CITY OF APOPKA, FLORIDA

ANNUAL BUDGET

2015 - 2016

CITY OF APOPKA
ANNUAL BUDGET
FOR THE 2015-16 FISCAL YEAR
10/01/2015 THROUGH 09/30/2016

CITY COMMISSION

JOSEPH E KILSHEIMER	**MAYOR**
J. WILLIAM ARROWSMITH	**VICE MAYOR**
BILLIE L. DEAN	**COMMISSIONER**
DIANE VELAZQUEZ	**COMMISSIONER**
SAM RUTH	**COMMISSIONER**

City Administrator
Glenn A. Irby

City Attorney
Clifford B. Shepard

Finance Director
Pamela N. Barclay

Public Services Director
R. Jay Davoll

Information Technology
Robert Hippler (acting)

City Clerk
Linda F. Goff

Human Resources
Sharon P. Thornton

Community Development
Vacant

Police Chief
Michael McKinley

Fire Chief
George L. Bronson

CITY OF APOPKA

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CITY OF APOPKA
READERS GUIDE

What is included in this document?

The City's Adopted Budget provides a framework for the overall fiscal management of the City of Apopka for fiscal year 2015-2016. It includes both day-to-day operating funds and capital improvement funds.

This document is segregated into various sections; an introduction section, a city-wide summary, detailed budgets for all funds presented in total and individually by department, Debt Service section, Capital Improvement Program, Personnel section, statisticals and demographics.

Included in the introduction is a general history of the City, the City's organizational chart, a budget message, a discussion of City funds, the basis of accounting and budgetary control, the budget calendar and the financial policies of the City.

How to read this document

The Annual Budget is presented City-wide as well as by individual fund. The City currently has thirteen (13) funds including 1 General Fund, 8 Special Revenue Funds and 4 Proprietary Funds. The General Fund is the largest of the funds and accounts for the majority of the City's total budgeted expenditures.

The General Fund is shown first followed by the Special Revenue funds and then the Enterprise funds.

Each fund includes revenues, expenditures and a description of each department or program budgeted out of that fund. The General Fund has the largest number of departments and accounts for the majority of the City's total budget. Each fund includes graphical displays of total revenues and total expenditures, description of operations, goals, performance measures and operating budget comparisons.

The Capital Improvement Plan section of this document includes a summarized version of the Five Year Capital Improvement Program (CIP) for fiscal years 2017 through 2021. The projects programmed for the current fiscal year (FY2016) are presented as part of the 2015-2016 Annual Budget.

Any questions?

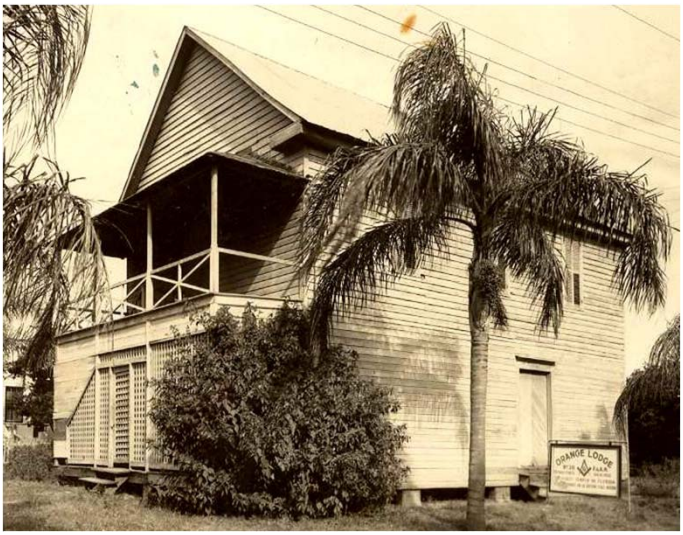
If you should have any questions regarding the material presented, please direct them to the Finance Director at (407) 703-1725.

CITY OF APOPKA
CITY PROFILE

The City of Apopka is located twelve miles from Orlando in northwest Orange County. Apopka was first settled in the 1840's and derived its name for the great lake, which lies four miles to the southwest. The lake, in turn, was named after a tribe of Indians known as Apopkans. The name "Apopka" when translated means Big Potato, Potato Eating Place or Potato Eating People.

In early years, Apopka was simply known as "The Lodge" for the Masonic Lodge that was built in 1859. Standing on its original site at 453 East Main Street, the Masonic Lodge is the oldest lodge in continuous use in the State of Florida.

In 1882, the citizens adopted a charter and the city limits were measured one mile in all directions of the Lodge.



"The Lodge", Early 1900
Courtesy of Apopka Historical Society

In 1912, the commercial growing of ferns was introduced. It became one of the largest industries in the Apopka area, and soon Apopka developed the name "The Fern City." As the industry further expanded and diversified to include numerous varieties of tropical plants, Apopka became known as "The Indoor Foliage Capital of the World."

In 1965, the City purchased the old Apopka High School site for a new city complex. The main building was remodeled into a Georgian Colonial style City Hall. In 1987, further renovations added an atrium with an elevator, a new City Council Chamber, and administrative offices.

Apopka City Hall

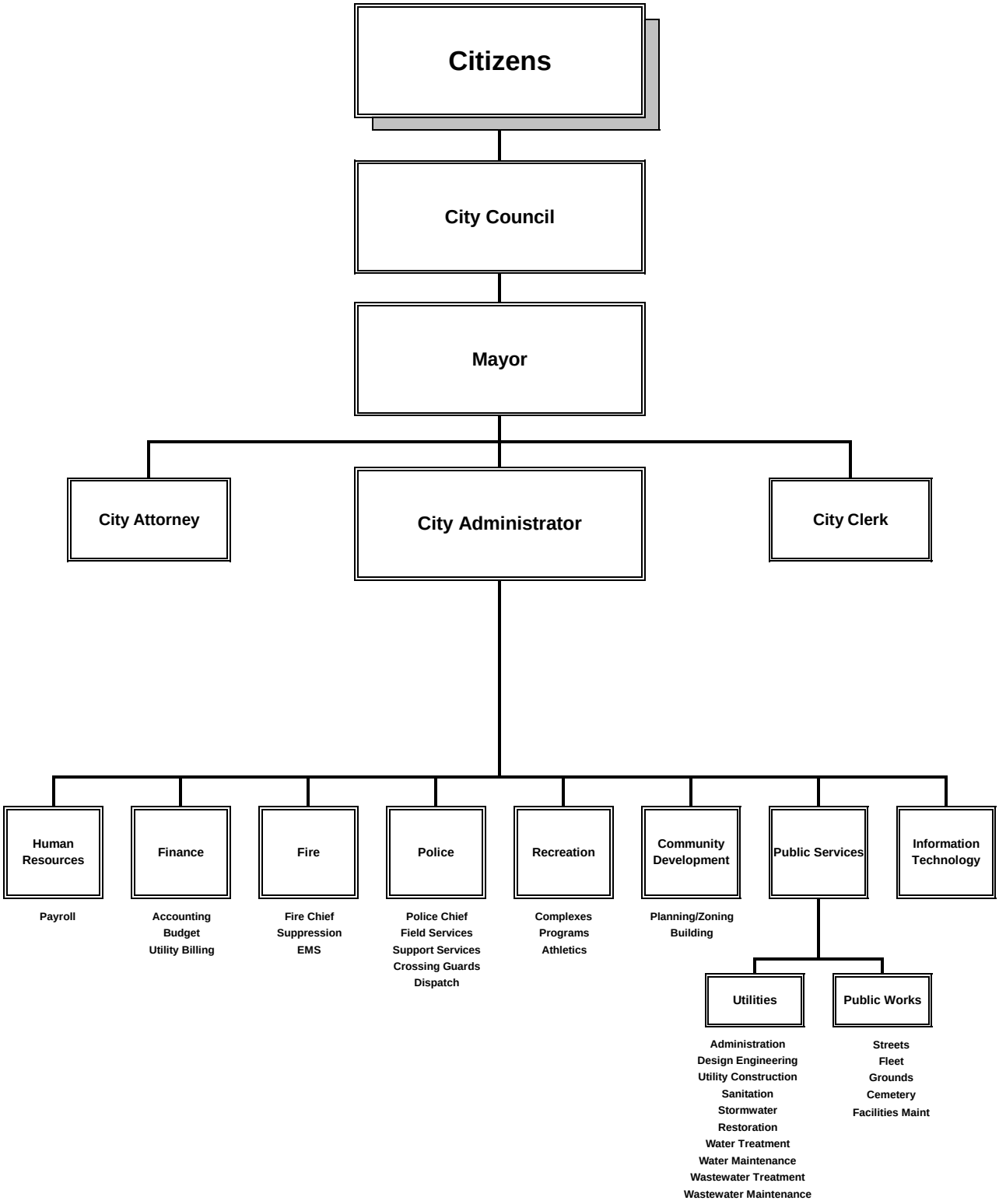
Apopka is now the second largest city in Orange County, with a population of 45,669, a land area of 33.46 square miles and two hometown newspapers: The *Apopka Chief* and *The Planter.* From its agricultural roots, the community has emerged as a widely diverse business center, with businesses ranging from laser technology to electronic components for wireless communications. Numerous builders and developers are in the process of developing lots for future commercial and residential use.

Yet, in the midst of rapid growth and development, Apopka has remained a good steward of the environment. Just three miles northeast of town is the Wekiva Springs State Park, and six miles to the north is Rock Springs (Kelly Park). These combined parks total approximately 40,000 acres of unspoiled natural surroundings, with over 85 million gallons of clear spring water flowing daily.

The City operates under a Mayor-Council form of government consisting of a five member City Council. The City Council is responsible for establishing policy, passing ordinances and resolutions, adopting the budget appointing committees, among other duties. The Mayor is responsible for overseeing the day-to-day operations of the government. The City Council is elected on a non-partisan basis. City Council members serve four year staggering terms, with two council members elected every two years. The Mayor is elected to serve a four year term.

CITY OF APOPKA

ORGANIZATIONAL CHART



CITY OF APOPKA
BUDGET AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Award for Distinguished Budget Presentation to the City of Apopka for its annual budget for the prior fiscal year beginning October 1, 2014.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

This Award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements and we are submitting it to GFOA to determine its eligibility for another award.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Apopka

Florida

For the Fiscal Year Beginning

October 1, 2014

Executive Director

September 23, 2015

To the Honorable Mayor, Members of the City Council,
and Citizens of the City of Apopka, Florida:

The Finance Department is pleased to present the annual operating and capital budget for the City of Apopka, Florida for the fiscal year October 1, 2015 through September 30, 2016 (FY16). The budget was prepared in accordance with generally accepted accounting principles and all applicable City, State, and Federal requirements. We believe this budget will successfully meet the challenges before us and set the stage for our continued success.

The budget document is a financial plan, intended to articulate the goals and objectives set forth by the City Council. We are proud of the efforts by staff to formulate a document that demonstrates the financial health of our community and that will serve as a meaningful and useful tool to monitor the progress of our future course.

Introduction

The City of Apopka operates under the mayor-council form of government. Policy-making and legislative authority are vested in a city council consisting of a mayor and four city commissioners. The City Council is responsible for establishing policy, passing ordinances and resolutions, adopting the budget, and other policy. The Mayor is responsible for carrying out the policies established by the City Council, and overseeing the day-to-day operations of the City. The City Council is elected on a non-partisan basis, and members serve four-year staggered terms, with two commissioners elected every two years. The Mayor is also elected to serve a four-year term.

The City provides a full range of services, including police and fire protection; construction and maintenance of streets, sidewalks and other infrastructure; engineering; planning and community development; code enforcement; recreational programs and cultural events; and administration and support services. In addition, the City operates enterprise funds for water, wastewater, reclaimed water and sanitation services.

Budget Presentation

The annual operating and capital budget is presented by fund and is broken down into four sections: City-Wide Budget, General Fund Budget, Special Revenue Budgets and Enterprise Budgets. The City-Wide section includes a combined budget comprised of all funds represented into a total budget for fiscal year 2016. The General Fund section is the largest section and includes the basic operations of the City. The budget is broken down by department/division and the worksheets detailing all line item budget requests received from each department/division have been included to support the numbers included. The Special Revenue Funds section details the budgets for the all funds collected by the city to be used for specific purposes. These funds

include impact fees, law enforcement funds, grants, etc. The last and final section includes the budgets for the enterprise funds; Utility Operations and Impact Fees, Sanitation and Airport.

Budget in Brief

The FY 2016 budget totals $89,433,025 for all funds. This represents an increase of $20,146,355 or 29% over the 2015 budget. This sizable increase can be explained by inclusion of some large enterprise and special revenue capital projects scheduled to begin during the upcoming year. Capital needs for the General Fund have been limited to only purchases where outside funding sources such as capital leases, vendor financing and grants, were available. The FY16 budget is balanced, prudent, and responsive to the community.

Budget Highlights

Significant factors included in the budget include:

- a millage rate of $3.2876 per $1,000 of assessed value
- no increase in utility rates, although a rate study is currently being conducted to access the feasibility for changes.
- one additional position in the workforce: City staff requested 36 additional positions, 7 new police officers, a Planner position and a Computer Systems Analyst were granted, while 8 vacant dispatch positions were eliminated.
- personnel costs limited to merit based increases and estimated 10% increase in insurances
- City Management cut the originally requested budget needs by more than $6.7 Million in order to balance the budget.
- Capital outlay in the General Fund was limited to $3.9 Million of the $4.6 Million requested and includes a new financial software package, vehicles, ambulance, fire engine, fire station, EMS stretchers, and some large mowers and heavy equipment. The budget also includes expenditures of $12 Million for a new sewer plant, $858K in various utility upgrades, $977K for three new garbage trucks, $2.5 Million in transportation and street improvements, and $400K for stormwater drainage improvements.

Budget Priorities

The FY 2016 budget includes a number of maintenance and growth related projects and enhancements to customer service to include, but are not limited to, the following:

- Financial Software Package
- Twenty Four new police vehicles
- Ambulance
- Fire Engine
- Three Garbage Trucks
- Five Mowers
- Stormwater drainage upgrades
- New sidewalks
- Water, reclaimed water and wastewater line upgrades
- Sewer Plant - 8 million gallons per day – Phase I

Budget Overview

The following costs represent common costs shared among all funds:

Personnel - The budget reflects no new personnel positions for FY 2016. The FY16 budget does not reflect any cost of living adjustments. All increases in personnel costs are based on performance. There is funding available for the employee recognition program. Keeping our good employees competitive with salaries, benefits and technology is just as important as ever while we truly do more with less.

Insurance Costs - Insurance costs remain a significant factor in the budget. Staff continues to search for the best coverage at the minimum cost.

The budget includes slight increases in general property, liability and worker's compensation insurance premiums. The City's health insurance coverage for FY 2016 reflects an increase of approximately 10% with Blue Cross and Blue Shield of Florida. The City continues to look at new ways to provide healthcare at more affordable rates. Finally, life insurance coverage will be renewed at the same rate as the current year.

Investments - Overall investment earnings are projected to remain relative flat. While liquidity and preservation of principle remain the primary focus of the City's investments, we continue to look at alternative means to increase the City's return on investments within the current investment policy.

Individual Fund Overview

The City prepares budgets for governmental and enterprise funds. The following section provides a brief overview of each fund.

Governmental Funds

General Fund - The FY16 general fund budget is balanced at $43,132,913, an increase of $ 4,860,362 or 12.7% over the prior year's budget.

The general fund property tax revenues reflect an increase of approximately $1,517,082 or 22% over the preceding year. The FY16 property tax millage rate of $3.2876, reflects a 7.22% increase over the rolled-back rate of $3.0662. The rolled-back rate represents the rate that would produce the same amount of property tax revenue as the prior year. Overall, the assessed value of all property located within the corporate limits of the City is estimated at $2.4 Billion by the end of FY16, an increase of 12% over the revised estimate for FY15. The City estimates that the majority of the property tax revenue increase is attributable to the increase in new construction.

Capital improvements included in this year's budget have been limited to items that have been identified as able to be financed or items which are absolutely necessary in order to maintain current services. This is only $3.9 Million of the $4.6 Million requested. Each tenth of a mill would provide an additional $231K in ad valorem tax revenue so one millage increase would provide $2.31 Million extra dollars. With population growth there is a need for additional fire stations, fire equipment, police officers and equipment, etc. and the increase in tax base is delayed in recognition and not always ample to cover the costs involved for funding these additional general fund needs.

Streets Improvement Fund - The FY16 streets improvement fund budget is balanced at $2,993,879 a decrease of 10.7% over the FY15 budget. State statutes require a percentage of revenue sharing dollars be used for street improvements. This year, that amount is estimated to be $540,540. The City will continue the successful Department of Corrections inmate program through this fund, as well.

Transportation Impact Fee Fund - The FY16 transportation impact fee fund budget is balanced at $2,638,300, an increase of 83.7% over the FY15 budget. The major increase in this fund is related to the improvements to 6th Street reconstruction and downtown area improvements as well as the Old Dixie road improvements.

Recreation Impact Fee Fund - The FY16 recreation impact fee fund is balanced at $331,000, an increase of 24.3% over the FY15 budget. The most significant expense for this fund is the inclusion of funding for a community splash pad.

Stormwater Fund - The FY16 stormwater fund is balanced at $587,500, an increase of 3.8% over the FY15 budget. There is no change to the stormwater rates in FY16. The most significant expense for this fund reflects $400,000 in city wide drainage improvements.

Grant Fund – This is a new fund for FY16. It includes all anticipated grant revenues for the upcoming year. Grant revenues for FY16 are $284,500.

Special Assessment Fund – This fund tracks the expenses incurred to install the wall along three neighborhoods. The cost is to be reimbursed via non-ad-valorem taxes by the homeowners benefiting from the neighborhood improvement. The budget for FY16 includes $67,000 for the maintenance and upkeep of the wall.

Community Redevelopment Fund - The FY16 community redevelopment fund budget is balanced at $230,000, an increase of .9% over the FY15 budge

Enterprise Funds

Utility Operating Fund - The FY16 utility operating fund budget is balanced at $16,012,535, an increase of 2.7% over the FY15 budget. The major reason for this increase in revenue is reflective of a slight increase in economic activity.

The new expenditure items included in this year's utility operating fund are primarily operating and capital improvements related to the continued growth of the City. While not an all-inclusive list of the additional projects and services that have been funded, the items below represent the most significant items in the 2016 budget:

- Water, reclaim water and wastewater line upgrades
- Replacement sodium hypochlorite feed system
- New utility maintenance trucks
- Utility meter reading software upgrades
- Turbine Aerator Motor at the Waste Water Treatment Plant

Utility Impact Fee Fund - The FY16 utility impact fee fund budget is balanced at $14,331,895, an increase of 153.6% over the FY15 budget. The Utility impact fee fund budget provides funding for infrastructure needs in water, wastewater, and reclaimed water projects and includes costs for phase one of an improved and expanded sewer plant.

Sanitation Fund - The FY16 sanitation fund budget is balanced at $5,344,045, an increase of 28.4% over the FY15 budget. This increase is reflects the acquisition of three new CNG sanitation trucks.

Airport Fund – This is a new fund for FY16. The costs of operating and maintaining the airport are budgeted at $566,350 for FY16.

Conclusion

Last year we discussed the need to remain focused in order to achieve future success. We focused on what we could afford to do to maintain our quality of life during the most troubling economic situation in decades. During the year we invested time and resources into expanding our economic development efforts, sustainability initiatives, planning for the future and keeping our community safe. Although economic indicators point to a recovery, history shows it could be a slow recovery process. This year we should continue to focus on economic development, sustainability and keeping our community safe as these proactive measures will position us to recover faster and ensure our future success.

Despite the challenges presented by the Florida Legislature and the slowdown of the economy, we believe this budget is a prudent and responsible financial plan that funds the top priorities of the City Council and provides adequate funding to maintain our services and infrastructure. We hope you find this information useful in developing an understanding of the financial plan of the City of Apopka. As we strive to better serve our residents, we look forward to working with the City Council and the public to continue to build a strong financial base and to continue to make Apopka one of the finest communities in which to live, work and play.

Acknowledgements

The preparation of this budget on a timely basis could not have been accomplished without the efficient and dedicated services of the Finance Department. We would like to express our appreciation to all members of the departments who assisted and contributed to its preparation. Also, appreciation is expressed to all employees throughout the City, particularly those employees who were instrumental in the successful completion of this annual operating and capital budget.

We would like to especially thank the Mayor and Commissioners for their interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Respectfully submitted,

Pamela N. Barclay, CPA
Finance Director

CITY OF APOPKA

BUDGET CALENDAR

BUDGET CALENDAR

DATE	RESPONSIBLE PARTY	REQUIRED ACTIVITY	REQUIREMENT REFERENCE
3/15/2015	Finance Director	Distribute budget worksheets to departments for developing preliminary FY2016 budget.	
4/15/2015	Department Directors	Preliminary budget worksheets are due from all Departments.	
On or before 6/1/2015	Property Appraiser	Estimated taxable values are submitted to the City.	Florida Statutes
5/15-5/29/2015	Mayor & City Administrator	Discussions with each department concerning their requests.	
On or before 7/1/2015	Property Appraiser	Certified taxable values (DR420) are submitted to the City.	Florida Statutes
7/20-7/24/2015	Mayor & City Administrator	Budget work sessions with City Council (All Fund Types).	
Not later than 8/1/2015	Mayor & City Administrator	Proposed budget is submitted to the City Council.	City Charter
Not later than 8/1/2015	City Council	Tentative millage rate is set, and public hearing dates are determined.	
Not later than 8/1/2015	Finance Director	DR-420 is submitted to the Property Appraiser.	Florida Statutes
9/9/2015	City Council	First reading and first public hearing on proposed budget.	Florida Statutes
9/23/2015	City Council	Second reading second public hearing; Adoption of budget for FY2016.	Florida Statutes
10/1/2015	Finance Director	Copies of adopted budget are distributed to City staff and posted on Website	

AMENDMENTS AFTER ADOPTION:

In accordance with the State Statutes, Section 166.241, the City Council may amend a budget any time within a fiscal year or within 60 days following the end of the year. The Mayor is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total revenues, reserves, or expenditures of any fund must be approved by a majority vote on the City Council.

All appropriations, to the extent they are not expended or encumbered, lapse at the end of the fiscal year.

CITY OF APOPKA
FINANCIAL MANAGEMENT POLICY

PURPOSE

The broad purpose of the following Financial Management Policy Statement is to enable the City to achieve and maintain a long-term stable and positive financial condition. More specifically it is to provide guidelines to the Finance Director in planning and directing the City's day-to-day financial affairs so recommendations can be made to the Chief Administrative Officer, Mayor and City Commission.

ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The City utilizes a computerized financial accounting system, which incorporates a system of internal accounting controls. Such controls have been designed and are continually being reevaluated to provide reasonable, but no absolute, assurance regarding:

- The safeguarding of assets against loss from unauthorized use or disposition, and
- The reliability of financial records for preparing financial statements and monitoring accountability for assets.

The concept of reasonable assurance recognizes that:

- The cost of control should not exceed the benefits likely to be derived, and
- The evaluation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occur within the framework, and are believed to adequately safeguard and provide reasonable assurance of proper recording of financial transactions.

Accounting and budgeting records for governmental fund types and similar trust and agency funds are maintained on a modified accrual basis. Under the modified accrual basis, revenues are recognized and recorded when measurable and available, and expenditures are recorded when services or goods are received and the liabilities are incurred. Budgets for the governmental fund types are adopted on a basis consistent with generally accepted accounting principles (GAAP).

Accounting and budgeting records for proprietary fund types and similar trust funds are maintained on the accrual basis. Under the accrual basis, revenues are recognized when they are earned and expenses are recognized when incurred.

For proprietary funds, accounting and budget records differ to the extent that depreciation and certain other items are not budgeted for but are a factor in determining fund balance revenues available for appropriation. Budgets for Proprietary Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

In accordance with the City Charter, the annual operating budget is proposed by the Mayor and enacted by the City Council after public participation. Although budgets are legally controlled at the fund level, management control of the operating budget is additionally maintained at the Department level.

OPERATING BUDGET

Preparation

Budgeting is an essential element of the financial planning, control an evaluation process of municipal government. The "operating budget" is the City's annual financial operating plan, which includes all of the operating departments

CITY OF APOPKA
FINANCIAL MANAGEMENT POLICY

The budget is the single most valuable document for assisting the Mayor and City Council in guiding the growth of the City of Apopka. It receives careful thought and attention in its development. Therefore, in the City of Apopka, the budget process begins about 9 months prior to the start of the fiscal year.

January – February: Council is notified of the beginning of the budget process. Departments are requested to submit requests for any new and/or changes to personnel along with capital with support data. Responses are due by the end of February. Human Resources calculates the costs of existing personnel.

March: Human Resources calculates the costs of all new personnel. First draft of all personnel and capital are entered into budget module.

April – May: Budget module open for department entry of operational expenses.

June: Property Appraiser delivers an estimate of taxable value by June 1. Revenue is projected for the current year using 6-7 months of actual data. These revenues are then compared to the requested expenses for next year along with any other relevant information and cuts are made.

July: Property Appraiser delivers certificate of taxable value in accordance with Florida Statute 200.065 (also know as TRIM). Revisions are made to the preliminary budget document to balance the General Fund. The budget is presented to the City Council on the first Wednesday of July. No action by the City Council is taken at the first meeting. At the third Wednesday of July the City Council is asked to set the proposed millage rate and state the percentage (if any) over the rollback rate. In addition, the City Council must set the date, time, and place for the first public hearing in September on the budget to comply with TRIM. The public hearing cannot conflict with the dates selected by the Orange County School Board or Orange County Government. The City must notify the Tax Collector and Property Appraiser within a specific time frame set by State Statute of the proposed millage rate. While the City can reduce the millage rate throughout the remainder of the budget process, the rate cannot be increased without individual notification to each property owner.

August: The Property Appraiser mails the TRIM notices to all the property owners notifying them of the proposed tax rate and the valuation of each parcel of property. Once the millage rate is certified, it may not be increased without re-mailing the notices. TRIM notices also include the date, time, and place of the first public hearing. These notices are mailed within fifty-five (55) days after certification of the assessed values. The City continues to work out any budget changes during this period.

September: The first public hearing is held on the date set on the notice mailed out by the Property Appraiser. This is at least sixty-five (65) days and within eighty (80) days after certification of the assessed values. All public hearings concerning the budget must be held after 5 P.M. The tentative millage and budget rates are set at the first public hearing. Advertisement in a newspaper of general circulation is required three (3) to five (5) days before the second public hearing. The advertisement must also be within fifteen (15) days of the first public hearing. The advertisement must contain a summary of the budget, all millage rates, and tax increase percentages over the rolled back rate millage. The final millage and budget levies are adopted at the second public hearing.

October: Not later than thirty (30) days following the adoption of the ad valorem tax rates and budget, the City must certify to the State of Florida Division of Ad Valorem Tax that they have complied with the provisions of Chapter 200, Florida Statutes.

CITY OF APOPKA
FINANCIAL MANAGEMENT POLICY

Balanced Budget

The operating budget will be balanced with current revenues, which may include beginning fund balances less required reserves as established by the City Council greater than or equal to current expenditures/expenses. A
The budget process will be scheduled so as to identify major policy issues for City Council consideration several months prior to the budget approval date to allow adequate time for appropriate decisions and analysis of financial impacts.

Reporting

Monthly expenditure reports will be released to enable department directors to manage their budgets and to enable the Finance Director to monitor and control the budget as authorized by the Council. The Finance Director will prepare a monthly expenditure report for presentation to the City Council to assist in the understanding the overall budget and financial status.

Control and Accountability

Each department director shall be solely responsible for insuring their department budgets will not exceed budgeted amounts. Failure to achieve budgetary control of their individual expenditure and revenue budgets will be evaluated and investigated by the Mayor and/or the Chief Administrative Officer.

Expenditure Requests

The Finance Director will evaluate expenditure requests from departments to insure that the requests are in the amounts and kind originally budgeted in those departments, and that adequate funds are available. The Finance Director shall make every effort to assist departments in making the purchases to accomplish the goals and objectives outlined in the budget information for each department.

Amendment Process

Amendments to the original budget that alter the total revenues, expenses, or reserves of any fund must be approved by the City Council.

REVENUES

The following considerations and issues will guide the Finance Director in the development of revenue and expenditure policies concerning specific sources of funds:

A. Non-Recurring Revenues – One time or non-recurring revenues should not be used to finance current ongoing operations. Non-recurring revenues shall be used only for non-recurring expenditures and not for budget balancing purposes.

B. Ad Valorem Taxes – Ad valorem taxes will be anticipated for purposes of operating budget preparation at:

1. 95% of the projected taxable value of current assessments and new construction
2. Current millage rates, unless otherwise specified.

C. Sales Tax – The use of sales tax revenues is limited to the General Fund

D. State Revenue Sharing – The use of state revenue sharing monies is included in the General Fund, with a portion earmarked for street improvements.

E. Local Option Gas Tax – The use of local option gas tax revenues is limited to public transportation expenditures.

F. Utility Tax – Utility tax revenues can be used for any lawful purpose.

G. Pledged Revenues – The use of revenues, which have been pledged to bond holders, will conform in every respect to those bond covenants.

H. Interest Earnings – Interest earned from investment of available monies, whether pooled or not, will be distributed to the funds in accordance with the equity balance of the fund from which the monies were provided for investing.

I. User-Based Fees and Service Charges – User-Based Fees and Service Charges will be reviewed annually by department directors to ensure that fees provide adequate coverage of cost of services for their respective departments.

J. Enterprise Fund Rates – The Finance Director will review utility rates annually to ensure sufficient revenues are generated to cover operating expenses, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital.

K. Enterprise Activity Rates - and other legal funds of the City include transfers to and receive credits from other funds as follows:

1. General and Administrative Charges – Administrative costs should be charged to all funds for services of general overhead, such as administration, finance, personnel, data processing, police, purchasing, facility maintenance, communications, fleet maintenance, community development, building, and grounds as appropriate. The Finance Director through indirect cost allocation following accepted practices will determine the charges and procedures intended to recover up to 100% of said costs.

2. Payment in-lieu-of-ad valorem tax – Rates will be calculated so as to include a fee equal approximating the ad valorem taxes lost as a result of municipal ownership of the various utility and other enterprise activities owned by the City.

L. Intergovernmental Revenues (Federal/State/Local) – All potential grants will be examined for matching requirements and the source of the matching requirements. These revenue sources will be expended only for intended purpose of grant aid. It must be clearly understood that operational requirements set up as a result of a grant or aid could be discontinued once the term and conditions of the project have terminated.

M. Revenue Monitoring – The Finance Director will compare revenues actually received to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report. Any variances considered to be material will be investigated. The Finance Director will report results of that investigation to the Mayor and the Chief Administrative Officer.

EXPENDITURES

A. Appropriations – The point of budgetary control is at the department level budget for all funds. If the Chief Administrative Officer certifies that there are available projected revenues for appropriations in excess of those estimated in the budget the City Council may authorize supplemental appropriations.

B. Central Control – The department director without the prior authorization of Chief Administrative Officer shall spend no significant salary or capital budgetary savings in any department. This control will realize budget savings each year that will be recognized in the approved budget as contingency accounts.

The Chief Administrative Officer may authorize the transfer of funds between departments within funds should the need arise. However, any transfer between funds must have the approval of the Mayor.

C. Purchasing – All purchases of goods or services will be made in accordance with the City's current Purchasing Policy.

D. Prompt Payment – All invoices approved for payment by the proper City authorities shall be paid by the Finance Department within forty-five (45) calendar days of receipt in accordance with the provisions of Florida Statutes 218.70.

The Finance Director shall establish and maintain proper procedures that will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

FUND BALANCE

Fund balance is generally defined as the difference between a fund's assets and liabilities. An adequate fund balance is necessary for numerous reasons, such as to have funds available in case of an emergency or unexpected events, to maintain or enhance the City's financial position and related bond ratings, to provide cash for operations prior to receipt of property tax revenues, and to maximize investment earnings.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

A. Accounting – The City Finance Department is responsible for the reporting of the financial affairs, both internally and externally. The Finance Director is the City's Chief Financial Officer and is responsible for establishing the Chart of Accounts and for properly recording financial transactions.

B. Auditing – The City will be audited annually by outside independent accountants ("auditor"). The auditor must be a CPA that can demonstrate that it has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements. The auditor's report on the City's financial statement will be completed within 180 days of the City's fiscal year end.

The auditor is retained by and is accountable directly to the City Council and will have access to direct communication with the City Council if the City Staff is unresponsive to auditor recommendations, requests for information, or if the auditor considers such communication necessary to fulfill its legal and professional responsibilities.

C. Financial Reporting – The Financial Department shall be responsible for the information that is contained in the Comprehensive Annual Financial Report (CAFR), which shall be prepared by the City's auditor. The accuracy and timeliness of the CAFR is the responsibility of the City staff. The CAFR will be prepared in accordance with generally accepted accounting principles (GAAP). Upon the completion and acceptance of the CAFR, the audited CAFR is presented to the City Council within 180 days of the City's fiscal year end.

The Finance Department will prepare internal financial reports, sufficient to plan, monitor, and control the City's financial affairs. Monthly expenditure reports will be distributed to department directors, Mayor and City Council.

ASSET MANAGEMENT

A. Investments – The Finance Director shall promptly deposit all city funds with the City's Depository Bank in accordance with the provisions of the current Bank Depository Agreement. The Finance Director will then promptly invest all funds in any negotiable instrument that the City Council has authorized under the provisions of the City Investment Policy.

B. Cash Management – The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collections, where feasible, resulting in a limited of cash collection points throughout the City.

All checks issued by the City shall bear two of the following three signatures Mayor, Chief Administrative Officer, or City Clerk. These same signatures are needed to transfer funds electronically for payment of any obligation of the City in accordance with the City's Wire Transfer Policy, stipulating the conditions and control procedures related to such activity.

C. Cash/Treasury Management – Periodic review of each cash flow position will be performed to determine performance of cash management and investment policies. Idle cash will be invested with the intent to (1) safeguard assets, (2) maintain liquidity, and (3) maximize return. Where legally permitted, pooling of investments will be done.

DEBT MANAGEMENT

Purpose – The City recognizes the primary purpose of capital facilities is to support provision of services to its residents. Using debt financing to meet the capital needs of the community must be evaluated according to efficiency and equity. Efficiency equates to the highest rate of return for a given investment of resources. Equity requires a determination of who should pay for the cost of capital improvements. In meeting the demand for additional capital facilities, the City will strive to balance the load between debt financing and "pay as you go" methods. Through evaluation the need for additional debt financed facilities and the means by which the debt will be repaid, the Finance Director will strike an appropriate balance between service demands and the amount of debt.

There are no statutory or charter limitations on debt. Debt is used for a variety of purposes and in a variety of ways. The principal use of debt by the City has been for making capital expenditures.

DEBT FINANCING

A. General Obligation Bonds (GO's) – General obligation bonds will only be used to fund capital assets of the general government, are not to be used to fund operating needs of the City and are backed by the full faith and credit of the City as well as the ad valorem taxing authority of the City as prescribed by law. The term of a bond issue will not exceed the useful life of the asset(s) funded by the bond issue and will generally be limited to no more than thirty (30) years. General obligation bonds must be authorized by a vote of the citizens of the City of Apopka.

B. Revenue Bonds – Revenue bonds will be issued to provide for the capital needs of any activities where the capital requirements are necessary for continuation or expansion of a service which produces revenue and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the bond issue and will generally be limited to no more than thirty (30) years.

C. Revenue Notes – Revenue notes will be used to fund capital requirements, which are not otherwise funded by either Revenue Bonds or General Obligation Bonds. Debt service for Revenue Notes may be either from general revenue or backed by specific revenue stream or streams or by a combination of both. Generally Revenue Notes will be used to fund capital assets where full bond issues are not warranted as a result of cost of the asset(s) to be funded through the instrument or the costs associated with a bond issue. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the proceeds of the debt issue and will generally be limited to no more than thirty (30) years.

D. Method of Sale – The Finance Director will use a competitive bidding process in the sale of bonds unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected, the Finance Director will publicly present the reasons why, and the Finance Director will participate with the financial advisor in the selection of the underwriter or direct purchaser.

E. Financing Alternatives – The Finance Director shall explore alternatives to the issuance of debt for capital acquisitions and construction projects. The alternatives will include, but not be limited to, (1) grants-in-aid, (2) use of reserves/designations, (3) use of current revenues, (4) contributions from developers and others, (5) leases, and (6) impact fees.

a. The Finance Department will maintain procedures to comply with arbitrage rebate and other Federal requirements.
b. The City will ensure that the debt is soundly financed.
c. Conservatively projecting the revenue sources that will be used to pay the debt.
d. Financing the improvement over a period of time not greater than the useful life of the improvement being financed.
e. Determining that the benefits of the improvement exceed the costs, including interest costs.
f. Maintaining a debt service coverage ratio, which ensures that combined debt service requirements will not exceed revenues pledged for the payment of debt.
g. Evaluating proposed debt against the target debt indicators.

F. Financing Methods – The City maintains the following policies in relation to methods of financing used to issue debt:

a. Where possible, the City will use revenue or other self-supporting bonds in lieu of General Obligation Bonds.

b. When appropriate, the City will issue non-obligation debt, for example, Industrial Development Revenue bonds, to promote community stability and economic growth.

c. The Finance Department will maintain open communications with bond rating agencies about its financial condition and whenever possible, issue rated securities.

G. Debt Service Schedules – See the Long-Term Debt Section for detailed debt service schedules for the City of Apopka.

INTERNAL CONTROLS

A. Written Procedures – Wherever possible, written procedures will be established and maintained by the Finance Director for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

B. Department Directors' Responsibilities – Each department director is responsible to ensure that good internal controls are followed throughout their department, that all Finance Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed.

STAFFING AND TRAINING

A. Adequate Staffing – Staffing levels will be adequate for the fiscal functions of the City to operate effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Workload allocation alternatives will be explored before adding staff.

B. Training – The City will support the continuing education efforts of all financial staff members including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff will be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences, and related education efforts.

C. Awards, Credentials, Recognition – The Finance Department will support efforts and involvement, which result in meeting standards and receiving exemplary recitations on behalf of any of the City's fiscal policies, practices, processes, products, or personnel. Staff certifications may include Certified Public Accountant (CPA), Certified Government Finance Officer (CGFO) or Certified Public Finance Officer (CPFO). Currently, staff maintains the following certifications:

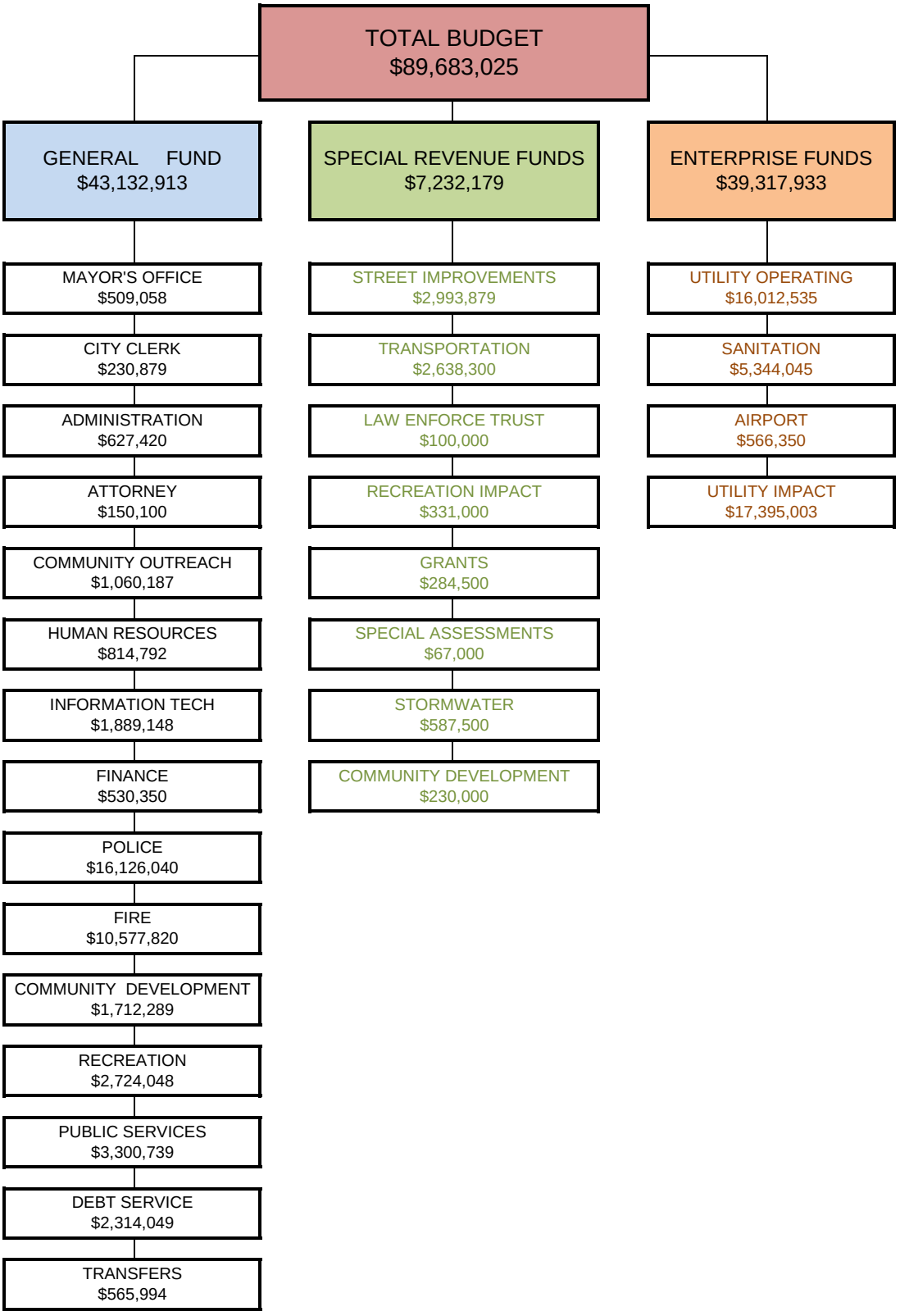
Finance Director – CPA
Financial Applications Manager – CGFO

The Finance Department will strive to maintain a high level of excellence in its accounting policies and practices as it prepares the annual CAFR. The CAFR will be presented annually to the Governmental Finance Officers Association for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting Award. The Budget will also be submitted annually to the GFOA for evaluation and consideration of the Distinguished Budget Presentation Award.

Distinguished Budget Presentation Award – Received for 9 years

Certificate of Achievement for Excellence in Financial Reporting Award – Received for 30 years

CITY OF APOPKA
CITY FUND STRUCTURE



CITY OF APOPKA
FUND TYPES

GOVERNMENTAL FUNDS

General Fund – The General Fund serves as the primary reporting vehicle for current government operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund.

Special Revenue Funds – Special revenue funds are used when legal requirements restrict specific resources to be expended for specific purposes, with the exception of trusts, capital projects or debt service. The Community Redevelopment Fund accounts for the revenues and expenditures of the tax increment district.

PROPRIETARY FUNDS

Enterprise Funds – Enterprise funds are used to account for operations that are financed and operated in a manner similar to a business. The cost of providing goods or services to the general public on a continuing basis should be financed or recovered through user charges. Currently there are four enterprise funds, which consist of the Utility Operating Fund; the Water, Sewer and Reuse Impact Fee Fund; the Airport Fund and the Sanitation Fund.

FIDUCIARY FUNDS

Trust and Agency Funds – Trust Funds are used to account for assets held by the government in a trustee capacity. Currently there are three pension trust funds, which consist of the General Employees', Police Officers', and Firefighters' Retirement Trust Funds. Agency funds are used to account for assets held as an agent for individuals, private organizations, other governments and/or other funds. Currently there are no agency funds.

NON-BUDGETED FUNDS

The City has additional funds that are audited, but not included in the budget. The dollar amounts of these funds are considered minor. The City also records the dollars for the Police, Fire, and General employees pension funds respectively. The City does not hold these dollars and there is a separate board for each pension fund that controls the distribution of the funds.

BASIS OF BUDGETING

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's Finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

Compensated absences liabilities expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget basis).

Principal payments on long-term debt within the Enterprise Funds are applied to the outstanding liability on a GAAP

Capital outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

CITY OF APOPKA
ANALYSIS OF CHANGES IN FUND BALANCE

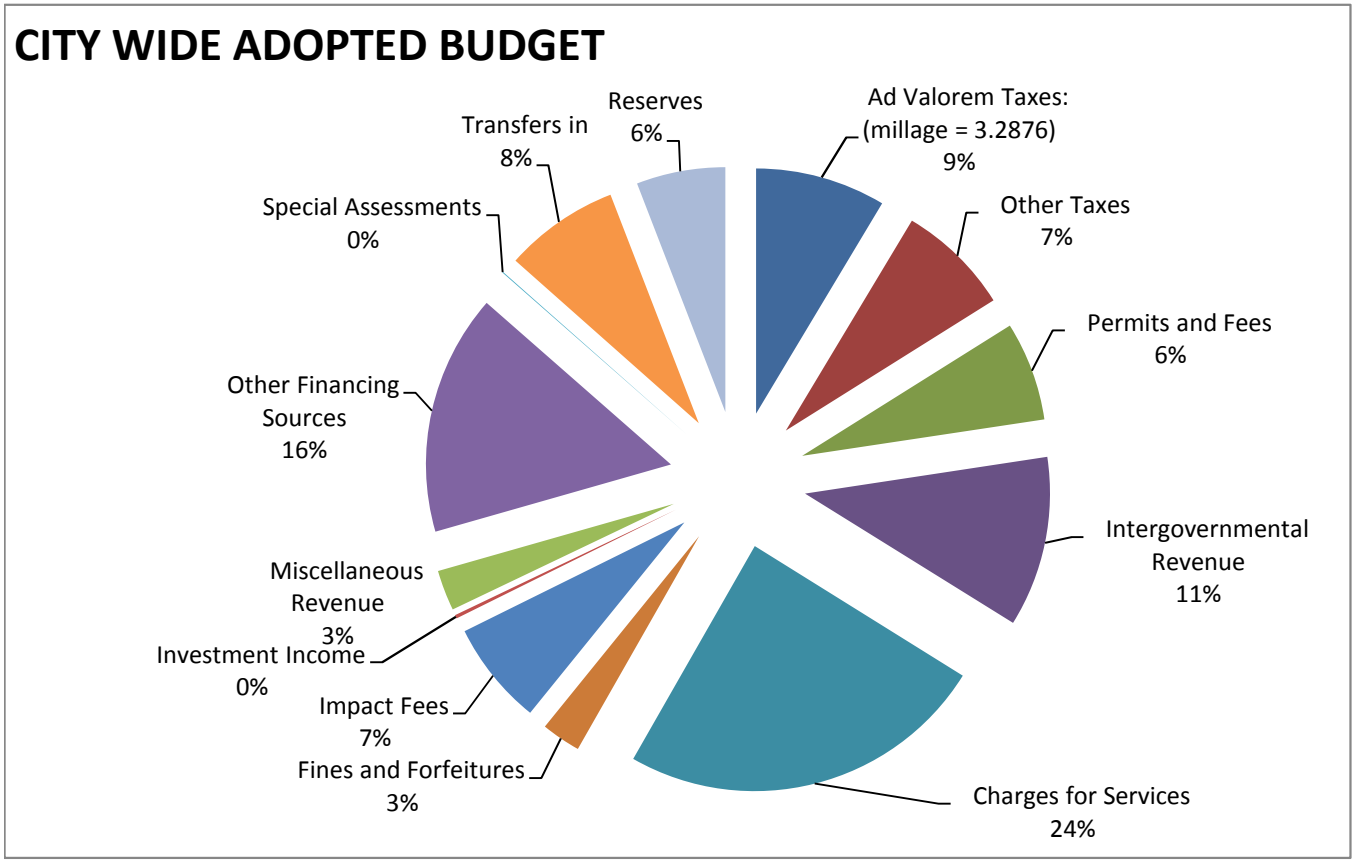
Analysis of Changes in Fund Balance/Retained Earnings

	Actual Balance 9-30-14	Estimated Revenues 14-15	Estimated Expenditures 14-15	Net Change	Estimated Balance 9-30-15	Budgeted Revenues 15-16*	Budgeted Expenditures 15-16*	Net Change	Estimated Balance 9-30-15
General Fund	10,838,574	38,049,718	(36,137,057)	1,912,661	12,751,235	42,717,413	(43,132,913)	(415,500)	12,335,735
Street Improvement Fund	995,115	2,598,961	(3,243,040)	644,079	351,036	2,824,897	(2,993,879)	(168,982)	182,054
Transportation Impact Fee Fund	5,509,598	2,075,550	(586,800)	1,488,750	6,998,348	1,270,000	(2,638,300)	(1,368,300)	5,630,048
Law Enforcement Trust Fund	144,058	12,000	(11,000)	1,000	145,058	12,800	(100,000)	(87,200)	57,858
Recreation Impact Fee Fund	254,847	81,270	(1,065)	80,205	335,052	81,000	(331,000)	(250,000)	85,052
Storm water Fund	1,723,743	593,280	(253,479)	339,801	2,063,544	587,500	(587,500)	0	2,063,544
Grant Fund	0	0	0	0	0	284,500	(284,500)	0	0
Special Assessment Fund	0	311,970	(287,349)	24,621	24,621	67,000	(67,000)	0	24,621
Community Redevelopment Fund	2,072,490	206,250	(228,000)	21,750	2,050,740	212,500	(230,000)	(17,500)	2,033,240
Utility Operating Fund	19,061,577	15,646,614	(14,781,392)	865,222	19,926,799	14,842,100	(16,012,535)	(1,170,435)	18,756,364
Sanitation Fund	1,031,652	4,068,381	(4,094,085)	25,704	1,005,948	4,020,100	(5,344,045)	(1,323,945)	317,997
Airport Fund	0	0	0	0	0	566,350	(566,350)	0	0
Utility Impact Fee Fund	10,562,600	10,821,721	(19,425,268)	8,603,547	1,959,053	16,931,500	(17,395,003)	(463,503)	1,495,550

* Budgeted Revenues 15-16 excludes *Transfers from Reserve*s

CITY OF APOPKA
REVENUE SOURCES

Where does the money come from?



