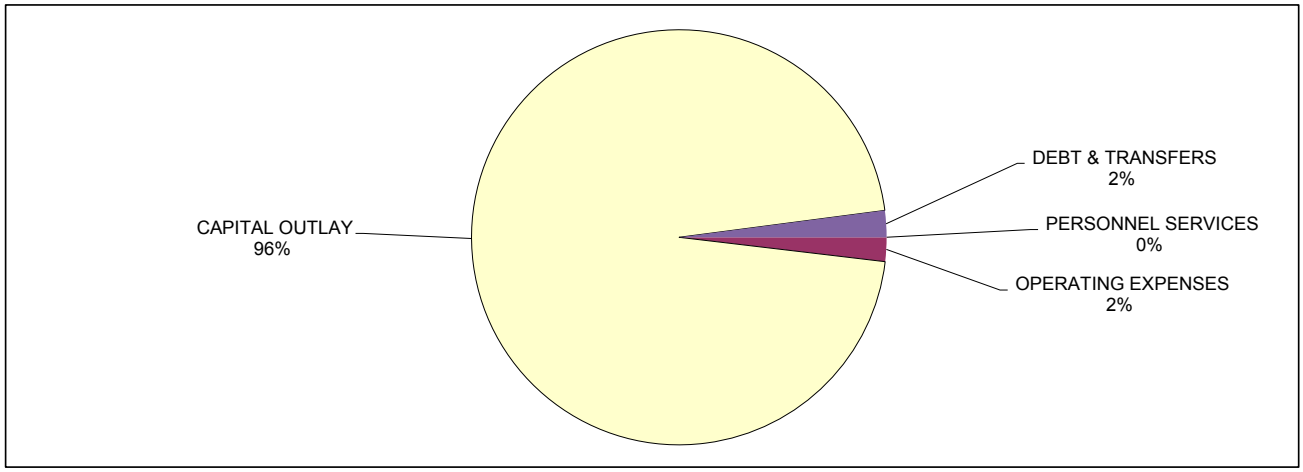
CITY OF APOPKA
TRAFFIC IMPACT FEES
102 TRAFFIC IMPACT FEES

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

TRAFFIC IMPACT FEES	**FY11**	**FY12**	**FY13**
None			

STREETS BUDGET	**FY11 ACTUAL**	**FY12 BUDGET**	**FY13 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	0	0	0	0.00%
OPERATING EXPENSES	17,961	116,630	31,710	-72.81%
CAPITAL OUTLAY	171,277	545,870	1,625,000	197.69%
DEBT & TRANSFERS	38,010	32,500	35,000	7.69%
TOTAL BUDGET	**227,247**	**695,000**	**1,691,710**	**143.41%**



5 YEAR CAPITAL ACQUISITIONS

DESCRIPTION	**FY 13**	**FY 14**	**FY 15**	**FY 16**	**FY 17**
None					

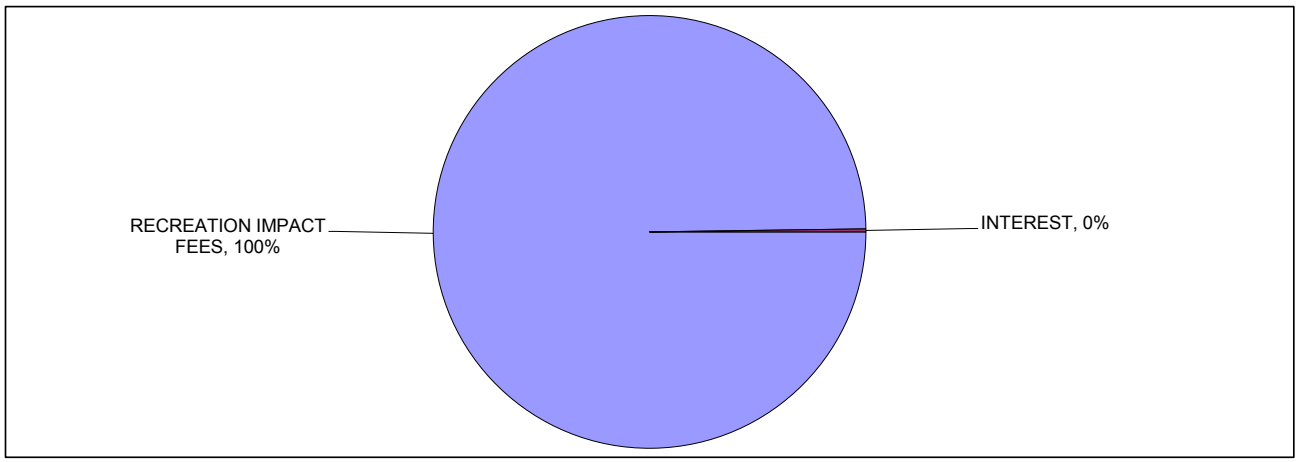
CITY OF APOPKA
FUND 102
3413 - TRANSPORTATION IMPACT FEE FUND
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE
EXPENDITURE SOURCES					
OPERATING EXPENDITURES					
3112	TRAFFIC COUNTS	$16,406	$30,000	$30,000	0.00%
3100	PROFESSIONAL SERVICES	-	85,000		-100.00%
3200	ACCOUNTING AND AUDITING	1,555	1,630	1,710	4.91%
	TOTAL OPERATING EXPENDITURES	**17,961**	**116,630**	**31,710**	**-72.81%**
CAPITAL PROJECT LIST					
	LESTER RD (VICK RD TO ROCK SPRINGS RD)	171,277		500,000	
	BRADSHAW RD (JOHNS RD TO US 441)			875,000	
	MARDEN RD (KEENE RD TO CR 437A)			200,000	
	NEW SIDEWALKS		50,000	50,000	0.00%
	RESERVED FOR FUTURE PROJECTS		495,870		-100.00%
					-
	TOTAL CITY PROJECTS	**171,277**	**545,870**	**1,625,000**	
			-		
	TOTAL CAPITAL PROJECTS	**171,277**	**545,870**	**1,625,000**	**197.69%**
DEBT SERVICE AND TRANSFERS					
	TRANSFER TO GENERAL FUND	38,010	32,500	35,000	7.69%
	TOTAL DEBT SERVICE AND TRANSFERS	**38,010**	**32,500**	**35,000**	**7.69%**
	TOTAL BUDGET	**$227,247**	**$695,000**	**$1,691,710**	**143.41%**

These fees are collected from new residential construction to purchase, build or improve parks and recreations facilities.

CITY OF APOPKA
FUND 104
RECREATION IMPACT FEE FUND
BUDGET FISCAL YEAR 2013

	ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE
REVENUE SOURCES				
RECREATION IMPACT FEES	$43,630	$35,000	$45,000	28.57%
INTEREST	59	250	100	-60.00%
OTHER FINANCING SOURCES	-	-		
CARRYOVER APPROPRIATIONS	-	-		
TOTAL REVENUES	**$43,689**	**$35,250**	**$45,100**	**27.94%**



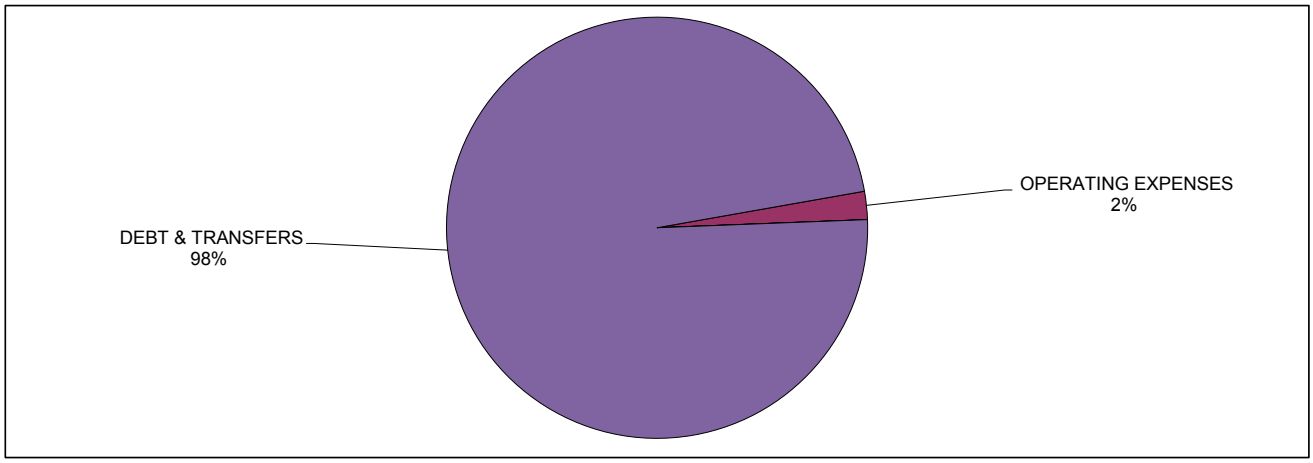
CITY OF APOPKA
RECREATION IMPACT FEES
104 RECREATION IMPACT FEES

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

RECREATION IMPACT FEES	**FY11**	**FY12**	**FY13**
None			

RECREATION BUDGET	**FY11 ACTUAL**	**FY12 BUDGET**	**FY13 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	0	0	0	0.00%
OPERATING EXPENSES	900	930	975	4.84%
CAPITAL OUTLAY	12,166	0	0	0.00%
DEBT & TRANSFERS	0	34,320	44,125	28.57%
TOTAL BUDGET	**13,066**	**35,250**	**45,100**	**27.94%**



5 YEAR CAPITAL ACQUISITIONS

DESCRIPTION	**FY 13**	**FY 14**	**FY 15**	**FY 16**	**FY 17**
None					

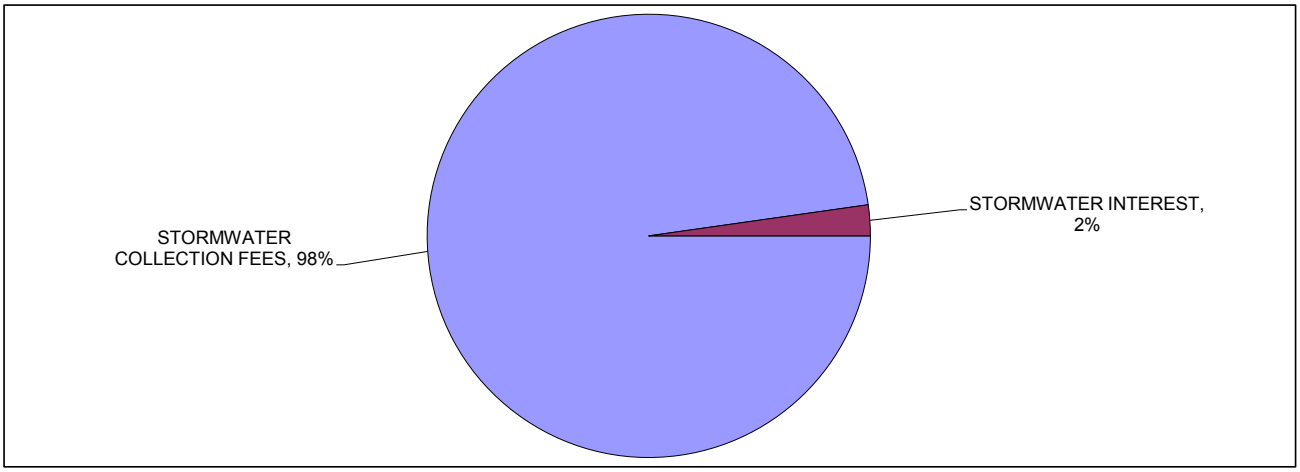
CITY OF APOPKA
FUND 104
RECREATION IMPACT FEE FUND
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE
EXPENDITURE SOURCES					
OPERATING EXPENDITURES					
	ACCOUNTING AND AUDITING	$900	$930	$975	4.84%
	TOTAL OPERATING EXPENDITURES	**900**	**930**	**975**	**4.84%**
CAPITAL PROJECT LIST					
	NWRC EXPANSION		-		
	NWRC AMPHITHEATER	12,166	-		
	TOTAL CAPITAL PROJECTS	**12,166**	**-**	**-**	**0.00%**
DEBT SERVICE AND TRANSFERS					
7100	DEBT SERVICE PRINCIPAL	-	34,320	44,125	28.57%
7200	DEBT SERVICE INTEREST	-	-		
	TOTAL DEBT SERVICE AND TRANSFERS	**-**	**34,320**	**44,125**	**28.57%**
	TOTAL BUDGET	**$13,066**	**$35,250**	**$45,100**	**27.94%**

The Stormwater fund is established in compliance with Federal, State as well as local regulations and mandates, to take aggressive steps to better manage stormwater and to protect water quality.

CITY OF APOPKA
FUND 120
STORMWATER FUND
BUDGET FISCAL YEAR 2013

	ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE
REVENUE SOURCES				
STORMWATER COLLECTION FEES	$391,933	$412,000	$413,800	0.44%
STORMWATER INTEREST	9,376	9,200	9,500	3.26%
CARRYOVER APPROPRIATIONS	-	-		
TOTAL REVENUES	**$401,309**	**$421,200**	**$423,300**	**0.50%**



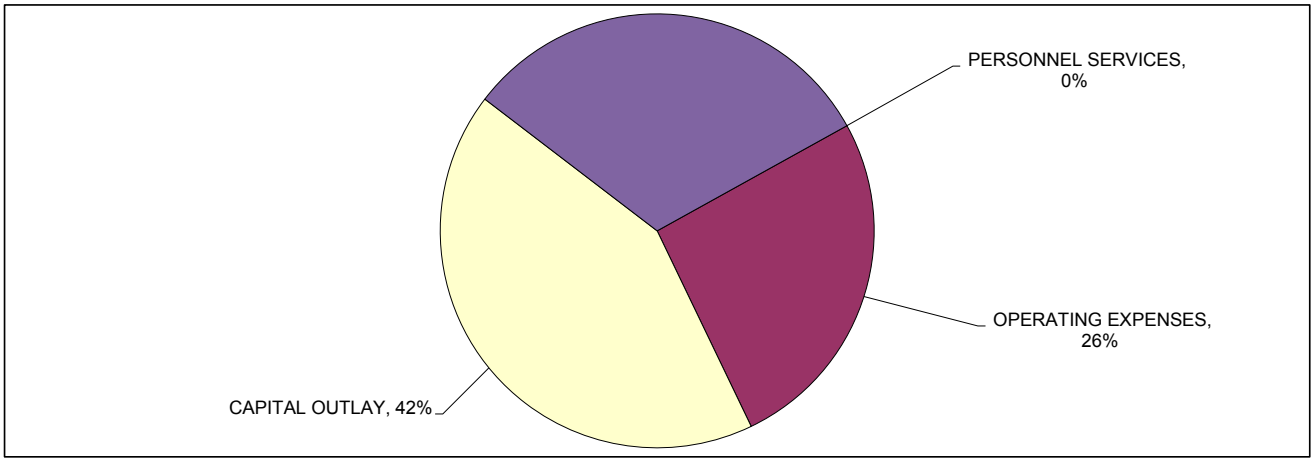
CITY OF APOPKA
STORMWATER FUND
120 STORMWATER

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

STORMWATER	**FY11**	**FY12**	**FY13**
None			

STORMWATER BUDGET	**FY11 ACTUAL**	**FY12 BUDGET**	**FY13 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	0	0	0	0.00%
OPERATING EXPENSES	36,363	42,410	109,725	158.72%
CAPITAL OUTLAY	23,394	251,420	180,000	-28.41%
DEBT & TRANSFERS	121,520	127,370	133,575	4.87%
TOTAL BUDGET	**181,277**	**421,200**	**423,300**	**0.50%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	**FY 13**	**FY 14**	**FY 15**	**FY 16**	**FY 17**
None					

CITY OF APOPKA
FUND 120
STORMWATER FUND
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE
EXPENDITURE SOURCES					
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	$-	$-		
3150	CITY ATTORNEY FEES				
3200	ACCOUNTING AND AUDITING	900	930	975	4.84%
3400	OTHER CONTRACTUAL SERVICES			58,000	
4000	TRAVEL & PER DIEM			1,800	
4100	COMMUNICATIONS AND FREIGHT SERVICES			480	
4200	FREIGHT & POSTAGE SERVICES				
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	21,480	21,480	21,070	-1.91%
4600	REPAIRS AND MAINTENANCE SERVICES				
4650	VEHICLE MAINTENANCE			1,650	
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	13,730	16,000	16,000	0.00%
4902	LEGAL ADVERTISING				
5100	OFFICE SUPPLIES				
5200	OPERATING SUPPLIES	243	3,000	3,000	0.00%
5250	FUEL AND GASOLINE			5,250	
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	10	1,000	1,500	50.00%
5500	TRAINING				
	TOTAL OPERATING EXPENDITURES	**36,363**	**42,410**	**109,725**	**158.72%**
CAPITAL OUTLAY					
6308	DRAINAGE CITY WIDE	23,394	251,420	180,000	-28.41%
6400	EQUIPMENT & MACHINERY		-		
	TOTAL CAPITAL OUTLAY	**23,394**	**251,420**	**180,000**	**-28.41%**
DEBT SERVICE AND TRANSFERS					
9101	TRANSFER TO GENERAL FUND	24,000	24,000	24,000	0.00%
9111	TRANSFER TO STREETS IMPROVEMENT FUND	97,520	103,370	109,575	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**121,520**	**127,370**	**133,575**	**4.87%**
	TOTAL BUDGET	**$181,277**	**$421,200**	**$423,300**	**0.50%**

The City's Community Redevelopment Plan provides the framework for projects and activities intended to revitalize and improve conditions within the Community Redevelopment Area.

CITY OF APOPKA
FUND 610
9950 - COMMUNITY REDEVELOPMENT AGENCY
BUDGET FISCAL YEAR 2013

	ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE
REVENUE SOURCES				
PROPERTY TAXES	$137,695	$111,500	$91,100	-18.30%
INTERGOVERNMENTAL	172,514	160,000	130,500	-18.44%
INTEREST	15,150	12,000	10,000	-16.67%
TOTAL REVENUES	**$325,359**	**$283,500**	**$231,600**	**-18.31%**

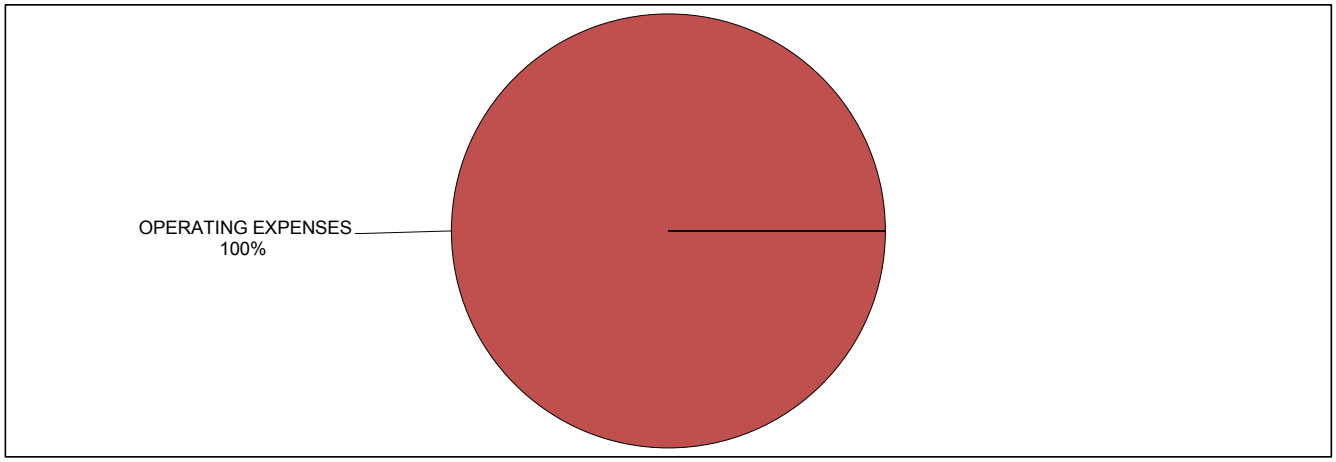
CITY OF APOPKA
CRA FUND
610 COMMUNITY REDEVELOPMENT AGENCY

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

CRA	**FY11**	**FY12**	**FY13**
None			

CRA BUDGET	**FY11 ACTUAL**	**FY12 BUDGET**	**FY13 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	0	0	0	0.00%
OPERATING EXPENSES	78,745	283,500	231,600	-18.31%
CAPITAL OUTLAY	0	0	0	0.00%
DEBT & TRANSFERS	0	0	0	0.00%
TOTAL BUDGET	**78,745**	**283,500**	**231,600**	**-18.31%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	**FY 13**	**FY 14**	**FY 15**	**FY 16**	**FY 17**
None					

CITY OF APOPKA
FUND 610
9950 - COMMUNITY REDEVELOPMENT AGENCY
BUDGET FISCAL YEAR 2013

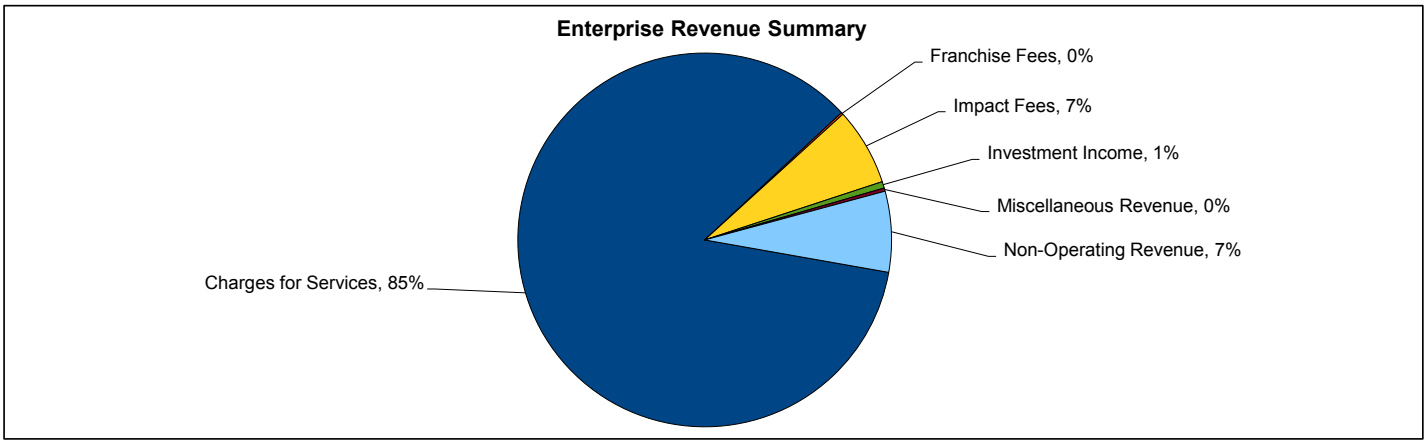
		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE
EXPENDITURE SOURCES					
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$-	$-		
2100	FICA TAXES - CITY MATCHING	-	-		
2200	CITY RETIREMENT CONTRIBUTION	-	-		
2300	LIFE AND HEALTH INSURANCE	-	-		
2400	WORKER'S COMPENSATION	-	-		
	TOTAL PERSONNEL SERVICES	**-**	**-**	**-**	**0.00%**
OPERATING EXPENDITURES					
3100	PROFESSIONAL SERVICES	77,845	282,570	230,625	-18.38%
3200	ACCOUNTING AND AUDITING	900	930	975	4.84%
5200	OPERATING SUPPLIES	-			
	TOTAL OPERATING EXPENDITURES	**78,745**	**283,500**	**231,600**	**-18.31%**
CAPITAL OUTLAY					
6100	LAND	-	-		
6200	BUILDINGS	-	-		
6300	INFRASTRUCTURE	-	-		
6400	EQUIPMENT & MACHINERY	-	-		
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**0.00%**
DEBT SERVICE AND TRANSFERS					
7170	CDBG GRANT PRINCIPAL	-	-		
7270	CDBG GRANT INTEREST	-	-		
	TOTAL DEBT SERVICE AND TRANSFERS	**-**	**-**	**-**	**0.00%**
	TOTAL BUDGET	**$78,745**	**$283,500**	**$231,600**	**-18.31%**
	TOTAL POSITIONS	**0**	**0**	**0**	**0**

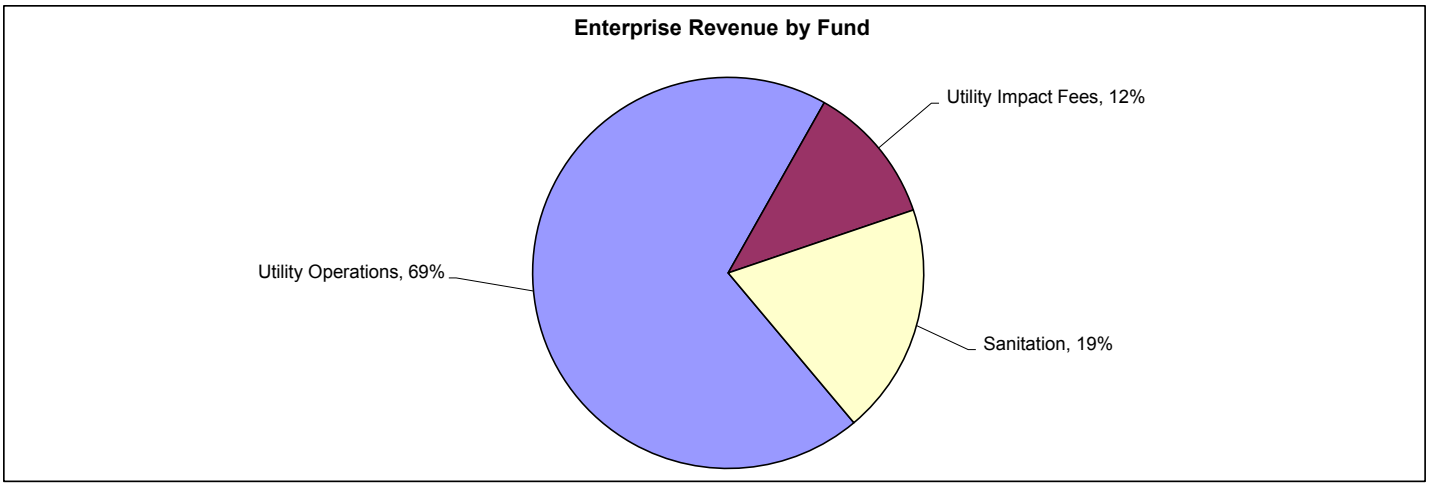
Enterprise Funds

CITY OF APOPKA
ENTERPRISE FUND REVENUE SUMMARY

ENTERPRISE FUND SUMMARY REVENUE DESCRIPTION	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change From FY 2012
Charges for Services	$17,735,167	$17,019,000	$17,876,000	5.04%
Franchise Fees	31,840	37,000	36,000	-2.70%
Impact Fees	1,357,592	1,322,640	1,405,000	6.23%
Investment Income	108,954	118,100	118,200	0.08%
Miscellaneous Revenue	259,684	46,000	58,500	27.17%
Non-Operating Revenue	3,397,971	910,380	1,462,660	60.66%
Total Revenues	**$22,891,208**	**$19,453,120**	**$20,956,360**	**7.73%**

