



City of Apopka
Community Development Department
120 E. Main Street
P. O. Box 1229
Apopka, Florida 32704-1229
407-703-1739 - Phone -- 407-703-1791 - Fax

**APPLICATION FOR VACATING A PLAT, ALLEY
 EASEMENT, STREET, PUBLIC RIGHT-OF-WAY**
Application Fee: \$200.00

	Vacating Alley
	Vacating Easement
	Vacating Plat
	Vacating Street

<i>-- FOR OFFICIAL USE ONLY--</i>	
DATE SUBMITTED:	
FEE PAID: \$	
CHECK #:	
RECEIPT #:	

Owner(s) Information:		
Street Address:		
City:	State:	Zip:
Phone:	Fax:	E-mail:
Property Information		
Location of Property:		
Legal Description of Property to be Vacated:		
Parcel I.D. No.:		
Identify Abutting Roads:		
Size (acres):		
REASON FOR REQUEST:		

ADJACENT PROPERTY:					
Direction	Jurisdiction		Zoning	Land Use	Present Use
	City	County			
North					
East					
South					
West					
CURRENT LAND USE:			CURRENT ZONING:		

GENERAL INFORMATION:	
1.	Submittal deadline, first working day of each month.
2.	This Petition requires a Public Hearing and is reviewed as per the Land Development Code. A representative must be present for plat vacating requests at the City Council hearings.
3.	Public Hearing procedures shall be followed as set forth in Land Development Code.
4.	No portion of the \$200.00 submittal fee will be refunded after petition has been submitted.
5.	Costs incurred in addition to established fees for advertising, City Attorney, postage or consultant expenses must be paid to the City.
6.	Cancellation of public hearing by Applicant will necessitate Applicant paying all re-advertising costs.
ITEMS REQUIRED FOR SUBMITTAL:	
1.	Completed application (typed).
2.	Submittal fee: \$200.00
3.	Proof of ownership and taxes paid.
4.	Current survey.
5.	Location map.
6.	Letter from adjacent property owner(s) or affected property owners, confirming that there is no objection to vacating (street), if required.
7.	Letter of Authorization if representation by other than property owner.
8.	For vacating street right-of-way, alley-way and Easement: One typed list of all adjacent property owners from the latest County Tax Assessment Roll, with Orange County Tax Map identifying property (format proved by City).
9.	Notice of adjacent property owner(s) (certified mail/return receipt requested) at least 15 days in advance of hearing.

LETTER OF RELEASE MUST BE SUBMITTED FROM THE FOLLOWING UTILITY COMPANIES	
1.	Power Company
2.	Telephone Company
3.	Cable Television Company
4.	Gas Company
5.	Any other utility company within the area

I hereby certify that, to the best of my knowledge and belief, all information supplied with this application is trust and accurate.

Signature of Owner/Applicant

Date

**PETITION REQUESTING VACATING
OF CITY ROAD, RIGHT-OF-WAY OR EASEMENT**

ABUTTING PROPERTY OWNERS' AUTHORIZATION

Date: _____

**TO: CITY COUNCIL
 CITY OF APOPKA, FLORIDA**

The undersigned hereby petition the City Council to vacate an existing road, right-of-way or easement, and to disclaim any right-of-way or easement.

Said right-of-way is described in the attached Exhibit "1" entitled: "Petition Requesting Vacating of City Road, Right-of-Way, or Easement."

Respectfully Submitted,

BY:

A LETTER OF RELEASE MUST BE SUBMITTED FROM THE FOLLOWING UTILITY COMPANY(IES), AND INCLUDE AGENCY WRITTEN RESPONSES WITH APPLICATION.

Power Company:	Progress Energy Florida, Inc. 3300 Exchange Place, NP4B Lake Mary, Florida 32746	Lori Herring Distribution Department 407-359-4429 or Renee Birdsong Transmission Department 407-942-9231
Telephone Company:	CenturyLink 54 E. 2nd Street Apopka, Florida 32703	John Pipkin Network Engineer 2 407-889-6617
Cable Company:	Bright House Networks LLC 844 Maguire Road Ocoee, Florida 34761	Marvin L. Usry, Jr. Construction Supervisor 407-532-8509
Gas Company:	Lake Apopka Natural Gas District 1320 Winter Garden-Vineland Road Winter Garden, Florida 34787	Richard W. Gullett Manager of Operations 407-656-2734, Ext. 108
R.O.W. or Alleyway Only:	Progress Energy Florida, Inc. 3300 Exchange Place, NP3B Lake Mary, Florida 32746	Renee Birdsong Transmission Department 407-942-9231 (P) 407-942-9233 (F)
Please notify the City of Apopka, Community Development Department, at 407-703-1739 with any changes above.		