The City of Apopka has various revenue sources. Each source has unique requirements and limitations on use. Please see section on Revenue in the Financial Policy section.

GENERAL FUND – 48% of this year's Total City Budget:

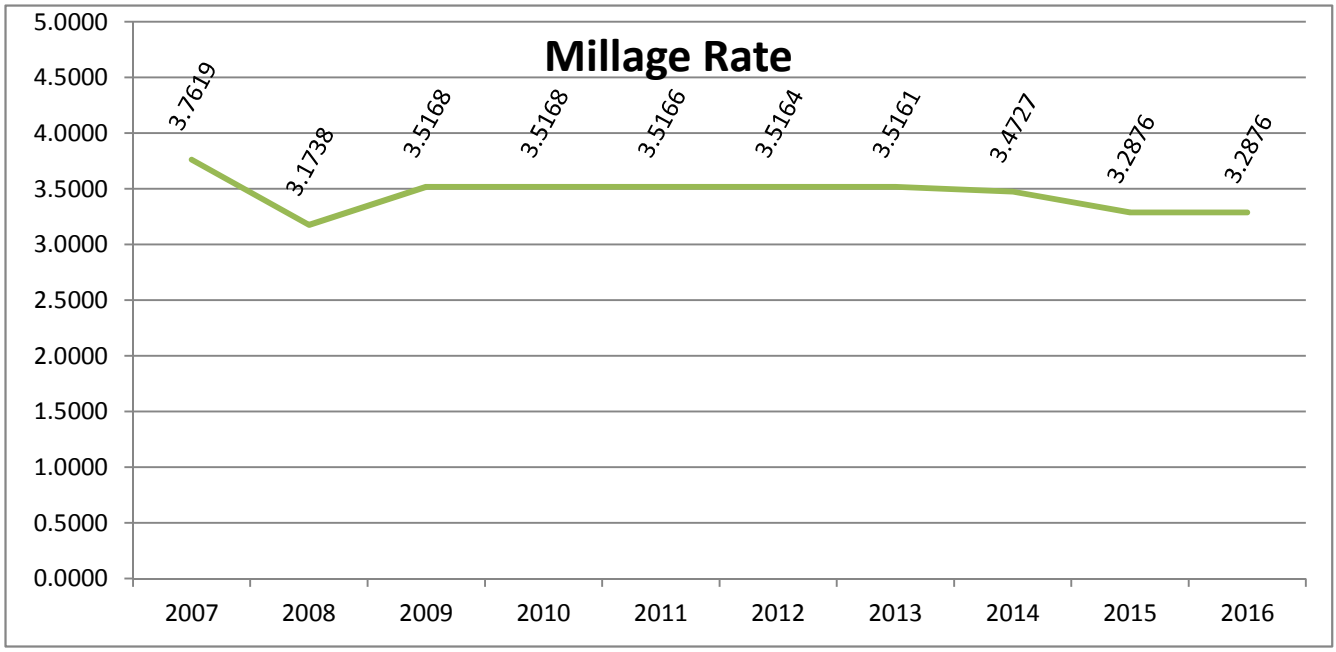
Property Tax – 18% of this year's General Fund budget

Ad valorem taxes are taxes on property paid by owners of real and personal property within the city limits. The tax is based on an assessment by the Orange County Property Appraiser of the market value of property and improvements. A tax rate of one (1) mill produces one dollar of tax revenue on each $1,000 of taxable property value.

The Orange County Property Appraiser released the July 1st preliminary gross taxable value of property at $2,435,424,793. Excluding the taxable value of new construction and annexations of $121,230,366, results in a preliminary adjusted taxable value of $2,314,194,427. This represents an increase in taxable values for 2015 amounting to $149,041,848 or 6.88% above the gross taxable value of $2,165,152,579 in the previous year.

CITY OF APOPKA
REVENUE SOURCES

Based on this information, the estimated rolled-back rate for operating expenses is 3.0662 mills. Rolled-back rate is the millage rate levied that will yield the same amount of revenue as collected in the prior year. On September 9th, 2015 the City Council approved a millage rate of 3.2876, the same rate as the previous year. The revenue at this millage rate is $805,400 more than the property tax revenues budgeted in the prior fiscal year.



Other Taxes – 12% of this year's General Fund budget

The City includes Utility Taxes and Local Communication Services Taxes in this category.

Utility Taxes – are derived from a 10% utility tax on electric, water, gas and propane. The rate for the Local Communication Services Tax is calculated by the state and currently slightly over 4%. As a group the anticipated revenues from this source will yield approximately $5,200,000, which is 27.9% more than last year.

Permits and Fees – 14% of this year's General Fund budget

The City includes Franchise Fees and Building Permit Fees in this category.

Franchise Fees – represent agreements with Duke Energy for electricity, Apopka Natural Gas for gas and the City's own water and sewer utility to have access to the City's right-of-ways. As a group the anticipated revenues from this source will yield approximately $4,104,000, which is only $6,000 more than last year.

Building Permit Fees – include fees necessary in enforcing the Florida Building Codes. Due to the increase in the residential market, Building Permit Fees are projected to increase by approximately $435,000.

Intergovernmental Revenue – 22% of this year's General Fund budget

CITY OF APOPKA
REVENUE SOURCES

The City accounts for Federal and State Grants, State and Local shared revenues. In addition, the city includes State Sales Tax Revenue, which is shared with the City, Business Licenses Revenues from the county and revenue from the Orange County School Board partially reimbursing the City for the cost of police officers in the schools. This source has increased by approximately 9.6% due to an increase in economic activity.

Charges for Services – 6% of this year's General Fund budget

Charges for Planning, Public Safety, and Recreation services are accounted for in this category. Dispatch fees charged to the cities of Maitland and Eatonville make up $415,000 of the total amount of this category. Ambulance fees make up another $710,000. Recreation program activity fees are another major source of revenue in this category making up $480,000. City sponsored festivals and events have been expanded in this budget and estimated at generating another $700,000 in revenue. In general this category recovers actual City costs for the services rendered.

Fines and Forfeitures - 5% of this year's General Fund budget

The City accounts for revenues generated from traffic tickets and code violations in this category. This source has decreased by approximately .4% due to a decrease in traffic light detection device infractions. The long term outlook for this source is not good. The state is taking a larger and larger share of the ticket revenues to support the cost of the courts. Therefore this revenue source may be increasing now, but could decrease in the long-term.

Miscellaneous Revenues – 3% of this year's General Fund budget

The City accounts for Interest on Investments, Sale of Cemetery Lots, Insurance Proceeds, Rental of City Property, Donations, and other miscellaneous revenue in this category. The City's "Asset Management Policy" requires cash flows to be managed to maximize the cash available to invest.

Non-Operating Revenues – 20% of this year's General Fund budget

The City accounts for funds transferred from reserves, transfers from other funds, contributions from other funds, and proceeds from any debt would be in this category. With the exception of the debt proceeds, this category represents an immediate adjustment to fund balance as all unexpended amounts budgeted in prior years are closed to fund balance at the close of each fiscal year.

SPECIAL REVENUE FUNDS - 8% of this year's Total City Budget:

STREETS IMPROVEMENT FUND – 3% of this year's Total City Budget:

The City accounts for the revenue it receives as a result of the tax imposed on gasoline. This revenue is to be used by the City for road and/or related improvements. The State estimates this revenue to increase by 11.5%.

TRANSPORTATION IMPACT FEES – 2% of this year's Total City Budget:

The City accounts for traffic impact fees in this category. This revenue source reflects an increase due to residential and commercial construction.

CITY OF APOPKA
REVENUE SOURCES

RECREATION IMPACT FEES - 3% of this year's Total City Budget:

The City accounts for recreation impact fees in this category. This revenue source reflects an increase due to residential construction.

STORMWATER - 1% of this year's Total City Budget:

The City assesses a flat fee of $25 per residential lot that appears on the property owner's tax bill. The funds are collected and maintained in this category. This revenue source has remained flat due to a slowdown of the economy.

COMMUNITY REDEVELOPMENT - 0% of this year's Total City Budget:

This is the city property taxes collected on the property within the CRA district. The funds must be spent only on property within that area.

SPECIAL ASSESSMENT FUND - 0% of this year's Total City Budget:

This is the special assessment fees collected from the property owners within the Mainline Village, Maine Avenue and Cimarron Hills subdivisions. The funds must be spent only on property within that area.

ENTERPRISE FUNDS - 44% of this year's Total City Budget:

UTILITY OPERATIONS – 18% of this year's Total City Budget:

Charges for service consist of the monthly billings fees, initiation of service fees, industrial waste surcharges, sales of maps, and late fees. This is an increase of approximately 3%, reflects a slight increase due to residential and commercial construction.

UTILITY IMPACT FEE – 19% of this year's Total City Budget:

Water, Sewer, and Reuse Impact Fees make up this category. This revenue reflects a sizable increase due to the planned construction of a sewer plant expansion.

SANITATION – 6% of this year's Total City Budget:

The City accounts for the monthly billings fees in this category. This revenue source reflects a slight increase due to residential and commercial construction.

AIRPORT – 1% of this year's Total City Budget:

The City accounts for the Municipal Airport in this category. This revenue source includes fuel sales and rental income.

CITY OF APOPKA
REVENUE METHODOLOGY

FORECASTING OF MAJOR REVENUES

The purpose of detailing forecast methodologies for revenues is to determine the validity of the forecast over time and to utilize the information in making future forecasts. The following are assumptions concerning revenues, covering all funds.

Revenue Source	Forecast Methodology
Property Taxes	Approved millage multiplied by tax roll, less 5% for assumed non-collection and/or discounts taken for early payments.
Franchise Fees	Historical trend analysis – The City has been and continues to experience high growth in new housing and continues to expand through voluntary annexations. This will create additional Franchise Fees for the next several years.
Utility Taxes	Historical trend analysis – The City has been and continues to experience high growth in new housing and continues to expand through voluntary annexations. This will create additional Utility Taxes for the next several years.
Local Communications Tax	Historical trend analysis – The City has been and continues to experience high growth in new housing and continues to expand through voluntary annexations. This will create additional Communication Taxes for the next several years.
Licenses & Permits	Historical trend analysis – The City has been and continues to experience high growth in new housing and continues to expand through voluntary annexations. This will create additional Licenses & Permits for the next several years.
State Revenue Sharing	State forecast (based on City and State population), adjusted for historical trend analysis.
Half Cent Sales Tax	State forecast (based on City and County population), adjusted for historical trend analysis.
Dispatch Service Fees	Based on projected cost of providing service to the City of Maitland and City of Eatonville.
Ambulance Fees	Historical trend analysis – This is based on the number of calls for service, which continue to increase as the City expands.
Recreation Program Activity Fees	Historical trend analysis – Based on higher fees, additional programs and with more participants.

CITY OF APOPKA
REVENUE METHODOLOGY

Interest Revenue	Historical trend analysis – Based on expected higher return on investments.
Contributions from Enterprise Funds	Payment to the General Fund for services provided to the enterprise funds.
Water, Sewer, and Reuse User Fees	Historical trend analysis – Based on an annual escalator in the rate structure that matches the Public Service Commission index for costs. Also includes an expanding service base, which as of 2006 also includes county customers.
Sanitation User Fees	Historical trend analysis – Using the growth in the number of customers and a new rate structure for residential and commercial customers.
Gas Tax	Based on formula in interlocal agreement with county and State
Traffic Impact Fees	Historical trend analysis – Using building trends and proposed
Recreation Impact Fees	Historical trend analysis – Using building trends and proposed development.
Stormwater Fees	Data received from county tax rolls.
Water, Sewer, and Reuse Impact Fees	Historical trend analysis – Using building trends and proposed development.

BUDGET SUMMARY

City of Apopka, Florida - Fiscal Year 2015-2016

THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF APOPKA ARE 29.0% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES

General Fund	**3.2876**	GENERAL FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	TOTAL ALL FUNDS
ESTIMATED REVENUES:					
Taxes:	**Millage Per $1,000**				
Ad Valorem Taxes	**3.2876**	**$ 7,627,000**	**$ 90,000**	$ -	$ 7,717,000
Other Taxes		5,200,000	1,512,000	-	6,712,000
Permits and Fees		5,856,000	-	-	5,856,000
Intergovernmental Revenue		9,561,500	524,046	-	10,085,546
Charges for Services		2,763,450	580,000	18,525,450	21,868,900
Fines and Forfeitures		2,310,300	12,500	-	2,322,800
Impact Fees		-	1,330,000	4,806,500	6,136,500
Investment Income		56,000	39,360	108,600	203,960
Miscellaneous Revenue		1,025,800	448,357	919,500	2,393,657
Other Financing Sources		2,217,900	30,000	12,000,000	14,247,900
Special Assessments		-	66,940	-	66,940
TOTAL SOURCES		36,617,950	4,633,203	36,360,050	77,611,203
Transfers in		6,099,463	706,994	-	6,806,457
Fund Balances / Reserves / Net Assets		415,500	1,891,982	2,957,883	5,265,365
TOTAL REVENUES, TRANSFERS, RESERVES & BALANCES		**$ 43,132,913**	**$ 7,232,179**	**$ 39,317,933**	**$ 89,683,025**
EXPENDITURES:					
General Government		$ 5,811,934	$ -	$ -	$ 5,811,934
Community Development		1,712,289	230,000	-	1,942,289
Transportation		-	5,573,879	-	5,573,879
Public Safety		26,703,860	384,500	-	27,088,360
Public Services		3,300,739	-	-	3,300,739
Culture and Recreation		2,724,048	329,000	-	3,053,048
Stormwater		-	417,500	-	417,500
Utility System		-	-	23,848,576	23,848,576
Sanitation		-	-	4,314,395	4,314,395
Airport		-	-	566,350	566,350
Debt Service		2,314,049	-	1,540,841	3,854,890
Special Assessment Districts		-	16,500	-	16,500
TOTAL EXPENDITURES		42,566,919	6,951,379	30,270,162	79,788,460
Transfers Out		565,994	255,800	5,984,663	6,806,457
Fund Balances / Reserves / Net Assets		-	25,000	3,063,108	3,088,108
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALANCES		**$ 43,132,913**	**$ 7,232,179**	**$ 39,317,933**	**$ 89,683,025**

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE REFERENCED TAXING AUTHORITY AS A PUBLIC RECORD.

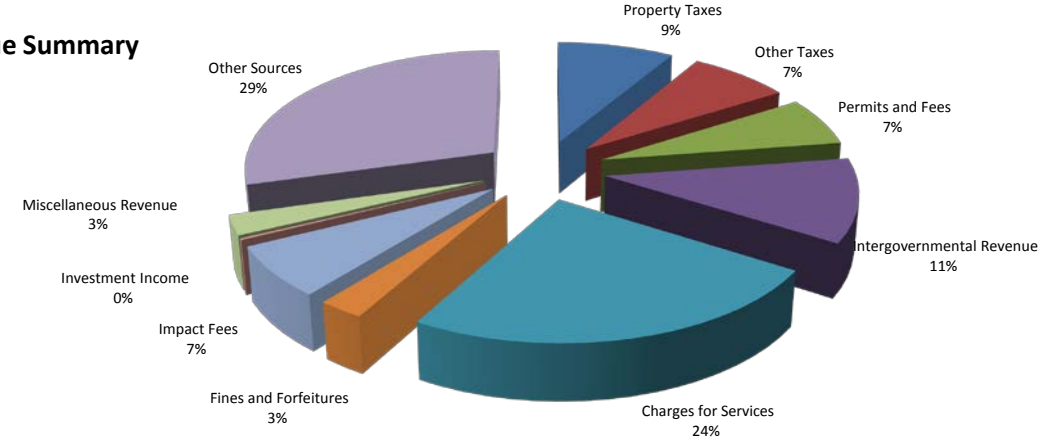
CITY OF APOPKA

CITYWIDE REVENUE SUMMARY

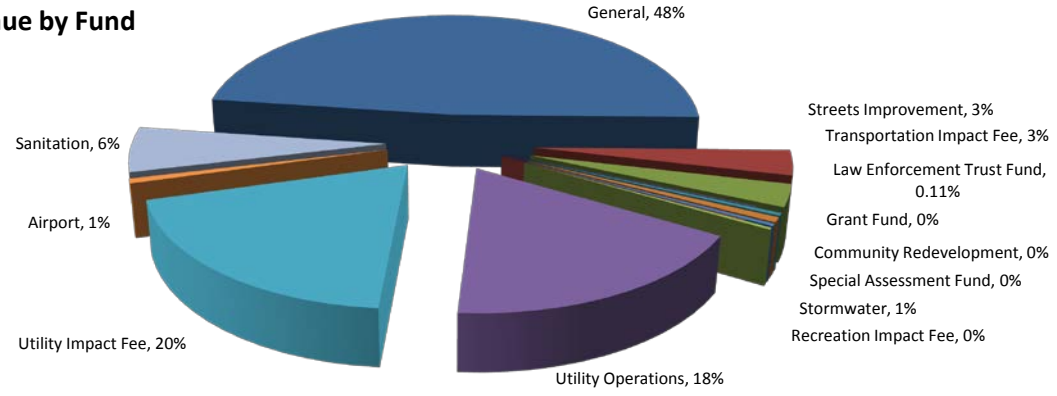
CITYWIDE SUMMARY BY REVENUE DESCRIPTION	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 BUDGET	% Change From FY 2015
Property Taxes	$6,789,003	$6,920,100	$7,717,000	11.52%
Other Taxes	6,546,317	5,085,050	6,712,000	31.99%
Permits and Fees	5,726,140	5,393,700	5,856,000	8.57%
Intergovernmental Revenue	8,323,538	10,342,600	10,085,546	-2.49%
Charges for Services	22,744,563	22,296,900	21,868,900	-1.92%
Fines and Forfeitures	1,610,710	2,319,100	2,322,800	0.16%
Impact Fees	4,966,115	3,135,300	6,136,500	95.72%
Investment Income	203,161	241,450	203,960	-15.53%
Miscellaneous Revenue	1,723,602	1,043,300	2,393,657	129.43%
Other Sources	10,889,755	12,759,170	26,386,662	106.81%
Total Revenues	**$69,522,904**	**$69,536,670**	**$89,683,025**	**28.97%**

CITYWIDE SUMMARY BY FUND	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 BUDGET	% Change From FY 2015
General	$40,229,289	$38,272,550	$43,132,913	12.70%
Streets Improvement	2,562,443	3,353,190	2,993,879	-10.72%
Transportation Impact Fee	2,170,936	1,336,875	2,638,300	97.35%
Law Enforcement Trust Fund	135,886	-	100,000	0.00%
Recreation Impact Fee	84,627	266,215	331,000	24.34%
Stormwater	459,337	610,505	587,500	-3.77%
Grant Fund	-	-	284,500	0.00%
Special Assessment Fund	-	66,940	67000	0.09%
Community Redevelopment	203,796	228,040	230,000	0.86%
Utility Operations	16,686,350	15,588,930	16,012,535	2.72%
Utility Impact Fee	2,937,461	5,652,180	17,395,003	207.76%
Airport	-	-	566,350	0.00%
Sanitation	4,052,779	4,161,245	5,344,045	28.42%
Total Revenues	**$69,522,904**	**$69,536,670**	**$89,683,025**	**28.97%**

Citywide Revenue Summary



Citywide Revenue by Fund



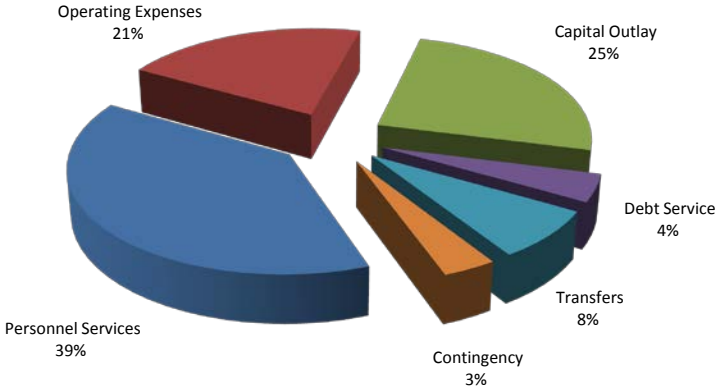
CITY OF APOPKA

CITYWIDE EXPENDITURE SUMMARY

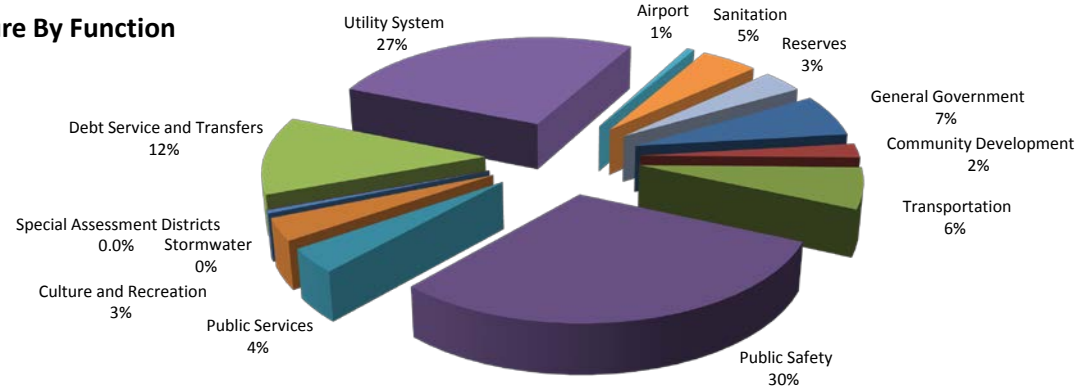
CITYWIDE SUMMARY BY EXPENDITURE TYPE	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 BUDGET	% Change From FY 2015
Personnel Services	$33,471,479	$34,092,770	$34,790,705	2.05%
Operating Expenses	$21,546,204	$17,565,185	$18,607,136	5.93%
Capital Outlay	$6,145,542	$8,920,540	$22,431,730	151.46%
Debt Service	$5,752,794	$3,497,995	$3,854,890	10.20%
Transfers	$5,311,812	$5,460,180	$6,831,456	25.11%
Contingency	0	0	$3,167,108	0.00%
Total Budget	**$72,227,831**	**$69,536,670**	**$89,683,025**	**28.97%**

CITYWIDE SUMMARY BY FUNCTION	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2016 BUDGET	% Change From FY 2015
General Government	$10,378,993	$4,785,155	$5,811,934	21.46%
Community Development	$1,215,834	$1,925,965	$1,942,289	0.85%
Transportation	5,486,976	4,690,065	$5,573,879	18.84%
Public Safety	21,974,357	24,823,230	$27,088,360	9.13%
Public Services	107,696	2,729,320	$3,300,739	20.94%
Culture and Recreation	3,314,346	2,011,240	$3,053,048	51.80%
Stormwater	1,102,679	610,505	417,500	-31.61%
Special Assessment Districts	-	66940	16,500	-75.35%
Debt Service and Transfers	11,064,606	2,491,895	10,661,347	327.84%
Utility System	14,129,087	21,241,110	23,848,576	12.28%
Airport		0	566,350	0.00%
Sanitation	3,453,257	4,161,245	4,314,395	3.68%
Reserves		0	3,088,108	0.00%
Total Budget	**$72,227,831**	**$69,536,670**	**$89,683,025**	**28.97%**

Citywide Expenditure By Type



Citywide Expenditure By Function



GENERAL FUND

CITY OF APOPKA

GENERAL FUND BUDGET SUMMARY

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
FUND BALANCE, OCTOBER 1		**$ 12,120,489**	**$ 10,838,574**	**$ 10,838,574**	**$ 12,751,235**
ADD REVENUES:					
TAXES:					
AD VALOREM TAXES	3.2876 mills	$ 6,558,775	$ 6,800,600	$ 6,866,740	$ 7,606,000
DELINQUENT PROPERTY TAXES		34,816	32,000	20,847	21,000
UTILITY TAX - ELECTRIC		2,574,088	2,500,000	2,615,727	2,650,000
UTILITY TAX - WATER		562,484	545,000	570,134	570,000
UTILITY TAX - GAS		49,361	42,000	49,066	50,000
UTILITY TAX - PROPANE		40,619	40,000	39,947	40,000
LOCAL COMMUNICATIONS TAX		1,698,804	1,730,050	1,688,771	1,700,000
LOCAL BUSINESS TAX		187,061	190,000	189,960	190,000
FIREFIGHTER PENSION (non-budgeted)		280,687	-	-	-
POLICE OFFICERS PENSION (non-budgeted)		314,729	-	-	-
TOTAL TAXES:		**12,301,424**	**11,879,650**	**12,041,192**	**12,827,000**
LICENSES AND PERMITS:					
BUILDING PERMITS		1,081,168	800,000	994,780	995,000
ELECTRIC PERMIT FEES		62,382	35,000	77,612	78,000
PLUMBING PERMIT FEES		25,562	22,000	27,249	28,000
MECHANICAL PERMIT FEES		43,775	30,000	47,803	48,000
PLAN (BUILDING) ANALYSIS FEES		554,240	350,000	508,420	510,000
RE-INSPECTION FEES		44,330	20,000	28,526	29,000
TEMPORARY SIGN PERMITS		762	700	804	800
MISCELLANEOUS PERMITS		22,824	13,000	39,830	40,000
FRANCHISE FEES - ELECTRIC		3,177,726	3,450,000	3,252,050	3,450,000
FRANCHISE FEES - WATER		340,673	340,000	342,035	342,000
FRANCHISE FEES - GAS		77,974	85,000	76,390	77,000
FRANCHISE FEES - SEWER		229,748	223,000	235,165	235,000
OTHER PERMITS AND LICENSES		3,939	2,500	3,005	3,000
STREET OPENING PERMITS		-	100	0	-
ARBOR PERMIT		3,047	1,800	1,191	1,200
BUSINESS TAX APPLICATION FEES		2,576	2,600	3,669	4,000
ADMINISTRATIVE PROCESSING FEE - BLDG		18,780	18,000	15,000	15,000
TOTAL LICENSES AND PERMITS:		**5,689,506**	**5,393,700**	**5,653,529**	**5,856,000**
INTERGOVERNMENTAL REVENUES:					
GRANT REVENUES (moved to special revenue fund)		73,777	-	0	-
STATE REVENUE SHARING		1,781,391	1,880,900	1,891,384	2,100,000
STATE MOBILE HOME LICENSES		22,641	23,000	38,883	40,000
STATE ALCOHOL BEVERAGE LICENSES		16,139	15,500	15,396	15,500
LOCAL GOVT HALF CENT SALES TAX		6,180,303	6,570,700	6,433,423	7,150,000
FIREFIGHTER'S SUPPLEMENTAL COMP. FUND		12,830	16,000	12,830	13,000
STATE REBATE ON VEHICLE FUEL		39,280	37,000	39,100	40,000
POLICE SCHOOL LIAISON PROGRAM		110,000	110,000	110,000	121,000
POLICE TASK FORCE PROGRAM		30,591	25,000	25,000	25,000
BUSINESS LICENSES - COUNTY		56,586	50,000	56,586	57,000
TOTAL INTERGOVERNMENTAL REVENUES:		**8,323,538**	**8,728,100**	**8,622,602**	**9,561,500**

CITY OF APOPKA

GENERAL FUND BUDGET SUMMARY

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
CHARGES FOR SERVICES:				
ZONING FEES	29,970	23,000	20,743	21,000
RECORDS STORAGE FEES	26,160	20,000	26,945	27,000
SALE OF MAPS AND PUBLICATIONS	130	400	400	400
CERT. COPY RECORDS SEARCHES	12,247	7,000	15,426	15,500
LIEN SEARCH FEES	42,035	30,000	51,000	51,000
PROPERTY REGISTRATION FEES	173,800	90,000	100,286	100,250
COMMISSIONS - SCHOOL IMPACT FEES & BLDG PERMITS	74,555	30,000	61,983	75,000
OTHER CHARGES AND FEES	13,400	40,000	8,835	10,000
MAINTENANCE - CITY PROPERTY	9,181	7,000	21,504	21,500
OTHER CHARGES AND FEES - TOWING	60,000	-	0	-
OTHER CHARGES AND FEES - TECHNOLOGY	1,695	-	0	-
OTHER CHARGES AND FEES - RED LIGHT	3,971	-	0	-
DISPATCH SERVICE FEES	1,106,466	1,167,300	971,398	415,000
AMBULANCE SERVICE FEES	708,612	650,000	698,891	710,000
OTHER PUBLIC SAFETY CHARGES	2,300	10,000	10,410	10,500
OTHER PUBLIC SAFETY CHARGES - POLICE	857		813	
FIRE DEPT - BIRTHDAY FEES	1,960	1,800		1,000
FIRE DEPT - CPR FEES	570	3,000		-
PARKING CITATION SURCHARGES	300	150		-
911 FEES - ORANGE COUNTY DISTRIBUTION	54,093	70,000	60,755	60,000
CEMETERY FEES	9,075	8,000	8,623	8,800
ENGINEERING FEES	46,075	23,000	47,283	48,000
AIRPORT FUEL SALES (moved to enterprise fund)	592,142	-	0	-
RECREATION PROGRAM ACTIVITY FEES	478,685	475,000	440,133	480,000
OTHER REC FEES	3,701	8,500	5,000	8,500
OLD FLORIDA OUTDOOR FESTIVAL & OTHER EVENTS	247,305	300,000	529,804	700,000
TOTAL CHARGES FOR SERVICES:	**3,699,285**	**2,964,150**	**3,080,232**	**2,763,450**
FINES AND FORFEITS:				
COURT FINES, CONFISCATED PROP & RESTITUTION	370,401	620,000	371,500	505,000
POLICE EDUCATION	13,792	10,000	13,145	14,000
PARKING FINES	3,769	1,100	4,783	4,800
BUILDING VIOLATION FINES	1,327	3,000	1,221	1,500
CITY CODE VIOLATION FINES	27,426	85,000	36,832	85,000
TRAFFIC LIGHT FINES	1,045,303	1,600,000	1,696,141	1,700,000
TOTAL FINES AND FORFEITS:	**1,462,018**	**2,319,100**	**2,123,622**	**2,310,300**
MISCELLANEOUS REVENUES:				
INTEREST INCOME - GENERAL GOV. INVESTMENTS	40,463	65,000	41,921	40,000
INTEREST INCOME - COUNTY TAX COLLECTOR	14,724	30,000	15,250	16,000
RENTAL OF CITY PROPERTY	240,556	201,000	283,272	285,000
CAPITAL FACILITY FEES - IMPACT FEES	50,650	30,000	48,429	50,000
SALE OF CEMETERY LOTS	80,975	90,000	113,460	115,000
SALE OF SURPLUS EQUIPMENT	569	500	500	500
SCRAP SALES	-	300	300	300
DISPOSITION OF CAPITAL ASSETS	10,875	2,500	3,472	3,000
INSURANCE PROCEEDS	84,411	40,000	11,777	12,000
CONTRIBUTIONS AND DONATIONS	132,279	20,000	127,185	300,000
SETTLEMENTS	54,000	-	-	-
REIMBURSEMENTS FOR PRIOR YEARS	31,117	10,000	102,173	10,000
MISCELLANEOUS REVENUE	216,703	590,000	381,252	250,000
TOTAL MISCELLANEOUS REVENUES:	**957,322**	**1,079,300**	**1,128,991**	**1,081,800**

CITY OF APOPKA

GENERAL FUND BUDGET SUMMARY

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
TRANSFERS - IN:				
CARRY OVER APPROPRIATION	-	400,000	-	198,000
TRANSFER FROM TREE BANK RESERVES	-	-	-	217,500
OTHER FINANCING SOURCES	4,147,929	1,069,000	960,000	2,217,900
TRANSFER FROM TRANSPORTATION IMPACT FEES	105,879	55,000	55,000	58,300
TRANSFER FROM RECREATION IMPACT FEES	-	-	-	2,000
TRANSFER FROM STORMWATER FUND	24,000	24,000	24,000	29,000
TRANSFER FROM UTILITY OPERATING FUND	3,546,330	3,759,110	3,759,110	5,084,023
TRANSFER FROM SANITATION FUND	567,420	601,440	601,440	900,640
TRANSFER FROM SPECIAL ASSESSMENT FUND	-	-	-	25,500
TOTAL TRANSFERS - IN:	**8,391,558**	**5,908,550**	**5,399,550**	**8,732,863**
TOTAL REVENUES AVAILABLE	**52,945,140**	**49,111,124**	**48,888,292**	**55,884,147**
DEDUCT EXPENDITURES:				
ADMINISTRATION:				
MAYOR'S OFFICE	433,645	469,070	511,385	509,058
LEGAL SERVICES	88,753	100,000	100,000	150,100
ADMINISTRATIVE SERVICES	1,378,323	829,270	658,523	627,420
COMMUNITY OUTREACH	-	-	-	1,060,187
CITY CLERK	302,495	204,085	187,640	230,879
HUMAN RESOURCES	302,485	322,210	316,947	814,792
INFORMATION TECHNOLOGY	1,411,082	1,625,445	1,436,517	1,606,174
TOTAL ADMINISTRATION	**3,916,783**	**3,550,080**	**3,211,012**	**4,998,610**
FINANCIAL SERVICES:				
FINANCE	547,803	498,635	431,255	530,350
TOTAL FINANCE	**547,803**	**498,635**	**431,255**	**530,350**
POLICE:				
CHIEF'S OFFICE	1,946,625	1,661,840	1,654,171	1,743,862
FIELD SERVICES	6,385,661	6,650,465	6,113,067	7,192,811
SUPPORT SERVICES	3,540,938	3,810,850	3,609,632	3,925,944
CROSSING GUARDS	74,665	91,975	87,508	96,161
DISPATCH	2,364,809	2,517,775	1,965,727	1,971,362
TOTAL POLICE	**14,312,698**	**14,732,905**	**13,430,106**	**14,930,140**
FIRE				
CHIEF'S OFFICE	1,314,336	1,101,970	1,022,168	1,180,866
FIRE SUPPRESSION	2,636,233	2,713,975	2,627,844	2,545,266
EMERGENCY MEDICAL SERVICES	4,811,251	5,088,780	4,897,754	5,340,313
TOTAL FIRE	**8,761,820**	**8,904,725**	**8,547,766**	**9,066,445**
COMMUNITY DEVELOPMENT:				
PLANNING/ECONOMIC DEVELOPMENT	1,215,834	1,088,345	1,225,816	1,033,837
BUILDING INSPECTIONS	514,517	606,580	554,182	603,452
TOTAL COMMUNITY DEVELOPMENT	**1,730,351**	**1,694,925**	**1,779,998**	**1,637,289**

CITY OF APOPKA

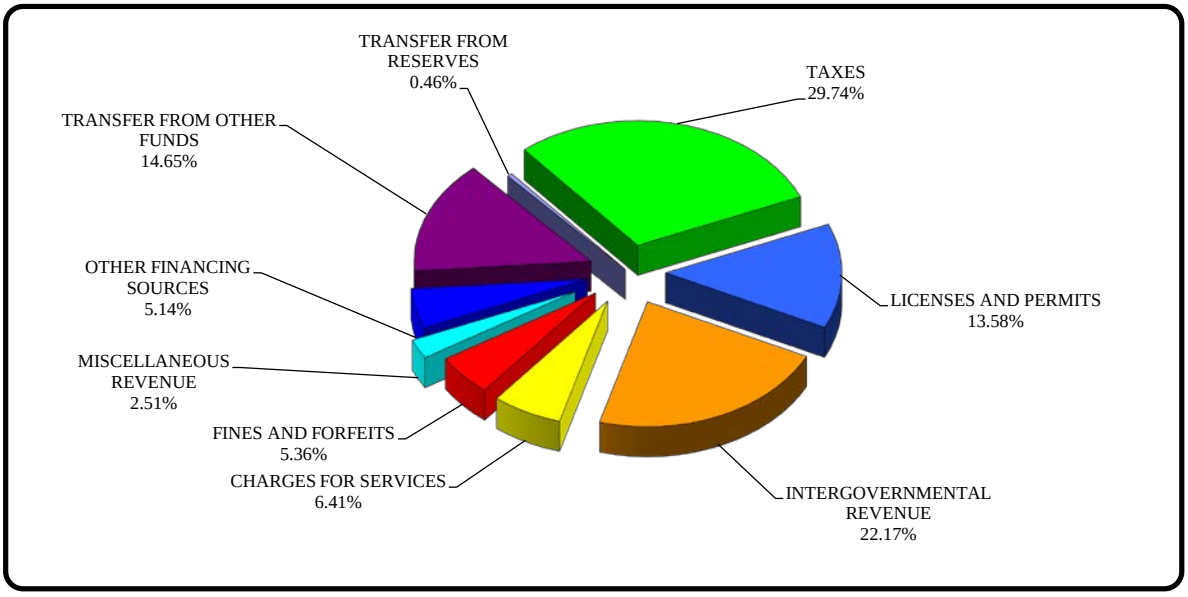
GENERAL FUND BUDGET SUMMARY

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
RECREATION:				
ATHLETIC COMPLEXES	802,391	881,625	931,626	959,467
RECREATION ATHLETICS	974,658	1,042,595	921,474	1,032,583
RECREATION PROGRAMS	819,191	649,930	639,898	458,998
TOTAL RECREATION	**2,596,240**	**2,574,150**	**2,492,999**	**2,451,048**
PUBLIC SERVICES:				
FACILITIES MAINTENANCE	521,816	516,440	510,915	578,199
FLEET MAINTENANCE	1,527,248	1,002,315	942,057	1,031,110
CEMETERY	107,695	130,745	110,350	127,630
GROUNDS MAINTENANCE	637,930	687,635	695,241	973,600
TOTAL PUBLIC SERVICES	**2,794,689**	**2,337,135**	**2,258,564**	**2,710,539**
CAPITAL OUTLAY:				
MAYOR'S OFFICE	4,618	20,000	10,000	-
HUMAN RESOURCES	3,349	-	-	-
INFORMATION TECHNOLOGY	143,078	200,000	200,000	282,975
POLICE CHIEF'S OFFICE	34,560	27,000	27,000	40,000
POLICE FIELD SERVICES	327,567	301,000	317,929	484,900
POLICE SUPPORT SERVICES	44,790	13,000	2,380	120,000
DISPATCH	-	18,000	18,000	551,000
FIRE SUPPRESSION	71,401	658,800	658,800	906,500
EMERGENCY MEDICAL SERVICES	142,550	167,800	167,800	604,875
PLANNING/ECONOMIC DEVELOPMENT	-	-	-	25,000
BUILDING INSPECTIONS	-	3,000	-	50,000
ATHLETIC COMPLEXES	37,176	27,000	27,000	102,500
RECREATION ATHLETICS	25,298	52,500	52,500	50,500
RECREATION PROGRAMS	7,120	-	-	120,000
FACILITIES MAINTENANCE	70,893	-	-	389,600
FLEET MAINTENANCE	1,057,205	-	12,054	-
CEMETERY	-	-	-	15,000
GROUNDS MAINTENANCE	9,556	-	-	185,600
TOTAL CAPITAL OUTLAY	**1,979,161**	**1,488,100**	**1,493,463**	**3,928,450**
DEBT SERVICE:	4,862,788	1,963,035	1,963,035	2,314,049
TRANSFERS-OUT:	604,233	528,860	528,860	565,994
TOTAL EXPENDITURES	**42,106,566**	**38,272,550**	**36,137,057**	**43,132,913**
FUND BALANCE, SEPTEMBER 30	**$ 10,838,574**	**$ 10,838,574**	**$ 12,751,235**	**$ 12,751,235**
FUND BALANCE TO EXPENDITURE PERCENTAGE	25.7%	28.3%	35.3%	29.6%

GENERAL FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2015-2016

Total Revenues:



TOTAL REVENUES $ 43,132,913

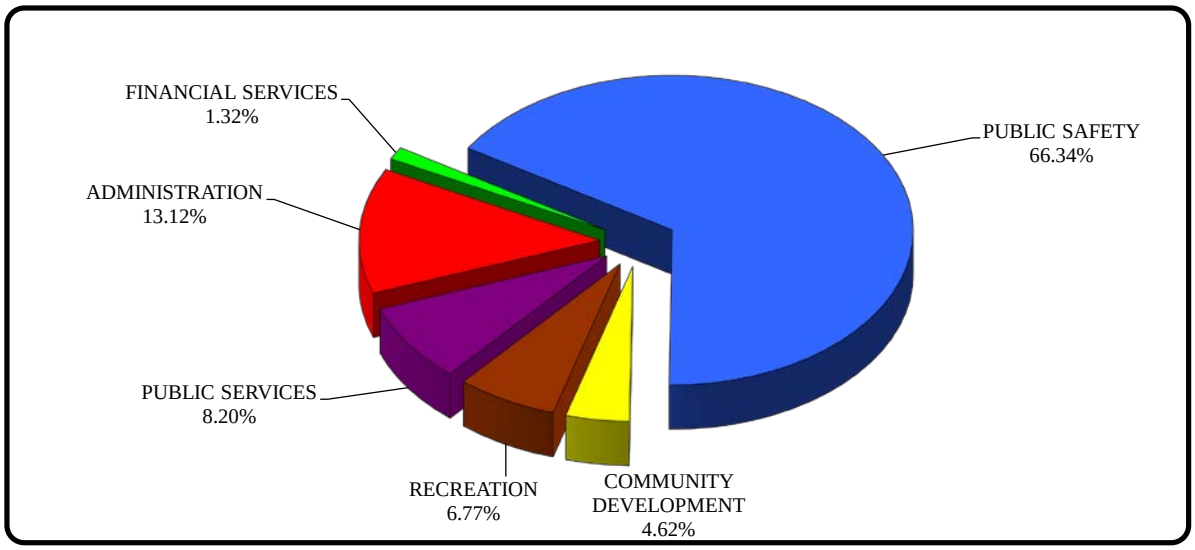
	TOTALS	PERCENT REVENUES
TAXES	12,827,000	29.74%
LICENSES AND PERMITS	5,856,000	13.58%
INTERGOVERNMENTAL REVENUE	9,561,500	22.17%
CHARGES FOR SERVICES	2,763,450	6.41%
FINES AND FORFEITS	2,310,300	5.36%
MISCELLANEOUS REVENUE	1,081,800	2.51%
OTHER FINANCING SOURCES	2,217,900	5.14%
TRANSFER FROM OTHER FUNDS	6,316,963	14.65%
TRANSFER FROM RESERVES	198,000	0.46%
TOTAL REVENUE	**$ 43,132,913**	**100%**

GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

FISCAL YEAR 2015-2016

Expenditures by Function:



TOTAL EXPENDITURES	$	43,132,913

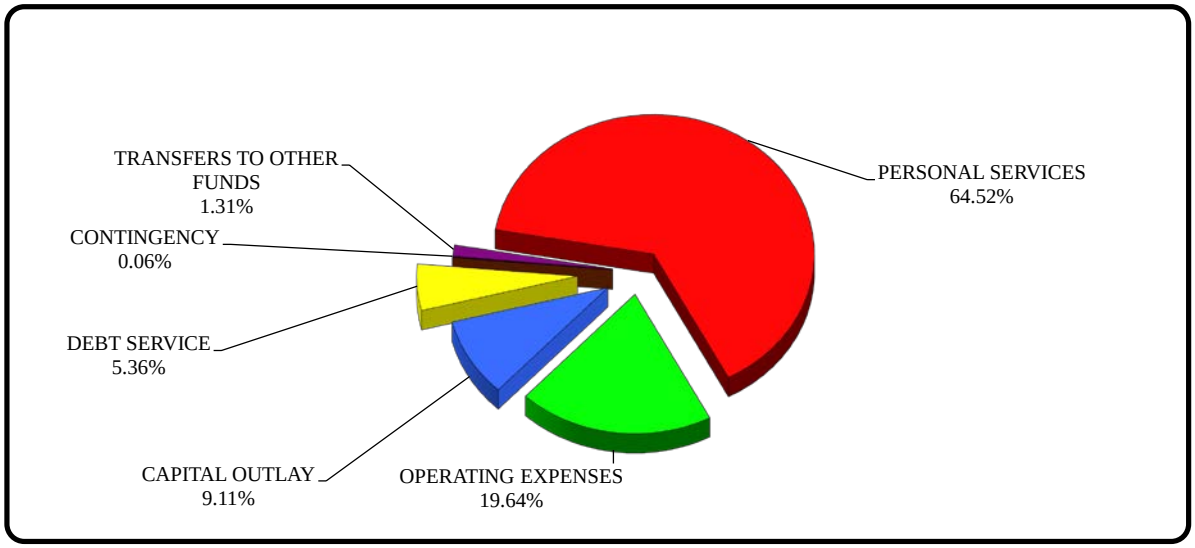
		TOTALS	PERCENT EXPENDITURES
ADMINISTRATION	$	5,281,584	12.24%
FINANCIAL SERVICES		530,350	1.23%
PUBLIC SAFETY		26,703,860	61.91%
COMMUNITY DEVELOPMENT		1,712,289	3.97%
RECREATION		2,724,048	6.32%
PUBLIC SERVICES		3,300,739	7.65%
DEBT SERVICE		2,314,049	5.36%
TRANSFER TO OTHER FUNDS		565,994	1.31%
TOTAL EXPENDITURES	**$**	**43,132,913**	**100%**

GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

FISCAL YEAR 2015-2016

Expenditures by Type:



TOTAL EXPENDITURES	$	43,132,913

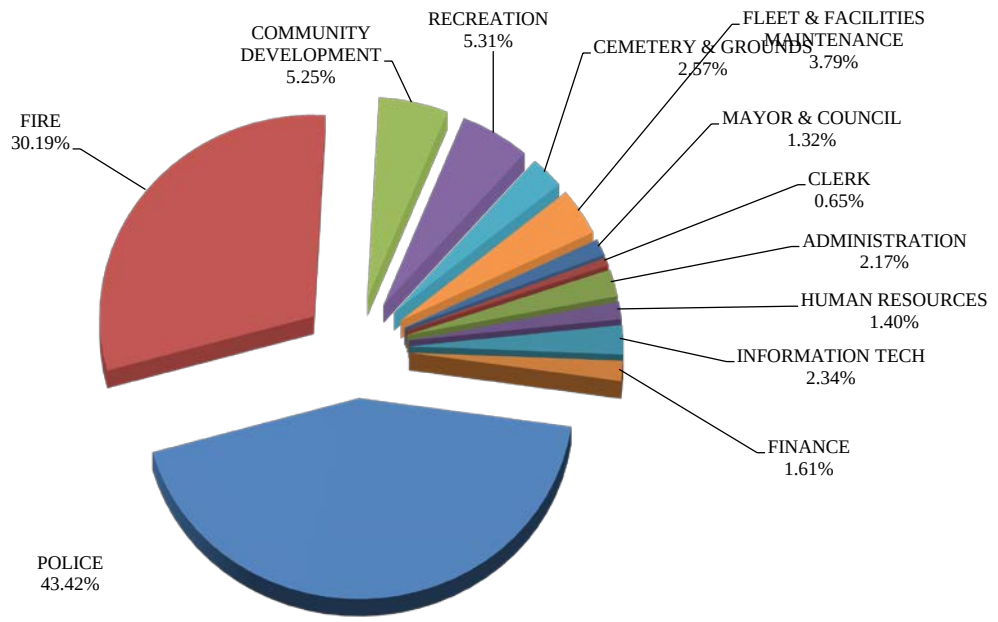
		TOTALS	PERCENT EXPENDITURES
PERSONAL SERVICES	$	27,828,877	64.52%
OPERATING EXPENSES		8,470,543	19.64%
CAPITAL OUTLAY		3,928,450	9.11%
DEBT SERVICE		2,314,049	5.36%
CONTINGENCY		25,000	0.06%
TRANSFERS TO OTHER FUNDS		565,994	1.31%
TOTAL EXPENDITURES	**$**	**43,132,913**	**100%**

GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

FISCAL YEAR 2015-2016

General Fund Personnel Expenditures by Dept:



Personnel Costs

TOTAL PERSONNEL COSTS	**$**	**27,828,877**

		TOTALS	PERCENT EXPENDITURES
MAYOR & COUNCIL	$	366,192	1.32%
CLERK		180,769	0.65%
ADMINISTRATION		602,806	2.17%
HUMAN RESOURCES		388,782	1.40%
INFORMATION TECH		651,473	2.34%
FINANCE		448,450	1.61%
POLICE		12,082,540	43.42%
FIRE		8,401,079	30.19%
COMMUNITY DEVELOPMENT		1,459,745	5.25%
RECREATION		1,477,358	5.31%
CEMETERY & GROUNDS		716,321	2.57%
FLEET & FACILITIES MAINTENANCE		1,053,362	3.79%
TOTAL PERSONNEL COSTS	**$**	**27,828,877**	**100%**

CITY OF APOPKA
MAYOR'S OFFICE

The Mayor is a Charter Officer of the City of Apopka and is elected for a term of four years. The Mayor serves as chief executive officer of the City, specifically responsible for preserving and enhancing the City's quality of life for those who live and work in Apopka by offering direction, leadership and specific initiatives to ensure effective and efficient development and administration of City services, policies and ordinances.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	438,263
2015	BUDGET	489,070
2015	ESTIMATE	521,385
2016	ADOPTED	509,058

ACCOMPLISHMENTS:

- Completed city-wide Organizational Development Analysis. This comprehensive review of the City's staffing, workflow and department head relationships was undertaken for the first time in the City's history. The result: The study provided a basis for staff reorganization following the retirement of several department heads, eliminating of unnecessary positions and allowing for hiring a Public Information Officer and Grants Coordinator without expanding the number of authorized positions.