ENTERPRISE FUND SUMMARY BY FUND	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change From FY 2012
Utility Operations	$16,687,097	$13,954,860	$14,520,395	4.05%
Utility Impact Fees	2,394,960	1,540,160	2,432,265	57.92%
Sanitation	3,809,151	3,958,100	4,003,700	1.15%
Total Revenues	**$22,891,208**	**$19,453,120**	**$20,956,360**	**7.73%**



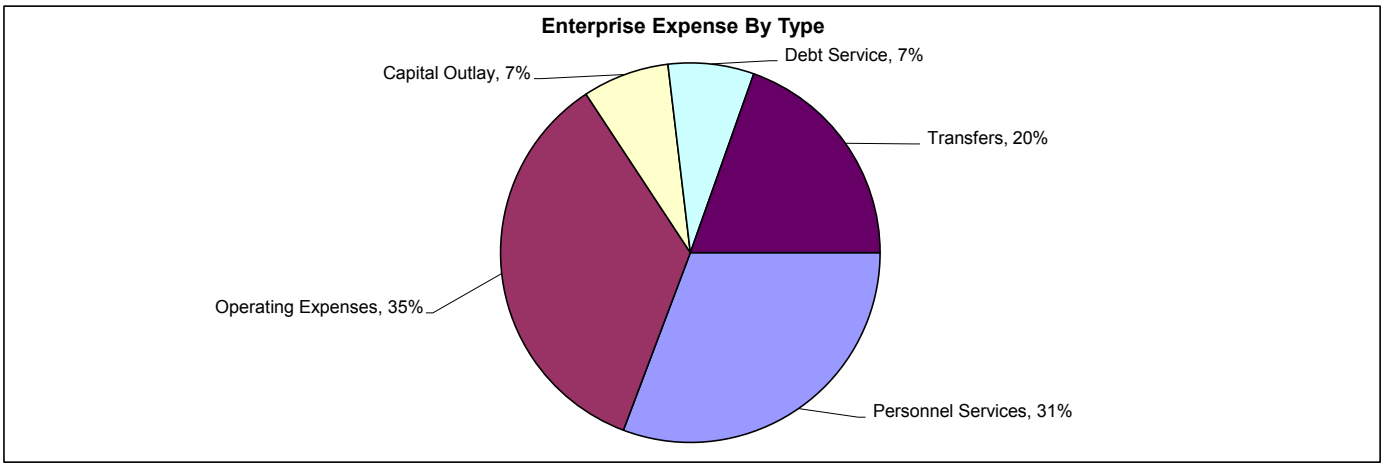


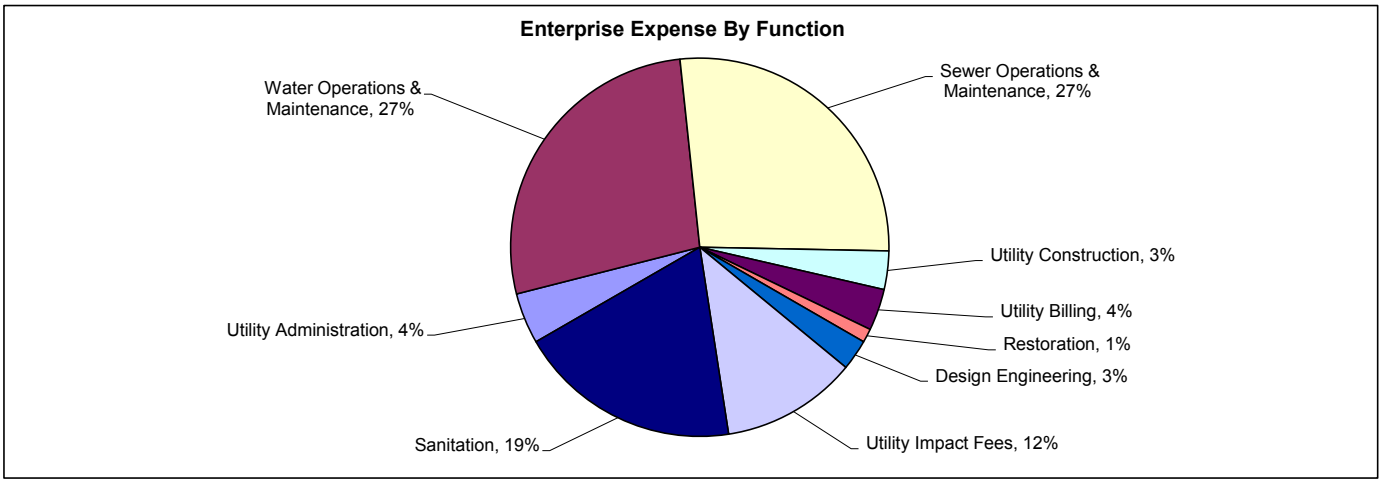
CITY OF APOPKA
ENTERPRISE FUND EXPENSE SUMMARY

ENTERPRISE FUND SUMMARY BY EXPENSE TYPE	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change From FY 2012
Personnel Services	$5,438,526	$6,072,335	$6,441,675	6.08%
Operating Expenses	10,051,039	7,055,465	7,333,510	3.94%
Capital Outlay	3,670,262	782,000	1,546,350	97.74%
Debt Service	2,120,680	1,673,700	1,533,000	-8.41%
Transfers	3,550,680	3,869,620	4,101,825	6.00%
Total Budget	**$24,831,187**	**$19,453,120**	**$20,956,360**	**7.73%**

ENTERPRISE FUND SUMMARY BY FUNCTION	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	% Change From FY 2012
Utility Administration	$823,064	$673,070	$913,735	35.76%
Water Operations & Maintenance	6,352,339	5,508,365	5,721,020	3.86%
Sewer Operations & Maintenance	6,640,119	5,667,315	5,655,460	-0.21%
Utility Construction	432,751	694,500	688,625	-0.85%
Utility Billing	688,754	696,695	744,975	6.93%
Restoration	227,384	232,730	246,450	5.90%
Design Engineering	388,319	482,185	550,130	14.09%
Utility Impact Fees	5,440,785	1,540,160	2,432,265	57.92%
Sanitation	3,837,671	3,958,100	4,003,700	1.15%
Total Budget	**$24,831,187**	**$19,453,120**	**$20,956,360**	**7.73%**

ENTERPRISE FUND SUMMARY POSITIONS (Full Time)	FY 2011 BUDGET	FY 2012 BUDGET	FY 2013 BUDGET	Change From FY 2012
Utility Operations	73	73	75	2
Utility Impact Fees	0	0	0	0
Sanitation	18	18	18	0
Total Positions	**91**	**91**	**93**	**2**





CITY OF APOPKA
UTILITY OPERATING FUND
SUMMARY OF REVENUE PROJECTIONS
BUDGET FISCAL YEAR 2013

	ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
CHARGES FOR SERVICES				
WATER SERVICE FEES	$5,371,826	$4,950,000	$5,350,000	8.08%
REUSE SERVICE FEES	2,836,583	2,600,000	2,820,000	8.46%
SEWER SERVICE FEES	5,167,002	5,000,000	5,200,000	4.00%
WATER TAPPING FEES	49,180	60,000	60,000	0.00%
REUSE TAPPING FEES	37,744	50,000	50,000	0.00%
SEWER TAPPING FEES	1,126	500	500	0.00%
INDUSTRIAL WASTE SURCHARGE	16,892	30,000	20,000	-33.33%
SEWER MAINTENANCE FEE	17,387	21,000	22,000	4.76%
LATE FEE CHARGES	472,851	450,000	455,000	1.11%
SALE OF MAPS / COPIES / RECORDS	3,470	2,500	1,500	-40.00%
TOTAL CHARGES FOR SERVICES	**13,974,060**	**13,164,000**	**13,979,000**	**6.19%**
MISCELLANEOUS REVENUE				
INVESTMENT INCOME	59,227	70,000	70,000	0.00%
MISCELLANEOUS REVENUE	216,571	40,000	48,000	20.00%
TOTAL MISCELLANEOUS REVENUE	**275,798**	**110,000**	**118,000**	**7.27%**
NON-OPERATING REVENUE				
CARRYOVER APPROPRIATIONS		-		
RENEWAL AND REPLACEMENT FUNDS		281,430	-	-100.00%
CONTRIBUTIONS AND DONATIONS	964,114			
TRANSFERS	1,473,125	399,430	423,395	6.00%
TOTAL NON-OPERATING REVENUE	**2,437,239**	**680,860**	**423,395**	**-37.81%**
TOTAL REVENUE	**$16,687,097**	**$13,954,860**	**$14,520,395**	**4.05%**

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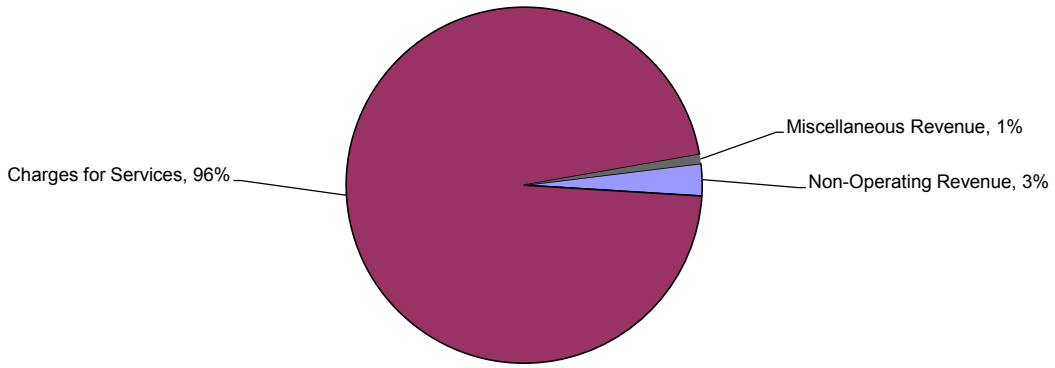
Utility Operating Fund RevenueSummary



CITY OF APOPKA
UTILITY OPERATING FUND
SUMMARY OF EXPENSE BY TYPE
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$3,073,230	$3,423,140	$3,627,110	5.96%
1210	LONGEVITY PAY	16,686	18,565	20,850	12.31%
1300	OTHER SALARIES AND WAGES	-	-	-	
1400	OVERTIME PAY	97,358	112,490	112,490	0.00%
2100	FICA TAXES - CITY MATCHING	223,776	272,410	288,290	5.83%
2200	CITY RETIREMENT CONTRIBUTION	412,360	513,960	550,335	7.08%
2300	LIFE AND HEALTH INSURANCE	422,617	469,140	546,510	16.49%
2400	WORKER'S COMPENSATION	73,800	73,800	75,800	2.71%
2500	UNEMPLOYMENT COMPENSATION	6,325	-	-	
	TOTAL PERSONNEL SERVICES	**4,326,154**	**4,883,505**	**5,221,385**	**6.92%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES	1,577	5,800	5,800	0.00%
3200	ACCOUNTING AND AUDITING	13,725	14,325	15,000	4.71%
3400	OTHER CONTRACTUAL SERVICES	136,677	104,800	180,950	72.66%
4000	TRAVEL & PER DIEM	1,126	2,000	2,000	0.00%
4100	COMMUNICATIONS SERVICES	161,753	34,460	115,090	233.98%
4200	FREIGHT AND POSTAGE SERVICES	-	128,860	127,660	-0.93%
4300	UTILITY SERVICES	1,326,959	1,472,610	1,516,610	2.99%
4400	RENTALS AND LEASES	16,295	34,700	35,720	2.94%
4500	LIABILITY & CASUALTY INSURANCE	167,850	167,850	169,350	0.89%
4600	REPAIRS AND MAINTENANCE SERVICES	504,016	682,680	977,370	43.17%
4650	VEHICLE MAINTENANCE	106,494	124,150	126,750	2.09%
4700	PRINTING SERVICES	49,333	60,500	62,750	3.72%
4800	PROMOTIONAL ADVERTISING	-	-	-	
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	203,557	280,610	137,075	-51.15%
4902	LEGAL ADVERTISING	332	1,000	1,000	0.00%
4903	TEMPORARY LABOR	-	-	-	
4960	BAD DEBT EXPENSE	180,721	18,000	18,000	0.00%
5100	OFFICE SUPPLIES	13,333	23,850	28,400	19.08%
5200	OPERATING SUPPLIES	886,404	878,430	894,510	1.83%
5201	SENSUS METERING SYSTEM	1,940	10,800	10,800	0.00%
5220	WATER CONSERVATION PROGRAM	2,629	48,000	48,000	0.00%
5226	REUSE OPERATING SUPPLIES	-	-	-	
5230	CITY HALL WATER STAR PROJECT	-	-	-	
5236	BACKFLOW OPERATIONAL SUPPLIES	17,950	18,200	18,200	0.00%
5245	CONTRACTOR METER REPAIRS	(1,000)	3,350	3,350	0.00%
5250	FUEL AND GASOLINE	148,086	171,165	202,800	18.48%
5300	ROAD MATERIALS	4,240	-	-	
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	7,110	5,170	4,730	-8.51%
5500	TRAINING	-	12,145	13,445	10.70%
5900	RENEWAL AND REPLACEMENT	3,520,665	350,000	64,000	-81.71%
9500	HURRICANE EXPENSES	-	-	-	
9191	FRANCHISE FEES - WATER	337,899	300,000	325,000	8.33%
9211	FRANCHISE FEES - SEWER	196,702	198,000	200,000	1.01%
	TOTAL OPERATING EXPENSES	**8,006,373**	**5,151,455**	**5,304,360**	**2.97%**
CAPITAL OUTLAY					
6100	LAND	2,400	-	-	
6200	BUILDINGS	-	-	-	
6300	IMPROVEMENTS OTHER THAN BUILDINGS	168,275	200,000	200,000	0.00%
6400	EQUIPMENT & MACHINERY	72,716	269,000	154,350	-42.62%
	TOTAL CAPITAL OUTLAY	**243,391**	**469,000**	**354,350**	**-24.45%**
DEBT SERVICE AND TRANSFERS					
7100	DEBT SERVICE - PRINCIPAL	-	-	-	
7101	BOND DEBT SERVICE - PRINCIPAL	-	193,550	193,550	0.00%
7150	CAPFA LOAN, SERIES '97 - 10/2010	-	-	-	
7200	DEBT SERVICE - INTEREST & OTHER	-	-	-	
7201	BOND DEBT SERVICE - INTEREST & OTHER	99,164	101,150	101,150	0.00%
7202	BOND INTEREST	-	-	-	
9101	TRANSFER TO GENERAL FUND	2,877,650	3,156,200	3,345,600	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**2,976,814**	**3,450,900**	**3,640,300**	**5.49%**
	TOTAL BUDGET	**$15,552,731**	**$13,954,860**	**$14,520,395**	**4.05%**
	TOTAL POSITIONS	**73**	**73**	**75**	**2**

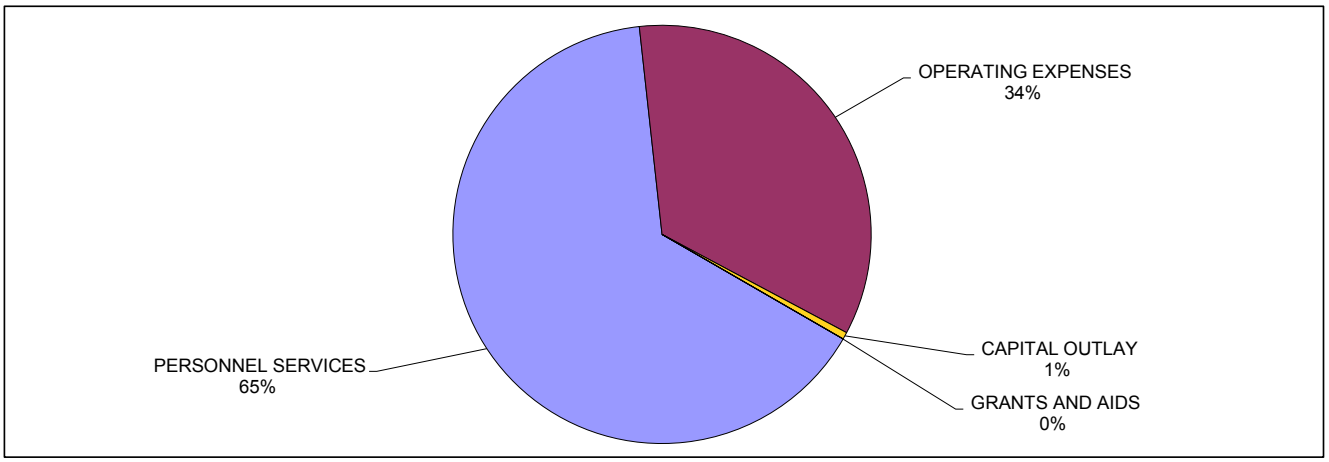
The Utility Administration Department of Public Services is responsible for the day-to-day supervision of of water, sewer, reuse, streets, fleet, grounds, sanitation and cemetery divisions. The Utility Administration Department of Public Service is the contact point for our customers.

CITY OF APOPKA
UTILITY OPERATING FUND
3010 - UTILITY ADMINISTRATION

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

UTILITY ADMINISTRATION STAFFING	FY 2011	FY 2012	FY 2013
PUBLIC SERVICES DIRECTOR	1	1	1
ASST PUBLIC SERVICES DIRECTOR	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
OFFICE SUPERVISOR	1	1	1
ADMIN. SUPPORT CLERK	1	1	1
SECRETARY II	1	1	1
CUSTOMER SERVICE CLERK	1	1	1
TOTAL STAFFING	**7**	**7**	**7**

UTILITY ADMINISTRATIVE BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	543,973	572,990	593,315	3.55%
OPERATING EXPENSES	279,091	100,080	315,420	215.17%
CAPITAL OUTLAY	0	0	5,000	
GRANTS AND AIDS	0	0	0	
TOTAL BUDGET	**823,064**	**673,070**	**913,735**	**35.76%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
UTILITY OPERATING FUND
3010 - UTILITY ADMINISTRATION
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$411,883	$424,000	$432,150	1.92%
1210	LONGEVITY PAY	1,545	1,850	2,110	14.05%
1300	OTHER SALARIES AND WAGES		-		
1400	OVERTIME PAY		800	800	0.00%
2100	FICA TAXES - CITY MATCHING	28,065	32,720	33,370	1.99%
2200	CITY RETIREMENT CONTRIBUTION	54,780	61,720	67,375	9.16%
2300	LIFE AND HEALTH INSURANCE	39,900	44,100	49,710	12.72%
2400	WORKER'S COMPENSATION	7,800	7,800	7,800	0.00%
2500	UNEMPLOYMENT COMPENSATION				-
	TOTAL PERSONNEL SERVICES	**543,973**	**572,990**	**593,315**	**3.55%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES	1,190	5,000	5,000	0.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	5,635	5,700	30,350	432.46%
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	3,264	3,290	98,920	2906.69%
4200	FREIGHT AND POSTAGE SERVICES		600	600	0.00%
4300	UTILITY SERVICES	6,797	11,500	11,500	0.00%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	37,200	37,200	37,200	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	16,461	13,320	106,390	698.72%
4650	VEHICLE MAINTENANCE	368	1,500	1,500	0.00%
4700	PRINTING SERVICES		500	500	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	1,759	3,610	3,700	2.49%
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES	3,823	4,050	5,900	45.68%
5200	OPERATING SUPPLIES	3,529	4,720	4,700	-0.42%
5201	SENSUS METERING SYSTEM	1,940	2,800	2,800	0.00%
5250	FUEL AND GASOLINE	785	2,520	2,800	11.11%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	548	2,495	2,285	-8.42%
5500	TRAINING		1,275	1,275	0.00%
5900	RENEWAL AND REPLACEMENT	195,791			
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**279,091**	**100,080**	**315,420**	**215.17%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	
6400	EQUIPMENT & MACHINERY	-	-	5,000	
	TOTAL CAPITAL OUTLAY	**-**	**-**	**5,000**	
	TOTAL BUDGET	**$823,064**	**$673,070**	**$913,735**	**35.76%**
	TOTAL POSITIONS	**7**	**7**	**7**	**0**

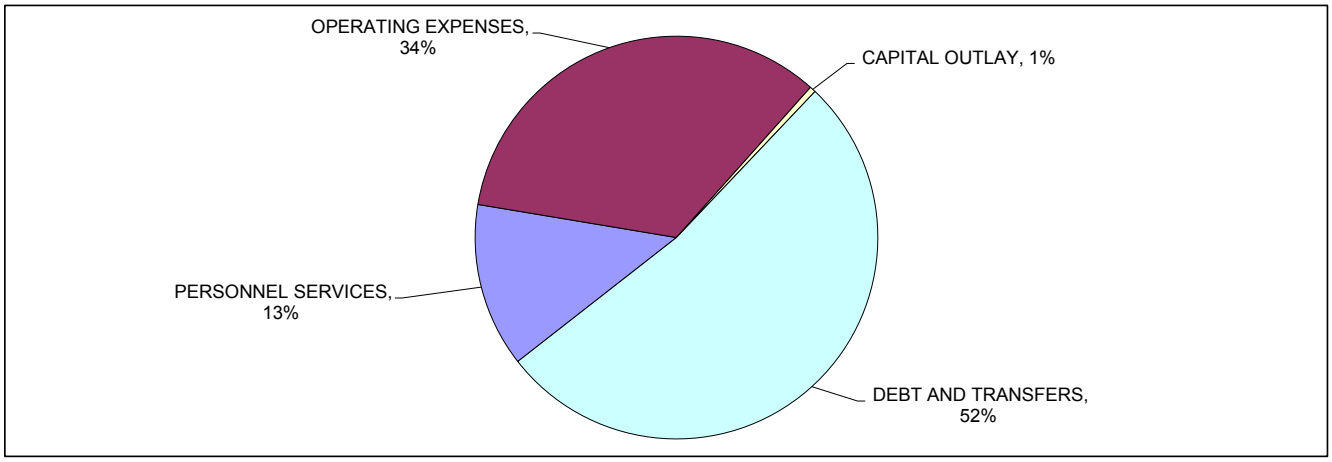
The Water Plant division produces potable water of a quality meeting all State and Federal requirements, has suitable pressure to ensure quality service meets the needs of the community as well as the requirements for emergency service. The Water Plant division is responsible for the distribution of all drinking water to our residential and commercial customers.

CITY OF APOPKA
UTILITY OPERATING FUND
3111 - WATER PLANT

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

WATER PLANT STAFFING	FY 2011	FY 2012	FY 2013
WATER RESOURCES OPERATIONS MANAGER	1	1	1
CHIEF WATER PLANT OPERATOR	1	1	1
WATER PLANT OPERATOR "A"	2	2	2
WATER PLANT OPERATOR "B"	1	1	1
WATER PLANT OPERATOR "C"	1	1	1
WATER CONSERVATION SPEC.	1	1	1
TOTAL STAFFING	**7**	**7**	**7**

WATER PLANT BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	502,543	516,365	548,850	6.29%
OPERATING EXPENSES	2,864,085	1,514,305	1,413,625	-6.65%
CAPITAL OUTLAY	19,815	23,600	20,200	-14.41%
DEBT AND TRANSFERS	1,708,646	2,066,100	2,179,450	5.49%
TOTAL BUDGET	**5,095,090**	**4,120,370**	**4,162,125**	**1.01%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
UTILITY OPERATING FUND
3111 - WATER PLANT
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$364,351	$361,600	$381,200	5.42%
1210	LONGEVITY PAY	1,081	1,375	1,510	9.82%
1300	OTHER SALARIES AND WAGES		-		
1400	OVERTIME PAY	14,621	18,050	18,050	0.00%
2100	FICA TAXES - CITY MATCHING	26,772	29,220	30,730	5.17%
2200	CITY RETIREMENT CONTRIBUTION	48,918	55,120	60,750	10.21%
2300	LIFE AND HEALTH INSURANCE	39,900	44,100	49,710	12.72%
2400	WORKER'S COMPENSATION	6,900	6,900	6,900	0.00%
2500	UNEMPLOYMENT COMPENSATION	-			-
	TOTAL PERSONNEL SERVICES	**502,543**	**516,365**	**548,850**	**6.29%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES	150	200	200	0.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM	642	1,000	1,000	0.00%
4100	COMMUNICATIONS SERVICES	21,863	9,440	6,920	-26.69%
4200	FREIGHT AND POSTAGE SERVICES		1,200	1,200	0.00%
4300	UTILITY SERVICES	465,670	516,660	530,660	2.71%
4400	RENTALS AND LEASES	308	1,500	1,500	0.00%
4500	LIABILITY & CASUALTY INSURANCE	44,220	44,220	44,220	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	55,617	122,450	181,750	48.43%
4650	VEHICLE MAINTENANCE	4,494	6,200	6,200	0.00%
4700	PRINTING SERVICES	1,362	3,000	3,000	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	6,825	27,050	7,050	-73.94%
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE	107,284	12,000	12,000	0.00%
5100	OFFICE SUPPLIES	497	1,350	1,350	0.00%
5200	OPERATING SUPPLIES	163,885	169,615	174,185	2.69%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM	2,629	48,000	48,000	0.00%
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE	19,165	30,480	35,050	14.99%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	1,692	340	340	0.00%
5500	TRAINING		1,600	2,000	25.00%
5900	RENEWAL AND REPLACEMENT	1,629,883	218,000	32,000	-85.32%
9500	HURRICANE EXPENSES				
5901	FRANCHISE FEES - WATER	337,899	300,000	325,000	
5902	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**2,864,085**	**1,514,305**	**1,413,625**	**-6.65%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				
6400	EQUIPMENT & MACHINERY	19,815	23,600	20,200	-14.41%
	TOTAL CAPITAL OUTLAY	**19,815**	**23,600**	**20,200**	**-14.41%**
DEBT SERVICE AND TRANSFERS					
7100	DEBT SERVICE PRINCIPAL				
7101	BOND DEBT SERVICE - PRINCIPAL		150,550	150,550	0.00%
7200	DEBT SERVICE - INTEREST & OTHER				
7201	BOND DEBT SERVICE - INTEREST	25,521	25,600	25,600	0.00%
7301	DEBT OTHER	1,275	1,250	1,250	0.00%
7300	DEBT SERVICE OTHER				
9101	TRANSFER TO GENERAL FUND	1,681,850	1,888,700	2,002,050	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**1,708,646**	**2,066,100**	**2,179,450**	**5.49%**
	TOTAL BUDGET	**$5,095,090**	**$4,120,370**	**$4,162,125**	**1.01%**
	TOTAL POSITIONS	**7**	**7**	**7**	**0**

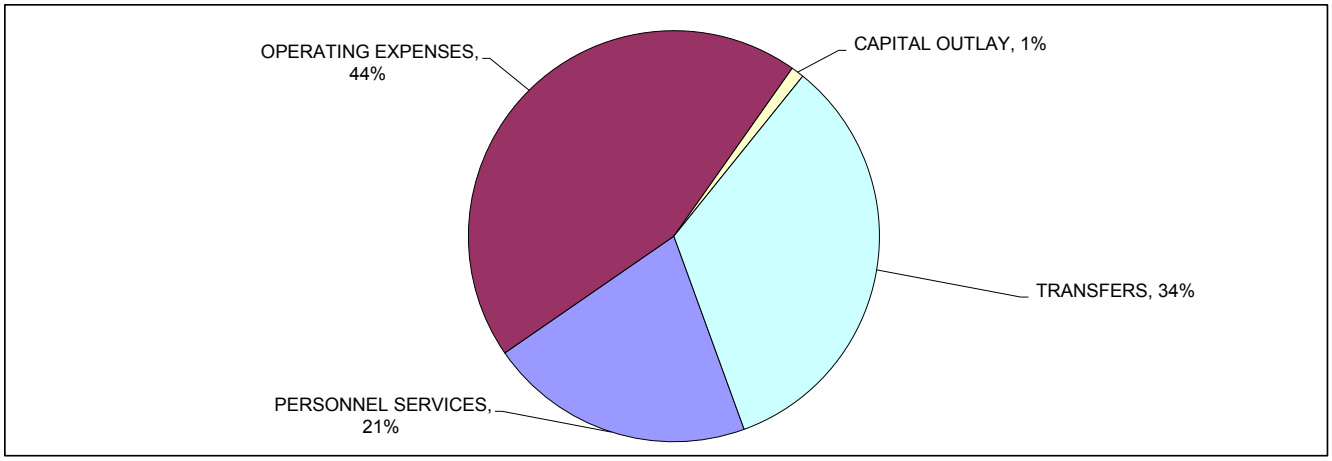
The Wastewater Plant division treats the City's domestic wastewater to a quality meeting State and Federal requirements and, in turn, distributes the treated effluent back to the community in the form of reclaimed water at a suitable quality and pressure to meet their irrigation needs. The responsibility of the Wastewater Plant is to supply both residential and commercial sites with reclaimed water.

