

**ADDENDUM NO. 2
CITY OF APOPKA**

Professional Consulting Services for proposed Fire Station No. 5

RFQ: 2016-06
TO: PLAN HOLDERS
DATE: March 04, 2016

NOTE:

This Addendum is hereby incorporated into the RFQ documents of the project referenced above. The following items are clarifications, corrections, additions, deletions, and/or revisions to and shall take precedence over the original documents. Deletions are indicated by --- strikeout, answers are indicated in **blue**.

I. TOUR OF FACILITIES:

A non-mandatory tour of Fire Station 2 and 4 will be conducted on Tuesday, March 8th, 2016. District Chief, Todd Bengtson will meet any Proposer's interested at Fire Station 2 located at 302 West Welch at 2:00pm. The tour will begin at Fire Station 2 and proceed to Fire Station 4. **Please be advised that the Cone of Silence is still effect and no verbal questions or answers pertaining to this RFQ will be permitted during the tour.** Any written questions can be submitted to the City Clerk after the tour and before the question deadline of Monday, March 14th, 2016 at 5:00pm. Answers to all questions will be provided by Friday, March 18th, 2016 at 5:00pm (per the RFQ documents).

II. ADDITIONAL FIRE STATION INFORMATION:

Preferred construction is block and stucco with metal hip roof, however a metal building is not out of the question if savings prove to be substantial. Several existing stations are split faced block and flat roofs. We are looking to build a more maintenance free facility. The proposed facility will have a floor plan similar to Station 2 and Station 4, approximately 4800 ft.sq +/- , it will house 4-5 firefighters at a time, it will have two office/bedrooms up front, three separate small bedrooms in the rear of the station, two bathrooms w/ showers, a residential style kitchen and laundry/utility room in the middle of the station that separate the front and rear areas. A separate study area and storage closet in the rear of the station is desired as well. Apparatus bay will house four fire and EMS vehicles in a drive thru design, should be roughly 2400 ft.sq +/-, four 12' + bay doors (two front and two rear).

III. RFQ DOCUMENT ADDITIONS:

I. GENERAL INFORMATION

C. CONTRACT FOR SERVICES

(Page 9-10)

- (15) Florida law provides that municipal records shall at all times be open for personal inspection by any person, unless otherwise exempt. Information and materials received by the City in connection with a Proposer's response shall be deemed to be public records

subject to public inspection. However, certain exemptions to the public records law are statutorily provided in Section 119.07, F.S.. The Section 119.07, F.S. provides an exemption from public records law for sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation until such time as an agency provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier.

If the Proposer believes any of the information contained in the response is exempt from public records law, then the Proposer must specifically identify the material which is claimed to be exempt or confidential and cite the legal authority for the exemption/confidentiality. Otherwise, the City will treat all response materials received as public records.

IV. QUESTIONS AND RESPONSES: ANSWERS INDICATED IN BLUE

- Question 1 - Do any forms required for submission count toward the page limitation of 35 pages? **Yes, forms count towards the overall limit of 35 pages.**
- Question 2 - Do dividers/tabs, a Table of Contents, or cover page count toward the page limitation? **No, dividers / tabs do not count towards the overall limit. Table of Contents and Cover Pages do count.**
- Question 3 - Can firms submit a SF330 in place of forms 254 and 255? **Yes, the SF330 may be used in lieu of the 254 and 255 forms.**
- Question 4 - Does the City need an SF254/255 from each subconsultant? **Yes, please provide a SF330 or 254/255 forms for each Subconsultant.**
- Question 5 - On page 11 of the RFQ, the way the outline is structured, it appears that "iii.Details" comes under the Letter of Transmittal. Is this section separate from the Letter of Transmittal since the page limitation is 1-2 pages? **Yes, the "iii. Details" section is separate. The one to two page limit is referenced for item "(c) i."**
- Question 6 - Page 25 mentions putting an "X" in each box, but there are not any boxes on the form. **Please disregard the "put an X mark in each box" portion of the instructions.**
- Question 7 - I was wondering what the proposed construction budget was for City of Apopka Fire Station No. 5? **We currently do not have a fully engaged dollar amount dedicated to this facility/project.**

END OF ADDENDUM NO. 2