- Expanded Community Outreach. With the hiring of the Public Information Officer (PIO), the City has increased the pace and volume of information that flows to the public. In the months since his hiring, the PIO has redesigned the City's website produced promotional materials for the Lake Apopka Wildlife Drive and Lake Apopka ecotourism, and increased the City's reach to citizens on social media. The City's Facebook followers have increased from about 1,600 to 4,400. On any given week, the City's posts reach more than 20,000 viewers.

- Increased Grants Pursuit. With the hiring of a Grants Coordinator/Neighborhood Services Coordinator in March 2015, the City was able to focus on locating increased funding at the state and federal level. To date, the Grants Coordinator has applied for eight grants totaling a potential of more than $200,000. By the end of August 2015, a total of $7,500 in grants had been funded and the remaining grants await notification. Also under the direction of the Mayor, the Grants Coordinator in conjunction with CareerSource Central Florida designed the Apopka Youth Works summer jobs program, netting $38,400 in federal monies to underwrite the first-ever summer jobs program organized by the City of Apopka.

- Initiated a Community-Wide Visioning Process. Visioning Apopka, an effort to forge consensus among residents and businesses in the future planning and growth of Apopka, launched in August and September of 2015. The effort will culminate in early 2016 with a document making recommendations regarding future elements for the City’s future as well as providing a basis for revamping the City’s Land Development Code.

CITY OF APOPKA
MAYOR'S OFFICE

- Convened a Parks and Recreation Master Plan Committee. The committee, made up of city staff and community volunteers met over a six-month period to assess the City's existing recreation assets and provide recommendations for future uses and improvements.

- Remedied blighted neighborhoods. The neighborhoods, Maineline Village, Maine Avenue Villas and Cimarron Hills, were suffering from the decline/absence of their respective homeowners associations. As a result, regular maintenance of HOA assets had gone unfulfilled, sometimes for many years. The neighborhoods' original border walls were constructed with wooden fencing which was in extreme disrepair and subject to frequent acts of vandalism. Under an ordinance and a program that assesses property owners for improvements, the City installed precast concrete walls to replace the dilapidated wooden fencing. The improvements have significantly improved the look of these communities and virtually eliminated acts of vandalism.

- Increased fiscal transparency. By introducing the City's first-ever comprehensive budget hearings in July 2014, the City provided both elected officials and citizens the opportunity to review the City's fiscal operations on an in-depth basis. The hearings created a forum for commissioners to review and have input into the City's budget priorities, and for citizens to review and comment on the complete budget document months before the formal budget hearings in September.

- The Apopka High School Academic Consortium of Scholars. At the request of Mayor Kilsheimer, the City Council voted to help fund this initiative at Apopka High School from the Law Enforcement Trust Fund. These monies were used to purchase t-shirts, hoodies and jackets for the successful program that rewards students for academic achievement with wearable gear to promote school pride in academics.

- Initiated a City Arts program. With the appointment of a City Hall arts curator, Mayor Kilsheimer initiated an arts program that recognizes and showcases the art of Apopka artists. The City Hall arts curator has recruited the very best professional artists who reside in Apopka to showcase their art in the lobby of City Hall, while the art of children at Apopka area schools adorns the walls of the Mayor's Office.

- Wi-Fi review. Mayor Kilsheimer initiated and led a thorough review of the City's Wi-Fi program and developed recommendations for improvement.

- Staff recruitment. Mayor Kilsheimer initiated and led successful search processes for City Auditor, City Attorney and City Administrator. Under his administration, the City also successfully recruited and hired a new Finance Director, Police Chief and Public Services Director.

- IT upgrade. The City initiated the conversion from a Novell-based IT system to a Microsoft-based IT system. This conversion should be complete in the first quarter of 2016.

- Dispatch Upgrade. The City successfully completed the conversion of the Global Dispatch system for the Fire Department's dispatch services and initiated the conversion to the CAFÉ Dispatch system for the Police Department's dispatch services.

- ISO Class 1 rating for Fire Protection. The City learned in August 2015 that the Fire Department had retained its ISO-1 rating.

- Florida Hospital/Ocoee-Apopka Road Small Area Study. Under Mayor Kilsheimer's administration, the City has coordinated with Florida Hospital regarding the Final Development Plan for the new Florida Hospital Campus in the Ocoee Apopka Road area. This new development also led to a Small Area Study of the region and culminated with a Council-approved moratorium on all new building in the area while community design elements are written into the Land Development Code.

GOALS:

- Continue to engage Apopka residents through community forums, meetings, public events, social media and

- Continue to focus on the community's role in education.

- Continue to identify cost savings, improve efficiency and maximize community resources.

- Continue to take steps to maintain the Fire Department's ISO-1 rating

- Renewed focus on accreditation and training for the Police Department.

- Continue with Visioning Apopka and implement visioning recommendations to Land Development Code.

- Continue to work with area economic development leaders to grow the opportunities for Apopka.

- Continue to take steps to maintain the Fire Department's ISO-1 rating

CITY OF APOPKA

MAYOR'S OFFICE

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REG. SALARIES	272,538	268,600	268,600	274,519
1210	LONGEVITY PAY	693	50	50	103
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	12,000
2100	F.I.C.A.	20,812	21,250	21,250	21,708
2200	RETIREMENT CONTRIBUTION	14,793	35,390	35,390	37,436
2300	LIFE & HEALTHE INSURANCE	14,460	15,330	15,330	20,176
2400	WORKERS COMPENSATION	2,000	2,000	2,000	250
TOTAL		**325,296**	**342,620**	**342,620**	**366,192**
SUPPLIES AND SERVICES:					
3150	CITY ATTORNEY - LEGAL FEES	*Amounts were moved to separate Division (Legal)*			-
3400	OTHER CONTRACTUAL SERVICES	-	-	-	-
4000	TRAVEL & PER DIEM	6,345	20,000	16,040	28,766
4100	COMMUNICATION SERVICES	1,804	3,650	3,000	-
4200	FREIGHT & POSTAGE	482	750	750	1,000
4500	LIABILITY & CASUALTY INSURANCE	1,500	1,500	1,500	-
4600	REPAIR & MAINT - BLDG & EQUIP	980	1,200	1,500	2,000
4650	VEHICLE MAINTENANCE	422	-	-	-
4700	PRINTING SERVICES	286	500	400	2,000
4900	OTHER CHARGES	-	-	55,000	-
5100	OFFICE SUPPLIES	2,933	5,000	2,500	3,000
5200	OPERATING SUPPLIES	60,514	42,100	42,100	42,600
5250	FUEL & GASOLINE	211	-	526	-
5400	BOOKS,PUBS,SUBS & MEMBSHP	30,572	42,750	42,000	51,500
5500	TRAINING	2,300	9,000	3,449	12,000
TOTAL		**108,349**	**126,450**	**168,765**	**142,866**
CAPITAL OUTLAY:					
6400	CAPITAL EQUIPMENT	4,618	20,000	10,000	-
TOTAL		**4,618**	**20,000**	**10,000**	**-**
TOTAL COST		**438,263**	**489,070**	**521,385**	**509,058**

CITY OF APOPKA

MAYOR'S OFFICE

STAFFING ANALYSIS

POSITION	2014	2015	2016
MAYOR	1	1	1
VICE MAYOR	1	1	1
COMMISSIONER	3	3	3
MAYOR'S SECRETARY	1	1	1
TOTAL	**6**	**6**	**6**

CAPITAL OUTLAY

6200 - Building	$ -
6400 - Equipment	$ -
Total Capital Outlay	$ -

CITY OF APOPKA
LEGAL SERVICES

The Legal Division provides legal advice to the City Council and City staff. It includes both City Attorney, Labor Attorney and any other counsel used to represent and/or defend the City. The division is responsible for the review of all legal instruments of the City and to coordinate all litigation and other legal services for the City.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	88,753
2015	BUDGET	100,000
2015	ESTIMATE	100,000
2016	ADOPTED	150,100

GOALS:

- Respond to requests from the City Council and City staff for legal opinions on specific matters
- Draft local ordinances in response to state and federal legislation concerning the City.
- Provide defense/prosecution involving matters of litigation concerning the City.
- Provide other legal services on specific matters.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of Ordinances/Resolutions	*Not available*	75	88	17.33%
# of billable hours	*Not available*	*Not available*	670	n/a

Performance Measures were implemented during FY15 and therefore prior year amounts were not available.

CITY OF APOPKA
LEGAL SERVICES

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
SERVICE COSTS:					
3150	LEGAL SERVICE - CITY ATTORNEY	88,753	100,000	100,000	100,000
3160	LEGAL SERVICES -LABOR ATTORNEY	-	-	-	50,000
4200	FREIGHT & POSTAGE	-	-	-	100
TOTAL		**88,753**	**100,000**	**100,000**	**150,100**
TOTAL COST		**88,753**	**100,000**	**100,000**	**150,100**

NOTE; Legal Services were previously included in other departmental budgets. Moved to separate division to centralize the costs associated with the support function.

CITY OF APOPKA
ADMINISTRATIVE SERVICES

The Administrative Services division is responsible for efficiently and effectively implementing and administering the policies, programs and services approved by the City Council.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	1,378,323
2015	BUDGET	829,270
2015	ESTIMATE	658,523
2016	ADOPTED	627,420

GOALS:

- Ensure a safe City.
- Deliver effectively the services that Apopka Citizens need, want and are willing to support.
- Build and maintain a healthy business climate.
- Maintain a low-density residential and family friendly community where citizens and visitors can find and afford the values, lifestyles and services they seek.
- Provide safe, sufficient and reliable drinking water, wastewater treatment, solid waste disposal and stormwater systems.
- Continue to provide responsive, efficient customer oriented services to fee payers.
- Create an effective marketing and economic development program within city government.
- Update the City's Land Development Code to ensure it is responsive to changing conditions.

CITY OF APOPKA

ADMINISTRATIVE SERVICES

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	870,018	574,610	383,342	237,381
1210	LONGEVITY PAY	16,411	2,300	2,300	350
1300	OTHER SALARIES & WAGES	11,086	11,000	11,000	-
1400	OVERTIME	-	-	922	-
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	12,000
2100	F.I.C.A.	41,309	45,970	29,405	19,104
2200	RETIREMENT CONTRIBUTION	137,665	77,370	36,809	33,384
2300	LIFE AND HEALTH INSURANCE	43,800	54,150	57,072	44,170
2400	WORKERS COMPENSATION	5,700	5,700	5,700	230
TOTAL		**1,125,989**	**771,100**	**526,550**	**346,620**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	10,265	15,200	100,000	-
3400	OTHER CONTRACTUAL SERVICES	-	-	-	264,000
4000	TRAVEL AND PER DIEM	2,624	3,000	3,000	500
4100	COMMUNICATION	3,331	3,000	2,000	-
4200	FREIGHT & POSTAGE	1,753	1,000	500	1,000
4400	RENTALS & LEASES	-	-	-	4,000
4500	LIABILITY & CASUALTY INSURANCE	4,470	4,470	4,470	-
4600	REPAIRS AND MAINTENANCE	8,717	9,000	7,500	-
4650	VEHICLE MAINTENANCE	478	3,000	137	-
4700	PRINTING AND BINDING	-	-	-	500
4800	PROMOTIONAL ACTIVITIES	-	-	-	-
4900	OTHER CHARGES	-	-	-	-
4903	TEMPORARY LABOR	200,000	-	-	-
5100	OFFICE SUPPLIES	3,913	4,000	2,500	3,000
5200	OPERATING SUPPLIES	13,152	11,750	11,750	1,700
5250	FUEL & GASOLINE	671	750	116	-
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	2,470	-	-	1,600
5500	TRAINING	490	3,000	-	4,500
TOTAL		**252,334**	**58,170**	**131,973**	**280,800**
CAPITAL OUTLAY:					
6400	EQUIPMENT	-	-	-	-
TOTAL		**-**	**-**	**-**	**-**
TOTAL COST		**1,378,323**	**829,270**	**658,523**	**627,420**

CITY OF APOPKA

ADMINISTRATIVE SERVICES

POSITION	2014	2015	2016
CHIEF ADMINISTRATIVE OFFICER	1	1	1
ASSISTANT TO CITY ADMINISTRATOR	1	1	0
ADMINISTRATIVE SERVICES MANAGER*	1	0	1
RECEPTIONIST	0	1	1
SECRETARY*	1	0	0
INSURANCE CLERK **	1	0	0
TOTAL	**5**	**3**	**3**

* Position was moved to Community Outreach
** Position was moved to Human Resources

CAPITAL OUTLAY

6200 - Building	$ -
6400 - Equipment	$ -
Total Capital Outlay	$ -

CITY OF APOPKA
COMMUNITY OUTREACH

The Community Outreach Division is responsible for the marketing and advocacy of the City. This division performs the public information duties as well as organizes and coordinates the numerous special events hosted by the City. It is also responsible for the solicitation of grants and performs as the liaison for neighborhood and community services.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	-
2015	BUDGET	-
2015	ESTIMATE	-
2016	ADOPTED	1,060,187

GOALS:

- Enrich the community by delivering a diverse range of events.
- Increase community involvement in City events.
- Nurture relationships with local businesses and community groups.
- Promote the City via all social medias available.
- Increase the amount of funding awarded to the City from Federal, State and local agencies.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of views/hits on website	*unknown*	*unknown*	5,314,884	*n/a*
# of events	5	4	9	125%
# of grants applied for	4	4	7	75%
# of grants awarded	4	4	4	0%

CITY OF APOPKA

COMMUNITY OUTREACH

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	-	-	-	181,417
1210	LONGEVITY PAY	-	-	-	93
1400	OVERTIME	-	-	-	-
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	480
2100	F.I.C.A.	-	-	-	13,922
2200	RETIREMENT CONTRIBUTION	-	-	-	29,846
2300	LIFE AND HEALTH INSURANCE	-	-	-	30,264
2400	WORKERS COMPENSATION	-	-	-	163
TOTAL		**-**	**-**	**-**	**256,185**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	-	-	-	155,000
3400	OTHER CONTRACTUAL SERVICES	-	-	-	236,600
4000	TRAVEL AND PER DIEM	-	-	-	3,000
4200	EMPLOYEE DEVELOPMENT	-	-	-	1,500
4400	REPAIR AND MAINTENANCE	-	-	-	64,250
4700	PRINTING SERVICES	-	-	-	23,488
4800	PROMOTIONAL ADVERTISING	-	-	-	50,000
4900	OTHER CHARGES	-	-	-	72,300
5100	OFFICE SUPPLIES	-	-	-	3,000
5200	OPERATING SUPPLIES	-	-	-	188,115
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	-	-	-	1,749
TOTAL		**-**	**-**	**-**	**799,002**
CAPITAL OUTLAY:					
6300	INFRASTRUCTURE	-	-	-	-
6400	EQUIPMENT	-	-	-	-
TOTAL		**-**	**-**	**-**	**-**
9800	CONTINGENCY	-	-	-	5,000
TOTAL COST		**-**	**-**	**-**	**1,060,187**

CITY OF APOPKA

COMMUNITY OUTREACH

POSITION	2014	2015	2016
PUBLIC INFORMATION OFFICER	0	1	1
GRANT & NEIGHBORHOOD SERVICES COORDINATOR	0	1	1
COMMUNITY EVENTS MANAGER	1	1	1
TOTAL	**1**	**3**	**3**

CAPITAL OUTLAY

6200 - Building	$ -
6400 - Equipment	$ -
Total Capital Outlay	$ -

CITY OF APOPKA
CITY CLERK

The City Clerk, as a staff officer, is the custodian of the City Seal and the City's Official Public Records, including minutes, ordinances, resolutions, agreements/contracts and deeds of City owned property. The City Clerk attends, records and prepares minutes for all City Council meetings, provides information to the public regarding City matters, conducts City elections, and is responsible for legal advertisements for public hearings.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	302,495
2015	BUDGET	204,085
2015	ESTIMATE	187,640
2016	ADOPTED	230,879

GOALS:

- Record and preserve City Council actions.
- Maintain City Codes.
- Continued records storage and retention/retrieval systems for accessibility of data for staff and public records requests. Adhere to Records Retention Rules and document and destroy records in compliance with statutes.
- Conduct elections in strict compliance with state statutes.
- Administer the Cemetery Sales.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
Lien Searches Processed	*Not available*	1381	1410	2.10%
Ordinances/Resolutions recorded	*Not available*	75	88	17.33%
Council/Committee Minutes	*Not available*	50	60	20%
Cemetery Sales	*Not available*	$88,400	$102,500	15.95%
Record Management & Destruction	*Not available*	123.5 cf	716.25 cf	480%

Performance Measures were implemented during FY15 and therefore prior year amounts were not available.

CITY OF APOPKA
CITY CLERK

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	156,592	125,500	121,440	136,620
1210	LONGEVITY PAY	446	550	494	285
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	-
2100	F.I.C.A.	11,887	9,740	9,233	10,473
2200	RETIREMENT CONTRIBUTION	8,820	20,500	12,925	13,090
2300	LIFE AND HEALTH INSURANCE	14,460	15,330	15,329	20,176
2400	WORKERS COMPENSATION	2,000	2,000	1,999	124
TOTAL		**194,205**	**173,620**	**161,420**	**180,769**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	300	-	-	1,000
3400	OTHER CONTRACTUAL SERVICES	77,621	1,000	1,200	28,890
4020	TRAVEL & PER DIEM	-	200	500	1,000
4100	COMMUNICATIONS	478	520	-	-
4200	FREIGHT & POSTAGE	172	1,700	250	1,000
4400	RENTALS AND LEASES	-	-	-	-
4500	LIABILITY & CASUALTY INSURANCE	1,500	1,500	-	-
4600	REPAIR AND MAINTENANCE	7,628	7,800	7,800	1,500
4700	PRINTING AND BINDING	14,085	6,200	6,000	6,200
4800	PROMOTIONAL ADVERTISING	-	-	-	-
4900	OTHER CHARGES	666	2,200	2,200	1,500
4902	LEGAL ADVERTISING	2,855	3,500	2,500	3,000
5100	OFFICE SUPPLIES	856	2,100	2,000	2,000
5200	OPERATING SUPPLIES	1,551	2,000	2,000	2,000
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	488	770	770	720
5500	TRAINING	90	975	1,000	1,300
TOTAL		**108,290**	**30,465**	**26,220**	**50,110**
CAPITAL OUTLAY:					
6300	IMPROVEMENTS OTHER THAN BLDG	-	-	-	-
6400	EQUIPMENT	-	-	-	-
TOTAL		**-**	**-**	**-**	**-**
TOTAL COST		**302,495**	**204,085**	**187,640**	**230,879**

CITY OF APOPKA
CITY CLERK

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
CITY CLERK	1	1	1
DEPUTY CITY CLERK	1	1	1
TOTAL	**2**	**2**	**2**

CAPITAL OUTLAY

6200 - Building	$ -
6400 - Equipment	$ -
Total Capital Outlay	$ -

CITY OF APOPKA
FINANCE

The Finance Department is responsible for maintaining the City's financial accounting system that includes processing of all City financial transactions as well as maintaining and disseminating financial statements and related reports to City departments and other governmental agencies. In addition, this department produces the City's Comprehensive Annual Financial Report (CAFR), provides assistance to the external auditors, oversees the investment of City funds and is responsible for debt administration. The department provides support service of the City government responsible for coordinating and directing the development of the City's Annual Operating Budget and five-year Capital Improvement Program.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	547,803
2015	BUDGET	498,635
2015	ESTIMATE	431,255
2016	ADOPTED	530,350

GOALS:

- Continue to produce a Comprehensive Annual Financial Report (CAFR) that meets the GFOA "Certificate of Achievement for Excellence in Financial Reporting".
- Process 100% of invoice payments within 25 days of approval date.
- Continue to produce a high quality Annual Budget document that meets Florida statutory requirements.
- Complete and publish the budget document within 30 days of adoption.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# checks A/P checks	5808	5845	5749	-1.6%
# of journal entries	1834	1809	1677	-7.3%
# days to issue CAFR	267	258	150	-41.9%
Distinguished Budget Award	Yes	*Pending*	Yes	*n/a*
CAFR Certificate of Achievement	Yes	Yes	Yes	*n/a*

CITY OF APOPKA
FINANCE

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	341,901	335,050	281,001	331,848
1210	LONGEVITY PAY	1,537	1,675	1,675	1,418
1400	OVERTIME	33	-	76	-
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	480
2100	F.I.C.A.	25,954	25,760	20,417	25,532
2200	RETIREMENT CONTRIBUTION	39,475	38,510	27,977	38,929
2300	LIFE AND HEALTH INSURANCE	33,525	35,550	35,549	49,950
2400	WORKERS COMPENSATION	4,800	4,800	4,800	293
TOTAL		**447,225**	**441,345**	**371,494**	**448,450**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	47,627	1,000	971	1,000
3200	AUDIT SERVICES	17,375	19,350	19,350	48,000
3400	OTHER CONTRACTUAL SERVICES	11,700	13,000	13,000	15,600
4000	TRAVEL & PER DIEM	-	-	-	1,100
4100	COMMUNICATION	-	-	150	-
4200	FREIGHT & POSTAGE	2,630	2,600	2,750	3,200
4400	RENTAL & LEASES	7,140	-	-	4,390
4500	LIABILITY & CASUALTY INSURANCE	8,046	7,140	7,140	-
4600	REPAIR AND MAINTENANCE	-	9,300	9,300	-
4700	PRINTING SERVICES	603	600	850	850
4900	OTHER CHARGES AND OBLIGATIONS	-	-	-	-
4902	LEGAL ADVERTISING	1,279	200	1,300	1,300
5100	OFFICE SUPPLIES	1,053	1,100	1,100	1,200
5200	OPERATING SUPPLIES	1,694	1,300	1,300	2,300
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	981	1,250	2,000	850
5500	TRAINING	450	450	550	2,110
TOTAL		**100,578**	**57,290**	**59,761**	**81,900**
TOTAL COST		**547,803**	**498,635**	**431,255**	**530,350**

CITY OF APOPKA
FINANCE

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
FINANCE DIRECTOR	1	1	1
FINANCIAL APPLICATIONS MANAGER	1	1	1
ACCOUNTANT II	1	1	1
ACCOUNTS PAYABLE SPECIALIST	1	1	1
TOTAL	**4**	**4**	**4**

CAPITAL OUTLAY

6200 - Building	$ -
6400 - Equipment	$ -
Total Capital Outlay	$ -

CITY OF APOPKA
HUMAN RESOURCES

The Human Resources Department provides quality services and support in employment, training, benefits, compensation and safety. It is responsible for developing a qualified, productive, responsive workforce, equipped with the knowledge, abilities, skills and tools necessary to meet the City's present and future needs. Human Resources assures the City is an equal opportunity employer and is also responsible for all employee benefits and payroll related issues.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	305,834
2015	BUDGET	322,210
2015	ESTIMATE	316,947
2016	ADOPTED	814,792

GOALS:

- To encourage and assist employees to reach their full potential as members of the City.
- To manage workers compensation, liability insurance and unemployment claims issues.
- To manage employee benefits to ensure employees have access to the best available benefits in the most cost-effective manner.
- To process employee weekly payroll to ensure all employees are compensated accurately and in a timely manner

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**% Change**
Total employee turnover	5.85%	10.36%	9.18%	-20.17%
# of employees hired/placed	28	32	32	0.00%
# of Payroll Checks	3205	2363	673	-52.73%
# of Payroll Direct Deposits	28308	29369	32675	11.68%
# of Insurance Claims handled	83	87	87	0.00%

CITY OF APOPKA
HUMAN RESOURCES

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	195,259	205,940	189,970	267,116
1210	LONGEVITY PAY	938	1,040	2,388	1,480
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	-
2100	F.I.C.A.	14,231	15,840	14,006	20,548
2200	RETIREMENT CONTRIBUTION	32,899	32,950	26,844	44,050
2300	LIFE AND HEALTH INSURANCE	21,630	22,950	22,949	40,352
2400	WORKERS COMPENSATION	2,700	2,700	2,700	237
2500	UNEMPLOYMENT COMPENSATION	-	-	-	15,000
	Personnel Requested: Admin Support Clerk				
TOTAL		**267,657**	**281,420**	**258,857**	**388,782**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	4,935	5,600	25,000	75,000
3400	OTHER CONTRACTUAL SERVICES	-	-	-	6,920
4000	TRAVEL & PER DIEM	-	500	1,000	1,200
4100	COMMUNICATIONS	-	-	-	-
4200	FREIGHT & POSTAGE	208	250	250	250
4500	LIABILITY INSURANCE	2,220	2,220	2,220	295,000
4600	REPAIR AND MAINTENANCE	22,797	25,000	25,000	-
4700	PRINTING AND BINDING	-	500	500	750
4900	OTHER CHARGES AND OBLIGATIONS	-	-	-	21,500
5100	OFFICE SUPPLIES	1,616	2,500	1,200	2,000
5200	OPERATING SUPPLIES	2,313	2,500	1,200	2,500
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	739	1,220	1,220	390
5500	TRAINING	-	500	500	500
TOTAL		**34,828**	**40,790**	**58,090**	**406,010**
CAPITAL OUTLAY:					
6200	BUILDING	-	-	-	-
6400	EQUIPMENT	-	-	-	-
6800	INTANGIBLES	3,349	-	-	-
TOTAL		**3,349**	**-**	**-**	**-**
9800	CONTINGENCY	-	-	-	20,000
TOTAL COST		**305,834**	**322,210**	**316,947**	**814,792**

CITY OF APOPKA

HUMAN RESOURCES

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
HUMAN RESOURCES DIRECTOR	1	1	1
RISK SPECIALIST	0	0	1
HUMAN RESOURCES SPECIALIST I	2	2	2
TOTAL	**3**	**3**	**4**

CAPITAL OUTLAY

6200 - Building	$ -
6400 - Equipment	$ -
Total Capital Outlay	$ -

CITY OF APOPKA
INFORMATION TECHNOLOGY

Information Technology is a support service department for the City and provides the central technology infrastructure for employee communications and computer operations. The department is responsible for the maintenance and enhancement of computer hardware, software, networking and telephones.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	1,554,160
2015	BUDGET	1,825,445
2015	ESTIMATE	1,636,517
2016	ADOPTED	1,889,148

GOALS:

- Optimize the City's IT infrastructure to support its immediate and future needs in a consistent, responsive, manageable and cost-effective way.
- Implement IT applications that effectively support the business requirements of the City; making use of state of the art technology that improves efficiency and productivity.
- Secure and protect the City's information systems, networks and data.
- Implement consistent and sound IT management roles, policies, processes and procedures.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of IT Assets supported (computers, printers, servers, network HW, storage)	472	481	510	6.0%
# of applications (software) supported in the IT Portfolio	32	35	37	5.7%
# of end-users	303	439	451	2.7%
# of Medium IT projects completed	6	5	8	60.0%
# of work orders/requests completed	2,415	2,509	2,650	5.6%
# of communication Assets supported (iPADs, Smart Phones, Cell Phones)	57	63	67	6.3%

CITY OF APOPKA

INFORMATION TECHNOLOGY

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	497,108	514,620	476,378	449,852
1210	LONGEVITY PAY	8,856	2,200	11,443	1,405
1400	OVERTIME	14,273	15,000	13,066	15,000
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	1,014
2100	F.I.C.A.	35,505	40,760	30,521	35,758
2200	RETIREMENT CONTRIBUTION	87,469	84,825	70,188	76,658
2300	LIFE AND HEALTH INSURANCE	50,550	53,580	53,851	70,617
2400	WORKERS COMPENSATION	8,700	8,700	8,700	1,169
TOTAL		**702,461**	**719,685**	**664,147**	**651,473**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	-	350	200	-
3400	OTHER CONTRACTUAL SERVICES	173,142	273,120	215,000	306,150
4000	TRAVEL & PER DIEM	-	-	-	2,500
4100	COMMUNICATIONS	97,544	95,700	95,700	196,000
4200	FREIGHT & POSTAGE	373	2,500	600	1,000
4400	RENTALS AND LEASES	-	-	-	-
4500	LIABILITY & CASUALTY INSURANCE	5,970	5,970	5,970	-
4600	REPAIR AND MAINTENANCE	375,388	454,420	400,000	343,200
4650	VEHICLE MAINTENANCE	-	650	500	650
5100	OFFICE SUPPLIES	2,508	4,050	2,100	3,000
5200	OPERATING SUPPLIES	53,351	63,500	50,000	91,200
5250	FUEL & GASOLINE	345	500	300	500
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	-	-	-	500
5500	TRAINING	-	5,000	2,000	10,000
TOTAL		**708,621**	**905,760**	**772,370**	**954,700**
CAPITAL OUTLAY:					
6300	INFRASTRUCTURE	-	-	-	-
6400	EQUIPMENT	123,078	200,000	200,000	60,000
6800	INTANGIBLES	20,000	-	-	222,975
TOTAL		**143,078**	**200,000**	**200,000**	**282,975**
RESERVES:					
9800	CONTINGENCY	-	-	-	-
TOTAL COST		**1,554,160**	**1,825,445**	**1,636,517**	**1,889,148**

CITY OF APOPKA
INFORMATION TECHNOLOGY

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
INFORMATION TECHNOLOGY DIRECTOR	1	1	1
INFORMATION TECHNOLOGY SUPERVISOR	1	1	1
GIS TECHNICIAN*	1	1	0
COMPUTER TECHNICIAN **	0	0	1
COMPUTER SUPPORT SPECIALIST	4	4	4
TOTAL	**7**	**7**	**7**

* - Position moved to Public Services
** - New Position

CAPITAL OUTLAY

6300 - Infrastructure	
	$ -
6400 - Equipment	
City Council Audio Upgrades	10,000
City Council Video Upgrades	30,000
Police Dept - Laptop Replacement (Non-Rugged)	20,000
	$ 60,000
6800 - Intangibles	
Finance Dept - Financial Software	$ 187,975
Emergency Medical Dispatch	35,000
	$ 222,975
Total Capital Outlay	$ 282,975

CITY OF APOPKA
FIRE CHIEF

The City's Fire Chief Division is responsible for the overall management of the Fire Department and is .committed to professional excellence by ensuring the City's Fire Department personnel are motivated and properly trained in emergency response, hazard mitigation, fire safety and life safety education. This division properly manages fire department resources in order to protect lives and property by providing ISO 1 rated service.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	1,314,336
2015	BUDGET	1,101,970
2015	ESTIMATE	1,022,168
2016	ADOPTED	1,180,866

GOALS:

- Provide a high level of fire prevention and related services commensurate with community expectations through effective administration.
- Increase positive contact with the businesses and keep up to date with any changes to the City so as to ensure the protection of our citizen's lives and property.
- Continued maintenance of the ISO 1 Fire Department Accreditation.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
Commercial Bld. Fire Inspections	2,712	2740	2776	1.31%
Fires in Commercial Buildings	26	13	10	23%
Property % Saved (All Fires)	96.87%	92.74%	97.77%	5.03%

CITY OF APOPKA
FIRE CHIEF

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	617,235	683,150	655,706	699,299
1210	LONGEVITY PAY	11,670	3,130	3,172	3,393
1225	PROFICIENCY PAY	28,902	32,000	30,384	40,000
1400	OVERTIME	124	-	442	-
1500	SPECIAL PAY	2,134	2,600	2,825	12,428
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	-
2100	F.I.C.A.	49,021	55,340	44,705	57,767
2200	RETIREMENT CONTRIBUTION	367,419	96,750	96,750	102,066
2300	LIFE AND HEALTH INSURANCE	62,460	66,210	66,211	119,097
2400	WORKERS COMPENSATION	7,800	7,800	7,800	11,867
TOTAL		**1,146,765**	**946,980**	**907,994**	**1,045,916**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	17,971	10,000	10,000	21,000
4000	TRAVEL & PER DIEM	-	-	-	2,500
4100	COMMUNICATIONS	5,713	10,000	10,000	-
4200	FREIGHT & POSTAGE	321	-	157	1,250
4300	UTILITIES	120,819	90,000	90,000	90,000
4500	LIABILITY & CASUALTY INSURANCE	8,790	8,790	-	-
4600	REPAIR AND MAINTENANCE	1,966	11,600	-	3,500
4650	VEHICLE MAINTENANCE	2,128	5,000	298	2,500
4700	PRINTING AND BINDING	28	100	-	200
5100	OFFICE SUPPLIES	3,529	5,000	1,400	4,000
5200	OPERATING SUPPLIES	2,142	5,000	1,199	5,000
5250	FUEL & GASOLINE	3,585	6,000	1,120	4,000
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	579	3,500	-	1,000
5500	TRAINING	-	-	-	-
TOTAL		**167,571**	**154,990**	**114,174**	**134,950**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	-	-	-
6300	IMPROV OTHER THAN BUILDING	-	-	-	-
6400	EQUIPMENT	-	-	-	-
TOTAL		**-**	**-**	**-**	**-**
TOTAL COST		**1,314,336**	**1,101,970**	**1,022,168**	**1,180,866**

CITY OF APOPKA
FIRE CHIEF

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
FIRE CHIEF ADMINISTRATOR	1	1	1
ASSISTANT TO THE FIRE CHIEF	0	0	1
CHIEF OF OPERATIONS/DEPUTY FIRE CHIEF	1	1	1
ASSISTANT FIRE CHIEF	3	3	2
FIRE CODE INSPECTOR/FIRE CAPTAIN	1	1	1
FIRE LIEUTENANT	0	0	1
SECRETARY II	1	1	1
SECRETARY I	1	1	0
TOTAL	**8**	**8**	**8**

CAPITAL OUTLAY

6200 - Building	$ -
6300 - Infrastructure	$ -
Total Capital Outlay	$ -

CITY OF APOPKA
FIRE SUPPRESSION

The Fire Suppression Division responds to fires and other such disasters with the most highly trained and equipped firefighters available. The division functions with the goal of reducing such events through proper planning, the use of current prevention and education techniques, fire safety inspections for businesses and regular fire hydrant maintenance programs. The Fire Suppression Division has the responsibility of protecting the public from fire as well as other types of emergencies.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	2,707,634
2015	BUDGET	3,372,775
2015	ESTIMATE	3,286,644
2016	ADOPTED	3,451,766

GOALS:

- Provide rapid responses to all emergencies consistent with established ISO standards and the community's needs.

  - Ensure first-due apparatus arrive within the established ISO standard (5 1/2 min) to at least 90% of incidents.
  - Ensure all second-due apparatus arrive within the ISO standard (9 1/2 min) to at least 90% of incidents.
  - Ensure area and street knowledge by providing monthly driver training hours and street based tests.
- Improve the safety and welfare of the community by offering a safe environment and public education on fire safety.
  - Ensure commercial buildings are inspected twice annually for fire hazards/code violations. Ensure any violation is corrected within 30 days.
  - Ensure all fire hydrants are tested twice annually to ensure adequate water is available when needed.
  - Offer training and certifications to the community such as CPR, Pool Safety, Fire Prevention, home inspection, fire extinguisher training, smoke detector replacement, child car seat inspections, etc.
- Employ and retain qualified and diverse firefighters while maintaining legacy commitments to the community and the department.
  - Continue the "Fire Service Career Academy" attracting community members to become firefighters.
  - Maintain a Volunteer Firefighter program allowing for the development of skills to become professional firefighters.
  - Ensure 100% of the ISO required training is met each month.

PERFORMANCE MEASURES:

	Actual FY 2013	Actual FY 2014	Estimated FY 2015	%age Change
Number of Hydrants Flow Tested	3,131	3138	3150	0.38%
Number of State Fire Inspectors	*Not available*	16	22	37.50%
Number of State Fire Officer 1	*Not available*	25	35	40%
% meeting ISO Training hours	100%	100%	100%	0%
Citizens trained on Fire Extinguishers	*Not available*	75	187	149%

CITY OF APOPKA

FIRE SUPPRESSION

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	1,584,437	1,595,100	1,553,902	1,540,476
1210	LONGEVITY PAY	17,620	20,000	22,872	6,245
1400	OVERTIME	51,700	65,000	82,644	85,000
1500	SPECIAL PAY	8,746	8,440	5,827	5,300
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	-
2100	F.I.C.A.	123,954	131,240	125,186	125,232
2200	RETIREMENT CONTRIBUTION	290,673	277,920	241,429	197,425
2300	LIFE AND HEALTH INSURANCE	259,582	241,740	241,740	291,574
2400	WORKERS COMPENSATION	35,700	35,700	35,700	29,879
TOTAL		**2,372,412**	**2,375,140**	**2,309,299**	**2,281,131**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	284	-	-	-
3400	OTHER CONTRACTUAL SERVICES	703	1,000	-	-
4000	TRAVEL & PER DIEM	-	2,000	1,045	2,000
4100	COMMUNICATIONS	8,100	15,000	15,000	-
4200	FREIGHT & POSTAGE	30	3,000	1,500	1,500
4300	UTILITY SERVICES	-	1,200	-	-
4500	LIABILITY & CASUALTY INSURANCE	48,000	48,000	48,000	-
4600	REPAIR AND MAINTENANCE	33,583	38,000	30,000	47,000
4650	VEHICLE MAINTENANCE	41,012	74,635	74,000	74,635
4700	PRINTING AND BINDING	-	-	-	-
4902	LEGAL ADVERTISING	(50)	-	-	-
5200	OPERATING SUPPLIES	74,644	95,000	90,000	87,500
5250	FUEL & GASOLINE	49,472	48,000	45,000	35,500
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	3,085	3,000	4,500	6,000
5500	TRAINING	4,958	10,000	9,500	10,000
TOTAL		**263,821**	**338,835**	**318,545**	**264,135**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	-	-	300,000
6300	IMPROV OTHER THAN BUILDING	-	-	-	-
6400	EQUIPMENT	71,401	658,800	658,800	606,500
TOTAL		**71,401**	**658,800**	**658,800**	**906,500**
TOTAL COST		**2,707,634**	**3,372,775**	**3,286,644**	**3,451,766**

CITY OF APOPKA

FIRE SUPPRESSION

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
ENGINEER	5	5	4
FIREFIGHTER	28	28	23
TOTAL	**33**	**33**	**27**

CAPITAL OUTLAY

6200 - Buildings		
Fire Station 5 Construction		$ 300,000
	Total Building	$ 300,000
6400 - Equipment		
Public Education Officer Vehicle		$ 31,500
SCBA bottle replacement		19,000
Fire Engine 5		556,000
	Total Equipment	$ 606,500
Total Capital Outlay		$ 906,500

CITY OF APOPKA
EMERGENCY MEDICAL SERVICES

The Emergency Medical Services Division provides the most advanced, effective paramedic ambulance service available in a timely manner and with exceptional customer care. This division is responsible for responding to and providing emergency care to our citizens and visitors.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	4,953,801
2015	BUDGET	5,256,580
2015	ESTIMATE	5,065,554
2016	ADOPTED	5,970,642

GOALS:

- Ensure a prompt and expedient EMS response time to all citizens and visitors of the city and continue on reducing response times to areas of the city (station 5), which may not necessarily benefit from the quicker response times of other portions of the city.
- Secure the acquisition of the new cardiac heart monitors which were awarded the city in the AFG FEMA grant and continue to pursue the purchasing of the four additional needed monitors.
- Acquire and install the Stryker Power Load stretcher lifts and new stretchers in six of the newer style ambulances as now mandated by state and federal DOT ambulance specifications.
- Ensure the completion of the new ambulance currently being built and the additional ambulance coming this next budget year. The department is presently in a 4 year replacement schedule of aging ambulances.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
EMS Patients Treated	4,584	4,779	5,000	4.6%
Total Paramedics	47	52	50	-3.8%
Total Ambulances	8	9	10	11.1%
CPR Classes taught	65	90	110	22.2%
EMS Classes taught	*Not available*	12	14	16.7%

CITY OF APOPKA

EMERGENCY MEDICAL SERVICES

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	2,753,537	2,917,270	2,772,046	3,198,468
1210	LONGEVITY PAY	45,953	66,560	80,023	16,053
1225	PROFICIENCY PAY	360,185	416,000	354,365	408,000
1400	OVERTIME	142,141	120,000	178,658	100,000
1500	SPECIAL PAY	14,837	19,180	15,986	23,640
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	-
2100	F.I.C.A.	243,454	267,640	246,946	286,581
2200	RETIREMENT CONTRIBUTION	585,436	552,880	552,880	431,176
2300	LIFE AND HEALTH INSURANCE	310,050	359,950	359,950	541,816
2400	WORKERS COMPENSATION	36,300	36,300	36,300	68,299
TOTAL		**4,491,893**	**4,755,780**	**4,597,154**	**5,074,033**
SUPPLIES AND OTHER SERVICES:					
4000	TRAVEL & PER DIEM	-	600	-	600
4100	COMMUNICATIONS	7,187	11,300	11,000	-
4200	FREIGHT & POSTAGE	5	-	-	-
4400	RENTAL & LEASES	8,007	8,000	8,000	10,000
4500	LIABILITY & CASUALTY INSURANCE	49,500	49,500	49,500	-
4600	REPAIR AND MAINTENANCE	19,952	20,000	15,000	25,000
4650	VEHICLE MAINTENANCE	37,083	30,000	25,000	25,000
4700	PRINTING AND BINDING	2,424	4,000	3,500	3,000
4900	OTHER CHARGES	-	-	-	-
4902	LEGAL ADVERTISING	29	-	-	-
4950	EMS BILLING EXPENSES	42,507	46,000	40,000	46,000
5100	OFFICE SUPPLIES	155	600	600	600
5200	OPERATING SUPPLIES	109,245	115,000	105,000	122,080
5250	FUEL & GASOLINE	36,499	40,000	35,000	26,000
5500	TRAINING	6,765	8,000	8,000	8,000
TOTAL		**319,358**	**333,000**	**300,600**	**266,280**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	-	-	-
6300	IMPROV OTHER THAN BUILDING	-	-	-	-
6400	EQUIPMENT	142,550	167,800	167,800	604,875
TOTAL		**142,550**	**167,800**	**167,800**	**604,875**
TRANSFERS:					
9300	TRANSFER TO GRANT FUND	-	-	-	25,454
TOTAL		**-**	**-**	**-**	**25,454**
TOTAL COST		**4,953,801**	**5,256,580**	**5,065,554**	**5,970,642**

CITY OF APOPKA

EMERGENCY MEDICAL SERVICES

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
DISTRICT CHIEF	3	3	3
LIEUTENANT	12	12	12
ENGINEER	7	7	8
EMS/FIREFIGHTER	20	20	25
TOTAL	**42**	**42**	**48**

CAPITAL OUTLAY

6200 - Buildings	0
Total Building	$ -
6400 - Equipment	
Cardiac Monitors/Defibrillators (4)	$ 128,950
Replacement Ambulance	150,000
Stretcher upgrades and Power Load Pro for 6 ambulances	325,925
Total Equipment	$ 604,875
Total Capital Outlay	**$ 604,875**

CITY OF APOPKA
POLICE CHIEF

The Apopka Police Chief's Office is responsible for the preparation and monitoring of the department's budget, along with the overall supervision and administration of policing activities within the municipal limits.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	1,981,185
2015	BUDGET	1,688,840
2015	ESTIMATE	1,681,171
2016	ADOPTED	1,783,862

GOALS:

- Provide programs that promote police operations by utilizing proper managerial and supervisory skills.
- Continue seeking all available grant opportunities.
- To insure the community receives the highest caliber police officer capable of performing to their expectations.
- To provide a safe, respectable and high quality community.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
Red Light Notice of Violation Issued	27,628	22,283	23,000	3.2%
Code Enforcement Cases	401	880	900	2.3%
In-House Contact Training Hours	3,150	2,250	2,500	11.1%
Outside Courses Attended	125	104	110	5.8%

CITY OF APOPKA
POLICE CHIEF

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	172,096	173,670	145,951	181,045
1210	LONGEVITY PAY	4,357	650	5,615	800
1225	PROFICIENCY PAY	1,505	1,500	1,423	1,500
1400	OVERTIME	15	500	-	500
1500	SPECIAL PAY	1,444	1,440	-	1,440
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	534
2100	F.I.C.A.	12,597	13,530	9,430	13,540
2200	RETIREMENT CONTRIBUTION	338,373	41,700	86,522	38,080
2300	LIFE AND HEALTH INSURANCE	27,480	14,580	14,580	29,774
2400	WORKERS COMPENSATION	5,700	5,700	5,700	2,249
TOTAL		**563,567**	**253,270**	**269,221**	**269,462**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	36,773	17,000	3,500	48,800
3400	OTHER CONTRACTUAL SERVICES	1,242,172	1,290,000	1,290,000	1,350,000
4000	TRAVEL & PER DIEM	279	1,600	1,600	1,600
4100	COMMUNICATIONS	3,928	4,500	4,500	-
4200	FREIGHT & POSTAGE	9,144	8,000	6,000	9,000
4300	UTILITIES	16,185	35,000	30,000	28,000
4500	LIABILITY & CASUALTY INSURANCE	4,470	4,470	4,400	-
4600	REPAIR AND MAINTENANCE	3,696	12,000	12,000	10,000
4650	VEHICLE MAINTENANCE	3,631	4,500	4,500	4,500
4700	PRINTING AND BINDING	-	1,750	1,750	1,750
4900	OTHER CHARGES	1,696	8,000	5,000	2,000
4902	LEGAL ADVERTISING	8,386	750	700	1,000
5100	OFFICE SUPPLIES	2,188	4,000	5,000	3,000
5200	OPERATING SUPPLIES	32,959	6,500	6,000	4,000
5250	FUEL & GASOLINE	16,110	8,500	8,000	8,500
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	716	1,250	1,250	1,500
5500	TRAINING	725	750	750	750
TOTAL		**1,383,058**	**1,408,570**	**1,384,950**	**1,474,400**
CAPITAL OUTLAY:					
6200	BUILDINGS	5,642	-	-	-
6300	IMPROV OTHER THAN BUILDING	-	-	-	-
6400	EQUIPMENT	28,918	27,000	27,000	40,000
TOTAL		**34,560**	**27,000**	**27,000**	**40,000**
TOTAL COST		**1,981,185**	**1,688,840**	**1,681,171**	**1,783,862**