CITY OF APOPKA
UTILITY OPERATING FUND
3121 - WASTEWATER PLANT

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

WASTEWATER PLANT STAFFING	FY 2011	FY 2012	FY 2013
CHIEF W/W PLANT OPERATOR "A"	1	1	1
LEAD W/W PLANT OPERATOR "A"	1	1	1
W/W PLANT OPERATOR "A"	1	1	1
W/W PLANT OPERATOR "B"	2	2	2
W/W PLANT OPERATOR "C"	2	2	2
LEAD LAB TECH	1	1	1
ASST. LAB TECH	1	1	1
PLANT MECHANIC	1	1	1
ENVIRONMENTAL SPECIALIST I	1	1	1
INSTRUMENTATION TECH	1	1	1
UTILITY ELECTRICIAN	1	1	1
W/W PLANT OPERATOR TRANIEE	1	1	1
TOTAL STAFFING	**14**	**14**	**14**

WASTEWATER PLANT BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	862,947	894,250	908,910	1.64%
OPERATING EXPENSES	3,208,895	2,006,805	1,926,770	-3.99%
CAPITAL OUTLAY	29,641	166,500	44,400	-73.33%
TRANSFERS	1,268,168	1,384,800	1,460,850	5.49%
TOTAL BUDGET	**5,369,652**	**4,452,355**	**4,340,930**	**-2.50%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
UTILITY OPERATING FUND
3121 - WASTEWATER PLANT
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$630,736	$634,900	$634,150	-0.12%
1210	LONGEVITY PAY	1,893	2,470	2,300	-6.88%
1300	OTHER SALARIES AND WAGES		-		
1400	OVERTIME PAY	8,102	11,500	11,500	0.00%
2100	FICA TAXES - CITY MATCHING	45,366	49,680	49,610	-0.14%
2200	CITY RETIREMENT CONTRIBUTION	82,951	93,700	98,100	4.70%
2300	LIFE AND HEALTH INSURANCE	80,100	88,200	99,450	12.76%
2400	WORKER'S COMPENSATION	13,800	13,800	13,800	0.00%
2500	UNEMPLOYMENT COMPENSATION				-
	TOTAL PERSONNEL SERVICES	**862,947**	**894,250**	**908,910**	**1.64%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES	150	200	200	0.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	5,270	4,800	4,800	0.00%
4000	TRAVEL & PER DIEM	457	1,000	1,000	0.00%
4100	COMMUNICATIONS SERVICES	4,254	4,750	2,230	-53.05%
4200	FREIGHT AND POSTAGE SERVICES		1,700	1,700	0.00%
4300	UTILITY SERVICES	823,363	906,750	936,750	3.31%
4400	RENTALS AND LEASES		1,500	1,500	0.00%
4500	LIABILITY & CASUALTY INSURANCE	49,440	49,440	49,440	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	98,152	243,040	361,595	48.78%
4650	VEHICLE MAINTENANCE	7,778	11,200	11,200	0.00%
4700	PRINTING SERVICES		1,000	1,000	0.00%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	190,192	241,550	117,925	-51.18%
4902	LEGAL ADVERTISING		1,000	1,000	0.00%
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE	73,437	6,000	6,000	0.00%
5100	OFFICE SUPPLIES	975	1,400	1,400	0.00%
5200	OPERATING SUPPLIES	132,698	172,575	162,925	-5.59%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE	12,182	25,800	30,935	19.90%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	2,640	500	270	-46.00%
5500	TRAINING		2,600	2,900	11.54%
5900	RENEWAL AND REPLACEMENT	1,611,204	132,000	32,000	-75.76%
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER	196,702	198,000	200,000	
	TOTAL OPERATING EXPENSES	**3,208,895**	**2,006,805**	**1,926,770**	**-3.99%**
CAPITAL OUTLAY					
6100	LAND	2,400			-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	-			
6400	EQUIPMENT & MACHINERY	27,241	166,500	44,400	-73.33%
	TOTAL CAPITAL OUTLAY	**29,641**	**166,500**	**44,400**	**-73.33%**
DEBT SERVICE AND TRANSFERS					
7100	DEBT SERVICE PRINCIPAL				
7101	BOND DEBT SERVICE - PRINCIPAL		43,000	43,000	0.00%
7200	DEBT SERVICE - INTEREST & OTHER				
7201	BOND DEBT SERVICE - INTEREST	68,925	70,900	70,900	0.00%
7202	BOND INTEREST				
7301	DEBT SERVICE INTEREST - OTHER	3,443	3,400	3,400	0.00%
9101	TRANSFER TO GENERAL FUND	1,195,800	1,267,500	1,343,550	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**1,268,168**	**1,384,800**	**1,460,850**	**5.49%**
	TOTAL BUDGET	**$5,369,652**	**$4,452,355**	**$4,340,930**	**-2.50%**
	TOTAL POSITIONS	**14**	**14**	**14**	**0**

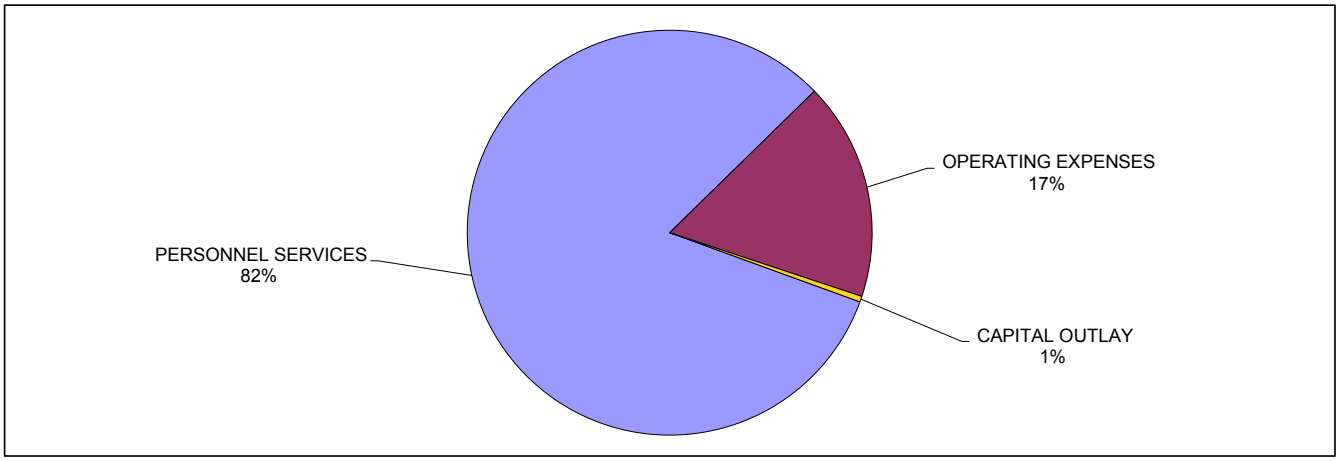
The Utility Construction Division provides installation of large water, sewer and reuse mains throughout the Apopka Utility Service area.

CITY OF APOPKA
UTILITY OPERATING FUND
3131 - UTILITY CONSTRUCTION

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

UTILITY CONSTRUCTION STAFFING	FY 2011	FY 2012	FY 2013
CONSTRUCTION FOREMAN	1	1	1
UTILITY FOREMAN	1	1	1
UTILITY SERVICE WORKER II	7	7	7
UTILITY SERVICE WORKER I	1	1	1
TOTAL STAFFING	**10**	**10**	**10**

UTILITY CONSTRUCTION BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	336,522	541,620	565,530	4.41%
OPERATING EXPENSES	96,229	111,880	119,945	7.21%
CAPITAL OUTLAY	0	41,000	3,150	-92.32%
TOTAL BUDGET	**432,751**	**694,500**	**688,625**	**-0.85%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
UTILITY OPERATING FUND
3131 - UTILITY CONSTRUCTION
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$217,259	$377,000	$387,650	2.82%
1210	LONGEVITY PAY	1,945	2,200	2,350	6.82%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	2,070	1,200	1,200	0.00%
2100	FICA TAXES - CITY MATCHING	16,655	29,100	29,950	2.92%
2200	CITY RETIREMENT CONTRIBUTION	29,469	54,900	59,180	7.80%
2300	LIFE AND HEALTH INSURANCE	59,525	67,620	75,600	11.80%
2400	WORKER'S COMPENSATION	9,600	9,600	9,600	0.00%
2500	UNEMPLOYMENT COMPENSATION				-
	TOTAL PERSONNEL SERVICES	**336,522**	**541,620**	**565,530**	**4.41%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES		150	150	0.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM	26			
4100	COMMUNICATIONS SERVICES	2,552	2,620	100	-96.18%
4200	FREIGHT AND POSTAGE SERVICES		130	130	0.00%
4300	UTILITY SERVICES	19,520	9,000	9,000	0.00%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	7,500	7,500	7,500	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	179	1,200	1,200	0.00%
4650	VEHICLE MAINTENANCE	26,807	35,800	36,800	2.79%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES	4	500	800	60.00%
5200	OPERATING SUPPLIES	10,276	14,780	15,490	4.80%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE	29,346	38,700	47,275	22.16%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	20	-		
5500	TRAINING		1,500	1,500	0.00%
5900	RENEWAL AND REPLACEMENT				
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**96,229**	**111,880**	**119,945**	**7.21%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				
6400	EQUIPMENT & MACHINERY		41,000	3,150	-92.32%
	TOTAL CAPITAL OUTLAY	**-**	**41,000**	**3,150**	**-92.32%**
	TOTAL BUDGET	**$432,751**	**$694,500**	**$688,625**	**-0.85%**
	TOTAL POSITIONS	**10**	**10**	**10**	**0**

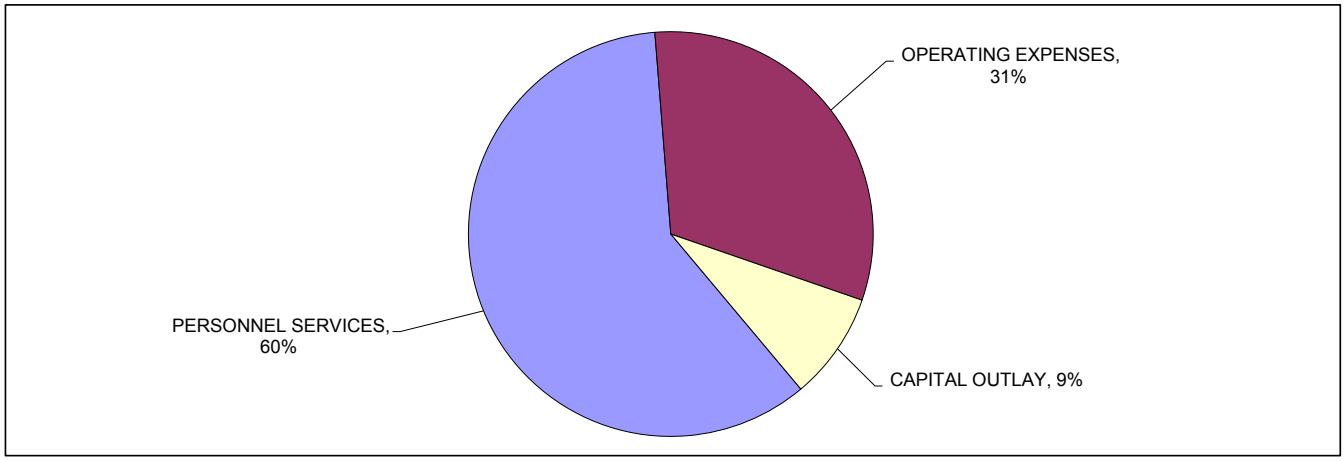
The Water Maintenance Division maintains over 200 miles of water and reuse lines, 1200 fire hydrants, installs water meters and maintains the backflow program. This division also provides after hours on call service to better serve their customers.

CITY OF APOPKA
UTILITY OPERATING FUND
3141 - WATER MAINTENANCE

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

WATER MAINTENANCE STAFFING	FY 2011	FY 2012	FY 2013
UTILITY PROGRAM SUPERVISOR	1	1	1
UTILITY FOREMAN	1	1	1
UTILITY SERVICE WORKER II	9	9	9
METER READER I	1	1	0
PURCHASING SUPERVISOR	0	0	1
PURCHASING & SUPPLY SPECIALIST	0	0	1
TOTAL STAFFING	**12**	**12**	**13**

WATER MAINTENANCE BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	672,564	798,180	933,050	16.90%
OPERATING EXPENSES	504,521	486,315	491,995	1.17%
CAPITAL OUTLAY	80,165	103,500	133,850	29.32%
TOTAL BUDGET	**1,257,249**	**1,387,995**	**1,558,895**	**12.31%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
UTILITY OPERATING FUND
3141 - WATER MAINTENANCE
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$439,960	$522,640	$609,370	16.59%
1210	LONGEVITY PAY	4,056	3,780	4,950	30.95%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	43,537	50,440	50,440	0.00%
2100	FICA TAXES - CITY MATCHING	35,186	44,200	50,930	15.23%
2200	CITY RETIREMENT CONTRIBUTION	63,824	83,400	100,250	20.20%
2300	LIFE AND HEALTH INSURANCE	72,500	80,220	101,610	26.66%
2400	WORKER'S COMPENSATION	13,500	13,500	15,500	14.81%
2500	UNEMPLOYMENT COMPENSATION		-	-	-
	TOTAL PERSONNEL SERVICES	**672,564**	**798,180**	**933,050**	**16.90%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES	43	100	100	0.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	883	900	900	0.00%
4000	TRAVEL & PER DIEM	1			
4100	COMMUNICATIONS SERVICES	6,195	6,050	3,170	-47.60%
4200	FREIGHT AND POSTAGE SERVICES		1,200	1,200	0.00%
4300	UTILITY SERVICES	2,558	10,300	10,300	0.00%
4400	RENTALS AND LEASES	6,222	10,600	11,170	5.38%
4500	LIABILITY & CASUALTY INSURANCE	9,000	9,000	10,500	16.67%
4600	REPAIRS AND MAINTENANCE SERVICES	30,663	4,875	4,700	-3.59%
4650	VEHICLE MAINTENANCE	41,646	42,000	42,000	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	4,015	7,000	7,000	0.00%
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES	599	1,100	1,200	9.09%
5200	OPERATING SUPPLIES	342,316	323,610	324,200	0.18%
5201	SENSUS METERING SYSTEM		8,000	8,000	0.00%
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES	17,950	18,200	18,200	0.00%
5245	CONTRACTOR METER REPAIRS	(1,000)	3,350	3,350	0.00%
5250	FUEL AND GASOLINE	41,674	36,750	42,925	16.80%
5300	ROAD MATERIALS	330			
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	1,425	660	660	0.00%
5500	TRAINING		2,620	2,420	-7.63%
5900	RENEWAL AND REPLACEMENT				
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**504,521**	**486,315**	**491,995**	**1.17%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	79,122	100,000	100,000	0.00%
6400	EQUIPMENT & MACHINERY	1,043	3,500	33,850	867.14%
	TOTAL CAPITAL OUTLAY	**80,165**	**103,500**	**133,850**	**29.32%**
	TOTAL BUDGET	**$1,257,249**	**$1,387,995**	**$1,558,895**	**12.31%**
	TOTAL POSITIONS	**12**	**12**	**13**	**1**

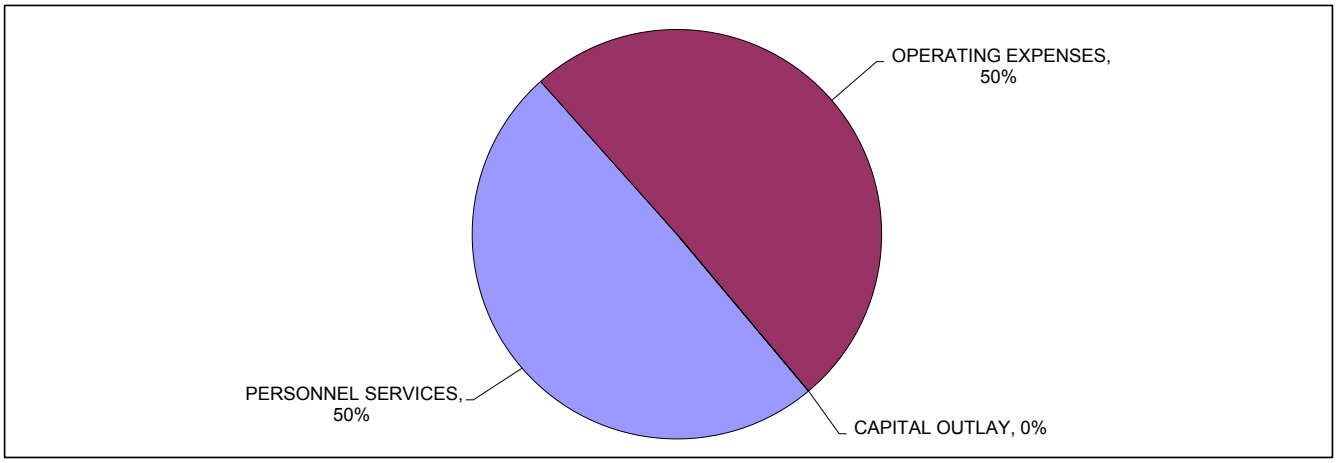
The Utility Billing Division provides timely, efficient and courteous service to all of our customers. This division is responsible for reading meters, billing and processing payments for all customers in the City's service area.

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

UTILITY BILLING

STAFFING	**FY 2011**	**FY 2012**	**FY 2013**
UTILITY BILLING MANAGER	1	1	1
CUSTOMER SERVICE SPECIALIST	1	1	2
CASHIER/CUSTOMER SERVICE CLERK	3	3	2
TOTAL STAFFING	**5**	**5**	**5**

UTILITY BILLING BUDGET	**FY 2011 ACTUAL**	**FY 2012 BUDGET**	**FY 2013 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	346,752	352,920	368,880	4.52%
OPERATING EXPENSES	342,002	323,775	376,095	16.16%
CAPITAL OUTLAY	0	20,000	0	-100.00%
TOTAL BUDGET	**688,754**	**696,695**	**744,975**	**6.93%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	**FY 13**	**FY 14**	**FY 15**	**FY 16**	**FY 17**

CITY OF APOPKA
UTILITY OPERATING FUND
3161 - UTILITY BILLING
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$258,791	$256,900	$265,110	3.20%
1210	LONGEVITY PAY	1,979	2,050	2,100	2.44%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY				
2100	FICA TAXES - CITY MATCHING	19,032	19,970	20,600	3.15%
2200	CITY RETIREMENT CONTRIBUTION	33,649	37,700	40,750	8.09%
2300	LIFE AND HEALTH INSURANCE	28,500	31,500	35,520	12.76%
2400	WORKER'S COMPENSATION	4,800	4,800	4,800	0.00%
2500	UNEMPLOYMENT COMPENSATION	-	-		-
	TOTAL PERSONNEL SERVICES	**346,752**	**352,920**	**368,880**	**4.52%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES		-		
3200	ACCOUNTING AND AUDITING	13,725	14,325	15,000	4.71%
3400	OTHER CONTRACTUAL SERVICES	124,005	92,500	144,000	55.68%
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	115,675	600	600	0.00%
4200	FREIGHT AND POSTAGE SERVICES		123,000	121,800	-0.98%
4300	UTILITY SERVICES				
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	7,050	7,050	7,050	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	19,202	14,800	12,195	-17.60%
4650	VEHICLE MAINTENANCE				
4700	PRINTING SERVICES	47,972	56,000	58,250	4.02%
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES	5,208	12,500	13,200	5.60%
5200	OPERATING SUPPLIES	4,559	3,000	3,200	6.67%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE				
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS				
5500	TRAINING			800	
5900	RENEWAL AND REPLACEMENT	4,606			
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**342,002**	**323,775**	**376,095**	**16.16%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				
6400	EQUIPMENT & MACHINERY		20,000		-100.00%
	TOTAL CAPITAL OUTLAY	**-**	**20,000**	**-**	**-100.00%**
	TOTAL BUDGET	**$688,754**	**$696,695**	**$744,975**	**6.93%**
	TOTAL POSITIONS	**5**	**5**	**5**	**0**

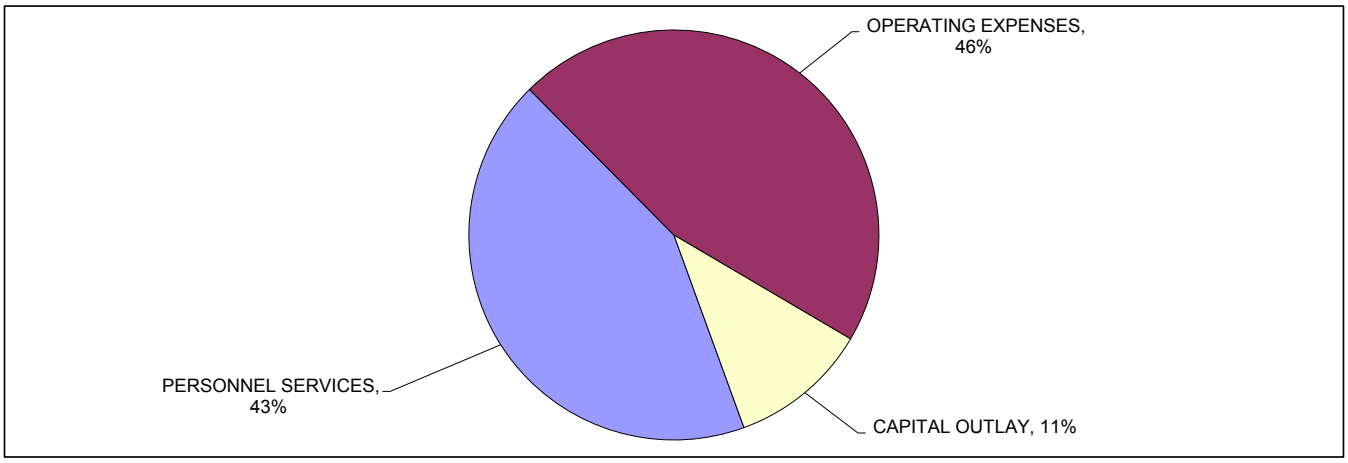
The Wastewater Maintenance division repairs and maintains all the sewer lines and lift stations within the service area of the City.