CITY OF APOPKA
POLICE CHIEF

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
POLICE CHIEF	1	1	1
ASSISTANT TO THE POLICE CHIEF	1	1	1
TOTAL	**2**	**2**	**2**

CAPITAL OUTLAY

6200 - Buildings	
Total Building	$ -
6400 - Equipment	
Replace SUV (vehicle #822)	$ 40,000
Total Equipment	$ 40,000
Total Capital Outlay	**$ 40,000**

CITY OF APOPKA
POLICE FIELD SERVICES

Field Services division is mainly comprised of the Uniform Patrol officers of the agency. These officers are the most visible to the general public of all of the officers in the Department. These officers provide a livable, safe, vibrant community. These are the finest officers to be dispatched to emergency calls and are the first to arrive.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	6,713,228
2015	BUDGET	6,951,465
2015	ESTIMATE	6,430,996
2016	ADOPTED	7,677,711

GOALS:

- Arrest law violators to ensure compliance with local and state laws.
- Conduct initial investigations into reported crimes: documenting the results.
- Conduct highly visible preventative crime patrols.
- Conduct traffic stops to ensure compliance with local and state traffic laws.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
Total # of sworn officers	90	90	90	1.11%
# of officers assigned to Traffic	3	3	3	33.33%
# of calls/responses	49,922	50,708	51,722	0.00%
# traffic citations	270	188	200	0.57%
DUI Arrests	135	94	100	1.13%
# of arrests	1011	1505	1600	0.07%

CITY OF APOPKA

POLICE FIELD SERVICES

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	3,502,644	3,767,450	3,349,063	4,152,967
1210	LONGEVITY PAY	24,390	16,320	24,731	17,053
1225	PROFICIENCY PAY	19,768	19,500	17,402	21,500
1400	OVERTIME	250,774	181,000	350,426	181,000
1500	SPECIAL PAY	44,336	51,140	40,850	46,905
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	-
2100	F.I.C.A.	279,705	305,360	277,884	334,960
2200	RETIREMENT CONTRIBUTION	1,063,250	1,050,205	881,681	1,074,062
2300	LIFE AND HEALTH INSURANCE	452,610	479,790	479,791	706,166
2400	WORKERS COMPENSATION	63,900	63,900	63,900	73,698
TOTAL		**5,701,377**	**5,934,665**	**5,485,729**	**6,608,311**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	2,691	5,000	4,000	3,000
3400	OTHER CONTRACTUAL SERVICES	-	-	-	-
4000	TRAVEL & PER DIEM	2,798	4,000	6,000	6,500
4100	COMMUNICATIONS	51,057	52,900	15,000	5,100
4200	FREIGHT & POSTAGE	5	-	-	-
4500	LIABILITY & CASUALTY INSURANCE	66,600	66,600	-	-
4600	REPAIR AND MAINTENANCE	13,583	18,000	18,000	28,400
4650	VEHICLE MAINTENANCE	178,435	155,000	155,000	125,000
4700	PRINTING AND BINDING	3,047	5,000	5,000	5,000
5100	OFFICE SUPPLIES	4,699	5,700	6,000	6,000
5200	OPERATING SUPPLIES	118,014	167,000	178,538	200,900
5250	FUEL & GASOLINE	234,933	220,000	220,000	200,000
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	215	8,600	8,600	3,600
5450	POLICE-SPECIAL EDUCATION	4,988	5,000	8,000	1,000
5500	TRAINING	3,219	3,000	3,200	-
TOTAL		**684,284**	**715,800**	**627,338**	**584,500**
CAPITAL OUTLAY:					
6300	IMPROV OTHER THAN BUILDING	-	-	-	-
6400	EQUIPMENT	327,567	301,000	317,929	484,900
TOTAL		**327,567**	**301,000**	**317,929**	**484,900**
TOTAL COST		**6,713,228**	**6,951,465**	**6,430,996**	**7,677,711**

CITY OF APOPKA
POLICE FIELD SERVICES

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
POLICE CAPTAIN	1	1	1
POLICE LIEUTENANT	3	3	3
POLICE SARGEANT	7	7	7
POLICE OFFICER *	53	53	60
TOTAL	**64**	**64**	**71**

* *Seven New Positions*

CAPITAL OUTLAY

6200 - Building	$ -
6400 - Equipment	
Replace Pick-up 4X4 (Vehicle #852)	$ 34,000
Replace SUV (Vehicle #846)	32,000
Replace SUV (Vehicle #847)	32,000
Replace Canine SUV (Vehicle #1192)	40,000
Replace Fusion (Vehicle #1200)	26,000
Replace Sedan (Vehicle #1208)	28,500
Replace Sedan (Vehicle #1209)	28,500
Portable Radios 7 New Officers	56,000
Vehicles for 7 New Officers	199,500
TASERS for 7 New Officers	8,400
Total Equipment	$ 484,900
Total Capital Outlay	**$ 484,900**

CITY OF APOPKA
POLICE SUPPORT SERVICES

The Police Support Services division provides, among other things, records management, criminal investigations, and property and evidence maintenance for the agency. Records management includes the processing of all incident and arrest reports and all of the uniform traffic and parking violation citations on a daily basis. The Criminal Investigations section is responsible for supporting all units of the department by conducting follow-up investigations of reported criminal activity. The Property and Evidence section maintains absolute control of and documents the location and disposition of all evidence, contraband, other seized items and found property.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	3,585,728
2015	BUDGET	3,823,850
2015	ESTIMATE	3,612,012
2016	ADOPTED	4,045,944

GOALS:

- Assign all felony cases and specific misdemeanor cases for follow-up
- Respond to extensive crime scenes and document. Photograph, collect and submit evidence.
- Maintain records documenting delivery of police services and the reporting of crime.
- Provide Uniform Crime Reporting to assist in identifying and addressing crime trends.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
Violent Offenses	403	370	400	8.1%
Property Offenses	1527	1507	1500	-0.5%
Domestic Violence Offenses	239	249	250	0.4%
Cases Assigned to CID	500	454	500	10.1%

CITY OF APOPKA
POLICE SUPPORT SERVICES

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	2,079,534	2,332,420	2,117,978	2,439,400
1210	LONGEVITY PAY	53,563	10,220	92,626	11,453
1225	PROFICIENCY PAY	9,127	10,000	9,418	10,500
1400	OVERTIME	124,461	80,000	162,341	80,000
1500	SPECIAL PAY	21,930	23,280	23,551	26,283
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	7,500
2100	F.I.C.A.	168,744	186,970	177,619	195,354
2200	RETIREMENT CONTRIBUTION	574,995	581,370	496,999	567,645
2300	LIFE AND HEALTH INSURANCE	271,350	303,600	303,600	403,033
2400	WORKERS COMPENSATION	27,600	27,600	27,600	33,226
TOTAL		**3,331,304**	**3,555,460**	**3,411,732**	**3,774,394**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	1,504	4,000	2,000	3,500
3400	OTHER CONTRACTUAL SERVICES	-	-	-	-
4000	TRAVEL & PER DIEM	4,953	7,500	5,000	6,750
4100	COMMUNICATIONS	15,964	27,300	11,000	10,000
4200	FREIGHT & POSTAGE	-	-	-	-
4400	RENTAL & LEASES	4,200	13,000	13,000	13,000
4500	LIABILITY & CASUALTY INSURANCE	28,110	28,110	28,000	-
4600	REPAIR AND MAINTENANCE	11,402	12,200	10,000	11,400
4650	VEHICLE MAINTENANCE	46,853	39,000	30,000	31,000
4700	PRINTING AND BINDING	1,065	2,000	-	2,000
4902	LEGAL ADVERTISING	39	400	-	400
4904	OTHER - CLOTHING ALLOWANCE	6,530	6,400	6,400	-
5100	OFFICE SUPPLIES	3,514	9,000	3,000	4,000
5200	OPERATING SUPPLIES	26,541	43,480	42,000	30,000
5250	FUEL & GASOLINE	51,664	50,000	35,000	38,000
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	325	1,500	1,500	1,500
5450	POLICE-SPECIAL EDUCATION	4,260	5,000	5,000	-
5500	TRAINING	2,710	6,500	6,000	-
TOTAL		**209,634**	**255,390**	**197,900**	**151,550**
CAPITAL OUTLAY:					
6300	IMPROV OTHER THAN BUILDING	-	-	-	-
6400	EQUIPMENT	44,790	13,000	2,380	120,000
TOTAL		**44,790**	**13,000**	**2,380**	**120,000**
TOTAL COST		**3,585,728**	**3,823,850**	**3,612,012**	**4,045,944**

CITY OF APOPKA
POLICE SUPPORT SERVICES

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
POLICE CAPTAIN	2	2	3
POLICE SARGEANT	5	5	4
POLICE OFFICER	16	16	17
POLICE LIEUTENANT	2	2	2
CRIME ANALYST	1	1	1
PROPERTY AND EVIDENCE TECH	2	2	2
FORENSIC SCIENCE TECH	1	1	1
CODE ENFORCEMENT OFFICER	2	2	2
RECORDS SUPERVISOR	1	1	1
RECORDS CLERK	3	3	3
EXECUTIVE SECRETARY	0	0	1
SECRETARY II	0	0	1
SECRETARY III	1	1	1
TOTAL	**36**	**36**	**39**

CAPITAL OUTLAY

6200 - Building	$ -
6400 - Equipment	
Police Vehicle Purchase (CID unmarked)	30,000
Police Vehicle Purchase (CID unmarked)	30,000
Police Vehicle Purchase (CID unmarked)	30,000
Police SRO Vehicle Purchase (mid SUV)	30,000
Total Equipment	$ 120,000
Total Capital Outlay	**$ 120,000**

CITY OF APOPKA
CROSSING GUARDS

The Crossing Guard division is responsible for pedestrian safety around the neighborhood schools within the City of Apopka.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	74,665
2015	BUDGET	91,975
2015	ESTIMATE	87,508
2016	ADOPTED	96,161

GOALS:

- Ensure the safety of children at busy intersects throughout the city.
- Observe and report any incidents or conditions that present a potential safety hazard.
- Help children develop the skills to cross streets safely at all times.
- Discourage children from behaving unsafely near traffic.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of Crossing Guards	13	13	13	0%

CITY OF APOPKA
CROSSING GUARDS

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1300	OTHER SALARIES AND WAGES	66,895	82,000	77,830	86,050
1210	LONGEVITY PAY	-	-	-	-
2100	F.I.C.A.	5,117	6,250	5,954	6,583
2200	RETIREMENT CONTRIBUTION				
2400	WORKERS COMPENSATION	1,100	1,100	1,099	1,278
TOTAL		**73,112**	**89,350**	**84,883**	**93,911**
SUPPLIES AND OTHER SERVICES:					
4500	LIABILITY & CASUALTY INSURANCE	1,125	1,125	1,125	-
5200	OPERATING SUPPLIES	428	1,500	1,500	2,250
TOTAL		**1,553**	**2,625**	**2,625**	**2,250**
TOTAL COST		**74,665**	**91,975**	**87,508**	**96,161**

CITY OF APOPKA
CROSSING GUARDS

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
SEASONAL CROSSING GUARDS	13	13	13
TOTAL	**13**	**13**	**13**

CAPITAL OUTLAY

6200 - Building	$ -
6400 - Equipment	$ -
Total Capital Outlay	$ -

CITY OF APOPKA
DISPATCH

The Dispatch Division provides efficient, effective and courteous 911 call processing, emergency and non-emergency dispatch services and radio support to the citizens of Apopka and contract communities. The Dispatch Division is responsible for answering 911 phone calls and determining the type of assistance needed.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	2,364,809
2015	BUDGET	2,535,775
2015	ESTIMATE	1,983,727
2016	ADOPTED	2,522,362

GOALS:

- Provide communications with Citizens requiring Fire and/or Police assistance. Obtain details of situation and offer pertinent responses, while maintaining a calm demeanor.
- Utilize technology to enhance the dispatch functions to improve phone answering time and responsiveness to citizen encounters/emergencies.
- Answer 911 calls within 10 seconds 98% of the time.
- Provide law enforcement and fire first responders with essential information to ensure their safety and the safety of our citizens.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
Total # of 911 calls received	58,098	72,159	66,000	-8.5%
Total # of non-emergency calls	111,391	117,195	99,000	-15.5%
# of calls dispatched to Fire Dept	5,293	5,653	6,000	6.1%
# of calls dispatched to Police Dept	130,588	133,881	90,000	-32.8%
# of hours training	24/employee	24/employee	30/employee	-

CITY OF APOPKA

DISPATCH

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	1,017,782	1,189,800	872,470	865,885
1210	LONGEVITY PAY	4,607	4,350	4,350	4,215
1225	PROFICIENCY PAY	5,385	-	11,954	-
1400	OVERTIME	223,206	45,000	164,107	45,000
1500	SPECIAL PAY	-	3,000	3,000	3,000
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	480
2100	F.I.C.A.	92,158	95,370	78,101	70,042
2200	RETIREMENT CONTRIBUTION	207,985	205,220	147,569	155,763
2300	LIFE AND HEALTH INSURANCE	193,210	204,810	204,811	191,184
2400	WORKERS COMPENSATION	22,800	22,800	22,800	893
TOTAL		**1,767,133**	**1,770,350**	**1,509,162**	**1,336,462**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	-	1,535	750	1,500
3400	OTHER CONTRACTUAL SERVICES	-	3,000	1,000	3,000
4000	TRAVEL & PER DIEM	543	1,000	500	1,000
4100	COMMUNICATIONS	40,017	45,600	45,000	12,600
4200	FREIGHT & POSTAGE	4	-	25	-
4300	UTILITY SERVICES	20,129	25,000	25,000	25,000
4500	LIABILITY & CASUALTY INSURANCE	22,290	22,290	22,290	-
4600	REPAIR AND MAINTENANCE	496,406	627,500	350,000	572,800
5100	OFFICE SUPPLIES	5,170	7,000	4,000	3,000
5200	OPERATING SUPPLIES	11,952	10,500	6,000	5,000
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	115	1,500	1,000	1,750
5500	TRAINING	1,050	2,500	1,000	9,250
TOTAL		**597,676**	**747,425**	**456,565**	**634,900**
CAPITAL OUTLAY:					
6300	IMPROV OTHER THAN BUILDING	-	-	-	551,000
6400	EQUIPMENT	-	18,000	18,000	-
TOTAL		**-**	**18,000**	**18,000**	**551,000**
TOTAL COST		**2,364,809**	**2,535,775**	**1,983,727**	**2,522,362**

CITY OF APOPKA
DISPATCH

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
DIRECTOR OF COMMUNICATIONS	1	1	1
COMMUNICATIONS SUPERVISOR	1	1	0
LEAD COMMUNICATIONS TECHNICIAN	2	2	3
COMMUNICATIONS TECHNICIAN	23	23	14
TOTAL	**27**	**27**	**18**

CAPITAL OUTLAY

6300 - Infrastructure	
Radio System Upgrade	262,000
City Wide Data Refresh net of WiFi costs which are to be eliminated	289,000
	$ 551,000
6400 - Equipment	
	$ -
Total Capital Outlay	$ 551,000

CITY OF APOPKA
FACILITIES MAINTENANCE

The Facilities Maintenance Division is responsible for maintaining a safe and pleasant environment for City employees and the public. This division is a service unit which is responsible for the cleaning, maintenance and minor renovations of all City facilities.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	592,709
2015	BUDGET	516,440
2015	ESTIMATE	510,915
2016	ADOPTED	967,799

GOALS:

- Establish a Facility Maintenance Program to address preventative maintenance in an effort to minimize large dollar emergency repairs.
- Respond to service order requests in a timely manner.
- Ensure quality of work performed by outside vendors. Follow up by inspecting contracted jobs.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of service orders received	350	560	604	7.9%
Average time to complete service order	5	3	2	-33.3%
# of Contracts overseen	9	9	9	0.0%

CITY OF APOPKA

FACILITIES MAINTENANCE

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	90,819	75,000	74,736	65,220
1210	LONGEVITY PAY	525	520	520	310
1400	OVERTIME	-	-	-	1,200
2100	F.I.C.A.	6,961	8,450	5,666	5,013
2200	RETIREMENT CONTRIBUTION	13,269	17,580	15,103	10,747
2300	LIFE AND HEALTH INSURANCE	13,260	14,100	14,100	29,774
2400	WORKERS COMPENSATION	2,000	2,000	1,999	1,127
2500	UNEMPLOYMENT COMPENSATION	-	-	-	-
			-		
TOTAL		**126,834**	**117,650**	**112,125**	**113,392**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	-	-	-	-
3400	OTHER CONTRACTUAL SERVICES	35,602	40,000	40,000	40,680
4000	TRAVEL & PER DIEM	-	1,300	1,300	-
4100	COMMUNICATIONS	1,171	-	-	840
4200	FREIGHT & POSTAGE	-	-	-	-
4300	UTILITY SERVICES	171,672	160,000	160,000	177,000
4500	LIABILITY & CASUALTY INSURANCE	11,490	11,490	11,490	-
4600	REPAIR AND MAINTENANCE	159,861	158,500	158,500	215,962
4650	VEHICLE MAINTENANCE	991	1,000	1,000	1,000
4900	OTHER CHARGES	7,199	10,000	10,000	10,375
5100	OFFICE SUPPLIES	-	-	-	-
5200	OPERATING SUPPLIES	5,733	15,000	15,000	18,000
5250	FUEL & GASOLINE	1,263	1,500	1,500	950
5500	TRAINING	-	-	-	-
TOTAL		**394,982**	**398,790**	**398,790**	**464,807**
CAPITAL OUTLAY:					
6200	BUILDINGS	66,643	-	-	187,000
6400	EQUIPMENT	4,250	-	-	202,600
6800	INTANGIBLES	-	-	-	-
TOTAL		**70,893**	**-**	**-**	**389,600**
TOTAL COST		**592,709**	**516,440**	**510,915**	**967,799**

CITY OF APOPKA

FACILITIES MAINTENANCE

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
SENIOR PROJECT COORDINATOR	1	1	1
FACILITIES MAINTENANCE WORKER I	1	1	1
TOTAL	**2**	**2**	**2**

CAPITAL OUTLAY

6200 - Building	
Roof Replacements - City Hall, Annex and Incubator	$ 187,000
	$ 187,000
6400 - Equipment	
Ornamental Fence - Dream Lake School (cost share with School Board)	$ 57,600
Security Fence - Harmon Road Communication Tower	110,000
Replacement Vehicle - F 150 CNG	35,000
	$ 202,600
Total Capital Outlay	**$ 389,600**

CITY OF APOPKA
FLEET MAINTENANCE

The Fleet Division is responsible for the maintenance and repair of all City vehicles and motorized equipment. This division is also responsible for preparing bids for the acquisition of vehicles and motorized equipment for the City.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	2,584,453
2015	BUDGET	1,002,315
2015	ESTIMATE	954,111
2016	ADOPTED	1,031,110

GOALS:

- Bring in-house the inspection & certification of Fire Extinguishers
- Cross training technicians where applicable
- Create a small pool of spare equipment to allow for preventative maintenance to be completed on time
- Continue training where as the results improve employee performance and City funding

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of completed work orders	3,180	3,572	4,215	18.0%
Average time per work order for completion	4	4	4	0.0%
# of work orders outsourced	20	25	32	28.0%
# of Fleet vehicles serviced	295	300	304	1.3%
# of small equipment serviced	160	175	183	4.6%

CITY OF APOPKA
FLEET MAINTENANCE

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	586,037	619,950	587,280	631,469
1210	LONGEVITY PAY	3,519	3,770	3,755	3,985
1400	OVERTIME	20,254	25,700	25,000	25,688
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	480
2100	F.I.C.A.	43,684	49,940	45,649	50,614
2200	RETIREMENT CONTRIBUTION	100,267	103,930	87,222	108,506
2300	LIFE AND HEALTH INSURANCE	79,350	84,150	84,151	110,969
2400	WORKERS COMPENSATION	8,700	8,700	8,700	8,260
2500	UNEMPLOYMENT COMPENSATION	2,791	-	-	-
TOTAL		**844,602**	**896,140**	**841,757**	**939,971**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	16,962	-	-	-
3400	OTHER CONTRACTUAL SERVICES	1,592	-	350	-
4000	TRAVEL & PER DIEM	1,124	2,500	250	2,500
4100	COMMUNICATIONS	1,113	1,780	1,500	650
4200	FREIGHT & POSTAGE	35	100	-	500
4300	UTILITY SERVICES	7,484	8,025	8,000	8,025
4400	RENTAL & LEASES	1,036	1,100	1,100	-
4500	LIABILITY & CASUALTY INSURANCE	12,600	12,600	12,600	-
4600	REPAIR AND MAINTENANCE	29,128	39,100	39,100	35,500
4650	VEHICLE MAINTENANCE	3,027	3,500	1,200	3,500
4902	LEGAL ADVERTISING	-	500	-	-
5100	OFFICE SUPPLIES	881	1,050	1,000	1,350
5200	OPERATING SUPPLIES	30,675	26,800	26,800	30,357
5250	FUEL & GASOLINE	5,419	4,320	4,000	3,963
5251	AVIATION FUEL	569,387	-	-	-
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	175	1,400	1,000	1,100
5500	TRAINING	2,008	3,400	3,400	3,695
TOTAL		**682,646**	**106,175**	**100,300**	**91,140**
CAPITAL OUTLAY:					
6300	IMPROV. OTHER THAN BUILDINGS	1,047,685	-	6,413	-
6400	EQUIPMENT	8,441	-	5,641	-
6800	INTANGIBLES	1,079	-	-	-
TOTAL		**1,057,205**	**-**	**12,054**	**-**
TOTAL COST		**2,584,453**	**1,002,315**	**954,111**	**1,031,110**

CITY OF APOPKA

FLEET MAINTENANCE

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
FLEET SUPERINTENDENT	1	1	1
PURCHASING AND SUPPLY SPECIALIST	1	1	1
FLEET FOREMAN	1	1	1
EQUIPMENT MECHANIC	8	8	8
TOTAL	**11**	**11**	**11**

CAPITAL OUTLAY

6200 - Building	
	$ -
6400 - Equipment	
	$ -
Total Capital Outlay	**$ -**

CITY OF APOPKA
CEMETERY

The Cemetery Division provides maintenance and beautification of the City Cemetery along with marking, identifying and maintaining the sites within the facility. Maintenance consists of cutting and trimming of grass areas, shrubs, trees and the placement of landscaping material as well as the application of fertilizers, insecticides and herbicides that may be required.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	107,695
2015	BUDGET	130,745
2015	ESTIMATE	110,350
2016	ADOPTED	142,630

GOALS:

- Ensure the Cemetery is maintained in a pristine manner at all times.
- Ensure the safety of visitors by inspecting the grounds and addressing all possible hazards in a timely manner.
- Ensure the grounds are secure to minimize the chance for vandalism to grave sites.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of mowings	52	52	52	0%
# of fertilize/insecticide treatments	2	2	4	100%

CITY OF APOPKA
CEMETERY

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	59,377	62,760	57,086	62,792
1210	LONGEVITY PAY	43	-	235	168
1400	OVERTIME	595	2,650	1,150	4,536
2100	F.I.C.A.	4,437	5,020	4,327	5,163
2200	RETIREMENT CONTRIBUTION	10,065	10,440	8,006	11,069
2300	LIFE AND HEALTH INSURANCE	14,460	15,330	15,331	20,176
2400	WORKERS COMPENSATION	2,000	2,000	1,999	1,785
TOTAL		**90,977**	**98,200**	**88,135**	**105,690**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	-	50	50	-
4100	COMMUNICATIONS	391	580	580	-
4300	UTILITY SERVICES	894	700	745	1,400
4500	LIABILITY & CASUALTY INSURANCE	1,500	1,500	1,500	-
4600	REPAIR AND MAINTENANCE	2,928	15,000	7,500	7,500
4650	VEHICLE MAINTENANCE	933	2,800	2,000	2,500
5100	OFFICE SUPPLIES	-	50	50	50
5200	OPERATING SUPPLIES	4,445	6,790	6,790	6,790
5250	FUEL & GASOLINE	5,627	5,075	3,000	3,700
TOTAL		**16,718**	**32,545**	**22,215**	**21,940**
CAPITAL OUTLAY:					
6300	IMPROV. OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT	-	-	-	15,000
TOTAL		**-**	**-**	**-**	**15,000**
TOTAL COST		**107,695**	**130,745**	**110,350**	**142,630**

CITY OF APOPKA
CEMETERY

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
CEMETERY SECIALIST	1	1	1
CARETAKER II	1	1	1
TOTAL	**2**	**2**	**2**

CAPITAL OUTLAY

6200 - Building	
	$ -
6400 - Equipment	
48" Kubota Z724 Zero Turn Mower	$ 7,000
60" Kubota Z726 Zero Turn Mower	8,000
	$ 15,000
Total Capital Outlay	**$ 15,000**

CITY OF APOPKA
GROUNDS MAINTENANCE

The Grounds Division maintains over 500 acres of parks, athletic fields, city facilities and medians. This division also provides assistance with various community sponsored events that occur within the city. In conjunction with the Recreation Department, the division sponsors the annual Arbor Day Program.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	647,486
2015	BUDGET	687,635
2015	ESTIMATE	695,241
2016	ADOPTED	1,159,200

GOALS:

- Ensure all City facilities including right of ways, parks and athletic fields are maintained in a neat and well groomed manner.
- Ensure citizen complaints are addressed in a timely manner.
- Establish and maintain appropriate schedules for routine mowing, fertilization and irrigation to ensure grass is routinely cut, fertilized and watered so it thrives and minimizes the need for replacement.
- Provide staffing and equipment as needed for Community Events.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of acres mowed	500	510	515	1.0%
# of events assisted	5	5	6	20.0%
# of Citizen complaints received	30	25	35	40.0%

CITY OF APOPKA

GROUNDS MAINTENANCE

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	323,269	360,250	363,468	397,482
1210	LONGEVITY PAY	5,015	2,975	13,958	3,120
1300	OTHER SALARIES AND WAGES	-	3,460	-	3,460
1400	OVERTIME	3,911	6,240	8,266	10,260
2100	F.I.C.A.	24,343	28,530	28,997	31,696
2200	RETIREMENT CONTRIBUTION	55,667	58,820	53,191	67,381
2300	LIFE AND HEALTH INSURANCE	64,950	68,850	68,851	90,793
2400	WORKERS COMPENSATION	9,300	9,300	9,300	6,440
TOTAL		**486,455**	**538,425**	**546,031**	**610,631**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	81	100	100	-
3400	OTHER CONTRACTUAL SERVICES	-	-	-	-
4100	COMMUNICATIONS	123	300	300	199
4300	UTILITY SERVICES	26,458	22,000	17,000	17,000
4500	LIABILITY & CASUALTY INSURANCE	7,050	7,050	7,050	-
4600	REPAIR AND MAINTENANCE	8,530	10,500	10,500	9,000
4650	VEHICLE MAINTENANCE	27,802	22,000	22,000	22,000
4900	OTHER CHARGES	6,016	7,000	7,000	7,000
5100	OFFICE SUPPLIES	389	800	800	800
5200	OPERATING SUPPLIES	46,298	45,610	45,610	69,570
5207	PARKS BEAUTIFICATION	-	-	-	-
5216	TREE BANK EXPENDITURES	-	-	5,000	210,000
5250	FUEL & GASOLINE	28,083	32,450	32,450	25,050
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	-	400	400	1,050
5500	TRAINING	645	1,000	1,000	1,300
TOTAL		**151,475**	**149,210**	**149,210**	**362,969**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	-	-	100,000
6400	EQUIPMENT	9,556	-	-	85,600
TOTAL		**9,556**	**-**	**-**	**185,600**
TOTAL COST		**647,486**	**687,635**	**695,241**	**1,159,200**

CITY OF APOPKA

GROUNDS MAINTENANCE

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
PROGRAM SUPERVISOR	1	1	1
GROUNDS SPECIALIST	2	2	2
GROUNDS FOREMAN	1	1	1
MAINTENANCE WORKER II	1	1	1
MAINTENANCE WORKER I	4	4	4
TOTAL	**9**	**9**	**9**

CAPITAL OUTLAY

6200 - Building	
Renovate 8th & Highland Compound	$ 100,000
	$ 100,000
6400 - Equipment	
Kubota Tractor	36,000
60" Kubota Mower Zero Turn (2)	15,600
Pickup F150 CNG - replace 1999 Ranger	34,000
	$ 85,600
Total Capital Outlay	**$ 185,600**

CITY OF APOPKA
ATHLETIC COMPLEXES

The Grounds Athletic Complexes Division is responsible for over 500 acres of parks and athletic fields. This division maintains these fields at the level required for all the city's recreational events and programs.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	839,567
2015	BUDGET	908,625
2015	ESTIMATE	958,626
2016	ADOPTED	1,061,967

GOALS:

- Establish and maintain the athletic fields to achieve customer satisfaction to ensure maximum tournament usage.
- Investigate sponsors and grants to offset the costs of maintaining the complexes.
- Foster partnerships with community organizations that will assist with the costs for additional playground and sports equipment.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of softball/ baseball fields	15	15	15	0%
# of soccer fields	18	18	18	0%
# of playgrounds	5	5	5	0%
# of dog parks	3	3	3	0%

CITY OF APOPKA

ATHLETIC COMPLEXES

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	304,772	314,970	314,970	312,802
1210	LONGEVITY PAY	2,194	2,350	2,350	2,073
1300	OTHER SALARIES AND WAGES	23,914	31,600	31,600	32,300
1400	OVERTIME	10,623	5,280	5,280	11,010
2100	F.I.C.A.	24,437	27,100	27,100	27,401
2200	RETIREMENT CONTRIBUTION	53,220	51,360	51,360	53,445
2300	LIFE AND HEALTH INSURANCE	50,520	53,550	53,551	70,617
2400	WORKERS COMPENSATION	6,900	6,900	6,900	5,513
TOTAL		**476,580**	**493,110**	**493,111**	**515,160**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	81	300	300	-
3400	OTHER CONTRACTUAL SERVICES	-	-	-	109,062
4000	TRAVEL & PER DIEM	-	-	-	-
4100	COMMUNICATIONS	-	4,220	4,220	-
4200	FREIGHT & POSTAGE	-	75	75	75
4300	UTILITY SERVICES	337	600	600	600
4400	RENTALS & LEASES	4,359	5,160	5,160	5,360
4500	LIABILITY & CASUALTY INSURANCE	5,550	5,550	5,550	-
4600	REPAIR AND MAINTENANCE	8,442	4,000	4,000	9,000
4650	VEHICLE MAINTENANCE	24,627	23,000	23,000	25,500
4900	OTHER CHARGES	185	700	700	1,000
5100	OFFICE SUPPLIES	273	150	150	200
5200	OPERATING SUPPLIES	256,246	309,210	309,210	260,900
5216	TREE BANK EXPENDITURES	-	5,000	55,000	7,500
5250	FUEL & GASOLINE	23,872	27,775	27,775	22,000
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	905	1,000	1,000	1,000
5500	TRAINING	934	1,775	1,775	2,110
TOTAL		**325,811**	**388,515**	**438,515**	**444,307**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	-	-	-
6400	EQUIPMENT	37,176	27,000	27,000	102,500
TOTAL		**37,176**	**27,000**	**27,000**	**102,500**
TOTAL COST		**839,567**	**908,625**	**958,626**	**1,061,967**

CITY OF APOPKA

ATHLETIC COMPLEXES

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
ATHLETICS COMPLEX SUPERVISOR	1	1	1
LEAD MAINTENANCE WORKER/ATHLETICS	1	1	1
IRRIGATION SPECIALIST	1	1	1
GROUNDS SPECIALIST	1	1	1
MAINTENANCE WORKER II	1	1	1
MAINTENANCE WORKER I	2	2	2
TOTAL	**7**	**7**	**7**

CAPITAL OUTLAY

6200 - Building	
	$ -
6400 - Equipment	
TORO GroundsMaster 7200 w/ Groomer	$ 23,500
TORO Vacuum Versa Vac Unit	25,500
Reel Mower	53,500
	$ 102,500
Total Capital Outlay	**$ 102,500**

CITY OF APOPKA
RECREATION ATHLETICS

The Recreation Athletics Division is responsible for planning, developing and implementing the City's youth and adult athletic league programs. The Division works closely with outside user groups regarding facility use and also provides a variety of wholesome, high quality athletic programs, activities and athletic facilities for the residents of Apopka.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	999,956
2015	BUDGET	1,095,095
2015	ESTIMATE	973,974
2016	ADOPTED	1,083,083

GOALS:

- Provide athletic programs, resources and facilities which are relevant, attractive and affordably accessible to the public
- Provide an environment that encourages educational, recreational and cultural opportunities for the citizens.
- Increase usage of the fields at Northwest by continuing to market the facility.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of athletic programs provided	6	6	6	0%
# of participants for programs	2,078	2,019	2,267	12.3%
# of athletic tournaments hosted	53	59	63	6.8%
# of participants for tournaments	25,170	27,430	29,500	7.5%

CITY OF APOPKA

RECREATION ATHLETICS

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	321,386	333,700	259,939	362,370
1210	LONGEVITY PAY	1,153	1,430	1,430	1,605
1300	OTHER SALARIES AND WAGES	64,658	71,350	60,708	71,350
1400	OVERTIME	6,810	3,350	11,011	6,000
2100	F.I.C.A.	29,578	31,350	25,147	34,111
2200	RETIREMENT CONTRIBUTION	55,260	53,890	37,714	60,676
2300	LIFE AND HEALTH INSURANCE	57,780	61,260	61,260	80,705
2400	WORKERS COMPENSATION	8,400	8,400	8,400	6,979
TOTAL		**545,025**	**564,730**	**465,609**	**623,796**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	10,646	16,400	16,400	-
3400	OTHER CONTRACTUAL SERVICES	39,434	53,630	53,630	64,548
4000	TRAVEL & PER DIEM	-	-	-	-
4100	COMMUNICATIONS	702	1,090	1,090	-
4200	FREIGHT & POSTAGE	740	1,390	1,390	700
4300	UTILITY SERVICES	180,033	182,660	182,660	181,900
4400	RENTALS & LEASES	1,890	2,000	2,000	4,000
4500	LIABILITY & CASUALTY INSURANCE	23,700	23,700	23,700	-
4600	REPAIR AND MAINTENANCE	45,723	48,710	45,710	30,000
4650	VEHICLE MAINTENANCE	6,220	6,600	6,600	6,500
4700	PRINTING CHARGES	27	900	900	-
5100	OFFICE SUPPLIES	3,572	5,855	5,855	5,000
5200	OPERATING SUPPLIES	106,225	124,000	105,000	104,579
5250	FUEL & GASOLINE	9,426	8,750	8,750	8,750
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	-	680	680	810
5500	TRAINING	1,295	1,500	1,500	2,000
TOTAL		**429,633**	**477,865**	**455,865**	**408,787**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	-	-	-
6300	INFRASTRUCTURE	11,625	45,000	45,000	7,500
6400	EQUIPMENT	13,673	7,500	7,500	43,000
TOTAL		**25,298**	**52,500**	**52,500**	**50,500**
TOTAL COST		**999,956**	**1,095,095**	**973,974**	**1,083,083**

CITY OF APOPKA

RECREATION ATHLETICS

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
DIRECTOR OF RECREATION	0	0	1
RECREATION MANAGER	1	1	0
LEAD RECREATION SPECIALIST	1	1	1
RECREATION SPECIALIST	1	1	1
SPORTS TOURNAMENT REC SPECIALIST	1	1	1
MAINTENANCE WORKER I	1	1	1
RECREATION LEADER II	1	1	1
RECREATION LEADER I	1	1	1
SECRETARY II	1	1	1
TOTAL	**8**	**8**	**8**

CAPITAL OUTLAY

6200 - Building	
	$ -
6300 - Infrastructure	
Concrete Pads for bleachers at Williams Park	7,500
	$ 7,500
6400 - Equipment	
Vehicle for Recreation Director	25,000
Ford Focus - replace 1995 Crown Vic	18,000
	$ 43,000
Total Capital Outlay	**$ 50,500**

CITY OF APOPKA
RECREATION PROGRAMS

The Recreation Programs Division is responsible for planning, organizing and implementing a wide variety of recreation programs and activities for the youth and adult citizens of Apopka.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	826,311
2015	BUDGET	649,930
2015	ESTIMATE	639,898
2016	ADOPTED	578,998

GOALS:

- Provide recreational programs which are relevant, attractive and affordably accessible to the public.
- Provide an environment that encourages educational, recreational and cultural opportunities for the citizens.
- To develop a quality strategic plan for the future growth in programs, services & facilities.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of programs provided	22	24	26	8.3%
# of participants	12,745	12,869	17,321	34.6%

CITY OF APOPKA

RECREATION PROGRAMS

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	161,704	167,300	167,300	169,813
1210	LONGEVITY PAY	883	1,060	1,668	845
1300	OTHER SALARIES AND WAGES	55,699	75,850	65,821	71,650
1400	OVERTIME	4,200	3,960	3,960	4,200
2100	F.I.C.A.	15,817	18,980	18,980	18,858
2200	RETIREMENT CONTRIBUTION	28,014	27,430	26,819	28,677
2300	LIFE AND HEALTH INSURANCE	28,860	30,600	30,600	40,352
2400	WORKERS COMPENSATION	4,800	4,800	4,800	4,006
TOTAL		**299,977**	**329,980**	**319,948**	**338,401**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	(87)	-	-	17,000
4100	COMMUNICATIONS	-	-	-	-
4200	FREIGHT & POSTAGE	55	50	50	-
4400	RENTALS & LEASES	140	200	200	500
4500	LIABILITY & CASUALTY INSURANCE	3,000	3,000	3,000	-
4600	REPAIR AND MAINTENANCE	105,504	-	-	-
4650	VEHICLE MAINTENANCE	600	1,200	1,200	1,000
4700	PRINTING SERVICES	-	4,300	4,300	-
4800	PROMOTIONAL ADVERTISING	-	500	500	1,200
5200	OPERATING SUPPLIES	46,340	60,700	60,700	99,957
5250	FUEL & GASOLINE	339,570	250,000	250,000	-
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	24,092	-	-	520
5500	TRAINING	-	-	-	420
TOTAL		**519,214**	**319,950**	**319,950**	**120,597**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	-	-	-
6400	EQUIPMENT	7,120	-	-	120,000
TOTAL		**7,120**	**-**	**-**	**120,000**
TOTAL COST		**826,311**	**649,930**	**639,898**	**578,998**

CITY OF APOPKA

RECREATION PROGRAMS

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
RECREATION MANAGER	1	1	1
RECREATION SPECIALIST	1	1	1
RECREATION LEADER I	1	1	1
MAINTENANCE WORKER II	1	1	1
TOTAL	**4**	**4**	**4**

CAPITAL OUTLAY

6200 - Building	
	$ -
6300 - Infrastructure	
	$ -
6400 - Equipment	
School Bus - replace 25+ year old buses	$ 120,000
	$ 120,000
Total Capital Outlay	**$ 120,000**

CITY OF APOPKA
COMMUNITY DEVELOPMENT

Community Development is responsible for the Planning, Zoning and Engineering functions along with Economic Development and Community Redevelopment. This department is the primary contact for citizens or developers wanting to build or modify property within the City.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	1,215,834
2015	BUDGET	1,088,345
2015	ESTIMATE	1,225,816
2016	ADOPTED	1,058,837

GOALS:

- Keep the City in compliance with current ordinances and codes, unless changed or waived by City Council.
- Maintain a process for handling development and re-development plans through the review process in a timely manner.
- Provide excellent service and accurate information.
- Provide accurate and timely engineering information on impact fees and other engineering related items.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of plans submitted for review	68	63	68	7.9%
avg # of days for plans review	14	14	14	0.0%
# of complaints	0	0	0	0.0%
# of annexations	17	22	16	-27.3%

CITY OF APOPKA

COMMUNITY DEVELOPMENT

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	519,968	568,360	480,550	628,110
1210	LONGEVITY PAY	1,853	2,140	2,140	2,225
1400	OVERTIME	-	-	-	-
2100	F.I.C.A.	37,420	43,650	33,031	48,221
2200	RETIREMENT CONTRIBUTION	87,528	90,825	67,644	103,375
2300	LIFE AND HEALTH INSURANCE	62,370	66,150	66,151	100,391
2400	WORKERS COMPENSATION	7,800	7,800	7,800	4,061
2500	UNEMPLOYMENT COMPENSATION	-	10,000	-	-
TOTAL		**716,939**	**788,925**	**657,316**	**886,383**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	329,640	265,000	529,000	100,000
3400	OTHER CONTRACTUAL SERVICES	139,107	-	6,000	-
4000	TRAVEL & PER DIEM	-	-	-	2,000
4100	COMMUNICATIONS	98	1,120	1,100	-
4200	FREIGHT & POSTAGE	819	1,200	1,200	3,894
4500	LIABILITY & CASUALTY INSURANCE	6,000	6,000	6,000	-
4600	REPAIR AND MAINTENANCE	2,069	2,200	2,200	1,560
4650	VEHICLE MAINTENANCE	1,212	2,000	2,000	1,500
4700	PRINTING AND BINDING	210	1,400	1,400	1,400
4900	OTHER CHARGES	194	600	500	500
4902	LEGAL ADVERTISING	7,701	7,800	7,000	12,000
5100	OFFICE SUPPLIES	4,494	5,100	5,100	9,400
5200	OPERATING SUPPLIES	4,687	1,700	1,700	4,850
5250	FUEL & GASOLINE	803	1,100	1,100	5,500
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	1,836	2,200	2,200	2,750
5500	TRAINING	25	2,000	2,000	2,100
TOTAL		**498,895**	**299,420**	**568,500**	**147,454**
CAPITAL OUTLAY:					
6300	IMPROV. OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT	-	-	-	25,000
6800	INTANGIBLES	-	-	-	-
TOTAL		**-**	**-**	**-**	**25,000**
TOTAL COST		**1,215,834**	**1,088,345**	**1,225,816**	**1,058,837**

CITY OF APOPKA
COMMUNITY DEVELOPMENT

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
COMMUNITY DEVELOPMENT DIRECTOR	1	1	1
PLANNER I *	0	0	1
PLANNER II	1	1	1
PLANNING MANAGER	1	1	1
OFFICE MANAGER	1	1	1
SECRETARY II	2	2	2
SR PROJECT COORDINATOR	1	1	1
PROJECT COORDINATOR	1	1	1
TOTAL	**8**	**8**	**9**

* New Position in FY16

CAPITAL OUTLAY

6200 - Building	
	$ -
6400 - Equipment	
Vehicle for New Planner	$ 25,000
Total Capital Outlay	**$ 25,000**

CITY OF APOPKA
BUILDING INSPECTIONS

The Building Division administers and enforces regulatory codes and ordinances to protect local citizens. Codes enforced include the Florida Building Code System, and other codes related to fire, electrical, gas, plumbing, mechanical and accessibility issues. The City Building Code requires a permit for any new building addition, structure, remodeling work or demolition work. The City requires a permit so plans can be reviewed and work can be inspected for compliance with all building and fire codes.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	514,517
2015	BUDGET	609,580
2015	ESTIMATE	554,182
2016	ADOPTED	653,452

GOALS:

- Building Permits will be processed in a timely manner.
- Building inspections will be scheduled within 24 hours of a request.
- Provide excellent customer service and accurate information.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of permits processed	4,078	4176	4300	2.97%
avg # of days for processing permit	14	14	14	0.00%
# of inspections processed	12,136	16031	12000	-25.15%
percentage of inspections processed within 24 hours	100	100	100	0.00%
Building plans reviewed	835	825	875	6.06%

CITY OF APOPKA

BUILDING INSPECTIONS

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	349,869	413,860	384,054	397,421
1210	LONGEVITY PAY	2,319	2,600	2,600	2,268
1400	OVERTIME	-	-	-	-
2100	F.I.C.A.	26,120	31,860	28,309	30,576
2200	RETIREMENT CONTRIBUTION	49,671	56,570	47,518	60,386
2300	LIFE AND HEALTH INSURANCE	50,520	53,550	53,551	80,215
2400	WORKERS COMPENSATION	6,900	6,900	6,900	2,497
TOTAL		**485,399**	**565,340**	**522,932**	**573,362**
SUPPLIES AND OTHER SERVICES:					
4000	TRAVEL & PER DIEM	-	-	-	-
4100	COMMUNICATIONS	-	120	-	-
4200	FREIGHT & POSTAGE	232	300	-	490
4500	LIABILITY & CASUALTY INSURANCE	5,550	5,550	300	-
4600	REPAIR AND MAINTENANCE	5,774	9,950	5,550	1,260
4650	VEHICLE MAINTENANCE	958	2,500	6,500	2,500
4700	PRINTING SERVICES	28	550	2,500	480
5100	OFFICE SUPPLIES	1,463	2,400	500	6,800
5200	OPERATING SUPPLIES	5,008	5,370	2,400	3,360
5250	FUEL & GASOLINE	9,305	7,500	5,000	5,500
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	602	1,000	7,500	1,600
5500	TRAINING	198	6,000	1,000	8,100
TOTAL		**29,118**	**41,240**	**31,250**	**30,090**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	-	-	-
6400	EQUIPMENT	-	3,000	-	50,000
TOTAL		**-**	**3,000**	**-**	**50,000**
TOTAL COST		**514,517**	**609,580**	**554,182**	**653,452**

CITY OF APOPKA
BUILDING INSPECTIONS

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
BUILDING OFFICIAL	1	1	1
MULTIPLE CODE INSPECTOR	3	3	3
PLANS EXAMINER	0	0	0
SECRETARY III	1	1	1
SECRETARY I	2	2	2
TOTAL	**7**	**7**	**7**

CAPITAL OUTLAY

6200 - Building	
	$ -
6300 - Infrastructure	
	$ -
6400 - Equipment	
Ford Escape (2)	$ 50,000
	$ 50,000
Total Capital Outlay	**$ 50,000**

CITY OF APOPKA

DEBT SERVICE & TRANSFERS

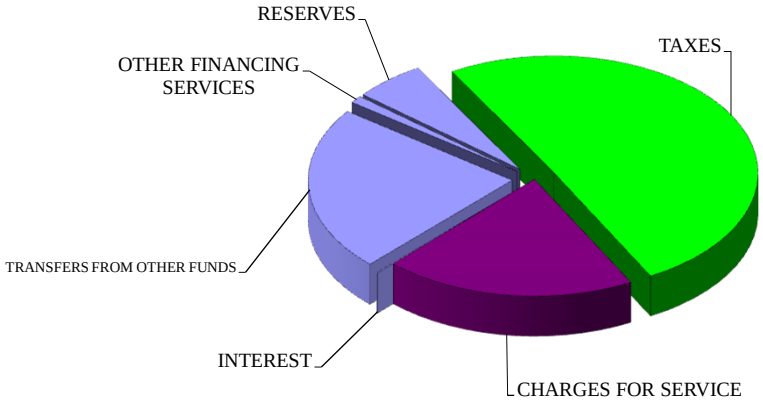
		ADOPTED BUDGET FY 2014-15	ADOPTED BUDGET FY 2015-16	PERCENT CHANGE
PRINCIPAL				
7100	BB&T - FIRE TRUCKS - 10 YR LEASE	$ 104,205	$ 106,079	1.80%
7101	MOTOROLA - COMMUNICATIONS LEASE	575,450	582,550	1.23%
7160	MCBRIDE MORTGAGE - 20 YR	30,750	30,750	0.00%
7170	FLC REVENUE BOND - 12/2018	140,000	150,000	7.14%
7181	RECREATION REVENUE NOTE	465,000	485,000	4.30%
7182	WI-FI REVENUE NOTE	289,460	292,009	0.88%
7183	BOA NOTE - CNG FUEL ISLAND	65,000	118,000	81.54%
7184	HANCOCK - FIRE RESCUE, 4X4 & POLICE CARS	-	183,000	-
7185	EDMUNDS - FINANCIAL SOFTWARE	-	46,219	-
7186	STRYKER - STRETCHER UPGRADES	-	54,320	-
INTEREST				
7200	BB&T - FIRE TRUCKS - 10 YR LEASE	17,215	15,319	-11.01%
7201	MOTOROLA - COMMUNICATIONS LEASE	31,925	24,975	-21.77%
7260	MCBRIDE MORTGAGE - 20 YR	7,500	5,990	-20.13%
7270	FLC REVENUE BOND - 12/2018	37,275	29,663	-20.42%
7271	FLC REVENUE BOND - 12/2018	1,700	1,205	-29.12%
7281	RECREATION REVENUE NOTE	166,725	148,590	-10.88%
7282	WI-FI REVENUE NOTE	8,410	5,063	-39.80%
7283	BOA NOTE - CNG FUEL ISLAND	22,420	20,813	-7.17%
7284	HANCOCK - FIRE RESCUE, 4X4 & POLICE CARS	-	14,504	-
	TOTAL PRINCIPAL AND INTEREST	**1,963,035**	**2,314,049**	**17.88%**
TRANSFERS AND OTHER				
9001	TRANSFER TO STREET IMPROVEMENT FUND	421,800	540,540	28.15%
9141	TRANSFER TO WATER/SEWER FUND	107,060	-	-100.00%
9111	TRANSFER TO GRANT FUND	-	25,454	-
	TOTAL TRANSFERS AND OTHER	**528,860**	**565,994**	**7.02%**
	TOTAL BUDGET	**$ 2,491,895**	**$ 2,880,043**	**15.58%**

SPECIAL REVENUE FUNDS

STREET IMPROVEMENT FUND
LAW ENFORCEMENT TRUST FUND
TRANSPORTATION IMPACT FEES FUND
RECREATION IMPACT FEES FUND
STORMWATER FUND
SPECIAL ASSESSMENTS FUND
GRANTS FUND
COMMUNITY REDEVELOPMENT FUND

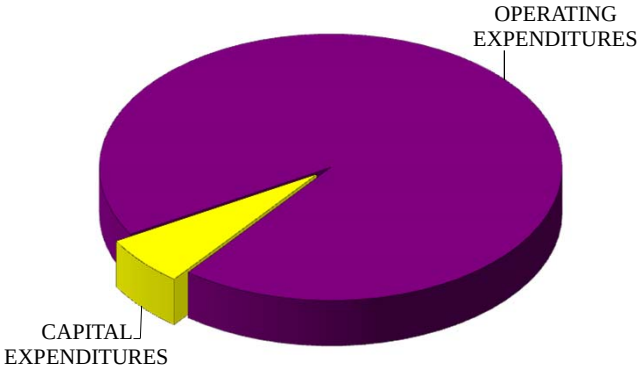
STREET IMPROVEMENT FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2015-2016



TOTAL REVENUE	$	2,993,879

	TOTALS	%age of TOTAL
TAXES	1,512,000	50.50%
CHARGES FOR SERVICE	598,357	19.99%
INTEREST	3,000	0.10%
TRANSFERS FROM OTHER FUNDS	681,540	22.76%
OTHER FINANCING SERVICES	30,000	1.00%
RESERVES	168,982	5.64%
TOTAL REVENUE	**$ 2,993,879**	**100%**



TOTAL EXPENDITURES	$	2,993,879

	TOTALS	%age of TOTAL
OPERATING EXPENDITURES	$ 2,811,049	93.89%
CAPITAL EXPENDITURES	182,830	6.11%
TOTAL EXPENDITURES	**$ 2,993,879**	**100%**

CITY OF APOPKA

STREET IMPROVEMENT FUND

STREET IMPROVEMENT FUND BUDGET SUMMARY

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
FUND BALANCE, OCTOBER 1		**1,072,287**	**995,115**	**995,115**	**351,036**
ADD REVENUES:					
312-4100	GAS TAX	1,433,900	1,504,500	1,487,311	1,512,000
344-9001	FDOT ROAD MAINT AGMT	151,484	135,000	150,442	150,000
344-9002	LANDFILL REVENUE	100,000	100,000	100,000	100,000
349-1000	STREET LIGHT SURCHARGE	293,482	303,500	313,274	348,357
361-1000	INTEREST	3,264	4,000	3,014	3,000
369-9000	MISCELLANEOUS	10,830	12,000	-	-
381-0010	TRANSFER FROM GENERAL FUND	453,369	421,800	421,800	540,540
381-1200	TRANSFER FROM STORMWATER	116,115	123,120	123,120	141,000
389-0009	CARRYOVER APPROPRIATIONS	-	749,270	-	168,982
389-1000	OTHER FINANCING SOURCES	-	-	-	30,000
TOTAL REVENUES AVAILABLE		3,634,731	4,348,305	3,594,076	3,344,915
DEDUCT EXPENDITURES:					
OPERATING EXPENDITURES		2,411,856	2,726,540	2,815,920	2,811,049
CAPITAL EXPENDITURES		114,140	506,220	304,000	182,830
TRANSFERS OUT:					
TRANSFER TO GENERAL FUND		113,620	120,430	123,120	-
TOTAL EXPENDITURES		2,639,616	3,353,190	3,243,040	2,993,879
FUND BALANCE, SEPTEMBER 30		**995,115**	**995,115**	**351,036**	**351,036**

CITY OF APOPKA
STREET IMPROVEMENTS

The Street Improvements Division performs functions relating to street right-of-way maintenance such as sidewalks, potholes, curbs, street sweeping, traffic regulatory signage, street lighting, tree trimming and mowing, edging and street identification signs.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	2,381,844
2015	BUDGET	3,029,535
2015	ESTIMATE	2,990,704
2016	ADOPTED	2,622,998

GOALS:

- Improve planning and scheduling to optimize manpower to ensure all preventative maintenance and routine maintenance is addressed in a timely manner.
- Ensure City properties are safe and attractive, promoting a positive image for the City.
- Improve safety and safety awareness.
- Research different work order systems to determine if a change is warranted. Possibly consider the use of laptop/tablets in the field to enhance productivity.
- Schedule and conduct weekly staff meetings to keep staff informed.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of work orders completed	*not available*	*not available*	934	n/a
# of sidewalk/curb repairs	*not available*	*not available*	30	n/a
# of new sidewalks installed	*not available*	*not available*	2	n/a
# of potholes filled	*not available*	*not available*	20	n/a
# of new streets installed	*not available*	*not available*	0	n/a
# of street lights repairs	*not available*	*not available*	42	n/a
# of street signs installed	*not available*	*not available*	150	n/a

Performance Measures were implemented during FY15 and therefore prior year amounts were not available.

CITY OF APOPKA

STREET IMPROVEMENTS

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	283,593	316,125	231,185	324,602
1210	LONGEVITY PAY	1,078	1,350	1,516	1,533
1400	OVERTIME	13,639	16,520	12,962	18,828
2100	F.I.C.A.	21,336	25,590	17,971	26,426
2200	RETIREMENT CONTRIBUTION	50,216	53,250	34,445	56,653
2300	LIFE AND HEALTH INSURANCE	57,720	61,200	61,200	80,705
2400	WORKERS COMPENSATION	7,800	7,800	7,800	11,822
TOTAL		**435,382**	**481,835**	**367,079**	**520,569**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	-	50	50	-
3200	AUDIT SERVICES	1,800	1,875	-	-
4000	TRAVEL & PER DIEM	31	-	-	-
4100	COMMUNICATIONS	3,800	4,070	4,070	2,996
4200	FREIGHT & POSTAGE	80	140	140	140
4300	UTILITY SERVICES	-	45,900	45,900	48,150
4310	STREETLIGHTS	1,422,517	1,346,650	1,346,650	1,384,158
4400	RENTAL & LEASES	13,035	14,960	14,960	17,080
4500	LIABILITY & CASUALTY INSURANCE	10,980	10,980	10,980	-
4600	REPAIR AND MAINTENANCE	61,244	62,860	62,860	53,350
4607	ROAD RESURFACING	560	250,000	499,000	250,000
4612	STREET STRIPPING	13,266	40,000	40,000	40,000
4650	VEHICLE MAINTENANCE	41,360	31,500	31,500	31,000
4900	OTHER CHARGES	22,135	26,000	26,000	16,000
5100	OFFICE SUPPLIES	686	1,200	1,200	1,200
5200	OPERATING SUPPLIES	38,358	20,065	20,065	19,430
5201	MEDIAN LANDSCAPING	5,468	7,000	7,000	10,000
5203	SIDEWALK/CURB REPAIRS	18,063	35,000	35,000	30,000
5204	UTILITY SERVICES-STREET LIGHTS	23,592	25,000	2,960	20,000
5205	GRAFFITI REMOVAL	-	3,000	3,000	2,000
5250	FUEL & GASOLINE	32,538	34,500	34,500	18,875
5300	ROAD MATERIALS & SUPPLIES	8,639	12,000	12,000	10,000
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	-	-	60	-
5500	TRAINING	550	1,300	1,300	1,300
TOTAL		**1,718,702**	**1,974,050**	**2,199,195**	**1,955,679**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	370,000	225,000	100,000
6304	SIDEWALK - NEW CONSTRUCTION	-	50,000	50,000	30,000
6400	EQUIPMENT	114,140	33,220	29,000	16,750
TOTAL		**114,140**	**453,220**	**304,000**	**146,750**
TRANSFERS:					
9300	TRANSFER TO GENERAL FUND	113,620	120,430	120,430	-
TOTAL		**113,620**	**120,430**	**120,430**	**-**
TOTAL COST		**2,381,844**	**3,029,535**	**2,990,704**	**2,622,998**

CITY OF APOPKA

STREET IMPROVEMENTS

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
OPERATIONS & MAINTENANCE MANAGER	1	1	1
STREET FOREMAN	1	1	1
MAINTENANCE WORKER II	2	2	2
MAINTENANCE WORKER I	3	3	3
TRAFFIC OPERATIONS TECHNICIAN	1	1	1
TOTAL	**8**	**8**	**8**

CAPITAL OUTLAY

6200 - Building	
Renovate or Relocate 8th Street Compound (1/3 of cost)	$ 100,000
6304 - Sidewalks New Construction	
New Construction	$ 30,000
6400 - Equipment	
Cement Mixer - 1 yd	$ 16,750
Total Capital Outlay	**$ 146,750**

CITY OF APOPKA
INMATE PROGRAM

The Inmate Program provides manpower through the Department of Corrections. These inmates work on a variety of projects throughout the City maintaining the Northwest Recreation site, mowing medians and right-of-ways and other general maintenance projects.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	257,772
2015	BUDGET	323,655
2015	ESTIMATE	249,646
2016	ADOPTED	370,881

GOALS:

- Maximize the use of inmates to perform manual labor required throughout the City. The use of these individuals not only help control the costs within the City but also provide the inmates with work experience and purpose.
- Establish training programs to identify specific work responsibilities, expectations and safe work practices.
- Establish procedure manuals for maintaining equipment, City property and Right of Ways.
- Research different work order systems to determine if a change is warranted. Possibly consider the use of laptop/tablets in the field to enhance productivity.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of Inmate workhours utilized	*not available*	*not available*	6912	n/a
# of training hours	*not available*	*not available*	108	n/a

Performance Measures were implemented during FY15 and therefore prior year amounts were not available.

CITY OF APOPKA

INMATE PROGRAM

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	19,510	38,180	16,226	35,980
1210	LONGEVITY PAY	163	220	220	410
1400	OVERTIME	-	-	-	960
2100	F.I.C.A.	1,482	2,940	1,260	2,857
2200	RETIREMENT CONTRIBUTION	-	-	2,623	6,126
2300	LIFE AND HEALTH INSURANCE	7,230	7,650	7,651	10,088
2400	WORKERS COMPENSATION	900	900	900	580
TOTAL		**29,285**	**49,890**	**28,881**	**57,001**
SUPPLIES AND OTHER SERVICES:					
3400	OTHER CONTRACTUAL SERVICES	187,372	174,000	174,000	232,000
4000	TRAVEL & PER DIEM	-	5,400	5,400	-
4100	COMMUNICATION	1,183	1,440	1,440	1,920
4200	POSTAGE	51	150	150	100
4500	LIABILITY & CASUALTY INSURANCE	750	750	750	-
4650	VEHICLE MAINTENANCE	6,003	8,500	8,500	8,500
5200	OPERATING SUPPLIES	12,655	11,450	11,450	14,780
5250	FUEL & GASOLINE	20,473	19,075	19,075	20,500
TOTAL		**228,487**	**220,765**	**220,765**	**277,800**
CAPITAL OUTLAY:					
6300	IMPROV. OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT	-	53,000	-	36,080
TOTAL		**-**	**53,000**	**-**	**36,080**
TOTAL COST		**257,772**	**323,655**	**249,646**	**370,881**

CITY OF APOPKA

INMATE PROGRAM

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
MAINTENANCE WORKER III	1	1	1
TOTAL	**1**	**1**	**1**

CAPITAL OUTLAY

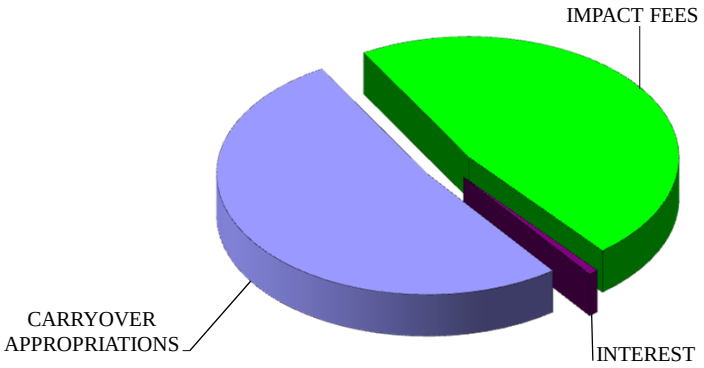
6200 - Building	
	$ -
6400 - Equipment	
Replacement 15 Passenger Van E 350	$ 30,000
Commercial Push Mowers (4)	6,080
	$ 36,080
Total Capital Outlay	**$ 36,080**

CITY OF APOPKA

TRANSPORTATION IMPACT FEES FUND

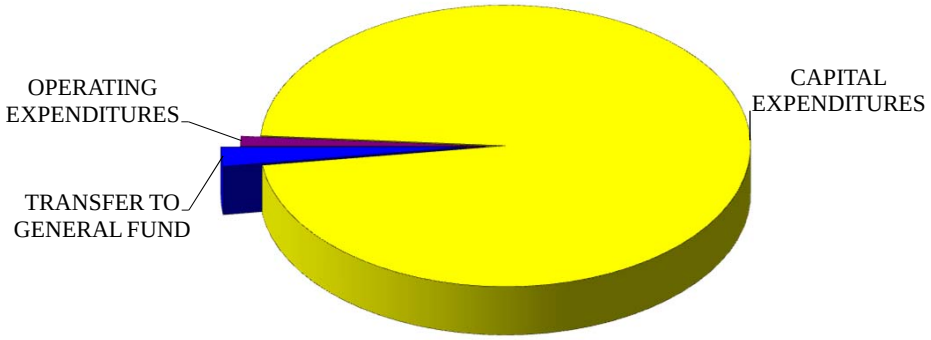
TRANSPORTATION IMPACT FEES FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2015-2016



TOTAL REVENUE	$	2,638,300

	TOTALS	%age of TOTAL
IMPACT FEES	1,250,000	47.38%
INTEREST	20,000	0.76%
CARRYOVER APPROPRIATIONS	1,368,300	51.86%
TOTAL REVENUE	**$ 2,638,300**	**100%**



TOTAL EXPENDITURES	$	2,638,300

	TOTALS	%age of TOTAL
OPERATING EXPENDITURES	$ 30,000	1.14%
CAPITAL EXPENDITURES	2,550,000	96.65%
TRANSFER TO GENERAL FUND	58,300	2.21%
TOTAL EXPENDITURES	**$ 2,638,300**	**100%**

CITY OF APOPKA

TRANSPORTATION IMPACT FEES FUND

TRANSPORTATION IMPACT FEES FUND BUDGET SUMMARY

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
FUND BALANCE, OCTOBER 1		**6,405,520**	**5,509,598**	**5,509,598**	**6,998,348**
ADD REVENUES:					
341-3000	IMPACT FEES - RESIDENTIAL	1,105,596	1,010,000	965,000	1,050,000
341-3000	IMPACT FEES - COMMERCIAL	1,012,350	40,000	1,090,450	200,000
361-1000	INVESTMENT EARNINGS	489	20,000	20,000	20,000
363-1250	CHARGES FOR SERVICES	21,397	-	100	-
363-9000	MISCELLANEOUS REVENUES	31,104	-	-	-
389-0009	CARRYOVER APPROPRIATIONS	-	266,875	-	1,368,300
TOTAL REVENUES AVAILABLE		8,576,456	6,846,473	7,585,148	9,636,648
DEDUCT EXPENDITURES:					
OPERATING EXPENDITURES		29,938	131,375	31,800	30,000
CAPITAL EXPENDITURES		2,931,041	1,250,000	500,000	2,550,000
TRANSFERS OUT:					
GENERAL FUND		105,879	55,000	55,000	58,300
TOTAL EXPENDITURES		3,066,858	1,436,375	586,800	2,638,300
FUND BALANCE, SEPTEMBER 30		**5,509,598**	**5,410,098**	**6,998,348**	**6,998,348**

CITY OF APOPKA
TRANSPORTATION IMPACT FEES

This Fund tracks and accounts for the fees collected to ensure new development helps cover the costs associated with street infrastructure improvements within the City of Apopka.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	3,066,858
2015	BUDGET	1,436,375
2015	ESTIMATE	586,800
2016	ADOPTED	2,638,300

GOALS:

- Design and construct the Plymouth Sorrento Rd. and Yothers Rd. intersection improvements.
- Design and construct the Marden Rd. pavement and drainage improvements - Keene Rd. to Ocoee-Apopka Rd.
- Design and construct the 6th Street pavement and drainage improvements - Central Ave. to U.S. Hwy. 441

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of Road improvements started	1	0	0	0%
# of Road improvements completed	1	1	0	-100%
# of paving/drainage projects started	0	0	1	100%
# of paving/drainage projects completed	0	0	1	100%

CITY OF APOPKA

TRANSPORTATION IMPACT FEES

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	500	99,500	-	-
3112	TRAFFIC COUNTS	27,638	30,000	30,000	30,000
3200	AUDIT SERVICES	1,800	1,875	1,800	-
TOTAL		**29,938**	**131,375**	**31,800**	**30,000**
CAPITAL OUTLAY:		**2,931,041**	**1,250,000**	**500,000**	**2,550,000**
TRANSFERS:		**105,879**	**55,000**	**55,000**	**58,300**
TOTAL COST		**3,066,858**	**1,436,375**	**586,800**	**2,638,300**

CITY OF APOPKA
TRANSPORTATION IMPACT FEES

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

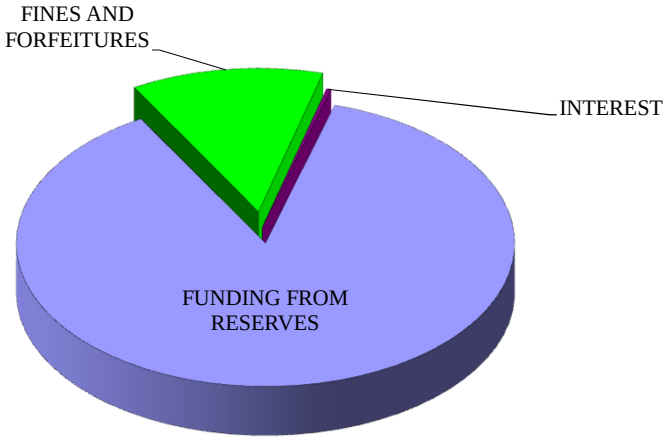
POSITION	2014	2015	2016
NONE	0	0	0
TOTAL	**0**	**0**	**0**

CAPITAL OUTLAY

6300 - Infrastructure	
6th Street reconstruction and downtown related street improvements, Central Ave to US441	$ 1,000,000
Hawthorne Rd Drainage and pavement improvements	500,000
New Sidewalks	50,000
Old Dixie (Hawthorne Ave to Schopke Lester Rd) (turn lane, curb, gutter)	1,000,000
	$ 2,550,000
Total Capital Outlay	$ 2,550,000

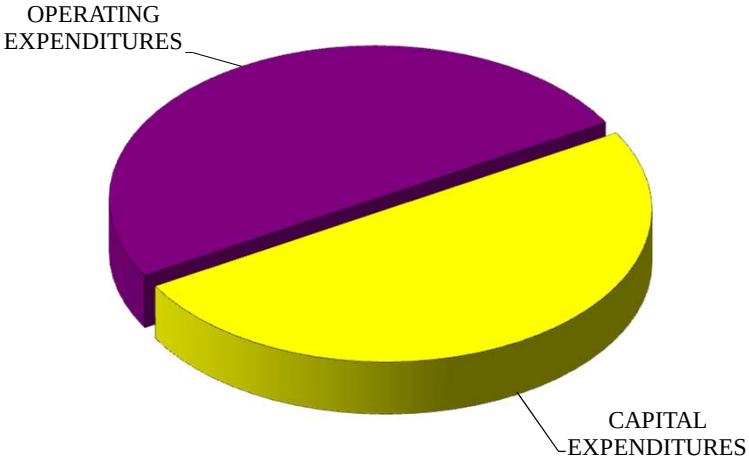
LAW ENFORCEMENT TRUST FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2015-2016



TOTAL REVENUE	$	100,000

	TOTALS	%age of TOTAL
FINES AND FORFEITURES	12,500	12.50%
INTEREST	300	0.30%
FUNDING FROM RESERVES	87,200	87.20%
TOTAL REVENUE	**$ 100,000**	**100%**



TOTAL EXPENDITURES	$	100,000

	TOTALS	%age of TOTAL
OPERATING EXPENDITURES	$ 50,000	50.00%
CAPITAL EXPENDITURES	50,000	50.00%
TOTAL EXPENDITURES	**$ 100,000**	**100%**

CITY OF APOPKA

LAW ENFORCEMENT TRUST FUND

LAW ENFORCEMENT TRUST FUND BUDGET SUMMARY

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
FUND BALANCE, OCTOBER 1		**137,435**	**144,058**	**144,058**	**145,058**
ADD REVENUES:					
359-0000	FEDERAL FORFEITURES - JUSTICE	67,321	12,500	7,000	12,500
359-2000	FEDERAL FORFEITURES-TREASURY	68,206	-	5,000	-
361-1000	INVESTMENT EARNINGS	359	-	-	300
389-0009	CARRYFORWARD APPROPRIATION	-	150,750	-	-
389-1000	FUNDING FROM RESERVES	-	64,982	-	87,200
TOTAL REVENUES AVAILABLE		273,321	372,290	156,058	245,058
DEDUCT EXPENDITURES:					
OPERATING EXPENDITURES		10,000	48,482	11,000	50,000
CAPITAL EXPENDITURES		119,263	120,456	-	50,000
TOTAL EXPENDITURES		129,263	168,938	11,000	100,000
FUND BALANCE, SEPTEMBER 30		**144,058**	**203,352**	**145,058**	**145,058**

CITY OF APOPKA
LAW ENFORCEMENT TRUST FUND

This Fund tracks and accounts for the monies obtained through property forfeitures relating to law enforcement. The funds are received from the Federal and State governments and are used for a variety of law enforcement costs. The monies cannot be used to sub-plant the operating costs of the Police Dept and must be used for purchases that would support crime prevention programs.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	129,263
2015	BUDGET	168,938
2015	ESTIMATE	11,000
2016	ADOPTED	100,000

GOALS:

- Comply with the provisions of the Florida Contraband Forfeiture Act by utilizing the 15% annual accrual of seized funds to support Crime Prevention in the community.
- Enhance the police mission in the areas where there are no budgeted provisions.
- Enhance the working environment of the Police Dept with more efficient equipment without using tax dollars.

CITY OF APOPKA

LAW ENFORCEMENT TRUST FUND

LINE ITEM DETAIL

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
SUPPLIES AND OTHER SERVICES:				
4900 OTHER CURRENT CHARGES	10,000	27,500	6,000	25,000
5200 OPERATING SUPPLIES		20,982	5,000	25,000
TOTAL	**10,000**	**48,482**	**11,000**	**50,000**
CAPITAL OUTLAY:	**119,263**	**120,456**	**-**	**50,000**
TOTAL COST	**129,263**	**168,938**	**11,000**	**100,000**

CITY OF APOPKA

LAW ENFORCEMENT TRUST FUND

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

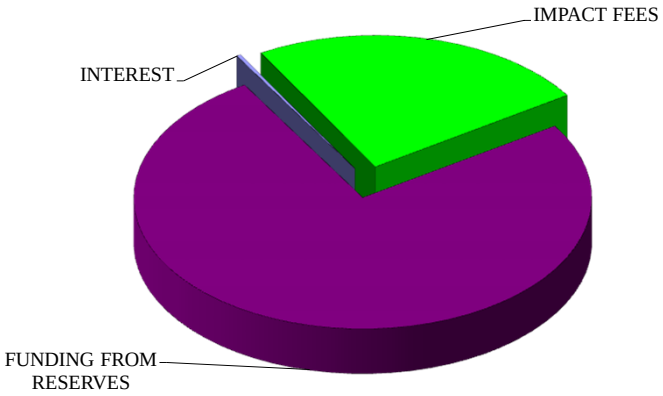
POSITION	2014	2015	2016
NONE	0	0	0
TOTAL	**0**	**0**	**0**

CAPITAL OUTLAY

6400 - Infrastructure	
Various Police Equipment	$ 50,000
Total Capital Outlay	$ 50,000

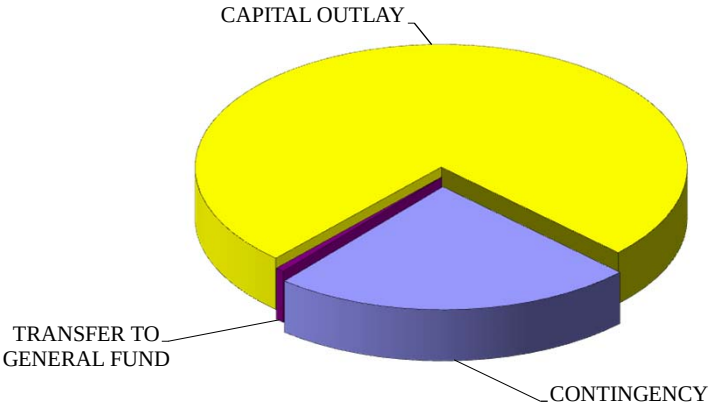
RECREATION IMPACT FEES FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2015-2016



TOTAL REVENUE $ 331,000

	TOTALS	%age of TOTAL
IMPACT FEES	80,000	24.17%
FUNDING FROM RESERVES	250,000	75.53%
INTEREST	1,000	0.30%
TOTAL REVENUE	**$ 331,000**	**100%**



TOTAL EXPENDITURES $ 331,000

	TOTALS	%age of TOTAL
TRANSFER TO GENERAL FUND	2,000	0.60%
CAPITAL OUTLAY	250,000	75.53%
CONTINGENCY	79,000	23.87%
TOTAL EXPENDITURES	**$ 331,000**	**100%**

CITY OF APOPKA

RECREATION IMPACT FEES FUND

RECREATION IMPACT FEES FUND BUDGET SUMMARY

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
FUND BALANCE, OCTOBER 1	**171,245**	**254,847**	**254,847**	**335,052**
ADD REVENUES:				
RECREATION IMPACT FEES	83,885	75,000	80,270	80,000
INVESTMENT EARNINGS	742	250	1,000	1,000
CARRYOVER APPROPRIATIONS	-	190,965	-	250,000
TOTAL REVENUES AVAILABLE	255,872	521,062	336,117	666,052
DEDUCT EXPENDITURES:				
OPERATING EXPENDITURES	1,025	1,065	1,065	-
CAPITAL EXPENDITURES	-	250,000	-	250,000
DEBT SERVICE	-	15,150	-	-
CONTINGENCY				79,000
TRANSFERS OUT:				
GENERAL FUND	-	-	-	2,000
TOTAL EXPENDITURES	1,025	266,215	1,065	331,000
FUND BALANCE, SEPTEMBER 30	**254,847**	**254,847**	**335,052**	**335,052**

CAPITAL OUTLAY

6300 - Improvements:		
Splashpad	$	250,000
Total Improvements	$	250,000
Total Capital Outlay	**$**	**250,000**

CITY OF APOPKA
RECREATION IMPACT FEES

The recreation impact fees are collected from new residential construction to purchase, build or improve the City's parks and recreation facilities.

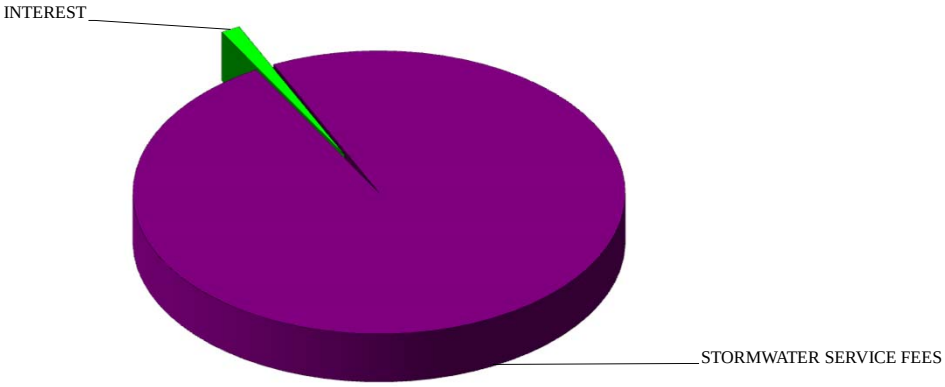
FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	1,025
2015	BUDGET	250,000
2015	ESTIMATE	-
2016	ADOPTED	250,000

GOALS:

- Upon completion of the FY15 Vision Project, establish a Recreation Master Plan to identify and prioritize future parks and recreation facilities throughout the City.
- Periodically review the impact fee rate structure to ensure it is adequate to cover the future costs needed for new parks and recreation facilities in the City caused by the experienced growth.

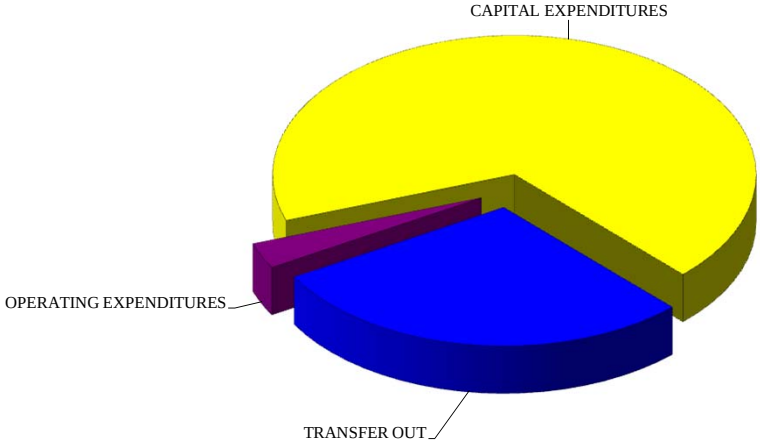
STORMWATER FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2015-2016



TOTAL REVENUE	**$**	**587,500**

		TOTALS	%age of TOTAL
INTEREST	$	7,500	1.28%
STORMWATER SERVICE FEES		580,000	98.72%
TOTAL REVENUE	**$**	**587,500**	**100%**



TOTAL EXPENDITURES	**$**	**587,500**

		TOTALS	%age of TOTAL
OPERATING EXPENDITURES	$	17,500	2.98%
CAPITAL EXPENDITURES		400,000	68.09%
TRANSFER OUT		170,000	28.94%
TOTAL EXPENDITURES	**$**	**587,500**	**100%**

CITY OF APOPKA

STORMWATER FUND

STORMWATER MANAGEMENT FUND BUDGET SUMMARY

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
FUND BALANCE, OCTOBER 1		**2,507,235**	**1,723,743**	**1,723,743**	**2,063,644**
ADD REVENUES:					
361-1000	INVESTMENT EARNINGS	8,949	8,000	7,521	7,500
363-1250	STORMWATER SERVICE FEES	400,488	421,500	585,759	580,000
381-0010	TRANSFER FROM GENERAL FUND	49,900	-	-	-
389-0009	CARRYOVER APPROPRIATIONS	-	181,005	100	-
TOTAL REVENUES AVAILABLE		2,966,572	2,334,248	2,317,123	2,651,144
DEDUCT EXPENDITURES:					
OPERATING EXPENDITURES		100,743	113,385	106,359	17,500
CAPITAL EXPENDITURES		1,001,936	350,000	-	400,000
TRANSFERS OUT:					
GENERAL FUND		24,000	24,000	24,000	29,000
STREET IMPROVEMENT FUND		116,150	123,120	123,120	141,000
TOTAL EXPENDITURES		1,242,829	610,505	253,479	587,500
FUND BALANCE, SEPTEMBER 30		**1,723,743**	**1,723,743**	**2,063,644**	**2,063,644**

CITY OF APOPKA
STORMWATER FUND

The Stormwater Fund is established in compliance with Federal and State regulations as well as local mandates, to take aggressive steps to better manage stormwater drainage and to protect water quality.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	1,242,829
2015	BUDGET	610,505
2015	ESTIMATE	229,479
2016	ADOPTED	587,500

GOALS:

- Continue with inspection, monitoring, and cleaning procedures of all City catch basins, open channels, storm drains and other stormwater conveyance facilities to meet new Federal regulations as established by the NPDES Stormwater Permit Program.
- Cleaner and safer storm drains, catch basins, and open channels will reduce the amount of pollutants entering the City's drainage system and retention ponds.
- Maximum efficiency of nuisance water run-off.
- Highly attractive and functional retention ponds at the least possible cost.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of Retention Ponds maintained	44	44	45	2.3%
# of Inspections conducted	528	528	540	2.3%

CITY OF APOPKA
STORMWATER FUND

LINE ITEM DETAIL

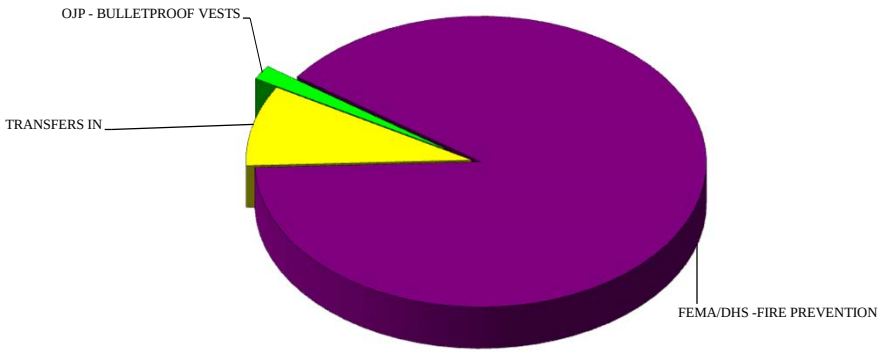
		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	6,895	-		
3200	AUDIT SERVICES	1,025	1,065	1,065	-
3400	OTHER CONTRACTUAL SERVICES	57,624	58,000	58,000	-
4000	TRAVEL & PER DIEM	-	1,800	-	-
4100	COMMUNICATIONS	477	480	480	-
4500	LIABILITY & CASUALTY INSURANCE	21,070	21,070	21,070	-
4600	REPAIR AND MAINTENANCE	-	-	-	-
4650	VEHICLE MAINTENANCE	-	1,500	1,500	-
4900	OTHER CHARGES	12,780	16,000	10,774	16,000
5200	OPERATING SUPPLIES	872	6,720	6,720	-
5250	FUEL & GASOLINE	-	5,250	5,250	-
5400	BOOKS,PUBS, SUBS & MEMBERSHIPS	-	1,500	1,500	1,500
TOTAL		**100,743**	**113,385**	**106,359**	**17,500**
CAPITAL OUTLAY:					
6100	LAND ACQUISITION	-	-	-	-
6300	IMPROVEMENTS	758,385	350,000	-	400,000
6400	EQUIPMENT	243,551	-	-	-
TOTAL		**1,001,936**	**350,000**	**-**	**400,000**
TRANSFERS OUT:					
9300	TRANSFER TO GENERAL FUND	24,000	24,000	24,000	29,000
9300	TRANSFER TO STREET IMPROVEMENT FUND	116,150	123,120	123,120	141,000
TOTAL		**140,150**	**147,120**	**123,120**	**170,000**
TOTAL COST		**1,242,829**	**610,505**	**229,479**	**587,500**

CAPITAL OUTLAY

6300 - Improvements:		
City Wide Drainage Improvements	$	400,000
Total Improvements	$	400,000
6400 - Equipment:		
	$	-
Total Equipment	$	-
Total Capital Outlay	**$**	**400,000**

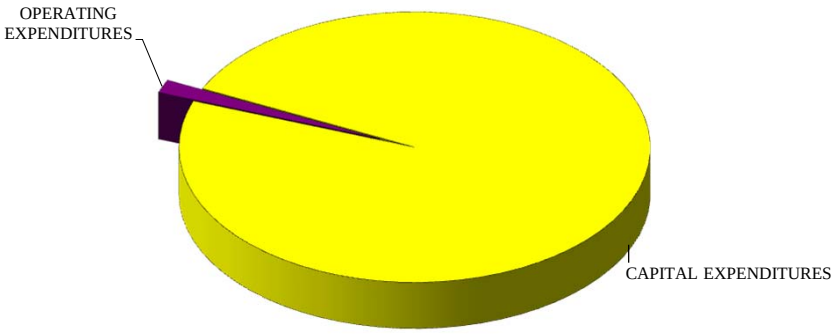
GRANT FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2015-2016



TOTAL REVENUE	**$**	**284,500**

		TOTALS	%age of TOTAL
OJP - BULLETPROOF VESTS		4,500	1.58%
FEMA/DHS -FIRE PREVENTION		254,546	89.47%
TRANSFERS IN		25,454	8.95%
TOTAL REVENUE	**$**	**284,500**	**100%**



TOTAL EXPENDITURES	**$**	**284,500**

		TOTALS	%age of TOTAL
OPERATING EXPENDITURES		4,500	1.58%
CAPITAL EXPENDITURES		280,000	98.42%
TOTAL EXPENDITURES	**$**	**284,500**	**100%**

CITY OF APOPKA

GRANTS FUND

GRANTS FUND BUDGET SUMMARY

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
FUND BALANCE, OCTOBER 1	-	-	-	-
ADD REVENUES:				
331-2110 OJP - BULLETPROOF VEST PGM	-	-	-	4,500
331-3101 FEMA/DHS/AFG GRANT-FIRE PREV	-	-	-	254,546
TOTAL	-	-	-	259,046
TRANSFERS - IN:				
GENERAL FUND (CITY MATCH)	-	-	-	25,454
TOTAL REVENUES AVAILABLE	-	-	-	284,500
DEDUCT EXPENDITURES:				
OPERATING EXPENDITURES	-	-	-	4,500
CAPITAL OUTLAY	-	-	-	280,000
TOTAL EXPENDITURES	-	-	-	284,500
FUND BALANCE, SEPTEMBER 30	-	-	-	-

CITY OF APOPKA
GRANTS FUND

The Grants Fund is a newly established fund to account for and report monies received from Federal, State and Local grant programs.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	-
2015	BUDGET	-
2015	ESTIMATE	-
2016	ADOPTED	284,500

GOALS:

- Record and track all grant monies in an effort to ensure propriety and compliance with each granting agency's requirements.
- Local Match will be identified and tracked for compliance with grant requirements.
- Identify and track all expenses associated with grant monies so as to be in compliance with grant requirements.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of Grants applied for	4	4	7	75%
# of Grants awarded	4	4	4	0%

CITY OF APOPKA
GRANTS FUND

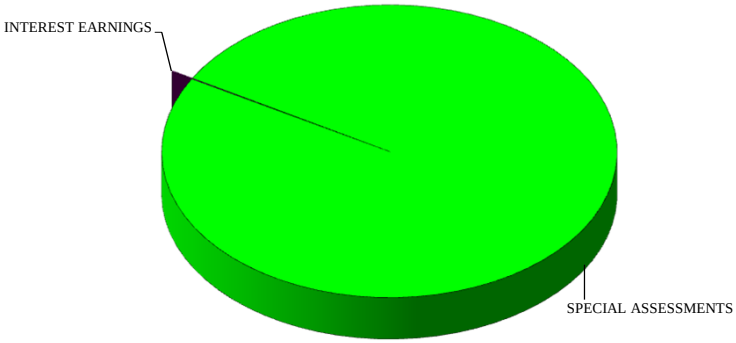
LINE ITEM DETAIL

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
SUPPLIES AND OTHER SERVICES:				
5200 OPERATING SUPPLIES-POLICE	-	-	-	4,500
TOTAL	**-**	**-**	**-**	**4,500**
CAPITAL OUTLAY:				
6400 EQUIPMENT-FIRE	-	-	-	280,000
TOTAL	**-**	**-**	**-**	**280,000**
TOTAL COST	**-**	**-**	**-**	**284,500**

NOTE: This Fund was established in the Current Budget Year (FY16)

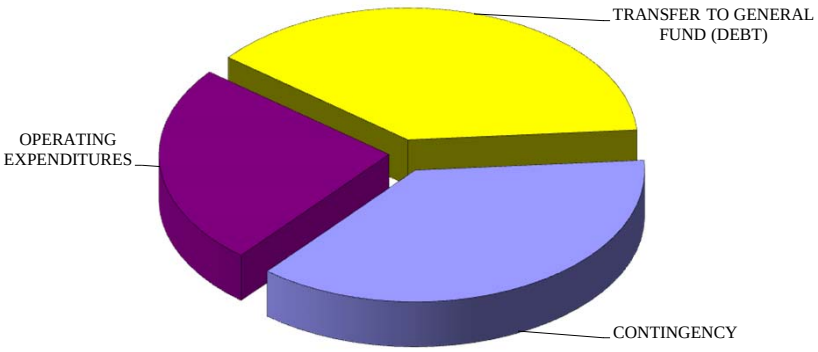
SPECIAL ASSESSMENT FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2015-2016



TOTAL REVENUE	**$**	**67,000**

		TOTALS	%age of TOTAL
SPECIAL ASSESSMENTS		66,940	99.91%
INTEREST EARNINGS		60	0.09%
TOTAL REVENUE	**$**	**67,000**	**100%**



TOTAL EXPENDITURES	**$**	**67,000**

		TOTALS	%age of TOTAL
OPERATING EXPENDITURES		16,500	24.63%
TRANSFER TO GENERAL FUND (DEBT)		25,500	38.06%
CONTINGENCY		25,000	37.31%
TOTAL EXPENDITURES	**$**	**67,000**	**100%**

CITY OF APOPKA

SPECIAL ASSESSMENTS FUND

SPECIAL ASSESSMENT FUND BUDGET SUMMARY

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
FUND BALANCE, OCTOBER 1		**-**	**-**	**-**	**24,621**
ADD REVENUES:					
325-1030	SPECIAL ASSESSMENTS	-	66,940	61,898	66,940
361-1000	INTEREST EARNINGS	-	-	72	60
389-9000	TRANSFER FROM GENERAL FUND			250,000	-
		-	66,940	311,970	67,000
TOTAL REVENUES AVAILABLE		-	66,940	311,970	91,621
DEDUCT EXPENDITURES:					
OPERATING EXPENDITURES		-	42,440	262,849	16,500
TRANSFER TO GENERAL FUND (DEBT)		-	24,500	24,500	25,500
CONTINGENCY		-	-	-	25,000
TOTAL EXPENDITURES		-	66,940	287,349	67,000
FUND BALANCE, SEPTEMBER 30		**-**	**-**	**24,621**	**24,621**

CITY OF APOPKA
SPECIAL ASSESSMENTS FUND

The Special Assessments Fund is established to provide for capital improvements and maintenance to subdivisions through non-ad valorem special assessment programs.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	-
2015	BUDGET	66,940
2015	ESTIMATE	287,349
2016	ADOPTED	66,500

GOALS:

- Continue the maintenance programs for property owners in subdivisions
- Creation of an improved residential environment for residents within the community.

CITY OF APOPKA

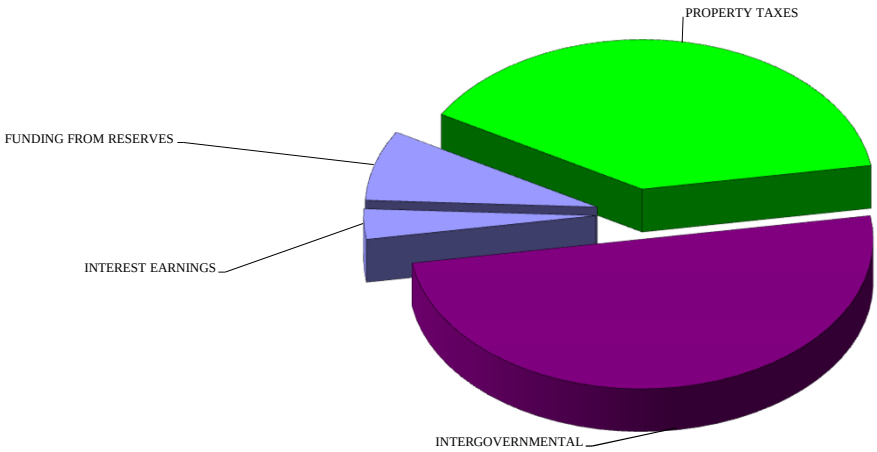
SPECIAL ASSESSMENTS FUND

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES		5,990	-	-
4300	COMMUNICATIONS		750	-	-
4500	LIABILITY & CASUALTY INSURANCE		7,500	-	-
4600	REPAIRS & MAINTENANCE		25,800	235	15,000
4900	OTHER CURRENT CHARGES		900	-	-
5200	OPERATING SUPPLIES		1,500	1,048	1,500
6300	IMPROVEMENTS		-	261,566	-
TOTAL		**-**	**42,440**	**262,849**	**16,500**
9101	TRANSFER TO GENERAL FUND		24,500	24,500	25,000
9300	CONTINGENCY		24,500	24,500	25,000
TOTAL COST		**-**	**66,940**	**287,349**	**66,500**

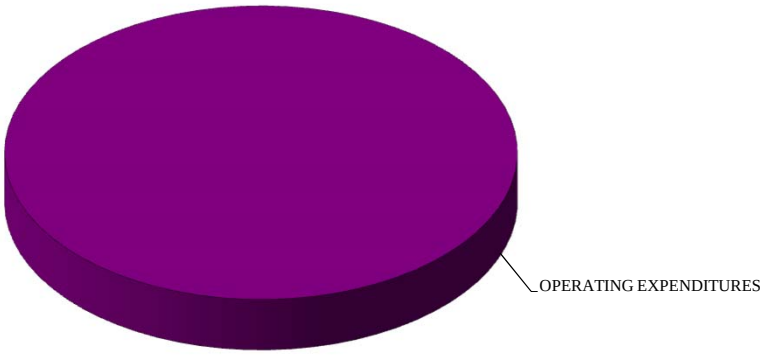
COMMUNITY REDEVELOPMENT FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2015-2016



TOTAL REVENUE	$	230,000

		TOTALS	%age of TOTAL
PROPERTY TAXES		90,000	39.13%
INTERGOVERNMENTAL		115,000	50.00%
INTEREST EARNINGS		7,500	3.26%
FUNDING FROM RESERVES		17,500	7.61%
TOTAL REVENUE	**$**	**230,000**	**100%**



TOTAL EXPENDITURES	$	230,000

		TOTALS	%age of TOTAL
OPERATING EXPENDITURES		230,000	100.00%
TOTAL EXPENDITURES	**$**	**230,000**	**100%**

CITY OF APOPKA

COMMUNITY REDEVELOPMENT FUND

COMMUNITY REDEVELOPMENT FUND BUDGET SUMMARY

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
FUND BALANCE, OCTOBER 1		**2,090,083**	**2,072,490**	**2,072,490**	**2,050,740**
ADD REVENUES:					
311-1000	PROPERTY TAXES	86,629	87,500	87,500	90,000
311-1001	INTERGOVERNMENTAL	108,784	110,000	111,550	115,000
361-1000	INTEREST	8,383	7,500	7,200	7,500
369-0000	CARRYOVER APPROPRIATIONS	-	23,040	-	17,500
		203,796	228,040	206,250	230,000
TOTAL REVENUES AVAILABLE		2,293,879	2,300,530	2,278,740	2,280,740
DEDUCT EXPENDITURES:					
OPERATING EXPENDITURES		221,389	228,040	228,000	230,000
TOTAL EXPENDITURES		221,389	228,040	228,000	230,000
FUND BALANCE, SEPTEMBER 30		**2,072,490**	**2,072,490**	**2,050,740**	**2,050,740**

CITY OF APOPKA
COMMUNITY REDEVELOPMENT FUND

The City's Community Redevelopment Fund provides the framework for projects and activities intended to revitalize and improve conditions within the Community Redevelopment Area.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	221,389
2015	BUDGET	228,040
2015	ESTIMATE	228,000
2016	ADOPTED	230,000

GOALS:

- Creation of an improved residential environment for residents within the community.