CITY OF APOPKA
UTILITY OPERATING FUND
3171 - WASTEWATER MAINTENANCE

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

WASTEWATER MAINTENANCE STAFFING	FY 2011	FY 2012	FY 2013
UTILITY MAINTENANCE CONST MGR	1	1	1
UTILITY FOREMAN	1	1	1
UTILITY SERVICE WORKER II	7	7	7
TOTAL STAFFING	**9**	**9**	**9**

WASTEWATER MAINTENANCE BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	497,261	548,690	566,810	3.30%
OPERATING EXPENSES	664,057	551,870	603,370	9.33%
CAPITAL OUTLAY	109,149	114,400	144,350	26.18%
TOTAL BUDGET	**1,270,468**	**1,214,960**	**1,314,530**	**8.20%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
UTILITY OPERATING FUND
3171 - WASTEWATER MAINTENANCE
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$329,618	$366,220	$373,790	2.07%
1210	LONGEVITY PAY	2,236	2,520	2,520	0.00%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	27,526	27,050	27,050	0.00%
2100	FICA TAXES - CITY MATCHING	24,685	30,300	30,900	1.98%
2200	CITY RETIREMENT CONTRIBUTION	47,280	57,200	59,950	4.81%
2300	LIFE AND HEALTH INSURANCE	50,892	56,700	63,900	12.70%
2400	WORKER'S COMPENSATION	8,700	8,700	8,700	0.00%
2500	UNEMPLOYMENT COMPENSATION	6,325	-	-	-
	TOTAL PERSONNEL SERVICES	**497,261**	**548,690**	**566,810**	**3.30%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES	43	100	100	0.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES	883	900	900	0.00%
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	4,606	4,550	1,790	-60.66%
4200	FREIGHT AND POSTAGE SERVICES		400	400	0.00%
4300	UTILITY SERVICES	3,190	10,700	10,700	0.00%
4400	RENTALS AND LEASES	9,766	21,100	21,550	2.13%
4500	LIABILITY & CASUALTY INSURANCE	6,720	6,720	6,720	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	281,407	278,350	305,940	9.91%
4650	VEHICLE MAINTENANCE	20,266	22,000	23,600	7.27%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	765	1,400	1,400	0.00%
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES	540	900	1,200	33.33%
5200	OPERATING SUPPLIES	220,580	177,600	197,020	10.93%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE	32,347	25,350	30,250	19.33%
5300	ROAD MATERIALS	3,910			
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	241	150	150	0.00%
5500	TRAINING		1,650	1,650	0.00%
5900	RENEWAL AND REPLACEMENT	78,791			
9500	HURRICANE EXPENSES	-	-		
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**664,057**	**551,870**	**603,370**	**9.33%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS	89,153	100,000	100,000	0.00%
6400	EQUIPMENT & MACHINERY	19,997	14,400	44,350	207.99%
	TOTAL CAPITAL OUTLAY	**109,149**	**114,400**	**144,350**	**26.18%**
	TOTAL BUDGET	**$1,270,468**	**$1,214,960**	**$1,314,530**	**8.20%**
	TOTAL POSITIONS	**9**	**9**	**9**	**0**

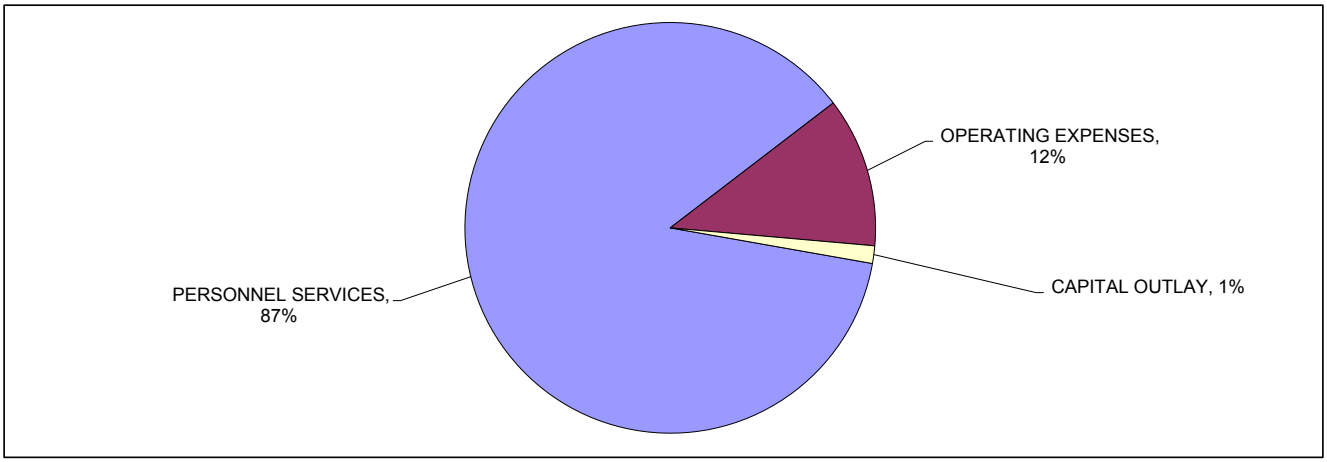
The Restoration division is responsible for the restoration of streets, sidewalks and public right-of-ways to ensure the safety of our citizens and employees.

CITY OF APOPKA
UTILITY OPERATING FUND
3181 - RESTORATION

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

RESTORATION STAFFING	FY 2011	FY 2012	FY 2013
CONSTRUCTION FOREMAN	1	1	1
UTILITY SERVICE WORKER II	2	2	2
MAINTENANCE WORKER I	1	1	1
TOTAL STAFFING	**4**	**4**	**4**

RESTORATION BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	197,973	204,230	213,965	4.77%
OPERATING EXPENSES	24,791	28,500	29,085	2.05%
CAPITAL OUTLAY	4,620	0	3,400	
TOTAL BUDGET	**227,384**	**232,730**	**246,450**	**5.90%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17

CITY OF APOPKA
UTILITY OPERATING FUND
3181 - RESTORATION
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$140,786	$139,710	$144,100	3.14%
1210	LONGEVITY PAY	915	1,100	1,205	9.55%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY	1,503	2,650	2,650	0.00%
2100	FICA TAXES - CITY MATCHING	9,841	10,970	11,320	3.19%
2200	CITY RETIREMENT CONTRIBUTION	18,228	20,700	22,380	8.12%
2300	LIFE AND HEALTH INSURANCE	22,800	25,200	28,410	12.74%
2400	WORKER'S COMPENSATION	3,900	3,900	3,900	0.00%
2500	UNEMPLOYMENT COMPENSATION				-
	TOTAL PERSONNEL SERVICES	**197,973**	**204,230**	**213,965**	**4.77%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES		50	50	0.00%
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	1,042	1,080	-	-100.00%
4200	FREIGHT AND POSTAGE SERVICES				
4300	UTILITY SERVICES		1,000	1,000	0.00%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	3,000	3,000	3,000	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES		175	-	-100.00%
4650	VEHICLE MAINTENANCE	4,126	4,250	4,250	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING				
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES		350	350	0.00%
5200	OPERATING SUPPLIES	5,672	9,030	9,270	2.66%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE	10,952	9,165	10,765	17.46%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS				
5500	TRAINING		400	400	0.00%
5900	RENEWAL AND REPLACEMENT				
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**24,791**	**28,500**	**29,085**	**2.05%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				
6400	EQUIPMENT & MACHINERY	4,620		3,400	
	TOTAL CAPITAL OUTLAY	**4,620**	**-**	**3,400**	
	TOTAL BUDGET	**$227,384**	**$232,730**	**$246,450**	**5.90%**
	TOTAL POSITIONS	**4**	**4**	**4**	**0**

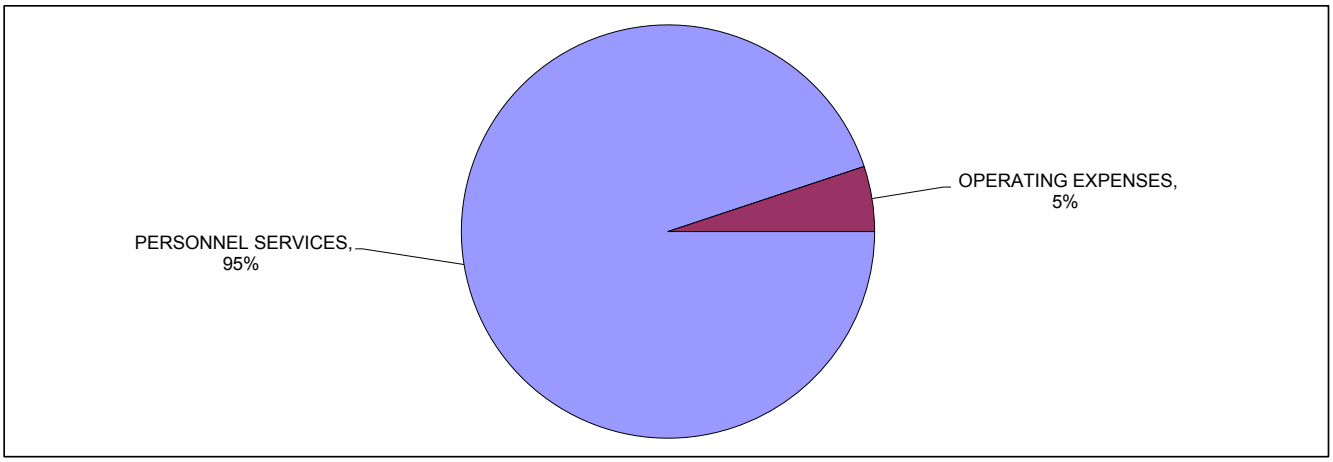
Design Engineering provides the design function for water, sewer, streets and stormwater projects. Additionally, this division prepares design projects for parks/recreation, supervises the construction of City projects as well as various buildings and structures throughout the City.

CITY OF APOPKA
UTILITY OPERATING FUND
3410 - DESIGN ENGINEERING

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

DESIGN ENGINEERING STAFFING	FY 2011	FY 2012	FY 2013
SR. PROJECT COORDINATOR	1	1	1
PROJECT COORDINATOR	1	1	1
GIS ANALYST	1	1	1
ENGINEERING TECH	1	1	1
SR ROADWAY & UTILITY DESIGN	1	1	1
CONSTRUCTION INSPECTOR	0	0	1
TOTAL STAFFING	**5**	**5**	**6**

DESIGN ENGINEERING BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	365,617	454,260	522,075	14.93%
OPERATING EXPENSES	22,702	27,925	28,055	0.47%
CAPITAL OUTLAY	0	0	0	
TOTAL BUDGET	**388,319**	**482,185**	**550,130**	**14.09%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
NONE					

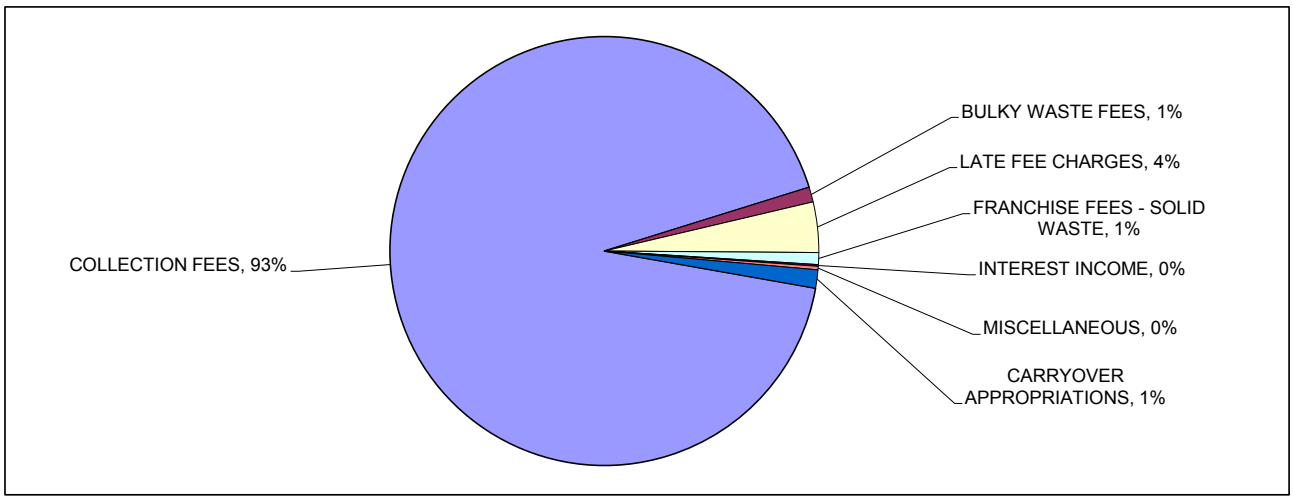
CITY OF APOPKA
UTILITY OPERATING FUND
3410 - DESIGN ENGINEERING
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$279,846	$340,170	$399,590	17.47%
1210	LONGEVITY PAY	1,037	1,220	1,805	47.95%
1300	OTHER SALARIES AND WAGES				
1400	OVERTIME PAY		800	800	0.00%
2100	FICA TAXES - CITY MATCHING	18,173	26,250	30,880	17.64%
2200	CITY RETIREMENT CONTRIBUTION	33,261	49,520	41,600	-15.99%
2300	LIFE AND HEALTH INSURANCE	28,500	31,500	42,600	35.24%
2400	WORKER'S COMPENSATION	4,800	4,800	4,800	0.00%
2500	UNEMPLOYMENT COMPENSATION				-
	TOTAL PERSONNEL SERVICES	**365,617**	**454,260**	**522,075**	**14.93%**
OPERATING EXPENSE					
3100	PROFESSIONAL SERVICES				
3200	ACCOUNTING AND AUDITING				
3400	OTHER CONTRACTUAL SERVICES				
4000	TRAVEL & PER DIEM				
4100	COMMUNICATIONS SERVICES	2,303	2,080	1,360	-34.62%
4200	FREIGHT AND POSTAGE SERVICES		630	630	0.00%
4300	UTILITY SERVICES	5,861	6,700	6,700	0.00%
4400	RENTALS AND LEASES				
4500	LIABILITY & CASUALTY INSURANCE	3,720	3,720	3,720	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	2,334	4,470	3,600	-19.46%
4650	VEHICLE MAINTENANCE	1,009	1,200	1,200	0.00%
4700	PRINTING SERVICES				
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS				
4902	LEGAL ADVERTISING	332			
4903	TEMPORARY LABOR				
4960	BAD DEBT EXPENSE				
5100	OFFICE SUPPLIES	1,687	1,700	3,000	76.47%
5200	OPERATING SUPPLIES	2,888	3,500	3,520	0.57%
5201	SENSUS METERING SYSTEM				
5220	WATER CONSERVATION PROGRAM				
5226	REUSE OPERATING SUPPLIES				
5230	CITY HALL WATER STAR PROJECT				
5236	BACKFLOW OPERATIONAL SUPPLIES				
5245	CONTRACTOR METER REPAIRS				
5250	FUEL AND GASOLINE	1,635	2,400	2,800	16.67%
5300	ROAD MATERIALS				
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	545	1,025	1,025	0.00%
5500	TRAINING		500	500	0.00%
5900	RENEWAL AND REPLACEMENT	390			
9500	HURRICANE EXPENSES				
9191	FRANCHISE FEES - WATER				
9211	FRANCHISE FEES - SEWER				
	TOTAL OPERATING EXPENSES	**22,702**	**27,925**	**28,055**	**0.47%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				
6400	EQUIPMENT & MACHINERY				
	TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	
	TOTAL BUDGET	**$388,319**	**$482,185**	**$550,130**	**14.09%**
	TOTAL POSITIONS	**5**	**5**	**6**	**1**

The Solid Waste Division provides commercial and household trash pick-up for our customers and weekly recycling and yard waste. Sanitation also provides bulky pick-up services.

CITY OF APOPKA
SANITATION FUND
3210 - SANITATION
BUDGET FISCAL YEAR 2013

	ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
REVENUE SOURCES				
COLLECTION FEES	$3,558,326	$3,660,000	$3,700,000	1.09%
BULKY WASTE FEES	44,690	45,000	45,000	0.00%
LATE FEE CHARGES	158,091	150,000	152,000	1.33%
FRANCHISE FEES - SOLID WASTE	31,840	37,000	36,000	-2.70%
INTEREST INCOME	4,869	5,000	5,100	2.00%
MISCELLANEOUS	11,336	6,000	10,500	75.00%
CARRYOVER APPROPRIATIONS	-	55,100	55,100	0.00%
TOTAL REVENUE	**$3,809,151**	**$3,958,100**	**$4,003,700**	1.15%



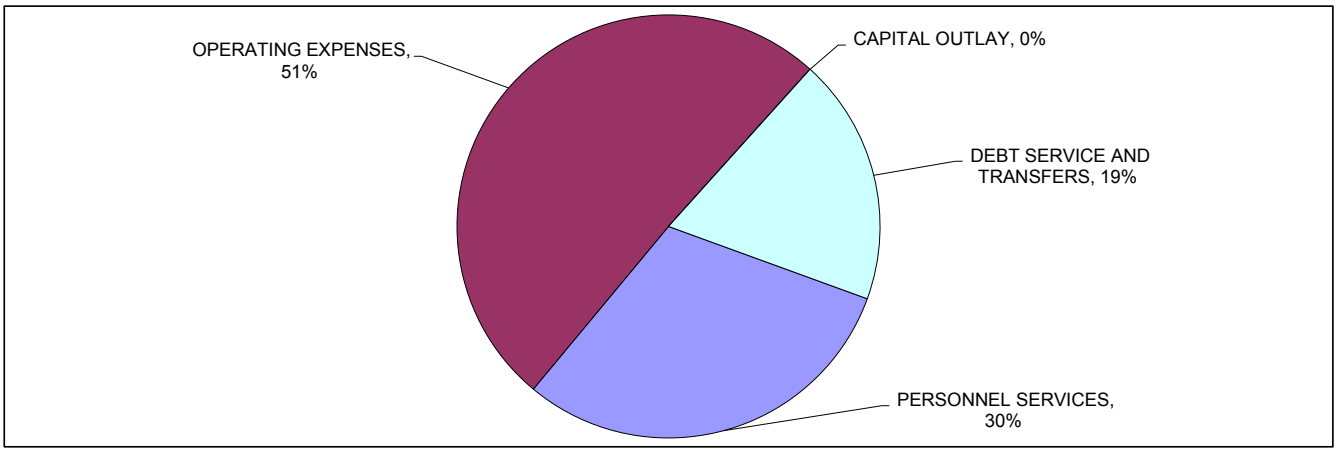
CITY OF APOPKA
SANITATION FUND
3210 - SANITATION

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

STAFFING

SANITATION	**FY 2011**	**FY 2012**	**FY 2013**
SOLID WASTE SUPERVISOR	1	1	1
SOLID WASTE TECH	1	1	1
SANITATION EQUIPMENT OPERATOR	14	14	14
SOLID WASTE WORKER I	1	1	1
SOLID WASTE SPECIALIST	1	1	1
TOTAL STAFFING	**18**	**18**	**18**

SANITATION BUDGET	**FY 2011 ACTUAL**	**FY 2012 BUDGET**	**FY 2013 PROPOSED**	**PERCENT CHANGED**
PERSONNEL SERVICES	1,112,372	1,188,830	1,220,290	2.65%
OPERATING EXPENSES	2,042,866	1,902,150	2,027,185	6.57%
CAPITAL OUTLAY	0	13,000	0	-100.00%
DEBT SERVICE AND TRANSFERS	682,433	854,120	756,225	-11.46%
TOTAL BUDGET	**3,837,671**	**3,958,100**	**4,003,700**	**1.15%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	**FY 13**	**FY 14**	**FY 15**	**FY 16**	**FY 17**
None					

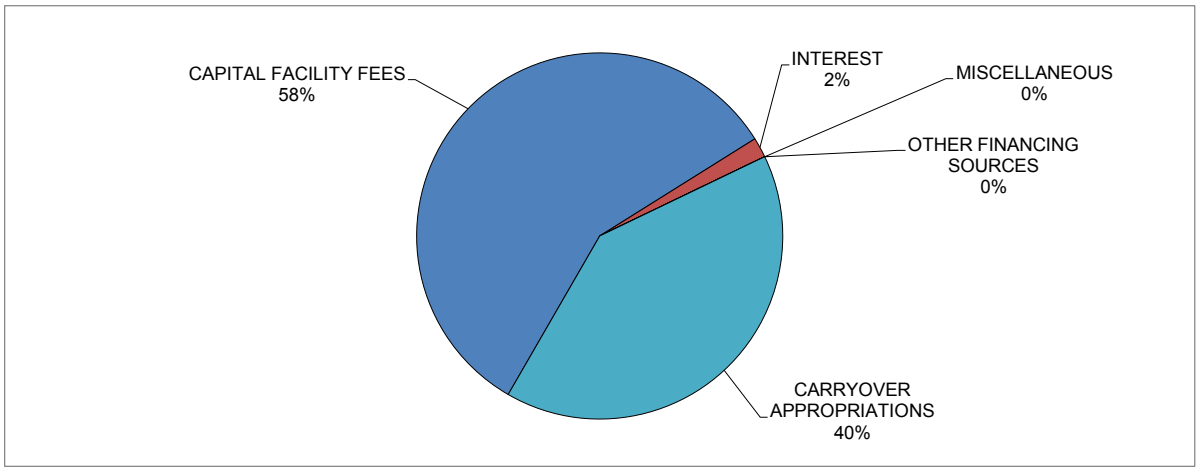
CITY OF APOPKA
SANITATION FUND
3210 - SANITATION
BUDGET FISCAL YEAR 2013

		ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
EXPENSE SOURCES					
PERSONNEL SERVICES					
1200	REGULAR SALARIES AND WAGES	$683,969	$701,110	$713,880	1.82%
1210	LONGEVITY PAY	4,608	5,220	5,340	2.30%
1400	OVERTIME PAY	126,614	147,560	147,560	0.00%
2100	FICA TAXES - CITY MATCHING	56,486	65,360	66,550	1.82%
2200	CITY RETIREMENT CONTRIBUTION	104,495	123,300	130,900	6.16%
2300	LIFE AND HEALTH INSURANCE	108,000	118,080	127,860	8.28%
2400	WORKER'S COMPENSATION	28,200	28,200	28,200	0.00%
2500	UNEMPLOYMENT COMPENSATION				
	TOTAL PERSONNEL SERVICES	**1,112,372**	**1,188,830**	**1,220,290**	**2.65%**
OPERATING EXPENSES					
3100	PROFESSIONAL SERVICES		50	50	0.00%
3200	ACCOUNTING AND AUDITING	2,225	2,320	2,450	5.60%
3400	OTHER CONTRACTUAL SERVICES	883	1,800	3,170	76.11%
4000	TRAVEL & PER DIEM	255	-		
4100	COMMUNICATIONS SERVICES	9,315	8,175	3,545	-56.64%
4200	FREIGHT AND POSTAGE SERVICES		825	900	9.09%
4300	UTILITY SERVICES	924,581	1,137,950	1,160,000	1.94%
4400	RENTALS AND LEASES	2,566	2,700	2,700	0.00%
4500	LIABILITY & CASUALTY INSURANCE	18,000	18,000	18,000	0.00%
4600	REPAIRS AND MAINTENANCE SERVICES	6,889	4,300	7,510	74.65%
4650	VEHICLE MAINTENANCE	214,522	180,000	215,000	19.44%
4700	PRINTING SERVICES	14,400	-	22,000	
4800	PROMOTIONAL ADVERTISING				
4900	OTHER CURRENT CHARGES AND OBLIGATIONS	27			
4902	LEGAL ADVERTISING	198	350	400	14.29%
4903	TEMPORARY LABOR	102,890	101,120	107,590	6.40%
4960	BAD DEBT	54,289	10,000	10,000	0.00%
5100	OFFICE SUPPLIES	1,010	1,200	1,200	0.00%
5200	OPERATING SUPPLIES	100,497	181,350	182,070	0.40%
5250	FUEL AND GASOLINE	273,673	241,410	290,000	20.13%
5400	BOOKS, SUBSCRIPTIONS, AND MEMBERSHIPS	27	150	150	0.00%
5500	TRAINING		450	450	0.00%
5900	RENEWAL AND REPLACEMENT	316,620	10,000	-	-100.00%
	TOTAL OPERATING EXPENSES	**2,042,866**	**1,902,150**	**2,027,185**	**6.57%**
CAPITAL OUTLAY					
6100	LAND				-
6200	BUILDINGS				-
6300	IMPROVEMENTS OTHER THAN BUILDINGS				-
6400	EQUIPMENT & MACHINERY	-	13,000		-100.00%
	TOTAL CAPITAL OUTLAY	**-**	**13,000**	**-**	**-100.00%**
TOTAL DEBT SERVICE AND TRANSFERS					
7100	DEBT SERVICE - PRINCIPAL		137,900		-100.00%
7200	DEBT SERVICE - INTEREST & OTHER	9,403	2,800		-100.00%
9101	TRANSFER TO GENERAL FUND	476,400	505,000	535,300	6.00%
9401	TRANSFER TO UTILITY OPERATING FUND	196,630	208,420	220,925	6.00%
	TOTAL DEBT SERVICE AND TRANSFERS	**682,433**	**854,120**	**756,225**	**-11.46%**
	TOTAL BUDGET	**$3,837,671**	**$3,958,100**	**$4,003,700**	**1.15%**
	TOTAL POSITIONS	**18**	**18**	**18**	**0**

This fee is to ensure new development helps covers the cost associated with water, sewer and reclaim water infrastructure improvements within the City of Apopka.

CITY OF APOPKA
FUND 403
UTILITY IMPACT FEE FUND
BUDGET FISCAL YEAR 2013

	ACTUAL TOTALS FY 2011	ADOPTED BUDGET FY 2012	PROPOSED BUDGET FY 2013	PERCENT CHANGE 2012-13
REVENUE SOURCES				
WATER CAPITAL FACILITY FEES	$392,278	$374,770	$405,000	8.07%
WATER CARRYOVER APPROPRIATIONS			319,805	
INTEREST	44,858	550	550	0.00%
MISCELLANEOUS				
OTHER FINANCING SOURCES				
TOTAL WATER CAPITAL FACILITY FEES	**437,136**	**375,320**	**725,355**	**93.26%**
SEWER CAPITAL FACILITY FEES	656,255	650,000	700,000	7.69%
SEWER CARRYOVER APPROPRIATIONS		174,420	124,455	-28.65%
INTEREST		42,000	42,000	0.00%
MISCELLANEOUS	31,778			
OTHER FINANCING SOURCES				
TOTAL SEWER CAPITAL FACILITY FEES	**688,033**	**866,420**	**866,455**	**0.00%**
RECLAIMED WATER CAPITAL FACILITY FEES	309,059	297,870	300,000	0.72%
RECLAIMED WATER CARRYOVER APPROPRIATIONS			539,905	
INTEREST		550	550	0.00%
MISCELLANEOUS				
GRANT – SJRWMD	960,733			
OTHER FINANCING SOURCES				
TOTAL RECLAIMED WATER CAPITAL FACILITY FEES	**1,269,792**	**298,420**	**840,455**	**181.63%**
TOTAL REVENUES	**$2,394,960**	**$1,540,160**	**$2,432,265**	**57.92%**

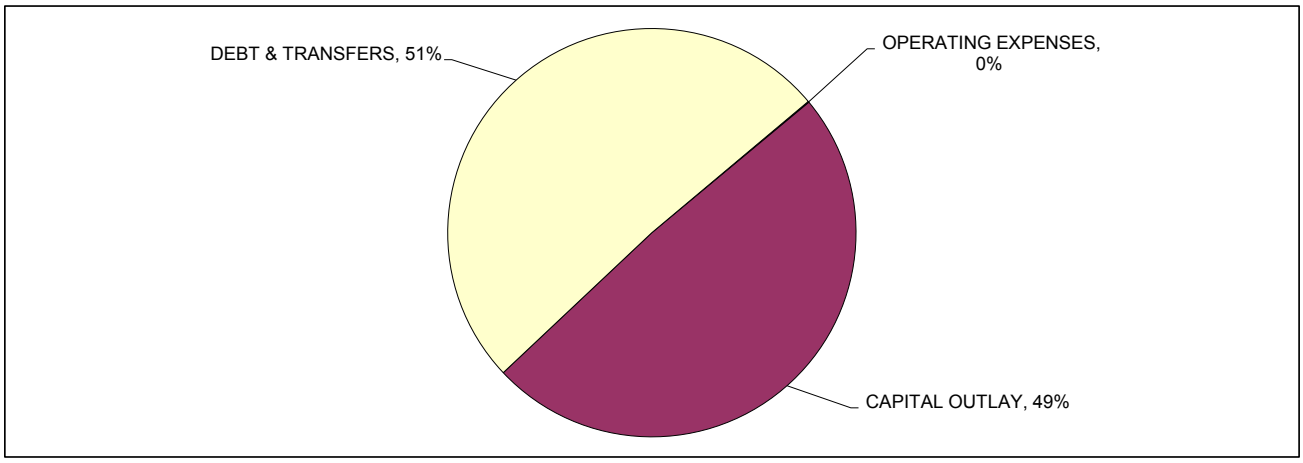


CITY OF APOPKA
UTILITY IMPACT FEE FUND
WATER, SEWER, & REUSE

MANAGEMENT DISCUSSION REGARDING BUDGET VARIATIONS

UTILITY IMPACT FEE FUND STAFFING	FY 2011	FY 2012	FY 2013
None			

UTILITY IMPACT FEE FUND BUDGET	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 PROPOSED	PERCENT CHANGED
PERSONNEL SERVICES	0	0	0	
OPERATING EXPENSES	1,800	1,860	1,965	5.65%
CAPITAL OUTLAY	3,426,871	300,000	1,192,000	297.33%
DEBT & TRANSFERS	2,012,113	1,238,300	1,238,300	0.00%
TOTAL BUDGET	**5,440,785**	**1,540,160**	**2,432,265**	**57.92%**



5 YEAR CAPITAL ACQUISITION PROGRAM

DESCRIPTION	FY 13	FY 14	FY 15	FY 16	FY 17
None					

CITY OF APOPKA
FUND 403
UTILITY IMPACT FEE FUND
BUDGET FISCAL YEAR 2013

EXPENSE SOURCES

OPERATING AND DEBT SERVICE

3113	**WATER OPERATIONS**				
3200	ACCOUNTING AND AUDITING	$600	$620	$655	5.65%
7101	WATER DEBT SERVICE	675,685	274,700	274,700	0.00%
	TOTAL WATER OPERATIONS	**676,285**	**275,320**	**275,355**	**0.01%**
3123	**SEWER OPERATIONS**				
3200	ACCOUNTING AND AUDITING	600	620	655	5.65%
7101	SEWER DEBT SERVICE	1,062,141	765,800	765,800	0.00%
	TOTAL SEWER OPERATIONS	**1,062,741**	**766,420**	**766,455**	**0.00%**
3115	**RECLAIMED WATER OPERATIONS**				
3200	ACCOUNTING AND AUDITING	600	620	655	5.65%
7101	RECLAIMED WATER DEBT SERVICE	274,288	197,800	197,800	0.00%
	TOTAL RECLAIMED WATER OPERATIONS	**274,888**	**198,420**	**198,455**	**0.02%**

CITY OF APOPKA
FUND 403
UTILITY IMPACT FEE FUND
BUDGET FISCAL YEAR 2013

CAPITAL OUTLAY

WATER SYSTEM				
CONSUMPTIVE USE PERMIT	65,782			
LESTER RD (VICK RD TO ROCK SPRINGS RD) WM			350,000	
MISCELLANEOUS WATER MAINS		100,000	100,000	0.00%
TOTAL WATER PROJECT COSTS	**65,782**	**100,000**	**450,000**	**350.00%**
SEWER SYSTEM				
WWTP 8 MGD EXPANSION	42,935			
MISCELLANEOUS SEWER MAINS		100,000	100,000	0.00%
RESERVE FOR FUTURE PROJECTS				
SCADA	16,830			
TOTAL SEWER PROJECT COSTS	**59,765**	**100,000**	**100,000**	**0.00%**
RECLAIM WATER SYSTEM				
NORTH SHORE RESTORATION PROJECT	346,981			
NORTH SHORE AUGMENTATION, PHASE 1	2,947,257			
ROGERS RD RWM (LESTER RD TO PONKAN RD)	4,906			
NORTH REUSE BOOSTER PUMP STATION	2,180			
MARDEN RD (KEENE RD TO EMERSON PARK)			542,000	
MISCELLANEOUS RECLAIMED WATER LINES		100,000	100,000	0.00%
TOTAL RECLAIMED WATER PROJECT COSTS	**3,301,324**	**100,000**	**642,000**	**542.00%**
TOTAL WATER EXPENSES	**742,067**	**375,320**	**725,355**	**93.26%**
TOTAL SEWER EXPENSES	**1,122,506**	**866,420**	**866,455**	**0.00%**
TOTAL RECLAIMED WATER EXPENSES	**3,576,212**	**298,420**	**840,455**	**181.63%**
TOTAL BUDGET	**$5,440,785**	**$1,540,160**	**$2,432,265**	**57.92%**

Capital Improvement Program

CAPITAL IMPROVEMENT PROGRAM

The City of Apopka's Capital Improvement Program (CIP) is a planning, budgetary, and prioritizing tool, which as part of the Capital Improvements element, reflects the City's infrastructure needs for a five year time-frame. The CIP is updated on an annual basis. Amendments to the CIP may be made prior to the next annual CIP review period with approval of the City Council. The current fiscal year funding for the approved CIP is incorporated in the proposed budget and adopted at public hearings held in September of each year.

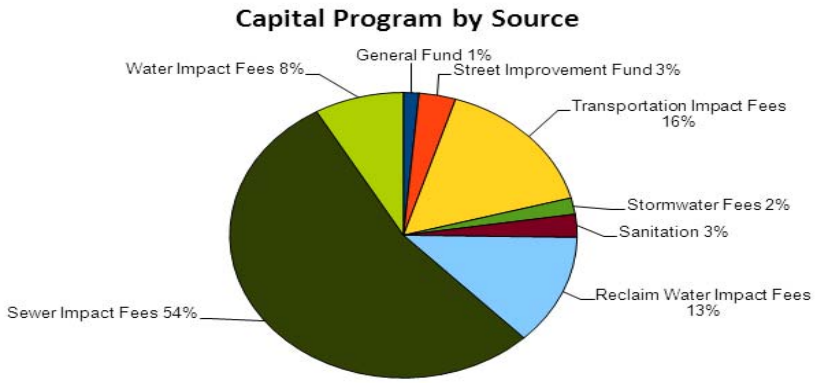
Capital projects are major fixed assets or infrastructure with long-term value, such as buildings, roads, bridges, and parks. A capital improvement is defined as any purchase of equipment or any construction project having a value of $20,000 or more, excluding repairs, and a minimum useful life that lasts as long as the repayment schedule. Proposed CIP project requests may originate from City departments, Council and/or Citizens.

Funds budgeted for a specific project remain allocated until the project is completed. Additionally, project budgets are reviewed and, if needed, funding may be adjusted. Capital project costs include all expenditures related to land acquisition, planning, design, construction, project management, legal expenses, and mitigation of damages.

Projects may be funded by current revenues or by debt financing, depending upon the availability of funds, the nature of the project, and the policies of the City Council. In balancing the five years of the CIP, projections of revenues from existing sources are compared to requested capital projects. If there are adequate revenues to fund all requested projects, the program is balanced. If not, projects must either be revised to reduce costs, postponed to a future time period, or eliminated from the program. Alternative financing, such as long-term debt, may be postponed in order to provide sufficient revenues to fund requested capital projects. There may be bona fide reasons why a project is needed or desired in the immediate future, but it may be deferred because resources are not realistically available.

The overall CIP, with its five-year time-frame, gives a fair indication of the foreseeable infrastructure needs of the City.

Fund	Budget	% of Total Capital Budget
General	$1,200,000	1%
Streets Improvement	2,861,095	3%
Transportation Impact Fee	13,325,000	16%
Stormwater	1,550,000	2%
Water Impact Fee	6,975,352	8%
Wastewater Impact Fee	45,050,920	54%
Reclaim Water Impact Fee	10,495,720	13%
Sanitation	2,177,000	3%
Total	**$83,635,087**	**100%**



CAPITAL IMPROVEMENT REQUESTS 2012/2013 WORKING	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
001/ GENERAL FUND						
New Fire Station # 5			1,200,000			**1,200,000**
TOTAL GENERAL FUND			**1,200,000**			**1,200,000**

101 / TRAFFIC IMPROVEMENT FUND	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
Equipment (6400)	56,095	40,000	40,000	50,000	50,000	**236,095**
New Sidewalk & Curb Construction (6304)	25,000	50,000	50,000	50,000	50,000	**225,000**
Paving & Resurfacing (4608)		600,000	600,000	600,000	600,000	**2,400,000**
TOTAL STREET IMPROVEMENT FUND	**81,095**	**690,000**	**690,000**	**700,000**	**700,000**	**2,861,095**

102/TRAFFIC IMPACT FUND	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
Bradshaw Rd (Johns Rd to US441)	875,000					**875,000**
Lester Rd (Vick Rd to Rock Springs) 2 Lanes	500,000					**500,000**
Maine Ave, Martin St. to Old Dixie Hwy. (2 Lanes)					1,000,000	**1,000,000**
Marden Rd (Keene Rd to CR 437A) 2 lanes, Urban Section Improvemen	200,000	1,800,000				**2,000,000**
Martin Street, Maine Ave. between Park Ave.			1,600,000			**1,600,000**
Michael Gladden Blvd., Park Ave. to Hawthorne			800,000			**800,000**
New Sidewalks	50,000	50,000	50,000	50,000	50,000	**250,000**
Old Dixie (Hawthorne Ave to Schopke Lester Rd) turn lane improvements				1,000,000	2,750,000	**3,750,000**
Rogers Rd, Lester Rd. to Ponkan Rd.				1,400,000		**1,400,000**
Plymouth Rd/Yothers Rd Intersection Improvement		500,000				**500,000**
Sheeler Ave/Cleveland ST Intersection Improvement		500,000				**500,000**
Traffic Counts	30,000	30,000	30,000	30,000	30,000	**150,000**
TOTAL TRAFFIC IMPACT FUND	**1,655,000**	**2,880,000**	**2,480,000**	**2,480,000**	**3,830,000**	**13,325,000**

120/STORMWATER FUND	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
Drainage Upgrading - City Wide (6308)	250,000	250,000	350,000	350,000	350,000	**1,550,000**
TOTAL STORMWATER FUND	**250,000**	**250,000**	**350,000**	**350,000**	**350,000**	**1,550,000**

402/SANITATION	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
Front end loader (replace 22-0526 plus 1 additional)			296,000		296,000	**592,000**
New Building Parking lot		260,000				**260,000**
Auto Loader Mack		296,000		296,000		**592,000**
Rear Loader (replace Unit 712)			270,000		270,000	**540,000**
Claw Truck (replace unit 20-451)		193,000				**193,000**
TOTAL SANITATION		**749,000**	**566,000**	**296,000**	**566,000**	**2,177,000**

403/RECLAIM IMPACT FUND	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
2MG Storage Tank @ WWTP			1,100,000			**1,100,000**
Kelly Park RWM, Mt Plymouth Rd to Rock Springs Rd					216,000	**216,000**
Kelly Park RWM II, Jason Dwelley Parkway to Mt. Plymouth				954,960		**954,960**
Kelly Park RWM, Jason Dewlly Pkwy to Plymouth Sorrento Rd		677,760				**677,760**
Lake Apopka Plant, NSRA		5,900,000				**5,900,000**
Lester Rd RWM, Vick Rd. to Rock Springs Ridge		317,000				**317,000**
Marden Rd, Keene to Emerson Park, 5422LF of 20" RWM	542,000					**542,000**
Miscellaneous RWM	100,000	100,000	100,000	100,000	100,000	**500,000**
Schopke Rd. RWM, Schopke-Lester Rd. to Plymouth Rd.		288,000				**288,000**
TOTAL RECLAIM IMPACT FUND	**642,000**	**7,282,760**	**1,200,000**	**1,054,960**	**316,000**	**10,495,720**

403/SEWER IMPACT FUND	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
Clarcona Rd FM, WWTP to Keene Rd, 4,456 LF 30" (1)				668,400		**668,400**
Junction Rd FM (US441 -Sadler Rd -Kelly Pard Rd)		651,250	131,350			**782,600**
Keene Rd FM, Clarcona Rd to Marden Rd					1,134,300	**1,134,300**
Miscellaneous Sewer Mains	100,000	100,000	100,000	100,000	100,000	**500,000**
Plymouth Sorrento Rd. FM		350,400	657,060	425,840		**1,433,300**
US 441 FM Boy Scout Rd to Plymouth Rd					532,320	**532,320**
WWTP Expansion to 8 MGD				20,000,000	20,000,000	**40,000,000**
TOTAL SEWER IMPACT FUND	**100,000**	**1,101,650**	**888,410**	**21,194,240**	**21,766,620**	**45,050,920**

403/WATER IMPACT FUND	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
Kelly Pary WM, Plymouth Sorrento RD to Golden Gem Rd to Round Lake				322,800	400,320	**723,120**
Lester Rd WM, Vick Rd. to Rock Springs Ridge	350,000					**350,000**
Miscellaneous Water Mains	100,000	100,000	100,000	100,000	100,000	**500,000**
NW WTP (1MG Storage Tank)		750,000				**750,000**
Plymouth Sorrento Rd, Ponkan Rd. to Kelly Park Rd.			1,027,488			**1,027,488**
Plymouth Sorrento Rd WM (Yothers to Ponkan)		390,744				**390,744**
Southwest Water Plant (1)				3,234,000		**3,234,000**
TOTAL WATER IMPACT FUND	**450,000**	**1,240,744**	**1,127,488**	**3,656,800**	**500,320**	**6,975,352**

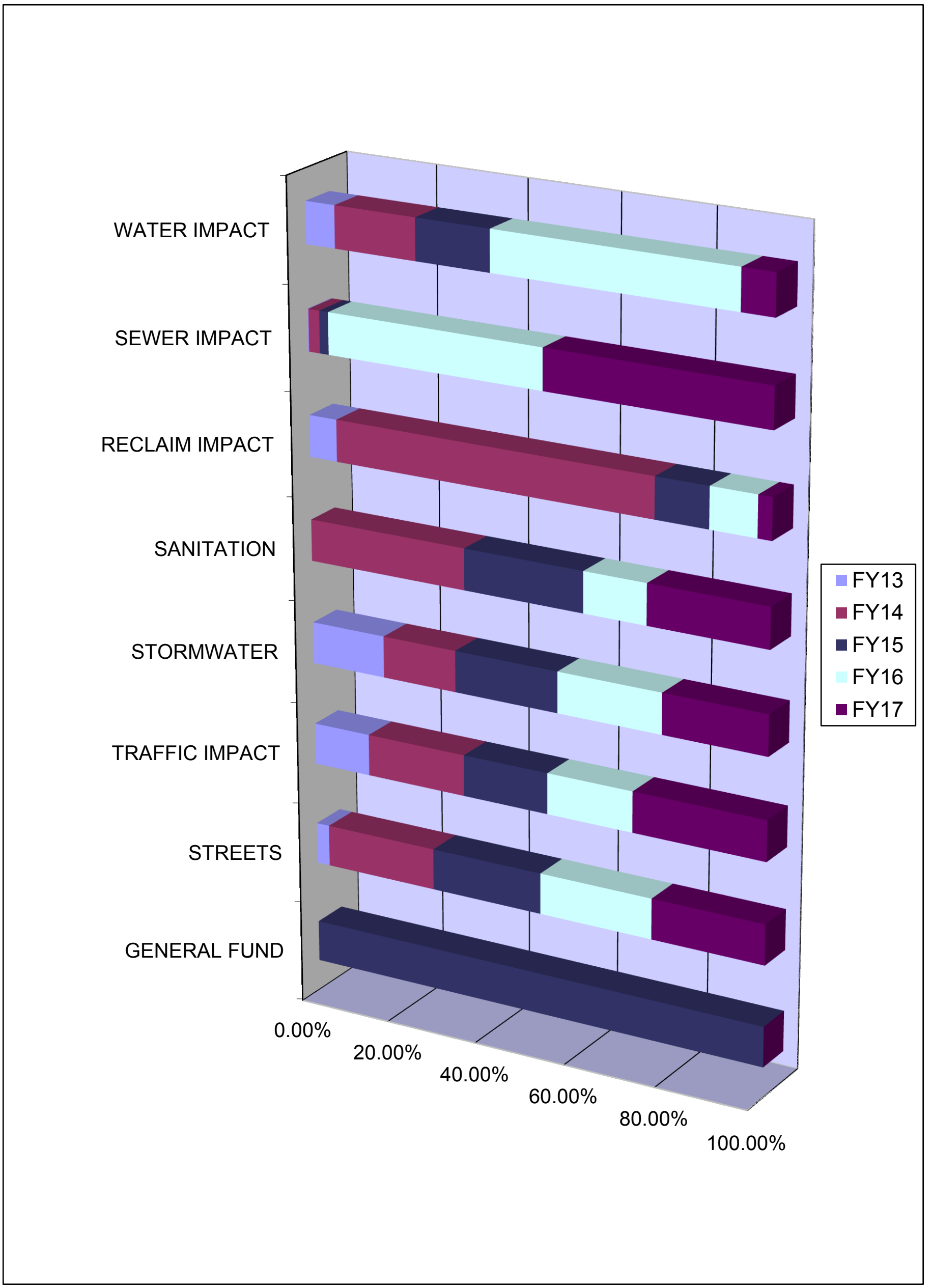
	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
GRAND TOTAL CIP	**3,178,095**	**14,194,154**	**8,501,898**	**29,732,000**	**28,028,940**	**83,635,087**

Projects will have a 30% Grant from Saint Johns River Water Management District

CITY OF APOPKA

CIP EXPENDITURES BY TYPE BY YEAR

BUDGET FISCAL YEAR 2013



CAPITAL PROJECTS OPERATING IMPACTS

The Capital Improvement Program is a crucial component of the City's annual budgeting process. Cost associated with new and expanded infrastructure are normally included in the operating budget at the time at which the item becomes operational. It is possible, in certain cases, that impacts may be phased in during the construction and acquisition period. An example of this would be the construction of a Fire Station. Given the time frame for recruiting, hiring and training, some personnel costs may be added to the budget prior to the official opening of the Station. Operating costs, such as utilities, would then be budgeted for the time the Station actually opens.

Any applicable debt service on debt issued for capital projects is also included in the operating budget. Although the issuance of debt may be the most feasible way to fund capital improvements, debt service will reduce the amount of funds available for other uses. The ratio of debt service to the size of the budget as a whole, and particularly to operating costs, must be maintained at appropriate levels.

Debt outstanding is described on pages 34 and 35. It is important to note that the cost of existing debt will continue, based upon the life of the issue, even if no additional debt is being incurred.

Specific FY 2010-2011 operating impacts from capital projects are outlined below. Projects not listed have no material operating cost impact on the current budget.

CAPITAL PROJECTS OPERATING BUDGET IMPACTS

Project Type/Project	Estimated Additional Personnel	Estimated Annual Personnel Cost	Estimated Annual Operating Cost	Estimated Annual Total Cost
Transportation				
New Traffic Signal Locations	-	-	$5,000	$5,000
Stormwater				
System Repair and Rehabilitation	-	-	$8,000	$8,000

New transportation infrastructure normally does not have specific additional operating costs, other than materials and supplies for maintenance. However, roads, sidewalks, pedestrian crossings, pavement markings, signals and signs must be kept up to City and other required standards. As more miles are brought on line, additional staff and equipment may be needed at some point in the future in order to maintain desired service levels. No additional staff or equipment is being added this year. There are a few projects that have identified specific costs as outline below.

New stormwater infrastructure normally does not have specific additional operating costs, other than materials and supplies for maintenance. In addition, infrastructure must be kept clear of debris. Maintenance of new and improved infrastructure included in the Capital Budget is included in the operating budget of Streets and Stormwater and is funded from Stormwater utility fees accounted for in a Special Revenue Fund. Funds from this revenue source can only be used for the operation, maintenance and construction of the City's stormwater management system.
Each year, a portion of the funding is allocated for capital improvements, while the remainder will be used for operating and maintenance expenses.

Additional staff and equipment may be needed at some point in the future in order to keep the infrastructure maintained at optimum level. No additional staff or equipment is being added this fiscal year.

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Fire Station # 5	DATE:	July 6, 2012
DEPARTMENT:	Fire	PROJECT MANAGER:	Lee Bronson
LOCATION:	Jason Dwelly Pkwy, NW Apopka	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth in the Northwestern section of the City service area.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings			1,200,000			1,200,000
Improvements other than buildings						
Equipment and machinery						
TOTAL COSTS:			1,200,000			1,200,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds			1,200,000			1,200,000
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:			1,200,000			1,200,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Equipment	DATE:	July 6, 2012
DEPARTMENT:	Streets, Traffic Improvement Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

For replacing existing small equipment (due to age, wear, etc.) also for acquisition of additional small equipment based on future growth and maintenance within the City. The type of equipment will be identified as needed and per year.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery	56,095	40,000	40,000	40,000	50,000	226,095
TOTAL COSTS:	56,095	40,000	40,000	40,000	50,000	226,095

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds	56,095	40,000	40,000	40,000	50,000	226,095
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	56,095	40,000	40,000	40,000	50,000	226,095

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	New Sidewalk & Curb Construction	DATE:	July 6, 2012
DEPARTMENT:	Streets, Traffic Improvement Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth, install new sidewalk throughout the City.
Locations are identified throughout the City.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings	25,000	50,000	50,000	50,000	50,000	225,000
Equipment and machinery						
TOTAL COSTS:	25,000	50,000	50,000	50,000	50,000	225,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds	25,000	50,000	50,000	50,000	50,000	225,000
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	25,000	50,000	50,000	50,000	50,000	225,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Paving & Resurfacing	DATE:	July 6, 2012
DEPARTMENT:	Streets, Traffic Improvement Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

Paved streets require resurfacing every 10 to 15 years
To resurface existing City streets City-wide
The list of streets are identified on as-needed basis

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings		600,000	600,000	600,000	600,000	2,400,000
Equipment and machinery						
TOTAL COSTS:		600,000	600,000	600,000	600,000	2,400,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds		600,000	600,000	600,000	600,000	2,400,000
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:		600,000	600,000	600,000	600,000	2,400,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Bradshaw Road	DATE:	July 6, 2012
DEPARTMENT:	Streets, Traffic Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Bradshaw Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

As identified in the current Master Plan.

Bradshaw Rd (John's Road to US441)

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings	875,000					875,000
Equipment and machinery						
TOTAL COSTS:	875,000					875,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees	875,000					875,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	875,000					875,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Lester Road	DATE:	July 6, 2012
DEPARTMENT:	Streets, Traffic Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Maine Avenue	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

As identified in the current Master Plan.

Vick Rd to Rock Springs Rd, 2 lanes

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings	500,000					500,000
Equipment and machinery						
TOTAL COSTS:	500,000					500,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds	500,000					500,000
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	500,000					500,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Maine Avenue	DATE:	July 6, 2012
DEPARTMENT:	Streets, Traffic Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Maine Avenue	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

As identified in the current Master Plan.

Maine Avenue, Martin St to Old Dixie Hwy, 2 lanes

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings					1,000,000	1,000,000
Equipment and machinery						
TOTAL COSTS:					1,000,000	1,000,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees					1,000,000	1,000,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:					1,000,000	1,000,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Marden Rd (Keene Rd to CR 437A) 2 Lanes	DATE:	July 6, 2012
DEPARTMENT:	Streets 102 Traffic Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Marden Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

Marden Rd (Keene Rd to CR 437A) 2 lanes, Urban Section Improvement.
Improvement of existing road to accommodate for turning movement.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings	200,000	1,800,000				2,000,000
Equipment and machinery						
TOTAL COSTS:	200,000	1,800,000				2,000,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees	200,000	1,800,000				2,000,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	200,000	1,800,000				2,000,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Martin St (Between Maine Ave & Park Ave)	DATE:	July 6, 2012
DEPARTMENT:	Streets, Traffic Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Martin Street	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

Martin Street, Maine Ave. between Park Ave.
Improve existing road and to accommodate for turning movement.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings			1,600,000			1,600,000
Equipment and machinery						
TOTAL COSTS:			1,600,000			1,600,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees			1,600,000			1,600,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:			1,600,000			1,600,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Michael Gladden Blvd (Park Ave to Hawthorne)	DATE:	July 6, 2012
DEPARTMENT:	Streets, Traffic Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Michael Gladden Boulevard	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

As identified in the current Master Plan.
Michael Gladden Blvd., Park Ave. to Hawthorne. Improvement for existing road and to accommodate for turning movement.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings			800,000			800,000
Equipment and machinery						
TOTAL COSTS:			800,000			800,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees			800,000			800,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:			800,000			800,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	New Sidewalks	DATE:	July 6, 2012
DEPARTMENT:	Streets, Traffic Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

New sidewalks identified throughout the year.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings	50,000	50,000	50,000	50,000	50,000	250,000
Equipment and machinery						
TOTAL COSTS:	50,000	50,000	50,000	50,000	50,000	250,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees	50,000	50,000	50,000	50,000	50,000	250,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	50,000	50,000	50,000	50,000	50,000	250,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Old Dixie	DATE:	July 6, 2012
DEPARTMENT:	Streets, Traffic Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Old Dixie	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

Old Dixie (Hawthorne Ave to Schopke-Lester Rd)
Turn Lane Improvements

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings				1,000,000	2,750,000	3,750,000
Equipment and machinery						
TOTAL COSTS:				1,000,000	2,750,000	3,750,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees				1,000,000	2,750,000	3,750,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:				1,000,000	2,750,000	3,750,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Rogers Rd, Lester Rd to Ponkan Rd.	DATE:	July 6, 2012
DEPARTMENT:	Streets, Traffic Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Old Dixie Highway	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

As identified in the current Master Plan.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings				1,400,000		1,400,000
Equipment and machinery						
TOTAL COSTS:				1,400,000		1,400,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees				1,400,000		1,400,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:				1,400,000		1,400,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Plymouth Rd/Yothers Rd Intersection	DATE:	July 6, 2012
DEPARTMENT:	Streets	PROJECT MANAGER:	John Jreij
LOCATION:	Plymouth Road and Yothers Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

Improvements to the intersection of Plymouth and Yothers Roads

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings		500,000				500,000
Equipment and machinery						
TOTAL COSTS:		500,000				500,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds		500,000				500,000
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:		500,000				500,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Sheeler Ave/Cleveland St Intersection	DATE:	July 6, 2012
DEPARTMENT:	Streets	PROJECT MANAGER:	John Jreij
LOCATION:	Sheeler Avenue/Cleveland Street	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

Improvements to the intersection of Sheeler Avenue and Cleveland Street

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings		500,000				500,000
Equipment and machinery						
TOTAL COSTS:		500,000				500,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds		500,000				500,000
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:		500,000				500,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Traffic Counts	DATE:	July 6, 2012
DEPARTMENT:	Streets, Traffic Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

Annual Traffic Counts throughout the City to meet Concurrency
As identified in the current Master Plan.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings	30,000	30,000	30,000	30,000	30,000	150,000
Equipment and machinery						
TOTAL COSTS:	30,000	30,000	30,000	30,000	30,000	150,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees	30,000	30,000	30,000	30,000	30,000	150,000
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	30,000	30,000	30,000	30,000	30,000	150,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Drainage Upgrades, City Wide	DATE:	July 6, 2012
DEPARTMENT:	Stormwater	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

To correct drainage problems
Drainage improvement city wide identified throughout the year.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings	250,000	250,000	350,000	350,000	350,000	1,550,000
Equipment and machinery						
TOTAL COSTS:	250,000	250,000	350,000	350,000	350,000	1,550,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees	250,000	250,000	350,000	350,000	350,000	1,550,000
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:	250,000	250,000	350,000	350,000	350,000	1,550,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Front End Loader	DATE:	July 6, 2012
DEPARTMENT:	Sanitation	PROJECT MANAGER:	John Jreij
LOCATION:	Public Services	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

Replacement truck due to wear and age $296,000 each Replace Unit 223-526 due to age and wear.