LINE ITEM DETAIL

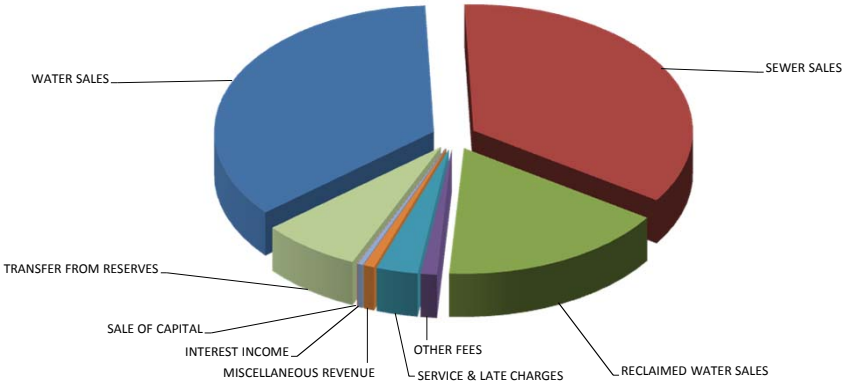
		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	220,364	226,975	226,975	230,000
3200	AUDIT SERVICES	1,025	1,065	1,025	-
TOTAL		**221,389**	**228,040**	**228,000**	**230,000**
TOTAL COST		**221,389**	**228,040**	**228,000**	**230,000**

ENTERPRISE FUNDS

UTILITY OPERATING FUND
SANITATION FUND
AIRPORT FUND
UTILITY IMPACT FEES FUND

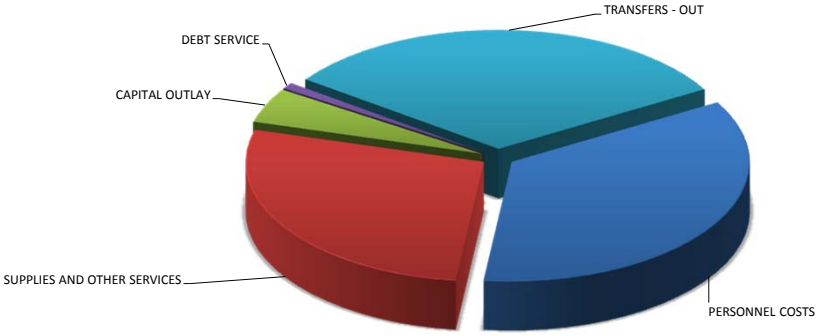
UTILITY OPERATING FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2015-2016



TOTAL REVENUE $ 16,012,535

	TOTALS	PERCENT REVENUES
WATER SALES	$ 5,680,000	35.5%
SEWER SALES	5,600,100	35.0%
RECLAIMED WATER SALES	2,680,000	16.7%
OTHER FEES	191,000	1.2%
SERVICE & LATE CHARGES	490,000	3.1%
MISCELLANEOUS REVENUE	130,000	0.8%
INTEREST INCOME	64,000	0.4%
SALE OF CAPITAL	7,000	0.0%
TRANSFER FROM RESERVES	1,170,435	7.3%
TOTAL REVENUE	**$ 16,012,535**	**100%**



TOTAL EXPENSE $ 16,012,535

	TOTALS	PERCENT EXPENSES
PERSONNEL COSTS	$ 5,638,338	35.2%
SUPPLIES AND OTHER SERVICES	4,396,788	27.5%
CAPITAL OUTLAY	755,450	4.7%
DEBT SERVICE	137,936	0.9%
TRANSFERS - OUT	5,084,023	31.8%
TOTAL EXPENSES	**$ 16,012,535**	**100%**

CITY OF APOPKA

UTILITY OPERATING FUND

UTILITY OPERATING FUND BUDGET SUMMARY

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
NET POSITION, OCTOBER 1	**17,513,497**	**19,061,577**	**19,061,577**	**20,507,269**
ADD REVENUES:				
CHARGES FOR SERVICES:				
341-3000 SALE OF MAPS	-	250	-	-
343-3101 WATER SERVICE FEES	5,541,172	5,450,000	5,636,453	5,600,000
343-3102 WATER METER & TAP FEES	86,152	80,000	80,000	80,000
343-3104 OTHER FEES	145,682	-	148,041	145,000
343-3106 RECLAIMED WATER SERVICE FEES	2,661,176	2,850,000	2,694,472	2,600,000
343-3107 RECLAIM WATER METER & TAP FEES	85,811	57,000	85,000	80,000
343-5101 SEWER SERVICE FEES	5,691,201	5,500,000	5,861,547	5,600,000
343-5102 SEWER TAP FEES	50	500	100	100
343-5103 INDUSTRIAL WASTE SURCHARGE	13,108	20,000	13,620	13,000
343-5104 BACKFLOW FEES	40,823	30,000	33,807	33,000
369-9005 SERVICE AND LATE CHARGES	520,365	450,000	497,318	490,000
369-9000 MISCELLANEOUS REVENUE	34,226	35,000	55,302	55,000
TOTAL OPERATING REVENUES	14,819,766	14,472,750	15,105,660	14,696,100
NON - OPERATING REVENUES:				
361-1000 INTEREST/DIVIDEND EARNINGS	64,530	60,000	65,244	64,000
364-9000 GAIN ON DISPOSAL OF CAPITAL ASSETS	6,279	-	-	5,000
365-1000 SCRAP SALES	2,329	-	-	2,000
389-0009 CARRYOVER APPROPRIATIONS	-	580,470	580,470	1,170,435
389-4000 CAPITAL CONTRIBUTIONS FROM DEVELOPERS	1,256,835	-	-	-
389-9000 OTHER NON-OPERATING SOURCES (Forfeited Deposits)	67,667	-	-	75,000
TOTAL NON-OPERATING REVENUES	1,397,640	640,470	645,714	1,316,435
TRANSFERS IN:				
TRANSFER FROM GENERAL FUND	101,000	107,060	107,060	-
TRANSFER FROM STREETS FUND	113,620	120,430	120,430	-
TRANSFER FROM SANITATION FUND	234,180	248,220	248,220	-
TOTAL TRANSFERS IN	**448,800**	**475,710**	**475,710**	**-**
TOTAL REVENUES AVAILABLE	**34,179,703**	**34,650,507**	**35,288,661**	**36,519,804**

CITY OF APOPKA

UTILITY OPERATING FUND

UTILITY OPERATING FUND BUDGET SUMMARY

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
TOTAL REVENUES AVAILABLE	**34,179,703**	**34,650,507**	**35,288,661**	**36,519,804**
DEDUCT EXPENDITURES:				
UTILITY ADMINISTRATION	1,050,890	1,134,220	1,069,356	766,967
WATER PLANT	1,737,836	2,038,540	1,899,468	1,454,018
WASTEWATER PLANT	2,837,638	2,820,755	2,702,761	2,574,792
UTILITY CONSTRUCTION	502,175	690,995	582,363	698,739
WATER MAINTENANCE	1,512,191	1,369,180	1,294,727	1,411,747
UTILITY BILLING	741,398	802,030	826,739	846,730
WASTEWATER MAINTENANCE	1,056,441	1,294,460	1,166,862	1,288,113
RESTORATION	175,979	249,740	209,888	248,585
DESIGN ENGINEERING	556,186	652,480	618,347	745,435
TOTAL OPERATING COSTS	**10,170,734**	**11,052,400**	**10,370,511**	**10,035,126**
CAPITAL OUTLAY:				
UTILITY ADMINISTRATION	-	25,000	25,000	130,000
WATER PLANT	-	63,000	63,000	71,000
WASTEWATER PLANT	-	72,000	72,000	101,500
UTILITY CONSTRUCTION	-	-	-	-
WATER MAINTENANCE	-	135,100	135,100	124,000
UTILITY BILLING	-	25,720	-	4,500
WASTEWATER MAINTENANCE	-	103,200	3,271	183,450
RESTORATION	-	100,000	100,000	135,000
DESIGN ENGINEERING	-	-	-	6,000
TOTAL CAPITAL OUTLAY	**-**	**524,020**	**398,371**	**755,450**
DEBT SERVICE:	**1,401,062**	**253,400**	**253,400**	**137,936**
TRANSFERS-OUT:				
TRANSFER TO GENERAL FUND	3,546,330	3,759,110	3,759,110	5,084,023
TOTAL TRANSFERS-OUT	**3,546,330**	**3,759,110**	**3,759,110**	**5,084,023**
TOTAL EXPENDITURES	**15,118,126**	**15,588,930**	**14,781,392**	**16,012,535**
NET POSITION, SEPTEMBER 30	**$ 19,061,577**	**$ 19,061,577**	**$ 20,507,269**	**$ 20,507,269**
FUND BALANCE TO EXPENDITURE PERCENTAGE	126.1%	122.3%	138.7%	128.1%

CITY OF APOPKA
UTILITIES TRANSFERS

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
OPERATING COSTS:					
1200	BACKGROUND CHECKS	500	500	500	500
1210	AUDIT SERVICES	14,470	16,350	16,350	15,800
1400	ATTORNEY FEES				
1600	IT CHARGES	62,250	63,829	63,829	64,000
2100	LIABILITY & CASUALTY INSURANCE	169,350	169,350	169,350	170,000
2200	FRANCHISE FEES - WATER	340,673	340,000	340,000	510,300
2200	FRANCHISE FEES - WASTEWATER	229,748	210,000	210,000	338,766
TOTAL		**816,991**	**800,029**	**800,029**	**1,099,366**
	TRANSFER TO GENERAL FUND	3,546,330	3,759,110	3,759,110	3,984,657
TOTAL AMOUNT REIMBURSED TO GENERAL FUND		**4,363,321**	**4,559,139**	**4,559,139**	**5,084,023**

CITY OF APOPKA
UTILITY ADMINISTRATION

The Utility Administration Department of Public Services is responsible for the day-to-day supervision of the water, sewer, reuse, streets, fleet, grounds, sanitation, and cemetery divisions. The Utility Administration is the contact point for our customers.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	1,050,890
2015	BUDGET	1,159,220
2015	ESTIMATE	1,094,356
2016	ADOPTED	896,967

GOALS:

- Continue to reduce paper redundancies by electronic filing/scanning all PS docs into View Wise/Contentverse system and maintaining one original/copy the hard copy file. Thus improving time management and reducing the storage of documents. Send staff to records training.

- Establish consistent protocol in standards of communication Objective: Eliminates uncertainty and supports the Mayors plan on transparency.

- Utilize Gov QA more effectively for tracking of PS customer service in all areas. This will improve researching, scheduling and correcting issues in the community while improving efficiency and permitting senior level staff to look up data.

- Improve response time to customer inquiries, by tracking inquiries to ensure return calls are made within 24 hrs. Using the reporting part of Gov QA will assist better customer service.

- Training/Cross Training staff, this will improve versatility and reduce redundancies. Employees will be able to work in more than one area making them employees that are more valuable.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of Documents Scanned	8,000	12,000	15,000	25.0%
# of records sent for destruction	120cf	240cf	480cf	100%
Avg time to respond to complaints	7 days	4 days	2 days	-50.00%
# of training classes attended	0	0	0	

CITY OF APOPKA

UTILITY ADMINISTRATION

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	580,162	595,100	553,481	510,216
1210	LONGEVITY PAY	8,592	3,200	8,727	3,325
1400	OVERTIME	33	800	-	800
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	1,068
2100	F.I.C.A.	40,490	45,910	36,727	39,429
2200	RETIREMENT CONTRIBUTION	92,122	89,525	70,738	59,871
2300	LIFE AND HEALTH INSURANCE	50,640	68,850	68,849	90,793
2400	WORKERS COMPENSATION	7,800	7,800	7,800	3,290
TOTAL		**779,839**	**811,185**	**746,321**	**708,792**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	760	5,000	5,000	5,000
3400	OTHER CONTRACTUAL SERVICES	17,886	41,980	41,980	6,480
4100	COMMUNICATIONS	10,688	2,800	2,800	-
4200	FREIGHT & POSTAGE	190	600	600	600
4300	UTILITY SERVICES	6,652	11,500	11,500	7,500
4400	RENTAL & LEASES	150	150	150	150
4500	LIABILITY & CASUALTY INSURANCE	37,200	37,200	37,200	-
4600	REPAIR AND MAINTENANCE	181,804	199,530	199,530	20,242
4650	VEHICLE MAINTENANCE	2,714	2,100	2,100	1,600
4700	PRINTING AND BINDING	216	500	500	500
4900	OTHER CHARGES	2,023	4,000	4,000	2,093
5100	OFFICE SUPPLIES	2,788	3,850	3,850	2,850
5200	OPERATING SUPPLIES	4,330	4,795	4,795	4,065
5201	VENDING SUPPLIES	1,351	2,950	2,950	2,850
5250	FUEL & GASOLINE	1,531	2,920	2,920	1,000
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	341	1,885	1,885	1,570
5500	TRAINING	427	1,275	1,275	1,675
TOTAL		**271,051**	**323,035**	**323,035**	**58,175**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	-	-	112,000
6300	IMPROV. OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT	-	25,000	25,000	18,000
TOTAL		**-**	**25,000**	**25,000**	**130,000**
TOTAL COST		**1,050,890**	**1,159,220**	**1,094,356**	**896,967**

CITY OF APOPKA
UTILITY ADMINISTRATION

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
PUBLIC SERVICES DIRECTOR	1	1	1
ASST PUBLIC SERVICES DIRECTOR	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
OFFICE MANAGER	1	1	1
ADMINISTRATIVE SUPPORT CLERK	1	1	1
SECRETARY II	1	1	1
CUSTOMER SERVICE CLERK	1	1	1
PURCHASING SUPERVISOR	1	1	1
PURCHASING AND SUPPLY SPECIALIST	1	1	1
TOTAL	**9**	**9**	**9**

CAPITAL OUTLAY

6200 - Building	
Public Services Bldg - Replacement Roof	97,000
Public Services Bldg - Replace Tile	15,000
	$ 112,000
6400 - Equipment	
Replacement Vehicle - Ford Focus	$ 18,000
Total Capital Outlay	$ 130,000

CITY OF APOPKA
WATER PLANT

The Utility Water Plant produces potable water of a quality meeting all State and Federal requirements. This division ensures suitable pressure is maintained to meet day-to-day water needs as well as the requirements demanded for emergencies. The Water Plant is responsible for the distribution of all drinking water to our residential and commercial customers.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	1,737,836
2015	BUDGET	2,101,540
2015	ESTIMATE	1,962,468
2016	ADOPTED	1,525,018

GOALS:

- Reduce customer complaint calls. Utilize conscientious maintenance and flushing of distribution system hydrants and blow offs.
- Develop and maintain electronic records for tracking flushing and flow testing of fire hydrants.
- Budget and plan for facility maintenance and landscaping projects to improve the appearance of our facilities.
- Maintain compliance with CUP permit.
- Maintain current level of water quality.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
Distribution System water loss (%)	8.65	9.86	12.87	30.5%
Gallons of Water Produce-annually (MG)	2,479.340	2,488.955	2,617.858	5.2%
CUP Compliance - Annual MGD	16	16	16	0.0%
Total Well Production Capacity (MGD)	33.840	35.856	35.856	0.0%
# of Water Distribution microbiological contaminant samples taken monthly for water quality other than line breaks	1,128	1,177	1,221	3.7%
# of drinking water quality tests performed	161	229	102	-55.5%
# of Boil Notices issued	22	30	20	-33.3%

CITY OF APOPKA
WATER PLANT

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	356,142	380,450	352,642	394,389
1210	LONGEVITY PAY	1,301	1,575	1,575	1,735
1300	OTHER SALARIES AND WAGES	14,475	15,000	13,867	14,976
1400	OVERTIME	15,485	20,160	13,531	20,800
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	960
2100	F.I.C.A.	28,187	32,000	27,763	33,114
2200	RETIREMENT CONTRIBUTION	62,615	66,570	51,605	70,989
2300	LIFE AND HEALTH INSURANCE	50,520	53,550	53,549	70,617
2400	WORKERS COMPENSATION	6,900	6,900	6,900	6,408
TOTAL		**535,625**	**576,205**	**521,432**	**613,988**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	6,522	5,300	5,300	5,250
4000	TRAVEL & PER DIEM	744	1,000	700	1,000
4100	COMMUNICATIONS	7,293	7,000	6,982	-
4200	FREIGHT & POSTAGE	372	1,200	1,000	1,200
4300	UTILITY SERVICES	419,492	510,000	546,204	440,000
4400	RENTAL & LEASES	50	1,500	1,500	1,500
4500	LIABILITY & CASUALTY INSURANCE	44,220	44,220	-	-
4600	REPAIR AND MAINTENANCE	152,017	218,750	218,750	140,460
4650	VEHICLE MAINTENANCE	8,858	6,200	9,200	8,500
4700	PRINTING AND BINDING	-	-	-	-
4900	OTHER CHARGES	6,825	7,050	7,000	6,825
4960	BAD DEBT EXPENSE	60,204	12,000	12,000	50,000
5100	OFFICE SUPPLIES	968	1,350	1,200	1,390
5200	OPERATING SUPPLIES	122,668	189,640	185,000	150,000
5220	WATER CONSERVATION PROGRAM	7,654	48,000	10,000	20,000
5250	FUEL & GASOLINE	22,261	33,875	30,000	12,000
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	358	450	400	305
5500	TRAINING	1,032	2,800	2,800	1,600
5900	RENEWAL & REPLACEMENT	-	32,000	-	-
5901	FRANCHISE FEES - WATER	340,673	340,000	340,000	-
TOTAL		**1,202,211**	**1,462,335**	**1,378,036**	**840,030**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	-	-	-
6300	IMPROV. OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT	-	63,000	63,000	71,000
TOTAL		**-**	**63,000**	**63,000**	**71,000**
TOTAL COST		**1,737,836**	**2,101,540**	**1,962,468**	**1,525,018**

CITY OF APOPKA
WATER PLANT

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
WATER RESOURCES OPER MANAGER	1	1	1
CHIEF WATER PLANT OPERATOR	1	1	1
WATER PLANT OPERATOR "A"	2	2	2
WATER PLANT OPERATOR "B"	1	1	1
WATER PLANT OPERATOR "C"	1	1	1
WATER CONSERVATION SPECIALIST	1	1	1
TOTAL	**7**	**7**	**7**

CAPITAL OUTLAY

6300 - Improvements:		
Total Improvements	$	-
6400 - Equipment		
Sodium Hypochlorite Feed System - Plymouth Regional	$	50,000
Overhead Rollup Doors (2)		8,000
McCrometer 16" Ultramag Flowmeters (2)		13,000
Total Equipment	$	71,000
Total Capital Outlay	**$**	**71,000**

CITY OF APOPKA
WASTEWATER PLANT

The Utility Wastewater Plant treats the City's domestic wastewater to a quality meeting State and Federal requirements and, in turn, distributes the treated effluent back to the community in the form of reclaimed/reuse water at a suitable quality and pressure to meet their irrigation needs. The responsibility of the Waterwater Plant is to supply both residential and commercial sites with reclaimed water.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	2,837,638
2015	BUDGET	2,892,755
2015	ESTIMATE	2,774,761
2016	ADOPTED	2,676,292

GOALS:

- Commence the design and construction of the wastewater treatment plant, to include nutrient removal treatment technology.
- Continue to operate the treatment plant in an efficient manner for the optimization of energy and chemical uses thus reducing costs.
- Reduce the dependency on groundwater augmentation in the reclaimed water system through alternative water supplies
- Continue to improve the maintenance program with predictive maintenance techniques to reduce and prevent equipment failures

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
Gallons of flow treated daily	2.757	2.888	3.021	4.6%
Permit Compliance (# of violations)	1	12	0	-100.0%
# of lift stations maintained	115	115	116	0.9%
# of samples analyzed	987	742	975	31.4%
% of Reclaim used by customers	100	100	100	0.0%

CITY OF APOPKA
WASTEWATER PLANT

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	637,218	662,000	608,062	649,173
1210	LONGEVITY PAY	2,550	3,070	3,070	2,853
1400	OVERTIME	20,703	13,350	21,910	14,950
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	480
2100	F.I.C.A.	48,142	51,940	46,459	51,060
2200	RETIREMENT CONTRIBUTION	110,792	108,080	89,578	109,463
2300	LIFE AND HEALTH INSURANCE	101,010	107,070	107,071	141,233
2400	WORKERS COMPENSATION	13,800	13,800	13,800	7,855
TOTAL		**934,215**	**959,310**	**889,949**	**977,067**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	291	300	300	250
3400	OTHER CONTRACTUAL SERVICES	4,800	4,800	4,800	4,800
4000	TRAVEL & PER DIEM	831	3,000	1,000	2,800
4100	COMMUNICATIONS	1,582	2,030	1,500	-
4200	FREIGHT & POSTAGE	159	1,700	500	1,000
4300	UTILITY SERVICES	834,452	891,440	890,000	890,000
4400	RENTAL & LEASES	280	1,500	1,500	1,500
4500	LIABILITY & CASUALTY INSURANCE	49,440	49,440	49,440	-
4600	REPAIR AND MAINTENANCE	350,277	201,000	201,000	171,500
4610	VEHICLE MAINTENANCE	8,557	7,200	7,000	8,500
4700	PRINTING AND BINDING	21	1,000	-	-
4900	OTHER CHARGES	202,850	184,175	200,000	239,550
4902	LEGAL ADVERTISING	462	1,000	700	-
4960	BAD DEBT EXPENSE	51,657	6,000	6,000	50,000
5100	OFFICE SUPPLIES	784	2,375	2,000	1,740
5200	OPERATING SUPPLIES	149,930	219,350	200,000	212,000
5250	FUEL & GASOLINE	15,725	29,125	25,000	10,875
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	247	300	200	200
5500	TRAINING	1,330	3,710	3,500	3,010
5901	FRANCHISE FEES - SEWER	229,748	220,000	218,372	-
5902	RENEWAL & REPLACEMENT - SEWER	-	32,000	-	-
TOTAL		**1,903,423**	**1,861,445**	**1,812,812**	**1,597,725**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	-	-	25,000
6400	EQUIPMENT	-	72,000	72,000	76,500
TOTAL		**-**	**72,000**	**72,000**	**101,500**
TOTAL COST		**2,837,638**	**2,892,755**	**2,774,761**	**2,676,292**

CITY OF APOPKA
WASTEWATER PLANT

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
CHIEF W/W PLANT OPERATOR "A"	1	1	1
LEAD W/W PLANT OPERATOR "A"	1	1	1
W/W PLANT OPERATOR "A"	1	1	1
W/W PLANT OPERATOR "B"	2	2	2
W/W PLANT OPERATOR "C"	1	1	2
LEAD LAB TECHNICIAN	1	1	1
ASSISTANT LAB TECHNICIAN	1	1	1
PLANT MECHANIC	1	1	1
ENVIRONMENTAL SPECIALIST III	1	1	1
INSTRUMENTATION TECH	1	1	1
UTILITY ELECTRICIAN	1	1	1
W/W PLANT OPERATOR TRAINEE	2	2	1
TOTAL	**14**	**14**	**14**

CAPITAL OUTLAY

6200 - Buildings:	
New Roof for WRF Lab Building	$ 25,000
Total Improvements	$ 25,000
6400 - Equipment	
Replacement F-250 Pickup	$ 42,000
Storage Shelving	5,000
75 HP Verticle Turbine Aerator Motor	17,500
WRF MCCC Reuse Building Doors	8,000
WRF Air Compressor Room Doors	4,000
Total Equipment	$ 76,500
Total Capital Outlay	$ 101,500

CITY OF APOPKA
UTILITY CONSTRUCTION

The Utility Construction Division provides installation of large water, sewer and reuse mains throughout the Apopka Utility Service area.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	502,175
2015	BUDGET	690,995
2015	ESTIMATE	582,363
2016	ADOPTED	698,739

GOALS:

- Improve scheduling utility construction projects, including start and completion dates.
- Work with GIS to GPS valves and piping for new utility pipeline projects.
- Increase training on the safe operation of heavy equipment used in construction projects.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of new water mains installed	3,860	6,160	2,580	-58.1%
# of new sewer mains installed	1,950	6,470	560	-91.3%
# of new reuse mains installed	2,690	4,650	12,660	172.3%
# of training classes attended	28	28	28	0.0%

CITY OF APOPKA

UTILITY CONSTRUCTION

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	276,646	383,950	300,468	386,252
1210	LONGEVITY PAY	4,814	3,100	4,317	3,253
1400	OVERTIME	522	1,200	-	1,200
2100	F.I.C.A.	20,546	29,700	22,841	29,889
2200	RETIREMENT CONTRIBUTION	48,918	61,810	43,502	64,076
2300	LIFE AND HEALTH INSURANCE	75,195	81,540	81,540	100,391
2400	WORKERS COMPENSATION	9,600	9,600	9,600	5,793
TOTAL		**436,241**	**570,900**	**462,268**	**590,854**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	-	150	150	-
4100	COMMUNICATIONS	-	1,230	1,230	-
4200	FREIGHT & POSTAGE	-	130	130	130
4300	UTILITY SERVICES	2,218	9,000	9,000	9,000
4400	RENTAL & LEASES	-	-	-	-
4500	LIABILITY & CASUALTY INSURANCE	7,500	7,500	7,500	-
4600	REPAIR AND MAINTENANCE	1,143	-	-	1,200
4650	VEHICLE MAINTENANCE	23,801	36,000	36,000	36,000
5100	OFFICE SUPPLIES	572	800	800	500
5200	OPERATING SUPPLIES	12,012	15,490	15,490	14,685
5250	FUEL & GASOLINE	18,325	47,275	47,275	44,050
5500	TRAINING	363	2,520	2,520	2,320
TOTAL		**65,934**	**120,095**	**120,095**	**107,885**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	-	-	-
6300	IMPROV. OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT	-	-	-	-
TOTAL		**-**	**-**	**-**	**-**
TOTAL COST		**502,175**	**690,995**	**582,363**	**698,739**

CITY OF APOPKA
UTILITY CONSTRUCTION

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
CONSTRUCTION FOREMAN	1	1	1
UTILITY FOREMAN	1	1	1
UTILITY SERVICE WORKER II	8	7	7
TOTAL	**10**	**9**	**9**

CAPITAL OUTLAY

6300 - Improvements:	
Total Improvements	$ -
6400 - Equipment	
Total Equipment	$ -
Total Capital Outlay	**$ -**

CITY OF APOPKA
WATER MAINTENANCE

The Water Maintenance Division of the Public Utilities maintains over 200 miles of water and reuse lines, 1200 fire hydrants, installs water meters and maintains the backflow program. This division also provides after hours on call service to better serve the Apopka customers.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	1,512,191
2015	BUDGET	1,504,280
2015	ESTIMATE	1,429,827
2016	ADOPTED	1,535,747

GOALS:

- Continue to work with GIS to improve the utility mapping system.
- Continue to GPS valves and install valve markers throughout the water distribution system.
- Update Cross Connection Control Ordinance and submit to DEP for approval and City Council for adoption.
- Reduce water outages due to leaks and water main breaks by 10%.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of miles of pipe maintained	*not available*	320	400	25.0%
# of leaks or breaks annually	*not available*	360	300	-16.7%
# of valve replacements-annually	*not available*	15	30	100.0%
# of backflow test	1,500	1500	3800	153.3%
# of new install meters	786	733	800	9.1%
# of meter replacements	1,500	2000	2500	25.0%
# of after hour calls	386	392	400	2.0%

Performance Measures were implemented during FY15 and therefore prior year amounts were not available.

CITY OF APOPKA
WATER MAINTENANCE

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	483,411	491,250	447,106	495,869
1210	LONGEVITY PAY	4,124	4,300	4,303	3,970
1400	OVERTIME	42,839	50,440	42,185	50,440
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	960
2100	F.I.C.A.	38,081	41,840	36,276	42,170
2200	RETIREMENT CONTRIBUTION	88,193	87,070	70,577	90,403
2300	LIFE AND HEALTH INSURANCE	102,990	109,170	109,171	139,763
2400	WORKERS COMPENSATION	15,500	15,500	15,499	8,109
TOTAL		**775,138**	**799,570**	**725,117**	**831,684**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	-	100	100	-
3400	OTHER CONTRACTUAL SERVICES	935	900	900	900
4000	TRAVEL & PER DIEM	12	-	-	-
4100	COMMUNICATIONS	2,653	3,340	3,340	480
4200	FREIGHT & POSTAGE	329	1,200	1,200	1,200
4300	UTILITY SERVICES	7,528	10,300	10,300	10,300
4400	RENTAL & LEASES	6,710	11,325	11,325	11,325
4500	LIABILITY & CASUALTY INSURANCE	10,500	10,500	10,500	-
4600	REPAIR AND MAINTENANCE	3,928	4,000	4,000	4,000
4650	VEHICLE MAINTENANCE	31,523	42,000	42,000	46,200
4900	OTHER CHARGES	6,160	7,000	7,000	7,000
5100	OFFICE SUPPLIES	1,172	1,400	1,400	1,400
5200	OPERATING SUPPLIES	518,007	369,300	369,300	389,467
5201	VENDING SUPPLIES	-	6,000	6,000	40,931
5236	BACKFLOW OPERATIONAL SUPPLIES	86,605	49,940	49,940	21,000
5245	CONTRACTOR METER REPAIRS	-	3,350	3,350	3,350
5250	FUEL & GASOLINE	60,228	45,975	45,975	39,925
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	-	660	660	165
5500	TRAINING	763	2,320	2,320	2,420
TOTAL		**737,053**	**569,610**	**569,610**	**580,063**
CAPITAL OUTLAY:					
6300	INFRASTRUCTURE	-	100,000	100,000	75,000
6400	EQUIPMENT	-	35,100	35,100	49,000
TOTAL		**-**	**135,100**	**135,100**	**124,000**
TOTAL COST		**1,512,191**	**1,504,280**	**1,429,827**	**1,535,747**

CITY OF APOPKA
WATER MAINTENANCE

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
UTILITY PROGRAM SUPERVISOR	1	1	1
UTILITY SERVICE WORKER II	9	9	9
UTILITY SERVICE WORKER I	1	1	1
TOTAL	**11**	**11**	**11**

CAPITAL OUTLAY

6300 - Improvements:	
Water main upgrades	$ 75,000
Total Improvements	$ 75,000
6400 - Equipment	
Replacement F-150 CNG	$ 35,000
Tracer LMX100 Ground Penetrating Radar Locator System	14,000
Total Equipment	$ 49,000
Total Capital Outlay	**$ 124,000**

CITY OF APOPKA
UTILITY BILLING

The Utility Billing Division provides meter reading, monthly billing and collection services to customers who utilize the City's water, sewer and solid waste collection services by efficiently providing timely and responsive support to their needs concerning their utility account. To assist customers with various services, complaints and problems while ensuring compliance with department processes and City ordinances.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	741,398
2015	BUDGET	827,750
2015	ESTIMATE	826,739
2016	ADOPTED	851,230

GOALS:

- Increased efficiency and accuracy in the meter reading and billing process.
- Increase customer usage of electronic bills and the automatic draft payment process.
- Process all utility payments in a timely manner.
- Provide friendly, professional customer service
- Perform research and policy analysis on a routine basis so the City continues to provide fair and efficient services to their customers.
- Ensure billing cycle is maintained and all monthly bills are processed in a timely manner.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of bills mailed monthly	19,935	20,503	20,957	2.2%
# of electronic bills	4,726	5,233	5,468	4.5%
# of walk in customers per month	13,761	18,611	14,116	-24.2%
# of ACH customers per month	10,549	11,903	11,846	-0.5%

CITY OF APOPKA
UTILITY BILLING

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	254,320	272,000	237,847	256,944
1230	LONGEVITY PAY	1,822	1,900	1,900	1,483
1400	OVERTIME	-	-	-	-
2100	F.I.C.A.	20,210	21,120	17,662	19,770
2200	RETIREMENT CONTRIBUTION	44,979	43,930	33,679	42,382
2300	LIFE AND HEALTH INSURANCE	36,090	38,250	38,251	60,038
2400	WORKERS COMPENSATION	4,800	4,800	4,800	228
TOTAL		**362,221**	**382,000**	**334,139**	**380,845**
SUPPLIES AND OTHER SERVICES:					
3200	AUDIT SERVICES	14,470	16,350	16,350	-
3400	OTHER CONTRACTUAL SERVICES	105,574	99,100	99,100	99,000
4100	COMMUNICATION SERVICES	-	600	600	-
4200	FREIGHT & POSTAGE	131,040	157,600	157,500	157,700
4500	LIABILITY & CASUALTY INSURANCE	7,050	7,050	7,050	-
4600	REPAIR AND MAINTENANCE	14,157	51,500	56,000	49,600
4700	PRINTING AND BINDING	99,034	68,780	140,000	143,135
5100	OFFICE SUPPLIES	5,427	14,250	12,000	12,450
5200	OPERATING SUPPLIES	2,425	4,000	4,000	4,000
5500	TRAINING	-	800	-	-
TOTAL		**379,177**	**420,030**	**492,600**	**465,885**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	-	-	-
6300	IMPROV. OTHER THAN BUILDINGS	-	-	-	4,500
6400	EQUIPMENT		25,720	-	-
TOTAL		**-**	**25,720**	**-**	**4,500**
TOTAL COST		**741,398**	**827,750**	**826,739**	**851,230**

CITY OF APOPKA
UTILITY BILLING

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
UTILITY BILLING MANAGER	1	1	1
CUSTOMER SERVICE SPECIALIST	2	2	2
CUSTOMER SERVICE CLERK	2	2	2
TOTAL	**5**	**5**	**5**

CAPITAL OUTLAY

6300 - Improv. Other than Buildings		
Awnings for City Hall Annex	$	1,500
UB Manager's Office		3,000
	$	4,500
6400 - Equipment		
Total Caital Equipment		-
Total Capital Outlay	$	4,500

CITY OF APOPKA
WASTEWATER MAINTENANCE

The Wastewater Maintenance Division of the Public Utilities repairs and maintains all the sewer lines and lift stations within the service area of the City.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	1,056,441
2015	BUDGET	1,397,660
2015	ESTIMATE	1,170,133
2016	ADOPTED	1,471,563

GOALS:

- Continue to work with GIS to improve utility mapping system.
- Inspect 10% of the sanitary sewer gravity system and line the piping where applicable.
- Reduce sanitary sewer overflows by 10%.
- Increase training on the safe operation of heavy equipment used in sewer maintenance.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of lift stations maintained	113	115	118	2.6%
# of lift station repairs	4	4	3	-25.0%
# of miles of sewer lines maintained	247	249	252	1.2%
# of sewer line repairs/replaced	25	30	20	-33.3%
# of new sewer lines installed	0	0	0	0.0%
# of sewer inspections performed	10	5	15	200.0%
# of sewer overflows	4	3	5	66.7%

CITY OF APOPKA

WASTEWATER MAINTENANCE

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	257,714	373,050	279,026	366,763
1210	LONGEVITY PAY	2,221	2,130	2,130	1,968
1400	OVERTIME	30,485	27,040	29,287	34,840
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	480
2100	F.I.C.A.	20,831	30,800	22,022	30,910
2200	RETIREMENT CONTRIBUTION	39,646	56,300	36,257	58,285
2300	LIFE AND HEALTH INSURANCE	64,550	68,850	68,849	90,793
2400	WORKERS COMPENSATION	8,700	8,700	8,700	4,677
2500	UNEMPLOYMENT COMPENSATION	-	7,000	-	-
TOTAL		**424,147**	**573,870**	**446,272**	**588,716**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	41	100	100	-
3400	OTHER CONTRACTUAL SERVICES	932	900	900	900
4100	COMMUNICATIONS	1,083	2,390	2,390	1,057
4200	FREIGHT & POSTAGE	-	400	400	400
4300	UTILITY SERVICES	5,534	10,700	10,700	11,025
4400	RENTAL & LEASES	17,642	21,770	21,770	21,770
4500	LIABILITY & CASUALTY INSURANCE	6,720	6,720	6,720	-
4600	REPAIR AND MAINTENANCE	313,042	403,165	403,165	398,340
4610	VEHICLE MAINTENANCE	42,768	25,000	25,000	25,000
4900	OTHER CHARGES	528	1,400	1,400	1,400
5100	OFFICE SUPPLIES	1,072	1,200	1,200	1,200
5200	OPERATING SUPPLIES	213,101	213,860	213,860	213,695
5250	FUEL & GASOLINE	29,128	30,475	30,475	22,250
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	54	150	150	-
5500	TRAINING	649	2,360	2,360	2,360
TOTAL		**632,294**	**720,590**	**720,590**	**699,397**
CAPITAL OUTLAY:					
6300	IMPROV. OTHER THAN BUILDINGS	-	100,000	-	100,000
6400	EQUIPMENT	-	3,200	3,271	83,450
TOTAL		**-**	**103,200**	**3,271**	**183,450**
TOTAL COST		**1,056,441**	**1,397,660**	**1,170,133**	**1,471,563**

CITY OF APOPKA
WASTEWATER MAINTENANCE

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
UTILITY MAINTENANCE CONST MANAGER	1	1	1
UTILITY FOREMAN	1	1	1
UTILITY SERVICE WORKER II	7	7	7
TOTAL	**9**	**9**	**9**

CAPITAL OUTLAY

6300 - Improvements:	
Misc Reclaimed Water Lines	$ 50,000
Misc Sanitary Sewer Lines	50,000
Total Improvements	$ 100,000
6400 - Equipment	
Replacement F-450 CNG	$ 52,450
CUES rebuild of TV Camera (transporter, camera & cable)	31,000
Total Equipment	$ 83,450
Total Capital Outlay	**$ 183,450**

CITY OF APOPKA
RESTORATION

The Restoration Division of the Public Utilities is responsible for the restoration of streets, sidewalks and public right-of-ways to ensure the safety of our citizens and employees.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	175,979
2015	BUDGET	349,740
2015	ESTIMATE	309,888
2016	ADOPTED	383,585

GOALS:

- Improve employee and citizen safety and safety awareness.
- Ensure the streets, sidewalks and right-of-ways damaged as a result of utility repairs are restored to the highest quality and appearance and are out of service for a minimal amount of time.
- Improve planning and scheduling to optimize manpower to ensure all preventative maintenance and routine maintenance is addressed in a timely manner.
- Ensure City properties are safe and attractive, promoting a positive image for the City.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of street restorations	*not available*	*not available*	100	n/a
# of sidewalk restorations	*not available*	*not available*	25	n/a
# of landscaping restorations	*not available*	*not available*	15	n/a

Performance Measures were implemented during FY15 and therefore prior year amounts were not available.

CITY OF APOPKA
RESTORATION

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	89,512	141,600	98,148	137,840
1210	LONGEVITY PAY	826	1,000	655	773
1400	OVERTIME	3,580	2,650	17,239	4,740
2100	F.I.C.A.	7,265	11,110	8,659	10,967
2200	RETIREMENT CONTRIBUTION	16,793	23,110	15,437	23,510
2300	LIFE AND HEALTH INSURANCE	28,860	30,600	30,600	40,352
2400	WORKERS COMPENSATION	3,900	3,900	3,900	4,870
2500	UNEMPLOYMENT COMPENSATION	497	-	-	-
TOTAL		**151,233**	**213,970**	**174,638**	**223,052**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	41	50	50	-
4100	COMMUNICATIONS	-	-	800	-
4200	FREIGHT & POSTAGE	-	-	-	-
4300	UTILITY SERVICES	-	2,000	-	-
4400	RENTAL & LEASES	-	1,000	1,000	1,000
4500	LIABILITY & CASUALTY INSURANCE	3,000	3,000	3,000	-
4600	REPAIR AND MAINTENANCE	389	2,500	2,500	2,500
4650	VEHICLE MAINTENANCE	8,173	7,450	8,000	7,450
5100	OFFICE SUPPLIES	8	200	200	200
5200	OPERATING SUPPLIES	6,869	8,630	8,800	8,783
5250	FUEL & GASOLINE	5,989	10,540	10,500	5,000
5500	TRAINING	277	400	400	600
TOTAL		**24,746**	**35,770**	**35,250**	**25,533**
CAPITAL OUTLAY:					
6200	BUILDINGS	-	100,000	100,000	100,000
6400	EQUIPMENT	-	-	-	35,000
TOTAL		**-**	**100,000**	**100,000**	**135,000**
TOTAL COST		**175,979**	**349,740**	**309,888**	**383,585**

CITY OF APOPKA
RESTORATION

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
CONSTRUCTION FOREMAN	1	1	1
UTILITY SERVICE WORKER II	2	2	2
MAINTENANCE WORKER I	1	1	1
TOTAL	**4**	**4**	**4**

CAPITAL OUTLAY

6200 - Buildings:	
Renovate or Relocate 8th & Highland Maint, Compound (1/3 cost)	$ 100,000
Total Buildings	$ 100,000
6400 - Equipment	
Replacement F-350 CNG	$ 35,000
Total Equipment	$ 35,000
Total Capital Outlay	**$ 135,000**

CITY OF APOPKA
UTILITIES DESIGN ENGINEERING

This Division of the Utility Department, Design Engineering, provides the design function for water, sewer, streets and stormwater projects. Additionally, this division prepares design projects for parks/recreation, supervises the construction of City projects as well as various buildings and structures throughout the City.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	556,186
2015	BUDGET	652,480
2015	ESTIMATE	618,347
2016	ADOPTED	751,435

GOALS:

- Design and construct the Plymouth Sorrento Rd. and Yothers Rd. intersection improvements
- Review and update the Construction Design Standards Manual. Submit to the City Council for adoption.
- Design and construct the Marden Rd. pavement and drainage improvements - Keene Rd. to Ocoee-Apopka Rd.
- Purchase and install new plotter to expand the Design Engineering capabilities and improve timeliness of plan preparation.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of improvement projects started	*not available*	1	1	0%
# of improvements completed	*not available*	0	2	200%
# of paving/drainage projects started	*not available*	2	0	-200%
# of paving/drainage projects completed	*not available*	2	0	-200%

Performance Measures were implemented during FY15 and therefore prior year amounts were not available.

CITY OF APOPKA
DESIGN ENGINEERING

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	411,281	473,110	451,481	542,299
1210	LONGEVITY PAY	1,615	1,900	1,735	2,395
1400	OVERTIME	-	800	-	800
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	1,440
2100	F.I.C.A.	29,149	36,510	32,640	41,841
2200	RETIREMENT CONTRIBUTION	42,333	49,910	42,240	49,717
2300	LIFE AND HEALTH INSURANCE	43,290	53,550	53,551	80,705
2400	WORKERS COMPENSATION	4,800	4,800	4,800	4,143
TOTAL		**532,468**	**620,580**	**586,447**	**723,340**
SUPPLIES AND OTHER SERVICES:					
3400	OTHER CONTRACTUAL SERVICES	-	-	-	-
4100	COMMUNICATIONS	1,526	1,560	1,560	-
4200	FREIGHT & POSTAGE	191	550	550	550
4300	UTILITY SERVICES	5,711	6,700	6,700	5,500
4500	LIABILITY & CASUALTY INSURANCE	3,720	3,720	3,720	-
4600	REPAIR AND MAINTENANCE	2,857	3,600	3,600	5,045
4650	VEHICLE MAINTENANCE	764	1,600	1,600	1,600
5100	OFFICE SUPPLIES	2,310	3,000	3,000	3,000
5200	OPERATING SUPPLIES	3,646	6,620	6,620	2,200
5250	FUEL & GASOLINE	2,134	1,925	1,925	1,575
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	380	825	825	825
5500	TRAINING	479	1,800	1,800	1,800
TOTAL		**23,718**	**31,900**	**31,900**	**22,095**
CAPITAL OUTLAY:					
6300	IMPROV. OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT	-	-	-	6,000
TOTAL		**-**	**-**	**-**	**6,000**
TOTAL COST		**556,186**	**652,480**	**618,347**	**751,435**

CITY OF APOPKA
DESIGN ENGINEERING

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
SR. PROJECT COORDINATOR	1	1	1
PROJECT COORDINATOR	1	1	1
GIS ANALYST	1	1	1
CIVIL ENGINEER III	0	0	1
ENGINEERING TECH	1	1	1
SR ROADWAY & UTILITY DESIGN	1	1	1
CONSTRUCTION INSPECTOR	1	1	1
TOTAL	**6**	**6**	**7**

CAPITAL OUTLAY

6300 - Improvements:		
Total Improvements	$	-
6400 - Equipment		
Plotter	$	6,000
Total Equipment	$	6,000
Total Capital Outlay	**$**	**6,000**

CITY OF APOPKA
UTILITIES DEBT SERVICE

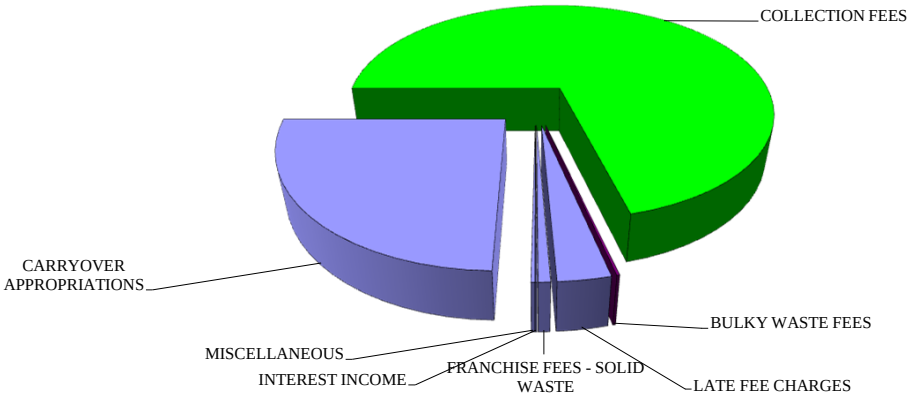
	ADOPTED BUDGET FY 2014-15	ADOPTED BUDGET FY 2015-16	PERCENT CHANGE
PRINCIPAL			
2012 Utility Revenue Bond - Water Plant	$ 150,550	$ 20,328	-86.50%
2012 Utility Revenue Bond - Wastewater Plant	37,000	54,901	48.38%
2012 Utility Revenue Bond - Water Impact	268,650	233,310	-13.15%
2012 Utility Revenue Bond - Reuse Impact	170,200	94,710	-44.35%
2012 Utility Revenue Bond - Wastewater Impact	659,000	366,751	-44.35%
INTEREST			
2012 Utility Revenue Bond - Water Plant	$ 16,500	$ 15,509	-6.01%
2012 Utility Revenue Bond - Wastewater Plant	44,500	41,885	-5.88%
2012 Utility Revenue Bond - Water Impact		177,998	-
2012 Utility Revenue Bond - Reuse Impact		72,257	-
2012 Utility Revenue Bond - Wastewater Impact		279,803	-
OTHER			-
2012 Utility Revenue Bond - Water Plant	$ 1,350	$ 1,436	6.37%
2012 Utility Revenue Bond - Wastewater Plant	3,500	3,877	10.77%
2012 Utility Revenue Bond - Water Impact		16,477	-
2012 Utility Revenue Bond - Reuse Impact		6,689	-
2012 Utility Revenue Bond - Wastewater Impact		25,900	-
TOTAL DEBT SERVICE	**$ 1,351,250**	**$ 1,411,831**	

DEBT SERVICE BY DIVISION:

WATER PLANT	$ 168,400	$ 37,273	-77.87%
WASTEWATER PLANT	85,000	100,663	18.43%
WATER IMPACT	268,650	427,785	59.24%
REUSE IMPACT	170,200	173,656	2.03%
WASTEWATER IMPACT	659,000	672,454	2.04%
TOTAL DEBT SERVICE	**$ 1,351,250**	**$ 1,411,831**	

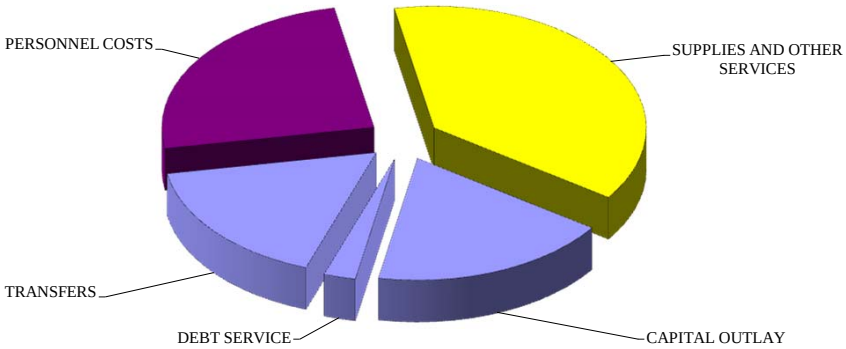
SANITATION FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2015-2016



TOTAL REVENUE	$	5,344,045

		TOTALS	PERCENT REVENUES
COLLECTION FEES	$	3,800,000	71%
BULKY WASTE FEES		8,500	0%
LATE FEE CHARGES		160,000	3%
FRANCHISE FEES - SOLID WASTE		36,000	1%
INTEREST INCOME		4,100	0%
MISCELLANEOUS		11,500	0%
CARRYOVER APPROPRIATIONS		1,323,945	25%
TOTAL REVENUE	**$**	**5,344,045**	**100%**



TOTAL EXPENDITURES	$	5,344,045

		TOTALS	PERCENT EXPENSES
PERSONNEL COSTS	$	1,323,489	24.77%
SUPPLIES AND OTHER SERVICES		2,013,906	37.69%
CAPITAL OUTLAY		977,000	18.29%
DEBT SERVICE		129,010	2.42%
TRANSFERS		900,640	16.86%
TOTAL EXPENDITURES	**$**	**5,344,045**	**100%**

CITY OF APOPKA
SANITATION FUND

SANITATION FUND BUDGET SUMMARY

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
NET POSITION, OCTOBER 1	2,085,506	1,031,652	1,031,652	1,005,948
ADD REVENUES:				
CHARGES FOR SERVICES:				
343-6110 COLLECTION FEES	3,819,179	3,740,000	3,855,994	3,800,000
343-6115 BULKY WASTE FEES	8,170	45,000	8,640	8,500
343-6120 LATE FEE CHARGES	173,200	150,000	153,926	160,000
343-6125 FRANCHISE FEES - SOLID WASTE	36,636	38,000	34,200	36,000
TOTAL	**4,037,185**	**3,973,000**	**4,052,760**	**4,004,500**
MISCELLANEOUS REVENUES:				
343-6130 INTEREST INCOME	3,292	5,100	4,148	4,100
343-6135 MISCELLANEOUS	12,302	12,000	11,473	11,500
343-6140 CARRYOVER APPROPRIATIONS	-	171,145	-	1,323,945
TOTAL	**15,594**	**188,245**	**15,621**	**1,339,545**
TOTAL REVENUES AVAILABLE	**6,138,285**	**5,192,897**	**5,100,033**	**6,349,993**
DEDUCT EXPENSES:				
PERSONNEL COSTS	1,161,393	1,250,170	1,113,940	1,323,489
SUPPLIES AND OTHER SERVICES	1,960,393	1,917,355	1,957,844	2,013,906
CAPITAL OUTLAY	-	-	28,581	977,000
DEBT SERVICE		144,060	144,060	129,010
DEPRECIATION	331,467	-	-	-
TRANSFERS	801,600	849,660	849,660	900,640
TOTAL EXPENSES	**4,254,853**	**4,161,245**	**4,094,085**	**5,344,045**
NET POSITION, SEPTEMBER 30	**1,883,432**	**1,031,652**	**1,005,948**	**1,005,948**

CITY OF APOPKA
SANITATION FUND

The Sanitation Fund provides commercial and household solid waste pick-up and disposal for our citizens. Solid Waste service includes recycling, yard waste and bulky pick-up services

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	3,944,386
2015	BUDGET	4,161,245
2015	ESTIMATE	4,094,085
2016	ADOPTED	5,344,045

GOALS:

- Safety: Create a workplace that values safety and creates a safe environment for our employees, the public and the environment. Conduct frequent safety meetings discussing various safety topics contained in the "7 Minute Trainer" binder and the EIA Safety Manual, SWANA and other sources. And implement Smith Systems® driver training program. Recognize good safety performance through employee evaluations and the Standing Ovation program. Hold employees accountable through progressive discipline, administration of the City Safety Committee's accident cost sharing policy and employee evaluations.