(1) additional unit

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery			296,000		296,000	592,000
TOTAL COSTS:			296,000		296,000	592,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation			296,000		296,000	592,000
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:			296,000		296,000	592,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	New Parking Lot	DATE:	July 6, 2012
DEPARTMENT:	Sanitation	PROJECT MANAGER:	John Jreij
LOCATION:	Public Services	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

The current parking area and building housing the Sanitation Division are too small for the size of the division.
The proposed funding is to build a new building and parking area.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings		260,000				260,000
Equipment and machinery						
TOTAL COSTS:		260,000				260,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation		260,000				260,000
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:		260,000				260,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Mack Auto Loader	DATE:	July 6, 2012
DEPARTMENT:	Sanitation	PROJECT MANAGER:	John Jreij
LOCATION:	Public Services	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area, and to replace trucks due to wear and tear.

FY13		
Front end Loader	$ 296,000	To replace Unit 22-058, due to age and wear of the truck
FY15		
New Mack Auto Loader	$ 296,000	To accommodate for future growth within the City's Service Area

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery		296,000		296,000		592,000
TOTAL COSTS:		296,000		296,000		592,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation		296,000		296,000		592,000
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:		296,000		296,000		592,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Rear Loader	DATE:	July 6, 2012
DEPARTMENT:	Sanitation	PROJECT MANAGER:	John Jreij
LOCATION:	Public Services	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.

To replace Unit 712

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery			270,000		270,000	540,000
TOTAL COSTS:			270,000		270,000	540,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation			270,000		270,000	540,000
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:			270,000		270,000	540,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Claw Truck	DATE:	July 6, 2012
DEPARTMENT:	Sanitation	PROJECT MANAGER:	John Jreij
LOCATION:	Public Services	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

FY 14

Replacement due to wear and age $ 193,000 To replace Unit 20-451, due to age and wear of the truck.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery		193,000				193,000
TOTAL COSTS:		193,000				193,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation		193,000				193,000
403 Water/Sewer/Reclaim Impact Fees						
Amount Unfunded						
TOTAL FUNDING:		193,000				193,000

		PROJECT #:	
PROJECT NAME:	2MG Storage Tank	DATE:	July 6, 2012
DEPARTMENT:	Reclaim Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Waste Water Treatment Plant	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings			1,100,000			1,100,000
Improvements other than buildings						
Equipment and machinery						
TOTAL COSTS:			1,100,000			1,100,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees			1,100,000			1,100,000
Amount Unfunded						
TOTAL FUNDING:			1,100,000			1,100,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Kelly Park Reuse Water Main	DATE:	July 6, 2012
DEPARTMENT:	Reclaim Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Kelly Park Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Mt Plymouth Rd to Rock Springs Rd

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings					216,000	216,000
Equipment and machinery						
TOTAL COSTS:					216,000	216,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees					216,000	216,000
Amount Unfunded						
TOTAL FUNDING:					216,000	216,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Kelly Park Reuse Water Main	DATE:	July 6, 2012
DEPARTMENT:	Reclaim Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Kelly Park	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area.
Bond Issue
To construct a reclaimed water main from along Kelly Park Rd form Jason Dewlly To Mt Plymouth Rd
OUC to provide the city with 8.53 mgd with reclaimed water

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings				954,960		954,960
Equipment and machinery						
TOTAL COSTS:				954,960		954,960

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees				954,960		954,960
Amount Unfunded						
TOTAL FUNDING:				954,960		954,960

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Kelly Park Phase I (Jason Dewlly Pkwy to Mt Plymouth)	DATE:	July 6, 2012
DEPARTMENT:	Reclaim Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Kelly Park Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
24" reclaimed water main along Kelly Park Road from Jason Dwelley Parkway to Mt. Plymouth Rd.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings		677,760				677,760
Equipment and machinery						
TOTAL COSTS:		677,760				677,760

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		677,760				677,760
Amount Unfunded						
TOTAL FUNDING:		677,760				677,760

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Lake Apopka Plant	DATE:	July 6, 2012
DEPARTMENT:	Reclaim Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Lake Apopka	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.

Sewer Impact Fees with a 30% grant from Saint Johns River Water Management District

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings		5,900,000				5,900,000
Improvements other than buildings						
Equipment and machinery						
TOTAL COSTS:		5,900,000				5,900,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		4,130,000				4,130,000
403 Grant Funding		1,770,000				1,770,000
Amount Unfunded						
TOTAL FUNDING:		5,900,000				5,900,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Lester Rd (Vick Rd to Rock Springs Ridge)	DATE:	July 6, 2012
DEPARTMENT:	Reclaim Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Lester Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
12" reclaimed water main, (5,283 Linear Feet), at Lester Rd., between Vick Rd. and Rock Springs Rd.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings		317,000				317,000
Equipment and machinery						
TOTAL COSTS:		317,000				317,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		317,000				317,000
Amount Unfunded						
TOTAL FUNDING:		317,000				317,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Marden Rd (Keene Rd to Emerson Park)	DATE:	July 6, 2012
DEPARTMENT:	Reclaim Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Marden Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
Marden Rd RWM, Keene to Emerson Park, 5,422 LF 20”

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings	542,200					542,200
Equipment and machinery						
TOTAL COSTS:	542,200					542,200

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	542,200					542,200
Amount Unfunded						
TOTAL FUNDING:	542,200					542,200

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Miscellaneous Reclaim Water Mains	DATE:	July 6, 2012
DEPARTMENT:	Reclaim Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area.
Miscellaneous reclaim water lines identified throughout the year

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings	100,000	100,000	100,000	100,000	100,000	500,000
Equipment and machinery						
TOTAL COSTS:	100,000	100,000	100,000	100,000	100,000	500,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	100,000	100,000	100,000	100,000	100,000	500,000
Amount Unfunded						
TOTAL FUNDING:	100,000	100,000	100,000	100,000	100,000	500,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Schopke-Lester Rd (Schopke-Lester to Plymouth Sorrento Rd)	DATE:	July 6, 2012
DEPARTMENT:	Reclaim Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Schopke -Lester Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.
12" reclaimed water main (4,800 Linear Feet), at Schopke Rd., between Schopke Lester Rd. and Plymouth Sorrento Rd.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings		288,000				288,000
Equipment and machinery						
TOTAL COSTS:		288,000				288,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		288,000				288,000
Amount Unfunded						
TOTAL FUNDING:		288,000				288,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Clarcona Road Force Main	DATE:	July 6, 2012
DEPARTMENT:	Water Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Clarcona Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Water Master Plan.
Cforce Main, Clarcona Rd from WWTP to Keene Rd, 4,456 LF 30" (1)

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings				688,400		688,400
Equipment and machinery						
TOTAL COSTS:				688,400		688,400

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees				688,400		688,400
Amount Unfunded						
TOTAL FUNDING:				688,400		688,400

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Junction Road FM	DATE:	July 6, 2012
DEPARTMENT:	Sewer Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Junction Road FM(US440 – Sadler Rd – Kelly Park Rd)	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Reclaimed Water Master Plan.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings		651,250	131,350			782,600
Equipment and machinery						
TOTAL COSTS:		651,250	131,350			782,600

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		651,250	131,350			782,600
Amount Unfunded						
TOTAL FUNDING:		651,250	131,350			782,600

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Keene Road Force Main	DATE:	July 6, 2011
DEPARTMENT:	Reclaim Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Keene Rd	ORIGINAL PLAN DATE:	June 23, 2011

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Sewer Water Master Plan.
Keene Rd FM (Clarcona Rd to Marden Rd)

PROJECT COSTS:	FY 12	FY 13	FY 14	FY 15	FY 16	TOTAL
Land						
Buildings						
Improvements other than buildings					1,134,300	1,134,300
Equipment and machinery						
TOTAL COSTS:					1,134,300	1,134,300

SOURCE OF FUNDS:	FY 12	FY 13	FY 14	FY 15	FY 16	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees					1,134,300	1,134,300
Amount Unfunded						
TOTAL FUNDING:					1,134,300	1,134,300

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Miscellaneous Sewer Mains	DATE:	July 6, 2012
DEPARTMENT:	Sewer Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Sewer Master Plan.
Miscellaneous sewer lines identified throughout the year

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings	100,000	100,000	100,000	100,000	100,000	500,000
Equipment and machinery						
TOTAL COSTS:	100,000	100,000	100,000	100,000	100,000	500,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	100,000	100,000	100,000	100,000	100,000	500,000
Amount Unfunded						
TOTAL FUNDING:	100,000	100,000	100,000	100,000	100,000	500,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Plymouth Sorrento Rd (Kelly Park Rd to Yothers Rd)	DATE:	July 6, 2012
DEPARTMENT:	Sewer Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Plymouth Sorrento Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Sewer Master Plan.
Plymouth Rd. FM, Ponkan Rd to Kelly Park, 1,095 LF 12”

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings		350,400	657,060	425,840		1,433,300
Equipment and machinery						
TOTAL COSTS:		350,400	657,060	425,840		1,433,300

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		350,400	657,060	425,840		1,433,300
Amount Unfunded						
TOTAL FUNDING:		350,400	657,060	425,840		1,433,300

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	US 441 Force Main	DATE:	July 6, 2012
DEPARTMENT:	Reclaim Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	US 441 Force Main	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Sewer Water Master Plan.
US 441 (Boyscout Rd to Plymouth Sorrecto Rd)

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings					532,320	532,320
Equipment and machinery						
TOTAL COSTS:					532,320	532,320

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees					532,320	532,320
Amount Unfunded						
TOTAL FUNDING:					532,320	532,320

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Waste Water Treatment Plant Expansion	DATE:	July 6, 2012
DEPARTMENT:	Sewer Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Waste Water Treatment Plant	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for growth and use within the City's service area.
8 MGD Plant Expansion

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings				20,000,000	20000000	40,000,000
Improvements other than buildings						
Equipment and machinery						
TOTAL COSTS:				20,000,000	20,000,000	40,000,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees				20,000,000	20,000,000	40,000,000
Amount Unfunded						
TOTAL FUNDING:				20,000,000	20,000,000	40,000,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Kelly Park Water Main	DATE:	July 6, 2012
DEPARTMENT:	Water Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Kelly Park Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Water Master Plan.
Water Main, Kelly Park from Plymouth Sorrento Rd to Golden Gem Rd, 6,675 LF

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings				322,800	400,320	723,120
Equipment and machinery						
TOTAL COSTS:				322,800	400,320	723,120

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees				322,800	400,320	723,120
Amount Unfunded						
TOTAL FUNDING:				322,800	400,320	723,120

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Lester Rd (Vick Rd to Rock Springs Ridge)	DATE:	July 6, 2012
DEPARTMENT:	Water Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Lester Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Water Master Plan.
12" Water Main (5,307 Linear Feet), at Lester Rd. between Vick Rd. and Rock Springs Rd.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings	350,000					350,000
Equipment and machinery						
TOTAL COSTS:	350,000					350,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	350,000					350,000
Amount Unfunded						
TOTAL FUNDING:	350,000					350,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Miscellaneous Water Mains	DATE:	July 6, 2012
DEPARTMENT:	Water Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area.
Miscellaneous water lines identified throughout the year

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings	100,000	100,000	100,000	100,000	100,000	500,000
Equipment and machinery						
TOTAL COSTS:	100,000	100,000	100,000	100,000	100,000	500,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	100,000	100,000	100,000	100,000	100,000	500,000
Amount Unfunded						
TOTAL FUNDING:	100,000	100,000	100,000	100,000	100,000	500,000

		PROJECT #:	
PROJECT NAME:	1MG Storage Tank	DATE:	July 6, 2012
DEPARTMENT:	Water Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Waste Water Treatment Plant	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Water Water Master Plan.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings		750,000				750,000
Improvements other than buildings						
Equipment and machinery						
TOTAL COSTS:		750,000				750,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		750,000				750,000
Amount Unfunded						
TOTAL FUNDING:		750,000				750,000

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Plymouth Sorrento Rd (Ponkan Rd to Kelly Park Rd)	DATE:	July 6, 2012
DEPARTMENT:	Water Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Plymouth Sorrento Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Water Master Plan.
Plymouth Sorrento Rd WM, Ponkan Rd to Kelly Park Rd.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings			1,027,488			1,027,488
Equipment and machinery						
TOTAL COSTS:			1,027,488			1,027,488

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees			1,027,488			1,027,488
Amount Unfunded						
TOTAL FUNDING:			1,027,488			1,027,488

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	Plymouth Sorrento Rd (Ponkan Rd to Kelly Park Rd)	DATE:	July 6, 2012
DEPARTMENT:	Water Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Plymouth Sorrento Road	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Water Master Plan.

Plymouth Sorrento Rd WM, Yothers Rd to Ponkan Rd.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings		390,744				390,744
Equipment and machinery						
TOTAL COSTS:		390,744				390,744

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees		390,744				390,744
Amount Unfunded						
TOTAL FUNDING:		390,744				390,744

CAPITAL IMPROVEMENT PROGRAM REQUEST

		PROJECT #:	
PROJECT NAME:	South West Water Plant	DATE:	July 6, 2012
DEPARTMENT:	Water Impact Fund	PROJECT MANAGER:	John Jreij
LOCATION:	Various	ORIGINAL PLAN DATE:	June 23, 2012

JUSTIFICATION/DESCRIPTION:

To accommodate for future growth within the City's service area, as identified in the current Water Master Plan.

PROJECT COSTS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
Land						
Buildings						
Improvements other than buildings				3,234,000		3,234,000
Equipment and machinery						
TOTAL COSTS:				3,234,000		3,234,000

SOURCE OF FUNDS:	FY 13	FY 14	FY 15	FY 16	FY 17	TOTAL
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees				3,234,000		3,234,000
Amount Unfunded						
TOTAL FUNDING:				3,234,000		3,234,000

Supplementary Information

CITY OF APOPKA

SUMMARY OF AUTHORIZED POSITION CHANGES

BUDGET FISCAL YEAR 2013

Departments / Divisions	2011	2012	Additions	Transfers	Deletions	2013
General Government						
Mayor's Office	2	2				2
Administrative Services	6	6				6
Purchasing	2	2		(2)		0
Facilities Maintenance	2	2				2
Clerk's Office	2	2				2
Accounting / Budget	4	4				4
Human Resources	3	3				3
Information Technology	8	7				7
Fire Services						
Chief's Office	8	8				8
Suppression	36	34				34
EMS	39	41				41
Police Services						
Chief's Office	6	3				3
Field Services	66	63		(1)		62
Support Services	30	37		1		38
Communications	26	26				26
Community Development						
Planning / Engineering Review	8	8				8
Building Inspection	7	7				7
Public Services						
Administration	7	7				7
Water Plant	7	7				7
Wastewater Plant	14	14				14
Utility Construction	10	10				10
Water Maintenance	12	12		1		13
Utility Billing	5	5				5
Wastewater Maintenance	9	9				9
Restoration	4	4				4
Design Engineering	5	5		1		6
Sanitation	18	18				18
Fleet Management	9	10		1		11
Streets Maintenance / Inmate Program	9	9				9
Cemetery	2	2				2
Grounds	17	9				9
Grounds – Athletic Complexes	0	7				7
Recreation						
Recreation Administration	0	0				0
Athletics	9	9		(1)		8
Programs and Civic Events	4	4				4
Total Full Time Positions	**396**	**396**	**0**	**0**	**0**	**396**
Total Fire / Volunteer	40	40				40
School Crossing Guards	15	15				13
Total Police / Reserve	15	15				15

CITY OF APOPKA

PAY CLASSIFICATIONS

BUDGET FISCAL YEAR 2013

GRADE	GENERAL POSITION TITLES	MIN	MAX
101	Museum Technician	21,225	33,226
102	Custodial Worker Custodian	22,287	34,889
103	None	23,404	36,632
104	Records Clerk	24,572	38,462
105	Caretaker I Facilities Maintenance Worker I Maintenance Worker I Meter Reader Receptionist	25,800	40,385
106	Equipment Mechanic Trainee Waste Water Plant Operator Trainee Water Plant Operator Trainee	27,092	42,403
107	Caretaker II Cashier/Customer Service Clerk Data Entry Clerk Human Resources Clerk Maintenance Worker II Meter Reader I Meter Service Worker I Payroll Clerk Preventive Maintenance Technician Trainee Recreation Leader I Sanitation Support Clerk Secretary I Solid Waste Worker I Streets Specialist Utility Service Worker I	28,446	44,527
108	Accounting Clerk Administrative Support Clerk Cemetery Specialist Grounds Specialist Solid Waste Specialist Utility Service Worker II	29,867	46,752
109	Accounts Payable Clerk Insurance Clerk Lead Solid Waste Worker Recreation Leader II Sanitation Equipment Operator	31,361	49,089

CITY OF APOPKA

PAY CLASSIFICATIONS

BUDGET FISCAL YEAR 2013

GRADE	GENERAL POSITION TITLES	MIN	MAX
110	Asst Laboratory Technician	32,927	51,543
	Heavy Equipment Operator I		
	Irrigation Specialist		
	Maintenance Worker III		
	Payroll Specialist I		
	Preventive Maintenance Technician		
	Secretary II		
111	Accounts Payable Specialist	34,575	54,121
	Administrative Specialist		
	Assistant Records Supervisor		
	Human Resources Specialist I		
	Plant Mechanic		
	Recreation Specialist		
	Solid Waste Technician		
	Sports Tournament Recruitment Specialist		
112	CAD Technician	36,304	56,828
	Communication Technician		
	Customer Service Specialist		
	Environmental Specialist I		
	Industrial Waste Technician “C”		
	Laboratory Technician		
	Property and Evidence Technician (Non-Degreed)		
	Purchasing & Supply Specialist		
	Supply Technician		
	Waste Water Plant Operator "C"		
	Water Plant Operator "C"		
113	Administrative Assistant	38,117	59,667
	Community Relations & Events Coordinator		
	Cross Connection/Stormwater Program Coordinator		
	Engineering Technician		
	Environmental Specialist II		
	Equipment Mechanic		
	General Ledger Coordinator		
	Heavy Equipment Operator II		
	Industrial Waste Technician “B”		
	Instrumentation Technician		
	Property and Evidence Technician (Degreed)		
	Records Supervisor		
	Secretary III		
	Utilities Electrician		
	Utility Inspector		
	Utility Mapping Technician		
	Waste Water Plant Operator "B"		
	Water Plant Operator "B"		

CITY OF APOPKA

PAY CLASSIFICATIONS

BUDGET FISCAL YEAR 2013

GRADE	GENERAL POSITION TITLES	MIN	MAX
114	Construction Foreman	40,026	62,652
	Crime Analyst		
	Environmental Specialist III		
	Fleet Foreman		
	Forensic Science Technician		
	Grounds Foreman		
	Human Resources Specialist II		
	Lead Communication Technician		
	Lead Laboratory Technician		
	Lead Waste Water Plant Operator “C”		
	Lead Water Plant Operator “C”		
	Office Supervisor		
	Solid Waste Foreman		
	Streets Foreman		
	Turf Specialist		
	Utility Foreman		
	Waste Water Plant Operator "A"		
	Water Plant Operator "A"		
115	Accountant I	42,026	65,786
	Administrative Assistant/Mayor's Secretary		
	Assistant Communications Supervisor		
	Code Enforcement Officer		
	Construction Inspector		
	Deputy City Clerk		
	GIS Technician		
	Lead Waste Water Plant Operator “B”		
	Lead Water Plant Operator “B”		
	Office Manager		
	Planning Assistant		
	Purchasing Coordinator		
	Utility Map Coordinator Technician		
	Water Conservation Specialist		
116	Computer Support Specialist	44,127	69,072
	Fire Code Inspector		
	GIS Analyst		
	HVAC Tech		
	Lead Waste Water Plant Operator “A”		
	Lead Water Plant Operator “A”		
	Purchasing Supervisor		
117	Accountant II	46,332	72,527
	Community Development Specialist		
	Construction Coordinator		
	Multiple Code Inspector		
	Planner		
	Senior GIS Mapping Technician		

CITY OF APOPKA

PAY CLASSIFICATIONS

BUDGET FISCAL YEAR 2013

GRADE	GENERAL POSITION TITLES	MIN	MAX
118	Athletic Complex Maintenance Supervisor	48,651	76,153
	Communication Supervisor		
	Community Events Manager		
	Maintenance Supervisor		
	Program Supervisor Streets & Grounds		
	Recreation Manager		
	Risk Manager		
	Senior Project Coordinator Streets & Grounds		
	Staff Engineer		
	Streets & Grounds Supervisor		
	Utility Program Supervisor		
	Waste Water Plant Chief Operator		
	Water Plant Chief Operator		
119	Assistant to the Chief Administrative Officer	51,084	79,962
	Auditor		
	Planner II		
	Plans Examiner		
	Project Coordinator		
	Special Project Assistant		
	Utility & Roadway Designer		
120	Accountant III	53,637	83,958
	Communication Manager		
	Information Technology Supervisor		
	Senior Utility & Roadway Designer		
	Solid Waste Supervisor		
	Utility Construction Supervisor		
	Utility Maintenance Supervisor		
121	Administrative Services Manager	56,318	88,158
	Assistant Recreation Director		
	Budget Officer		
	Fleet Superintendent		
	Human Resources Benefits Manager		
	Recreation Operations & Maintenance Manager		
	Senior Project Coordinator / Plan Review		
	Waste Water Treatment Supervisor		
	Water Treatment Supervisor		
122	Director of Communications	59,133	93,078
	Financial Applications Manager		
	Operations & Maintenance Manager		
	Streets & Grounds Superintendent		
	Utilities Maintenance / Construction Manager		
	Utility Billing Manager		
	Water Resource Operations Manager		
123	Senior Planner	62,093	97,195

CITY OF APOPKA

PAY CLASSIFICATIONS

BUDGET FISCAL YEAR 2013

GRADE	GENERAL POSITION TITLES	MIN	MAX
124	Planning Manager Administrative Projects Coordinator	65,196	102,051
125	Building Official	68,459	107,157
126	City Clerk	71,878	112,516
127	Assistant Finance Director Data Processing Manager Director of Recreation	75,471	118,139
128	None	79,245	124,047
129	Assistant Public Services Director City Engineer	83,208	130,249
130	Human Resources Director	87,369	136,762
131	Chief Fire Administrator Community Development Director Finance Director Fire Chief Information Technology Director Police Chief Public Services Director	91,737	143,602
132	None	96,325	150,780
133	Deputy Chief Administrative Officer	101,139	158,319
134	Chief Administrative Officer City Administrator	108,301	-
135	Mayor	13,500	-

CITY OF APOPKA

PAY CLASSIFICATIONS

BUDGET FISCAL YEAR 2013

GRADE	PUBLIC SAFETY POSITION TITLES	MIN	MAX
10	None	41,657	62,490
11	Firefighter 1st Class Police Officer	44,155	66,232
12	None	46,804	70,211
13	Firefighter Engineer Police Corporal	49,611	74,419
14	None	52,589	78,892
15	Firefighter Lieutenant Police Radio System Supervisor Police Sergeant	55,745	83,618
16	None	59,088	88,641
17	None	62,633	93,961
18	Firefighter Captain (District Chief) Police Lieutenant	66,394	99,590
19	Assistant Fire Chief	70,377	105,566
20	Police Captain	74,600	111,899
21	Chief of Operations Deputy Fire Chief Deputy Police Chief Police Major	79,075	118,612

CITY OF APOPKA

MISCELLANEOUS STATISTICAL INFORMATION

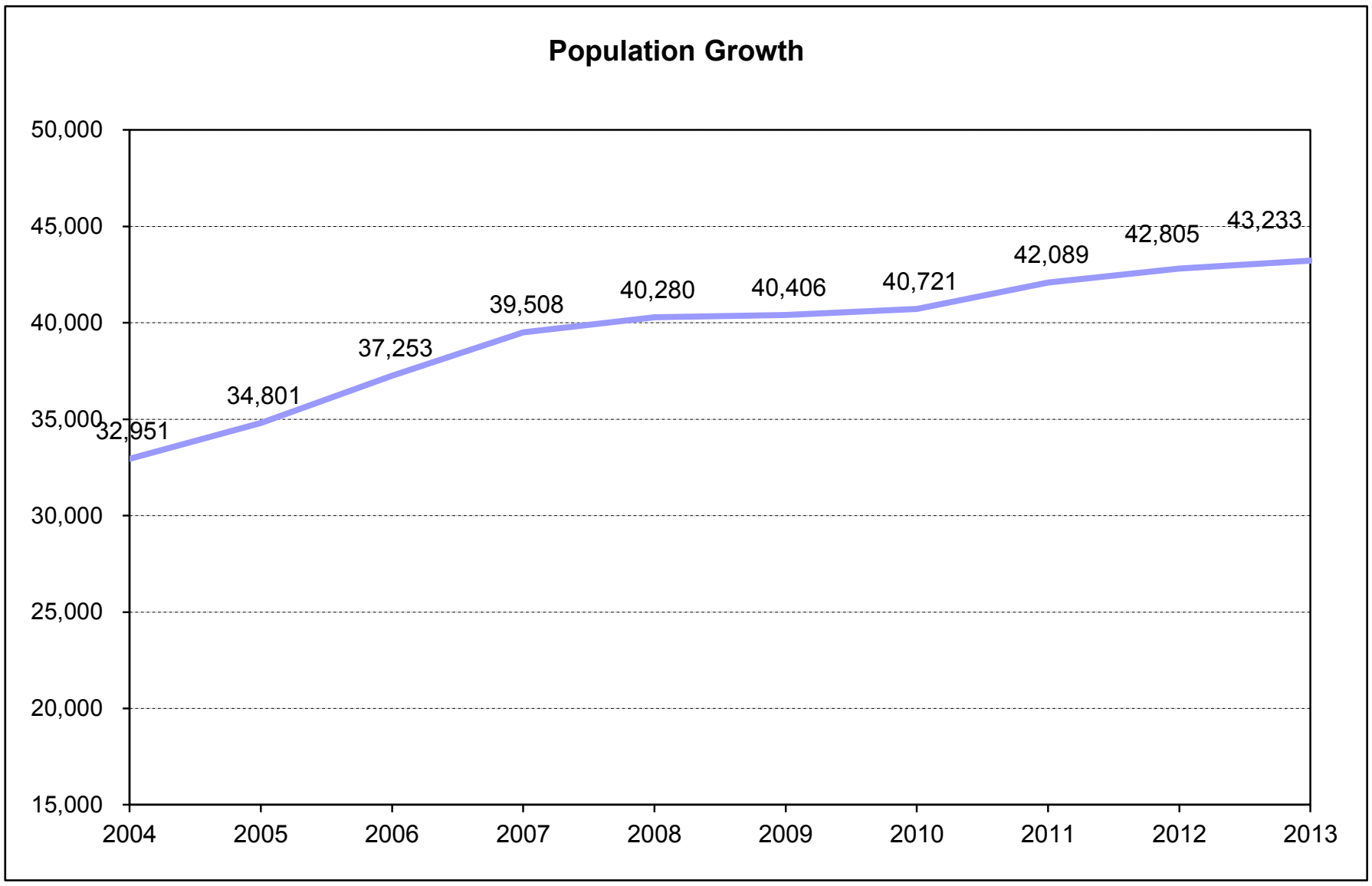
BUDGET FISCAL YEAR 2013

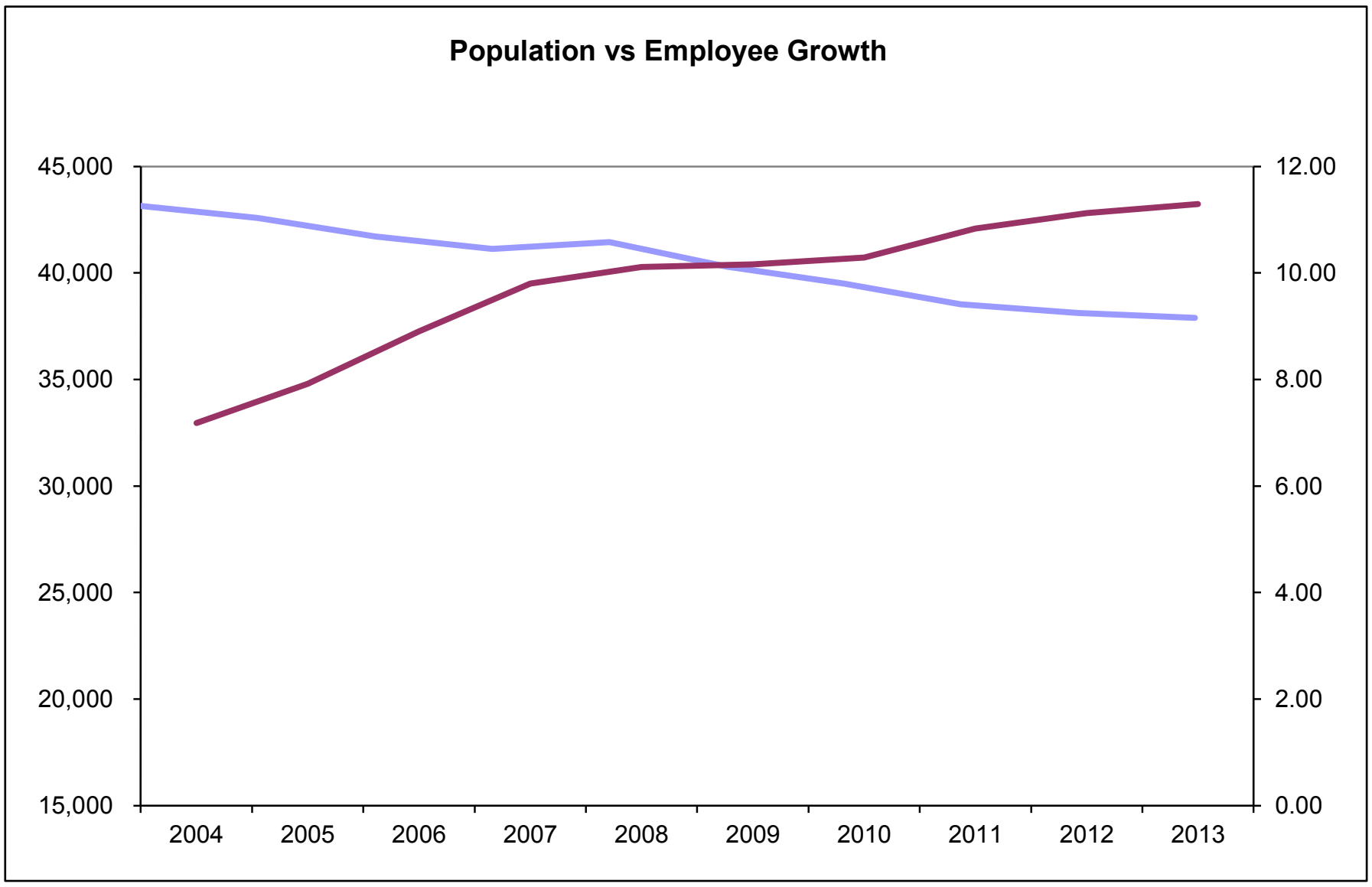
INITIAL INCORPORATION:	**1882**
FORM OF GOVERNMENT:	**MAYOR / COUNCIL**
CITY POPULATION:	**42,805**
PUBLIC SAFETY	
Police Stations	1
Police Patrol units	44
Fire Stations	4
PUBLIC WORKS / UTILITIES	
Water	
Water mains (miles)	266.33
Fire hydrants	1403
Total system capacity (millions of gallons)	46.84
Wastewater	
Sanitary sewers (miles)	216.61
Storm sewers (miles)	96.37
Treatment capacity (millions of gallons)	4.5
Lift Stations	111
Reclaimed Water	
Reclaimed Water mains (miles)	113.29
Total system capacity (millions of gallons)	15.55
Refuse collection	
Collection trucks	16
Other public works	
Streets (miles)	202.54
Streetlights	134
Traffic signals	28
PARKS AND RECREATION FACILITIES	
Acreage	265.18
Playgrounds	7
Baseball/softball diamonds	14
Soccer/football fields	15
Community centers	4
SCHOOL ENROLLMENT	
Apopka Christian	21
Apopka Elementary	664
Apopka High School	2657
Apopka Middle School	949
Clarcona Elementary	966
Clay Springs Elementary	807
Dream Lake Elementary	769
Lakeville Elementary	881
Little Red Schoolhouse	35
Lovell Elementary	671
Piedmont Lakes Middle	1154
Rock Springs Elementary	763
Sheeler Charter High	458
Wekiva High School	2468
Wheatley Elementary	377
Wolf Lake Elementary	1066
Wolf Lake Middle	1114
Trinity Christian School	547
TOTAL STUDENTS	**16,367**

CITY OF APOPKA

SUPPLEMENTAL DATA

FOR FISCAL YEARS 2004 THROUGH 2013



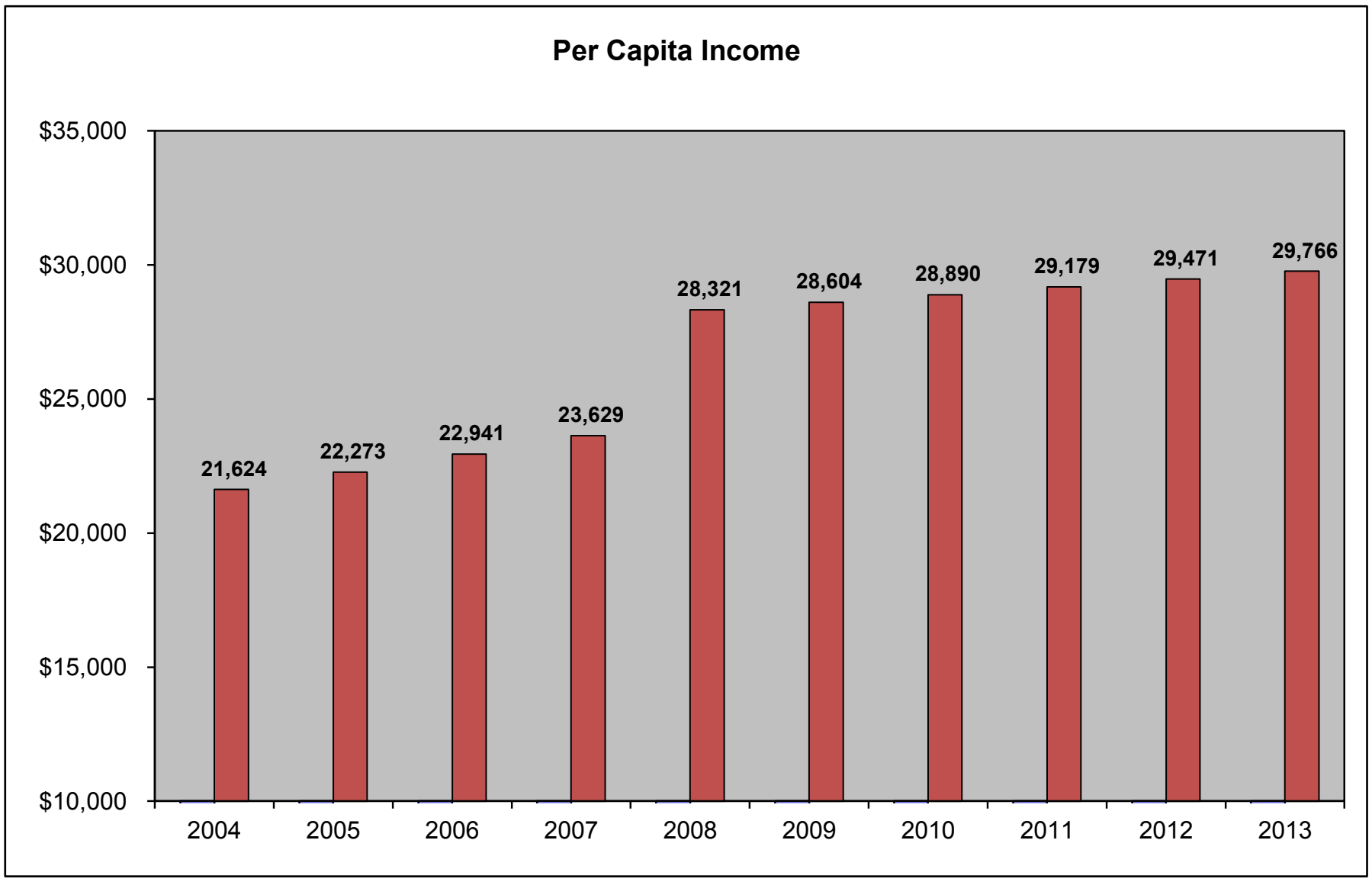


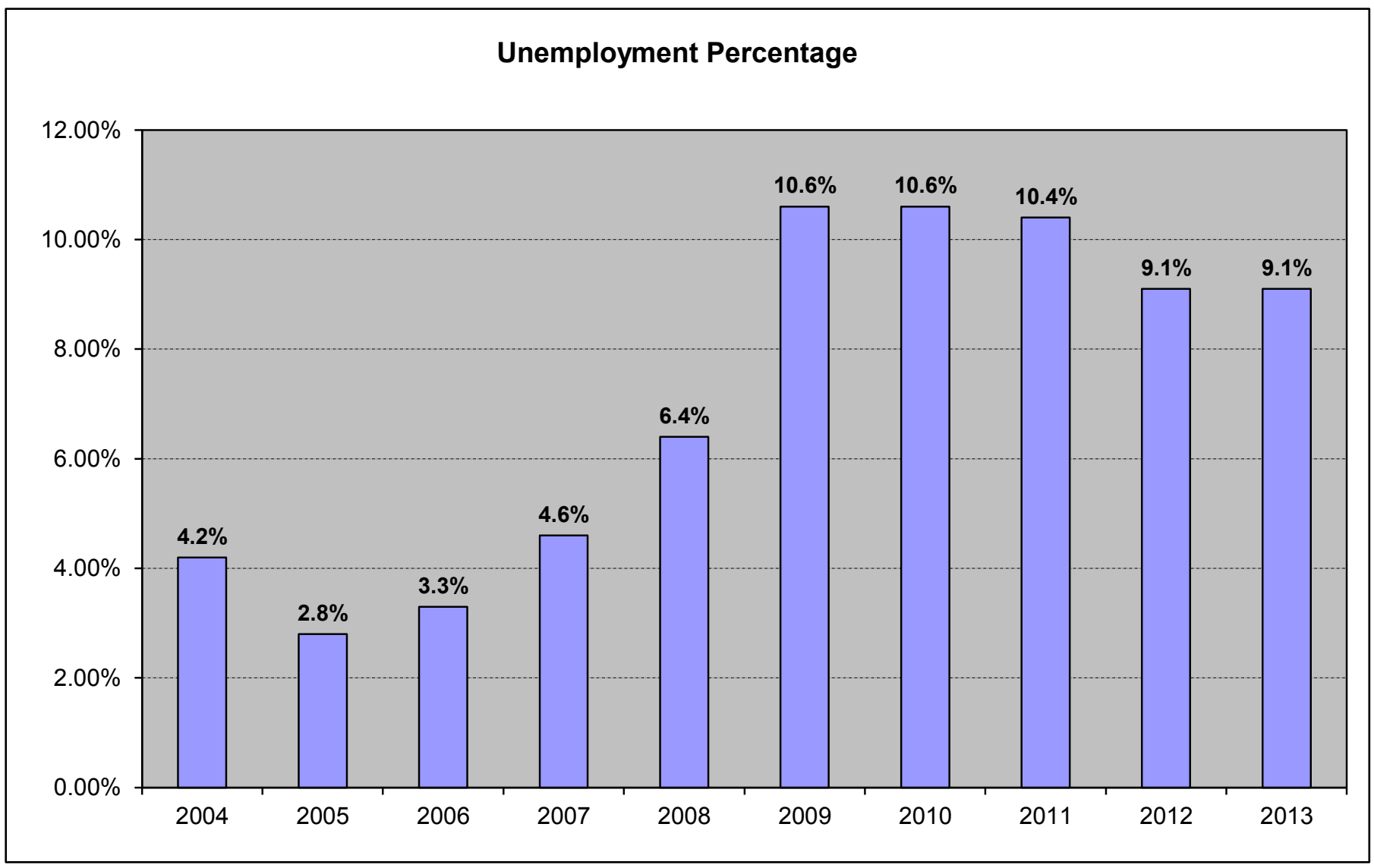
Sources:
Population history provided by the University of Florida Bureau of Economic and Business Research
Employee staffing data provided by the City of Apopka's Human Resources Department

CITY OF APOPKA

SUPPLEMENTAL DATA

FOR FISCAL YEARS 2004 THROUGH 2013



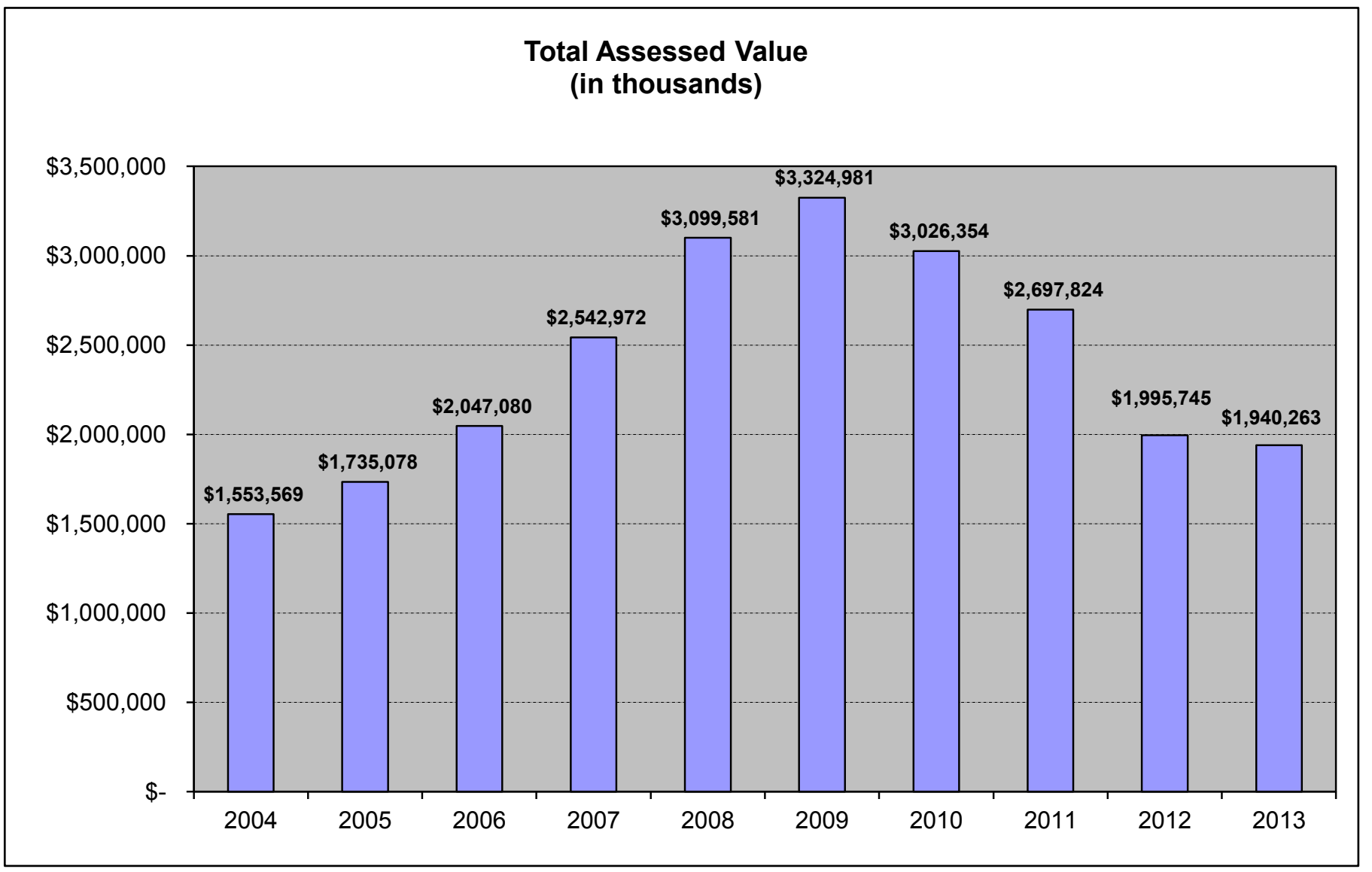


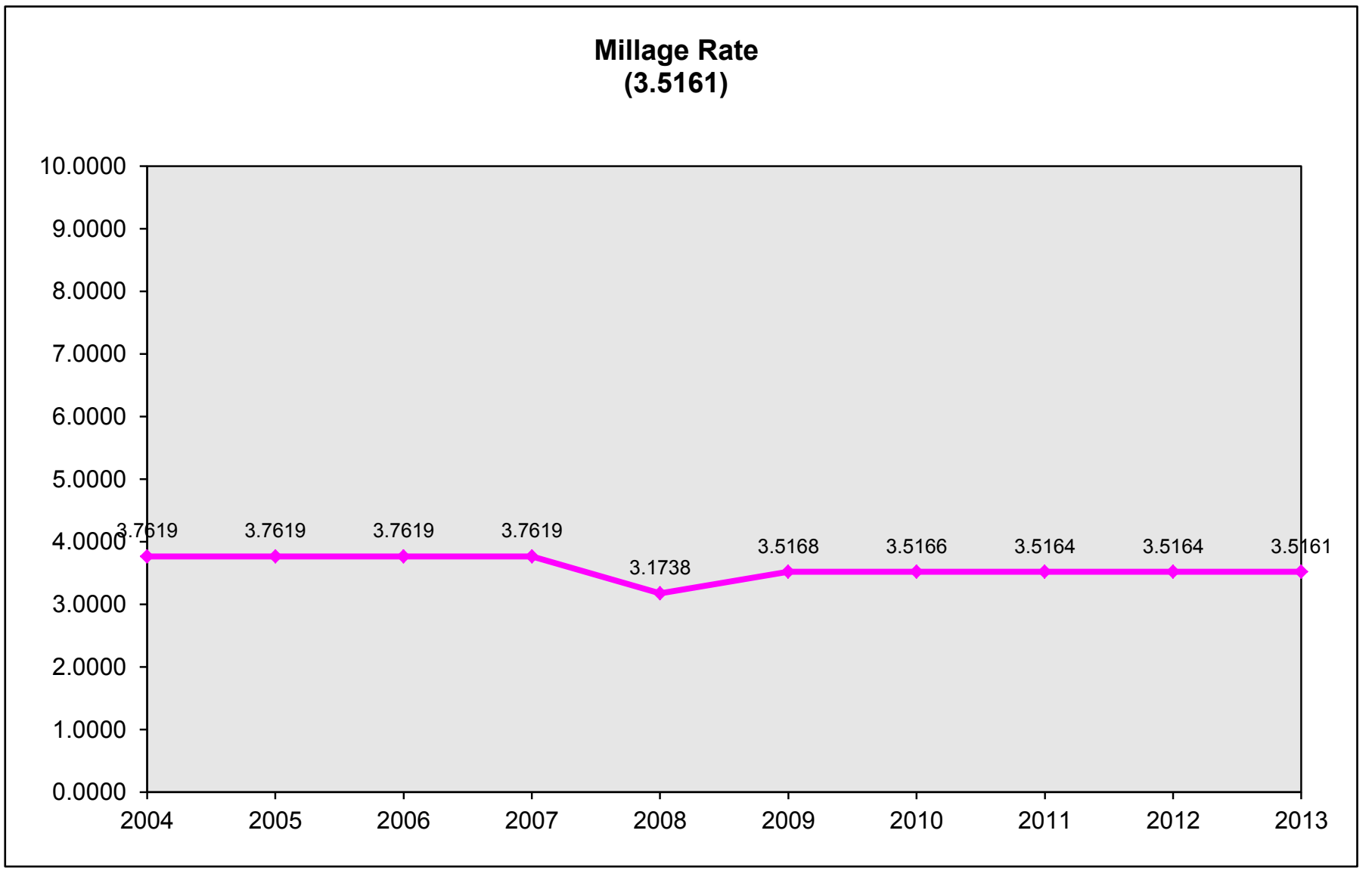
Sources:
Per Capita income based on 2000 and 2008 Census data and trended forward at 3% increase from 2001 through 2007 and 1% increase 2009 through 2011.
Uncharacteristic increase in per capita income could be attributable to influx of higher income families during high development housing boom period.
Unemployment figures from Department of Labor Statistics

CITY OF APOPKA

SUPPLEMENTAL DATA

FOR FISCAL YEARS 2004 THROUGH 2013



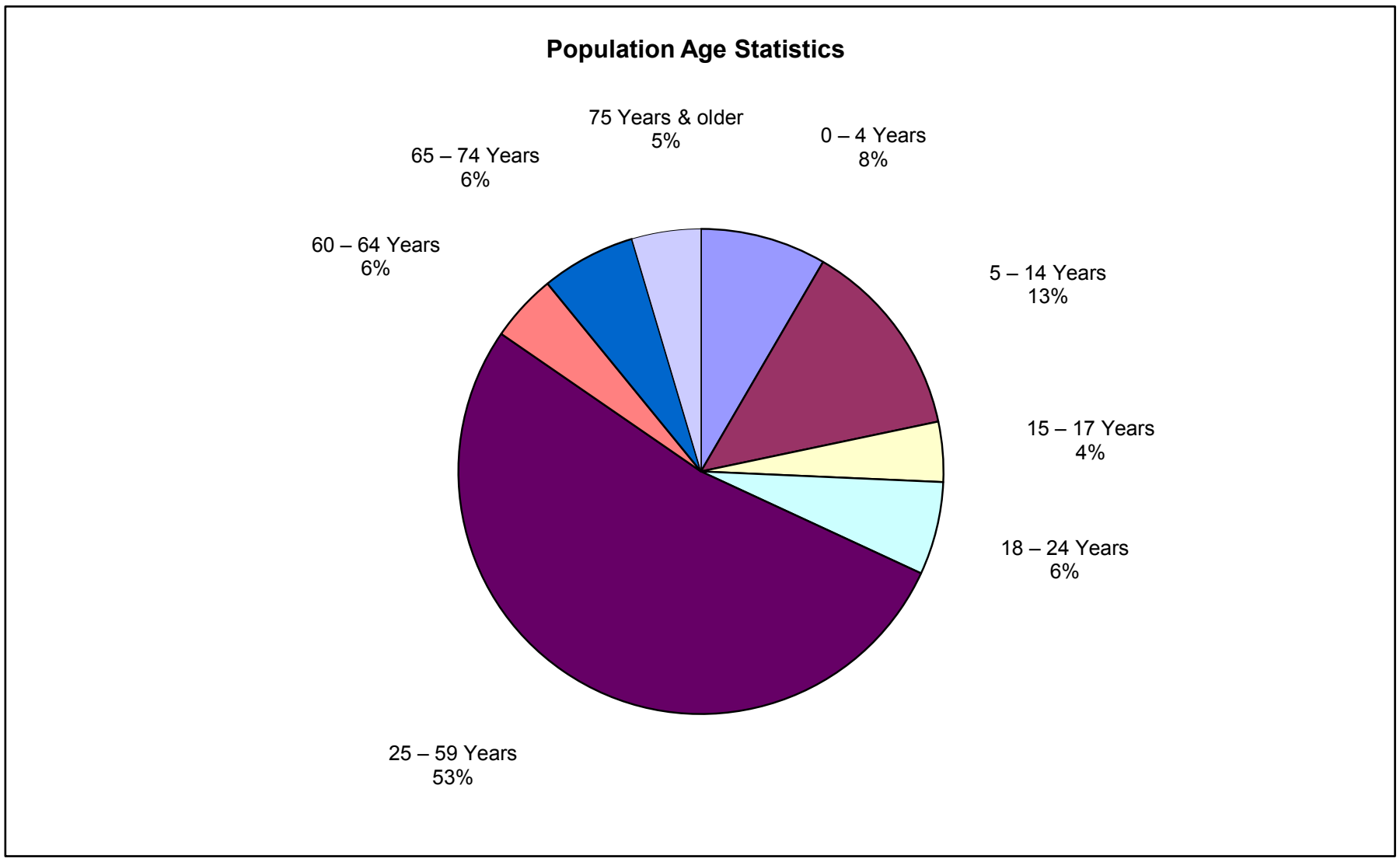


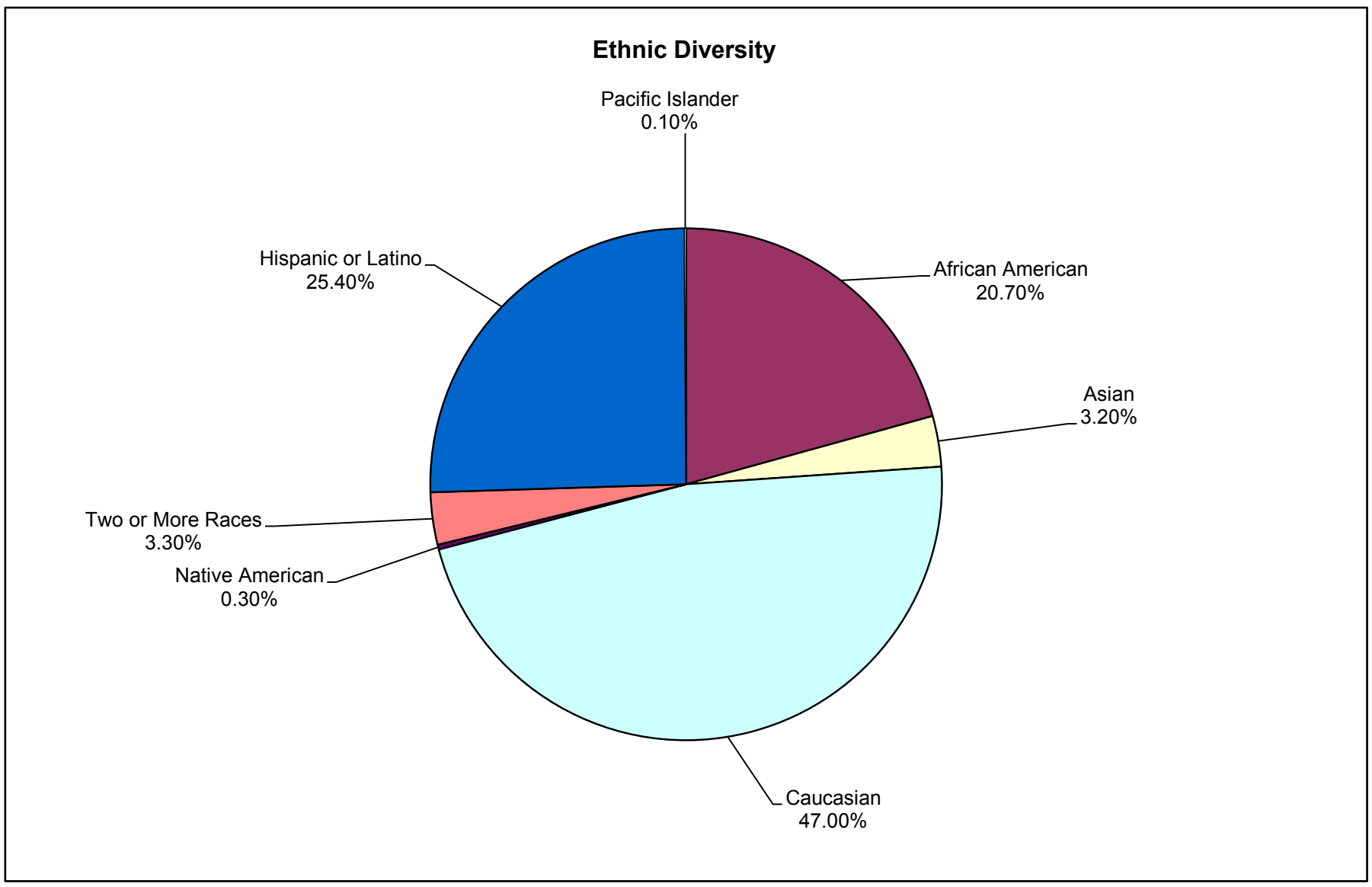
Sources:
Assessed Values provided by Orange County Tax Appraiser's Office.
Millage rate history provided by City of Apopka Finance Department