- Customer Service: Create a culture where the customer is valued and always given the benefit of the doubt and maintain a low level of customer service complaints. I would like employees to adopt the attitude, that if the customer says they were missed, we cheerfully respond, taking the opportunity to educate the customer where needed.

- Fleet Maintenance: Maintain a fleet that is reliable and cost effective. Cooperate with fleet to keep preventive maintenance schedules current and provide timely communication on problems through daily driver vehicle inspections.

- Labor Utilization: Maintain or improve efficient labor utilization year after year while keeping workloads safe and reasonable, allowing enough coverage for vacations and holidays.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
# of sanitation fleet vehicles	20	21	22	4.8%
# of households served	14,930	15,425	15,920	3.2%
# of customer complaints	390	400	420	5.0%
Overtime hours	6,644	6,942	7,100	2.3%

CITY OF APOPKA

SANITATION FUND

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	635,188	731,010	641,160	745,577
1210	LONGEVITY PAY	4,556	4,600	4,600	4,998
1400	OVERTIME	129,126	152,150	145,022	157,056
1600	OTHER REIMBURSED ALLOWANCES	-	-	-	480
2100	F.I.C.A.	56,418	67,950	57,353	69,470
2200	RETIREMENT CONTRIBUTION	113,449	128,500	99,845	135,202
2300	LIFE AND HEALTH INSURANCE	129,930	137,760	137,760	181,585
2400	WORKERS COMPENSATION	28,200	28,200	28,200	29,121
2600	POSTEMPLOYMENT BENEFITS	64,526	-	-	-
TOTAL		**1,161,393**	**1,250,170**	**1,113,940**	**1,323,489**
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	19,370	150	150	20,000
3200	AUDIT SERVICES	2,570	2,675	2,675	-
3400	OTHER CONTRACTUAL SERVICES	1,222	1,800	1,300	840
4100	COMMUNICATIONS	1,200	680	1,300	-
4200	FREIGHT & POSTAGE	163	8,500	5,900	200
4300	UTILITY SERVICES	929,180	1,018,600	1,018,600	1,021,400
4400	RENTAL & LEASES	2,463	2,740	2,733	2,902
4500	LIABILITY & CASUALTY INSURANCE	18,000	18,000	18,000	-
4600	REPAIR AND MAINTENANCE	6,438	4,950	6,400	4,950
4650	VEHICLE MAINTENANCE	371,810	231,000	387,122	387,122
4700	PRINTING AND BINDING	-	22,000	18,000	2,000
4902	LRGAL ADVERTISING	-	400	-	-
4903	TEMPORARY LABOR	113,115	116,480	73,519	77,644
4960	BAD DEBT	25,803	10,000	-	-
5100	OFFICE SUPPLIES	779	1,200	1,024	1,000
5200	OPERATING SUPPLIES	157,822	195,330	195,330	202,940
5250	FUEL & GASOLINE	310,458	282,250	225,230	288,733
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	-	150	150	500
5500	TRAINING	-	450	411	3,675
TOTAL		**1,960,393**	**1,917,355**	**1,957,844**	**2,013,906**
CAPITAL OUTLAY:					
6300	IMPROV. OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT	-	-	28,581	977,000
TOTAL		**-**	**-**	**28,581**	**977,000**
DEBT SERVICE:					
7101	PRINCIPAL	-	133,000	133,000	118,000
7202	INTEREST	21,000	11,060	11,060	11,010
TOTAL		**21,000**	**144,060**	**144,060**	**129,010**
TRANSFERS:					
9100	TRANSFER TO GENERAL FUND	567,420	601,440	601,440	900,640
9401	TRANSFER TO UTILITIES FUND	234,180	248,220	248,220	-
TOTAL		**801,600**	**849,660**	**849,660**	**900,640**
TOTAL COST		**3,944,386**	**4,161,245**	**4,094,085**	**5,344,045**

CITY OF APOPKA
SANITATION FUND

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

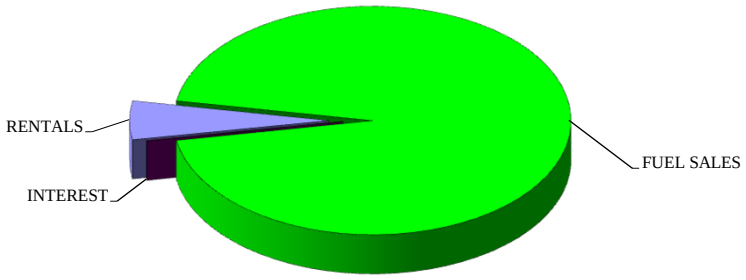
POSITION	2014	2015	2016
SOLID WASTE OPERATIONS MANAGER	1	1	1
SOLID WASTE TECHNICIAN	1	1	1
SANITATION EQUIPMENT OPERATOR	14	14	15
SOLID WASTE WORKER I	1	1	0
SOLID WASTE SPECIALIST	1	1	1
TOTAL	**18**	**18**	**18**

CAPITAL OUTLAY

6200 - Buildings	
	$ -
Total Building	$ -
6400 - Equipment	
Front-end Loader Truck	$ 319,000
Replacement Garbage Trucks (2) CNG	652,000
Cart Delivery Trailer	6,000
Total Equipment	$ 977,000
Total Capital Outlay	**$ 977,000**

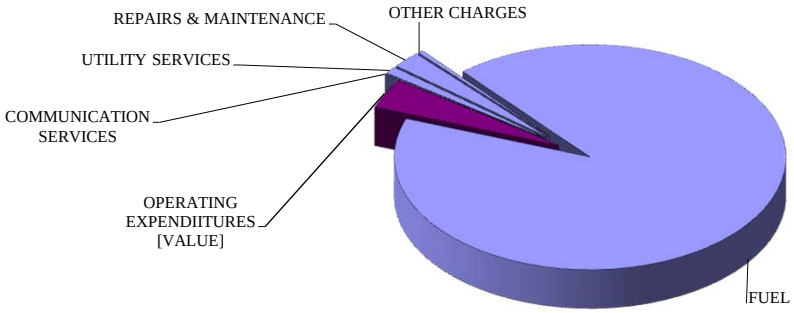
AIRPORT FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2014-2015



TOTAL REVENUE	$	566,350

		TOTALS	PERCENT REVENUES
FUEL SALES	$	534,950	94.46%
INTEREST		500	0.09%
RENTALS		30,900	5.46%
TOTAL REVENUE	**$**	**566,350**	**100%**



TOTAL EXPENDITURES	$	566,350

		TOTALS	PERCENT EXPENSES
PROFESSIONAL SERVICES	$	24,000	4.24%
COMMUNICATION SERVICES		520	0.10%
UTILITY SERVICES	$	5,850	1.04%
REPAIRS & MAINTENANCE		13,500	2.39%
OTHER CHARGES		2,480	0.44%
FUEL		520,000	91.82%
TOTAL EXPENDITURES	**$**	**566,350**	**100%**

CITY OF APOPKA
AIRPORT FUND

AIRPORT FUND BUDGET SUMMARY

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
NET POSITION, OCTOBER 1	-	-	-	-
ADD REVENUES:				
CHARGES FOR SERVICES:				
344-1000 AIRPORT FUEL SALES	-	-	-	534,950
361-1000 INTEREST EARNINGS	-	-	-	500
362-0006 AIRPORT RENTALS	-	-	-	30,900
TOTAL	-	-	-	**566,350**
TOTAL REVENUES AVAILABLE	-	-	-	**566,350**
DEDUCT EXPENSES:				
OPERATING EXPENSES	-	-	-	566,350
TRANSFERS - OUT:				
GENERAL FUND	-	-	-	-
TOTAL EXPENSES	-	-	-	**566,350**
NET POSITION, SEPTEMBER 30	-	-	-	-

CITY OF APOPKA
AIRPORT FUND

The Airport Fund operates the municipal airport. This fund is new in FY16 and historical data is combined in the General Fund.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	-
2015	BUDGET	-
2015	ESTIMATE	-
2016	ADOPTED	566,350

GOALS:

- Continually evaluate the facility rental fees and fuel prices to be sufficient to cover the Airport's operating costs.
- Improve the operations to increase utilization by the community.
- Increase rentals at the Airport facility.

PERFORMANCE MEASURES:

	Actual FY 2013	**Actual FY 2014**	**Estimated FY 2015**	**%age Change**
Fuel Sales	$ 467,146	$ 592,142	$ 504,646	-14.8%
# of rentals	2	1.5	4	166.7%
Rental Income	$ 14,070	$ 11,235	$ 19,975	77.8%

CITY OF APOPKA
AIRPORT FUND

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	-	-	-	24,000
4100	COMMUNICATION SERVICES	-	-	-	520
4300	UTILITY SERVICES	-	-	-	5,850
4500	LIABILITY & CASUALTY INSURANCE	-	-	-	-
4600	REPAIR AND MAINTENANCE	-	-	-	13,500
4900	OTHER CHARGES	-	-	-	2,480
5200	OPERATING SUPPLIES	-	-	-	-
5251	FUEL & GASOLINE	-	-	-	520,000
TOTAL		**-**	**-**	**-**	**566,350**
CAPITAL OUTLAY:					
6300	IMPROV. OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT	-	-	-	-
TOTAL		**-**	**-**	**-**	**-**
TRANSFERS:					
9100	TRANSFER TO GENERAL FUND	-	-	-	-
TOTAL		**-**	**-**	**-**	**-**
TOTAL COST		**-**	**-**	**-**	**566,350**

CITY OF APOPKA
AIRPORT FUND

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

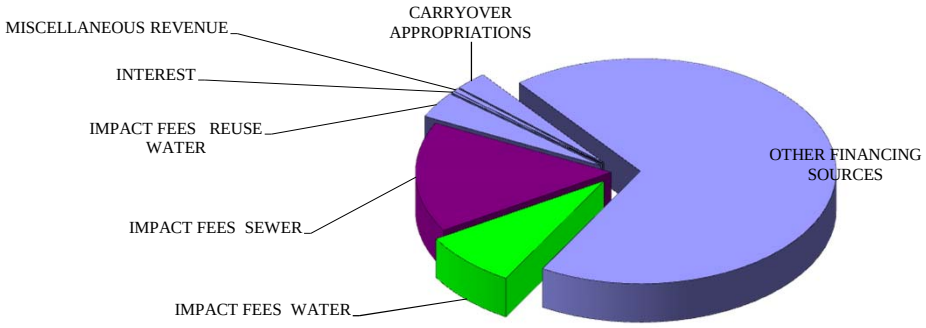
POSITION	2014	2015	2016
Not Applicable	0	0	0
TOTAL	**0**	**0**	**0**

CAPITAL OUTLAY

6300 - Improvements:	
Total Improvements	$ -
6400 - Equipment	
Total Equipment	$ -
Total Capital Outlay	$ -

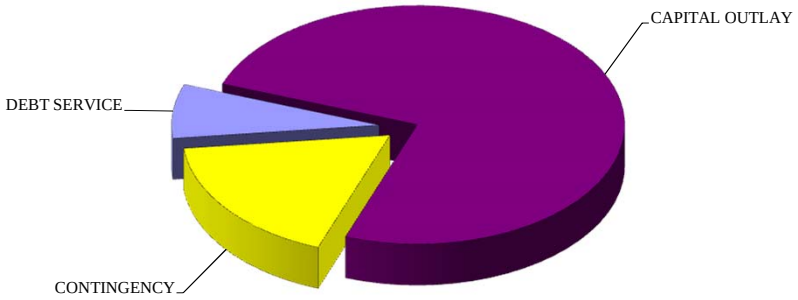
UTILITIES IMPACT FEES FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2015-2016



TOTAL REVENUE	$	17,395,003

		TOTALS	PERCENT REVENUES
IMPACT FEES WATER	$	1,400,000	8.05%
IMPACT FEES SEWER		2,750,000	15.81%
IMPACT FEES REUSE WATER		656,500	3.77%
INTEREST		40,000	0.23%
MISCELLANEOUS REVENUE		85,000	0.49%
CARRYOVER APPROPRIATIONS		463,503	2.66%
OTHER FINANCING SOURCES		12,000,000	68.99%
TOTAL REVENUE	**$**	**17,395,003**	**100%**



TOTAL EXPENDITURES	$	17,395,003

		TOTALS	PERCENT EXPENSES
CAPITAL OUTLAY		13,058,000	75.07%
CONTINGENCY		3,063,108	17.61%
DEBT SERVICE		1,273,895	7.32%
TOTAL EXPENDITURES	**$**	**17,395,003**	**100%**

CITY OF APOPKA

UTILITIES IMPACT FEES FUND

UTILITIES IMPACT FEES FUND BUDGET SUMMARY

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
NET POSITION, OCTOBER 1	**10,098,255**	**10,562,600**	**10,562,600**	**1,959,053**
ADD REVENUES:				
CHARGES FOR SERVICES:				
324-2101 IMPACT FEES - RESIDENTIAL - WATER	774,499	585,100	902,111	700,000
324-2102 IMPACT FEES - RESIDENTIAL SEWER	1,280,753	870,100	1,309,862	1,300,000
324-2103 IMPACT FEES - RESIDENTIAL - REUSE	564,563	464,100	649,397	650,000
324-2201 IMPACT FEES - COMMERCIAL - WATER	47,105	35,000	519,192	700,000
324-2202 IMPACT FEES - COMMERCIAL - SEWER	94,277	55,000	1,456,166	1,450,000
324-2203 IMPACT FEES - COMMERCIAL - REUSE	3,087	1,000	6,560	6,500
TOTAL	**2,764,284**	**2,010,300**	**4,843,288**	**4,806,500**
MISCELLANEOUS REVENUES:				
361-1000 INTEREST EARNINGS	36,625	41,600	41,000	40,000
362-0000 RENT - EQUIPMENT	51,532	-	-	-
369-9000 MISCELLANEOUS REVENUE	-	-	88,000	85,000
TOTAL	**88,157**	**41,600**	**129,000**	**125,000**
OTHER REVENUES:				
384-0000 OTHER FINANCING SOURCES		2,886,355	-	12,000,000
389-0009 CARRYOVER APPROPRIATIONS	-	-	-	463,503
389-3000 GRANTS AND DONATIONS - STATE	105,512	713,925	5,849,433	-
TOTAL	**105,512**	**3,600,280**	**5,849,433**	**12,463,503**
TOTAL REVENUES AVAILABLE	**13,056,208**	**16,214,780**	**21,384,321**	**19,354,056**
DEDUCT EXPENSES:				
OPERATING EXPENSES	2,060	2,130	1,099,980	-
CAPITAL OUTLAY	1,239,816	4,552,200	17,227,438	13,058,000
CONTINGENCY	-	-	-	3,063,108
DEBT SERVICE	1,251,732	1,097,850	1,097,850	1,273,895
TOTAL EXPENSES	**2,493,608**	**5,652,180**	**19,425,268**	**17,395,003**
NET POSITION, SEPTEMBER 30	**$ 10,562,600**	**$ 10,562,600**	**$ 1,959,053**	**$ 1,959,053**

CITY OF APOPKA
UTILITIES IMPACT FEES FUND

The Utility Impact Fee is collected on all new development within the city and is used to ensure the capacity for water, sewer and reclaim utilities remains adequate for all citizens of Apopka.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	2,493,608
2015	BUDGET	5,652,180
2015	ESTIMATE	18,327,418
2016	ADOPTED	17,395,053

GOALS:

- Effectively utilize the Utility Impact Fees to systematically expand and improve the City's Utility systems in accordance with the Master Plans.

CITY OF APOPKA
UTILITIES IMPACT FEES FUND

LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
	OPERATIONS				
WATER OPERATIONS					
3113	ACCOUNTING AND AUDITING	$ 687	$ 710	$ 710	$ -
7101	WATER DEBT SERVICE	420,342	268,650	268,650	427,785
	TOTAL	**421,029**	**269,360**	**269,360**	**427,785**
SEWER OPERATIONS					
3123	ACCOUNTING AND AUDITING	$ 687	710	$ 710	$ -
7101	SEWER DEBT SERVICE	660,756	659,000	659,000	672,454
	TOTAL	**661,443**	**659,710**	**659,710**	**672,454**
REUSE OPERATIONS					
3115	ACCOUNTING AND AUDITING	$ 686	710	$ 710	$ -
7101	REUSE DEBT SERVICE	170,634	170,200	170,200	173,656
	TOTAL	**171,320**	**170,910**	**170,910**	**173,656**
	TOTAL OPERATIONS	**1,253,792**	**1,099,980**	**1,099,980**	**1,273,895**
	CAPITAL OUTLAY				
WATER CAPITAL OUTLAY					
	Miscellaneous Water Mains	878,190	100,000	300,000	100,000
	Reserve for Future Projects	-	251,040	-	-
	TOTAL	**878,190**	**351,040**	**300,000**	**100,000**
SEWER CAPITAL OUTLAY					
	Miscellaneous Sewer Mains	67,284	100,000	-	-
	Reserve for Future Projects	-	206,390	-	-
	WWTP Expansion to 8 MGD	-		-	12,000,000
	TOTAL	**67,104**	**306,390**	**-**	**12,000,000**
REUSE CAPITAL OUTLAY					
	High Speed Pumps @ WWTP	-	500,000	-	-
	Keene Rd RWM	-	794,340	-	-
	Kelly Park RWM	-	700,770	-	-
	Ocoee Apopka Rd (Harmon to Alston)	-	412,500	-	-
	Ocoee Apopka Rd (Keene to Alston)	-	660,000	-	-
	Ocoee Apopka Rd (Keene to Binion)	-	-	-	308,000
	Miscellaneous Reclaimed Water Lines	294,522	100,000	-	100,000
	Ponkan Rd RWM	-	727,160	-	
	Northwest Reclaim Water Pond	-	-	16,927,438	250,000
	Schopke Rd RWM	-	-	-	300,000
	TOTAL	**294,522**	**3,894,770**	**16,927,438**	**958,000**
	TOTAL CAPITAL OUTLAY	**1,239,816**	**4,552,200**	**17,227,438**	**13,058,000**
	CONTINGENCY	**-**	**-**	**-**	**3,063,158**
TOTAL COSTS		**2,493,608**	**5,652,180**	**18,327,418**	**17,395,053**

CITY OF APOPKA
UTILITIES IMPACT FEES FUND

STAFFING ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2014	2015	2016
NONE	0	0	0
TOTAL	**0**	**0**	**0**

CAPITAL OUTLAY

6300 - Improvements:	
Miscellaneous Water Mains	$ 100,000
WWTP Expansion to 8 MGD	12,000,000
Ocoee Apopka Rd (Keene to Binion)	308,000
Miscellaneous Reclaimed Water Lines	100,000
Northwest Reclaim Water Pond	250,000
Schopke Rd RWM	300,000
Total Improvements	$ 13,058,000
Total Capital Outlay	$ 13,058,000

CAPITAL IMPROVEMENT PROGRAM

CITY OF APOPKA
CAPITAL IMPROVEMENT PROGRAM

How the Program Works

The City of Apopka's Capital Improvement Plan (CIP) is a planning, budgetary and prioritizing tool which reflects the City's infrastructure needs for a five-year time frame. The CIP is updated on an annual basis.

Capital Projects are major fixed assets or infrastructure with long term value, such as buildings, roads, sidewalks and parks. A capital improvement is defined as any purchase of equipment or any construction project having a non consumable nature, a value of $1,000 or more, and a normal expected life of which is one year or more. Proposed CIP project requests may originate from City departments, Commissioners, and/or citizens.

Funds budgeted for a specific project remain allocated until the project is completed. Additionally, project budgets are reviewed and, if necessary, funding may be adjusted. Capital project costs include all expenditures related to land acquisition, planning, design, construction, project management, legal expenses and mitigation of damages.

Projects may be funded by current revenues or by debt financing, depending upon the availability of reserves, the nature of the project, and policies of the City Charter. In balancing the five year plan of the CIP, projections of revenues from existing sources are compared to requested capital projects. If there are adequate revenues to fund all of the requested projects, the CIP is balanced. If not, projects must either be revised to reduce costs, postponed to a future time period, or eliminated from the program. Alternative financing, such as long term debt, may be proposed in order to provide sufficient revenues to fund the projects. There may be a bona fide reason why a project is needed, but it may need to be deferred to a later date if resources are not realistically available.

The overall CIP, with its five-year time frame, gives a fair indication of the foreseeable infrastructure needs of the City.

Relationship Between the Operating and Capital Budgets

The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for all City services, but does not result in major physical assets for the City. Year to year, changes in the Operating budget are expected to be fairly stable, and represent incremental changes in the cost of doing business in the size of the City and in the types and level of service that is provided. Resources for the Operating budget generally come from taxes, user fees, and intergovernmental payments that usually recur from year to year.

The Capital budget includes one-time costs for projects that routinely last several years. The projects result in major physical assets for the City. Resources for the Capital budget generally come from bond issues, impact fees, grants and taxes.

However, the Operating and Capital budgets are closely linked. The most obvious link is the Operating budget assumes the cost of maintaining and operating new facilities built under the Capital budget. Operational needs often drive the Capital budget, i.e. Utility expansion, roads, water mains and parks which are necessitated by population growth and the City's role in providing the basic services to its citizens.

CITY OF APOPKA
CAPITAL IMPROVEMENT PLAN

001/GENERAL FUND - 1 OF 3

	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21	TOTAL
Fire - SCBA Bottle Replacement	80,000	25,000	70,000	150,000	60,000	**$385,000**
Fire - Brush Truck Station 5/6	45,000		55,000			**100,000**
Fire - Air Compressor	40,000					**40,000**
Fire - Bunker Gear	30,000		33,000			**63,000**
Fire - TNT Tools Engine 5/6	20,000		25,000			**45,000**
Fire - Thermal Imaging Cameras	15,000		15,000			**30,000**
Fire - Station 6		750,000				**750,000**
Fire - Engine Station 6		660,000				**660,000**
Fire - Tower Truck				1,200,000		**1,200,000**
Fire - Heavy Rescue					750,000	**750,000**
Police - Public Safety Complex			250,000	18,850,000	2,500,000	**21,600,000**
Police - Vehicle Replacment	440,000	440,000	460,000	460,000	472,000	**2,272,000**
Police - Driving Course		500,000				**500,000**
Police - Communications Equipment					1,500,000	**1,500,000**
Police - Laptop	30,000	30,000	30,000	30,000	30,000	**150,000**
Police - ISSI		2,000,000				**2,000,000**
Police - 2nd Tower Site			3,400,000			**3,400,000**
Police - Investigative Equipment	30,000	30,000	35,000	35,000	35,000	**165,000**
TOTAL GENERAL FUND	**$730,000**	**$4,435,000**	**$4,373,000**	**$20,725,000**	**$5,347,000**	**$35,610,000**
PROJECT COSTS:						
Land						
Buildings		750,000	250,000	18,850,000		**$19,850,000**
Improvements other than buildings		500,000	3,400,000			**3,900,000**
Equipment and machinery	730,000	3,185,000	723,000	1,875,000	5,347,000	**11,860,000**
TOTAL COSTS:	**$730,000**	**$4,435,000**	**$4,373,000**	**$20,725,000**	**$5,347,000**	**$35,610,000**
SOURCE OF FUNDS:						
001 General Funds	730,000	4,435,000	4,373,000	20,725,000	5,347,000	**$35,610,000**
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
403 Grant Funding						
Amount Unfunded						**$0**
TOTAL FUNDING:	**$730,000**	**$4,435,000**	**$4,373,000**	**$20,725,000**	**$5,347,000**	**$35,610,000**

CITY OF APOPKA
CAPITAL IMPROVEMENT PLAN

001/GENERAL FUND - 2 OF 3

	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21	TOTAL
Recreation- NW concession, bathrooms, sidewalks		300,000				**$300,000**
Fleet- F350 Truck Replace #19-0248 (1990)	40,000					**40,000**
Cemetery- F150 CNG Truck Replace #19-0970 (2004)			35,000			**35,000**
Grounds - F-150 CNG Truck Replace #18-1081 (2006)			35,000			**35,000**
Grounds - F-150 CNG Truck Replace #19-0969 (2004)		35,000				**35,000**
Grounds - F-150 CNG Truck Replace #19-0976 (2004)			35,000			**35,000**
Grounds - F-250 CNG Truck Replace #19-0972 (2004)	35,000					**35,000**
Grounds -Tractor Massey Replace #25-0438 (1995)				40,000		**40,000**
Grounds - F-150 Truck Replace #19-0739 (2001)	35,000					**35,000**
Grounds - F-150 Truck Replace #19-0812 (2002)		35,000				**35,000**
Grounds - Tractor Kubota Replace #25-0693 (1999)		35,000				**35,000**
Recreation - Ford Focus Replace #10-0676 (1999)	20,000					**20,000**
Recreation- F-150 CNG Truck Replace #19-0973 (2004)	35,000					**35,000**
Recreation -Small Bus Replace #39-0593 1(1990)	60,000					**60,000**
TOTAL GENERAL FUND	**$225,000**	**$405,000**	**$105,000**	**$40,000**	**$0**	**$775,000**
PROJECT COSTS:						
Land						
Buildings		300,000				**$300,000**
Improvements other than buildings						
Equipment and machinery	225,000	105,000	105,000	40,000		**$475,000**
TOTAL COSTS:	**$225,000**	**$405,000**	**$105,000**	**$40,000**	**$0**	**$775,000**
SOURCE OF FUNDS:						
001 General Funds	225,000	405,000	105,000	40,000	0	**$775,000**
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
403 Grant Funding						
Amount Unfunded	0	0	0	0	0	**$0**
TOTAL FUNDING:	**$225,000**	**$405,000**	**$105,000**	**$40,000**	**$0**	**$775,000**

CITY OF APOPKA
CAPITAL IMPROVEMENT PLAN

001/GENERAL FUND - 3 OF 3

	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21	TOTAL
IT - Storage Expansion	41,000		28,000			**$69,000**
IT - Servers		40,000		40,000		**80,000**
IT - Switch Replacement		30,000		30,000		**60,000**
IT - Phone System	120,000			50,000		**170,000**
IT - vSphere		40,000		40,000		**80,000**
IT - Software	250,000	75,000	100,000	100,000		**525,000**
IT - Vehicle	10,000	10,000				**20,000**
IT - Council Audio/Video Equipment					40,000	**40,000**
IT - Backup Expansion		40,000		40,000		**80,000**
IT - Desktop Replacment		10,000				**10,000**
IT - Printers	25,000		25,000		25,000	**75,000**
IT - Scanners	10,000	20,000	10,000	20,000	10,000	**70,000**
IT - Management Software	15,000		10,000			**25,000**
IT - Firewall/ Router		15,000				**15,000**
IT - Data Center	125,000	125,000	125,000	125,000		**500,000**
IT - ArcGIS Updates	20,000					**20,000**
IT -						
IT -						
TOTAL GENERAL FUND	**$616,000**	**$405,000**	**$298,000**	**$445,000**	**$75,000**	**$1,839,000**
PROJECT COSTS:						
Land						
Buildings						**$0**
Improvements other than buildings						
Equipment and machinery	616,000	405,000	298,000	445,000	75,000	**$1,839,000**
TOTAL COSTS:	**$616,000**	**$405,000**	**$298,000**	**$445,000**	**$75,000**	**$1,839,000**
SOURCE OF FUNDS:						
001 General Funds	616,000	405,000	298,000	445,000	75,000	1,839,000
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
403 Grant Funding						
Amount Unfunded	0	0	0	0	0	**$0**
TOTAL FUNDING:	**$616,000**	**$405,000**	**$298,000**	**$445,000**	**$75,000**	**$1,839,000**

CITY OF APOPKA
CAPITAL IMPROVEMENT PLAN

101/STREET IMPROVEMENT FUND

	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21	TOTAL
Brick Streets, Repair and Restoration	500,000					**$500,000**
Equipment (3412 Streets-6400)	60,000	60,000	60,000	50,000	50,000	**280,000**
New Sidewalk & Curb Construction (3412 Streets-6304)	50,000	50,000	50,000	50,000	50,000	**250,000**
Paving & Resurfacing (3412 Streets-4608)	600,000	600,000	600,000	600,000	600,000	**3,000,000**
8th Street Complex (Renovation/or Relocate) Split	300,000					**300,000**
F-150 CNG Truck (3412 Streets) Replace #19-0520 1998		35,000				**35,000**
F-800 Truck (3412 Streets) Replace #20-0219 1988	60,000					**60,000**
F-350 Truck (3412 Streets) Replace #20-0728 2000		35,000				**35,000**
F-150 CNG Truck (3414 Inmate) Replace #18-0511 1998	35,000					**35,000**
Van E-350 Ford (3414 Inmate) Replace #39-1045 2005		30,000				**30,000**
TOTAL STREET IMPROVEMENT FUND	**$1,605,000**	**$810,000**	**$710,000**	**$700,000**	**$700,000**	**$4,525,000**

PROJECT COSTS:						
Land						
Buildings	300,000					**$300,000**
Improvements other than buildings	1,150,000	650,000	650,000	650,000	650,000	**3,750,000**
Equipment and machinery	155,000	160,000	60,000	50,000	50,000	**475,000**
TOTAL COSTS:	**$1,605,000**	**$810,000**	**$710,000**	**$700,000**	**$700,000**	**$4,525,000**

SOURCE OF FUNDS:						
001 General Funds						
101 Street Improvement Funds	1,605,000	810,000	710,000	700,000	700,000	**$4,525,000**
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
403 Grant Funding						
Amount Unfunded	0	0	0	0	0	**$0**
TOTAL FUNDING:	**$1,605,000**	**$810,000**	**$710,000**	**$700,000**	**$700,000**	**$4,525,000**

CITY OF APOPKA
CAPITAL IMPROVEMENT PLAN

102/TRAFFIC IMPACT FUND

	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21	TOTAL
Maine Ave, Martin St to Old Dixie Hwy (2 lanes)			1,000,000			**$1,000,000**
Martin Street, Maine Ave between Park Ave		1,600,000				**1,600,000**
New Sidewalks	50,000	50,000	50,000	50,000	50,000	**250,000**
Old Dixie, Hawthorne Ave to Schopke Lester Rd, (turn lane, curb, gutter)	1,000,000					**1,000,000**
Rogers Rd, Lester Rd to Ponkan Rd		1,400,000				**1,400,000**
Sheeler Ave/Cleveland St Intersection Improvement (turn lanes/Traffic Light)	500,000					**500,000**
TOTAL TRAFFIC IMPACT FUND	**$1,550,000**	**$3,050,000**	**$1,050,000**	**$50,000**	**$50,000**	**$5,750,000**

PROJECT COSTS:						
Land						**$0**
Buildings						
Improvements other than buildings	1,550,000	3,050,000	1,050,000	50,000	50,000	**$5,750,000**
Equipment and machinery						
TOTAL COSTS:	**$1,550,000**	**$3,050,000**	**$1,050,000**	**$50,000**	**$50,000**	**$5,750,000**

SOURCE OF FUNDS:						
001 General Funds						**$0**
101 Street Improvement Funds						
102 Transportation Impact Fees	0	0	0	0	0	**$0**
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
403 Grant Funding						
Amount Unfunded						
TOTAL FUNDING:	**$1,550,000**	**$3,050,000**	**$0**	**$0**	**$50,000**	**$0**

CITY OF APOPKA
CAPITAL IMPROVEMENT PLAN

104/RECREATION IMPACT FUND

	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21	TOTAL
None	0					**$0**
TOTAL STORMWATER FUND	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

PROJECT COSTS:						
Land						
Buildings						
Improvements other than buildings						**$0**
Equipment and machinery						
TOTAL COSTS:	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

SOURCE OF FUNDS:						
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						**$0**
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
403 Grant Funding						
Amount Unfunded	0	0	0	0	0	**$0**
TOTAL FUNDING:	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

CITY OF APOPKA
CAPITAL IMPROVEMENT PLAN

120/STORMWATER FUND

	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
Drainage Upgrading - City Wide (6308)	350,000	350,000	350,000	350,000	350,000	**$1,750,000**
TOTAL STORMWATER FUND	**$350,000**	**$350,000**	**$350,000**	**$350,000**	**$350,000**	**$1,750,000**

PROJECT COSTS:						
Land						
Buildings						
Improvements other than buildings	350,000	350,000	350,000	350,000	350,000	**$1,750,000**
Equipment and machinery						
TOTAL COSTS:	**$350,000**	**$350,000**	**$350,000**	**$350,000**	**$350,000**	**$1,750,000**

SOURCE OF FUNDS:						
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees	350,000	350,000	350,000	350,000	350,000	**$1,750,000**
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
403 Grant Funding						
Amount Unfunded	0	0	0	0	0	**$0**
TOTAL FUNDING:	**$350,000**	**$350,000**	**$350,000**	**$350,000**	**$350,000**	**$1,750,000**

CITY OF APOPKA
CAPITAL IMPROVEMENT PLAN

401/UTILITY OPERATING FUND

	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
F-150 CNG Truck (3111 WP) Replace # 18-0764 2001	35,000					**$35,000**
F-150 CNG Truck (3111 WP) Replace # 18-0975 2004		35,000				**35,000**
F-150 CNG Truck (3121 WWTP) Replace #18-0512	35,000					**35,000**
F-150 CNG Truck (3141 WM) Replace # 18-0529 1999		35,000				**35,000**
F-150 CNG Truck (3141 WM) Replace # 18-1048 2005	35,000					**35,000**
F-150 CNG Truck (3141 WM) Replace # 19-0675 1999			35,000			**35,000**
F-350 CNG Truck (3141 WM) Replace # 19-0680 1999	45,000					**45,000**
F-350 CNG Truck (3141 WM) Replace # 19-1041 2005		45,000				**45,000**
Sterling Dump Truck (3141 WM) Replace # 20-0714		60,000				**60,000**
Boring Machine 1620A (3141 WM) Replace # 36-0757	250,000					**250,000**
Backhoe Case 580L (3171 SM) Replace # 25-0631 1998		60,000				**60,000**
Vac-Con Ford L9000 (3171 SM) Replace # 37-0399 1994	250,000					**250,000**
Miscellaneous Sewer Mains (2)	100,000	100,000	100,000	100,000	100,000	**500,000**
Miscellaneous Water Mains (2)	100,000	100,000	100,000	100,000	100,000	**500,000**
TOTAL UTILITY OPERATING FUND	**$850,000**	**$435,000**	**$235,000**	**$200,000**	**$200,000**	**$1,920,000**

PROJECT COSTS:						
Land						
Buildings						
Improvements other than buildings	200,000	200,000	200,000	200,000	200,000	**$1,000,000**
Equipment and machinery	650,000	235,000	35,000	0	0	**920,000**
TOTAL COSTS:	**$850,000**	**$435,000**	**$235,000**	**$200,000**	**$200,000**	**$1,920,000**

SOURCE OF FUNDS:						
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations	850,000	435,000	235,000	200,000	200,000	**$1,920,000**
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees						
403 Grant Funding						
Amount Unfunded	0	0	0	0	0	**$0**
TOTAL FUNDING:	**$850,000**	**$435,000**	**$235,000**	**$200,000**	**$200,000**	**$1,920,000**

CITY OF APOPKA
CAPITAL IMPROVEMENT PLAN

402/SANITATION

	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
Claw Truck (replace # 20-1019 2004), CNG					310,000	**$310,000**
Claw Truck (replace # 786 2002)			300,000			**300,000**
Front end loader, replace # 1068, 2006 CNG			330,000			**330,000**
Rear loader (replace # 1069) 2006			310,000			**310,000**
Side Loader, NEW, CNG			330,000			**330,000**
TOTAL SANITATION	**$0**	**$0**	**$1,270,000**	**$0**	**$310,000**	**$1,580,000**

PROJECT COSTS:						
Land						
Buildings						
Improvements other than buildings						
Equipment and machinery			1,270,000		310,000	**$1,580,000**
TOTAL COSTS:	**$0**	**$0**	**$1,270,000**	**$0**	**$310,000**	**$1,580,000**

SOURCE OF FUNDS:						
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation			1,270,000		310,000	**$1,580,000**
403 Water/Sewer/Reclaim Impact Fees						
403 Grant Funding						
Amount Unfunded	0	0	0	0	0	**$0**
TOTAL FUNDING:	**$0**	**$0**	**$1,270,000**	**$0**	**$310,000**	**$1,580,000**

CITY OF APOPKA
CAPITAL IMPROVEMENT PLAN

403/RECLAIM IMPACT FUND

	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
Binion Rd RWM, IFAS to Ocoee Apopka Rd, 5,329 LF, 16"				511,584		**$511,584**
Golden Gem Reuse Station HSP					6,500,000	**6,500,000**
Kelly Park Rd RWM II, Jason Dwelley Pkwy to Rock Springs Rd 16", 8,801 LF (2)			705,000			**705,000**
Kelly Park Rd RWM, Golden Gem Rd to Round Lake Rd 24" (2)		371,400				**371,400**
Miscellaneous RWM (5)	100,000	100,000	100,000	100,000	100,000	**500,000**
Northwest Reclaim Water Pump Station, 2 @ $300,000	600,000					**600,000**
Plymouth Sorrento Rd RWM, Ponkan Rd to Kelly Park Rd 2,745 LF, 20" (2)		645,960				**645,960**
Plymouth Sorrento Rd RWM, Yothers Rd to Ponkan Rd, 4,654 LF 24" (2)	670,176					**670,176**
TOTAL RECLAIM IMPACT FUND	**$1,370,176**	**$1,117,360**	**$805,000**	**$611,584**	**$6,600,000**	**$10,504,120**

PROJECT COSTS:						
Land						
Buildings						
Improvements other than buildings	1,370,176	1,117,360	805,000	611,584	6,600,000	**$10,504,120**
Equipment and machinery						
TOTAL COSTS:	**1,370,176**	**1,117,360**	**805,000**	**611,584**	**6,600,000**	**$10,504,120**

SOURCE OF FUNDS:						
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	1,370,176	1,117,360	805,000	611,584	100,000	**$4,004,120**
403 Grant Funding						
Amount Unfunded (financing needed)	0	0	0	0	6,500,000	**$6,500,000**
TOTAL FUNDING:	**1,370,176**	**1,117,360**	**805,000**	**611,584**	**6,600,000**	**$10,504,120**

CITY OF APOPKA
CAPITAL IMPROVEMENT PLAN

403/SEWER IMPACT FUND

	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
437 A FM, Marden Rd to Boy Scout Rd, 1,345 LF 24”					193,680	**$193,680**
Boy Scout Rd FM, 437 A to Binion Rd, 6,435 LF 24”					926,640	**926,640**
Junction Rd FM, US 441 to Sadler Rd, 13,025 LF 16”				1,042,000		**1,042,000**
Miscellaneous Sewer Mains (2)	100,000	100,000	100,000	100,000	100,000	**500,000**
New Proposed Lift Stations throughout the City					600,000	**600,000**
Plymouth Rd FM, Ponkan Rd to Appy Ln, 5,506 LF 12”			330,360			**330,360**
Plymouth Rd FM, Appy Ln to Kelly Park, 5,261 LF 8”				210,440		**210,440**
Plymouth Rd FM, US 441 to Yothers Rd, 5,321 LF 16”			425,680			**425,680**
Plymouth Sorrento Rd FM, Ponkan Rd to Yothers Rd, 5,273 LF 12”				316,380		**316,380**
US 441 FM, Boy Scout Blvd to Plymouth 6,755 LF 16”		540,400				**540,400**
WWTP Expansion to 8 MGD (3)	16,000,000	9,000,000				**25,000,000**
TOTAL SEWER IMPACT FUND	**$16,100,000**	**$9,640,400**	**$856,040**	**$1,668,820**	**$1,820,320**	**$30,085,580**

PROJECT COSTS:						
Land						
Buildings						
Improvements other than buildings	16,100,000	9,640,400	856,040	1,668,820	1,820,320	**$30,085,580**
Equipment and machinery						
TOTAL COSTS:	**16,100,000**	**9,640,400**	**856,040**	**1,668,820**	**1,820,320**	**$30,085,580**

SOURCE OF FUNDS:						
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	100,000	100,000	856,040	1,668,820	1,820,320	**$4,545,180**
403 Grant Funding						
Amount Unfunded (financing needed)	16,000,000	9,540,400	0	0	0	**$25,540,400**
TOTAL FUNDING:	**16,100,000**	**9,640,400**	**856,040**	**1,668,820**	**1,820,320**	**$30,085,580**

CITY OF APOPKA
CAPITAL IMPROVEMENT PLAN

403/WATER IMPACT FUND

	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	TOTAL
Grossenbacher WTP, replace well				910,000		**$910,000**
Haas Rd WM, Mt Plymouth Rd to Round Lake Rd, 22,708 LF 12" (1)				1,634,976		**1,634,976**
Kelly Park Rd WM, Golden Gem Rd to Round Lake Rd, 4,035 LF 16" (1)		387,360				**387,360**
Miscellaneous Water Mains (2)	100,000	100,000	100,000	100,000	100,000	**500,000**
Mt. Plymouth Water Plant (Well #4) modifications and improvements	900,000					**900,000**
NW WTP (1 MG Storage Tank) (1)			850,000			**850,000**
Plymouth Sorrento Rd WM, Ponkan Rd to Kelly Park Rd, 10,720 LF 16" (1)		1,030,000				**1,030,000**
Plymouth Sorrento Rd WM, Yothers Rd to Ponkan Rd, 5,423 LF 12" (1)	390,456					**390,456**
Plymouth Regional Water Plant, modifications and improvements Wells #1 & 2		900,000				**900,000**
Sheeler Oaks WTP 65T .75 MG (1)		750,000				**750,000**
Southwest Water Plant (1)					4,500,000	**4,500,000**
US 441 WM, Roger Williams Rd to Sheeler Rd (1)			240,000			**240,000**
TOTAL WATER IMPACT FUND	**$1,390,456**	**$3,167,360**	**$1,190,000**	**$2,644,976**	**$4,600,000**	**$12,992,792**

PROJECT COSTS:						
Land						
Buildings						
Improvements other than buildings	1,390,456	3,167,360	1,190,000	2,644,976	4,600,000	**$12,992,792**
Equipment and machinery						
TOTAL COSTS:	**1,390,456**	**3,167,360**	**1,190,000**	**2,644,976**	**4,600,000**	**$12,992,792**

SOURCE OF FUNDS:						
001 General Funds						
101 Street Improvement Funds						
102 Transportation Impact Fees						
104 Recreation Impact Fees						
120 Stormwater Fees						
401 Water/Sewer/Reclaim Operations						
402 Sanitation						
403 Water/Sewer/Reclaim Impact Fees	1,390,456	3,167,360	1,190,000	2,644,976	100,000	**$8,492,792**
403 Grant Funding						
Amount Unfunded (financing needed)	0	0	0	0	4,500,000	**$4,500,000**
TOTAL FUNDING:	**1,390,456**	**3,167,360**	**1,190,000**	**2,644,976**	**4,600,000**	**$12,992,792**

LONG TERM DEBT

CITY OF APOPKA
LONG TERM DEBT

The City recognizes the primary purpose of capital facilities is to provide services to its residents. However, debt financing to meet the capital needs of the community must be evaluated to ensure the highest rate of return for a given investment of of resources and to determine who should pay the cost of the incurred debt. In meeting the capital facilities needs of the community the City will strive to balance the load between debt financing and "pay as you go" methods. Through evaluating the need for additional debt financed facilities and the means by which the debt will be repaid, the Finance Director will strike an appropriate balance between service demands and the amount of the debt.

The total citywide long-term debt as of 9/30/14 is shown in the table below.

Fiscal Year	GOVERNMENTAL ACTIVITIES		BUSINESS-TYPE ACTIVITIES			TOTAL	
Ending	Principal	Interest	Principal	Interest	TOTAL	Principal	Interest
2015	1,661,862	291,264	843,000	620,208	3,416,334	2,504,862	911,472
2016	1,764,388	250,411	992,000	596,663	3,603,462	2,756,388	847,074
2017	1,802,482	207,378	1,014,000	571,563	3,595,423	2,816,482	778,941
2018	1,544,298	164,692	1,047,000	538,136	3,294,126	2,591,298	702,828
2019	1,580,436	122,561	1,084,000	503,482	3,290,479	2,664,436	626,043
5-Year Total	8,353,466	1,036,306	4,980,000	2,830,052	17,199,824	13,333,466	3,866,358
2020-2031	2,887,156	188,188	12,845,000	3,198,000	19,118,344	15,732,156	3,386,188
Total	11,240,622	1,224,494	17,825,000	6,028,052	36,318,168	29,065,622	7,252,546

OUTSTANDING PRINCIPAL

Governmental Activities

Florida Municipal Loan Council Note, due in annual principal installments ranging from $135,000 to $170,000, plus semi-annual interest ranging from 2.000% to 5.250% through December 1, 2018. The note is secured by Non-Ad Valorem Revenues. This debt is serviced by the General Fund.

$780,000

Capital Improvement Revenue Note, Series 1999A. Non Ad Valorem Revenues are pledged monies budgeted and appropriated pursuant to the loan agreement. Principal and interest are due in annual installments of $30,750 principal plus interest at 4.870% through January 29, 2019.

153,750

Note payable to Bank of America, N.A., collateralized by pledge of recreational impact fees, due in annual principal installments ranging from $465,000 to $610,000, plus interest at 3.9% through March 1,2022. This debt is serviced by the Recreation Impact Fee Fund (Special Revenue Fund).

4,275,000

Note payable to Branch Banking and Trust Company (Special Obligation Improvement Revenue Note, Series 2013A), payable from the Non-Ad Valorem Revenues of the City. Interest is due semi-annually at 1.8%, and principal installments are due annually ranging from $104,204 to $120,189 through March 1, 2023. The proceeds of this note were used to purchase two new fire trucks. This note is serviced by the General Fund.

1,008,272

CITY OF APOPKA
LONG TERM DEBT

Note payable to Old Florida National Bank (Special Obligation Refunding Revenue Note, Series 2013B), payable from the Non-Ad Valorem Revenues of the City. Interest is due semi-annually at 1.15% and principal installments are due annually ranging from $289,460 to $294,202 through March 1, 2017. This note is serviced by the General Fund.	875,671
Note payable to Old Florida National Bank (Special Obligation Refunding Revenue Note, Series 2013C), payable from the Non-Ad Valorem Revenues of the City. Interest is due semi-annually at 1.2% and principal installments are due annually ranging from $582,550 to $603,775 through December 1, 2018. This note is serviced by the General Fund.	2,947,929
Note payable to Hancock Bank (Special Obligation Refunding Revenue Note, Series 2014), payable from the Non-Ad Valorem Revenues of the City. Interest is due semi-annually at 1.92% and principal installments are due annually ranging from $57,000 to $137,000 through March 1, 2024. This note is serviced by the General Fund.	1,200,000
Total Governmental Activity Debt	$11,240,622

Business-Type Activities

Utility System Refunding Revenue Bonds, Series 2012, due in annual installments ranging from $710,000 to $1,135,000, plus interest ranging from 2.00% to 5.00% on various maturities. The Series 2012 Bonds are secured by a pledge and are payable solely from the Pledged Revenues consisting of (i) the Net Revenues of the System, (ii) the Sewer System Development Charges, (iii) the Water System Development Charges, (iv) the Reuse System Development Charges, and (v) the monies on deposit in various funds and accounts created pursuant to the Series 2012 Bond Resolution, with exception of the Rebate Fund. This debt is serviced by the Utility System Fund.	$16,725,000
Note payable to Hancock Bank (Sanitation System Improvement Revenue Note, Series 2014), payable from the Gross Revenues of the Sanitation Fund of the City. Interest is due semi-annually at 1.07% and principal installments are due annually ranging from $118,000 to $249,000 through March 1, 2019. This note is serviced by the Sanitation Fund.	1,100,000
	$17,825,000

PAY AND CLASSIFICATION PLAN

CITY OF APOPKA
PAY CLASSIFICATIONS

CLASSIFICATION TITLE - GENERAL	GRADE	MIN	MID	MAX
Museum Technician	101	$ 21,862	$ 28,043	$ 34,223
Custodial Worker	102	$ 22,956	$ 29,446	$ 35,936
Custodian	102	$ 22,956	$ 29,446	$ 35,936
Records Clerk	104	$ 25,309	$ 32,463	$ 39,616
Caretaker I	105	$ 26,574	$ 34,086	$ 41,597
Facilities Maintenance Worker	105	$ 26,574	$ 34,086	$ 41,597
Maintenance Worker I	105	$ 26,574	$ 34,086	$ 41,597
Meter Reader	105	$ 26,574	$ 34,086	$ 41,597
Receptionist	105	$ 26,574	$ 34,086	$ 41,597
Equipment Mechanic Trainee	106	$ 27,905	$ 35,790	$ 43,675
Wastewater Plant Operator Trainee	106	$ 27,905	$ 35,790	$ 43,675
Water Plant Operator Trainee	106	$ 27,905	$ 35,790	$ 43,675
Caretaker II	107	$ 29,299	$ 37,581	$ 45,863
Cashier/Customer Service Clerk	107	$ 29,299	$ 37,581	$ 45,863
Data Entry Clerk	107	$ 29,299	$ 37,581	$ 45,863
Maintenance Worker II	107	$ 29,299	$ 37,581	$ 45,863
Meter Reader I	107	$ 29,299	$ 37,581	$ 45,863
Meter Service Worker I	107	$ 29,299	$ 37,581	$ 45,863
Payroll Clerk	107	$ 29,299	$ 37,581	$ 45,863
Preventive Maintenance Technician Trainee	107	$ 29,299	$ 37,581	$ 45,863
Recreation Leader I	107	$ 29,299	$ 37,581	$ 45,863
Sanitation Support Clerk	107	$ 29,299	$ 37,581	$ 45,863
Secretary I	107	$ 29,299	$ 37,581	$ 45,863
Solid Waste Worker I	107	$ 29,299	$ 37,581	$ 45,863
Streets Specialist	107	$ 29,299	$ 37,581	$ 45,863
Utility Service Worker I	107	$ 29,299	$ 37,581	$ 45,863
Accounting Clerk	108	$ 30,763	$ 39,459	$ 48,155
Administrative Support Clerk	108	$ 30,763	$ 39,459	$ 48,155
Cemetery Specialist	108	$ 30,763	$ 39,459	$ 48,155
Grounds Specialist	108	$ 30,763	$ 39,459	$ 48,155
Solid Waste Specialist	108	$ 30,763	$ 39,459	$ 48,155
Utility Service Worker II	108	$ 30,763	$ 39,459	$ 48,155
Accounts Payable Clerk	109	$ 32,302	$ 41,432	$ 50,562
Insurance Clerk	109	$ 32,302	$ 41,432	$ 50,562
Lead Solid Waste Worker	109	$ 32,302	$ 41,432	$ 50,562
Recreation Leader II	109	$ 32,302	$ 41,432	$ 50,562
Sanitation Equipment Operator	109	$ 32,302	$ 41,432	$ 50,562
Asst Laboratory Technician	110	$ 33,915	$ 43,502	$ 53,089
Heavy Equipment Operator I	110	$ 33,915	$ 43,502	$ 53,089
Irrigation Specialist	110	$ 33,915	$ 43,502	$ 53,089
Maintenance Worker III	110	$ 33,915	$ 43,502	$ 53,089
Payroll Specialist I	110	$ 33,915	$ 43,502	$ 53,089
Preventive Maintenance Technician	110	$ 33,915	$ 43,502	$ 53,089
Secretary II	110	$ 33,915	$ 43,502	$ 53,089
Accounts Payable Specialist	111	$ 35,612	$ 45,679	$ 55,745
Administrative Specialist	111	$ 35,612	$ 45,679	$ 55,745
Assistant Records Supervisor	111	$ 35,612	$ 45,679	$ 55,745
Human Resources Specialist I	111	$ 35,612	$ 45,679	$ 55,745
Plant Mechanic	111	$ 35,612	$ 45,679	$ 55,745

CITY OF APOPKA
PAY CLASSIFICATIONS

CLASSIFICATION TITLE - GENERAL	GRADE	MIN	MID	MAX
Recreation Specialist	111	$ 35,612	$ 45,679	$ 55,745
Solid Waste Technician	111	$ 35,612	$ 45,679	$ 55,745
Sports Tournament Recruitment Specialist	111	$ 35,612	$ 45,679	$ 55,745
CAD Technician	112	$ 37,393	$ 47,963	$ 58,533
Communication Technician	112	$ 37,393	$ 47,963	$ 58,533
Customer Service Specialist	112	$ 37,393	$ 47,963	$ 58,533
Environmental Specialist I	112	$ 37,393	$ 47,963	$ 58,533
Industrial Waste Technician “C”	112	$ 37,393	$ 47,963	$ 58,533
Laboratory Technician	112	$ 37,393	$ 47,963	$ 58,533
Property and Evidence Technician (Non-Degreed)	112	$ 37,393	$ 47,963	$ 58,533
Purchasing & Supply Specialist	112	$ 37,393	$ 47,963	$ 58,533
Supply Technician	112	$ 37,393	$ 47,963	$ 58,533
Waste Water Plant Operator "C"	112	$ 37,393	$ 47,963	$ 58,533
Water Plant Operator "C"	112	$ 37,393	$ 47,963	$ 58,533
Administrative Assistant	113	$ 39,261	$ 50,359	$ 61,457
Community Relations & Events Coordinator	113	$ 39,261	$ 50,359	$ 61,457
Cross Connection/Stormwater Program Coordinator	113	$ 39,261	$ 50,359	$ 61,457
Engineering Technician	113	$ 39,261	$ 50,359	$ 61,457
Environmental Specialist II	113	$ 39,261	$ 50,359	$ 61,457
Equipment Mechanic	113	$ 39,261	$ 50,359	$ 61,457
General Ledger Coordinator	113	$ 39,261	$ 50,359	$ 61,457
Heavy Equipment Operator II	113	$ 39,261	$ 50,359	$ 61,457
Industrial Waste Technician “B”	113	$ 39,261	$ 50,359	$ 61,457
Instrumentation Technician	113	$ 39,261	$ 50,359	$ 61,457
Property and Evidence Technician (Degreed)	113	$ 39,261	$ 50,359	$ 61,457
Records Supervisor	113	$ 39,261	$ 50,359	$ 61,457
Secretary III	113	$ 39,261	$ 50,359	$ 61,457
Utilities Electrician	113	$ 39,261	$ 50,359	$ 61,457
Utility Inspector	113	$ 39,261	$ 50,359	$ 61,457
Utility Mapping Technician	113	$ 39,261	$ 50,359	$ 61,457
Waste Water Plant Operator "B"	113	$ 39,261	$ 50,359	$ 61,457
Water Plant Operator "B"	113	$ 39,261	$ 50,359	$ 61,457
Construction Foreman	114	$ 41,227	$ 52,880	$ 64,532
Crime Analyst	114	$ 41,227	$ 52,880	$ 64,532
Environmental Specialist III	114	$ 41,227	$ 52,880	$ 64,532
Fleet Foreman	114	$ 41,227	$ 52,880	$ 64,532
Forensic Science Technician	114	$ 41,227	$ 52,880	$ 64,532
Grounds Foreman	114	$ 41,227	$ 52,880	$ 64,532
Human Resources Specialist II	114	$ 41,227	$ 52,880	$ 64,532
Lead Communication Technician	114	$ 41,227	$ 52,880	$ 64,532
Lead Laboratory Technician	114	$ 41,227	$ 52,880	$ 64,532
Lead Waste Water Plant Operator “C”	114	$ 41,227	$ 52,880	$ 64,532
Lead Water Plant Operator “C”	114	$ 41,227	$ 52,880	$ 64,532
Office Supervisor	114	$ 41,227	$ 52,880	$ 64,532
Solid Waste Foreman	114	$ 41,227	$ 52,880	$ 64,532
Streets Foreman	114	$ 41,227	$ 52,880	$ 64,532
Turf Specialist	114	$ 41,227	$ 52,880	$ 64,532
Utility Foreman	114	$ 41,227	$ 52,880	$ 64,532
Waste Water Plant Operator "A"	114	$ 41,227	$ 52,880	$ 64,532
Water Plant Operator "A"	114	$ 41,227	$ 52,880	$ 64,532

CITY OF APOPKA
PAY CLASSIFICATIONS

CLASSIFICATION TITLE - GENERAL	GRADE	MIN	MID	MAX
Accountant I	115	$ 43,287	$ 55,524	$ 67,760
Administrative Assistant/Mayor's Secretary	115	$ 43,287	$ 55,524	$ 67,760
Assistant Communications Supervisor	115	$ 43,287	$ 55,524	$ 67,760
Code Enforcement Officer	115	$ 43,287	$ 55,524	$ 67,760
Construction Inspector	115	$ 43,287	$ 55,524	$ 67,760
Deputy City Clerk	115	$ 43,287	$ 55,524	$ 67,760
GIS Technician	115	$ 43,287	$ 55,524	$ 67,760
Lead Waste Water Plant Operator “B”	115	$ 43,287	$ 55,524	$ 67,760
Lead Water Plant Operator “B”	115	$ 43,287	$ 55,524	$ 67,760
Office Manager	115	$ 43,287	$ 55,524	$ 67,760
Planning Assistant	115	$ 43,287	$ 55,524	$ 67,760
Purchasing Coordinator	115	$ 43,287	$ 55,524	$ 67,760
Utility Map Coordinator Technician	115	$ 43,287	$ 55,524	$ 67,760
Water Conservation Specialist	115	$ 43,287	$ 55,524	$ 67,760
Computer Support Specialist	116	$ 45,451	$ 58,298	$ 71,144
Fire Code Inspector	116	$ 45,451	$ 58,298	$ 71,144
GIS Analyst	116	$ 45,451	$ 58,298	$ 71,144
HVAC Tech	116	$ 45,451	$ 58,298	$ 71,144
Lead Waste Water Plant Operator “A”	116	$ 45,451	$ 58,298	$ 71,144
Lead Water Plant Operator “A”	116	$ 45,451	$ 58,298	$ 71,144
Purchasing Supervisor	116	$ 45,451	$ 58,298	$ 71,144
Accountant II	117	$ 47,722	$ 61,213	$ 74,703
Community Development Specialist	117	$ 47,722	$ 61,213	$ 74,703
Construction Coordinator	117	$ 47,722	$ 61,213	$ 74,703
Multiple Code Inspector	117	$ 47,722	$ 61,213	$ 74,703
Planner	117	$ 47,722	$ 61,213	$ 74,703
Senior GIS Mapping Technician	117	$ 47,722	$ 61,213	$ 74,703
Athletic Complex Maintenance Supervisor	118	$ 50,111	$ 64,275	$ 78,438
Communication Supervisor	118	$ 50,111	$ 64,275	$ 78,438
Community Events Manager	118	$ 50,111	$ 64,275	$ 78,438
Maintenance Supervisor	118	$ 50,111	$ 64,275	$ 78,438
Program Supervisor Streets & Grounds	118	$ 50,111	$ 64,275	$ 78,438
Recreation Manager	118	$ 50,111	$ 64,275	$ 78,438
Risk Manager	118	$ 50,111	$ 64,275	$ 78,438
Senior Project Coordinator Streets & Grounds	118	$ 50,111	$ 64,275	$ 78,438
Staff Engineer	118	$ 50,111	$ 64,275	$ 78,438
Streets & Grounds Supervisor	118	$ 50,111	$ 64,275	$ 78,438
Utility Program Supervisor	118	$ 50,111	$ 64,275	$ 78,438
Waste Water Plant Chief Operator	118	$ 50,111	$ 64,275	$ 78,438
Water Plant Chief Operator	118	$ 50,111	$ 64,275	$ 78,438
Assistant to the Chief Administrative Officer	119	$ 52,617	$ 67,489	$ 82,361
Auditor	119	$ 52,617	$ 67,489	$ 82,361
Planner II	119	$ 52,617	$ 67,489	$ 82,361
Plans Examiner	119	$ 52,617	$ 67,489	$ 82,361
Project Coordinator	119	$ 52,617	$ 67,489	$ 82,361
Special Project Assistant	119	$ 52,617	$ 67,489	$ 82,361
Utility & Roadway Designer	119	$ 52,617	$ 67,489	$ 82,361
Accountant III	120	$ 55,246	$ 70,862	$ 86,477
Communication Manager	120	$ 55,246	$ 70,862	$ 86,477

CITY OF APOPKA
PAY CLASSIFICATIONS

CLASSIFICATION TITLE - GENERAL	GRADE	MIN	MID	MAX
Information Technology Supervisor	120	$ 55,246	$ 70,862	$ 86,477
Senior Utility & Roadway Designer	120	$ 55,246	$ 70,862	$ 86,477
Solid Waste Supervisor	120	$ 55,246	$ 70,862	$ 86,477
Utility Construction Supervisor	120	$ 55,246	$ 70,862	$ 86,477
Utility Maintenance Supervisor	120	$ 55,246	$ 70,862	$ 86,477
Administrative Services Manager	121	$ 58,008	$ 74,406	$ 90,803
Assistant Recreation Director	121	$ 58,008	$ 74,406	$ 90,803
Budget Officer	121	$ 58,008	$ 74,406	$ 90,803
Fleet Superintendent	121	$ 58,008	$ 74,406	$ 90,803
Human Resources Benefits Manager	121	$ 58,008	$ 74,406	$ 90,803
Recreation Operations & Maintenance Manager	121	$ 58,008	$ 74,406	$ 90,803
Senior Project Coordinator / Plan Review	121	$ 58,008	$ 74,406	$ 90,803
Waste Water Treatment Supervisor	121	$ 58,008	$ 74,406	$ 90,803
Water Treatment Supervisor	121	$ 58,008	$ 74,406	$ 90,803
Director of Communications	122	$ 60,907	$ 78,389	$ 95,870
Financial Applications Manager	122	$ 60,907	$ 78,389	$ 95,870
Operations & Maintenance Manager	122	$ 60,907	$ 78,389	$ 95,870
Streets & Grounds Superintendent	122	$ 60,907	$ 78,389	$ 95,870
Utilities Maintenance / Construction Manager	122	$ 60,907	$ 78,389	$ 95,870
Utility Billing Manager	122	$ 60,907	$ 78,389	$ 95,870
Water Resource Operations Manager	122	$ 60,907	$ 78,389	$ 95,870
Senior Planner	123	$ 63,956	$ 82,034	$ 100,111
Planning Manager	124	$ 67,152	$ 86,133	$ 105,113
Administrative Projects Coordinator	124	$ 67,152	$ 86,133	$ 105,113
Building Official	125	$ 70,513	$ 90,443	$ 110,372
City Clerk	126	$ 74,034	$ 94,963	$ 115,891
Assistant Finance Director	127	$ 77,735	$ 99,709	$ 121,683
Data Processing Manager	127	$ 77,735	$ 99,709	$ 121,683
Director of Recreation	127	$ 77,735	$ 99,709	$ 121,683
Assistant Public Services Director	129	$ 85,704	$ 109,930	$ 134,156
City Engineer	129	$ 85,704	$ 109,930	$ 134,156
Human Resources Director	130	$ 89,990	$ 115,428	$ 140,865
Chief Fire Administrator	131	$ 94,489	$ 121,200	$ 147,910
Community Development Director	131	$ 94,489	$ 121,200	$ 147,910
Finance Director	131	$ 94,489	$ 121,200	$ 147,910
Fire Chief	131	$ 94,489	$ 121,200	$ 147,910
Information Technology Director	131	$ 94,489	$ 121,200	$ 147,910
Police Chief	131	$ 94,489	$ 121,200	$ 147,910
Public Services Director	131	$ 94,489	$ 121,200	$ 147,910
Deputy Chief Administrative Officer	133	$ 104,173	$ 133,621	$ 163,069
Chief Administrative Officer	134	$ 111,550	$ 142,783	$ 174,015
City Administrator	134	$ 111,550	$ 142,783	$ 174,015
Mayor	135	$ 150,000	$ 150,000	$ 150,000

CITY OF APOPKA
PAY CLASSIFICATIONS

CLASSIFICATION TITLE - PUBLIC SAFETY	GRADE	MIN	MID	MAX
Firefighter 1st Class	11	$ 45,480	$ 56,850	$ 68,219
Police Officer	11	$ 45,480	$ 56,850	$ 68,219
Firefighter Engineer	13	$ 51,099	$ 63,876	$ 76,652
Police Corporal	13	$ 51,099	$ 63,876	$ 76,652
Firefighter Lieutenant	15	$ 57,417	$ 71,772	$ 86,127
Police Sergeant	15	$ 57,417	$ 71,772	$ 86,127
Firefighter Captain (District Chief)	18	$ 68,386	$ 85,482	$ 102,578
Police Commander	18	$ 68,386	$ 85,482	$ 102,578
Assistant Fire Chief	19	$ 72,488	$ 90,611	$ 108,733
Police Captain	20	$ 76,838	$ 96,047	$ 115,256
Chief of Operations	21	$ 81,447	$ 101,809	$ 122,170
Deputy Fire Chief	21	$ 81,447	$ 101,809	$ 122,170
Deputy Police Chief	21	$ 81,447	$ 101,809	$ 122,170
Police Major	21	$ 81,447	$ 101,809	$ 122,170

CITY OF APOPKA

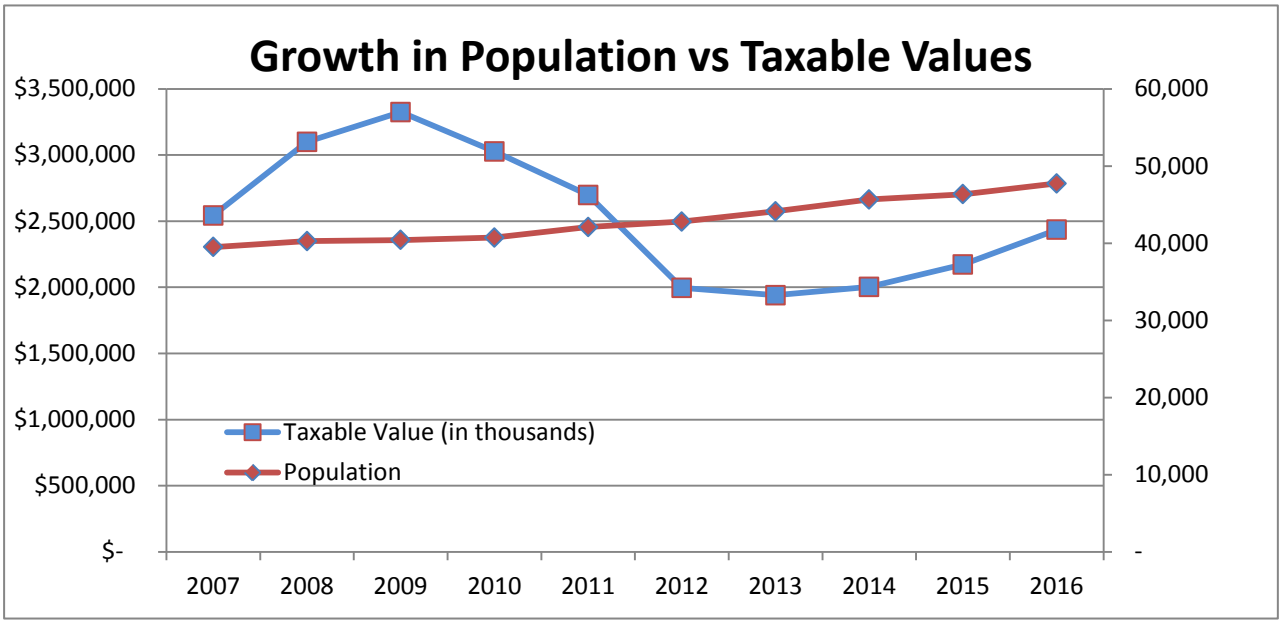
SUMMARY OF AUTHORIZED POSITION CHANGES

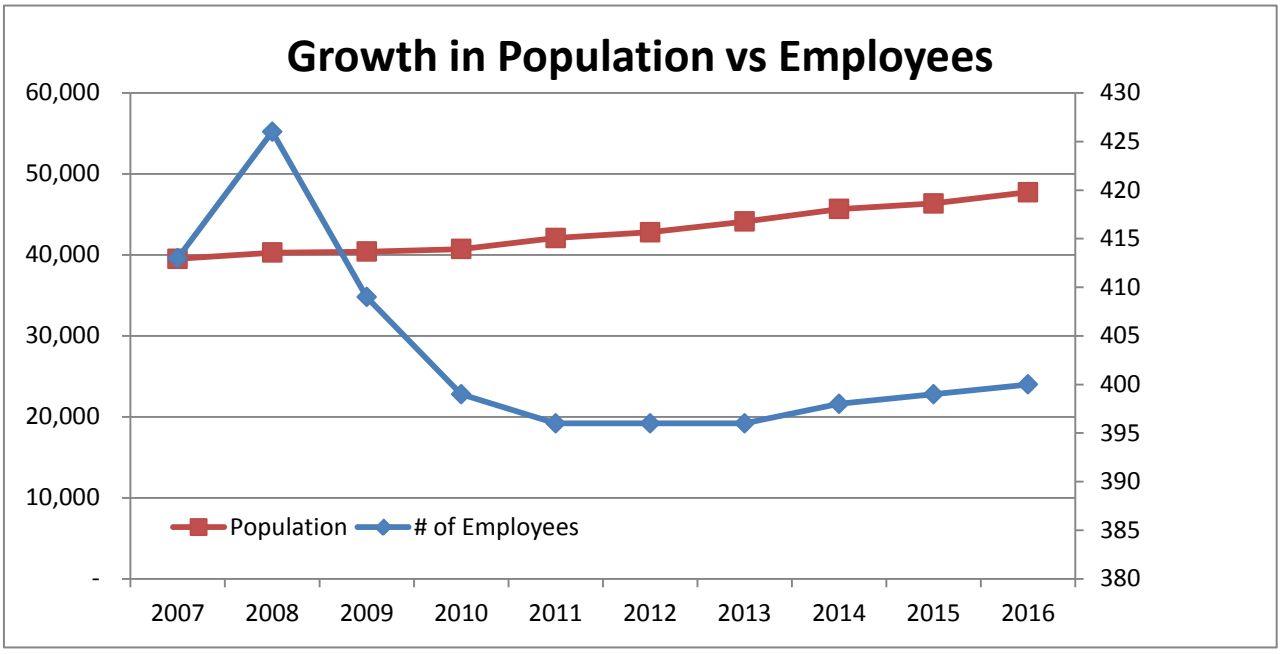
Departments / Divisions	2014	2015	Additions	Transfers	Deletions	2016
General Government						
Mayor's Office	2	2				2
Administrative Services	6	7		(4)		3
Community Outreach	0	0		3		3
Clerk's Office	2	2				2
Accounting / Budget	4	4				4
Human Resources	3	3		1		4
Information Technology	7	7	1	(1)		7
Fire Services						
Chief's Office	8	8				8
Suppression	33	29		(2)		27
EMS	42	46		2		48
Police Services						
Chief's Office	4	2				2
Field Services	64	63	7			70
Support Services	36	39		1		40
Dispatch	27	27		(1)	-8	18
Community Development						
Planning / Engineering Review	8	8	1			9
Building Inspection	7	7				7
Public Services						
Administration	9	9				9
Water Plant	7	7				7
Wastewater Plant	14	14				14
Utility Construction	10	9				9
Water Maintenance	11	11				11
Utility Billing	5	5				5
Wastewater Maintenance	9	9				9
Restoration	4	4				4
Design Engineering	6	7		1		8
Sanitation	18	18				18
Facilities Maintenance	2	2				2
Fleet Management	11	11				11
Streets Maintenance / Inmate Program	9	9				9
Cemetery	2	2				2
Grounds	9	9				9
Grounds – Athletic Complexes	7	7				7
Recreation						
Recreation Administration	0	0				0
Athletics	8	8				8
Programs and Civic Events	4	4				4
Total Full Time Positions	**398**	**399**	**9**	**0**	**-8**	**400**
Total Fire / Volunteer	40	40				40
School Crossing Guards	13	13				13
Total Police / Reserve	15	15				15

SUPPLEMENTAL DATA

CITY OF APOPKA

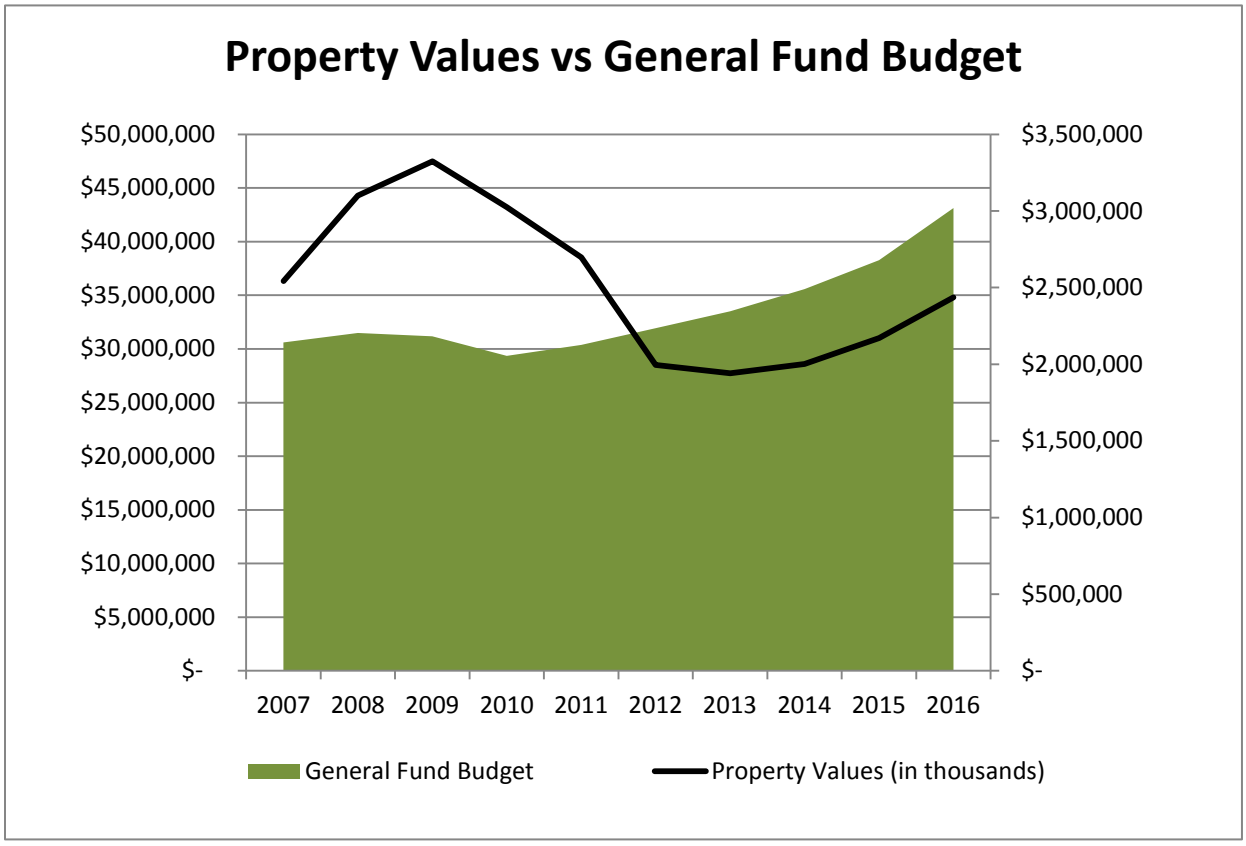
SUPPLEMENTAL DATA





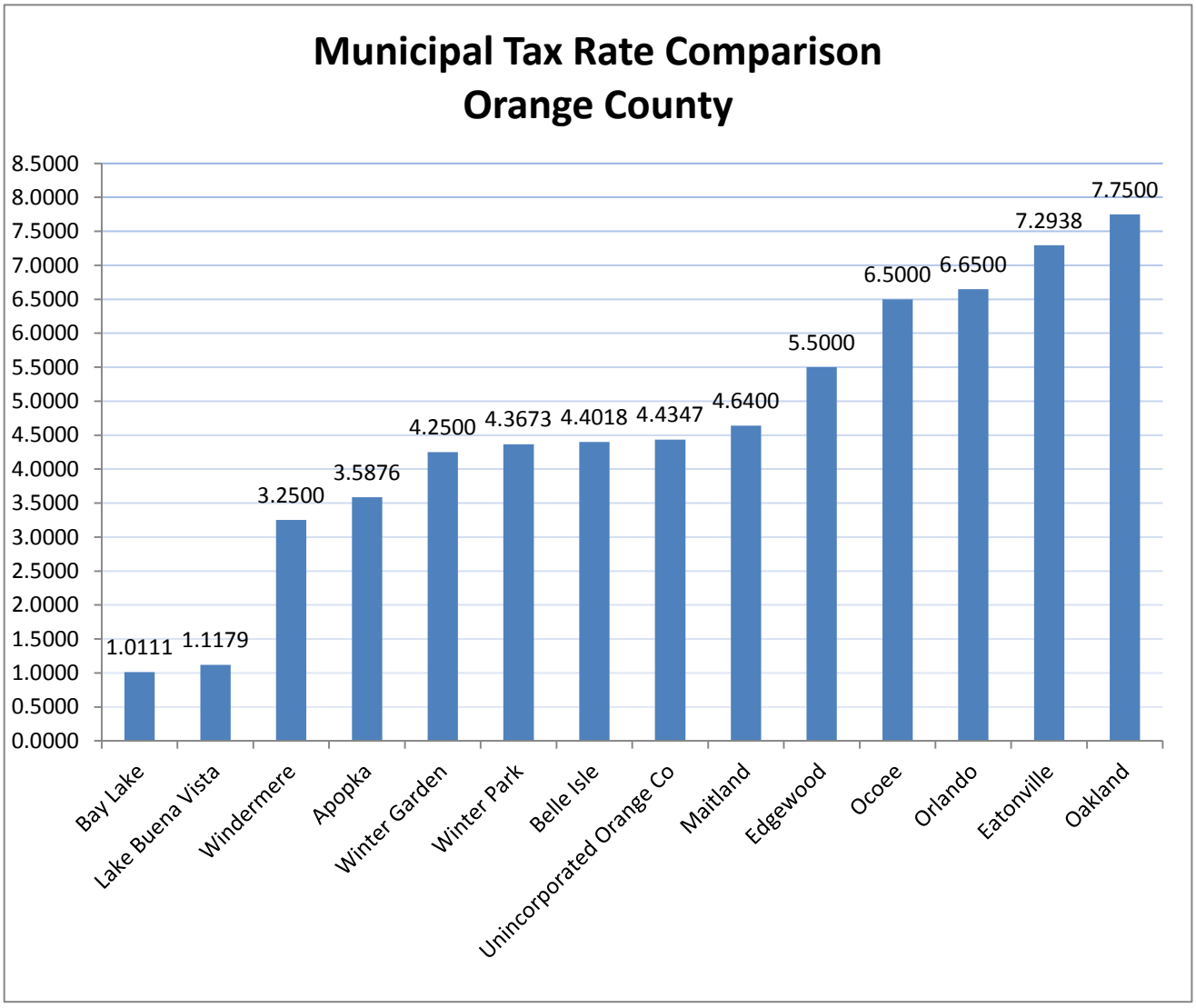
CITY OF APOPKA

SUPPLEMENTAL DATA



CITY OF APOPKA

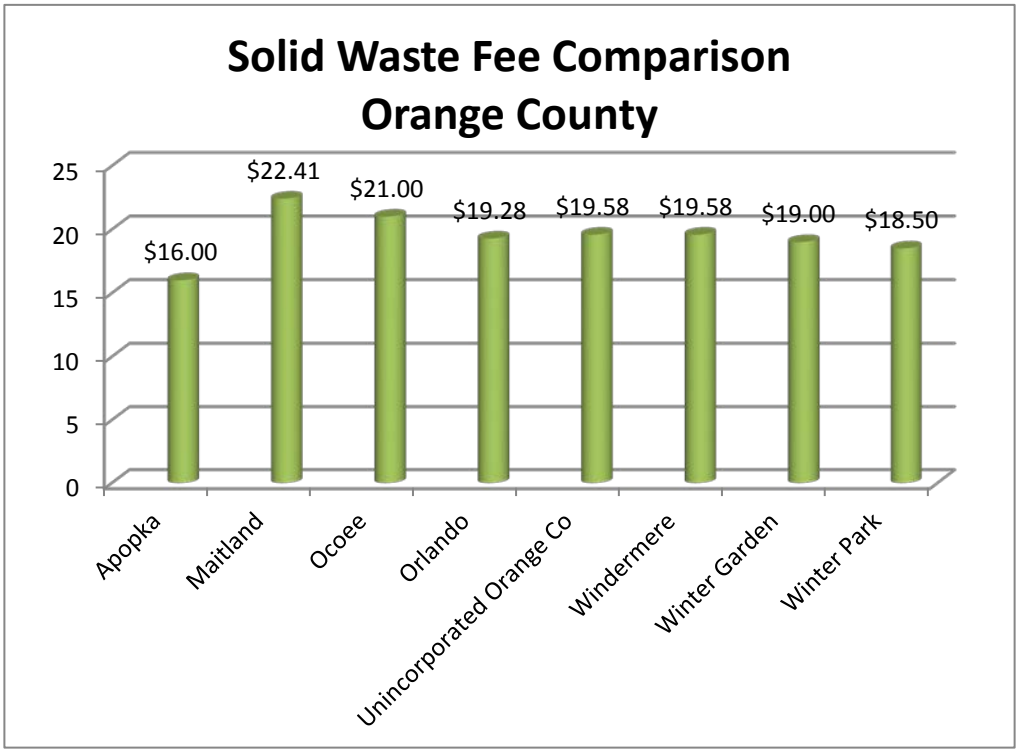
SUPPLEMENTAL DATA



Survey conducted by the City of Apopka's Finance Department
Survey results provided by Orange County Property Appraisers Office

CITY OF APOPKA

SUPPLEMENTAL DATA



CITY OF APOPKA

MISCELLANEOUS STATISTICAL INFORMATION

INITIAL INCORPORATION:	**1882**
FORM OF GOVERNMENT:	**MAYOR / COUNCIL**
CITY POPULATION:	**45,669**
PUBLIC SAFETY	
Police Stations	1
Police Patrol units	54
Fire Stations	4
PUBLIC WORKS / UTILITIES	
Water	
Water mains (miles)	267.91
Fire hydrants	1429
Total system capacity (millions of gallons)	46.84
Wastewater	
Sanitary sewers (miles)	218.41
Storm sewers (miles)	96.38
Treatment capacity (millions of gallons)	4.5
Lift Stations	112
Reclaimed Water	
Reclaimed Water mains (miles)	118.33
Total system capacity (millions of gallons)	15.55
Refuse Collection	
Collection trucks	17
Other Public Works	
Streets (miles)	202.97
Streetlights	134
Traffic signals	32
PARKS AND RECREATION FACILITIES	
Acreage	265.18
Playgrounds	7
Baseball/softball diamonds	14
Soccer/football fields	15
Community centers	4
SCHOOL ENROLLMENT	
Apopka Christian	45
Apopka Elementary	693
Apopka High School	3,010
Apopka Memorial Middle School	1,104
Clarcona Elementary	1,078
Clay Springs Elementary	789
Dream Lake Elementary	831
Lakeville Elementary	911
Little Red Schoolhouse	69
Lovell Elementary	727
Piedmont Lakes Middle	1,158
Rock Springs Elementary	844
Sheeler Charter High	431
Wekiva High School	2,223
Wheatley Elementary	388
Wolf Lake Elementary	1,249
Wolf Lake Middle	1,136
Trinity Christian School	245
TOTAL STUDENTS	16,931

CITY OF APOPKA
ACRONYMS

AMR	Automated Meter Reading
CAFR	Comprehensive Annual Financial Report
CAPFA	Capital Projects Finance Authority
CGFO	Certified Government Finance Officer
CIP	Capital Improvement Program
CPA	Certified Public Accountant
CPFO	Certified Public Finance Officer
CPI	Consumer Price Index
CRA	Community Redevelopment Agency
EPA	Environmental Protection Agency
ERU	Equivalent Residentual Unit
FDLE	Florida Department of Law Enforcement
FLC	Florida League of Cities
FPSC	Florida Public Services Commission
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
IMS	Information Management System
IT	Information Technology
MGD	Million Gallons per Day
OCPS	Orange County Public Schools
PO	Purchase Order
RFP	Request for Proposal
TRIM	Truth in Millage
WTP	Water Treatment Plant
WWTP	Wastewater Treatment Plant

CITY OF APOPKA
GLOSSARY

ACCOUNTING SYSTEM: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity or fund.

ACTIVITY: A specific unit of work or service performed.

ADA: Americans with Disabilities Act, which is the federal legislation, requiring all public buildings to be handicap accessible.

ADJUSTED BUDGET: The Adopted Budget as amended by the City Council and adjusted to show comparability as a result of shifts in programmatical or functional responsibilities.

AMENDED BUDGET: The Adopted Budget as formally adjusted by the City Council.

APPROPRIATION: An authorization made by the City Council which permits officials to incur encumbrances or obligations against and to make expenditures of City controlled governmental dollar resources. Appropriations are usually made for fixed dollar amounts and are typically granted for a one (1) fiscal year period.

APPROPRIATION RESOLUTION: The official enactment by the City Council establishing the legal authority for the City officials to encumber or obligate and expend dollar resources.

ASSESSED VALUATION: The estimated dollar value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

ASSETS: Property owned by the City which has book or appraised monetary value.

AUDIT: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls.

BALANCE SHEET: A statement purporting to present the financial position of an entity or fund by disclosing the value of its assets, liabilities, and equities as of a specified date.

BASE BUDGET: On-going expense for personnel, contractual services, materials and supplies, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.

BOCA: United States (Building Officials and Code Administrators) Code.

BOND (DEBT INSTRUMENT): A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

BUDGET (OPERATING): A plan of financial operation embodying an estimate of proposed revenues and expenditures for a given period (typically a fiscal year). The term "Approved Budget" is often used to denote the City Council officially Approved Budget under which the City and its departments operate.

BUDGET CALENDAR: The schedule of key dates or milestones which the City follows in the preparation, processing and adoption of the budget.

CITY OF APOPKA
GLOSSARY

BUDGET DOCUMENT: The official written statement prepared by the Finance Department and supporting staff, which presents the Proposed Budget to the City Council.

BUDGET MESSAGE: A general discussion of the Proposed Budget presented in writing as a part of the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the CAO and Finance Director.

CAFR: Comprehensive Annual Financial Report which is an audited and printed copy of the City's financial statement at the end of a given fiscal year.

CAPITAL ASSETS: Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

CAPITAL BUDGET: A plan of proposed capital expenditures for buildings, parks, utilities, etc., and their financing sources. The Capital Budget should be enacted as part of the City's Consolidated Budget which includes both the Operating Budget and the Capital Budget. The Capital Budget should be based on the first fiscal year of the five (5) (plus) year Capital Improvement Budget (CIB).

CAPITAL IMPROVEMENT BUDGET: A plan for capital expenditures to be incurred each year over a period of five (5) future years setting forth each capital project, identifying the expected beginning and ending date for each capital project, the amount to be expended in each year, and the method of financing those expenditures.

CAPITAL OUTLAYS: Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

CAPITAL PROJECTS: Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

CERTIFICATE OF DEPOSIT: A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period for a specified rate of interest.

CIB: Capital Improvement Budget, which is the City's plan for capital expenditures.

COMMERCIAL PAPER: A very short-term unsecured promissory note, supported by a bank line or letter of credit, which has maturity from one (1) to 270 days. Some cities issue commercial paper for their Sewer Revenue Fund to provide some flexibility in financing the Capital Improvement Program for the Sewer System.

COMMODITIES: Items of expenditure (in the Operating Budget) which, after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.

CONTINGENCY: A budgetary reserve set aside for emergencies or unforeseen expenditures.

CONTRACTUAL SERVICES: Are items of expenditure for services the City receives from an Inter-department Transfer or from an outside company. Legal and consulting are examples of contractual services.

CITY OF APOPKA
GLOSSARY

COPS: Federal grants awarded to support community policing programs and other law enforcement initiatives.

DEBT SERVICE: Payment of fees, interest and repayment of principal to holders of the City's debt instruments.

DEFICIT: 1.) The excess of an entity's or fund's liabilities over its assets (See Fund Balance). 2.) The excess of expenditures or expenses over revenues during a single accounting period.

DEPRECIATION: 1.) Expiration in the service life of capital asset attributable to wear and tear, deterioration, action of the physical elements, inadequacy obsolescence. 2.) That portion of the cost of a capital asset which is charged as an expense during a particular period.

EMS: Emergency Medical Service which is part of the Fire Department and provides emergency rescue services.

ENCUMBRANCES: Obligations in form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set-up/recorded.

ENTERPRISE FUND: Public Utilities are examples of enterprise funds. Separate financial accounting used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

EPA: The Environmental Protection Agency, which is a federal agency that enforces environmental regulations.

EXPENDITURES: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FICA: Federal Insurance Contributions Act, a payroll expenditure representing social security taxes.

FISCAL YEAR: The twelve (12) month period beginning October 1st and ending the following September 30th.

FULL FAITH AND CREDIT: A pledge of the City's taxing power of a government to repay debt obligations (typically used in reference to General Obligation Bonds or tax-supported debt).

FUNCTION: An accounting entity which is part of a fund. It is a compilation of all costs associated with a program or a department within a fund.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE: The excess of an entity's or fund's assets over its liabilities. A negative fund balance is sometimes called a deficit.

CITY OF APOPKA
GLOSSARY

GENERAL FUND: The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

GENERAL OBLIGATION BONDS: When the City pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

GIS: Geographical Information System which is a Citywide computerized mapping program.

GOALS: Statements about a department's long-term objectives.

HVAC: Heating, ventilating and air conditioning; the system or systems that condition air in a building.

INTERGOVERNMENTAL GRANT: A contribution of assets (usually cash) by one (1) governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal Governments. Grants are usually made for specified purposes.

INVESTMENT: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

LIABILITY: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. Note: The term does not include encumbrances.

MATURITIES: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

MODIFIED ACCRUAL ACCOUNTING: A basis of accounting in which revenues are recorded when collected with the current period or soon enough thereafter to be used to pay liabilities of the current period and expenditures are recognized when the related liability is incurred.

OBJECTIVES: Statements about a department's annual level of activity. Objectives are measurable, time bound activities, which illustrate how a department intends to reach its goals.

OBJECT OF EXPENDITURE: Expenditure classifications based upon the types or categories of goods and services purchased. (For greater detail, see Chart of Accounts) Typical objects of expenditure include:

- Personal services (salaries and wages paid to employees for full and part-time work, including overtime, shift differential and similar compensation);
- Purchased services (private vendors, public authorities or other governmental entities);
- Materials and supplies;
- Capital outlay.

OPERATING FUNDS: Resources derived from recurring revenue sources used to finance ongoing operating expenditures and pay-as-you-go capital projects.

PERFORMANCE MEASURES: Specific quantitative productivity measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to new street lighting program).

PERSONNEL SERVICES: Items of expenditures in the Operating Budget for salaries and wages paid for services performed by City employees, as well as the incidental fringe benefit costs associated with City employment.

PM: Preventative Maintenance, regular inspection to prevent problems before they happen.

RATING: The credit worthiness of a City as evaluated by independent agencies, with AAA or Aaa being the highest.

RESERVE: An account used to indicate that a portion of fund equity or balance is legally designated or restricted for a specific purpose, e.g., cash flow reserve.

RESOURCES: Total dollars, people, materials and facilities available for use including estimated revenues, fund transfers, and beginning fund balances.

REVENUE: The term designates an increase to the dollar value of a fund's assets which: - Does not increase a liability (e.g., proceeds from a loan); - Does not represent a repayment of an expenditure already made; - Does not represent a cancellation of certain liabilities; - Does not represent an increase in contributed capital.

REVENUE BONDS: When a government issues bonds, which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one (1) specific revenue source to repay these bonds. Revenue bonds are not included in the debt limit set by City Charter and under state law do not require voter approval.

REVENUE ESTIMATE: A formal estimate of how much revenue will be earned from a specific revenue sources for some future period; typically, a future fiscal year.

SOURCE OF REVENUE: Revenues are classified according to their source or point of origin, e.g., real estate taxes.

STORMWATER MANAGEMENT OPERATIONS: A division of Public Works responsible for developing and implementing cost effective compliance with state and federal regulations governing stormwater quality.

TAX LEVY: The total amount to be raised by general property taxes for operations and debt service purposes specified in the Annual Millage Resolution.

TAX RATE: The amount of tax levied for each $1,000 of assessed valuations of property.

TAX RATE LIMIT: The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.