CITY OF APOPKA

SUPPLEMENTAL DATA

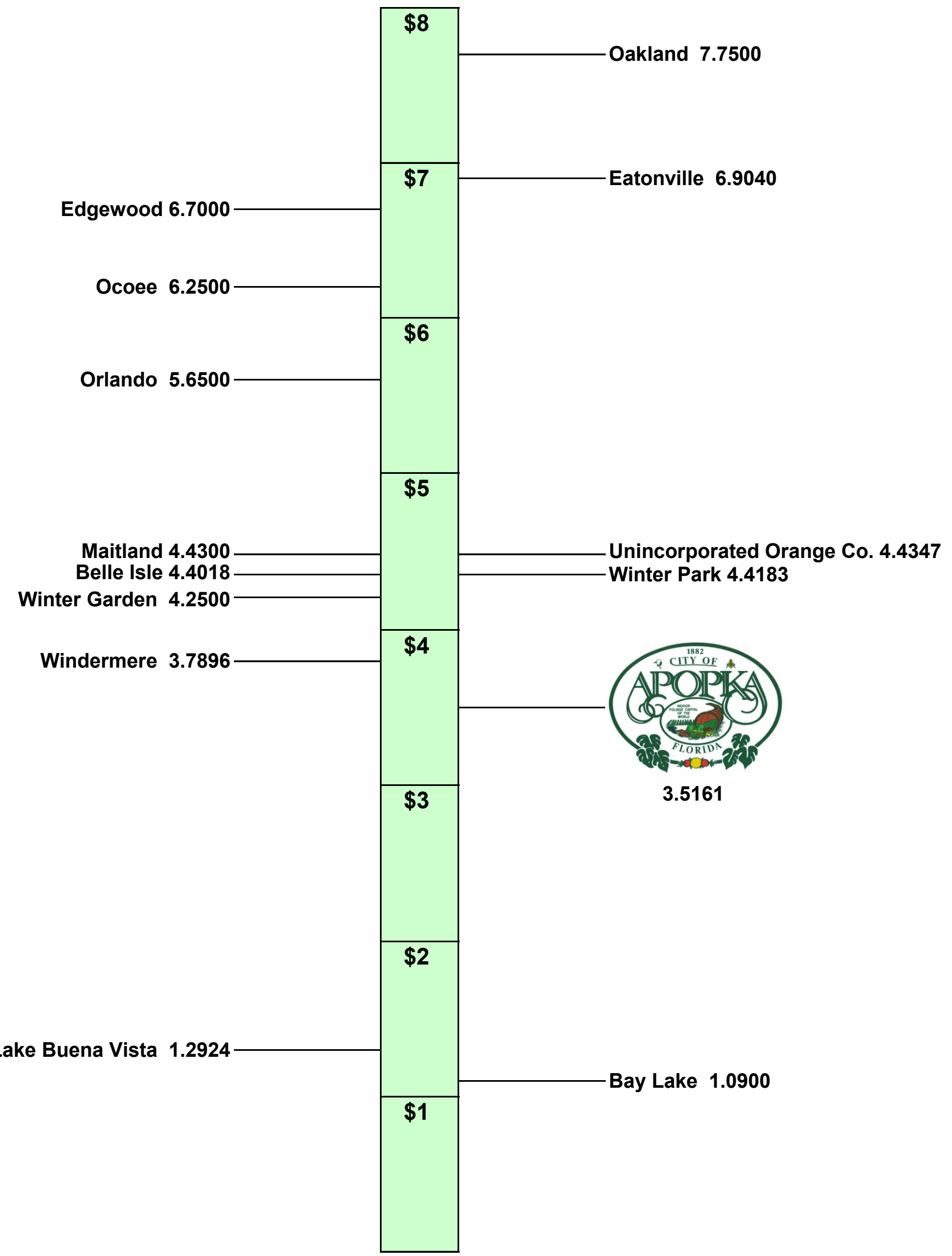
FOR FISCAL YEAR 2013





Sources:
Ethnic diversity and age data compiled from 2008 US Census data.

Municipal Tax Rate Comparison within Orange County



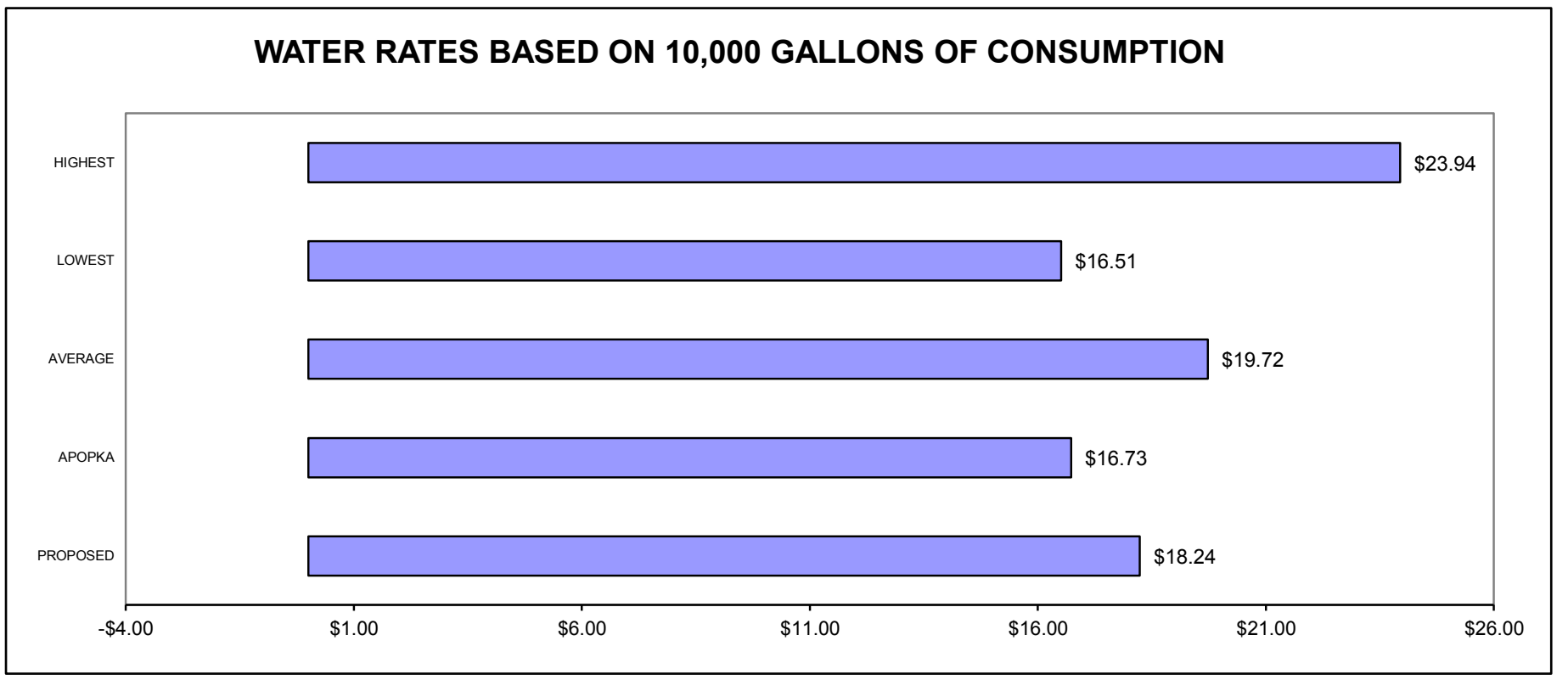
Source:

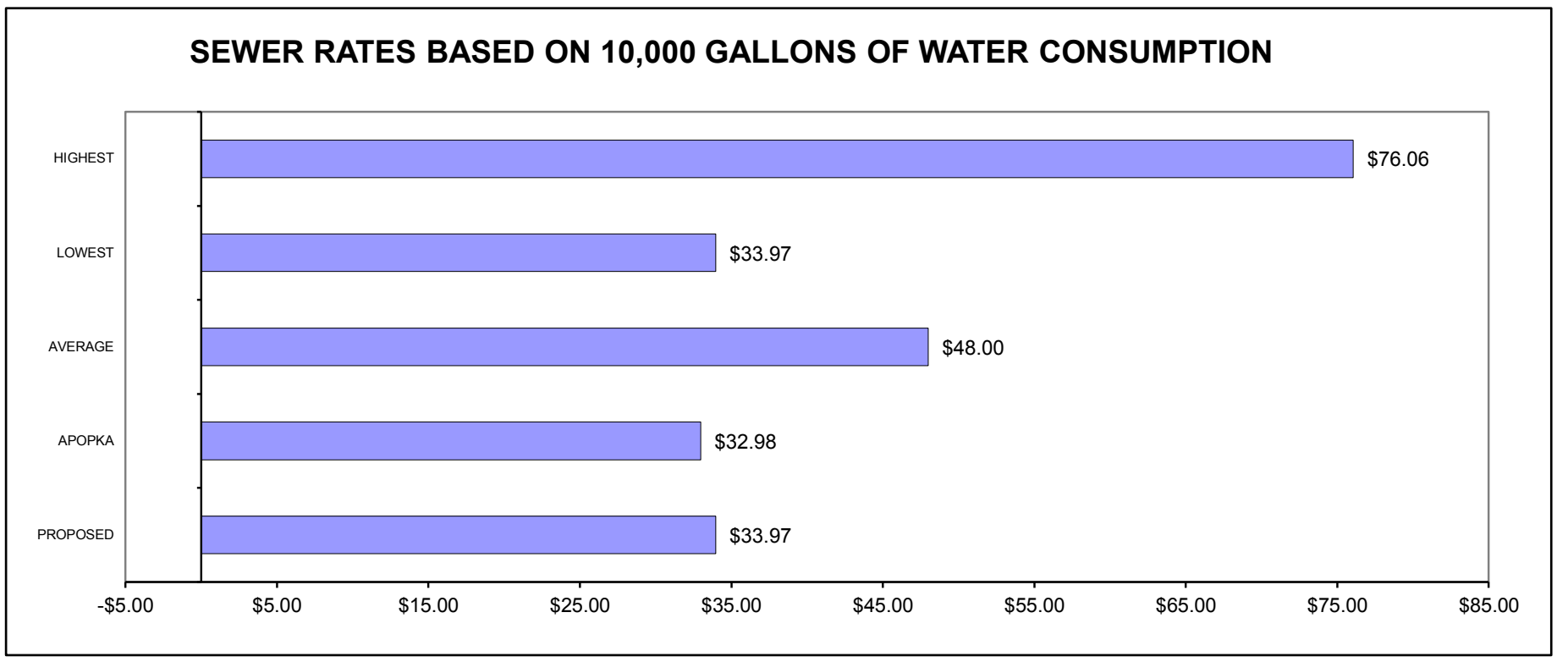
Survey conducted by the City of Apopka's Finance Department
Survey results provided by Orange County Property Appraisers Office

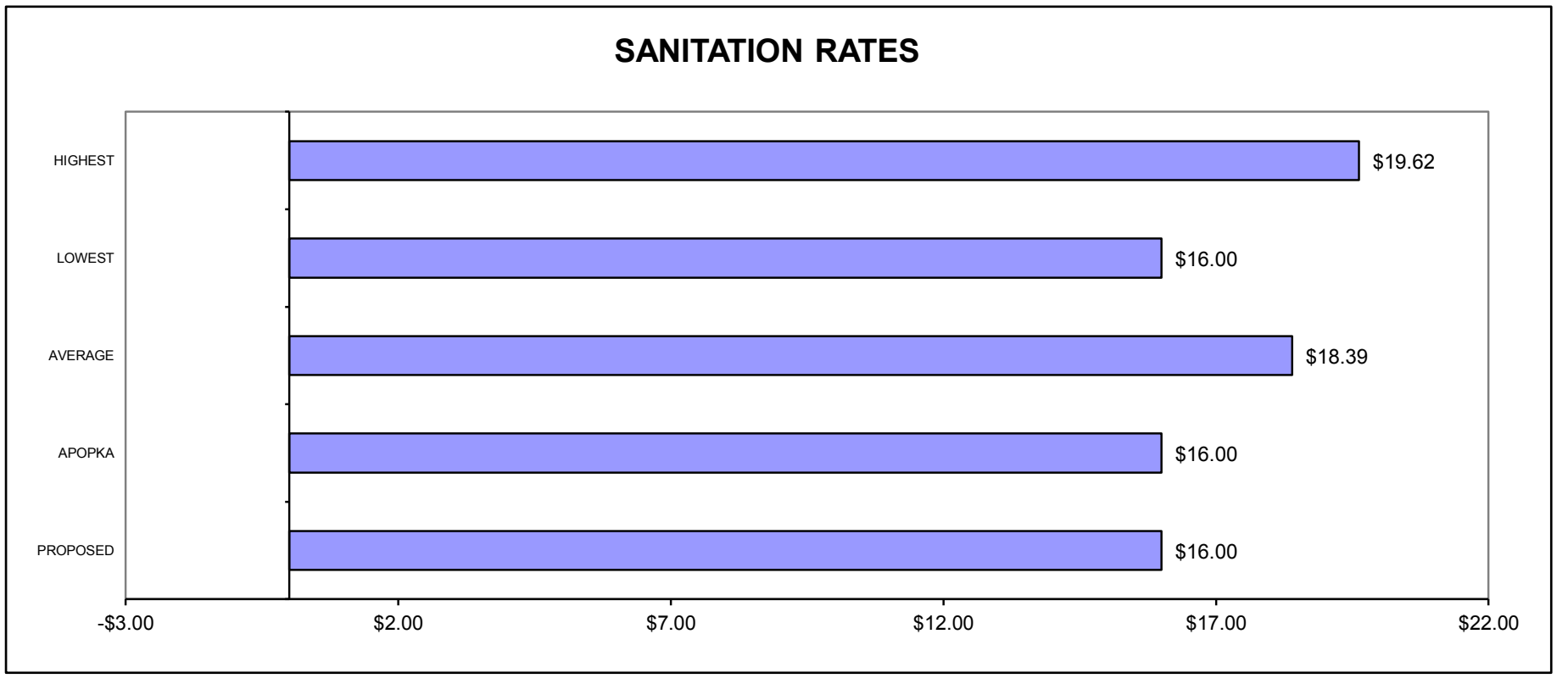
CITY OF APOPKA

SUPPLEMENTAL DATA

SERVICE RATES 2013







Source:
Survey conducted by the City of Apopka's Finance Department

ACRONYMS

AMR: Automated meter reading

CAFR: Comprehensive Annual Financial Report

CAPFA: Capital Projects Finance Authority

CGFO: Certified Government Finance Officer

CIP: Capital Improvement Program

CPA: Certified Public Accountant

CPFO: Certified Public Finance Officer

CPI: Consumer Price Index

CRA: Community Redevelopment Agency

EPA: Environmental Protection Agency

ERU: Equivalent Residential Unit

FDLE: Florida Department of Law Enforcement

FLC: Florida League of Cities

FPSC: Florida Public Service Commission

FY: Fiscal Year

IT: Information Technology

GAAP: Generally Accepted Accounting Principles

GASB: Governmental Accounting Standards Board

GFOA: Government Finance Officers Association

IMS: Information Management System

MGD: Million Gallons per Day

OCPS: Orange County Public Schools

PO: Purchase Order

RFP: Request for Proposal

TRIM: Truth in Millage

WTP: Water Treatment Plant

WWTP: Wastewater Treatment Plant

GLOSSARY

ACCOUNTING SYSTEM: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity or fund.

ACTIVITY: A specific unit of work or service performed.

ADA: Americans with Disabilities Act, which is the federal legislation, requiring all public buildings to be handicap accessible.

ADJUSTED BUDGET: The Adopted Budget as amended by the City Council and adjusted to show comparability as a result of shifts in programmatical or functional responsibilities.

AMENDED BUDGET: The Adopted Budget as formally adjusted by the City Council.

APPROPRIATION: An authorization made by the City Council which permits officials to incur encumbrances or obligations against and to make expenditures of City controlled governmental dollar resources. Appropriations are usually made for fixed dollar amounts and are typically granted for a one (1) fiscal year period.

APPROPRIATION RESOLUTION: The official enactment by the City Council establishing the legal authority for the City officials to encumber or obligate and expend dollar resources.

ASSESSED VALUATION: The estimated dollar value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSETS: Property owned by the City which has book or appraised monetary value.

AUDIT: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls.

BALANCE SHEET: A statement purporting to present the financial position of an entity or fund by disclosing the value of its assets, liabilities, and equities as of a specified date.

BASE BUDGET: On-going expense for personnel, contractual services, materials and supplies, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.

BOCA: United States (Building Officials and Code Administrators) Code.

BOND (DEBT INSTRUMENT): A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

BUDGET (OPERATING): A plan of financial operation embodying an estimate of proposed revenues and expenditures for a given period (typically a fiscal year). The term "Approved Budget" is often used to denote the City Council officially Approved Budget under which the City and its departments operate.

BUDGET CALENDAR: The schedule of key dates or milestones which the City follows in the preparation, processing and adoption of the budget.

GLOSSARY

BUDGET DOCUMENT: The official written statement prepared by the Finance Department and supporting staff, which presents the Proposed Budget to the City Council.

BUDGET MESSAGE: A general discussion of the Proposed Budget presented in writing as a part of the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the CAO and Finance Director.

CAFR: Comprehensive Annual Financial Report which is an audited and printed copy of the City's financial statement at the end of a given fiscal year.

CAPITAL ASSETS: Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

CAPITAL BUDGET: A plan of proposed capital expenditures for buildings, parks, utilities, etc., and their financing sources. The Capital Budget should be enacted as part of the City's Consolidated Budget which includes both the Operating Budget and the Capital Budget. The Capital Budget should be based on the first fiscal year of the five (5) (plus) year Capital Improvement Budget (CIB).

CAPITAL IMPROVEMENT BUDGET: A plan for capital expenditures to be incurred each year over a period of five (5) future years setting forth each capital project, identifying the expected beginning and ending date for each capital project, the amount to be expended in each year, and the method of financing those expenditures.

CAPITAL OUTLAYS: Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

CAPITAL PROJECTS: Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

CERTIFICATE OF DEPOSIT: A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period for a specified rate of interest.

CIB: Capital Improvement Budget, which is the City's plan for capital expenditures.

COMMERCIAL PAPER: A very short-term unsecured promissory note, supported by a bank line or letter of credit, which has maturity from one (1) to 270 days. Some cities issue commercial paper for their Sewer Revenue Fund to provide some flexibility in financing the Capital Improvement Program for the Sewer System.

COMMODITIES: Items of expenditure (in the Operating Budget) which, after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.

CONTINGENCY: A budgetary reserve set aside for emergencies or unforeseen expenditures.

CONTRACTUAL SERVICES: Are items of expenditure for services the City receives from an Inter-department Transfer or from an outside company. Legal and consulting are examples of contractual services.

COPS: Federal grants awarded to support community policing programs and other law enforcement

initiatives.

DEBT SERVICE: Payment of fees, interest and repayment of principal to holders of the City's debt instruments.

DEFICIT: 1.) The excess of an entity's or fund's liabilities over its assets (See Fund Balance). 2.) The excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION: 1.) Expiration in the service life of capital asset attributable to wear and tear, deterioration, action of the physical elements, inadequacy obsolescence. 2.) That portion of the cost of a capital asset which is charged as an expense during a particular period.

EMS: Emergency Medical Service which is part of the Fire Department and provides emergency rescue services.

ENCUMBRANCES: Obligations in form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set-up/recorded.

ENTERPRISE FUND: Public Utilities are examples of enterprise funds. Separate financial accounting used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

EPA: The Environmental Protection Agency, which is a federal agency that enforces environmental regulations.

EXPENDITURES: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FICA: Federal Insurance Contributions Act, a payroll expenditure representing social security taxes.

FISCAL YEAR: The twelve (12) month period beginning October 1st and ending the following September 30th.

FULL FAITH AND CREDIT: A pledge of the City's taxing power of a government to repay debt obligations (typically used in reference to General Obligation Bonds or tax-supported debt).

FUNCTION: An accounting entity which is part of a fund. It is a compilation of all costs associated with a program or a department within a fund.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE: The excess of an entity's or fund's assets over its liabilities. A negative fund balance is sometimes called a deficit.

GENERAL FUND: The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

GENERAL OBLIGATION BONDS: When the City pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

GIS: Geographical Information System which is a Citywide computerized mapping program.

GOALS: Statements about a department's long-term objectives.

HVAC: Heating, ventilating and air conditioning; the system or systems that condition air in a building.

INTERGOVERNMENTAL GRANT: A contribution of assets (usually cash) by one (1) governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal Governments. Grants are usually made for specified purposes.

INVESTMENT: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

LIABILITY: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. Note: The term does not include encumbrances.

MATURITIES: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which revenues are recorded when collected with the current period or soon enough thereafter to be used to pay liabilities of the current period and expenditures are recognized when the related liability is incurred.

OBJECTIVES: Statements about a department's annual level of activity. Objectives are measurable, time bound activities, which illustrate how a department intends to reach its goals.

OBJECT OF EXPENDITURE: Expenditure classifications based upon the types or categories of goods and services purchased. (For greater detail, see Chart of Accounts) Typical objects of expenditure include:
- Personal services (salaries and wages paid to employees for full and part-time work, including overtime, shift differential and similar compensation);
- Purchased services (private vendors, public authorities or other governmental entities);
- Materials and supplies;
- Capital outlay.

OPERATING FUNDS: Resources derived from recurring revenue sources used to finance ongoing operating expenditures and pay-as-you-go capital projects.

PERFORMANCE MEASURES: Specific quantitative productivity measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to new street lighting program).

PERSONNEL SERVICES: Items of expenditures in the Operating Budget for salaries and wages paid for services performed by City employees, as well as the incidental fringe benefit costs associated with City employment.

GLOSSARY

PM: Preventative Maintenance, regular inspection to prevent problems before they happen.

RATING: The credit worthiness of a City as evaluated by independent agencies, with AAA or Aaa being the highest.

RESERVE: An account used to indicate that a portion of fund equity or balance is legally designated or restricted for a specific purpose, e.g., cash flow reserve.

RESOURCES: Total dollars, people, materials and facilities available for use including estimated revenues, fund transfers, and beginning fund balances.

REVENUE: The term designates an increase to the dollar value of a fund's assets which: - Does not increase a liability (e.g., proceeds from a loan); - Does not represent a repayment of an expenditure already made; - Does not represent a cancellation of certain liabilities; - Does not represent an increase in contributed capital.

REVENUE BONDS: When a government issues bonds, which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one (1) specific revenue source to repay these bonds. Revenue bonds are not included in the debt limit set by City Charter and under state law do not require voter approval.

REVENUE ESTIMATE: A formal estimate of how much revenue will be earned from a specific revenue sources for some future period; typically, a future fiscal year.

SOURCE OF REVENUE: Revenues are classified according to their source or point of origin, e.g., real estate taxes.

STORMWATER MANAGEMENT OPERATIONS: A division of Public Works responsible for developing and implementing cost effective compliance with state and federal regulations governing stormwater quality.

TAX LEVY: The total amount to be raised by general property taxes for operations and debt service purposes specified in the Annual Millage Resolution.

TAX RATE: The amount of tax levied for each $1,000 of assessed valuations of property.

TAX RATE LIMIT: The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.